

WEST KERN COMMUNITY COLLEGE DISTRICT
AGENDA FOR REGULAR MEETING

May 8, 2019

Cougar Room
(Access Through the Library Entrance)

5:00 p.m.

29 Cougar Court
Taft, California 93268

A. Accessibility. In compliance with the Americans with Disabilities Act, if you need special assistance to access the meeting room or to otherwise participate in this meeting, including auxiliary aids or services, please contact Sarah Criss at (661) 763-7711. Notification at least 48 hours prior to the meeting will enable the Governing Board to make reasonable arrangements to ensure accessibility to the meeting.

B. Obtaining Public Records. A copy of the Board packet, including documents relating to any open session item are available to members of the public on the District website and also at the District Office. Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 29 Cougar Ct., Taft, California, during normal business hours. These documents will be made available to the public at the same time that they are made available to a majority of the Board.

C. Language Assistance. The District welcomes Spanish and other language speakers to Board meetings. Anyone planning to attend and needing an interpreter should call Sarah Criss at (661) 763-7711 forty-eight (48) hours in advance of the meeting so that arrangements can be made for an interpreter. El Distrito da la bienvenida a las personas de habla hispana a las juntas de la Mesa Directiva. Si planea asistir y necesita interpretacion llame al (661) 763-7711 (48) horas antes de la junta, para poder hacer arreglos de interpretacion.

D. Addressing the District Board. The Board encourages public participation and involvement. Community members will therefore have several opportunities to address the Board. However, please respect the Board's time and the need for efficient board meetings. The Board also requests that comments be respectful and professional.

- 1. Agenda Items.** If you wish to address the Board on an agenda item, please do so when that item is called. Presentations will be limited to a maximum of five (5) minutes. Time limitations are at the discretion of the Board President.
- 2. Non-Agenda Items.** Individuals have an opportunity to address the Board during the period set aside for Public Comment on Items of General Interest on topics within the subject matter jurisdiction of the Board **not** listed on the agenda. Presentations will be limited to a maximum of five (5) minutes, with a total of thirty (30) minutes designated for this portion of the agenda.

E. Questions for the Board. Individuals with questions on District issues may submit them in writing. The Board will refer such requests to the Superintendent, who will endeavor to respond to your questions after the meeting.

F. Placing issues on the Board Agenda. Items from the public pertaining directly to College business may be placed on the Board agenda by submitting the request in writing to the Office of the Superintendent. The proposed agenda item will be reviewed and placed, if appropriate, on the Board's agenda within a reasonable period of time. Please contact the Office of the Superintendent at (661) 763-7711 for further information.

1. CALL TO ORDER
2. PUBLIC COMMENT ON CLOSED SESSION ITEMS

3. ADJOURN TO CLOSED SESSION
 - A. Public Employee Appointment/Employment, Government Code Section 54957
 - B. Public Employee Performance Evaluations, Government Code Section 54957
 - C. Public Employee Discipline/Dismissal/Release, Government Code Section 54957
 - D. Conference with Labor Negotiators (Government Code section 54957.6)
Agency Designated Representative: Superintendent/President
Employee Organizations: TC Faculty Association, CSEA Chapter #543 & Management/Supervisory/Classified Confidential Employees
 - E. Conference with Legal Counsel - Anticipated Litigation
Significant Exposure to Litigation Pursuant to Paragraph (2) or (3) of Subdivision (d) of Section 54956.9 - 2 Potential Cases
Claim Received from Donald Thornsberry
Claim Received from Melissa Thornsberry
 - F. Student Discipline and Other Confidential Student Matters, Education Code Sections 35146, 48900 et. Seq. and 48912(b)
4. RECONVENE IN OPEN SESSION; ANNOUNCE CLOSED SESSION ACTIONS
5. PLEDGE OF ALLEGIANCE
6. PUBLIC COMMENT ON OPEN SESSION AGENDA ITEMS
7. GENERAL COMMUNICATIONS
8. QUARTERLY INVESTMENT REPORTS
9. APPROVAL OF MINUTES - Regular Meeting Held April 10, 2019
10. NEW BUSINESS:
 - A. Request for Approval - Taft College Class of 2019 Hall of Fame Inductees
 - B. Request for Ratification - Installation of Electronic Card Readers for the Gymnasium Main Doors, \$8,478.73
 - C. Request for Ratification - Replacement of Gymnasium Main Doors, \$10,341.44
 - D. Request for Approval - WESTEC Roofing Phase 1; \$37,055.00
 - E. Second Reading and Request for Approval - Tentative Agreement Between Taft College Faculty Association and West Kern Community College District - Compensation for SLO Coordinator
 - F. First Reading - Tentative Agreement Between Classified School Employees Association, Chapter #543 and West Kern Community College District - Proposed Implementation of Compensation Study, Implementation 7/1/19 (No Action)

- G. Second Reading and Request for Approval – Board Policy #7250 – Educational Administrators
11. CONSENT AGENDA (Items A – T)
- A. Information Item – CCFS-311Q for the 3rd Quarter Ending March 31, 2019
 - B. Request for Approval – Adoption of Rules and Regulations Relating to the West Kern Community College District Student Trustee, 6/1/19 – 5/31/20
 - C. Request for Approval – West Kern Adult Education Network Joint Powers Authority Funds Agreement; 7/1/19 – 6/30/20
 - D. Request for Approval – Course Revisions
 - E. Request for Approval – New Certificates of Achievement
 - F. Request for Approval – New Course
 - G. Request for Approval – Program Revision
 - H. Request for Approval – California Virtual Campus – Online Education Initiative (CVC-OEI) Memorandum of Understanding (MOU)
 - I. Request for Approval – Taft College Vision for Success Goals
 - J. Request for Approval – 2018/19 Audit Service Engagement with CWDL, Certified Public Accountants; 6/30/19 – 6/30/21 with Two 1-Year Extensions Through 6/30/23; Total Fees of \$62,690.00
 - K. Request for Approval – Employers Training Resource (ETR) Annual Renewable Contract for 2019-20; 7/1/19 – 6/30/20
 - L. Request for Approval – Equitrac Equipment Support Renewal and On-Site Support with C.A. Reding; 7/1/19 – 6/30/20; \$1,286.60
 - M. Request for Approval – C.A. Reding Copier Proposal; 6/1/19 – 5/31/24; Estimated Total Cost \$187,260.00 Over Life of Agreement
 - N. Request for Approval – CCS Disaster Recovery Services, CCS Quickship Program; 7/1/19 – 6/30/20; \$3,420.00
 - O. Request for Approval – CI Solutions Order Number 0100979, Renewal of ID Badge Software License; 7/1/19 – 6/30/20; \$2,384.00

- P. Request for Approval – Strata Information Group Professional Services Extension; 7/1/19 – 6/30/22; Hourly Cost \$170.00 per Hour with Hourly Rate Adjustments as Necessary Once Every Year Thereafter by No More than \$5.00 per Hour
- Q. Request for Approval – Professional Services Agreement with Trudi Radtke in Association with the Zero Textbook Cost Degree Grant; 5/8/19 – 6/30/19; 80 Hours at \$21.00 per Hour (Not to Exceed \$1,680.00)
- R. Request for Ratification – Convergent Technologies Quote #TT04091901 for Lenel Software Maintenance; 5/2/19 -5/2/22; \$4,027.00 Annually
- S. Request for Approval – Vehicle Maintenance Agreement Renewal with the Taft City School District; 7/1/19 – 6/30/19; \$69.00 per Hour, Minimum ½ Hour Charge
- T. Ratification of the April 2019 Vendor Check & Purchase Order Registers

12. PUBLIC COMMENT ON ITEMS OF GENERAL INTEREST

13. EMPLOYMENT

- A. Academic Employment (Appendix I)
- B. Classified Employment (Appendix II)
- C. Resignation/Retirements (Appendix II)

14. REPORTS:

- A. Financial Reports (For Information)
 - 1. Revenue Accounts (Account Level 1) FY 2018/19
 - 2. Expenditure Accounts (Account Level 1) FY 2018/19
 - 3. Expenditure Detail of \$10,000.00 or Greater, April 2019
 - 4. Student Organization and Special Accounts, April 2019
 - 5. Funds Deposited in County Treasury, April 2019
 - 6. Report of Investments at U.S. Bank Global Corporate Trust Services and the Bank of New York Mellon Trust Company, N.A. as of March 31, 2019
- B. Trustee Reports
- C. Academic Senate Report
- D. Reports from Staff and Student Organizations

15. REPORT OF THE SUPERINTENDENT

16. NEXT MEETING DATE

The next regular meeting is scheduled for Wednesday, June 5, 2019, at 5:00 p.m.

17. CONTINUATION OF CLOSED SESSION (If Necessary)

18. ADJOURNMENT