

WEST KERN COMMUNITY COLLEGE DISTRICT  
AGENDA FOR REGULAR MEETING

April 14, 2021

**Cougar Room**

(Access Through the Library Entrance)

*No in-person public attendance permitted. Limited physical attendees must wear a mask. Must use the Zoom website link due to the Governor's Executive Order issued on March 19, 2020 placing limits on public congregation.*

Join Meeting at the Following Web Address:

Join Zoom Meeting

<https://cccconfer.zoom.us/j/98566925330> (Open Session Will Begin at 6 p.m.)

5:00 p.m.

29 Cougar Court  
Taft, California 93268

**A. Accessibility.** *In compliance with the Americans with Disabilities Act, if you need special assistance to access the meeting room or to otherwise participate in this meeting, including auxiliary aids or services, please contact Sarah Criss at (661) 763-7711. Notification at least 48 hours prior to the meeting will enable the Governing Board to make reasonable arrangements to ensure accessibility to the meeting.*

**B. Obtaining Public Records.** *A copy of the Board packet, including documents relating to any open session item are available to members of the public on the District website and also at the District Office. Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 29 Cougar Ct., Taft, California, during normal business hours. These documents will be made available to the public at the same time that they are made available to a majority of the Board.*

**C. Language Assistance.** *The District welcomes Spanish and other language speakers to Board meetings. Anyone planning to attend and needing an interpreter should call Sarah Criss at (661) 763-7711 forty-eight (48) hours in advance of the meeting so that arrangements can be made for an interpreter. El Distrito da la bienvenida a las personas de habla hispana a las juntas de la Mesa Directiva. Si planea asistir y necesita interpretacion llame al (661) 763-7711 (48) horas antes de la junta, para poder hacer arreglos de interpretacion.*

**D. Addressing the District Board.** *The Board encourages public participation and involvement. Community members will therefore have several opportunities to address the Board. However, please respect the Board's time and the need for efficient board meetings. The Board also requests that comments be respectful and professional.*

- 1. Agenda Items.** *If you wish to address the Board on an agenda item, please do so when that item is called. Presentations will be limited to a maximum of five (5) minutes. Time limitations are at the discretion of the Board President.*
- 2. Non-Agenda Items.** *Individuals have an opportunity to address the Board during the period set aside for Public Comment on Items of General Interest on topics within the subject matter jurisdiction of the Board **not** listed on the agenda. Presentations will be limited to a maximum of five (5) minutes, with a total of thirty (30) minutes designated for this portion of the agenda.*

**E. Questions for the Board.** *Individuals with questions on District issues may submit them in writing. The Board will refer such requests to the Superintendent, who will endeavor to respond to your questions after the meeting.*

**F. Placing issues on the Board Agenda.** *Items from the public pertaining directly to College business may be placed on the Board agenda by submitting the request in writing to the Office of the Superintendent. The proposed agenda item will be reviewed and placed, if appropriate, on the Board's agenda within a reasonable period of time. Please contact the Office of the Superintendent at (661) 763-7711 for further information.*

1. CALL TO ORDER
2. PUBLIC COMMENT ON CLOSED SESSION ITEMS
3. ADJOURN TO CLOSED SESSION
  - A. Public Employee Appointment/Employment, Government Code Section 54957
  - B. Public Employee Performance Evaluations, Government Code Section 54957
  - C. Public Employee Discipline/Dismissal/Release/Complaint, Government Code Section 54957
  - D. Conference with Labor Negotiators (Government Code section 54957.6)  
Agency Designated Representative: Superintendent/President  
Employee Organizations: TC Faculty Association, CSEA Chapter #543 & Management/Supervisory/Classified Confidential Employees
  - E. Conference with Legal Counsel – Potential Litigation, Pursuant to Paragraph (4) of Subdivision (d) of Government Code Section 54956.9
  - F. Student Discipline and Other Confidential Student Matters, Education Code Sections 35146, 48900 et. Seq. and 48912(b)
4. RECONVENE IN OPEN SESSION; ANNOUNCE CLOSED SESSION
5. FLAG SALUTE
6. PUBLIC COMMENT ON OPEN SESSION AGENDA ITEMS
7. GENERAL COMMUNICATIONS
8. PRESENTATION – Strategic Action Plan – Data Update
9. PRESENTATION – Accreditation Commission for Community and Junior College – Institutional Self-Evaluation Report
10. PRESENTATION – Diversity, Equity and Inclusion (DEI)
11. APPROVAL OF MINUTES – Regular Meeting Held March 10, 2021 and Special Meeting Held March 13, 2021
12. NEW BUSINESS:
  - A. Request for Approval – Retirement of Series 2015 Certificate of Participation Debt (Presentation)
  - B. Request for Approval – Resolution No. 2020/21-15 – Notice of Layoff – Classified Employees – Reduction in Force Due to Lack of Funds and/or Lack of Work

- C. Request for Approval – Resolution No. 2020/21-16 – Commitment to Diversity, Equity and Inclusion (DEI) – DEI Awareness Month
  - D. Request for Approval – Resolution 2020/21-14 – Resolution of Necessity – Classroom Audiovisual Project
  - E. Request for Approval – Change Order No. 1 for Classroom Audiovisual Project (RFP: WKCCD 2021-105); \$80,645.50 from COVID Relief Funds
  - F. Request for Approval – HVAC Purification System Project; \$118,897.00 from COVID Relief Funds
  - G. Request for Ratification – Kubota Tractor Purchase; \$35,721.25
  - H. Second Reading and Request for Approval – Board Policy Revisions
    - BP #2345 Evaluation of the Superintendent/President
    - BP #2735 Board Member Travel
    - BP #3410 Nondiscrimination
    - BP #3430 Prohibition of Harassment
    - BP #3518 Child Abuse Reporting
    - BP #5035 Withholding of Student Records
    - BP #5500 Standards of Student Conduct
    - BP #7330 Communicable Disease – Employees
13. CONSENT AGENDA (Items A – J)
- A. Request for Approval – Distance Education
    - BIOL 2265 Human Pathophysiology
    - BUSN 1536 Introduction to Exporting
  - B. Request for Approval – Residence Hall/Dormitory Room and Board Equalization
  - C. Request for Ratification – Approval of Advertising Campaigns for CTE Programs with 23 ABC KERO and Turnto23.com; 4/1/21 – 4/1/22; \$9,800.00
  - D. Request for Approval – Campus Kaizen Master Services Agreement for Taft College; Set Up Fee \$3,500.00 and Annual License Fee of \$4,500.00
  - E. Request for Approval – Agreement with Dr. Tyrone Holmes as Speaker During Fall In-Service; 8/16/21 – 8/20/21; \$7,500.00
  - F. Request for Approval – CommonLook Software PDF Remediation and Accessibility Services for Taft College Website; \$5,384.32
  - G. Request for Approval – Agreement with Dr. Frank Harris III for Presentation Entitled, “Employing Culturally Affirming and Equity-Minded Teaching and Learning Practices to Advance Institutional Equity”; 5/25/21; \$4,000.00

H. Request for Approval - NetLink Loader (Pay Station Kiosk) Service Contract; 6/26/21 - 6/25/22; \$1,675.00

I. Request for Approval - "Education Matters" Sponsorship for CTE Programs with Sinclair Broadcast Group and KBAK/KBFX; 5/1/21 - 9/1-21; \$20,000.00 Grant Funding

J. Ratification of the March 2021 Vendor Check & Purchase Order Registers

14. PUBLIC COMMENT ON ITEMS OF GENERAL INTEREST

15. EMPLOYMENT (Action)

A. Academic Employment (Appendix I)

B. Classified Employment (Appendix II)

C. Resignations/Retirements (Appendix II)

16. REPORTS:

A. Financial Reports (For Information)

1. Revenue Accounts (Account Level 1) FY 2020/21

2. Expenditure Accounts (Account Level 1) FY 2020/21

3. Expenditure Detail of \$10,000.00 or Greater, March 2021

4. Student Organization and Special Accounts, March 2021

5. Funds Deposited in County Treasury, March 2021

6. Employee Travel Report - March 2021

B. Trustee Reports

C. Academic Senate Report

D. Reports from Staff and Student Organizations

17. REPORT OF THE SUPERINTENDENT

18. NEXT MEETING DATE

The next regular meeting is tentatively scheduled for Wednesday, May 12, 2021, at 5:00 p.m.

19. ADJOURNMENT