

**WEST KERN COMMUNITY COLLEGE DISTRICT
AGENDA FOR REGULAR MEETING**

February 12, 2020

Cougar Room
(Access Through the Library Entrance)

5:00 p.m.

29 Cougar Court
Taft, California 93268

A. Accessibility. *In compliance with the Americans with Disabilities Act, if you need special assistance to access the meeting room or to otherwise participate in this meeting, including auxiliary aids or services, please contact Sarah Criss at (661) 763-7711. Notification at least 48 hours prior to the meeting will enable the Governing Board to make reasonable arrangements to ensure accessibility to the meeting.*

B. Obtaining Public Records. *A copy of the Board packet, including documents relating to any open session item are available to members of the public on the District website and also at the District Office. Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 29 Cougar Ct., Taft, California, during normal business hours. These documents will be made available to the public at the same time that they are made available to a majority of the Board.*

C. Language Assistance. *The District welcomes Spanish and other language speakers to Board meetings. Anyone planning to attend and needing an interpreter should call Sarah Criss at (661) 763-7711 forty-eight (48) hours in advance of the meeting so that arrangements can be made for an interpreter. El Distrito da la bienvenida a las personas de habla hispana a las juntas de la Mesa Directiva. Si planea asistir y necesita interpretacion llame al (661) 763-7711 (48) horas antes de la junta, para poder hacer arreglos de interpretacion.*

D. Addressing the District Board. *The Board encourages public participation and involvement. Community members will therefore have several opportunities to address the Board. However, please respect the Board's time and the need for efficient board meetings. The Board also requests that comments be respectful and professional.*

1. **Agenda Items.** *If you wish to address the Board on an agenda item, please do so when that item is called. Presentations will be limited to a maximum of five (5) minutes. Time limitations are at the discretion of the Board President.*
2. **Non-Agenda Items.** *Individuals have an opportunity to address the Board during the period set aside for Public Comment on Items of General Interest on topics within the subject matter jurisdiction of the Board **not** listed on the agenda. Presentations will be limited to a maximum of five (5) minutes, with a total of thirty (30) minutes designated for this portion of the agenda.*

E. Questions for the Board. *Individuals with questions on District issues may submit them in writing. The Board will refer such requests to the Superintendent, who will endeavor to respond to your questions after the meeting.*

F. Placing issues on the Board Agenda. *Items from the public pertaining directly to College business may be placed on the Board agenda by submitting the request in writing to the Office of the Superintendent. The proposed agenda item will be reviewed and placed, if appropriate, on the Board's agenda within a reasonable period of time. Please contact the Office of the Superintendent at (661) 763-7711 for further information.*

1. CALL TO ORDER
2. PUBLIC COMMENT ON CLOSED SESSION ITEMS

3. ADJOURN TO CLOSED SESSION
 - A. Public Employee Appointment/Employment, Government Code Section 54957
 - B. Public Employee Performance Evaluations, Government Code Section 54957
 - C. Public Employee Discipline/Dismissal/Release/Complaint, Government Code Section 54957
 - D. Conference with Labor Negotiators (Government Code section 54957.6)
Agency Designated Representative: Superintendent/President
Employee Organizations: TC Faculty Association, CSEA Chapter #543 & Management/Supervisory/Classified Confidential Employees
 - E. Conference with Legal Counsel - Potential Litigation, Pursuant to Paragraph (4) of Subdivision (d) of Government Code Section 54956.9
 - F. Student Discipline and Other Confidential Student Matters, Education Code Sections 35146, 48900 et. Seq. and 48912(b)
4. RECONVENE IN OPEN SESSION; ANNOUNCE CLOSED SESSION ACTIONS
5. PLEDGE OF ALLEGIANCE
6. PUBLIC COMMENT ON OPEN SESSION AGENDA ITEMS
7. GENERAL COMMUNICATIONS
8. NEW BUSINESS:
 - A. Request for Approval - Resolution 2019/20-14 - Acknowledge Extended Opportunity Programs and Services' 50 Years of Student Success
9. QUARTERLY INVESTMENT REPORTS
10. PRESENTATION - Citizen's Oversight Committee Annual Report
11. PRESENTATION - Active Shooter Training Recap
12. PRESENTATION - Legislative Update
13. APPROVAL OF MINUTES - Regular Meeting Held January 15, 2020
14. NEW BUSINESS (*continued*):
 - A. Request for Approval - Resolution 2019/20-12 - Proposition 13: Public Preschool, K-12, and College Health and Safety Bond Act of 2020
 - B. Request for Approval - Student Center Project - Proposal for Construction Materials Testing and Inspection Services from BSK Associates; Estimate \$46,360

C. First Reading – Board Policy Review (No Action)

- BP #2015 – Student Member(s)
- BP #2305 – Annual Organizational Meeting
- BP #2310 – Regular Meetings of the Board
- BP #2320 – Special and Emergency Meetings
- BP #2350 – Speakers
- BP #2355 – Decorum
- BP #2360 – Minutes
- BP #2365 – Recording
- BP #6620 – Naming of District Facilities and Properties

15. CONSENT AGENDA (Items A – G)

- A. Request for Approval – Determination of Order of Employment for 2019-20 Contract Faculty with a Hire Date of January 9, 2020
- B. Information Item – CCFS-311Q for the 2nd Quarter Ending December 31, 2019
- C. Request for Approval – Sabbatical Leave Proposal; Michelle Oja; Spring 2021
- D. Request for Approval – PortalGuard Invoice #012820 Annual Renewal – PortalGuard Software License, Technical Support & Maintenance Contract; 4/27/20 – 4/26/21; \$5,000.00
- E. Request for Approval – Renewal of Postage Machine Lease with NEOPOST serviced by CCI Office Technologies; 63 Month Lease; Annual Estimated Cost \$4,056.96
- F. Request for Ratification – Guest Speaker – Educational Methodology for Dental Hygiene Professional Development; 1/17/20; \$500 for Speaker Honorarium and \$272 for Mileage
- G. Ratification of the January 2020 Vendor Check & Purchase Order Registers

16. PUBLIC COMMENT ON ITEMS OF GENERAL INTEREST

17. EMPLOYMENT (Action)

- A. Academic Employment (Appendix I)
- B. Classified Employment (Appendix II)
- C. Resignation/Retirement (Appendix II)

18. REPORTS:

- A. Financial Reports (For Information)
 - 1. Revenue Accounts (Account Level 1) FY 2019/20
 - 2. Expenditure Accounts (Account Level 1) FY 2019/20
 - 3. Expenditure Detail of \$10,000.00 or Greater, January 2020

4. Student Organization and Special Accounts, January 2020
 5. Funds Deposited in County Treasury, January 2020
 6. Employee Travel Report - January 2020
 7. Report of Investments as of the Quarter Ended 12/31/19 at U.S. Bank Global Corporate Trust Services & The Bank of New York Mellon Trust Co., N.A.
- B. Trustee Reports
 - C. Academic Senate Report
 - D. Reports from Staff and Student Organizations
19. REPORT OF THE SUPERINTENDENT
20. NEXT MEETING DATE
The next regular meeting is scheduled for Wednesday, March 11, 2020, at 5:00 p.m.
21. CONTINUATION OF CLOSED SESSION (If Necessary)
22. ADJOURNMENT