

WEST KERN COMMUNITY COLLEGE DISTRICT
AGENDA FOR REGULAR MEETING

August 12, 2020

Cougar Room
(Access Through the Library Entrance)

No in-person public attendance permitted. Limited physical attendees must wear a mask. Must use the Zoom website link due to the Governor's Executive Order issued on March 19, 2020 placing limits on public congregation.

Join Meeting at the Following Web Address:

Join Zoom Meeting

<https://cccconfer.zoom.us/j/95636417995> (Open Session Will Begin at 6 p.m.)

5:00 p.m.

29 Cougar Court
Taft, California 93268

A. Accessibility. *In compliance with the Americans with Disabilities Act, if you need special assistance to access the meeting room or to otherwise participate in this meeting, including auxiliary aids or services, please contact Sarah Criss at (661) 763-7711. Notification at least 48 hours prior to the meeting will enable the Governing Board to make reasonable arrangements to ensure accessibility to the meeting.*

B. Obtaining Public Records. *A copy of the Board packet, including documents relating to any open session item are available to members of the public on the District website and also at the District Office. Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 29 Cougar Ct., Taft, California, during normal business hours. These documents will be made available to the public at the same time that they are made available to a majority of the Board.*

C. Language Assistance. *The District welcomes Spanish and other language speakers to Board meetings. Anyone planning to attend and needing an interpreter should call Sarah Criss at (661) 763-7711 forty-eight (48) hours in advance of the meeting so that arrangements can be made for an interpreter. El Distrito da la bienvenida a las personas de habla hispana a las juntas de la Mesa Directiva. Si planea asistir y necesita interpretacion llame al (661) 763-7711 (48) horas antes de la junta, para poder hacer arreglos de interpretacion.*

D. Addressing the District Board. *The Board encourages public participation and involvement. Community members will therefore have several opportunities to address the Board. However, please respect the Board's time and the need for efficient board meetings. The Board also requests that comments be respectful and professional.*

- 1. Agenda Items.** *If you wish to address the Board on an agenda item, please do so when that item is called. Presentations will be limited to a maximum of five (5) minutes. Time limitations are at the discretion of the Board President.*
- 2. Non-Agenda Items.** *Individuals have an opportunity to address the Board during the period set aside for Public Comment on Items of General Interest on topics within the subject matter jurisdiction of the Board **not** listed on the agenda. Presentations will be limited to a maximum of five (5) minutes, with a total of thirty (30) minutes designated for this portion of the agenda.*

E. Questions for the Board. *Individuals with questions on District issues may submit them in writing. The Board will refer such requests to the Superintendent, who will endeavor to respond to your questions after the meeting.*

F. Placing issues on the Board Agenda. *Items from the public pertaining directly to College business may be placed on the Board agenda by submitting the request in writing to the Office of the Superintendent. The proposed agenda item will be reviewed and placed, if appropriate, on the Board's agenda within a reasonable period of time. Please contact the Office of the Superintendent at (661) 763-7711 for further information.*

1. CALL TO ORDER
2. PUBLIC COMMENT ON CLOSED SESSION ITEMS
3. ADJOURN TO CLOSED SESSION
 - A. Public Employee Appointment/Employment, Government Code Section 54957
 - B. Public Employee Performance Evaluations, Government Code Section 54957
 - C. Public Employee Discipline/Dismissal/Release/Complaint, Government Code Section 54957
 - D. Conference with Labor Negotiators (Government Code section 54957.6)
Agency Designated Representative: Superintendent/President
Employee Organizations: TC Faculty Association, CSEA Chapter #543 & Management/Supervisory/Classified Confidential Employees
 - E. Conference with Legal Counsel – Potential Litigation, Pursuant to Paragraph (4) of Subdivision (d) of Government Code Section 54956.9
 - F. Student Discipline and Other Confidential Student Matters, Education Code Sections 35146, 48900 et. Seq. and 48912(b)
4. RECONVENE IN OPEN SESSION; ANNOUNCE CLOSED SESSION
5. FLAG SALUTE
6. PUBLIC COMMENT ON OPEN SESSION AGENDA ITEMS
7. GENERAL COMMUNICATIONS
8. PRESENTATION – Quarterly Investment Reports
9. PRESENTATION – Strategic Action Plan
10. APPROVAL OF MINUTES – Regular Meeting Held July 8, 2020
11. NEW BUSINESS:
 - A. Request for Approval – Designation of Applicant’s Agent Resolution for Non-Stable Agencies (Cal OES 130)
 - B. Request for Approval – Resolution 2020/21-01 Notice of Layoff – Classified Employees – Reduction in Force Due to Lack of Funds and/or Lack of Work
 - C. Request for Approval – Four-Day Workweek
 - D. First Presentation – Title IX Board Policy Revisions and Implementation (No Action)

E. First Presentation – Board Policy Revisions (No Action)

BP #2355	Decorum
BP #2720	Communications Among Board Members
BP #3050	Institutional Code of Ethics
BP #3250	Institutional Planning
BP #3515	Reporting of Crimes
BP #5130	Financial Aid
BP #6350	Foundation and Fundraising
BP #7230	Classified Employees
BP #7260	Classified Administrators

F. First Presentation – Board Policy Review (No Action)

BP #2510	Participation in Local Decision-Making
BP #2610	Presentation of Initial Collective Bargaining Proposals
BP #2716	Political Activity
BP #2717	Personal Use of Public Resources
BP #2725	Board Member Compensation
BP #2750	Board Member Absence from the State
BP #3505	Emergency Response Plan

G. Information Item – Annual List of Board Policies and Administrative Procedures Action for 2019-20 (No Action)

12. CONSENT AGENDA (Items A - N)

- A. Request for Approval – Agreement with The Chancellor’s Office Tax Offset Program (COTOP); 10/1/20 – 12/31/2021
- B. Request for Approval – 2020-21 Non-Resident Scholarship “On Campus” Waiver
- C. Request for Approval – AMS.Net Cisco Flex Plan Five-Year Subscription Agreement, Quote #Q-00046739; 9/1/20 – 8/31/25; \$13,728.00 Annually
- D. Request for Approval – Agreement with Foundation for California Community Colleges (FCCC) to Provide Microsoft Campus Agreement 2020 with Computerland of Silicon Valley; 9/16/20 – 9/15/21; \$34,710.50
- E. Request for Approval – Contract with Strata Information Group (SIG) for consulting services for Financial Aid during the 2020-21 School Year; 80 Hours Remote and 44 hours Onsite; \$22,880.00
- F. Request for Approval – Adobe Creative Cloud Suite; 12 Months Effective Upon Approval; \$16,254.00

- G. Request for Ratification - Agreement with McNeil and Associates, LLC.; 7/1/20 - 6/30/21; \$3,150.00 per Month
- H. Request for Approval - Agreement with Dr. Idahlynn Karre - Consultant for Management and Leadership Training; Up to 8 Sessions; \$2,700.00 per Session
- I. Request for Ratification - Randy Witt Productions - 2020 Taft College Virtual Commencement Ceremony Video; \$9,500.00
- J. Request for Approval - Agreement with Valsoft Corporation, Inc. dba SARS Software Products, Inc. for Annual Renewal of Support License; 8/20/20 - 8/1/21; \$5,250.00
- K. Request for Approval - Contract for Professional Services with Chris Ruiz for Sports Information/Webmaster Services for the Taft College Athletics Programs/Website; 8/1/20 - 5/31/21; \$500.00 Monthly
- L. Request for Ratification - Service Agreement between BlueFrame Technology, LLC and Taft College 2020-2023 for Streaming Services; 7/1/20 - 6/30/23; \$3,300.00 for First Year and Annual Fee After of \$1,500.00
- M. Request for Ratification - Equitrac Support Software and Maintenance Annual Renewal; 6/19/20 - 6/18/21; \$2,640.00
- N. Ratification of the July 2020 Vendor Check & Purchase Order Registers

13. PUBLIC COMMENT ON ITEMS OF GENERAL INTEREST

14. EMPLOYMENT (Action)

- A. Academic Employment (Appendix I)
- B. Classified Employment (Appendix II)
- C. Resignations/Retirements (Appendix II)

15. REPORTS:

- A. Financial Reports (For Information)
 - 1. Revenue Accounts (Account Level 1) FY 2020/21
 - 2. Expenditure Accounts (Account Level 1) FY 2020/21
 - 3. Expenditure Detail of \$10,000.00 or Greater, July 2020
 - 4. Student Organization and Special Accounts, July 2020
 - 5. Funds Deposited in County Treasury, July 2020
 - 6. Employee Travel Report - July 2020
 - 7. Report of Investments as of the quarter ended June 30, 2020 held at U.S. Bank Global Corporate Trust Services
- B. Trustee Reports
- C. Academic Senate Report

D. Reports from Staff and Student Organizations

16. REPORT OF THE SUPERINTENDENT

17. NEXT MEETING DATE

The next regular meeting is scheduled for Wednesday, September 9, 2020, at 5:00 p.m.

18. ADJOURNMENT