

WEST KERN COMMUNITY COLLEGE DISTRICT  
AGENDA FOR REGULAR MEETING

October 14, 2020

**Cougar Room**  
(Access Through the Library Entrance)

*No in-person public attendance permitted. Limited physical attendees must wear a mask. Must use the Zoom website link due to the Governor's Executive Order issued on March 19, 2020 placing limits on public congregation.*

Join Meeting at the Following Web Address:

Join Zoom Meeting

<https://cccconfer.zoom.us/j/91801710322> (Open Session Will Begin at 6 p.m.)

5:00 p.m.

29 Cougar Court  
Taft, California 93268

**A. Accessibility.** *In compliance with the Americans with Disabilities Act, if you need special assistance to access the meeting room or to otherwise participate in this meeting, including auxiliary aids or services, please contact Sarah Criss at (661) 763-7711. Notification at least 48 hours prior to the meeting will enable the Governing Board to make reasonable arrangements to ensure accessibility to the meeting.*

**B. Obtaining Public Records.** *A copy of the Board packet, including documents relating to any open session item are available to members of the public on the District website and also at the District Office. Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 29 Cougar Ct., Taft, California, during normal business hours. These documents will be made available to the public at the same time that they are made available to a majority of the Board.*

**C. Language Assistance.** *The District welcomes Spanish and other language speakers to Board meetings. Anyone planning to attend and needing an interpreter should call Sarah Criss at (661) 763-7711 forty-eight (48) hours in advance of the meeting so that arrangements can be made for an interpreter. El Distrito da la bienvenida a las personas de habla hispana a las juntas de la Mesa Directiva. Si planea asistir y necesita interpretacion llame al (661) 763-7711 (48) horas antes de la junta, para poder hacer arreglos de interpretacion.*

**D. Addressing the District Board.** *The Board encourages public participation and involvement. Community members will therefore have several opportunities to address the Board. However, please respect the Board's time and the need for efficient board meetings. The Board also requests that comments be respectful and professional.*

- 1. Agenda Items.** *If you wish to address the Board on an agenda item, please do so when that item is called. Presentations will be limited to a maximum of five (5) minutes. Time limitations are at the discretion of the Board President.*
- 2. Non-Agenda Items.** *Individuals have an opportunity to address the Board during the period set aside for Public Comment on Items of General Interest on topics within the subject matter jurisdiction of the Board **not** listed on the agenda. Presentations will be limited to a maximum of five (5) minutes, with a total of thirty (30) minutes designated for this portion of the agenda.*

**E. Questions for the Board.** *Individuals with questions on District issues may submit them in writing. The Board will refer such requests to the Superintendent, who will endeavor to respond to your questions after the meeting.*

**F. Placing issues on the Board Agenda.** *Items from the public pertaining directly to College business may be placed on the Board agenda by submitting the request in writing to the Office of the Superintendent. The proposed agenda item will be reviewed and placed, if appropriate, on the Board's agenda within a reasonable period of time. Please contact the Office of the Superintendent at (661) 763-7711 for further information.*

1. CALL TO ORDER
2. PUBLIC COMMENT ON CLOSED SESSION ITEMS
3. ADJOURN TO CLOSED SESSION
  - A. Public Employee Appointment/Employment, Government Code Section 54957
  - B. Public Employee Performance Evaluations, Government Code Section 54957
  - C. Public Employee Discipline/Dismissal/Release/Complaint, Government Code Section 54957
  - D. Conference with Labor Negotiators (Government Code section 54957.6)  
Agency Designated Representative: Superintendent/President  
Employee Organizations: TC Faculty Association, CSEA Chapter #543 & Management/Supervisory/Classified Confidential Employees
  - E. Conference with Legal Counsel – Potential Litigation, Pursuant to Paragraph (4) of Subdivision (d) of Government Code Section 54956.9
  - F. Student Discipline and Other Confidential Student Matters, Education Code Sections 35146, 48900 et. Seq. and 48912(b)
4. RECONVENE IN OPEN SESSION; ANNOUNCE CLOSED SESSION
5. FLAG SALUTE
6. PUBLIC COMMENT ON OPEN SESSION AGENDA ITEMS
7. GENERAL COMMUNICATIONS
8. DISCUSSION – Board Of Trustees Self-Evaluation
9. PRESENTATION – Annual Human Resources Recruiting Report
10. APPROVAL OF MINUTES – Regular Meeting Held September 9, 2020 and Special Meeting Held September 12, 2020
11. NEW BUSINESS:
  - A. Request for Approval – 2020/21 West Kern Community College District Budget
  - B. Second Presentation and Request for Approval – Proposed Salary Schedule Alignment of 2.32% Salary Schedule Alignment to the 2020-21 Faculty Salary Schedules, Appendix B-1, B-2 and B-3; Retroactive to 7/1/20
  - C. Second Presentation and Request for Approval – Proposed Salary Schedule Alignment of 2.32% to the 2020-21 Classified Salary Schedules, Appendix A; Retroactive to 7/1/20

- D. Request for Approval – Proposed Salary Schedule Alignment of 2.32% to the Administrative and Confidential 2020-21 Salary Schedules; Retroactive to 7/1/20
- E. Request for Approval – Resolution 2020/21-04 – Establish a Student Rep Fee Trust Fund
- F. Request for Approval – Resolution 2020/21-05 – Authorizing and Approving the Borrowing of Funds for Fiscal Year 2020-21; The Issuance and Sale of a 2020-21 Tax and Revenue Anticipation Note Therefore and Participation in the Community College League of California Tax and Revenue Anticipation Notes Program
- G. Request for Approval – Award TC 21-003 Cougar Dorm HVAC Replace Project; \$83,750.00
- H. Request for Approval – Notice of Completion for the TC 19-20-006 Main Parking Lot Re-Seal and Re-Stripe
- I. First Presentation – Board Policy Revisions
  - BP #2730 Board Member Health Benefits
  - BP #3550 Drug Free Environment and Drug Prevention Program
  - BP #4040 Library Services
  - BP #4220 Standards for Scholarship
  - BP #4235 Credit for Prior Learning
  - BP #5010 Admissions and Concurrent Enrollment
  - BP #5030 Fees
  - BP #7330 Communicable Disease
  - BP #7362 Discipline and Dismissals Classified Administrators and Confidential Employees
  - BP #7385 Salary Deductions
  - BP #7510 Domestic Partners
- J. First Presentation – Board Policy Review
  - BP #4050 Articulation
  - BP #4226 Multiple and Overlapping Enrollments
  - BP #4400 Community Service Programs
- K. Request for Approval – Discontinuance – Board Policy #4070 – Auditing and Auditing Fees

12. CONSENT AGENDA (Items A - L)

- A. Request for Approval – California Virtual Campus – Online Education Initiative (CVC-OEI) MOU for Grant Completion Support of the Final Report; 1/1/21 – 1/31/21; District to Receive Up to \$15,000.00
  - B. Request for Approval – Memorandum of Understanding (MOU) Between West Kern Community College District (WKCCD) and Taft Union High School District (TUHSD) Dual Enrollment Program and Concurrent Enrollment Program 2020-21
  - C. Request for Approval – Campus Safety and Security Assessment – National Association of Campus Safety Administrators (NACSA); \$2,000.00
  - D. Information Item – Use of Proposition 55 Education Protection Account (EPA) Funds for FY 2020/2021
  - E. Request for Approval – Arvin Union School District Piggyback Bid No. 2018-19-001
  - F. Request for Approval – Agreement with Ocelot (CareerAmerica, LLC); 1/1/21 – 12/21/23; \$3,350.00 Annually
  - G. Request for Approval – Renewal Agreement (Quote #122126726-1) with DAI Source for IBM Cognos; 11/1/20 – 10/31/21; \$9,323.11
  - H. Request for Approval – 2021 Library Services Platform Program Participation; \$6,121.00
  - I. Request for Approval – IssueTrak: One Year of IssueTrak Software Maintenance; 10/2020 – 10/2021; \$2,587.50
  - J. Request for Ratification – Behavioral Health Training for TIL Staff; 8/15/20 – 10/31/20; Up to \$2,500.00 from Westside Healthcare District Grant
  - K. Request for Ratification – Agreement with Yosemite Community College District, Child Development Training Consortium (YCCD/CDTC); 9/1/20 – 6/30/21; No Cost to the WKCCD
  - L. Ratification of the September 2020 Vendor Check & Purchase Order Registers
13. PUBLIC COMMENT ON ITEMS OF GENERAL INTEREST
14. EMPLOYMENT (Action)
- A. Academic Employment (Appendix I)
  - B. Classified Employment (Appendix II)
  - C. Resignations/Retirements (Appendix II)
15. REPORTS:
- A. Financial Reports (For Information)

1. Revenue Accounts (Account Level 1) FY 2020/21
  2. Expenditure Accounts (Account Level 1) FY 2020/21
  3. Expenditure Detail of \$10,000.00 or Greater, September 2020
  4. Student Organization and Special Accounts, September 2020
  5. Funds Deposited in County Treasury, September 2020
  6. Employee Travel Report – September 2020
- B. Trustee Reports
  - C. Academic Senate Report
  - D. Reports from Staff and Student Organizations
16. REPORT OF THE SUPERINTENDENT
17. NEXT MEETING DATE  
The next regular meeting is scheduled for Wednesday, November 11, 2020, at 5:00 p.m.
18. ADJOURNMENT