

WEST KERN COMMUNITY COLLEGE DISTRICT
AGENDA FOR REGULAR MEETING

March 11, 2020

Cougar Room
(Access Through the Library Entrance)

5:00 p.m.

29 Cougar Court
Taft, California 93268

A. Accessibility. In compliance with the Americans with Disabilities Act, if you need special assistance to access the meeting room or to otherwise participate in this meeting, including auxiliary aids or services, please contact Sarah Criss at (661) 763-7711. Notification at least 48 hours prior to the meeting will enable the Governing Board to make reasonable arrangements to ensure accessibility to the meeting.

B. Obtaining Public Records. A copy of the Board packet, including documents relating to any open session item are available to members of the public on the District website and also at the District Office. Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 29 Cougar Ct., Taft, California, during normal business hours. These documents will be made available to the public at the same time that they are made available to a majority of the Board.

C. Language Assistance. The District welcomes Spanish and other language speakers to Board meetings. Anyone planning to attend and needing an interpreter should call Sarah Criss at (661) 763-7711 forty-eight (48) hours in advance of the meeting so that arrangements can be made for an interpreter. El Distrito da la bienvenida a las personas de habla hispana a las juntas de la Mesa Directiva. Si planea asistir y necesita interpretacion llame al (661) 763-7711 (48) horas antes de la junta, para poder hacer arreglos de interpretacion.

D. Addressing the District Board. The Board encourages public participation and involvement. Community members will therefore have several opportunities to address the Board. However, please respect the Board's time and the need for efficient board meetings. The Board also requests that comments be respectful and professional.

1. **Agenda Items.** If you wish to address the Board on an agenda item, please do so when that item is called. Presentations will be limited to a maximum of five (5) minutes. Time limitations are at the discretion of the Board President.
2. **Non-Agenda Items.** Individuals have an opportunity to address the Board during the period set aside for Public Comment on Items of General Interest on topics within the subject matter jurisdiction of the Board **not** listed on the agenda. Presentations will be limited to a maximum of five (5) minutes, with a total of thirty (30) minutes designated for this portion of the agenda.

E. Questions for the Board. Individuals with questions on District issues may submit them in writing. The Board will refer such requests to the Superintendent, who will endeavor to respond to your questions after the meeting.

F. Placing issues on the Board Agenda. Items from the public pertaining directly to College business may be placed on the Board agenda by submitting the request in writing to the Office of the Superintendent. The proposed agenda item will be reviewed and placed, if appropriate, on the Board's agenda within a reasonable period of time. Please contact the Office of the Superintendent at (661) 763-7711 for further information.

4:00 p.m. Tour of Taft College Cafeteria

1. CALL TO ORDER
2. PUBLIC COMMENT ON CLOSED SESSION ITEMS

3. ADJOURN TO CLOSED SESSION
 - A. Public Employee Appointment/Employment, Government Code Section 54957
 - B. Public Employee Performance Evaluations, Government Code Section 54957
 - C. Public Employee Discipline/Dismissal/Release/Complaint, Government Code Section 54957
 - D. Conference with Labor Negotiators (Government Code section 54957.6)
Agency Designated Representative: Superintendent/President
Employee Organizations: TC Faculty Association, CSEA Chapter #543 & Management/Supervisory/Classified Confidential Employees
 - E. Conference with Legal Counsel - Potential Litigation, Pursuant to Paragraph (4) of Subdivision (d) of Government Code Section 54956.9
 - F. Student Discipline and Other Confidential Student Matters, Education Code Sections 35146, 48900 et. Seq. and 48912(b)
4. RECONVENE IN OPEN SESSION; ANNOUNCE CLOSED SESSION ACTIONS
5. PLEDGE OF ALLEGIANCE
6. PUBLIC COMMENT ON OPEN SESSION AGENDA ITEMS
7. GENERAL COMMUNICATIONS
8. APPROVAL OF MINUTES - Regular Meeting Held February 12, 2020
9. NEW BUSINESS:
 - A. Request for Approval - Resolution 2019/20-15 - In Memoriam of Dr. David Cothrun
 - B. Request for Approval - Dedication of Center for Independent Living (CIL) Lobby in Memoriam of Dr. David Cothrun
 - C. Request for Approval - Solar Project - Proposal for Construction Materials Testing and Inspection Services from BSK Associates; Estimate \$25,751
 - D. Second Reading and Request for Approval - Board Policy Review
 - BP #2015 - Student Member(s)
 - BP #2305 - Annual Organizational Meeting
 - BP #2310 - Regular Meetings of the Board
 - BP #2320 - Special and Emergency Meetings
 - BP #2350 - Speakers
 - BP #2355 - Decorum
 - BP #2360 - Minutes

- BP #2365 – Recording
- BP #6620 – Naming of District Facilities and Properties

E. First Reading – Board Policy Review

- BP #3100 – Organizational Structure
- BP #3200 – Accreditation
- BP #3280 – Grants
- BP #3600 – Auxiliary Organizations
- BP #3710 – Intellectual Property and Copyright
- BP #3720 – Computer and Network Use
- BP #7135 – Substitute and Temporary Employees Paid Sick Leave

10. CONSENT AGENDA (Items A - G)

A. Request for Approval – Distance Learning

Social Science Division

- HIST 2202 Western Civilization to 1600
- PSYC 2033 Personal and Social Adjustment

Liberal Arts Division

- SPCH 1511 Public Speaking

B. Request for Approval – Course Revisions

Math and Science Division

- DNTL 1054 Clinical Practice
- DNTL 1510 Oral Biology
- DNTL 1511 Oral Radiology
- DNTL 1513 Dental Health Education/Seminar
- DNTL 1514 Introduction to Clinic
- DNTL 2020 Local Anesthesia and Nitrous Oxide
- DNTL 2021 General and Oral Pathology
- DNTL 2024 Clinical Practice I
- DNTL 2026 Nutrition in Dentistry
- DNTL 2130 Periodontics I
- DNTL 2131 Pharmacology
- DNTL 2132 Dental Materials
- DNTL 2135 Community Oral Health I
- DNTL 2243 Clinical Practice III
- DNTL 2244 Community Oral Health II
- ESCI 1520 Introduction to Earth Science Lecture and Laboratory
- PSCI 1520 Introduction to Physical Science Lecture and Laboratory
- PHED 1649 Beginning Athletic Training
- PHED 2146 Techniques in Athletic Taping II

Learning Support Division

DS 1503 Introduction to Medication Support

English Division

ENGL 1500 Composition and Reading

ENGL 1600 Critical Thinking, Literature and Composition

Social Science Division

HIST 2202 Western Civilization to 1600

PSYC 2033 Personal and Social Adjustment

C. Request for Approval - Program Revision

Learning Support Division

Disability Services - Associate in Science

D. Request for Approval - Proposed Fee Increase for TIL Students; Fall 2020

E. Request for Approval - 2020-2021 Residence Hall/Dormitory and Meal Plan Fees

F. Request for Approval - Notice of Release of Grant or Categorically Funded or Temporary Faculty

G. Request for Approval - 2019/20 Request for Authorization to Transfer Unrestricted General Funds to the Futuris Public Entity Investment Trust Program for Post-Employment Benefits

H. Request for Approval - Degree Works Upgrade to 5.0.3 for Student Services; \$81,390.00

I. Request for Approval - Agreement with Total Compensation Systems, Inc. for Actuarial Services; 5/1/20 - 1/31/21; \$10,410.00

J. Request for Approval - Barber & Gonzalez Consulting Group Services Contract for 1-Day Refresher Interest Based Bargaining Training (IBB) on January 14, 2020; \$2,840.35

K. Request for Approval - Declaration of Surplus Personal Property and Authorization for Sale

L. Ratification of the February 2020 Vendor Check & Purchase Order Registers

11. PUBLIC COMMENT ON ITEMS OF GENERAL INTEREST

12. EMPLOYMENT (Action)

- A. Academic Employment (Appendix I)
- B. Classified Employment (Appendix II)
- C. Resignation/Retirement (Appendix II)

13. REPORTS:

- A. Financial Reports (For Information)
 - 1. Revenue Accounts (Account Level 1) FY 2019/20
 - 2. Expenditure Accounts (Account Level 1) FY 2019/20
 - 3. Expenditure Detail of \$10,000.00 or Greater, February 2020
 - 4. Student Organization and Special Accounts, February 2020
 - 5. Funds Deposited in County Treasury, February 2020
 - 6. Employee Travel Report - February 2020
- B. Trustee Reports
- C. Academic Senate Report
- D. Reports from Staff and Student Organizations

14. REPORT OF THE SUPERINTENDENT

25. NEXT MEETING DATE

The next regular meeting is scheduled for Wednesday, April 15, 2020, at 5:00 p.m.

21. CONTINUATION OF CLOSED SESSION (If Necessary)

22. ADJOURNMENT