

WEST KERN COMMUNITY COLLEGE DISTRICT
AGENDA FOR REGULAR MEETING

June 9, 2021

Cougar Room

(Access Through the Library Entrance)

No in-person public attendance permitted. Limited physical attendees must wear a mask. Must use the Zoom website link due to the Governor's Executive Order issued on March 19, 2020 placing limits on public congregation.

Join Meeting at the Following Web Address:

Join Zoom Meeting

<https://cccconfer.zoom.us/j/99219869628> (Open Session Will Begin at 6 p.m.)

5:00 p.m.

29 Cougar Court
Taft, California 93268

A. Accessibility. *In compliance with the Americans with Disabilities Act, if you need special assistance to access the meeting room or to otherwise participate in this meeting, including auxiliary aids or services, please contact Sarah Criss at (661) 763-7711. Notification at least 48 hours prior to the meeting will enable the Governing Board to make reasonable arrangements to ensure accessibility to the meeting.*

B. Obtaining Public Records. *A copy of the Board packet, including documents relating to any open session item are available to members of the public on the District website and also at the District Office. Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 29 Cougar Ct., Taft, California, during normal business hours. These documents will be made available to the public at the same time that they are made available to a majority of the Board.*

C. Language Assistance. *The District welcomes Spanish and other language speakers to Board meetings. Anyone planning to attend and needing an interpreter should call Sarah Criss at (661) 763-7711 forty-eight (48) hours in advance of the meeting so that arrangements can be made for an interpreter. El Distrito da la bienvenida a las personas de habla hispana a las juntas de la Mesa Directiva. Si planea asistir y necesita interpretacion llame al (661) 763-7711 (48) horas antes de la junta, para poder hacer arreglos de interpretacion.*

D. Addressing the District Board. *The Board encourages public participation and involvement. Community members will therefore have several opportunities to address the Board. However, please respect the Board's time and the need for efficient board meetings. The Board also requests that comments be respectful and professional.*

- 1. Agenda Items.** *If you wish to address the Board on an agenda item, please do so when that item is called. Presentations will be limited to a maximum of five (5) minutes. Time limitations are at the discretion of the Board President.*
- 2. Non-Agenda Items.** *Individuals have an opportunity to address the Board during the period set aside for Public Comment on Items of General Interest on topics within the subject matter jurisdiction of the Board **not** listed on the agenda. Presentations will be limited to a maximum of five (5) minutes, with a total of thirty (30) minutes designated for this portion of the agenda.*

E. Questions for the Board. *Individuals with questions on District issues may submit them in writing. The Board will refer such requests to the Superintendent, who will endeavor to respond to your questions after the meeting.*

F. Placing issues on the Board Agenda. *Items from the public pertaining directly to College business may be placed on the Board agenda by submitting the request in writing to the Office of the Superintendent. The proposed agenda item will be reviewed and placed, if appropriate, on the Board's agenda within a reasonable period of time. Please contact the Office of the Superintendent at (661) 763-7711 for further information.*

1. CALL TO ORDER
2. PUBLIC COMMENT ON CLOSED SESSION ITEMS
3. ADJOURN TO CLOSED SESSION
 - A. Public Employee Appointment/Employment, Government Code Section 54957
 - B. Public Employee Performance Evaluations, Government Code Section 54957
 - C. Public Employee Discipline/Dismissal/Release/Complaint, Government Code Section 54957
 - D. Conference with Labor Negotiators (Government Code section 54957.6)
Agency Designated Representative: Superintendent/President
Employee Organizations: TC Faculty Association, CSEA Chapter #543 & Management/Supervisory/Classified Confidential Employees
 - E. Conference with Legal Counsel – Potential Litigation, Pursuant to Paragraph (4) of Subdivision (d) of Government Code Section 54956.9
 - F. Student Discipline and Other Confidential Student Matters, Education Code Sections 35146, 48900 et. Seq. and 48912(b)
4. RECONVENE IN OPEN SESSION; ANNOUNCE CLOSED SESSION
5. FLAG SALUTE
6. PUBLIC COMMENT ON OPEN SESSION AGENDA ITEMS
7. GENERAL COMMUNICATIONS
8. PRESENTATION – Reclassifications
9. APPROVAL OF MINUTES – Regular Meeting Held May 12, 2021
10. NEW BUSINESS:
 - A. Request for Approval – 2021-22 West Kern Community College District Tentative Annual Budget
 - B. Second Presentation and Request for Approval – Tentative Agreement with the Taft College Faculty Association (TCFA) regarding the modification of the signature lines on all related Faculty and Adjunct Evaluation Forms; Effective 7/1/21
 - C. Request for Ratification – Cougar Dorm Flooring; \$37,426.55
 - D. Request for Ratification – Weight Room HVAC Purification System; \$31,825.00
 - E. Request for Ratification - Child Development Center Rooms 6 and 7 Flooring Project; \$23,581.99

- F. Second Reading and Request for Approval – Board Policy Review
BP #5040 Student Records and Directory Information and Privacy
 - G. First Presentation – Taft College Faculty Association CTA/NEA, Reopener for FY 2021/22 (No Action)
 - H. First Presentation – Taft College CSEA Chapter #543, Reopener for FY 2021/22 (No Action)
 - I. First Presentation – Taft College Faculty Association CTA/NEA Reopener with WKCCD for FY 2021/22 (No Action)
 - J. First Presentation – Taft College CSEA Chapter #543 Reopener with WKCCD for FY 2021/22 (No Action)
11. CONSENT AGENDA (Items A -Y)
- A. Request for Ratification – Adoption of Rules and Regulations Relating to the WKCCD Student Trustee, 6/1/21 - 5/31/22
 - B. Request for Approval – Program Revision
Social Science Division
Administration of Justice: Associate in Science for Transfer

Business, Arts, and Humanities Division
Business Administration: Associate in Science/ Associate in Science for Transfer
Economics: Associate in Arts for Transfer
 - C. Request for Approval – New Course
Math and Science Division
MATH 2125 Linear Algebra
 - D. Request for Approval – Distance Education Course Approval
Learning Support Division
LRSK 0250 Learning Skills: Improving Study Skill Strategies with Technology
 - E. Request for Approval – Course Revisions
Social Science Division
ADMJ 1501 Introduction to Criminal Justice
ADMJ 1502 Concepts of Criminal Law
ADMJ 1503 Criminal Court Process
ADMJ 1504 Legal Aspects of Evidence
ADMJ 1505 Criminal Investigation
ADMJ 1506 Introduction to Forensics
ADMJ 1507 Community and the Justice System
ADMJ 1508 Introduction to Corrections
ADMJ 1509 Juvenile Procedures

- CJA 2131 Control and Supervision in Corrections
- CJA 2133 Legal Aspects of Corrections
- CJA 2134 Correctional Interviewing and Counseling

F. Request for Approval - Course Inactivations

- ENGL 0800 Introductory Writing and Grammar
- ENGL 0900 Intermediate Writing and Grammar
- READ 0805 Introductory Reading
- READ 0905 Intermediate Reading
- READ 1005 Interactive Reading
- ESL 0900 English for Academic Purposes: Writing and Grammar IV
- COSC 1532 Basic Internet Skills & Concepts
- COSC 1603 Introduction to Word Processing - Microsoft Word
- COSC 1703 Introduction to Spreadsheets - Microsoft Excel
- COSC 1812 Introduction to Presentation Graphics - Microsoft PowerPoint
- COSC 1902 Introduction to Databases - Microsoft Access
- COSC 2020 Introduction to Computer Information Systems
- CJA 1001 Corrections Officer Core Course
- CJA 1058 PC 832 Firearms Training
- CJA 2115 Patrol Procedures
- CJA 2135 Public Safety Communication

G. Request for Approval - Memorandum of Understanding Between WKCCD and Taft Union High School District Dual Enrollment Program and Concurrent Enrollment Program 2021-22

H. Request for Approval - Resolution 2020/21-17 and Agreement with California Department of Education to Provide Services Under the State Preschool Program, Contract #CSPP-1135; 7/1/21 - 6/30/22; \$832,645.00

I. Request for Approval - Fiscal Year 2021-22 Annual Appropriations (GANN) Limit

J. Request for Approval - 2021-22 Renewal of Statewide Association of Community Colleges (SWACC) Proforma for Property and Liability Insurance Coverage; 7/1/21 - 6/30/22; \$154,293.00

K. Request for Approval - Amendment No. 1 to Property and Casualty Claims Administration Services Agreement with Keenan & Associates; 7/1/21 - 6/30/22

L. Request for Approval - West Kern Adult Education Network (WKAEN) Joint Powers Authority (JPA) Funds Agreement Between WKCCD and WKAEN; 7/1/21 - 6/30/22

M. Request for Approval - Purchase of Hot Spots for Student Usage; 24 Months of Coverage; \$88,050.00

- N. Request for Ratification – CDC Purchase of Audio/Video Closed-Circuit System; \$22,265.00
- O. Request for Approval – Campus Logic Subscription Extension for Student Forms and Campus Metrics; 3 Years 10/1/21 – 9/30/24
- P. Request for Ratification – Agreement with American General Media; 5/2021 – 8/2021; Not to Exceed \$13,500.00
- Q. Request for Ratification – ABTECH Technologies Quotation Contract No. M5320 for Hardware and Software Maintenance; 4/16/21 – 4/16/22; \$8,345.50
- R. Request for Ratification – ABTECH Technologies Quotation #ABTQ11085 Red Hat License for IT Servers; 5/31/21 – 5/30/22; \$6,516.90
- S. Request for Approval – Agreement with McNeil and Associates, LLC.; 7/1/21 – 6/30/22; \$3,150.00 per Month and Face-to-Face Option
- T. Request for Approval – 2021/2022 District Business Office Systems Agreement – KCSOS AGT #22-0177; 7/1/21 – 6/30/22; \$7,034.14
- U. Request for Approval – Consulting Services Agreement with Capitol Public Finance Group, LLC. To Serve as the WKCCD Dissemination Agent; 7/1/21 – 6/30/22; \$4,500.00 and \$500.00 for Each Material Event Filing Plus Expenses
- V. Request for Approval – Agreement with Dr. Terri L. Winfree & Associates, LLC.; 7/1/21 – 6/30/22; Not to Exceed \$2,700.00
- W. Request for Approval – Glean Commercial Agreement between Sonocent, LLC. And Taft College for Annual Software Subscription; Annual Subscription Effective 7/5/21; \$1,950.00
- X. Request for Ratification – Agreement between the Chabot-Las Positas Community College District on behalf of its California Early Childhood Mentor Program and Taft College; 1/1/21 – 6/30/21; No Expenses
- Y. Ratification of the May 2021 Vendor Check & Purchase Order Registers

12. PUBLIC COMMENT ON ITEMS OF GENERAL INTEREST

13. EMPLOYMENT (Action)

- A. Academic Employment (Appendix I)
- B. Classified/Management Employment (Appendix II)
- C. Resignations/Retirements (Appendix II)

14. REPORTS:

A. Financial Reports (For Information)

1. Revenue Accounts (Account Level 1) FY 2020/21
2. Expenditure Accounts (Account Level 1) FY 2020/21
3. Expenditure Detail of \$10,000.00 or Greater, May 2021
4. Student Organization and Special Accounts, May 2021
5. Funds Deposited in County Treasury, May 2021
6. Employee Travel Report - May 2021

B. Trustee Reports

C. Academic Senate Report

D. Reports from Staff and Student Organizations

15. REPORT OF THE SUPERINTENDENT/PRESIDENT

16. NEXT MEETING DATE

The next regular meeting is tentatively scheduled for Wednesday, July 14, 2021, at 5:00 p.m.

17. ADJOURNMENT