

WEST KERN COMMUNITY COLLEGE DISTRICT
AGENDA FOR REGULAR MEETING

November 11, 2020

Cougar Room
(Access Through the Library Entrance)

No in-person public attendance permitted. Limited physical attendees must wear a mask. Must use the Zoom website link due to the Governor's Executive Order issued on March 19, 2020 placing limits on public congregation.

Join Meeting at the Following Web Address:

Join Zoom Meeting

<https://cccconfer.zoom.us/j/93600133676> (Open Session Will Begin at 6 p.m.)

5:00 p.m.

29 Cougar Court
Taft, California 93268

A. Accessibility. *In compliance with the Americans with Disabilities Act, if you need special assistance to access the meeting room or to otherwise participate in this meeting, including auxiliary aids or services, please contact Sarah Criss at (661) 763-7711. Notification at least 48 hours prior to the meeting will enable the Governing Board to make reasonable arrangements to ensure accessibility to the meeting.*

B. Obtaining Public Records. *A copy of the Board packet, including documents relating to any open session item are available to members of the public on the District website and also at the District Office. Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 29 Cougar Ct., Taft, California, during normal business hours. These documents will be made available to the public at the same time that they are made available to a majority of the Board.*

C. Language Assistance. *The District welcomes Spanish and other language speakers to Board meetings. Anyone planning to attend and needing an interpreter should call Sarah Criss at (661) 763-7711 forty-eight (48) hours in advance of the meeting so that arrangements can be made for an interpreter. El Distrito da la bienvenida a las personas de habla hispana a las juntas de la Mesa Directiva. Si planea asistir y necesita interpretacion llame al (661) 763-7711 (48) horas antes de la junta, para poder hacer arreglos de interpretacion.*

D. Addressing the District Board. *The Board encourages public participation and involvement. Community members will therefore have several opportunities to address the Board. However, please respect the Board's time and the need for efficient board meetings. The Board also requests that comments be respectful and professional.*

- 1. Agenda Items.** *If you wish to address the Board on an agenda item, please do so when that item is called. Presentations will be limited to a maximum of five (5) minutes. Time limitations are at the discretion of the Board President.*
- 2. Non-Agenda Items.** *Individuals have an opportunity to address the Board during the period set aside for Public Comment on Items of General Interest on topics within the subject matter jurisdiction of the Board **not** listed on the agenda. Presentations will be limited to a maximum of five (5) minutes, with a total of thirty (30) minutes designated for this portion of the agenda.*

E. Questions for the Board. *Individuals with questions on District issues may submit them in writing. The Board will refer such requests to the Superintendent, who will endeavor to respond to your questions after the meeting.*

F. Placing issues on the Board Agenda. *Items from the public pertaining directly to College business may be placed on the Board agenda by submitting the request in writing to the Office of the Superintendent. The proposed agenda item will be reviewed and placed, if appropriate, on the Board's agenda within a reasonable period of time. Please contact the Office of the Superintendent at (661) 763-7711 for further information.*

1. CALL TO ORDER
2. PUBLIC COMMENT ON CLOSED SESSION ITEMS
3. ADJOURN TO CLOSED SESSION
 - A. Public Employee Appointment/Employment, Government Code Section 54957
 - B. Public Employee Performance Evaluations, Government Code Section 54957
 - C. Public Employee Discipline/Dismissal/Release/Complaint, Government Code Section 54957
 - D. Conference with Labor Negotiators (Government Code section 54957.6)
Agency Designated Representative: Superintendent/President
Employee Organizations: TC Faculty Association, CSEA Chapter #543 & Management/Supervisory/Classified Confidential Employees
 - E. Conference with Legal Counsel – Potential Litigation, Pursuant to Paragraph (4) of Subdivision (d) of Government Code Section 54956.9
 - F. Student Discipline and Other Confidential Student Matters, Education Code Sections 35146, 48900 et. Seq. and 48912(b)
4. RECONVENE IN OPEN SESSION; ANNOUNCE CLOSED SESSION
5. FLAG SALUTE
6. PUBLIC COMMENT ON OPEN SESSION AGENDA ITEMS
7. GENERAL COMMUNICATIONS
8. PRESENTATION – Quarterly Investment Reports
9. PRESENTATION – Annual Human Resources Recruiting Report
10. APPROVAL OF MINUTES – Regular Meeting Held October 14, 2020 and Special Meeting Held October 14, 2020
11. NEW BUSINESS:
 - A. Request for Approval – West Kern Community College District Board of Trustees Goals 2020/21
 - B. Request for Approval – Resolution No. 2020/21-06 – 21st Century Energy Systems Resolution
 - C. First Presentation – CSEA Chapter #543 MOU – Transition to Independent Living (TIL) Furlough Effects

D. Second Presentation and Request for Approval – Board Policy Revisions

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| BP #2730 | Board Member Health Benefits |
| BP #3550 | Drug Free Environment and Drug Prevention Program |
| BP #4040 | Library Services |
| BP #4220 | Standards for Scholarship |
| BP #4235 | Credit for Prior Learning |
| BP #5010 | Admissions and Concurrent Enrollment |
| BP #5030 | Fees |
| BP #7330 | Communicable Disease |
| BP #7362 | Discipline and Dismissals Classified Administrators and Confidential Employees |
| BP #7385 | Salary Deductions |
| BP #7510 | Domestic Partners |

E. Second Presentation and Request for Approval – Board Policy Review

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| BP #4050 | Articulation |
| BP #4226 | Multiple and Overlapping Enrollments |
| BP #4400 | Community Service Programs |

12. CONSENT AGENDA (Items A - L)

- A. Request for Approval – Distance Education Course Approval
- B. Information Item – WKCCD Budget Development Calendar for Fiscal Year 2021-22
- C. Request for Approval – Records Destruction
- D. Information Item – Annual Financial and Budget Report (CCFS-311A0 for the Fiscal Year Ended June 30, 2020)
- E. Information Item – CCFS-311Q for the 1st Quarter Ending September 30, 2020
- F. Request for Approval – Ellucian Annual Software Maintenance and License Fee 5-Year Contract; 1/1/21 – 12/31/25; \$209,815.00
- G. Request for Approval – Extension of Lease Agreement with Taft Plaza for the Rental Space Located at 515 Finley Drive, Taft, CA 93268 in Taft Plaza; 12/15/20 – 6/30/21; \$1,907.00 per Month
- H. Request for Approval – Contract with School Datebooks to Produce Student Planners for the 2021-22 Academic Year; \$9,188.21
- I. Request for Approval – 2020-2021 Synapse Laserfiche LSAP Software Support Renewal; 11/28/20 – 11/27/21; \$4,343.70

- J. Request for Approval – Electronic Records Management System – Therap – TIL Program; Annual Subscription; \$7,788.00
 - K. Request for Approval – IssueTrak: Expanded Use for Distance Learning Department; 10/2020 – 10/2021; \$3,640.00
 - L. Ratification of the October 2020 Vendor Check & Purchase Order Registers
13. PUBLIC COMMENT ON ITEMS OF GENERAL INTEREST
14. EMPLOYMENT (Action)
- A. Classified Employment (Appendix II)
 - B. Resignations/Retirements (Appendix II)
15. REPORTS:
- A. Financial Reports (For Information)
 - 1. Revenue Accounts (Account Level 1) FY 2020/21
 - 2. Expenditure Accounts (Account Level 1) FY 2020/21
 - 3. Expenditure Detail of \$10,000.00 or Greater, October 2020
 - 4. Student Organization and Special Accounts, October 2020
 - 5. Funds Deposited in County Treasury, October 2020
 - 6. Employee Travel Report – October 2020
 - 7. Report of Investments as of Quarter Ended 9/30/20 held at U.S. Bank Global Corporate Trust Services
 - B. Trustee Reports
 - C. Academic Senate Report
 - D. Reports from Staff and Student Organizations
16. REPORT OF THE SUPERINTENDENT
17. NEXT MEETING DATE
- The next regular meeting is scheduled for Wednesday, December 19, 2020, at 5:00 p.m.
18. ADJOURNMENT