

WEST KERN COMMUNITY COLLEGE DISTRICT  
AGENDA FOR REGULAR MEETING

September 9, 2020

**Cougar Room**  
(Access Through the Library Entrance)

*No in-person public attendance permitted. Limited physical attendees must wear a mask. Must use the Zoom website link due to the Governor's Executive Order issued on March 19, 2020 placing limits on public congregation.*

Join Meeting at the Following Web Address:

Join Zoom Meeting

<https://cccconfer.zoom.us/j/97790849581> (Open Session Will Begin at 6 p.m.)

5:00 p.m.

29 Cougar Court  
Taft, California 93268

**A. Accessibility.** *In compliance with the Americans with Disabilities Act, if you need special assistance to access the meeting room or to otherwise participate in this meeting, including auxiliary aids or services, please contact Sarah Criss at (661) 763-7711. Notification at least 48 hours prior to the meeting will enable the Governing Board to make reasonable arrangements to ensure accessibility to the meeting.*

**B. Obtaining Public Records.** *A copy of the Board packet, including documents relating to any open session item are available to members of the public on the District website and also at the District Office. Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 29 Cougar Ct., Taft, California, during normal business hours. These documents will be made available to the public at the same time that they are made available to a majority of the Board.*

**C. Language Assistance.** *The District welcomes Spanish and other language speakers to Board meetings. Anyone planning to attend and needing an interpreter should call Sarah Criss at (661) 763-7711 forty-eight (48) hours in advance of the meeting so that arrangements can be made for an interpreter. El Distrito da la bienvenida a las personas de habla hispana a las juntas de la Mesa Directiva. Si planea asistir y necesita interpretacion llame al (661) 763-7711 (48) horas antes de la junta, para poder hacer arreglos de interpretacion.*

**D. Addressing the District Board.** *The Board encourages public participation and involvement. Community members will therefore have several opportunities to address the Board. However, please respect the Board's time and the need for efficient board meetings. The Board also requests that comments be respectful and professional.*

- 1. Agenda Items.** *If you wish to address the Board on an agenda item, please do so when that item is called. Presentations will be limited to a maximum of five (5) minutes. Time limitations are at the discretion of the Board President.*
- 2. Non-Agenda Items.** *Individuals have an opportunity to address the Board during the period set aside for Public Comment on Items of General Interest on topics within the subject matter jurisdiction of the Board **not** listed on the agenda. Presentations will be limited to a maximum of five (5) minutes, with a total of thirty (30) minutes designated for this portion of the agenda.*

**E. Questions for the Board.** *Individuals with questions on District issues may submit them in writing. The Board will refer such requests to the Superintendent, who will endeavor to respond to your questions after the meeting.*

**F. Placing issues on the Board Agenda.** *Items from the public pertaining directly to College business may be placed on the Board agenda by submitting the request in writing to the Office of the Superintendent. The proposed agenda item will be reviewed and placed, if appropriate, on the Board's agenda within a reasonable period of time. Please contact the Office of the Superintendent at (661) 763-7711 for further information.*

1. CALL TO ORDER
2. PUBLIC COMMENT ON CLOSED SESSION ITEMS
3. ADJOURN TO CLOSED SESSION
  - A. Public Employee Appointment/Employment, Government Code Section 54957
  - B. Public Employee Performance Evaluations, Government Code Section 54957
  - C. Public Employee Discipline/Dismissal/Release/Complaint, Government Code Section 54957
  - D. Conference with Labor Negotiators (Government Code section 54957.6)  
Agency Designated Representative: Superintendent/President  
Employee Organizations: TC Faculty Association, CSEA Chapter #543 & Management/Supervisory/Classified Confidential Employees
  - E. Conference with Legal Counsel – Potential Litigation, Pursuant to Paragraph (4) of Subdivision (d) of Government Code Section 54956.9
  - F. Student Discipline and Other Confidential Student Matters, Education Code Sections 35146, 48900 et. Seq. and 48912(b)
4. RECONVENE IN OPEN SESSION; ANNOUNCE CLOSED SESSION
5. FLAG SALUTE
6. PUBLIC COMMENT ON OPEN SESSION AGENDA ITEMS
7. GENERAL COMMUNICATIONS
8. APPROVAL OF MINUTES – Regular Meeting Held August 12, 2020 and Special Meeting Held August 12, 2020
9. NEW BUSINESS:
  - A. Request for Approval – Resolution 2020/21-02 - Notice of Release of Grant Funded Temporary Faculty
  - B. Request for Approval – Resolution 2020/21-03 - Notice of Layoff – Classified Employees – Reduction in Force Due to Lack of Funds and/or Lack of Work
  - C. Second Presentation and Request for Approval – Board Policy Revisions
    - BP #2355 Decorum
    - BP #2720 Communications Among Board Members
    - BP #3050 Institutional Code of Ethics
    - BP #3250 Institutional Planning
    - BP #3515 Reporting of Crimes

BP #5130	Financial Aid
BP #6350	Foundation and Fundraising
BP #7230	Classified Employees
BP #7260	Classified Administrators

D. Second Presentation and Request for Approval – Board Policy Review

BP #2510	Participation in Local Decision-Making
BP #2610	Presentation of Initial Collective Bargaining Proposals
BP #2716	Political Activity
BP #2717	Personal Use of Public Resources
BP #2725	Board Member Compensation
BP #2750	Board Member Absence from the State
BP #3505	Emergency Response Plan

E. Request for Ratification – AMS.Net Informacast Maintenance Subscription Renewal; 8/18/20 – 9/10/21; \$2,175.00

F. Request for Approval – West Kern Community College District – Mission Statement

10. CONSENT AGENDA (Items A – E)

A. Request for Ratification – Lease Agreement for Student Housing – 108 Buchanan; 8/1/20 – 6/30/21

B. Request for Ratification – Institution Participation Agreement with Instructure, Inc. for Canvas Studio; 7/1/20 – 6/30/22

C. Request for Approval – Carrier Agreement with United Parcel Service (UPS); Upon Execution and Terminated with 30-days Notice

D. Request for Approval – Annual Renewal of IBM SPSS Statistics Base Concurrent User Subscription and Support. Quote number: 18775467; 9/1/20 – 8/31/21; \$12,738.20

E. Ratification of the August 2020 Vendor Check & Purchase Order Registers

11. PUBLIC COMMENT ON ITEMS OF GENERAL INTEREST

12. EMPLOYMENT (Action)

A. Academic Employment (Appendix I)

B. Classified Employment (Appendix II)

C. Resignations/Retirements (Appendix II)

13. REPORTS:

- A. Financial Reports (For Information)
  - 1. Revenue Accounts (Account Level 1) FY 2020/21
  - 2. Expenditure Accounts (Account Level 1) FY 2020/21
  - 3. Expenditure Detail of \$10,000.00 or Greater, August 2020
  - 4. Student Organization and Special Accounts, August 2020
  - 5. Funds Deposited in County Treasury, August 2020
  - 6. Employee Travel Report - August 2020
- B. Trustee Reports
- C. Academic Senate Report
- D. Reports from Staff and Student Organizations

14. REPORT OF THE SUPERINTENDENT

15. NEXT MEETING DATE

The next regular meeting is scheduled for Wednesday, October 14, 2020, at 5:00 p.m.

16. ADJOURNMENT