

WEST KERN COMMUNITY COLLEGE DISTRICT
AGENDA FOR REGULAR MEETING

November 13, 2019

Cougar Room
(Access Through the Library Entrance)

5:00 p.m.

29 Cougar Court
Taft, California 93268

A. Accessibility. In compliance with the Americans with Disabilities Act, if you need special assistance to access the meeting room or to otherwise participate in this meeting, including auxiliary aids or services, please contact Sarah Criss at (661) 763-7711. Notification at least 48 hours prior to the meeting will enable the Governing Board to make reasonable arrangements to ensure accessibility to the meeting.

B. Obtaining Public Records. A copy of the Board packet, including documents relating to any open session item are available to members of the public on the District website and also at the District Office. Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 29 Cougar Ct., Taft, California, during normal business hours. These documents will be made available to the public at the same time that they are made available to a majority of the Board.

C. Language Assistance. The District welcomes Spanish and other language speakers to Board meetings. Anyone planning to attend and needing an interpreter should call Sarah Criss at (661) 763-7711 forty-eight (48) hours in advance of the meeting so that arrangements can be made for an interpreter. El Distrito da la bienvenida a las personas de habla hispana a las juntas de la Mesa Directiva. Si planea asistir y necesita interpretacion llame al (661) 763-7711 (48) horas antes de la junta, para poder hacer arreglos de interpretacion.

D. Addressing the District Board. The Board encourages public participation and involvement. Community members will therefore have several opportunities to address the Board. However, please respect the Board's time and the need for efficient board meetings. The Board also requests that comments be respectful and professional.

1. **Agenda Items.** If you wish to address the Board on an agenda item, please do so when that item is called. Presentations will be limited to a maximum of five (5) minutes. Time limitations are at the discretion of the Board President.
2. **Non-Agenda Items.** Individuals have an opportunity to address the Board during the period set aside for Public Comment on Items of General Interest on topics within the subject matter jurisdiction of the Board **not** listed on the agenda. Presentations will be limited to a maximum of five (5) minutes, with a total of thirty (30) minutes designated for this portion of the agenda.

E. Questions for the Board. Individuals with questions on District issues may submit them in writing. The Board will refer such requests to the Superintendent, who will endeavor to respond to your questions after the meeting.

F. Placing issues on the Board Agenda. Items from the public pertaining directly to College business may be placed on the Board agenda by submitting the request in writing to the Office of the Superintendent. The proposed agenda item will be reviewed and placed, if appropriate, on the Board's agenda within a reasonable period of time. Please contact the Office of the Superintendent at (661) 763-7711 for further information.

1. CALL TO ORDER
2. PUBLIC COMMENT ON CLOSED SESSION ITEMS
3. ADJOURN TO CLOSED SESSION

- A. Public Employee Appointment/Employment, Government Code Section 54957
 - B. Public Employee Performance Evaluations, Government Code Section 54957
 - C. Public Employee Discipline/Dismissal/Release/Complaint, Government Code Section 54957
 - D. Conference with Labor Negotiators (Government Code section 54957.6)
Agency Designated Representative: Superintendent/President
Employee Organizations: TC Faculty Association, CSEA Chapter #543 & Management/Supervisory/Classified Confidential Employees
 - E. Conference with Legal Counsel – Anticipated Litigation
Significant Exposure to Litigation Pursuant to Paragraph (2) or (3) of Subdivision (d) of Section 54956.9 – 2 Potential Cases
Claim Received from Donald Thornsberry
Claim Received from Melissa Thornsberry
 - F. Student Discipline and Other Confidential Student Matters, Education Code Sections 35146, 48900 et. Seq. and 48912(b)
4. RECONVENE IN OPEN SESSION; ANNOUNCE CLOSED SESSION ACTIONS
 5. PLEDGE OF ALLEGIANCE
 6. PUBLIC COMMENT ON OPEN SESSION AGENDA ITEMS
 7. GENERAL COMMUNICATIONS
 8. QUARTERLY INVESTMENT REPORT
 9. PRESENTATION – International Neuromyths Study
 10. APPROVAL OF MINUTES – Regular Meeting Held October 9, 2019
 11. NEW BUSINESS:
 - A. Request for Approval – Resolution Authorizing the Execution, Delivery and Sale of Certificates of Participation in the Maximum Aggregate Principal Amount of \$15,000,000 to Provide Financing for the Student Center Project at Taft College, and Approving Related Documents and Actions
 - B. Request for Approval – Out of Country Travel – Zero Project Conference – Austria – United Nations; 2/18/20 – 2/22/20
 - C. First Reading – Tentative Agreement Between CSEA Chapter #543 and WKCCD – Electronic Time Clocks and Time Keeping System
 - D. First Reading – Board Policy #7365 – Discipline and Dismissal – Classified Employees

12. CONSENT AGENDA (Items A - S)

A. Request for Approval - 2021-2022 Academic Calendar

B. Request for Approval - Course Inactivation

Liberal Arts Division

ART 1850 Website Production

ART 1860 Introduction to Computer for Web and Multimedia

C. Request for Approval - Resolution Authorizing the Kern County Auditor-Controller to Release Excess Impounded Local Tax Revenues

D. Information Item - CCFS-311Q for the 1st Quarter Ending September 30, 2019

E. Information Item - CCFS-311A for the Fiscal Year Ended June 30, 2019

F. Information Item - WKCCD Budget Development Calendar for Fiscal Year 2019-20

G. Request for Ratification - Department of Education Agreement California State Preschool Program, Contract #CSPP-9133, Amendment 1; 7/1/19 - 6/30/20

H. Request for Ratification - Department of Education Agreement General Child Care and Development Programs, Contract #CCTR-9056, Amendment 1; 7/1/19 - 6/30/20

I. Request for Approval - Award Anatomy Equipment Bid to GTSimulators by Global Technologies

J. Request for Ratification - Award of the WESTEC Building Number 65 Re-Roofing Project to Garcia Roofing; \$38,765.00 (Additional Costs May Include Deck Repair and Wood Facia)

K. Request for Approval - SmartCatalog Services and Licensing 3-Year Agreement for 2020-2023 between Watermark Insights, LLC and Taft College; 3 Year Agreement Commencing 2/1/20 and May be Renewed for up to Additional 2 Years

L. Request for Approval - Synapse Laserfiche Software Support Annual Renewal LSAP 2019/20; 11/29/19 - 11/28/20; \$4,343.70

M. Request for Approval - Extension of Lease Agreement with Taft Plaza for the Rental Space Located at 515 S. Finley Drive, Taft, CA 93268, in Taft Plaza; 12/15/19 - 12/14/20 with Cancellation at Any Time with 60 Day Notice; \$1,907.00 per Month

- N. Request for Approval – Agreement with The Learning Underground for Hosting & Associated Services; 1/1/20 – 12/31/20; \$2,000.00
- O. Request for Approval – Agreement with Quicksilver Software, Inc. to Update TC-Stats Software Package; \$950.00 for iOS13 Compatibility and Up to \$500.00 for Maintenance and Enhancements if Requested
- P. Request for Approval – DJ ASH B, Ashley Brown Contract for Professional Services for Disc Jockey Services; 12/12/19; \$350.00
- Q. Request for Approval – Taft Masonic Building Corporation Hall Association Use and Event Agreement with Taft College; 12/12/19; \$200.00
- R. Request for Ratification – Agreement between Chabot-Las Positas Community College District on Behalf of its California Early Childhood Mentor Program and Taft College for 2019-20; 7/1/19 – 6/30/20; Mentor Program to Cover Expense
- S. Ratification of the October 2019 Vendor Check & Purchase Order Registers

13. PUBLIC COMMENT ON ITEMS OF GENERAL INTEREST

14. EMPLOYMENT (Action)

- A. Academic Employment (Appendix I)
- B. Classified Employment (Appendix II)
- C. Confidential Management Employment (Appendix II)
- D. Resignation/Retirement (Appendix II)

15. REPORTS:

- A. Financial Reports (For Information)
 - 1. Revenue Accounts (Account Level 1) FY 2019/20
 - 2. Expenditure Accounts (Account Level 1) FY 2019/20
 - 3. Expenditure Detail of \$10,000.00 or Greater, October 2019
 - 4. Student Organization and Special Accounts, October 2019
 - 5. Funds Deposited in County Treasury, October 2019
 - 6. Report of Investments at U.S. Bank Global Corporate Trust Services & The Bank of New York Mellon Trust Company, N.A. as of September 30, 2019
- B. Trustee Reports
- C. Academic Senate Report
- D. Reports from Staff and Student Organizations

16. REPORT OF THE SUPERINTENDENT

17. NEXT MEETING DATE

The next regular meeting is scheduled for Wednesday, December 11, 2019, at 5:00 p.m.

18. CONTINUATION OF CLOSED SESSION (If Necessary)

19. ADJOURNMENT