

**WEST KERN COMMUNITY COLLEGE DISTRICT
AGENDA FOR REGULAR MEETING**

December 11, 2019

Cougar Room
(Access Through the Library Entrance)

5:00 p.m.

29 Cougar Court
Taft, California 93268

A. Accessibility. *In compliance with the Americans with Disabilities Act, if you need special assistance to access the meeting room or to otherwise participate in this meeting, including auxiliary aids or services, please contact Sarah Criss at (661) 763-7711. Notification at least 48 hours prior to the meeting will enable the Governing Board to make reasonable arrangements to ensure accessibility to the meeting.*

B. Obtaining Public Records. *A copy of the Board packet, including documents relating to any open session item are available to members of the public on the District website and also at the District Office. Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 29 Cougar Ct., Taft, California, during normal business hours. These documents will be made available to the public at the same time that they are made available to a majority of the Board.*

C. Language Assistance. *The District welcomes Spanish and other language speakers to Board meetings. Anyone planning to attend and needing an interpreter should call Sarah Criss at (661) 763-7711 forty-eight (48) hours in advance of the meeting so that arrangements can be made for an interpreter. El Distrito da la bienvenida a las personas de habla hispana a las juntas de la Mesa Directiva. Si planea asistir y necesita interpretacion llame al (661) 763-7711 (48) horas antes de la junta, para poder hacer arreglos de interpretacion.*

D. Addressing the District Board. *The Board encourages public participation and involvement. Community members will therefore have several opportunities to address the Board. However, please respect the Board's time and the need for efficient board meetings. The Board also requests that comments be respectful and professional.*

1. **Agenda Items.** *If you wish to address the Board on an agenda item, please do so when that item is called. Presentations will be limited to a maximum of five (5) minutes. Time limitations are at the discretion of the Board President.*
2. **Non-Agenda Items.** *Individuals have an opportunity to address the Board during the period set aside for Public Comment on Items of General Interest on topics within the subject matter jurisdiction of the Board **not** listed on the agenda. Presentations will be limited to a maximum of five (5) minutes, with a total of thirty (30) minutes designated for this portion of the agenda.*

E. Questions for the Board. *Individuals with questions on District issues may submit them in writing. The Board will refer such requests to the Superintendent, who will endeavor to respond to your questions after the meeting.*

F. Placing issues on the Board Agenda. *Items from the public pertaining directly to College business may be placed on the Board agenda by submitting the request in writing to the Office of the Superintendent. The proposed agenda item will be reviewed and placed, if appropriate, on the Board's agenda within a reasonable period of time. Please contact the Office of the Superintendent at (661) 763-7711 for further information.*

1. CALL TO ORDER
2. PUBLIC COMMENT ON CLOSED SESSION ITEMS
3. ADJOURN TO CLOSED SESSION

- A. Public Employee Appointment/Employment, Government Code Section 54957
 - B. Public Employee Performance Evaluations, Government Code Section 54957
 - C. Public Employee Discipline/Dismissal/Release/Complaint, Government Code Section 54957
 - D. Conference with Labor Negotiators (Government Code section 54957.6)
Agency Designated Representative: Superintendent/President
Employee Organizations: TC Faculty Association, CSEA Chapter #543 & Management/Supervisory/Classified Confidential Employees
 - E. Conference with Legal Counsel – Existing Litigation
Pursuant to Paragraph (1) of Subdivision (d) of Section 54957.1
“Melissa Thornsberry and Donald Thornsberry v. West Kern Community College District”, Case No. BCV-18-100315 SDS
 - F. Student Discipline and Other Confidential Student Matters, Education Code Sections 35146, 48900 et. Seq. and 48912(b)
4. RECONVENE IN OPEN SESSION; ANNOUNCE CLOSED SESSION ACTIONS
 5. PLEDGE OF ALLEGIANCE
 6. PUBLIC COMMENT ON OPEN SESSION AGENDA ITEMS
 7. GENERAL COMMUNICATIONS
 8. APPROVAL OF MINUTES – Regular Meeting Held November 13, 2019
 9. NEW BUSINESS:

Annual Organizational Meeting (Items A-B):

- A. Organization of Board of Trustees – Election of President and Secretary
- B. Setting of a Regular Monthly Meeting as Required by Law
- C. Request for Approval – West Kern Community College District Annual Financial Report, June 30, 2019 (Presentation)
- D. Request for Approval – Proposition 39 Measure A General Obligation Bonds Audit Report for the Year June 30, 2019 (Presentation)
- E. Second Reading and Request for Approval – Tentative Agreement Between CSEA Chapter #543 and WKCCD – Electronic Time Clocks and Time Keeping System
- F. Second Reading and Request for Approval – Board Policy #7365 – Discipline and Dismissal – Classified Employees

- G. First Reading – Tentative Agreement with the Taft College Faculty Association (TCFA) regarding the addition of Article 5.13, Non-Work Days, to the Faculty Collective Bargaining Agreement; Implementation 7/1/20
 - H. First Reading – Board Policy Review (BPs #1110, 1115, 2110, 2210, 6350) (No Action)
10. CONSENT AGENDA (Items A – M)
- A. Request for Approval – 2020 Ellucian Banner and Oracle Maintenance Contract, 1/1/20 – 12/31/20; \$199,048
 - B. Request for Approval – Master Service Order Form Master Licensing Agreement with TimeClock Plus, LLC; Initial Cost plus Service \$33,106.78
 - C. Request for Approval – Training Services Agreement with Westside Energy Services Training and Education Center, Inc. (WESTEC) – Active Shooter Training for Faculty and Staff on January 17, 2020; \$9,900.00
 - D. Request for Approval – eLumen Annual License Renewal; 1/1/20 – 12/31/20; \$13,772.00
 - E. Request for Approval – SensusAccess Software Subscription; 5-Year Subscription; \$9,562.00
 - F. Request for Approval – Facility Use Agreement with Taft Union High School Soccer Fields for Spring 2020; 1/21/20 – 5/22/19; \$5,000.00 Not Including Possible Costs for Maintenance
 - G. Request for Approval – Toshiba Service Agreement for Taft College Bookstore Point of Sale (POS) System; 2/1/20 – 1/31/21; \$3,691.00
 - H. Request for Approval – Convergent Technologies Proposal for Fire Alarm Monitoring of the Ash St. Dorms; 1/1/20 – 12/31/22
 - I. Request for Ratification – Contract for Professional Services with (4) Taft Union High School District Employees for Participation & Attendance for the California Academic Partnership Program (CAPP) Meeting November 6, 2019; 11/6/19; Hourly Rate \$72.93 Not to Exceed a Total of \$150.00 per Attendee
 - J. Request for Approval – 2020 Ellucian Oracle Data Integrator Maintenance Contract; 1/1/20 – 12/31/20; \$775.00
 - K. Request for Approval – National Benefit Services, LLC Service Agreement; Month to Month Agreement; \$1.75 per Participant Account per Month

L. Request for Approval – Agreement with Screen Vision Media for ECEF Public Service Announcement Showings; \$500.00

M. Ratification of the November 2019 Vendor Check & Purchase Order Registers

11. PUBLIC COMMENT ON ITEMS OF GENERAL INTEREST

12. EMPLOYMENT (Action)

A. Academic Employment (Appendix I)

B. Classified Employment (Appendix II)

C. Resignation/Retirement (Appendix II)

13. REPORTS:

A. Financial Reports (For Information)

1. Revenue Accounts (Account Level 1) FY 2019/20

2. Expenditure Accounts (Account Level 1) FY 2019/20

3. Expenditure Detail of \$10,000.00 or Greater, October 2019

4. Student Organization and Special Accounts, October 2019

5. Funds Deposited in County Treasury, October 2019

6. Employee Travel Report – November 2019

B. Trustee Reports

C. Academic Senate Report

D. Reports from Staff and Student Organizations

14. REPORT OF THE SUPERINTENDENT

15. NEXT MEETING DATE

The next regular meeting is scheduled for Wednesday, January 15, 2020, at 5:00 p.m. (pending Board approval).

16. CONTINUATION OF CLOSED SESSION (If Necessary)

17. ADJOURNMENT