

WEST KERN COMMUNITY COLLEGE DISTRICT  
AGENDA FOR REGULAR MEETING

June 10, 2020

**Cougar Room**

(Access Through the Library Entrance)

*No in-person public attendance permitted. Must use the Zoom website link due to the Governor's Executive Order issued on March 19, 2020 placing limits on public congregation.*

Join Meeting at the Following Web Address:

<https://us02web.zoom.us/j/87116884719> (Open Session Will Begin at 6 p.m.)

5:00 p.m.

29 Cougar Court  
Taft, California 93268

**A. Accessibility.** In compliance with the Americans with Disabilities Act, if you need special assistance to access the meeting room or to otherwise participate in this meeting, including auxiliary aids or services, please contact Sarah Criss at (661) 763-7711. Notification at least 48 hours prior to the meeting will enable the Governing Board to make reasonable arrangements to ensure accessibility to the meeting.

**B. Obtaining Public Records.** A copy of the Board packet, including documents relating to any open session item are available to members of the public on the District website and also at the District Office. Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 29 Cougar Ct., Taft, California, during normal business hours. These documents will be made available to the public at the same time that they are made available to a majority of the Board.

**C. Language Assistance.** The District welcomes Spanish and other language speakers to Board meetings. Anyone planning to attend and needing an interpreter should call Sarah Criss at (661) 763-7711 forty-eight (48) hours in advance of the meeting so that arrangements can be made for an interpreter. El Distrito da la bienvenida a las personas de habla hispana a las juntas de la Mesa Directiva. Si planea asistir y necesita interpretacion llame al (661) 763-7711 (48) horas antes de la junta, para poder hacer arreglos de interpretacion.

**D. Addressing the District Board.** The Board encourages public participation and involvement. Community members will therefore have several opportunities to address the Board. However, please respect the Board's time and the need for efficient board meetings. The Board also requests that comments be respectful and professional.

- 1. Agenda Items.** If you wish to address the Board on an agenda item, please do so when that item is called. Presentations will be limited to a maximum of five (5) minutes. Time limitations are at the discretion of the Board President.
- 2. Non-Agenda Items.** Individuals have an opportunity to address the Board during the period set aside for Public Comment on Items of General Interest on topics within the subject matter jurisdiction of the Board **not** listed on the agenda. Presentations will be limited to a maximum of five (5) minutes, with a total of thirty (30) minutes designated for this portion of the agenda.

**E. Questions for the Board.** Individuals with questions on District issues may submit them in writing. The Board will refer such requests to the Superintendent, who will endeavor to respond to your questions after the meeting.

**F. Placing issues on the Board Agenda.** Items from the public pertaining directly to College business may be placed on the Board agenda by submitting the request in writing to the Office of the Superintendent. The proposed agenda item will be reviewed and placed, if appropriate, on the Board's agenda within a reasonable period of time. Please contact the Office of the Superintendent at (661) 763-7711 for further information.

1. CALL TO ORDER
2. PUBLIC COMMENT ON CLOSED SESSION ITEMS
3. ADJOURN TO CLOSED SESSION
  - A. Public Employee Appointment/Employment, Government Code Section 54957
  - B. Public Employee Performance Evaluations, Government Code Section 54957
  - C. Public Employee Discipline/Dismissal/Release/Complaint, Government Code Section 54957
  - D. Conference with Labor Negotiators (Government Code section 54957.6)  
Agency Designated Representative: Superintendent/President  
Employee Organizations: TC Faculty Association, CSEA Chapter #543 & Management/Supervisory/Classified Confidential Employees
  - E. Conference with Legal Counsel - Potential Litigation, Pursuant to Paragraph (4) of Subdivision (d) of Government Code Section 54956.9
  - F. Student Discipline and Other Confidential Student Matters, Education Code Sections 35146, 48900 et. Seq. and 48912(b)
4. RECONVENE IN OPEN SESSION; ANNOUNCE CLOSED SESSION
5. PUBLIC COMMENT ON OPEN SESSION AGENDA ITEMS
6. GENERAL COMMUNICATIONS
7. APPROVAL OF MINUTES - Regular Meeting Held May 13, 2020
8. NEW BUSINESS:
  - A. Request for Approval - Taft College Solar Project - BSK Supplement Budget Request; Estimated Supplement of \$8,987.84  
**Vote**  
**Abstain:** \_\_\_\_\_  
**Cole:** \_\_\_ **Campos:** \_\_\_ **Long:** \_\_\_ **Orrin:** \_\_\_ **White:** \_\_\_
  - B. Second Presentation and Request for Approval - Tentative Agreement with the Taft College Faculty Association (TCFA) regarding the addition of Article 7.1.2, Dependent Priority Registration, to the Faculty Collective Bargaining Agreement  
**Vote**  
**Abstain:** \_\_\_\_\_  
**Cole:** \_\_\_ **Campos:** \_\_\_ **Long:** \_\_\_ **Orrin:** \_\_\_ **White:** \_\_\_
  - C. First Presentation - Taft College Faculty Association ("TCFA/CTA/NEA") 2020-23 Collective Bargaining Agreement ("CBA") (No Action)

- D. First Presentation – Taft College Classified School Employee Association (“CSEA”), Chapter #543 2020-23 Collective Bargaining Agreement (“CBA”) (No Action)
  - E. First Presentation – Taft College Classified School Employees Association Chapter #543 and West Kern Community College District – STEM and CTE Technician and Bookstore Clerk II Job Description (No Action)
  - F. First Presentation – Taft College Classified School Employees Association Chapter #543 and West Kern Community College District – Vacation Accrual Process (No Action)
  - G. First Presentation – Taft College Faculty Association CTA/NEA, Reopener for FY 2020/21 (No Action)
  - H. First Presentation – Taft College CSEA Chapter #543, Reopener for FY 2020/21 (No Action)
  - I. First Presentation – Taft College Faculty Association CTA/NEA Reopener with WKCCD for FY 2020/21
  - J. First Presentation – Taft College CSEA Chapter #543 Reopener with WKCCD for FY 2020/21
9. CONSENT AGENDA (Items A - T)
- A. Request for Approval – New Courses
    - Learning Support Division
    - EDUC 1500 Introduction to Educational Technology
  
    - Social Science Division
    - HIST 2216 History of Latin America
  - B. Request for Approval – Course Revisions
    - Math & Science Division
    - BIOL 2201 Introduction to Biology
    - BIOL 2260 General Microbiology
  
    - Social Science Division
    - ECEF 1531 The Child in Family/Community Relationships
    - PSYC 2080 Introduction to Lifespan Psychology
    - SOC 2110 Minority Group Relations
  
    - Applied Technologies Division
    - BUSN 1050 Business Mathematics
    - BSAD 2220 Introduction to Financial Accounting
    - INTC 1000 Career Readiness in Industrial Technology

INTC 1100 Industrial Technology Capstone  
MGMT 1515 Communication  
MGMT 1520 Team Building  
MGMT 1525 Time Management  
MGMT 1540 Managing Organizational Change

C. Request for Approval - Distance Learning

Learning Support Division

EDUC 1500 Introduction to Educational Technology

Liberal Arts Division

ART 1500 Art Appreciation  
ART 1600 Two-Dimensional Design  
ART 1620 Drawing and Composition  
ART 1625 Color Theory  
ART 1640 Painting

Applied Technologies Division

COSC 1532 Basic Internet Skills and Concepts  
COSC 1603 Introduction to Word Processing - Microsoft Word  
COSC 1703 Introduction to Spreadsheets - Microsoft Excel  
COSC 1812 Introduction to Presentation Graphics - Microsoft PowerPoint  
COSC 1902 Introduction to Databases - Microsoft Access  
COSC 2020 Introduction to Computer Information Systems  
MGMT 1515 Communications  
MGMT 1520 Team Building  
MGMT 1525 Time Management  
MGMT 1540 Managing Organizational Change

Social Science Division

ECEF 1531 The Child in Family/Community Relationships  
ECEF 1584 Field Experience: Infant and Toddler Care and Education  
PSYC 2080 Introduction to Lifespan Psychology

Emergency Temporary Distance Education Blanket Addendum

DNTL 1510 Oral Biology  
DNTL 1511 Oral Radiology  
DNTL 1512 Head and Neck Anatomy  
DNTL 1513 Dental Health Education/Seminar  
DRAM 1535 Elementary Acting  
ECEF 1003 Introduction to Child Growth and Development  
MATH 2140 Ordinary Differential Equations  
PHED 1505 Women's Intercollegiate Golf  
PHED 1533 Walking for Fitness  
PHED 2505 Advanced Women's Intercollegiate Golf  
PSYC 2205 Introduction to Research Methods in the Social Sciences

- D. Request for Approval – Resolution 2019/20-21 and Agreement with California Department of Education to Provide Services Under the General Child Care and Development Program, Contract #CCTR-0058; 7/1/20 – 6/30/21; \$835,449.00
- E. Request for Approval – Resolution 2019/20-22 and Agreement with California Department of Education to Provide Services Under the State Preschool Program, Contract #CSPP-0138; 7/1/20 – 6/30/21; \$832,645.00
- F. Request for Approval – Resolution 2019/20-23 and Agreement with California Department of Education to Provide Services Under the Migrant Child Care Program, Contract #CMIG-0005; 7/1/20 – 6/30/21; \$781,197.00
- G. Request for Approval – Resolution 2019/20-24 and Agreement with California Department of Education to Provide Services Under the Migrant Specialized Services Program, Contract #CMSS-0005; 7/1/20 – 6/30/21; \$110,580.00
- H. Request for Approval - 2019-20 Multiple Method Allocation Certification Form
- I. Request for Approval – Off Campus Rents for TIL Program
- J. Request for Ratification – Agreements with San Joaquin Valley Air Pollution Control District for Purchase of Alternative Fuel Vehicles through the Public Benefit Grants Program (Agreement Nos. G-83113-A1; G-83115-A1; G83117-A1; G-83118-A1); \$1,444.64
- K. Request for Approval – WKCCD 2020-21 Accident Insurance Renewal for Students/Intercollegiate Athletes; 8/1/20 – 7/31/21; \$55,061.00
- L. Request for Approval – California Virtual Campos – Online Education Initiative (CVC-OEI) Extra Duty Assignments; Extension to 12/31/20
- M. Request for Approval – AMS.Net Annual Support Coverage Quote #Q00044212, CISCO Network Hardware; 7/29/20 – 7/29/21; \$15,618.85
- N. Request for Approval – Consulting Services Agreement with Capitol Public Finance Group, LLC “Capitol PFG” to Serve as the WKCCD Dissemination Agent (Consulting Services Agreement, Consulting Services Order CSO No. 2020-1 and Certificate of Acceptance); 7/1/20 – 6/30/21; Annual Report Filing \$4,500.00 and \$500.00 for Each Material Event Filing Plus Expenses Included in Agreement
- O. Request for Approval – Fiscal Year 2020-21 Annual Appropriations (GANN) Limit
- P. Request for Approval – 2020-21 Renewal of Statewide Association of Community Colleges (SWACC) Proforma for Property and Liability Insurance Coverage; 7/1/20 – 6/30/21; \$145,140.00

- Q. Request for Approval – Cisco Umbrella Insights Annual License Renewal
- R. Request for Approval – 2020/21 District Business Office Systems Agreement – KCSOS AGT #21-0161; 7/1/20 – 6/30/21; Annual Cost of \$7,034.12
- S. Request for Approval – Vehicle Maintenance Agreement Renewal with Taft City School District; 7/1/20 – 6/30/21; \$71.00 per Hour with a minimum of ½ hour charge
- T. Ratification of the May 2020 Vendor Check & Purchase Order Registers

**Consent Agenda Vote**

**Abstain:**

**Cole:** \_\_\_\_ **Campos:** \_\_\_\_ **Long:** \_\_\_\_ **Orrin:** \_\_\_\_ **White:** \_\_\_\_

- 10. PUBLIC COMMENT ON ITEMS OF GENERAL INTEREST
- 11. EMPLOYMENT (Action)
  - A. Academic Employment (Appendix I)
  - B. Academic Employment Amended March 2020 (Appendix II)
  - C. Classified Employment Amended March 2020 (Appendix III)

**Vote**

**Abstain:**

**Cole:** \_\_\_\_ **Campos:** \_\_\_\_ **Long:** \_\_\_\_ **Orrin:** \_\_\_\_ **White:** \_\_\_\_

- 12. REPORTS:
  - A. Financial Reports (For Information)
    - 1. Revenue Accounts (Account Level 1) FY 2019/20
    - 2. Expenditure Accounts (Account Level 1) FY 2019/20
    - 3. Expenditure Detail of \$10,000.00 or Greater, May 2020
    - 4. Student Organization and Special Accounts, May 2020
    - 5. Funds Deposited in County Treasury, May 2020
    - 6. Employee Travel Report – May 2020
  - B. Trustee Reports
  - C. Academic Senate Report
  - D. Reports from Staff and Student Organizations

- 13. REPORT OF THE SUPERINTENDENT

- 14. NEXT MEETING DATE

The next regular meeting is scheduled for Wednesday, July 8, 2020, at 5:00 p.m.

- 15. ADJOURNMENT