

**WEST KERN COMMUNITY COLLEGE DISTRICT  
AGENDA FOR REGULAR MEETING**

March 10, 2021

**Cougar Room**

(Access Through the Library Entrance)

*No in-person public attendance permitted. Limited physical attendees must wear a mask. Must use the Zoom website link due to the Governor's Executive Order issued on March 19, 2020 placing limits on public congregation.*

Join Meeting at the Following Web Address:

Join Zoom Meeting

<https://cccconfer.zoom.us/j/92483878675> (Open Session Will Begin at 6 p.m.)

5:00 p.m.

29 Cougar Court  
Taft, California 93268

**A. Accessibility.** *In compliance with the Americans with Disabilities Act, if you need special assistance to access the meeting room or to otherwise participate in this meeting, including auxiliary aids or services, please contact Sarah Criss at (661) 763-7711. Notification at least 48 hours prior to the meeting will enable the Governing Board to make reasonable arrangements to ensure accessibility to the meeting.*

**B. Obtaining Public Records.** *A copy of the Board packet, including documents relating to any open session item are available to members of the public on the District website and also at the District Office. Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 29 Cougar Ct., Taft, California, during normal business hours. These documents will be made available to the public at the same time that they are made available to a majority of the Board.*

**C. Language Assistance.** *The District welcomes Spanish and other language speakers to Board meetings. Anyone planning to attend and needing an interpreter should call Sarah Criss at (661) 763-7711 forty-eight (48) hours in advance of the meeting so that arrangements can be made for an interpreter. El Distrito da la bienvenida a las personas de habla hispana a las juntas de la Mesa Directiva. Si planea asistir y necesita interpretacion llame al (661) 763-7711 (48) horas antes de la junta, para poder hacer arreglos de interpretacion.*

**D. Addressing the District Board.** *The Board encourages public participation and involvement. Community members will therefore have several opportunities to address the Board. However, please respect the Board's time and the need for efficient board meetings. The Board also requests that comments be respectful and professional.*

1. **Agenda Items.** *If you wish to address the Board on an agenda item, please do so when that item is called. Presentations will be limited to a maximum of five (5) minutes. Time limitations are at the discretion of the Board President.*
2. **Non-Agenda Items.** *Individuals have an opportunity to address the Board during the period set aside for Public Comment on Items of General Interest on topics within the subject matter jurisdiction of the Board **not** listed on the agenda. Presentations will be limited to a maximum of five (5) minutes, with a total of thirty (30) minutes designated for this portion of the agenda.*

**E. Questions for the Board.** *Individuals with questions on District issues may submit them in writing. The Board will refer such requests to the Superintendent, who will endeavor to respond to your questions after the meeting.*

**F. Placing issues on the Board Agenda.** *Items from the public pertaining directly to College business may be placed on the Board agenda by submitting the request in writing to the Office of the Superintendent. The proposed agenda item will be reviewed and placed, if appropriate, on the Board's agenda within a reasonable period of time. Please contact the Office of the Superintendent at (661) 763-7711 for further information.*

1. CALL TO ORDER
2. PUBLIC COMMENT ON CLOSED SESSION ITEMS
3. ADJOURN TO CLOSED SESSION
  - A. Public Employee Appointment/Employment, Government Code Section 54957
  - B. Public Employee Performance Evaluations, Government Code Section 54957
  - C. Public Employee Discipline/Dismissal/Release/Complaint, Government Code Section 54957
  - D. Conference with Labor Negotiators (Government Code section 54957.6)  
Agency Designated Representative: Superintendent/President  
Employee Organizations: TC Faculty Association, CSEA Chapter #543 & Management/Supervisory/Classified Confidential Employees
  - E. Conference with Legal Counsel – Potential Litigation, Pursuant to Paragraph (4) of Subdivision (d) of Government Code Section 54956.9
  - F. Student Discipline and Other Confidential Student Matters, Education Code Sections 35146, 48900 et. Seq. and 48912(b)
4. RECONVENE IN OPEN SESSION; ANNOUNCE CLOSED SESSION
5. FLAG SALUTE
6. PUBLIC COMMENT ON OPEN SESSION AGENDA ITEMS
7. GENERAL COMMUNICATIONS
8. APPROVAL OF MINUTES – Regular Meeting Held February 10, 2021
9. NEW BUSINESS:
  - A. Request for Approval – Resolution 2020/21-12 – Faculty Appreciation Week; Week of May 3, 2021
  - B. Request for Approval – Resolution 2020/21-13 – Classified School Employees Week; Week of April 26, 2021
  - C. Request for Approval - Accrediting Commission for Community and Junior College (ACCJC) – Annual Report and Annual Fiscal Report
  - D. Request for Approval – Classroom Audiovisual Project (RFP: WKCCD 2021-105)
  - E. Second Reading and Request for Approval – Board Policy Revision - #4300 – Field Trips and Excursions
  - F. First Reading – Board Policy Revisions

BP #2345	Evaluation of the Superintendent/President
BP #2735	Board Member Travel
BP #3410	Nondiscrimination
BP #3430	Prohibition of Harassment
BP #3518	Child Abuse Reporting
BP #5035	Withholding of Student Records
BP #5500	Standards of Student Conduct
BP #7330	Communicable Disease – Employees

10. CONSENT AGENDA (Items A – M)

A. Request for Approval – New Program

Social Science Division

Law, Public Policy, and Society – Associate Degree for Transfer

B. Request for Approval – Program Revisions

Allied Health/Applied Technologies Division

Industrial Technologies – Associate in Science

C. Request for Approval – Course Revision

Social Science Division

ADMJ 1510 Ethical Reasoning and Practice for Public Service

D. Request for Approval – 2020/2021 Request for Authorization to Transfer Unrestricted General Funds to the Futuris Public Entity Investment Trust Program for Post-Employment Benefits

E. Request for Approval – Notice of Release of Grant or Categorically Funded or Temporary Faculty

F. Request for Ratification – Employers Training Resource (ETR) Annual Renewable Contract for 2020-2021; 7/1/20 – 6/30/21; No Direct Cost to the District

G. Request for Approval – 2020/2021 Audit Service Engagement with CWDL, Certified Public Accountants; \$55,380 for District Annual Financial Report, \$6,310 for Proposition 39 Audit, \$1,000 for Foundation Tax Return

H. Request for Approval – Emsi Software Subscription; 3/22/21 – 3/21/22; \$15,000

I. Request for Approval – MBS Service Company, LLC. Implementation/Installation of Point-of-Sale System; Total Cost Not to Exceed \$8,500

J. Request for Ratification – Amended Agreement with Oleg Bespalov – Professional Editing Services for Accreditation Report; 1/13/21 – 5/31/21; \$150 per Hour, Not to Exceed 60 Hours

K. Request for Approval – PortalGuard Invoice #012621-S1 Annual Renewal – PortalGuard Software License, Technical Support and Maintenance Contract; 4/27/21 – 4/26/22; \$5,000

L. Request for Ratification – Agreement with Total Compensation Systems, Inc. for Actuarial Services; 2/22/21 – 12/31/22; \$2,970

M. Ratification of the February 2021 Vendor Check & Purchase Order Registers

11. PUBLIC COMMENT ON ITEMS OF GENERAL INTEREST

12. EMPLOYMENT (Action)

A. Academic Employment (Appendix I)

B. Classified Employment (Appendix II)

C. Resignations/Retirements (Appendix II)

13. REPORTS:

A. Financial Reports (For Information)

1. Revenue Accounts (Account Level 1) FY 2020/21

2. Expenditure Accounts (Account Level 1) FY 2020/21

3. Expenditure Detail of \$10,000.00 or Greater, February 2021

4. Student Organization and Special Accounts, February 2021

5. Funds Deposited in County Treasury, February 2021

6. Employee Travel Report – February 2021

B. Trustee Reports

C. Academic Senate Report

D. Reports from Staff and Student Organizations

14. REPORT OF THE SUPERINTENDENT

15. NEXT MEETING DATE

The next regular meeting is tentatively scheduled for Wednesday, April 14, 2021, at 5:00 p.m.

16. ADJOURNMENT