

WEST KERN COMMUNITY COLLEGE DISTRICT
AGENDA FOR REGULAR MEETING

June 9, 2021

Cougar Room

(Access Through the Library Entrance)

No in-person public attendance permitted. Limited physical attendees must wear a mask. Must use the Zoom website link due to the Governor's Executive Order issued on March 19, 2020 placing limits on public congregation.

Join Meeting at the Following Web Address:

Join Zoom Meeting

<https://cccconfer.zoom.us/j/99219869628> (Open Session Will Begin at 6 p.m.)

5:00 p.m.

29 Cougar Court
Taft, California 93268

A. Accessibility. *In compliance with the Americans with Disabilities Act, if you need special assistance to access the meeting room or to otherwise participate in this meeting, including auxiliary aids or services, please contact Sarah Criss at (661) 763-7711. Notification at least 48 hours prior to the meeting will enable the Governing Board to make reasonable arrangements to ensure accessibility to the meeting.*

B. Obtaining Public Records. *A copy of the Board packet, including documents relating to any open session item are available to members of the public on the District website and also at the District Office. Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 29 Cougar Ct., Taft, California, during normal business hours. These documents will be made available to the public at the same time that they are made available to a majority of the Board.*

C. Language Assistance. *The District welcomes Spanish and other language speakers to Board meetings. Anyone planning to attend and needing an interpreter should call Sarah Criss at (661) 763-7711 forty-eight (48) hours in advance of the meeting so that arrangements can be made for an interpreter. El Distrito da la bienvenida a las personas de habla hispana a las juntas de la Mesa Directiva. Si planea asistir y necesita interpretacion llame al (661) 763-7711 (48) horas antes de la junta, para poder hacer arreglos de interpretacion.*

D. Addressing the District Board. *The Board encourages public participation and involvement. Community members will therefore have several opportunities to address the Board. However, please respect the Board's time and the need for efficient board meetings. The Board also requests that comments be respectful and professional.*

- 1. Agenda Items.** *If you wish to address the Board on an agenda item, please do so when that item is called. Presentations will be limited to a maximum of five (5) minutes. Time limitations are at the discretion of the Board President.*
- 2. Non-Agenda Items.** *Individuals have an opportunity to address the Board during the period set aside for Public Comment on Items of General Interest on topics within the subject matter jurisdiction of the Board **not** listed on the agenda. Presentations will be limited to a maximum of five (5) minutes, with a total of thirty (30) minutes designated for this portion of the agenda.*

E. Questions for the Board. *Individuals with questions on District issues may submit them in writing. The Board will refer such requests to the Superintendent, who will endeavor to respond to your questions after the meeting.*

F. Placing issues on the Board Agenda. *Items from the public pertaining directly to College business may be placed on the Board agenda by submitting the request in writing to the Office of the Superintendent. The proposed agenda item will be reviewed and placed, if appropriate, on the Board's agenda within a reasonable period of time. Please contact the Office of the Superintendent at (661) 763-7711 for further information.*

1. CALL TO ORDER
2. PUBLIC COMMENT ON CLOSED SESSION ITEMS
3. ADJOURN TO CLOSED SESSION
 - A. Public Employee Appointment/Employment, Government Code Section 54957
 - B. Public Employee Performance Evaluations, Government Code Section 54957
 - C. Public Employee Discipline/Dismissal/Release/Complaint, Government Code Section 54957
 - D. Conference with Labor Negotiators (Government Code section 54957.6)
Agency Designated Representative: Superintendent/President
Employee Organizations: TC Faculty Association, CSEA Chapter #543 & Management/Supervisory/Classified Confidential Employees
 - E. Conference with Legal Counsel – Potential Litigation, Pursuant to Paragraph (4) of Subdivision (d) of Government Code Section 54956.9
 - F. Student Discipline and Other Confidential Student Matters, Education Code Sections 35146, 48900 et. Seq. and 48912(b)
4. RECONVENE IN OPEN SESSION; ANNOUNCE CLOSED SESSION
5. FLAG SALUTE
6. PUBLIC COMMENT ON OPEN SESSION AGENDA ITEMS
7. GENERAL COMMUNICATIONS
8. PRESENTATION – Reclassifications
9. APPROVAL OF MINUTES – Regular Meeting Held May 12, 2021
10. NEW BUSINESS:
 - A. Request for Approval – 2021-22 West Kern Community College District Tentative Annual Budget
 - B. Second Presentation and Request for Approval – Tentative Agreement with the Taft College Faculty Association (TCFA) regarding the modification of the signature lines on all related Faculty and Adjunct Evaluation Forms; Effective 7/1/21
 - C. Request for Ratification – Cougar Dorm Flooring; \$37,426.55
 - D. Request for Ratification – Weight Room HVAC Purification System; \$31,825.00
 - E. Request for Ratification - Child Development Center Rooms 6 and 7 Flooring Project; \$23,581.99

- F. Second Reading and Request for Approval – Board Policy Review
BP #5040 Student Records and Directory Information and Privacy
 - G. First Presentation – Taft College Faculty Association CTA/NEA, Reopener for FY 2021/22 (No Action)
 - H. First Presentation – Taft College CSEA Chapter #543, Reopener for FY 2021/22 (No Action)
 - I. First Presentation – Taft College Faculty Association CTA/NEA Reopener with WKCCD for FY 2021/22 (No Action)
 - J. First Presentation – Taft College CSEA Chapter #543 Reopener with WKCCD for FY 2021/22 (No Action)
11. CONSENT AGENDA (Items A -Y)
- A. Request for Ratification – Adoption of Rules and Regulations Relating to the WKCCD Student Trustee, 6/1/21 - 5/31/22
 - B. Request for Approval – Program Revision
Social Science Division
Administration of Justice: Associate in Science for Transfer

Business, Arts, and Humanities Division
Business Administration: Associate in Science/ Associate in Science for Transfer
Economics: Associate in Arts for Transfer
 - C. Request for Approval – New Course
Math and Science Division
MATH 2125 Linear Algebra
 - D. Request for Approval – Distance Education Course Approval
Learning Support Division
LRSK 0250 Learning Skills: Improving Study Skill Strategies with Technology
 - E. Request for Approval – Course Revisions
Social Science Division
ADMJ 1501 Introduction to Criminal Justice
ADMJ 1502 Concepts of Criminal Law
ADMJ 1503 Criminal Court Process
ADMJ 1504 Legal Aspects of Evidence
ADMJ 1505 Criminal Investigation
ADMJ 1506 Introduction to Forensics
ADMJ 1507 Community and the Justice System
ADMJ 1508 Introduction to Corrections
ADMJ 1509 Juvenile Procedures

- CJA 2131 Control and Supervision in Corrections
- CJA 2133 Legal Aspects of Corrections
- CJA 2134 Correctional Interviewing and Counseling

F. Request for Approval – Course Inactivations

- ENGL 0800 Introductory Writing and Grammar
- ENGL 0900 Intermediate Writing and Grammar
- READ 0805 Introductory Reading
- READ 0905 Intermediate Reading
- READ 1005 Interactive Reading
- ESL 0900 English for Academic Purposes: Writing and Grammar IV
- COSC 1532 Basic Internet Skills & Concepts
- COSC 1603 Introduction to Word Processing – Microsoft Word
- COSC 1703 Introduction to Spreadsheets – Microsoft Excel
- COSC 1812 Introduction to Presentation Graphics – Microsoft PowerPoint
- COSC 1902 Introduction to Databases – Microsoft Access
- COSC 2020 Introduction to Computer Information Systems
- CJA 1001 Corrections Officer Core Course
- CJA 1058 PC 832 Firearms Training
- CJA 2115 Patrol Procedures
- CJA 2135 Public Safety Communication

G. Request for Approval – Memorandum of Understanding Between WKCCD and Taft Union High School District Dual Enrollment Program and Concurrent Enrollment Program 2021-22

H. Request for Approval – Resolution 2020/21-17 and Agreement with California Department of Education to Provide Services Under the State Preschool Program, Contract #CSPP-1135; 7/1/21 – 6/30/22; \$832,645.00

I. Request for Approval – Fiscal Year 2021-22 Annual Appropriations (GANN) Limit

J. Request for Approval – 2021-22 Renewal of Statewide Association of Community Colleges (SWACC) Proforma for Property and Liability Insurance Coverage; 7/1/21 – 6/30/22; \$154,293.00

K. Request for Approval – Amendment No. 1 to Property and Casualty Claims Administration Services Agreement with Keenan & Associates; 7/1/21 – 6/30/22

L. Request for Approval – West Kern Adult Education Network (WKAEN) Joint Powers Authority (JPA) Funds Agreement Between WKCCD and WKAEN; 7/1/21 – 6/30/22

M. Request for Approval – Purchase of Hot Spots for Student Usage; 24 Months of Coverage; \$88,050.00

- N. Request for Ratification – CDC Purchase of Audio/Video Closed-Circuit System; \$22,265.00
- O. Request for Approval – Campus Logic Subscription Extension for Student Forms and Campus Metrics; 3 Years 10/1/21 – 9/30/24
- P. Request for Ratification – Agreement with American General Media; 5/2021 – 8/2021; Not to Exceed \$13,500.00
- Q. Request for Ratification – ABTECH Technologies Quotation Contract No. M5320 for Hardware and Software Maintenance; 4/16/21 – 4/16/22; \$8,345.50
- R. Request for Ratification – ABTECH Technologies Quotation #ABTQ11085 Red Hat License for IT Servers; 5/31/21 – 5/30/22; \$6,516.90
- S. Request for Approval – Agreement with McNeil and Associates, LLC.; 7/1/21 – 6/30/22; \$3,150.00 per Month and Face-to-Face Option
- T. Request for Approval – 2021/2022 District Business Office Systems Agreement – KCSOS AGT #22-0177; 7/1/21 – 6/30/22; \$7,034.14
- U. Request for Approval – Consulting Services Agreement with Capitol Public Finance Group, LLC. To Serve as the WKCCD Dissemination Agent; 7/1/21 – 6/30/22; \$4,500.00 and \$500.00 for Each Material Event Filing Plus Expenses
- V. Request for Approval – Agreement with Dr. Terri L. Winfree & Associates, LLC.; 7/1/21 – 6/30/22; Not to Exceed \$2,700.00
- W. Request for Approval – Glean Commercial Agreement between Sonocent, LLC. And Taft College for Annual Software Subscription; Annual Subscription Effective 7/5/21; \$1,950.00
- X. Request for Ratification – Agreement between the Chabot-Las Positas Community College District on behalf of its California Early Childhood Mentor Program and Taft College; 1/1/21 – 6/30/21; No Expenses
- Y. Ratification of the May 2021 Vendor Check & Purchase Order Registers

12. PUBLIC COMMENT ON ITEMS OF GENERAL INTEREST

13. EMPLOYMENT (Action)

- A. Academic Employment (Appendix I)
- B. Classified/Management Employment (Appendix II)
- C. Resignations/Retirements (Appendix II)

14. REPORTS:

A. Financial Reports (For Information)

1. Revenue Accounts (Account Level 1) FY 2020/21
2. Expenditure Accounts (Account Level 1) FY 2020/21
3. Expenditure Detail of \$10,000.00 or Greater, May 2021
4. Student Organization and Special Accounts, May 2021
5. Funds Deposited in County Treasury, May 2021
6. Employee Travel Report - May 2021

B. Trustee Reports

C. Academic Senate Report

D. Reports from Staff and Student Organizations

15. REPORT OF THE SUPERINTENDENT/PRESIDENT

16. NEXT MEETING DATE

The next regular meeting is tentatively scheduled for Wednesday, July 14, 2021, at 5:00 p.m.

17. ADJOURNMENT

**WEST KERN COMMUNITY COLLEGE DISTRICT
MINUTES OF THE BOARD OF TRUSTEES**

REGULAR MEETING

May 12, 2021

The regular meeting of the Board of Trustees of the West Kern Community College District was called to order at 5:05 p.m. by President Dawn Cole. Secretary Emmanuel Campos and trustees Michael Long, Dr. Kathy Orrin and Billy White were present. Superintendent/President Dr. Debra Daniels and Executive Secretary Sarah Criss were in attendance. In order to comply with social distancing rules due to COVID-19, the meeting was held via Zoom to allow for public participation.

PUBLIC COMMENT ON CLOSED SESSION ITEMS

No comments were heard.

CLOSED SESSION

At 5:06 p.m. it was moved by Trustee White, seconded by Secretary Campos and unanimously carried, that the Board convene in Closed Session to discuss the District's position regarding the following matters:

- A. Public Employee Appointment/Employment, Government Code Section 54957
- B. Public Employee Performance Evaluations, Government Code Section 54957
- C. Public Employee Discipline/Dismissal/Release/Complaint, Government Code Section 54957
- D. Conference with Labor Negotiators (Government Code section 54957.6)
Agency Designated Representative: Superintendent/President
Employee Organizations: TC Faculty Association, CSEA Chapter #543 &
Management/Supervisory/Classified Confidential Employees
- E. Conference with Legal Counsel - Potential Litigation, Pursuant to Paragraph (4) of
Subdivision (d) of Government Code Section 54956.9
- F. Student Discipline and Other Confidential Student Matters, Education Code Sections 35146,
48900 et. Seq. and 48912(b)

RECONVENE IN OPEN SESSION; ANNOUNCE CLOSED SESSION ACTIONS

At 6:00 p.m., it was moved by Trustee Long, seconded by Trustee White and unanimously carried, to reconvene in Public Session. President Cole reported the Board of Trustees took no action in closed session.

PLEDGE OF ALLEGIANCE

President Cole led the pledge of allegiance.

PUBLIC COMMENT ON OPEN SESSION ITEMS

No comments were heard.

GENERAL COMMUNICATIONS

There were several thank you notes from recipients of the Taft College Merit Award read by Dr. Daniels.

PRESENTATION - Quarterly Investment Reports

Brock McMurray reviewed the status of the Facilities Reserve and G.O. Bond investment accounts (copy attached to official minutes).

APPROVAL OF MINUTES

On a motion by Trustee White, seconded by Trustee Orrin and unanimously carried, the minutes of the Regular Meeting held April 14, 2021 and Special Meeting held March 13, 2021 were approved.

NEW BUSINESS

Request for Approval - Accrediting Commission for Community and Junior Colleges - Institutional Self-Evaluation Report (ISER)

Dr. Daniels stated that the ISER had undergone review by campus and community constituents (copy attached to the official minutes). Once approved by the Board, the ISER will be submitted to the ACCJC prior to the deadline. The site visit will follow in Fall 2021. On a motion by Trustee Long, seconded by Trustee Orrin and unanimously approved, the ISER was approved.

First Presentation - Tentative Agreement with the Taft College Faculty Association (TCFA) regarding the modification of the signature lines on all related Faculty and Adjunct Evaluation Forms; Effective 7/1/21 (No Action)

Dr. Daniels explained that this bargained request would add language that notes that employee signature signifies that the evaluation was received and does not certify agreement/non-agreement (copy attached to the official minutes).

First Reading - Board Policy Review

BP #5040 Student Records and Directory Information and Privacy

Dr. Daniels reported that the policy was reviewed and found to be consistent with District practice (copy attached to official minutes).

CONSENT AGENDA:

- A. Information Item - CCFS-311Q for the 3rd Quarter Ending March 31, 2021

- B. Request for Approval – 2020-21 Multiple Allocation Certification Form
- C. Request for Ratification – Campus-Wide Seating Proposal; \$340,835.14
- D. Request for Ratification – Classroom Furnishings Proposal; \$142,613.50
- E. Request for Ratification – Dorm Furnishings Replacement Proposal; \$106,945.42
- F. Request for Ratification – Child Development Center Electronic Access Control; \$45,813.35
- G. Request for Ratification – Chevron Lab Furnishings Proposal; \$76,039.18
- H. Request for Ratification – Child Development Center Door Replacement for Access Control; \$39,973.77
- I. Request for Approval – 2020/21 Audit Service Agreement Amendment No. 1 with CWDL, Certified Public Accountants
- J. Request for Ratification – Subaward Agreement for Professional Services between CSU Fresno Foundation and West Kern Community College District; 1/1/20 -4/30/21; \$7,500.00 Mini-Grant
- K. Request for Approval – LockDown Browser License Agreement; One Year Subscription; \$3,745.00
- L. Request for Approval – 2021-22 CCS Disaster Recovery Services Quickship Program Renewal; 7/1/21 – 6/30/22; \$3,420.00
- M. Request for Approval – Equitrac Support Software and Maintenance Annual Renewal; 6/19/21 – 6/18/22; \$2,640.00
- N. Request for Approval – CI Solutions Order Number 00002695, Renewal of ID Badge Software License; 7/1/21 – 6/30/22; \$2,384.00
- O. Request for Approval – Vehicle Maintenance Agreement Renewal with Taft City School District; 7/1/21 – 6/30/22; \$72.00 per Hour with Minimum ½ Hour Charge
- P. Request for Ratification – MBS Service Company, LLC. Premier Partnership Agreement; 5 Year Agreement; No Cost
- Q. Ratification of the April 2021 Vendor Check & Purchase Order Registers

On a motion by Trustee Long, seconded by Trustee White and unanimously carried, Consent Agenda Items A – Q were approved as presented (materials related to the items are attached to official minutes).

PUBLIC COMMENTS ON ITEMS OF GENERAL INTEREST

No comments were heard.

EMPLOYMENT

On a motion by Trustee Long and seconded by Trustee Orrin, Employment Items A-C were approved by the following vote (Employment Items (*Appendix I and II*) are attached to official minutes):

Yes: Dawn Cole, Emmanuel Campos, Billy White, Michael Long and Dr. Kathy Orrin

No: None

Abstain: None

Absent: None

REPORTS

Financial Reports

The financial reports listed on the page following were presented for information (copies attached to official minutes).

Financial Reports (for information):

1. Revenue Accounts (Account Level 1) FY 2020/21
2. Expenditure Accounts (Account Level 1) FY 2020/21
3. Expenditure Detail of \$10,000.00 or Greater, April 2021
4. Student Organization and Special Accounts, April 2021
5. Funds Deposited in County Treasury, April 2021
6. Employee Travel Report – April 2021
7. Report of Investments as of the Quarter Ended March 31, 2021 Held at U.S. Bank Global Corporate Trust Services

Trustee Reports

Trustee Orrin commended Dr. Daniels for her presentation at the State of the City Luncheon. The luncheon provided an opportunity for community members to hear on the current state of education and governmental agencies in our District.

Academic Senate

Dr. Sharyn Eveland, Academic Senate President, reported that the ISER had been approved by the Senate. The Senate had also reviewed the Dual Enrollment agreement with Taft Union High School. She thanked the Board for their continued support.

Administrative Services

Brock McMurray, Executive Vice President of Administrative Services, provided an update on current budget development status. He noted that the Fiscal Services staff is working with District auditors to begin this year's annual audit as well as finalizing the tentative budget for 2021-22. Mr. McMurray told the Board that the Student Center will do an initial punch list walk to begin finalizing the project in the next couple of weeks. The Bookstore will move into the building in mid-June.

Student Services

Severo Balason, Vice President of Student Services, said that planning for an in-person graduation ceremony continues.

Instruction

Dr. Leslie Minor, Vice President of Instruction, reported that today is the last of regular instruction for the spring semester. Staff are preparing for the faculty spring inservice and includes topic such as distance education, diversity, wellness and a live webinar speaker. Planning for some courses to be held in-person during summer is underway and planning for fall semester continues.

Human Resources

Heather del Rosario, Vice President of Human Resources, said that the department is implementing Cornerstone, a professional development platform. The platform will launch in fall.

Institutional Research/Information Services Technology

Xiaohong Li, Executive Director of Institutional Research (IR) and Interim Executive Director of Information Technology Services (ITS), told the Board that the IR department has drafted a new Strategic Action Plan (SAP). The SAP is being reviewed by the Strategic Planning Committee. The IT department continues to develop tiered access to the ability to download third-party software.

Foundation

Sheri Horn-Bunk, Executive Director of the Foundation, said that the Cougar Cookout for fall has had a positive response. She also reported that the Foundation has reached the milestone of \$5 million raised.

Marketing and Community Relations

Susan Groveman, Director of Marketing and Community Relations, said she is assisting with the graduation ceremony planning and also has begun to hold centennial celebration committee meetings. Ms. Groveman also said that a request for proposal for a website update is in process.

Dental Hygiene

Dr. Vickie Kimbrough, Director of Dental Hygiene, told the Board that the school year has ended with minimal issue while observing COVID-19 protocols. The program has raised \$55,000 in continuing education efforts and provided \$409,000 of services to the community.

Career Technology Education

Dr. Jessica Grimes, Dean of Instruction and Career Technical Education, reported that an industry advisory meeting was recently held and went well. The CTE staff are in the process of planning and recruiting for the STEM summer camps. Dr. Grimes is also working with Channel 23 on a CTE program.

Transition to Independent Living

Aaron Markovits, Director of TIL, told the Board that there will be a TIL graduate in attendance this year. The TIL staff continue preparing for in-person and instruction and have held discussions on the current and future vision of the program. Mr. Markovits commended staff for the unity displayed in the difficult transition due to the pandemic.

Faculty Association

Ruby Payne, Faculty Association President, said that it is the last day of instruction. The faculty thank the Board for the support over the past year and reported that faculty are looking forward to revitalizing during the spring inservice.

Campus Safety and Security

Kevin Altenhofel, Director of Campus Safety and Security, stated that the department has prepared to assist with the in-person graduation ceremony. He also said that the department appreciates the approval of the case management software that will streamline many processes.

REPORT OF THE SUPERINTENDENT/PRESIDENT

Dr. Daniels told the Board that she recently attended and spoke at the State of the City luncheon. She shared information about the College and was able to hear the status of other agencies in the District.

Dr. Daniels said that the Accreditation ISER report will now be submitted to the accreditation commission. She recognized many employees for the effort in writing and editing the document.

RECONVENE IN CLOSED SESSION

At 6:47 p.m. it was moved by Trustee White, seconded by Trustee Long and unanimously carried, that the Board reconvene in Closed Session.

RECONVENE IN OPEN SESSION; ANNOUNCE CLOSED SESSION ACTIONS

At 7:22 p.m., it was moved by Trustee Orrin, seconded by Trustee White and unanimously carried, to reconvene in Public Session. President Cole reported the Board of Trustees took no action in closed session.

NEXT MEETING

The next monthly meeting is scheduled for Wednesday, June 9, 2021.

ADJOURNMENT

At 7:23 p.m., on a motion by Secretary Campos, seconded by Trustee Long and unanimously carried, the meeting was adjourned.

Respectfully Submitted:

Emmanuel Campos, Secretary

Date: May 25, 2021

Submitted by: Brock McMurray, EVP of Administrative Services



Area Administrator: Brock McMurray, EVP of Administrative Services

Subject: Request for Approval

Board Meeting Date: June 9, 2021

Title of Board Item:

2021-2022 West Kern Community College District Tentative Annual Budget

Background:

In accordance with Section 58305 of the California Code of Regulations, it is necessary to approve a tentative FY 2021-2022 budget for West Kern Community College District (WKCCD). This approval will provide the District with operating funds for the period of July through September 2021 until a final FY 2021-2022 WKCCD budget is presented to the Board of Trustees for adoption. Please find the enclosed draft of the proposed Tentative Budget Summary for WKCCD.

The State of California has yet to adopt a final budget for FY 2021-2022. A final State budget is expected to be adopted in the latter half of June and revenue allocations distributed by the California Community College Chancellor's Office in mid-summer. A final proposed operating budget will be presented to the Board of Trustees no later than September 8, 2021.

Terms (if applicable):

July 1, 2021 – June 30, 2022


Expense (if applicable):

Not applicable.

Fiscal Impact Including Source of Funds (if applicable):

Not applicable.

Approved: _____


Dr. Debra Daniels, Superintendent/President

**West Kern Community College District
2021 / 22 Preliminary Budget Summary
General Fund - Funds 11 & 12**

Object Code	Description	2020 / 2021 COMBINED Adopted Budget	2020 / 2021 Estimated Actuals	2021 / 2022 COMBINED Budget	2021 / 2022 UNRESTRICTED Budget	2021 / 2022 RESTRICTED Budget
8100	Federal Revenue	939,835	4,949,852	4,509,835	-	4,509,835
8600	State Income	26,448,112	27,501,466	29,539,973	22,254,772	7,285,201
8800	Local Income	8,277,146	8,507,361	8,685,769	8,412,633	273,136
8900	Carryover	3,233,640	3,148,056	-	-	-
Total for 8000:	Revenue	38,898,733	44,106,735	42,735,576	30,667,405	12,068,171
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1000	Academic Salaries	10,978,279	11,163,736	11,281,559	9,846,360	1,435,199
Total for 1000:	Academic Salaries	10,978,279	11,163,736	11,281,559	9,846,360	1,435,199
2000	Classified Salaries	6,459,942	6,608,852	7,184,991	5,907,781	1,277,210
Total for 2000:	Classified Salaries	6,459,942	6,608,852	7,184,991	5,907,781	1,277,210
3100	State Teachers Retirement System (STRS)	2,883,846	2,900,899	2,940,253	2,738,836	201,417
3200	Public Employees Retirement System (PERS)	1,390,789	1,416,192	1,382,173	1,154,698	227,475
3000	Other Employee Benefits	5,170,728	5,253,852	5,718,905	5,085,861	633,045
Total for 3000:	Employee Benefits	9,445,364	9,570,942	10,041,331	8,979,394	1,061,937
4100	Textbooks	27,021	44,007	17,778	12,200	5,578
4200	Magazines / Periodicals	4,535	4,658	3,658	658	3,000
4300	Supplies (All categories)	1,158,333	1,329,205	999,324	428,646	570,678
4400	Food Supplies	43,461	98,648	34,940	17,840	17,100
Total for 4000:	Supplies and Materials	1,233,350	1,476,518	1,055,700	459,344	596,356
5200	Dues and Memberships	115,753	119,962	118,906	98,231	20,675
5300	Insurance	217,653	212,755	234,195	233,195	1,000
5400	Legal, Election & Audit Expenses	230,860	232,381	231,135	231,135	-
5500	Personal & Consulting Services	258,955	463,106	266,967	229,765	37,202
5600	Rents, Leases & Repairs	2,568,645	3,075,903	2,854,901	2,336,862	518,039
5700	Travel & Conference Expenses	292,787	272,769	267,688	222,413	45,275
5800	Utilities / Housekeeping Services	3,139,036	4,269,440	1,476,808	603,476	873,332
5900	Other Operating Expenses	891,992	976,341	589,384	511,766	77,619
Total for 5000:	Operating Expenses and Services	7,715,681	9,622,658	6,039,985	4,466,842	1,573,142

General Fund - Funds 11 & 12

Object Code	Description	2020 / 2021 COMBINED Adopted Budget	2020 / 2021 Estimated Actuals	2021 / 2022 COMBINED Budget	2021 / 2022 UNRESTRICTED Budget	2021 / 2022 RESTRICTED Budget
6100	Sites and Site Improvements	48,142	453,438	2,037,942	47,142	1,990,800
6200	Buildings	435,465	206,974	8,500	8,500	-
6300	Library Books and Materials	17,000	17,000	18,000	-	18,000
6400	Equipment	288,358	1,536,501	1,312,992	116,981	1,196,011
Total for 6000:	Capital Outlay	788,965	2,213,912	3,377,434	172,623	3,204,811
7100	Debt Retirement / Other Financing	101,000	105,465	101,000	101,000	-
7300	Transfers	242,332	1,024,170	1,357,962	280,818	1,077,144
7400	Other Interest / Long-Term Debt	882,637	911,940	882,700	60,000	822,700
7500	Student Financial Aid	820,526	1,206,744	845,277	-	845,277
7600	Other Student Aid	213,058	184,198	157,675	-	157,675
7900	Reserves / Contingencies	17,600	17,600	409,962	393,242	16,720
Total for 7000:	Other Outgoing Expenditures	2,277,153	3,450,117	3,754,576	835,060	2,919,516
		38,898,733	44,106,735	42,735,576	30,667,405	12,068,171

WEST KERN COMMUNITY COLLEGE DISTRICT
2021 / 22 Preliminary Budget Summary

Fund 31: Bookstore Enterprise Fund

Fund	Description	2020 / 2021 Adopted Budget	2020 / 2021 Estimated Amounts	2021 / 2022 Budgeted Amounts
8000	Revenue	2,204,535	2,204,535	2,190,635
Total for Fund 31: Bookstore Enterprise Fund Revenue		2,204,535	2,204,535	2,190,635
1000	Academic Salaries	10,369	10,369	10,525
2000	Classified Salaries	205,622	205,622	216,707
3000	Employee Benefits	117,365	117,365	113,225
4000	Supplies & Materials	618,894	604,939	588,938
5000	Operating Expenses and Services	181,806	195,761	190,761
6000	Capital Outlay	1,010,479	1,010,479	1,010,479
7000	Other Outgoing Expenditures	60,000	60,000	60,000
Total for Fund 31: Bookstore Enterprise Fund Expenditures		2,204,535	2,204,535	2,190,635

Fund 32: Cafeteria Enterprise Fund

Fund	Description	2020 / 2021 Adopted Budget	2020 / 2021 Estimated Amounts	2021 / 2022 Budgeted Amounts
8000	Revenue	882,309	882,309	982,184
Total for Fund 32: Cafeteria Enterprise Fund Revenue		882,309	882,309	982,184
1000	Academic Salaries	10,369	10,369	-
2000	Classified Salaries	340,703	340,703	358,939
3000	Employee Benefits	232,733	232,733	209,630
4000	Supplies & Materials	279,130	279,130	394,241
5000	Operating Expenses and Services	13,718	13,718	13,718
6000	Capital Outlay	5,656	5,656	5,656
7000	Other Outgoing Expenditures	-	-	-
Total for Fund 32: Cafeteria Enterprise Fund Expenditures		882,309	882,309	982,184

WEST KERN COMMUNITY COLLEGE DISTRICT
2021 / 22 Preliminary Budget Summary

Fund 33: Child Development Center Fund

Fund	Description	2020 / 2021 Adopted Budget	2020 / 2021 Estimated Amounts	2021 / 2022 Budgeted Amounts
8000	Revenue	1,915,269	2,229,349	1,881,645
Total for Fund 33: Child Development Center Fund Revenue		1,915,269	2,229,349	1,881,645
1000	Academic Salaries	38,025	42,540	41,955
2000	Classified Salaries	740,131	725,721	870,277
3000	Employee Benefits	638,498	436,699	510,831
4000	Supplies & Materials	109,426	109,426	117,194
5000	Operating Expenses and Services	268,747	794,521	341,388
6000	Capital Outlay	-	-	-
7000	Other Outgoing Expenditures	120,442	120,442	-
Total for Fund 33: Child Development Center Fund Expenditures		1,915,269	2,229,349	1,881,645

Fund 35: Dormitory Fund

Fund	Description	2020 / 2021 Adopted Budget	2020 / 2021 Estimated Amounts	2021 / 2022 Budgeted Amounts
8000	Revenue	1,190,735	1,190,735	1,267,371
Total for Fund 35: Dormitory Fund Revenue		1,190,735	1,190,735	1,267,371
1000	Academic Salaries	-	-	-
2000	Classified Salaries	96,821	96,821	99,257
3000	Employee Benefits	54,292	54,292	53,492
4000	Supplies & Materials	21,774	21,774	21,774
5000	Operating Expenses and Services	115,825	116,825	116,825
6000	Capital Outlay	872,901	871,901	946,901
7000	Other Outgoing Expenditures	29,122	29,122	29,122
Total for Fund 35: Dormitory Fund Expenditures		1,190,735	1,190,735	1,267,371

WEST KERN COMMUNITY COLLEGE DISTRICT
2021 / 22 Preliminary Budget Summary

Fund 36: Parking Fund

Fund	Description	2020 / 2021 Adopted Budget	2020 / 2021 Estimated Amounts	2021 / 2022 Budgeted Amounts
8000	Revenue	47,538	47,538	10,000
Total for Fund 36: Parking Fund Revenue		47,538	47,538	10,000
1000	Academic Salaries	-	-	-
2000	Classified Salaries	-	-	-
3000	Employee Benefits	-	-	-
4000	Supplies & Materials	1,250	1,250	1,000
5000	Operating Expenses and Services	-	-	-
6000	Capital Outlay	46,288	46,288	9,000
7000	Other Outgoing Expenditures	-	-	-
Total for Fund 36: Parking Fund Expenditures		47,538	47,538	10,000

Fund 39: Transition to Independent Living Fund

Fund	Description	2020 / 2021 Adopted Budget	2020 / 2021 Estimated Amounts	2021 / 2022 Budgeted Amounts
8000	Revenue	1,263,887	1,202,451	1,638,237
Total for Fund 39: Transition to Independent Living Fund Revenue		1,263,887	1,202,451	1,638,237
1000	Academic Salaries	-	-	-
2000	Classified Salaries	620,781	667,303	983,356
3000	Employee Benefits	450,827	391,144	358,350
4000	Supplies & Materials	21,405	5,464	25,900
5000	Operating Expenses and Services	170,874	138,541	270,631
6000	Capital Outlay	-	-	-
7000	Other Outgoing Expenditures	-	-	-
Total for Fund 39: Transition to Independent Living Fund Expenditures		1,263,887	1,202,451	1,638,237

WEST KERN COMMUNITY COLLEGE DISTRICT
2021 / 22 Preliminary Budget Summary

Fund 43: Restricted Purpose Fund

<u>Fund</u>	<u>Description</u>	<u>2020 / 2021 Adopted Budget</u>	<u>2020 / 2021 Estimated Amounts</u>	<u>2021 / 2022 Budgeted Amounts</u>
8000	Revenue	1,885,900	1,885,900	-
Total for Fund 43: Restricted Purpose Fund Revenue		1,885,900	1,885,900	-
1000	Academic Salaries	-	-	-
2000	Classified Salaries	-	-	-
3000	Employee Benefits	-	-	-
4000	Supplies & Materials	-	-	-
5000	Operating Expenses and Services	-	-	-
6000	Capital Outlay	-	-	-
7000	Other Outgoing Expenditures	1,885,900	1,885,900	-
Total for Fund 43: Restricted Purpose Fund Expenditures		1,885,900	1,885,900	-

Date: June 1, 2021
Submitted by: Heather del Rosario, Vice President of Human Resources
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Request for Approval

Board Meeting Date: June 9, 2021

Title of Board Item:

Second Presentation and Request for Approval – Tentative Agreement with the Taft College Faculty Association (TCFA) regarding the modification of the signature lines on all related Faculty and Adjunct Evaluation Forms.

Background:

As part of the continuing dialogue through the TCFCBC, the parties have reached a consensus regarding the evaluation forms related to Article 6, Faculty Evaluation Process, shall have the signature line updated as follows:

This signature indicates that the faculty member and evaluator, together, discussed this Evaluation. It does not necessarily denote reciprocal agreement with all factors of the evaluation.


Terms (if applicable):

An implementation date of July 1, 2021.

Expense (if applicable):

Fiscal Impact Including Source of Funds (if applicable):

Approved: _____


Dr. Debra Daniels, Superintendent/President

Tentative Agreement Between
Taft College Faculty Association (TCFA/CTA/NEA)
And
West Kern Community College District

EVALUATION SIGNATURE LANGUAGE

This Tentative Agreement (“Agreement”) is made by and between the Taft College Faculty Association (“TCFA/CTA/NEA”) and the West Kern Community College District (“District”) (collectively referenced as the “parties”) with respect to the following recitals:

As part of continuing dialogue through the Taft College Faculty Collective Bargaining Committee, the parties have reached a consensus regarding the modification of the signature lines on all related Faculty and Adjunct Evaluation Forms.

Now, therefore, TCFA/CTA/NEA and the District hereby agree as follows:

1. The above recitals are true and correct.
2. The parties agree, effective July 1, 2021, evaluation forms related to Article 6, Faculty Evaluation Process, shall have the signature line updated as follows:

This signature indicates that the faculty member and evaluator, together, discussed this Evaluation. It does not necessarily denote reciprocal agreement with all factors of the evaluation.
3. Except as set forth in this Agreement, all other terms and conditions of the CBA shall remain unchanged.
4. This Agreement will become effective after ratification by the TCFA/CTA/NEA members and the District’s Governing Board.

Dawn Cole, President
Board of Trustees
West Kern Community College District

Ruby Payne, President
Taft College Faculty Association/CTA/NEA

Dated: June _____, 2021

Dated: June _____, 2021

Board Approval:
First Presentation: May 12, 2021
Second Presentation/Approval: June 9, 2021

Date: May 26, 2021
Submitted by: Richard Treece
Area Administrator: Brock McMurray, EVP of Administrative Services *BM*
Subject: Request for Ratification

Board Meeting Date: June 9, 2021

Title of Board Item:

Cougar Dorm Flooring

Background:

This is a project to install new flooring in the Cougar Dorms as part of the ongoing Cougar Dorms renovation. The existing flooring has exceeded its useful life expectancy and is irremediable after years of maintenance.

The College solicited proposals from the following contractors for this project: Rosedale Tile & Marble, Allied Flooring, Deo Volente, Inc., and Michael Flooring. Michael Flooring was the only contractor to respond with a proposal, which is attached hereto. It is requested that the Board of Trustees ratify the proposal from Michael Flooring for Cougar Dorm Flooring in the amount of \$37,426.55.

Terms (if applicable):


Please see attached proposal.

Expense (if applicable):

\$37,426.55

Fiscal Impact Including Source of Funds (if applicable):

This project will be paid from the Dorm Fund.

Approved: 
Dr. Debra Daniels, Superintendent/President

QUOTE / PROPOSAL TABULATION



Project Name: Cougar Dorm Flooring **Job Walk:** Yes
Project No: TC 19-20-005 **Bids Rcvd at:** Taft College Facilities
Owner: West Kern CCD / Taft College **Bids Requested:** 29-Jan-21
Architect: N/A **Bids Due:** 30-Mar-21

Contractor	Quote Amount		Date RCVD	Remarks
Michael Flooring	\$ 37,426.55		17-Mar-21	
Allied Flooring	\$ -		NA	No Proposal
Deo Volente Inc.	\$ -		NA	No Proposal
Rosedale Tile & Marble	\$ -		NA	No Proposal



Proposal

MICHAEL FLOORING INC. DESIGN CENTER

6500 District Blvd. Bakersfield CA 93313
(661) 833-2444 Ph, (661) 833-2446 Fax
DIR# 1000017164, Small Business ID: 2002063
CA State License: 874-947 C15&C54

Proposal	4816
Salesperson	Luis
Date	1/23/2020

Proposal For:

WEST KERN COMMUNITY COLLEGE DISTRICT
29 COUGAR CT
Taft, CA 93268
661 865-4040 Fax

Job Site:

WEST KERN COMMUNITY COLLEGE DISTRICT
29 COUGAR CT
Taft, CA 93268
661 865-4040
Contact: Richard Treece 661 763.7768

Description of Work

FLOORING ESTIMATE FOR 11 DORM AND LAUNDRY ROOM

- 1) PROVIDE AND INSTALL CHRISTEL COLLECTION SPC FLOORING 9"X60" LONG 6.5MM THICKNESS FLOATING FLOOR COLOR 3014 ANDORRA .
 - 2) AREA 11 DORM AND 1 LAUNDRY .
 - 3) PROVIDE AND INSTALL MDF SHOE BASE QUARTER ROUND MOLDING AROUND AS A WALL BASE.
 - 4) AREA 11 DORM AND 1 LAUNDRY .
 - 5) PROVIDE INSTALL TRANSITION STRIP AS NEED ON THE DOOR WAY.
- MINOR FLOOR PREP INCLUDED ON THE BID.

EXCLUSION

FURNITURE MOVING, EXISTING FLOOR DEMO, TOILET R & R, ANY WAXING OR POLISHING, ANY UNFROZEN CONDITION
KERN COUNTY PREVAILING WAGE RATE APPLY.

Grand Total

\$37,426.55

TERMS & CONDITIONS: Unless paid in full, merchandise held by Michael Flooring Inc. for over 60 days will be placed in stock without refund to customers. Any cancellation or refusal of ordered products is subject to a 50% restocking fee. No Exceptions! All products color may vary slightly from samples. This includes: carpet, tile, natural stone and hardwood products. Michael Flooring Inc. has no control over these variations. Manufacturer shall determine if products are within company guidelines for variation. If said products are deemed within company guidelines and customer refuses to purchase products, the customer shall be charged all restocking and freight cost. **RETRUN POLICY** - In stock Material ONLY must be returned within 7 days of purchase with restocking fee of 30%. All other sales are final. No Returns. Michael Flooring Inc. includes a 10% overage of all measurements, and excess material is for future maintenance. Overage material will not be refunded. **PAYMENT POLICY** - Customer agrees that Michael Flooring Inc. shall retain title to all materials used under said agreement and a security interest herein, until the total amount due under said agreement, including any interest and/or extra charges for alteration or deviations as herein provided have been paid in full. Michael Flooring Inc. reserves the right to file a lien in an event of non-payment. Should collection become necessary, the responsible party agrees to pay an additional 40% of outstanding balance as a collection, and all legal fees of collection, with or without suit, including attorney fees and court cost. **MATERIAL SALE (ONLY) POLICY** - Michael Flooring Inc. is not responsible for outside contractor workmanship, installation, accident, and theft once material is pick up from our facility. **INSTALLATION POLICY** - Michael Flooring Inc. shall provide 1 year labor warranty from date of installation performed by our company installers. Breakage of installed molding, transition strip, moisture issue, water damage, wear and tears do not apply as part of warranted work. Material warranty varies by manufacturer. Consult the product information pamphlet for details of manufacture warranties.

Buyer Re D Date 4-21-21 Seller _____ Date _____

Date: May 26, 2021
Submitted by: Richard Treece
Area Administrator: Brock McMurray, EVP of Administrative Services
Subject: Request for Ratification



Board Meeting Date: June 9, 2021

Title of Board Item: Weight Room HVAC Purification

Background:

The Board recently approved a COVID-19 related campus-wide HVAC Purification System Project to install new Plasma air iWave Ionization purification on all HVAC systems throughout the campus. The iWave Ionization system produces a high concentration of positive and negative ions, delivering them into the space via the ventilation system. Within the air stream when ions come in contact with pathogens, they disrupt the pathogens surface protein and render them inactive. The iWave Ionization also reduces allergens, smoke, odors, static electricity and dust particles.

The weight room was not included in the prior proposal because the weight room is currently equipped with evaporative coolers, and HVAC Purification Systems are not compatible with evaporative coolers.

This is a project to replace the evaporative coolers in the weight room with HVAC and an HVAC Purification System to bring it to the same COVID-19 related health and safety standards as other campus buildings.

Bids were solicited, and Alcorn Aire is the low bidder with a bid amount of \$31,825.00. Please see the attached bid tabulation.

Terms (if applicable): Please see the attached proposal.

Expense (if applicable): \$31,825.00

Fiscal Impact Including Source of Funds (if applicable):

This project will be funded by COVID-19 related HEERF III funding.

Approved: 
Dr. Debra Daniels, Superintendent/President

QUOTE / PROPOSAL TABULATION



Project Name: Weight Room HVAC Purification

Job Walk: Yes

Project No: TC 19-20-013

Bids Rcvd at: Taft College Facilities

Owner: West Kern CCD / Taft College

Bids Requested: 05/05/21

Architect: N/A

Bids Due: 05/25/21

Contractor	Base Bid	Alternate	Total Bid	Bid Bond	CSLB#	DIR #	Date RCVD	Remarks
Alcorn Aire	\$ 31,825.00	\$ -	\$ 31,825.00	NA	735144	100000823	05/10/21	
Pro Air HVAC	\$ 42,000.00	\$ -	\$ 42,000.00	NA	860193	1000034501	05/24/21	
California Air Systems	\$ 47,200.00	\$ -	\$ 47,200.00	NA	882926	1000035753	05/24/21	

Proposal Form



Po Box 60356, Bakersfield CA 93386
Telephone: (661) 323-1992 Fax (661) 323-5160

QUOTATION TO:

JOB NAME/ADDRESS

Taft College
29 Cougar Ct.
Taft CA 93268
Re: Weight Room

THE CONDITIONS PRINTED EITHER ON THE REVERSE SIDE OR ATTACHED ARE PART HEREOF.
This work or price quotation does not include detection, abatement, encapsulation or removal of
asbestos or products, materials, or equipment containing asbestos.

SCOPE OF WORK:

May 7, 2021

Alcorn Aire, Inc. proposes to remove cooler and roof curb. We will remove the suspended heater, and patch roof. We will install new curb for A/C unit and have roofing company seal up roof. Plumber will run the existing gas line from the old heater to the new unit, and install condensate drain line. Install 5-ton A/C unit and economizer with all new duct work. Electrician will run new wiring from panel to new unit. All materials and craftsmanship will have a full one-year warranty. The compressor will have a five-year manufacturer's warranty.

Price _____ \$31,825.00

"Contractors are required by law to be licensed and regulated by the Contractors' State License Board which has jurisdiction to investigate complaints against contractors if a complaint is filed within three years of the date of the alleged violation. Any questions concerning a contractor may be referred to the Registrar, Contractors' State License Board, P. O. Box 26000, Sacramento, CA 95826." California State License No. 735144 Your signed acceptance of this Bid Contract within 30 days from May 7, 2021 shall, upon the acceptance of the Seller, constitute a contract to perform the work described above, including all Terms and Conditions contained herein. Seller shall be defined to mean Alcorn Aire Inc. or its assigns. Buyer shall be defined to mean the Owner, Owners/Agent, Builder, Architect, lessees, or any person acting on behalf of any of the foregoing.



TERMS AND CONDITIONS TO PROPOSAL FORM

1. All work shall be performed during normal working hours unless otherwise stated herein.
2. Alcorn Aire Inc. agrees to maintain in full force and effect a Workmen's Compensation Insurance policy and a Comprehensive Liability Insurance policy in substantial amounts to protect all parties to this agreement, furnishing certificates of insurance, if required by Buyer.
3. Buyer shall prepare the premises to permit free movement and erection of materials, providing necessary openings, supports, cutting, patching, necessary public utility and steam services, and pay all fees in accordance with codes and ordinances unless otherwise indicated in this Bid Contract.
4. In the event that the Seller encounters any asbestos product or material in the course of performing its work, the Seller shall have the right to immediately discontinue its work and remove its employees from the project, or that portion of the project wherein such product or materials were encountered, until such time as any hazards connected therewith are abated, encapsulated or removed and/or it is determined that no hazard exists; further, Seller shall receive an extension of time to complete its work and compensation for delays encountered and compensation for any change in the sequence of method or its work occasioned as a consequence of said encounter.
5. Alcorn Aire Inc. extends manufacturer's standard warranties on all new equipment, misuse or abuse excepted, for a period not to exceed one year from date of first beneficial use, which shall be defined as the Start-up Date. All Seasons Air Conditioning guarantees all repaired materials, parts and labor for a period of ninety (90) days from the date of first beneficial use. There are no warranties, expressed or implied, other than the above unless so noted herein.
Seller shall not be liable for any consequential damages including, but not limited to, liquidated damages, loss of rent, interest expense, extended overhead or any other delay damages of any kind, nature or description. It is expressly understood and agreed that the only liability of Seller is to replace defective workmanship or material as herein above set forth.
6. Alcorn Aire Inc. agrees that for a period of ninety (90) days following the initial operation of the installation, it will replace any refrigerant loss caused by defects in the equipment, material, parts, or workmanship furnished under this contract. Replacement of refrigerant due to failure or defects other than items furnished by Seller is not included as a part of this agreement.
7. Alcorn Aire Inc. shall not be liable for the corrosive or erosive action of liquids and/or gases upon the equipment specified and no part of such equipment shall be deemed defective by reason of its failure to resist physical or chemical action of such elements or items upon such equipment.
8. This agreement shall not be binding until duly accepted by an authorized officer of Alcorn Aire Inc. No person has authority to make or claim any representation, warranty, term, promise, or condition, expressed or implied, statutory or otherwise, which is not expressed herein. This agreement constitutes the entire agreement between the parties and supersedes and revokes any previous agreement, written or oral, with respect to the labor and equipment covered hereby and may not be amended or modified except in writing executed by the parties hereto.
9. Under no circumstances shall the liability of Seller arising out of the sale or erection of the equipment hereunder, or arising out of its use, whether on warranties or otherwise, in any case exceed the lesser of the following: (a) Cost of correcting defects in the equipment or workmanship; or (b) the difference in value between the installation as installed and the cost of the original installation thereof, if installed strictly as in the contract documents set forth. And in no event shall any claims be made by either party against the other for consequential damages.
10. The Seller shall not be bound by any plans and specifications or conditions, existing or otherwise, that have not been presented to or delivered to it for the purpose of submitting this bid, nor shall the Seller be bound by any city ordinances, State laws or other governmental regulations not in effect at the time of submitting this bid, or which had become obsolete and which no longer was enforced by such public body enacting the same.
11. The Seller shall be excused for any delay in completion of this Bid Contract caused by acts of God, including but not limited to, wind, rain, flood, storm, landslide, subsidence and earthquake; acts of neglect of owner or architect or by any employee or agent of either; acts of neglect of separate contractors employed by owner; acts of public utilities or governmental or public bodies or their agents; material shortages; labor trouble, labor slowdowns; strikes; union activity causing a reduction in productivity; fire; casualty; delay in transportation; changes ordered in the work; failure of Buyer to make payments to Seller as required under this Bid Contract, or other causes beyond the reasonable control of Seller, any of which shall automatically entitle Seller to reasonable or necessary extensions of the completion date of the work and to an equitable adjustment of the contract price to compensate Seller for all costs and expenses of additional labor, service, equipment or material and extended overhead resulting from any such delay.
If any of the materials specified are not readily available, the Seller may substitute equally efficient materials or fixtures of generally similar character in lieu of the equipment, materials or fixtures specified, and it shall allow any differential between the original cost of the materials specified and the materials furnished.
In the event of inability to obtain labor at union scale or without paying a premium above such scale, Seller may delay performance until same shall be obtainable without

- premium payment or at the option of the Buyer the latter may require the use of materials or labor requiring the payment of such excess cost, but upon condition that the Buyer shall pay such excess.
12. No additional work will be performed unless it is authorized in writing by the Buyer. If the Buyer refuses to sign a written work authorization or change order for the extra work, Seller reserves the right to refuse to perform the extra work.
13. Should either party hereto bring suit in court to enforce the terms hereof, any judgment awarded shall include court costs and reasonable attorney's fees to the successful party.
14. Seller assumes no responsibility for the design on those jobs where Seller prepares working or shop drawings from designs furnished by others. Seller assumes no responsibility whatsoever for design or operative end result under any contract unless there is affirmatively stated on the obverse side of this Bid Contract, a direct undertaking on Seller's part so to do.
15. Seller may suspend further performance under this Bid Contract upon three (3) days written notice to the Buyer in the event the Buyer is in breach of this Bid Contract for breach other than non-payment. Notice need not be given if work is suspended due to non-payment or due to the failure of the Buyer to pay for change orders as provided herein. In the event Seller elects to suspend performance, Seller shall be entitled to remedialization costs, including profit and overhead, upon the Buyer bringing payments current or issuing proper change orders for extra work. Such costs will equal actual losses sustained by Seller in terminating and restarting work.
16. This contract is entered into upon the understanding that in the prosecution of any work herein specified Seller will be allowed sufficient time for the performance of said work on the basis of a normal eight-hour day, and in the event that Buyer or any subcontractor require Seller to perform such labor on an overtime basis, then such additional expense of every kind and character as Seller may be required to incur on account of said overtime labor, shall constitute an additional charge herein.
17. It is agreed that Buyer is to provide without cost to Seller, proper hoisting conveyances and scaffolding (including the use of engineer) at times so as to not delay Seller's part of the work, unless otherwise indicated in this proposal.
18. Any loss or damage to Seller's work, materials or equipment occurring at the site of the project occasioned by fire, flood, earthquake, windstorm, riot or civil commotion shall be protected by Builders Risk Insurance procured by the contractor or owner without cost to Seller and Seller shall receive a proportionate share of the amount of any payment loss under any such policy or policies according as Seller's interest may appear.
19. Notwithstanding any provision in the plans, specifications, contract between prime contractor and owner, general conditions, or any contract documents executed by and between contractor and owner having to do with the subject now stated, Seller shall not be liable for the cost of correcting defects occasioned by the acts or omissions of employees of other subcontractors, the prime contractor, owner or any segregated contractor, to work performed by Seller. Before Seller proceeds with any corrective work to repair such damage, the prime contractor, or other person contracting with Seller in this Bid Contract, shall give Seller an unqualified instruction to proceed with the work upon their responsibility to compensate Seller therefor as an extra.
20. The Seller expressly reserves the right to assign all or any portion of its rights and/or duties under this Bid Contract with or without notice to the Buyer herein.
21. In the event of a conflict between the terms and conditions of this Bid Contract and terms and conditions stated in the plans and specifications, or any other contract document, including the prime contract between owner and prime contractor, the terms of this Bid Contract shall govern.
22. If, in Seller's opinion, Buyer's credit becomes impaired, Seller may, at its option, suspend work and deliveries under this contract until it has received full settlement or security for services rendered and is satisfied as to Buyer's credit for further shipments. If Buyer fails or refuses to make such payment, or give such security, then the full amount due under this contract at such time, for labor and material and/or equipment furnished shall immediately become due and payable and Seller shall have the right and the option to terminate this agreement. In the event that a suspension of this contract is required because of Buyer's doubtful credit, an extension of the time fixed for the performance of this contract equal to the time of such suspension, shall automatically occur. If legal action is filed to effect collection of any sums due hereunder, Seller shall be entitled to reasonable attorney fees in addition to all other damages found to be due hereunder.

ACCEPTED:

By: _____
(Authorized Signature)

Name/Title.



LIC#860193

*TO: Taft College
29 Cougar St.
Taft, CA 93268
RE: Weight room*

SCOPE OF WORK:

We propose the amount of \$42,000.00 to remove cooler and roof curb. We will remove the suspended heater, and patch roof. We will install new curb for A/C unit and have roofing company seal up roof. Plumber will run the existing gas line from the old heater to the new unit, and install condensate drain line. Install 5-ton A/C unit and economizer with all new duct work. Electrician will run new wiring from panel to new unit. All materials and craftsmanship will have a full one-year warranty. The compressor will have a five-year manufacturer's warranty.

Proposal Form

California Air Systems
501 E 19th Bakersfield, Ca 93305
Telephone: (661) 869-1708 Fax (661) 869-0307

QUOTATION TO:

JOB NAME/ADDRESS

Taft College
29 Cougar Ct.
Taft CA 93268
Re: Weight Room

THE CONDITIONS PRINTED EITHER ON THE REVERSE SIDE OR ATTACHED ARE PART HEREOF.
This work or price quotation does not include detection, abatement, encapsulation or removal of
asbestos or products, materials, or equipment containing asbestos.

SCOPE OF WORK:

May 7, 2021

California Air Inc. proposes to remove cooler and roof curb. We will remove the suspended heater, and patch roof. We will install new curb for A/C unit and have roofing company seal up roof. Plumber will run the existing gas line from the old heater to the new unit, and install condensate drain line. Install 5-ton A/C unit and economizer with all new duct work. Electrician will run new wiring from panel to new unit. All materials and craftsmanship will have a full one-year warranty. The compressor will have a five-year manufacturer's warranty.


Price _____ \$47,200.00

"Contractors are required by law to be licensed and regulated by the Contractors' State License Board which has jurisdiction to investigate complaints against contractors if a complaint is filed within three years of the date of the alleged violation. Any questions concerning a contractor may be referred to the Registrar, Contractors' State License Board, P. O. Box 26000, Sacramento, CA 95826." California State License No. 882926 Your signed acceptance of this Bid Contract within 30 days from May 7, 2021 shall, upon the acceptance of the Seller, constitute a contract to perform the work described above, including all Terms and Conditions contained herein. Seller shall be defined to mean California Air Inc. or its assigns. Buyer shall be defined to mean the Owner, Owners/Agent, Builder, Architect, lessees, or any person acting on behalf of any of the foregoing.

ACCEPTED:

By: _____
(Authorized Signature)

Name/Title.

Date: May 26, 2021
Submitted by: Richard Treece
Area Administrator: Brock McMurray, EVP of Administrative Services 
Subject: Request for Ratification

Board Meeting Date: June 9, 2021

Title of Board Item:

Child Development Center Rooms 6 and 7 Flooring Project

Background:

This is a project to install new flooring in rooms 6 and 7 of the Child Development Center as part of the ongoing Child Development Center renovation. The existing flooring has exceeded its useful life expectancy and is irremediable after years of maintenance.

The College solicited proposals from the following contractors for this project: Rosedale Tile & Marble, Allied Flooring, Deo Volente, Inc., and Michael Flooring. Michael Flooring was the only contractor to respond with a proposal, which is attached hereto. It is requested that the Board of Trustees ratify the proposal from Michael Flooring for Child Development Center Rooms 6 and 7 Flooring in the amount of \$23,581.99.

Terms (if applicable):

Please see attached proposal.

Expense (if applicable):

\$23,581.99

Fiscal Impact Including Source of Funds (if applicable):

This project will be funded through the Child Development Center budget.

Approved: 

Dr. Debra Daniels, Superintendent/President

QUOTE / PROPOSAL TABULATION



Project Name: Flooring CDC 6&7

Job Walk: Yes

Project No:

Bids Rcvd at: Taft College Facilities

Owner: West Kern CCD / Taft College

Bids Requested: 03/18/21

Architect: N/A

Bids Due: 05/14/21

Contractor	Base Bid	Alternate	Total Bid	Bid Bond	CSLB#	DIR #	Date RCVD	Remarks
Michael Flooring	\$ 23,581.99	\$ -	\$ 23,581.99	NA	874947	1000017164	05/14/21	
Rosedale Tile & Marble	\$ -	\$ -	\$ -		656457			Did not bid
Allied Flooring	\$ -	\$ -	\$ -		792827	1000604483		Did not bid
Deo Volente Inc.	\$ -	\$ -	\$ -		780908	1000374763		Walked did not bid

BOARD AGENDA ITEM

Date: June 1, 2021
Submitted by: Dr. Debra Daniels, Superintendent/President
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Request for Approval

Board Meeting Date: June 9, 2021

Title of Board Item:
2nd Reading and Request for Approval – Board Policy Review

Background:
The following Board Policies have been reviewed and found to be consistent with District practice.

BP #5040 Student Records and Directory Information, and Privacy

Terms (if applicable):
N/A

Expense (if applicable):
N/A

Fiscal Impact Including Source of Funds (if applicable):
N/A

Approved: 
Dr. Debra Daniels, Superintendent/President

BP 5040 Student Records, Directory Information, and Privacy

Reference:

Education Code Sections 76200, et seq.;
Title 5, Sections 54600, et seq.;
20 U.S. Code Section 1232g(j);
ACCJC Accreditation Standard II.C.8

The Superintendent/President shall assure that student records are maintained in compliance with applicable federal and state laws relating to the privacy of student records.

The Superintendent/President may direct the implementation of appropriate safeguards to assure that student records cannot be accessed or modified by any person not authorized to do so.

Any currently enrolled or former student of the District has a right of access to any and all student records relating to him or her maintained by the District.

No District representative shall release the contents of a student record to any member of the public without the prior written consent of the student, other than directory information as defined in this policy and information sought pursuant to a court order or lawfully issued subpoena, or as otherwise authorized by applicable federal and state laws.

Students shall be notified of their rights with respect to student records, including the definition of directory information contained here, and that they may limit the information.

Directory information shall include:

1. Student participation in officially recognized activities and sports including weight, height and high school of graduation of athletic team members.
2. Degrees and awards received by students, including honors, scholarship awards, athletic awards and the President's and Vice President's Lists of recognition.

See Administrative Procedures AP 5040



BOARD AGENDA ITEM

Date: June 1, 2021
Submitted by: Ruby Payne, Faculty Association President
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Information Item

Board Meeting Date: June 9, 2021

Title of Board Item:

Presentation of the Taft College Faculty Association CTA/NEA, Reopener for FY 2021/22

Background:

This item represents the Taft College Faculty Association's reopener proposal for FY 2021/22. The Taft College Faculty Association plans to open Articles 1-12 for the purpose of negotiating the collective bargaining agreement for the 2021/22 academic year.

The Taft College Faculty Association is committed to the utilization of the Interest Based Bargaining process used by the Taft College Faculty Collective Bargaining Committee (TCFCBC) to reach an agreement.

The Reopener Proposal Letter is attached.

Terms (if applicable):

N/A

Expense (if applicable):

N/A

Fiscal Impact Including Source of Funds (if applicable):

The fiscal implications will be identified as consensus is reached over various components of the contract.

Approved: _____


Dr. Debra Daniels, Superintendent/President

June 2021

To: Board of Trustees
West Kern Community College District

From: Taft College Faculty Association

Subject: Re-Opener Proposal for 2021/22 Collective Bargaining Agreement

The Taft College Faculty Association plans to open Articles 1-12 for the purpose of negotiating the collective bargaining agreement for the 2021/22 academic year.

The Taft College Faculty Association is committed to the utilization of the Interest Based Bargaining process used by the Taft College Faculty Collective Bargaining Committee (TCFCBC) to reach an agreement.



BOARD AGENDA ITEM

Date: June 1, 2021
Submitted by: Greg Hawkins, CSEA President
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Information Item

Board Meeting Date: June 9, 2021

Title of Board Item:

Presentation of the Taft College CSEA Chapter #543, Reopener for FY 2021/22

Background:

This item represents the Taft College CSEA Chapter #543 reopener proposal for FY 2021/22. The Taft College CSEA Chapter #543 plans to open Articles 1-24 for the purpose of negotiating the collective bargaining agreement for the 2021/22 academic year.

The Taft College CSEA Chapter #543 is committed to the utilization of the Interest Based Bargaining process used by the Taft College Classified Collective Bargaining Committee (TCCCBC) to reach an agreement.

The Reopener Proposal Letter is attached.

Terms (if applicable):

N/A

Expense (if applicable):

N/A

Fiscal Impact Including Source of Funds (if applicable):

The fiscal implications will be identified as consensus is reached over various components of the contract.

Approved: _____

Dr. Debra Daniels, Superintendent/President

California School Employees Association
Taft College Chapter 543


Date: June 1, 2021
To: Board of Trustees
West Kern Community College
From: Greg Hawkins
Re: Successor Agreement to the 2020-2023 Collective Bargaining Agreement

Taft College California School Employees Association (CSEA), Chapter #543 is requesting negotiation of the successor agreement to the 2020-2023 Collective Bargaining Agreement.

The Association would like to address Articles 1 through 24.

Thank you for your consideration of this request. Please contact me should you have any questions.

Thank you,


Greg Hawkins (Jun 2, 2021 07:20 PDT)

Greg Hawkins
Jun 2, 2021



BOARD AGENDA ITEM

Date: June 1, 2021
Submitted by: Heather del Rosario, Vice President of Human Resources
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Information Item

Board Meeting Date: June 9, 2021

Title of Board Item:

First Reading and Proposed Public Hearing - Taft College Faculty Association CTA/NEA Reopener with WKCCD for FY 2021-22.

Background:

This item represents the Taft College Faculty Association's re-opener proposal for FY 2021-22. The Taft College Faculty Association plans to open Articles 1-12 for the purpose of negotiating the collective bargaining agreement for the 2021-22 academic year.

The Taft College Faculty Association is committed to the utilization of the Interest Based Bargaining process used by the Taft College Faculty Collective Bargaining Committee (TCFCBC) to reach an agreement.

Terms (if applicable):

N/A

Expense (if applicable):

N/A

Fiscal Impact Including Source of Funds (if applicable):

The fiscal implications will be identified as consensus is reached over various components of the contract.

Approved: 

Dr. Debra Daniels, Superintendent/President

Date: June 1, 2021
Submitted by: Heather del Rosario Vice President of Human Resources
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Information Item

Board Meeting Date: June 9, 2021

Title of Board Item:

First Reading and Proposed Public Hearing - WKCCD Re-opener Proposal with the Taft College CSEA, Chapter #543, for FY 2021-22

Background:

The law requires that initial proposals, including re-opener proposals, be presented to the Board of Trustees in open session, and that subsequently a public hearing is held regarding the proposal in order to allow the public to comment before bargaining begins.

This item represents the District's re-opener proposal for FY 2021-22 to the Board, and announces that a public hearing has been scheduled for the July 14, 2021 Board of Trustees meeting.

Article 21 of the current agreement states that the parties may reopen any provision of this Agreement by mutual agreement.

As always, the District is committed to the utilization of the Interest Based Bargaining process to reach agreement during negotiations.

Terms (if applicable):

N/A

Expense (if applicable):

N/A

Fiscal Impact Including Source of Funds (if applicable):

The fiscal implications will be identified as consensus is reached over various components of the contract.

Approved: _____



Dr. Debra Daniels, Superintendent/President

BOARD AGENDA ITEM

Date: May 25, 2021

Submitted by: Severo Balason, VP of Student Services

Area Administrator: Dr. Debra Daniels, Superintendent/President

Subject: Request for Ratification

Board Meeting Date: June 9, 2021

Title of Board Item:

Adoption of Rules and Regulations Relating to the West Kern Community College District Student Trustee, June 1, 2021 - May 31, 2022

Background:

State law (**Education Code 72023.5**) requires the board of trustees of each community college district to have at least one non-voting student member to be chosen by the students in a manner determined by the board.

Annually, Districts are required by law to adopt rules related to the responsibilities and privileges of the student trustee.

Terms (if applicable):

June 1, 2021 – May 31, 2022

Expense (if applicable):

N/A

Fiscal Impact Including Source of Funds (if applicable):

N/A

Approved:  _____
Dr. Debra Daniels, Superintendent/President

RULES AND REGULATIONS RELATING TO THE WEST KERN COMMUNITY COLLEGE DISTRICT STUDENT TRUSTEE

June 1, 2021 – May 31, 2022

These rules and regulations were revised on September 10, 2015 and are required by Ed Code to be adopted annually by June 1 of each year.

1. Qualifications

The student trustee shall:

- a) Be a resident of California at the time of nomination
- b) Be enrolled in and maintain a minimum of five (5) semester units in the District at the time of nomination and throughout the term of service.
- c) Maintain a cumulative grade point average of 2.5

2. Term of Office

One year commencing on June 1st and ending on May 31st.

3. Scope of Responsibility

- a) The student member shall be seated with the Board and shall be recognized as a full member of the Board at the meetings.
- b) The student member is entitled to participate in discussion of issues and receive all materials presented to members of the Board (except for closed session).
- c) The student member shall be entitled to any mileage allowance necessary to attend board meetings to the same extent as publicly elected trustees.

4. Privileges

On or before May 15th of each year, the Board shall consider whether to afford the student member any of the following privileges:

- * The privilege to make and second motions;
- * The privilege to attend closed sessions, other than closed sessions on personnel or collective bargaining matters;
- * The privilege to serve a term commencing on June 1st;
- * The privilege to cast an advisory vote, although the vote shall not be included in determining the vote required to carry any measure before the board.

5. Compensation


The student trustee is not entitled to compensation as prescribed by Section 72024.

Adopted _____

References: Ed Code Section 72023.5
Constitution Associated Students of Taft College



BOARD AGENDA ITEM

Date: May 25, 2021
Submitted by: Norberto Lopez Jr., Curriculum Technician Area
Administrator: Dr. Leslie Minor, Vice President of Instruction 
Subject: Request for Approval

Board Meeting Date: June 9, 2021

Title of Board Item:

Program Revision

Background:

Under accreditation requirements, academic institutions are expected to review and update their programs.

Social Science Division

The Division has revised the program to reflect recent course revisions. This request was reviewed and approved by the Curriculum and General Education Committee:

1. Administration of Justice: Associate in Science for Transfer

Business, Arts, and Humanities Division

The Division has revised the program to reflect recent course revisions/inactivations. This request was reviewed and approved by the Curriculum and General Education Committee:

1. Business Administration: Associate in Science/ Associate in Science for Transfer
2. Economics: Associate in Arts for Transfer

Impact Including Source of Funds (if applicable):

None

Approved: _____


Dr. Debra Daniels, Superintendent/President

Transfer Model Curriculum (TMC) Template for Administration of Justice

Template # 2002

CCC Major or Area of Emphasis: Administration of Justice

Rev. 1: 03/01/13

TOP Code: 210500

CSU Major(s): Criminal Justice, Criminology

Total Units: 18 (all units are semester units)

In the four columns to the right under the **College Program Requirements**, enter the college's course identifier, title and the number of units comparable to the course indicated for the TMC. If the course may be double-counted with either CSU-GE or IGETC, enter the GE Area to which the course is articulated. To review the GE Areas and associated unit requirements, please go to Chancellor's Office Academic Affairs page, RESOURCE section located at:

<http://extranet.cccco.edu/Divisions/AcademicAffairs/CurriculumandInstructionUnit/TransferModelCurriculum.aspx>

or the ASSIST website:

http://web1.assist.org/web-assist/help/help-csu_ge.html.

The units indicated in the template are the **minimum** semester units required for the prescribed course or list. All courses must be CSU transferable. At a minimum, where there is an indicated **C-ID Descriptor** in the **REQUIRED CORE** and **LIST A**, the course must have been submitted to C-ID prior to completing the Associate Degree for Transfer (ADT) proposal for Chancellor's Office approval.

Where no **C-ID Descriptor** is indicated, discipline faculty should compare their existing course to the example course(s) provided in the TMC at:

<http://www.c-id.net/degreereview.html>

and attach the appropriate ASSIST documentation as follows:

- *Articulation Agreement by Major (AAM)* demonstrating lower division preparation in the major at a CSU;
- *CSU Baccalaureate Level Course List by Department (BCT)* for the transfer courses; and/or,
- *CSU GE Certification Course List by Area (GECC)*.

The acronyms **AAM**, **BCT**, and **GECC** will appear in **C-ID Descriptor** column directly next to the course to indicate which report will need to be attached to the proposal to support the course's inclusion in the transfer degree. To access ASSIST, please go to <http://www.assist.org>.

Associate in Science in Administration of Justice for Transfer Degree College Name: Taft College				
TRANSFER MODEL CURRICULUM (TMC)		COLLEGE PROGRAM REQUIREMENTS		
Course Title (units)	C-ID Descriptor	Course ID	Course Title	Units CSU/GE/ IGETC Area
REQUIRED CORE: (6 units)				
Introduction to Criminal Justice (3)	AJ 110	ADMJ 1501	Introduction to Criminal Justice	3
Concepts of Criminal Law (3)	AJ 120	ADMJ 1502	Concepts of Criminal Law	3
LIST A: Select two (6 units)				
Criminal Court Process (3)	AJ 122	ADMJ 1503	Criminal Court Process	3
Legal Aspects of Evidence (3)	AJ 124	ADMJ 1504	Legal Aspects of Evidence	3
Criminal Investigation (3)	AJ 140	ADMJ 1505	Criminal Investigation	3
Introduction to Forensics (3)	AJ 150	ADMJ 1506	Introduction to Forensics	3
Community and the Justice System	AJ 160	ADMJ 1507	Community & the Justice System	3
Introduction to Corrections (3)	AJ 200	ADMJ 1508	Introduction to Corrections	3

Juvenile Procedures (3)	AJ 220	ADMJ 1509	Juvenile Procedures	3	
LIST B: Select two (6 units)					
Any course from LIST A not already used.					
Introduction to Sociology (3)	SOCI 110	SOC 1510	Introduction to Sociology	3	D.0
Introduction to Statistics in Sociology OR Introduction to Statistics (3) OR Comparable course (3)	SOCI 125 MATH 110 AAM	PSYC 2200 or STAT 1510	Elementary Statistics for the Behavioral and Social Sciences or Elementary Statistics	4 or 5	B.4
Introductory Psychology (3)	PSY 110	PSYC 1500	Introductory Psychology	3	D.0
Any CSU transferable Administration of Justice course OR Courses outside of Administration of Justice discipline articulated as lower division preparation for the Criminal Justice or Criminology major at any CSU. (3) ()	BCT AAM	ADMJ 1510 or ADMJ 2131 or ADMJ 2133 or ADMJ 2134	Ethical Reasoning and Practice for Public Service or Control and Supervision in Corrections or Legal Aspects of Corrections or Correctional Interviewing and Counseling	3 3 3 3	
Total Units for the Major:	18	Total Units for the Major:		18 to 20	
		Total Units that may be double-counted (Ensure that the total for each Area does not exceed the limit for the specific Area)			0-6
		General Education (CSU GE or IGETC) Units			37-39
		Elective (CSU Transferable) Units			1 - 11
		Total Degree Units (maximum)			60

Transfer Model Curriculum (TMC) Template for Business Administration

Template # 2006

CCC Major or Area of Emphasis: Business Administration

Rev. 3: 03/01/13

TOP Code: 050500

CSU Major(s): Business Administration

Total Units: 23-24 (all units are semester units)

In the four columns to the right under the **College Program Requirements**, enter the college's course identifier, title and the number of units comparable to the course indicated for the TMC. If the course may be double-counted with either CSU-GE or IGETC, enter the GE Area to which the course is articulated. To review the GE Areas and associated unit requirements, please go to Chancellor's Office Academic Affairs page, RESOURCE section located at:

<http://extranet.cccco.edu/Divisions/AcademicAffairs/CurriculumandInstructionUnit/TransferModelCurriculum.aspx>

or the ASSIST website:

http://web1.assist.org/web-assist/help/help-csu_ge.html.

The units indicated in the template are the **minimum** semester units required for the prescribed course or list. All courses must be CSU transferable. At a minimum, where there is an indicated **C-ID Descriptor** in the **REQUIRED CORE and LIST A**, the course must have been submitted to C-ID prior to completing the Associate Degree for Transfer (ADT) proposal for Chancellor's Office approval.

Where no **C-ID Descriptor** is indicated, discipline faculty should compare their existing course to the example course(s) provided in the TMC at:

<http://www.c-id.net/degreereview.html>

and attach the appropriate ASSIST documentation as follows:

- *Articulation Agreement by Major (AAM)* demonstrating lower division preparation in the major at a CSU;
- *CSU Baccalaureate Level Course List by Department (BCT)* for the transfer courses; and/or,
- *CSU GE Certification Course List by Area (GECC)*.

The acronyms **AAM**, **BCT**, and **GECC** will appear in **C-ID Descriptor** column directly next to the course to indicate which report will need to be attached to the proposal to support the course's inclusion in the transfer degree. To access ASSIST, please go to <http://www.assist.org>.

Associate in Science in Business Administration for Transfer Degree College Name: Taft College					
TRANSFER MODEL CURRICULUM (TMC)		COLLEGE PROGRAM REQUIREMENTS			
Course Title (units)	C-ID Descriptor	Course ID	Course Title	Units	CSU/GE/IGETC Area
REQUIRED CORE: Select 5 (15 units)					
Financial Accounting (3)	ACCT 110	BSAD 2220	Introduction to Financial Accounting	4	
Managerial Accounting (3)	ACCT 120	BSAD 2221	Introduction to Managerial Accounting	4	
Principles of Microeconomics (3)	ECON 201	ECON 2120	Principles of Economics-Micro	3	D-2
Principles of Macroeconomics (3)	ECON 202	ECON 2210	Principles of Economics-Macro	3	D-2
Business Law (3) OR Legal Environment of Business (3)	BUS 125 BUS 120	BUSN 2275	Business Law	3	
LIST A: Select one (3 units)					
Business Calculus (3)	MATH 140				
Introduction to Statistics (3)	MATH 110	PSYC 2200	Elementary Statistics for Behavioral and Social Sciences	4	B-4
Finite Math (3)	MATH 130	MATH	Finite Mathematics	3	B-4

		1520		
LIST B: Select two (5-6 units)				
Any course from LIST A not already used.				
Business Information Systems (3) OR Computer Skills (2-3)	BUS 140 / ITIS 120 AAM	CIS 2020	Introduction to Computer Information Systems	3
Introduction to Business (3) OR Business Communication (3)	BUS 110 BUS 115	BUSN 1500	Introduction to Business	3
		BUSN 1510	Business Communications	3
Total Units for the Major:	23-24	Total Units for the Major:		26-27
		Total Units that may be double-counted <i>(Ensure that the total for each Area does not exceed the limit for the specific Area)</i>		6-9
		General Education (CSU GE or IGETC) Units		29-39
		Elective (CSU Transferable) Units		1-2
		Total Degree Units (maximum)		60

Transfer Model Curriculum (TMC) Template for Economics

Template # 1018

CCC Major or Area of Emphasis: Economics

Rev.1: 09/01/14

TOP Code: 220400

CSU Major(s): Economics

Total Units: 18 (all units are minimum semester units)

In the four columns to the right under the **College Program Requirements**, enter the college's course identifier, title and the number of units comparable to the course indicated for the TMC. If the course may be double-counted with either CSU-GE or IGETC, enter the GE Area to which the course is articulated. To review the GE Areas and associated unit requirements, please go to Chancellor's Office Academic Affairs page, RESOURCE section located at:

<http://extranet.cccco.edu/Divisions/AcademicAffairs/CurriculumandInstructionUnit/TransferModelCurriculum.aspx>

or the ASSIST website:

http://web1.assist.org/web-assist/help/help-csu_ge.html.

The units indicated in the template are the **minimum** semester units required for the prescribed course or list. All courses must be CSU transferable. **All courses with an identified C-ID Descriptor must be submitted to C-ID prior to submission of the Associate Degree for Transfer (ADT) proposal to the Chancellor's Office.**

Where no **C-ID Descriptor** is indicated, discipline faculty should compare their existing course to the example course(s) provided in the TMC at:

<http://www.c-id.net/degreereview.html>

Attach the appropriate ASSIST documentation as follows:

- *Articulation Agreement by Major (AAM)* demonstrating lower division preparation in the major at a CSU;
- *CSU Baccalaureate Level Course List by Department (BCT)* for the transfer courses; and/or,
- *CSU GE Certification Course List by Area (GECC)*.

The acronyms **AAM**, **BCT**, and **GECC** will appear in **C-ID Descriptor** column directly next to the course to indicate which report will need to be attached to the proposal to support the course's inclusion in the transfer degree. To access ASSIST, please go to <http://www.assist.org>.

Associate in Arts in Economics for Transfer Degree						
College Name: Taft College						
TRANSFER MODEL CURRICULUM (TMC)		COLLEGE PROGRAM REQUIREMENTS				
Course Title (units)	C-ID Descriptor	Course ID	Course Title	Units	GE Area	
					CSU	IGETC
REQUIRED CORE: (12-13 units)						
Principles of Macroeconomics (3)	ECON 202	ECON 2210	Principles of Economics-Macro	3	D2	4B
Principles of Microeconomics (3)	ECON 201	ECON 2120	Principles of Economics-Micro	3	D2	4B
Introduction to Statistics (3)	MATH 110	STAT 1510	Elementary Statistics	5	B4	2
		or PSYC 2200	or Elementary Statistics for the Behavioral and Social Sciences	4		
Business Calculus (3) OR Single Variable Calculus I – Early Transcendentals (4) OR Single Variable Calculus I – Late Transcendentals (4) OR Single Variable Calculus Sequence (4+4)	MATH 140 OR MATH 210 OR MATH 211 OR MATH 900S*	MATH 2100	Analytic Geometry and Calculus I	5	B4	2


LIST A: Select one (3-4 units)						
Any course articulated as lower-division preparation in the Economics major at a CSU (3-4)	AAM					
Finite Mathematics (3)	MATH 130	MATH 1520	Finite Mathematics	3	B4	2
Single Variable Calculus II – Early Transcendentals (4) OR Single Variable Calculus II – Late Transcendentals (4) OR Single Variable Calculus Sequence (4+4)	MATH 220 OR MATH 221 OR MATH 900S*	MATH 2120	Analytic Geometry and Calculus II	4	B4	
Financial Accounting (3)	ACCT 110	BSAD 2220	Introduction to Financial Accounting	4		
Managerial Accounting (3)	ACCT 120	BSAD 2221	Introduction to Managerial Accounting	4		
Business Information Systems, Computer Information Systems (3)	BUS 140	CIS 2020	Introduction to Computer Information Systems	3		
Business Communication (3)	BUS 115	BUSN 1510	Business Communication	3		
LIST B: Select one course (3-4 units)						
Any LIST A course not already used.						
Any CSU transferrable Economics course.	BCT					
Multivariable Calculus (4)	MATH 230	MATH 2130	Analytic Geometry and Calculus III	4	B4	
Introduction to Linear Algebra (3)	MATH 250					
Total Units for the Major:	18	Total Units for the Major:		22-24		
Total Units that may be double-counted <i>(The transfer GE Area limits must <u>not</u> be exceeded)</i>				9		9
General Education (CSU-GE or IGETC) Units				39		37
Elective (CSU Transferable) Units				6-8		8-10
Total Degree Units (maximum)				60		

*If MATH 900S sequence descriptor is to be used, the entire sequence is required for the major.

BOARD AGENDA ITEM

Date: May 25, 2021

Submitted by: Norberto Lopez Jr., Curriculum Technician

Area Administrator: Dr. Leslie Minor, Vice President of Instruction 

Subject: Request for Approval

Board Meeting Date: June 9, 2021

Title of Board Item:

New Course

Background:

Under accreditation requirements, academic institutions are expected to review and update their curriculum to ensure they meet current standards. This request was reviewed and approved by the Curriculum and General Education Committee:

Math and Science Division

The Math and Science Division created this course to meet student needs in the Engineering Program.

1. MATH 2125 Linear Algebra

Impact Including Source of Funds (if applicable):

None

Approved: 

Dr. Debra Daniels, Superintendent/President

Prepared by: D. Mitchell
Reviewed by: M. Mayfield
Date Prepared: Spring 2021
C & GE Approved:
Board Approved:

Mathematics (MATH) 2125 Linear Algebra (4 Units) CSU

Prerequisite: Successful completion of Mathematics 2120 with a grade of 'C' or better

Prerequisite knowledge and skills: Before entering the course, the student should be able to:

1. **Understand the use of functional notation**
2. **Plot and interpret graphs of functions**
3. **Recognize the relationship between functions and their inverses graphically and algebraically**
4. **Identify numbers as belonging to specified sets**
5. **Solve linear equations and inequalities in one variable**
6. **Add, subtract, multiply, and divide rational algebraic expressions, and reduce to lowest terms**
7. **Solve and graph linear inequalities in two variables**
8. **Solve linear systems of equations in two or three variables algebraically**
9. **Analyze and solve application problems requiring the use of linear systems of equations in two or three variables**
10. **Evaluate determinants**
11. **Apply transformations to the graphs of functions and relations**
12. **Solve and apply equations including rational, linear, polynomial, exponential, absolute value, radical, and logarithmic functions**
13. **Manipulate and simplify a trigonometric expression**
14. **Prove trigonometric identities**
15. **Differentiate algebraic, trigonometric, exponential, logarithmic and hyperbolic functions using differentiation formulas**
16. **Find the integrals of basic functions**
17. **Determine if a function is continuous at a real number**
18. **Find the equation of a tangent line to a function**
19. **Apply functions to real world applications**

Hours and Unit Calculations:

64 hours lecture. (128 Outside-of-class Hours); (192 Total Student Learning Hours) 4 Units

Catalog Description: This course develops the techniques and theory needed to solve and classify systems of linear equations. Solution techniques include row operations, Gaussian elimination, and matrix algebra. Investigates the properties of vectors in two and three dimensions, leading to the notion of an abstract vector space. Vector space and matrix theory are presented including topics such as inner products, norms, orthogonality, eigenvalues, eigenspaces, and linear transformations. Selected applications of linear algebra are included.

Type of Class/Course: Degree Credit

**Texts: Kuttler, K. and Farah, I. *A first course in linear algebra*. Lyryx Learning Inc.
<https://lyryx.com/first-course-linear-algebra/>**

Additional Required Materials: Graphing Calculator (TI-83/84)

Course Objectives:

By the end of the course, a successful student will be able to:

- 1. Find solutions of systems of equations using various methods appropriate to lower division linear algebra;**
- 2. Use bases and orthonormal bases to solve problems in linear algebra;**
- 3. Find the dimension of spaces such as those associated with matrices and linear transformations;**
- 4. Find eigenvalues and eigenvectors and use them in applications; and**
- 5. Prove basic results in linear algebra using appropriate proof-writing techniques such as linear independence of vectors; properties of subspaces; linearity, injectivity and surjectivity of functions; and properties of eigenvectors and eigenvalues.**

Course Scope and Content:

Unit I **Systems of Linear Equations and Matrices**

- A. Introduction to systems of linear equations**
- B. Solve systems of equations using Gaussian and Gauss-Jordan elimination**
- C. Matrices and Matrix Algebra**
- D. Finding the inverse of a matrix, invertibility, transpose**
- E. Relationship between coefficient matrix invertibility and solutions to a system of linear equations and the inverse matrices**
- F. Special Matrices: diagonal, triangular, and symmetric**

Unit II **Determinants**

- A. Evaluating determinants**
- B. Determinants and their properties**
- C. Determinants and row reduction**
- D. Cramer's Rule**

Unit III **\mathbb{R}^n**

- A. Vector algebra for \mathbb{R}^n**
- B. Geometric meaning of vector addition and scalar multiplication**
- C. Real vector space and subspaces**
- D. Spanning Set of Vectors**
- E. Linearly independent set of vectors**
- F. Basis and dimension of a vector space**
- G. Matrix-generated spaces: row space, column space, null space, rank, nullity**
- H. Change of Basis**
- I. Orthogonal and orthonormal bases: Gram-Schmidt process**
- J. Dot product, norm of a vector, angle between vectors, orthogonality of two vectors in \mathbb{R}^n**

- K. Inner products on a real vector space
- L. Angle and orthogonality in inner-product spaces

Unit V Linear Transformations

- A. Properties of linear transformations
- B. Linear transformations, kernel and range, and inverse linear transformations
- C. Matrices of general linear transformations
- D. One to one and onto transformations
- E. Isomorphisms

Unit VI Spectral Theory

- A. Eigenvectors, eigenvalues, and eigenspace
- B. Diagonalization
- C. Orthogonal diagonalization of symmetric matrices

Unit VII Vector Spaces

- A. Spanning sets
- B. Linear independence
- C. Subspaces and Basis, dimension of a vector space
- D. Isomorphisms
- E. Matrix of a linear transformation

Learning Activities Required Outside of Class

The students in the class will spend a minimum of 8 hours per week outside of the regular class time doing the following:

1. Completing the assigned reading from the textbook
2. Completing homework assignments
3. Studying
4. Skill practice
5. Watching instructional videos on how to use technology to solve problems

Methods of Instruction

1. Lecture demonstrations and sample problems done by instructor
2. Recorded videos that demonstrate how to utilize a graphing calculator to solve select problems
3. Individual work with calculators and computers
4. Student presentations of completed problems

Methods of Evaluation

1. Homework and/or projects where students demonstrate their mastery of the learning objectives and their ability to analyze problems and present complete solutions both with and without a calculator
2. Quizzes
3. Exams




Supplemental Data:

<u>T.O.P. Code:</u>	<u>170100: Mathematics, General</u>
<u>Sam Priority Code:</u>	<u>E: Non-Occupational</u>
<u>Funding Agency:</u>	<u>Y: Not Applicable(funds not used)</u>
<u>Distance Learning:</u>	<u>Not Applicable</u>
<u>Program Status:</u>	<u>Program Applicable</u>
<u>Noncredit Category:</u>	<u>Y: Not Applicable, Credit Course</u>
<u>Special Class Status:</u>	<u>N: Course is not a special class</u>
<u>Basic Skills Status:</u>	<u>N: Course is not a basic skills course</u>
<u>Prior to College Level:</u>	<u>Y: Not applicable</u>
<u>Cooperative Work Experience:</u>	<u>N: Is not part of a cooperative work experience education program</u>
<u>Eligible for Credit by Exam:</u>	<u>E: Credit By Exam</u>
<u>Eligible for Pass/No Pass:</u>	<u>C: Pass/No Pass</u>
<u>Discipline:</u>	<u>Mathematics</u>



BOARD AGENDA ITEM

Date: May 24, 2021
Submitted by: Norberto Lopez Jr., Curriculum Technician
Area Administrator: Dr. Leslie Minor, Vice President of Instruction 
Subject: Request for Approval

Board Meeting Date: June 9, 2021

Title of Board Item:

Distance Education Course Approval

Background:

The Distance Learning Committee and the Curriculum and General Education Committee have both approved the request for the following courses to be offered through distance delivery.

Learning Support Division

1. LRSK 0250 Learning Skills: Improving Study Skill Strategies with Technology

Fiscal Impact Including Source of Funds (if applicable):

None


Approved: 

Dr. Debra Daniels, Superintendent/President

BOARD AGENDA ITEM

Date: May 24, 2021

Submitted by: Norberto Lopez Jr., Curriculum Technician

Area Administrator: Dr. Leslie Minor, Vice President of Instruction 

Subject: Request for Approval

Board Meeting Date: June 9, 2021

Title of Board Item:

Course revisions

Background:

Under accreditation requirements, academic institutions are expected to review and update their curriculum to ensure they meet current standards.

Social Science Division

Courses updated with minor changes, they were revised as part of the five-year review cycle.

1. ADMJ 1501 Introduction to Criminal Justice
2. ADMJ 1502 Concepts of Criminal Law
3. ADMJ 1503 Criminal Court Process
4. ADMJ 1504 Legal Aspects of Evidence
5. ADMJ 1505 Criminal Investigation
6. ADMJ 1506 Introduction to Forensics
7. ADMJ 1507 Community and the Justice System
8. ADMJ 1508 Introduction to Corrections
9. ADMJ 1509 Juvenile Procedures
10. CJA 2131 Control and Supervision in Corrections
11. CJA 2133 Legal Aspects of Corrections
12. CJA 2134 Correctional Interviewing and Counseling

Allied Health/Applied Technologies Division

Course updated with minor changes, they were revised as part of the five-year review cycle.

1. PETC 1100 Introductory Well Control

Impact Including Source of Funds (if applicable):

None

Approved: _____


Dr. Debra Daniels, Superintendent/President

Date: May 25, 2021
Submitted by: Norberto Lopez Jr., Curriculum Technician
Area Administrator: Dr. Leslie Minor, Vice President of Instruction
Subject: Request for Approval

Board Meeting Date: June 9, 2021

Title of Board Item:
Course Inactivations

Background:


Under accreditation requirements, academic institutions are expected to review and update their courses. English, Reading, and Criminal Justice courses have not been offered in the last six semesters. Computer Science courses have been updated to Computer Information Systems. This request was reviewed and approved by the Curriculum and General Education Committee:

1. ENGL 0800 Introductory Writing and Grammar
2. ENGL 0900 Intermediate Writing and Grammar
3. READ 0805 Introductory Reading
4. READ 0905 Intermediate Reading
5. READ 1005 Interactive Reading
6. ESL 0900 English for Academic Purposes: Writing and Grammar IV
7. COSC 1532 Basic Internet Skills & Concepts
8. COSC 1603 Introduction to Word Processing- Microsoft Word
9. COSC 1703 Introduction to Spreadsheets – Microsoft Excel
10. COSC 1812 Introduction to Presentation Graphics – Microsoft PowerPoint
11. COSC 1902 Introduction to Databases--Microsoft Access
12. COSC 2020 Introduction to Computer Information Systems
13. CJA 1001 Corrections Officer Core Course
14. CJA 1058 PC 832 Firearms Training
15. CJA 2115 Patrol Procedures
16. CJA 2135 Public Safety Communication

Fiscal Impact Including Source of Funds (if applicable):

None

Approved: _____


Dr. Debra Daniels, Superintendent/President



Natural Science

Social & Behavioral Science

English Composition

Humanities

Communication & Critical Thinking

Justification for Addition to Taft College General Education:

Please list the General Education SLOs this course meets:

Click here to enter text.

To: Dr. Leslie Minor Chief Instructional Officer
Dr. Vicki Jacobi, Curriculum Co-Chair

From: K. Bandy

Division: Applied Technologies

Date: 4/22/2021

Re: Inactivation of COSC courses

Type of Curriculum Change:

- New Course* Substantial Course Change*
- Nonsubstantial Course Change* Course Inactivation

For Course Changes, why is this course being updated?

- For C-ID
- As part of the 5 year review cycle
- Other (please explain): Inactivation of COSC 1532, 1603, 1703, 1812, 1902, 2020

Computer Information Services (CIS) courses were created & replaced courses above.

For New Courses, please enter a justification for the request:**Programs Affected/Stand Alone:**

Please list all degrees and certificates affected:

Click here to enter text.

 Addition to Taft College General Education:

- Natural Science Social & Behavioral Science English Composition
- Humanities Communication & Critical Thinking

Justification for Addition to Taft College General Education:

Please list the General Education SLOs this course meets:

To: Dr. Leslie Minor Chief Instructional Officer
Dr. Vicki Jacobi, Curriculum Co-Chair

From: Dr. Michael Jiles, Social Science Division Chair

Division: Social Science

Date: 4/26/2021

Re: Course Cancellations

Type of Curriculum Change:

- | | |
|---|---|
| <input type="checkbox"/> New Course* | <input type="checkbox"/> Substantial Course Change* |
| <input checked="" type="checkbox"/> Nonsubstantial Course Change* | <input checked="" type="checkbox"/> Course Inactivation |

For Course Changes, why is this course being updated?

- For C-ID
- As part of the 5 year review cycle
- Other (please explain):

The following courses should be inactivated.

CJA 1001 – Corrections Officer Core Course: This is a course that is offered through WestTech for Bakersfield College and has not been offered as TC course in over seven years.

CJA 1058 – PC 832 Firearms Training: Is a course that is a requirement of the PC 832 Powers of Arrest course which we do not offer anymore. It should have been deactivated at the same time as that course.

CJA 2115 – Patrol Procedures – is a course that was first developed in the late 1960s under the federal Police Science course planning and is no longer relevant to modern Administration of Justice courses. It is a course that has not been required by any degree or certificate path and is now redundant and unnecessary as is not included in the new CTE pathway.

CJA 2135 Public Safety Communication – is actually a learn how to write police reports class and is very difficult to fill to capacity. It is also redundant in helping students to write with the courses in the transfer degree pathway. All of the ADMJ courses require major writing projects and research, and the Investigations, Forensics, Criminal Law, and Legal Aspects of Corrections courses all require the analysis and writing of reports. With the changes brought the CJA career-technical degree this course is now redundant and unnecessary and was not included in the new CTE degree pathway.

The following courses are being revised:

CJA 2131 Control and Supervision in Corrections

CJA 2133 Legal Aspects of Corrections

CJA 2134 Correctional Interviewing and Counseling

For New Courses, please enter a justification for the request:

Please enter a brief description of the background and rationale for the course. This might include a description of a degree or certificate for which the course is required or the relationship of this course to other courses in the same or other disciplines:

Programs Affected/Stand Alone:

Please list all degrees and certificates affected:

CJA: Associate in Science

CJA: Associate in Science, Corrections

CJA: Certificate of Achievement Corrections

Addition to Taft College General Education:

Natural Science

Social & Behavioral Science

English Composition

Humanities

Communication & Critical Thinking

Justification for Addition to Taft College General Education:

Please list the General Education SLOs this course meets:

Click here to enter text.



BOARD AGENDA ITEM

Date: May 12, 2021
Submitted by: Dr. Leslie Minor, VP of Instruction
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Request for Approval

Board Meeting Date: June 9, 2021

Title of Board Item:

Memorandum of Understanding (MOU) Between West Kern Community College District (WKCCD) and Taft Union High School District (TUHSD) Dual Enrollment Program and Concurrent Enrollment Program 2021-22

Background:

This is a continuation of a MOU between WKCCD and TUHSD. WKCCD and TUHSD have collaborated to create the attached MOU for 2021-2022 in an effort to continue to provide TUHSD students an opportunity to enroll in dual-credit courses. The MOU will be reviewed annually by both Districts.

Terms (if applicable):

Expense (if applicable):

Fiscal Impact Including Source of Funds (if applicable):

Approved: 
Dr. Debra Daniels, Superintendent/President

**Memorandum of Understanding (MOU) Between West Kern Community College District (WKCCD) and Taft Union High School District (TUHSD)
Dual Enrollment Program and Concurrent Enrollment Program, 2021-2022**

Purpose

The purposes of the **dual enrollment program** are to provide current high school students the opportunity to enroll in dual-credit courses to expand student access to higher education, provide challenging academic experiences to qualified high school students, introduce students to career pathways, reduce the costs of a college education for students and their families, and introduce students to career pathways. Successful completion of transfer-eligible courses will enable students to simultaneously earn college credit transferable to two-and-four-year colleges and universities and satisfy high school graduation requirements. Dual enrollment course offerings are meant to enrich the TUHSD high school curriculum program and not supplant the high school curriculum program.

The purposes of the **concurrent enrollment program** are to provide current high school students the opportunity to enroll in college courses in order to give them higher education experiences, including an opportunity to complete transfer-eligible courses and an opportunity to explore career pathways, and reduce the costs of a college education for students and their families, while still in high school. Successful completion of college courses will enable students to earn WKCCD college credit. TUHSD will determine when dual-credit is awarded for concurrent enrollment courses.

Program Management

The WKCCD Dual Enrollment Committee will recommend the dual enrollment and concurrent enrollment programs as delineated in this document for approval by their respective Boards of Trustees. The WKCCD Dual Enrollment Committee will evaluate for recommendation to the Boards of Trustees any grant funding opportunities sought by the WKCCD or TUHSD for dual enrollment or concurrent enrollment, prior to the start of the grant application process. The Dual Enrollment Committee consists of administrators and faculty members from both WKCCD and TUHSD (see charter).

Dual Enrollment Program

Course Offerings

Dual enrollment courses are taught during the TUHSD school day on the TUHSD campus or identified TUHSD district locations. The projected dual enrollment program offerings for 2021-2022 are shown in the table below. Dual enrollment courses are offered in the same manner, rigor, adherence to the approved Course Outline of Record, and in accordance with the same policies and procedures, including class-size limits, as all other WKCCD courses.

Fall 2021				
Course	Class Size Limit	Units	Instructor Load	Required Instruction Hours
PSYC 1500	35	3.0	3.0	48
ENGL 1500	25	3.0	3.0	48
ENGL 1500	25	3.0	3.0	48
Spring 2022				
Course	Class Size Limit	Units	Instructor Load	Required Instruction Hours
COMM 1511	30	3.0	3.0	48
ENGL 1600	30	4.0	4.0	64
ENGL 1600	30	4.0	4.0	64
BIOL 1510	24	4.0	6.0	96
PSYC 2200	35	4.0	4.0	64

Staffing

Faculty members assigned to teach dual enrollment courses must meet the minimum qualifications as defined by the Chancellor’s office document *Minimum Qualifications for Faculty and Administrators in California Community Colleges*, as well as relevant WKCCD hiring criteria. Substitute Faculty members must also meet the minimum qualifications described above.

Compensation

TUHSD shall be solely responsible for all salaries, wages, benefits, and fully funded STRS contributions for faculty members who are teaching dual enrollment courses on the TUHSD campus as part of their TUHSD contract assignment. TUHSD will be the employer of record for the purposes of compensation, assignment monitoring, and reporting to any and all appropriate agencies pursuant to state and federal law, including but not limited to, provision of workers compensation coverage, payroll taxes, and STRS employer contributions. Taft College (WKCCD) may employ instructors under all contracted conditions of the Taft College Collective Bargaining Agreement for instructors not specifically noted above.

Evaluation

It will be the sole responsibility of WKCCD to conduct faculty evaluations of faculty members teaching dual enrollment courses in accordance with the Taft College Faculty Collective Bargaining Agreement.

Academic Advising

Academic advising and support services for students enrolled in dual enrollment courses will be the primary responsibility of the TUHSD and Dual Enrollment Coordinator.

Concurrent Enrollment Program

High school students must follow the procedures outlined on the WKCCD website (link shown below) to enroll in courses via the concurrent enrollment program.

<http://www.taftcollege.edu/admissions/wp-content/uploads/sites/12/2018/05/High-School-Special-Admittance-Print.pdf>

WKCCD and TUHSD agree to annually review and/or change the terms of this MOU via the WKCCD Dual Enrollment committee. The MOU shall remain in effect until the WKCCD Dual Enrollment committee recommends changes to the terms of the MOU.

West Kern Community College District

Taft Union High School District

Dr. Debra Daniels
Superintendent/President

Dr. Blanca Cavazos
Superintendent

Date: _____

Date: _____

BOARD AGENDA ITEM

Date: June 1, 2021
Submitted by: Dr. Debra Daniels, Superintendent/President
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Request for Approval

Board Meeting Date: June 9, 2021

Title of Board Item:

Resolution No. 2020/21-17 and Agreement with California Department of Education to Provide Services Under the State Preschool Program, Contract #CSPP - 1135, 7/1/21 - 6/30/22, \$832,645.00

Background:

This on-going agreement with the state of California is to provide state preschool services, contract #CSPP-1135.

Terms (if applicable):

July 1, 2021 - June 30, 2022


Expense (if applicable):

N/A

Fiscal Impact Including Source of Funds (if applicable):

This grant is in the amount of \$832,645.00

Approved: _____


Dr. Debra Daniels, Superintendent/President



LOCAL AGREEMENT FOR CHILD DEVELOPMENT SERVICES

DATE: July 01, 2021

CONTRACT NUMBER: CSPP-1135

PROGRAM TYPE: CALIFORNIA STATE PRESCHOOL PROGRAM

PROJECT NUMBER: 15-6386-00-1

STATE AGENCY: CALIFORNIA DEPARTMENT OF EDUCATION

CONTRACTOR'S NAME: WEST KERN COMMUNITY COLLEGE DISTRICT

This Agreement is entered into between the State Agency and the Contractor named above. The Contractor agrees to comply with the terms and conditions of the CURRENT APPLICATION; the GENERAL TERMS AND CONDITIONS (GTC04/2017)*; the CALIFORNIA STATE PRESCHOOL PROGRAM REQUIREMENTS*; the FUNDING TERMS AND CONDITIONS (FT&C)* and any subsequent changes to the FT&C*, which are by this reference made a part of this Agreement. Where the GTC04/2017 conflicts with either the Program Requirements or the FT&C, the Program Requirements or the FT&C will prevail.

Funding of this contract is contingent upon appropriation and availability of sufficient funds. This contract may be terminated immediately by the State if funds are not appropriated or available in amounts sufficient to fund the State's obligations under this contract.

The period of performance for this contract is July 01, 2021 through June 30, 2022. For satisfactory performance of the required services, the contractor shall be reimbursed in accordance with the Determination of Reimbursable Amount Section of the FT&C, at a rate not to exceed \$49.85 per child per day of full-time enrollment and a Maximum Reimbursable Amount (MRA) of \$832,645.00. During the term of this contract, the MRA may be adjusted through an Allocation Letter issued to the Contractor by State Agency.

SERVICE REQUIREMENTS

Minimum Child Days of Enrollment (CDE) Minimum Days of Operation (MDO) Requirement 246 16,703.0

Any provision of this contract found to be in violation of Federal or State statute or regulation shall be invalid but such a finding shall not affect the remaining provisions of this contract.

Items shown with an Asterisk (*), are hereby incorporated by this reference and made part of this Agreement as if attached hereto. Amendments to any of these asterisked documents during the term of this contract shall be incorporated by reference as of the date issued by State Agency without need for formal amendment. These documents can be viewed at http://www.cde.ca.gov/fg/aa/cd/ftc2021.asp.

Contract form with sections for STATE OF CALIFORNIA and CONTRACTOR, including signature lines, printed names, titles, and financial details.

Contractor Certification Clauses

CCC 04/2017

CERTIFICATION

I, the official named below, CERTIFY UNDER PENALTY OF PERJURY that I am duly authorized to legally bind the prospective Contractor to the clause(s) listed below. This certification is made under the laws of the State of California.

Contractor/Bidder Firm Name (Printed)	Federal ID Number
West Kern Community College District	
By (Authorized Signature)	

Printed Name and Title of Person Signing	
Dr. Debra Daniels, Superintendent/President	
Date Executed	Executed in the County of
	Kern

CONTRACTOR CERTIFICATION CLAUSES

1. STATEMENT OF COMPLIANCE: Contractor has, unless exempted, complied with the nondiscrimination program requirements. (Gov. Code §12990 (a-f) and CCR, Title 2, Section 11102) (Not applicable to public entities.)

2. DRUG-FREE WORKPLACE REQUIREMENTS: Contractor will comply with the requirements of the Drug-Free Workplace Act of 1990 and will provide a drug-free workplace by taking the following actions:

a. Publish a statement notifying employees that unlawful manufacture, distribution, dispensation, possession or use of a controlled substance is prohibited and specifying actions to be taken against employees for violations.

b. Establish a Drug-Free Awareness Program to inform employees about:

- 1) the dangers of drug abuse in the workplace;
- 2) the person's or organization's policy of maintaining a drug-free workplace;
- 3) any available counseling, rehabilitation and employee assistance programs; and,
- 4) penalties that may be imposed upon employees for drug abuse violations.

c. Every employee who works on the proposed Agreement will:

- 1) receive a copy of the company's drug-free workplace policy statement; and,

2) agree to abide by the terms of the company's statement as a condition of employment on the Agreement.

Failure to comply with these requirements may result in suspension of payments under the Agreement or termination of the Agreement or both and Contractor may be ineligible for award of any future State agreements if the department determines that any of the following has occurred: the Contractor has made false certification, or violated the certification by failing to carry out the requirements as noted above. (Gov. Code §8350 et seq.)

3. NATIONAL LABOR RELATIONS BOARD CERTIFICATION: Contractor certifies that no more than one (1) final unappealable finding of contempt of court by a Federal court has been issued against Contractor within the immediately preceding two-year period because of Contractor's failure to comply with an order of a Federal court, which orders Contractor to comply with an order of the National Labor Relations Board. (Pub. Contract Code §10296) (Not applicable to public entities.)

4. CONTRACTS FOR LEGAL SERVICES \$50,000 OR MORE- PRO BONO REQUIREMENT: Contractor hereby certifies that Contractor will comply with the requirements of Section 6072 of the Business and Professions Code, effective January 1, 2003.

Contractor agrees to make a good faith effort to provide a minimum number of hours of pro bono legal services during each year of the contract equal to the lessor of 30 multiplied by the number of full time attorneys in the firm's offices in the State, with the number of hours prorated on an actual day basis for any contract period of less than a full year or 10% of its contract with the State.

Failure to make a good faith effort may be cause for non-renewal of a state contract for legal services, and may be taken into account when determining the award of future contracts with the State for legal services.

5. EXPATRIATE CORPORATIONS: Contractor hereby declares that it is not an expatriate corporation or subsidiary of an expatriate corporation within the meaning of Public Contract Code Section 10286 and 10286.1, and is eligible to contract with the State of California.

6. SWEATFREE CODE OF CONDUCT:

a. All Contractors contracting for the procurement or laundering of apparel, garments or corresponding accessories, or the procurement of equipment, materials, or supplies, other than procurement related to a public works contract, declare under penalty of perjury that no apparel, garments or corresponding accessories, equipment, materials, or supplies furnished to the state pursuant to the contract have been laundered or produced in whole or in part by sweatshop labor, forced labor, convict labor, indentured labor under penal sanction, abusive forms of child labor or exploitation of children in sweatshop labor, or with the benefit of sweatshop labor, forced labor, convict labor, indentured labor under penal sanction, abusive forms of child labor or exploitation of children in sweatshop labor. The contractor further declares under penalty of perjury that they adhere to the Sweatfree Code of Conduct as set forth on the California Department of Industrial Relations website located at www.dir.ca.gov, and Public Contract Code Section 6108.

b. The contractor agrees to cooperate fully in providing reasonable access to the contractor's records, documents, agents or employees, or premises if reasonably

required by authorized officials of the contracting agency, the Department of Industrial Relations, or the Department of Justice to determine the contractor's compliance with the requirements under paragraph (a).

7. DOMESTIC PARTNERS: For contracts of \$100,000 or more, Contractor certifies that Contractor is in compliance with Public Contract Code section 10295.3.

8. GENDER IDENTITY: For contracts of \$100,000 or more, Contractor certifies that Contractor is in compliance with Public Contract Code section 10295.35.

DOING BUSINESS WITH THE STATE OF CALIFORNIA

The following laws apply to persons or entities doing business with the State of California.

1. CONFLICT OF INTEREST: Contractor needs to be aware of the following provisions regarding current or former state employees. If Contractor has any questions on the status of any person rendering services or involved with the Agreement, the awarding agency must be contacted immediately for clarification.

Current State Employees (Pub. Contract Code §10410):

- 1). No officer or employee shall engage in any employment, activity or enterprise from which the officer or employee receives compensation or has a financial interest and which is sponsored or funded by any state agency, unless the employment, activity or enterprise is required as a condition of regular state employment.
- 2). No officer or employee shall contract on his or her own behalf as an independent contractor with any state agency to provide goods or services.

Former State Employees (Pub. Contract Code §10411):

- 1). For the two-year period from the date he or she left state employment, no former state officer or employee may enter into a contract in which he or she engaged in any of the negotiations, transactions, planning, arrangements or any part of the decision-making process relevant to the contract while employed in any capacity by any state agency.
- 2). For the twelve-month period from the date he or she left state employment, no former state officer or employee may enter into a contract with any state agency if he or she was employed by that state agency in a policy-making position in the same general subject area as the proposed contract within the 12-month period prior to his or her leaving state service.

If Contractor violates any provisions of above paragraphs, such action by Contractor shall render this Agreement void. (Pub. Contract Code §10420)

Members of boards and commissions are exempt from this section if they do not receive payment other than payment of each meeting of the board or commission, payment for preparatory time and payment for per diem. (Pub. Contract Code §10430 (e))

2. LABOR CODE/WORKERS' COMPENSATION: Contractor needs to be aware of the provisions which require every employer to be insured against liability for Worker's Compensation or to undertake self-insurance in accordance with the provisions, and

Contractor affirms to comply with such provisions before commencing the performance of the work of this Agreement. (Labor Code Section 3700)

3. AMERICANS WITH DISABILITIES ACT: Contractor assures the State that it complies with the Americans with Disabilities Act (ADA) of 1990, which prohibits discrimination on the basis of disability, as well as all applicable regulations and guidelines issued pursuant to the ADA. (42 U.S.C. 12101 et seq.)

4. CONTRACTOR NAME CHANGE: An amendment is required to change the Contractor's name as listed on this Agreement. Upon receipt of legal documentation of the name change the State will process the amendment. Payment of invoices presented with a new name cannot be paid prior to approval of said amendment.

5. CORPORATE QUALIFICATIONS TO DO BUSINESS IN CALIFORNIA:

a. When agreements are to be performed in the state by corporations, the contracting agencies will be verifying that the contractor is currently qualified to do business in California in order to ensure that all obligations due to the state are fulfilled.

b. "Doing business" is defined in R&TC Section 23101 as actively engaging in any transaction for the purpose of financial or pecuniary gain or profit. Although there are some statutory exceptions to taxation, rarely will a corporate contractor performing within the state not be subject to the franchise tax.

c. Both domestic and foreign corporations (those incorporated outside of California) must be in good standing in order to be qualified to do business in California. Agencies will determine whether a corporation is in good standing by calling the Office of the Secretary of State.

6. RESOLUTION: A county, city, district, or other local public body must provide the State with a copy of a resolution, order, motion, or ordinance of the local governing body which by law has authority to enter into an agreement, authorizing execution of the agreement.

7. AIR OR WATER POLLUTION VIOLATION: Under the State laws, the Contractor shall not be: (1) in violation of any order or resolution not subject to review promulgated by the State Air Resources Board or an air pollution control district; (2) subject to cease and desist order not subject to review issued pursuant to Section 13301 of the Water Code for violation of waste discharge requirements or discharge prohibitions; or (3) finally determined to be in violation of provisions of federal law relating to air or water pollution.

8. PAYEE DATA RECORD FORM STD. 204: This form must be completed by all contractors that are not another state agency or other governmental entity.

CALIFORNIA CIVIL RIGHTS LAWS CERTIFICATION

Pursuant to Public Contract Code section 2010, if a bidder or proposer executes or renews a contract in the amount of \$100,000 or more on or after January 1, 2017, the bidder or proposer hereby certifies compliance with the following:

1. CALIFORNIA CIVIL RIGHTS LAWS: For contracts \$100,000 or more, executed or renewed after January 1, 2017, the contractor certifies compliance with the Unruh Civil Rights Act (Section 51 of the Civil Code) and the Fair Employment and Housing Act (Section 12960 of the Government Code); and
2. EMPLOYER DISCRIMINATORY POLICIES: For contracts \$100,000 or more, executed or renewed after January 1, 2017, if a Contractor has an internal policy against a sovereign nation or peoples recognized by the United States government, the Contractor certifies that such policies are not used in violation of the Unruh Civil Rights Act (Section 51 of the Civil Code) or the Fair Employment and Housing Act (Section 12960 of the Government Code).

CERTIFICATION

I, the official named below, certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

1. Proposer/Bidder Firm Name (Printed):
West Kern Community College District

2. Federal ID Number:

3. By (Authorized Signature):

4. Printed Name and Title of Person Signing:
Dr. Debra Daniels, Superintendent/President

5. Date Executed:

6. Executed in the County and State of:
Kern, California

RESOLUTION

This resolution is adopted in order to certify the approval of the Governing Board to enter into this transaction with the California Department of Education for the purpose of providing child care and development services and to authorize the designated personnel to sign contract documents for Fiscal Year 2021-2022.

RESOLUTION

BE IT RESOLVED that the Governing Board of West Kern Community College District

authorizes entering into local agreement number CSPP-1135 and that the person/s who is/are listed below, is/are authorized to sign the transaction for the Governing Board.

<u>NAME</u>	<u>TITLE</u>	<u>SIGNATURE</u>
<u>Dr. Debra Daniels</u>	<u>Superintendent/President</u>	_____
_____	_____	_____
_____	_____	_____

PASSED AND ADOPTED THIS 9th day of June 2021, by the Governing Board of West Kern Community College District of Kern County, in the State of California.

I, Emmanuel Campos, Clerk of the Governing Board of West Kern Community College District, of Kern County, in the State of California, certify that the foregoing is a full, true and correct copy of a resolution adopted by the said Board at a regular meeting thereof held at a regular public place of meeting and the resolution is on file in the office of said Board.

(Clerk's signature)

6/9/21
(Date)

Date: May 25, 2021

Submitted by: Amanda Bauer, Executive Director of Fiscal Services

Area Administrator: Brock McMurray, EVP of Administrative Services



Subject: Request for Approval

Board Meeting Date: June 9, 2021

Title of Board Item: Fiscal Year 2021-22 Annual Appropriations (GANN) Limit

Background:

Pursuant to Article XIII-B of the State Constitution and Government Code (GC) section 7900 et seq., community college districts are required to compute an annual appropriations limit, commonly referred to as the Gann Limit. The appropriations limit is adjusted annually for changes in price index, population, and other applicable factors.

GC section 7908(c) requires each community college district to report annually to the Chancellor of the California Community Colleges its appropriations limit, appropriations subject to limit, the amount of state aid apportionments and subventions included within the proceeds of taxes of the district, and amounts excluded from the appropriations subject to limit.

Attached is Gann Limit Worksheet which computes the four items listing above for West Kern Community College District. GC section 7910 requires community college districts to annually secure the approval of their local governing boards of the proposed appropriations limit.

Terms (if applicable): Not applicable.

Expense (if applicable): Not applicable.

Fiscal Impact Including Source of Funds (if applicable): Not applicable.


Approved: 
Dr. Debra Daniels, Superintendent/President

**CALIFORNIA COMMUNITY COLLEGES
GANN LIMIT WORKSHEET
Budget Year 2021-22**

DISTRICT: WEST KERN
DATE: May 25, 2021

I. 2021-22 Appropriations Limit:			
A.	2020-21 Appropriations Limit		\$ <u>55,976,757</u>
B.	2021-22 Price Factor:	<u>1.0573</u>	
C.	Population factor:		
	1 2019-20 Second Period Actual FTES ¹	<u>2,872.9900</u>	
	2 2020-21 Second Period Actual FTES ¹	<u>2,061.3200</u>	
	3 2021-22 Population Change Factor	<u>0.7175</u>	
	(C.2. divided by C.1.)		
D.	2020-21 Limit adjusted by inflation and population factors (line A multiplied by line B and line C.3.)		\$ <u>42,464,681</u>
E.	Adjustments to increase limit:		
	1 Transfers in of financial responsibility	<u> </u>	
	2 Temporary voter approved increases	<u> </u>	
	3 Total adjustments - increase		<u> -</u>
F.	Adjustments to decrease limit:		
	1 Transfers out of financial responsibility	<u> </u>	
	2 Temporary voter approved increases	<u> </u>	
	3 Total adjustments - decrease		<u> -</u>
G.	2021-22 Appropriations Limit		\$ <u>42,464,681</u>
II. 2020-21 Appropriations Subject to Limit			
A.	State Aid ²		\$ <u>20,946,409</u>
B.	State Subventions ³		
C.	Local Property taxes		<u>7,066,600</u>
D.	Estimated excess Debt Service taxes		
E.	Estimated Parcel taxes, Square Foot taxes, etc.		
F.	Interest on proceeds of taxes		<u>80,000</u>
G.	Less: Costs for Unreimbursed Mandates ⁴		
H.	2021-22 Appropriations Subject to Limit		\$ <u>28,093,009</u>
III. A.	District is within Appropriations Limit		14,371,672

¹Second period actual FTES corresponds to total resident FTES as reported on the second period CCFS-320 report.
²Includes Unrestricted General Apportionment, Apprenticeship Allowance, Prop 55 Education Protection Account tax revenue, Full-Time Faculty, Part-Time Faculty Compensation, Part-Time Health Benefits, Part-Time Faculty Office Hours
³Home Owners Property Tax Relief, Timber Yield Tax, etc...
⁴Local Appropriations for Unreimbursed State, Court, and Federal Mandates. This may include amounts of district money spent for unreimbursed mandates such as the federally-required Medicare payments and Social Security contributions for hourly, temporary, part-time, and student employees not covered by PERS or STRS.

Date: May 25, 2021
Submitted by: Brock McMurray, EVP of Administrative Services 
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Request for Approval

Board Meeting Date: June 9, 2021

Title of Board Item:

2021-2022 Renewal of Statewide Association of Community Colleges (SWACC) Proforma for Property and Liability Insurance Coverage.

Background:

West Kern Community College District participates in the SWACC insurance program formed in 1986. SWACC serves as a property and liability insurance organization providing essential and affordable insurance services to community colleges throughout California. The premium for year 2020-2021 was \$145,140. The proposal for year 2021-2022 is \$154,293, a 6.3% increase over the prior year.

Terms (if applicable): July 1, 2021 to June 30, 2022


Expense (if applicable):

\$154,293.

Fiscal Impact Including Source of Funds (if applicable):

This expense is included in the 2021-2022 Administrative Services Budget and general revenue funds will be utilized.

Approved: _____


Dr. Debra Daniels, Superintendent/President

PROFORMA

JULY 1, 2021 to JULY 1, 2022

ESTIMATED CONTRIBUTION /PREMIUM SUMMARY

SWACC COVERAGES		MEMBER RETAINED LIMIT/ DEDUCTIBLE	CONTRIBUTION/ PREMIUM
LIABILITY	\$10,000,000 Limit Of Liability	\$5,000	\$88,171
PROPERTY	\$500,250,000 Total Insured Values (TIV)	\$10,000	\$27,492
ELECTRONIC DATA PROCESSING EQUIPMENT	\$0 Total Insured Values (TIV)	\$250	DECLINED
CRIME	\$5,000,000 Employee Dishonesty/Faithful Performance	\$2,500	\$1,000
CYBER LIABILITY	\$5,000,000 First Party Limit MRL is subject to terms and conditions per policy. See policy for member limit.	\$75,000	\$2,940
EQUIPMENT BREAKDOWN	\$100,000,000 Total Insured Values (TIV)	\$5,000	\$2,181
SUBTOTAL PROGRAM COSTS			\$121,784
EXCESS LIABILITY	\$25,000,000 Excess Limit of Liability	\$10,000,000	\$14,452
EXCESS LIABILITY	\$50,000,000 Excess Limit of Liability	\$25,000,000	\$5,943
TOTAL PROGRAM COSTS			\$142,179

LIABILITY		PROPERTY	
FTES	2,932	TIV:	\$72,565,648
EX MOD. - RETAINED	116.00 %	EX MOD. - RETAINED	75.49 %
EX MOD. - REINSURANCE	100.00 %	EX MOD. - REINSURANCE	100.00 %

Service Team:

Bradley Keenan, Assistant Vice President
 Susan Langston, Senior Account Manager/Team Leader



Run Date: 05/24/2021 04:09 PM
 Report Date: 05/24/2021 04:09 PM

PROFORMA

JULY 1, 2021 to JULY 1, 2022

ESTIMATED CONTRIBUTION/ PREMIUM SUMMARY

Latest Real Property Appraisal Date	05/31/2020
Next Real Property Appraisal Date	05/31/2025

- PROGRAM COSTS	\$142,179
- RISK MANAGEMENT RESERVE *	\$ 6,951
- TOTAL PROGRAM COSTS	\$149,130
- EXCESS CYBER AT \$1M LIMIT (SEPARATE INVOICE)	\$ 5,163

* RESERVE = (0.67 x 2,932 FTES) + 4,987 LOSS DRIVER REDUCTION PROGRAM

Accepted by: _____
 Authorized District Representative

Title: _____
 Authorized District Representative

Witnessed by: _____
 Bradley Keenan

SIGNATURE OF THE AUTHORIZED REPRESENTATIVE WILL BIND COVERAGE.

Keenan is compensated for the various services it provides in connection with the management and administration of Statewide Association of Community Colleges (SWACC), including general administration, financial processing, claims administration, loss control, reporting, marketing, underwriting, brokerage (reinsurance and other coverages) and reinsurance/insurance services. The compensation paid to Keenan is approved by the governing board of SWACC and is included in the cost of member contributions. It is anticipated that the total compensation to be received by Keenan for these services for the 2021/2022 program year will not exceed 14.50% of total member contributions. This compensation does not include amounts payable to Keenan pursuant to separate contracts for services provided directly to individual members, the cost of allocated loss adjustment services provided in connection with individual claims, or reinsurance premium payable to Meritage Insurance Group, a wholly-owned subsidiary of Keenan, pursuant to a reinsurance contract. For additional information concerning Keenan compensation, see www.keenan.com/Disclosure-Policy.



Run Date: 05/24/2021 04:09 PM

Report Date: 05/24/2021 04:09 PM



**West Kern Community College District
Estimated Contribution/Premium Summary
July 1, 2021 to July 1, 2022
Member Retained Limit
Liability \$ 5,000 Property \$ 10,000**

Proforma Footnote Report

- 1. 2019/2020 FTES:** Full Time Equivalency Students (FTES) from the Chancellor's Office.

- 2. T.I.V. Property:** Total Insurable Values(T.I.V.) based upon Statement of Values as confirmed by the District (TIV for EDP and COC included, if applicable.)

- 3. T.I.V. - EDP:** EDP T.I.V. as confirmed by the District.

- 4. Liability:** FTES x adjusted SWACC rate.Does not consider Special Agency flat fees or Super Pool minimum contributions.

- 5. Excess Liability:** FTES x Excess Liability Rate + FTES x Reinsurance Liability Rate

- 6. Property:** TIV/\$100 x Property Rate


- 7. EDP:** EDP TIV/\$100 x EDP Rate

- 8. Crime:** FTES x Crime Rate

- 9. Cyber Liability:** FTES x Cyber Liability Rate

- 10. Equip Brkdn:** Equipment Breakdown (B&M) Property TIV/\$100 x Equipment Breakdown Rate

- 11. Program Total:** Sum of Liability, Excess Liability, Property, EDP, Crime, Cyber Liability and Equipment Breakdown.

Date: May 25, 2021
Submitted by: Brock McMurray, EVP of Administrative Services 
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Request for Approval

Board Meeting Date: June 9, 2021

Title of Board Item: Amendment No. 1 to Property and Casualty Claims Administration Services Agreement with Keenan & Associates

Background:

The purpose of this amendment is to update the annual compensation schedule of our contract with Keenan & Associates who provides our Property and Casualty Claims Administration. Their services range from monthly claim status reports and investigative and adjustment services, to providing for claims payments. Keenan & Associates is specially trained, experienced, and competent in administering the Property and Liability Claims Programs for the District.

Our agreement with Keenan & Associates is for the period from 2020-2023. The attached amendment is the compensation schedule for 2021-2022, and represents a 3% increase in claims administration fees from 2020-2021.

Terms (if applicable): July 1, 2021 to June 30, 2022

Expense (if applicable):

VP/AVP/Claims Manager	\$98.40 per hour (3% increase from 20/21)
Senior Claims Examiner	\$92.83 per hour (3% increase from 20/21)
Claims Examiner	\$82.22 per hour (3% increase from 20/21)
Expenses	44% of hourly billings (1% increase from 20/21)
Minimum per file charge	One hour

Fiscal Impact Including Source of Funds (if applicable):

The District will be billed on a time and expense basis; therefore, there is no minimum nor not to exceed dollar amount. The cost for these services is included in the Vice President of Administrative Services budget and general revenue funds will be utilized.

Approved: 

Dr. Debra Daniels, Superintendent/President

**AMENDMENT No 1 to
PROPERTY AND CASUALTY CLAIMS ADMINISTRATION
SERVICES AGREEMENT**

This Amendment modifies the **Property and Casualty Claims Administration Services Agreement** (“Agreement”) effective on **July 1, 2020** by and between **West Kern Community College District** (“Client”) and **Keenan & Associates** (“Keenan”).

1. The effective date of this Amendment is **July 1, 2021**.
2. This Amendment amends **Exhibit B Compensation** of the Agreement for the period from **July 1, 2021** through **June 30, 2022** to read as outlined below. This Amendment supersedes any and all prior understanding between the Parties as to this matter.

For the period July 1, 2021– June 30, 2022:

V.P./A.V.P./Claims Manager -	\$ 98.40 per hour
Senior Claims Examiner -	\$ 92.83 per hour
Claims Examiner -	\$ 82.22 per hour
Expenses -	44% of hourly billings
Minimum per file charge	One hour

3. All other terms and conditions of the Agreement remain unchanged.
4. Each person signing this Amendment on behalf of a Party represents and warrants that he or she has the necessary authority to bind such Party and that this Amendment is binding on and enforceable against such Party.

<u>West Kern Community College District</u>		<u>Keenan & Associates</u>	
<u>Signature:</u>		<u>Signature:</u>	
<u>By:</u>	Dr. Debra Daniels	<u>By:</u>	Eric J. Lucas, Esq.
<u>Title:</u>	Supt., President	<u>Title:</u>	Vice President
<u>Address:</u>	29 Cougar Court Taft, CA 92326	<u>Address:</u>	2355 Crenshaw Blvd., Ste. 200 Torrance, CA 90501
<u>Attention:</u>	Brock McMurray	<u>Attention:</u>	Bradley Keenan
<u>Telephone:</u>		<u>Telephone:</u>	(310) 212-0363 x2658
<u>E-mail:</u>	bmcmurray@taftcollege.edu	<u>E-mail:</u>	bkeenan1@keenan.com



BOARD AGENDA ITEM

Date: May 26, 2021
Submitted by: Dr. Debra Daniels, Superintendent/President
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Request for Approval

Board Meeting Date: May 26, 2021

Title of Board Item:

West Kern Adult Education Network (WKAEN) Joint Powers Authority (JPA) Funds Agreement Between West Kern Community College District and WKAEN

Background:

This agreement provides guidelines for funding through the Adult Education Block Grant and identifies the District's role as fiscal agent. The agreement specifies timelines and procedures to meet legislative mandates.

Terms (if applicable):

July 1, 2021 to June 30, 2022

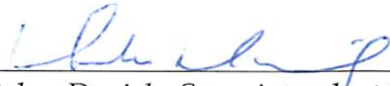
Expense (if applicable):

N/A

Fiscal Impact Including Source of Funds (if applicable):

Indirect costs will be covered by the Adult Education Block Grant funding.

Approved: _____


Dr. Debra Daniels, Superintendent/President

AGREEMENT

West Kern Adult Education Network Joint Powers Authority Funds Agreement

Between West Kern Community College District

And

West Kern Adult Education Network Joint Powers Authority

July 1, 2021 - June 30, 2022

Agreement:

I. BACKGROUND OF AGREEMENT

Fiscal Agent: West Kern Community College District (WKCCD)

WKAEN: West Kern Adult Education Network Joint Powers Authority (WKAEN JPA)

Scope of Work: Guidelines for Adult Education Block Grant are attached hereto as Exhibits A-D

EXHIBIT A AEP 2021-2022 Allocation

EXHIBIT B Chancellor's Office Memorandum Dated May 19, 2017 Accounting
Advisory: Adult Education Block Grant Funds

II. TERMS OF AGREEMENT

Effective Date: July 1, 2021

Expiration Date of Agreement: June 30, 2022

III. RULES OF FUNDING

- a. WKCCD will forward each allocation received to WKAEN JPA within 45 days of receipt as required by legislation.
- b. WKCCD has no fiscal responsibility other than pass through funding and is not required to oversee any activity or ensure any compliance with legislation for use of funds.

IV. PASS THROUGH FUNDS AGREEMENT PAYMENTS AND INVOICING

- a. Allocations from Pass Through Fiscal Agent to WKAEN JPA will be utilized in accordance with the terms and conditions of this agreement and adhering to allocation articulated in Exhibit A. These funds are subject to reduction by the District should the Fiscal Agent experience a reduction in funding from the Chancellor's Office.
- b. WKCCD shall make payments to WKAEN JPA up to the allocation of Adult Education Block Grant funds established by the Chancellor's Office for the fiscal year 2021-2022. Payments will be paid no more frequently than on a monthly basis. These payments will be made after the submission of a detailed invoice, by no later than the 15th of the month

for the preceding month. These invoices shall be sent to the Fiscal Agent's Executive Director of Fiscal Services or such people designated by him/her.

- c. District must receive final invoices no later than July 15, 2022.
- d. WKCCD will receive indirect funds based on actual cost of service rendered and not to exceed 1% of total allocations.

VI. NOTICES

Any Party may give notice to the other Party by sending certified mail properly addressed, postage fully prepaid to the other Party's address as specified below. Such notice shall be effective when received, as indicated by post office records, or if deemed undeliverable by the post office, such notice shall be postponed twenty-four (24) hours for each such intervening day.

Fiscal Agent: West Kern Community College District
Attn: Brock McMurray, Executive VP, Administrative Services
Address: 29 Cougar Court
Taft, CA 93268
Telephone: (661) 763- 7700
Email: bmcurray@taftcollege.edu

WKAEN: West Kern Adult Education Network JPA
Attn: Stacey Falgout, Program Director
Address: 915 N. 10th Street, #34
Taft, CA 93268
Telephone: (661) 745-4315

- a. All notices or demands to be given under this agreement should be directed to the address and person listed in this section (Section VI),
- b. WKAEN JPA will inform the Fiscal Agent of contact personnel changes.

VI. TERMINATION

- a. Without Cause. A Party may suspend or terminate this agreement upon thirty (30) days advance written notice to the other Party prior to the requested termination date. Termination of this agreement; however, will not invalidate commitments or obligations entered into on a Participation Agreement prior to the date of termination that cannot be cancelled.
- b. With Cause. Each Party may terminate this agreement upon the other Party's material breach of any provisions of this agreement. A Party intending to terminate this agreement pursuant to this subsection shall provide the breaching Party with written notice at least thirty (30) days ("Cure Period") before the effective termination date. Such notice by the non-breaching Party shall specify the provision of this Agreement that was breached by the breaching Party, the acts or omissions of the breaching Party that constitute a material breach of this agreement, and the corrective action and/or remedy requested from the breaching party, and provide the breaching Party with an opportunity to cure the material breach within the Cure Period unless the non-breaching Party shall agree in writing to an extension of the Cure Period before the expiration of the Cure Period. Upon expiration of

the Cure Period, and if the breaching Party has not cured the breach and provided written notice of such cure to the non-of the Cure Period without any further notice by the Parties. Termination of this agreement; however, will no invalidate commitments or obligations entered into on a Participation Agreement prior to the date of the termination that cannot be cancelled.

VII. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBLE MATTERS

- a. By executing this contractual instrument, WKCCD and WKAEN JPA agrees to comply with applicable federal suspension and debarment regulations, including, but not limited to, regulations implementing Executive Order 12549 (29 C.F.R. Part 98).
- b. By executing this contractual instrument, WKCCD and WKAEN JPA certifies to the best of its knowledge and belief that it and its principals:
 - i. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency;
 - ii. Have not, within a three (3) year period preceding the execution of this contractual instrument, been convicted of, or had a civil judgement rendered against them, for: (a) Commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or Local) or private transaction or contract; (b) Violation of Federal or State antitrust statues; (c) Commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, receiving stolen property, making false claims, or obstruction of justice; (d) Commission of tax evasion, receiving stolen property, making false claims, or obstruction of justice; or (e) Commission of any offense indicating a lack of business integrity or business honesty that seriously and directly affects its present responsibility;
 - iii. Are not presently indicted for, or otherwise criminally or civilly charged by any government entity (Federal, State or Local), with commission of any of the offenses enumerated in b(ii) above, of this certification;
 - iv. Have not, within a three (3) year period preceding the execution of this contractual instrument, had one or more public transactions (Federal, State or Local) terminated for cause of default.

West Kern Adult Education Network
JPA

Authorized Representative

Title

Date

West Kern Community College
District

Authorized Representative

Superintendent/President

Date

CAEP Regional Consortium	Preliminary 21-22 Allocation	Preliminary 22-23 Allocation
01 Allan Hancock Community College Consortium	\$1,718,846	\$1,718,846
02 Antelope Valley Regional Adult Education Consortium	\$4,158,560	\$4,158,560
03 Barstow Area Consortium for Adult Education	\$940,578	\$940,578
04 Butte-Glenn Adult Education Consortium	\$2,271,776	\$2,271,776
05 Greater Opportunity Through Adult Learning (Santa Cruz)	\$3,552,261	\$3,552,261
06 Partnership for Adult Academic and Career Education (SE Los Angeles)	\$15,201,423	\$15,201,423
07 Chabot-Las Positas/Mid-Alameda County Consortium	\$9,581,457	\$9,581,457
08 West End Corridor/ Chaffey Regional AE Consortium	\$7,470,957	\$7,470,957
09 Citrus College Adult Education Consortium	\$4,479,478	\$4,479,478
10 Coast Adult Education Consortium	\$7,733,409	\$7,733,409
11 Tri City Adult Education Consortium	\$6,372,509	\$6,372,509
12 Contra Costa Adult Education Consortium	\$15,377,735	\$15,377,735
13 Morongo Basin AEBG Consortium (Copper Mountain)	\$845,126	\$845,126
14 Desert Regional Consortium	\$3,349,074	\$3,349,074
15 South Bay Adult Education Consortium (El Camino)	\$10,627,768	\$10,627,768
16 OnRamp to Employment, Plumas County Adult Education (Feather River)	\$845,126	\$845,126
17 Foothill De Anza/ NSCCSTC	\$8,853,992	\$8,853,992
18 Gavilan Regional Adult Career and Education Services	\$1,496,173	\$1,496,173
19 Glendale Community College District Regional Consortium	\$1,110,467	\$1,110,467
20 San Diego East Region Adult Education (Grossmont-Cuyamaca)	\$8,600,507	\$8,600,507
21 Salinas Valley Adult Education Consortium	\$3,815,713	\$3,815,713
22 Imperial County Adult Education Consortium	\$2,018,921	\$2,018,921
23 Kern AEBG Consortium	\$17,630,370	\$17,630,370
24 Lake Tahoe Adult Education Consortium	\$929,639	\$929,639
25 Lassen County AB86 Consortium	\$976,147	\$976,147
26 Long Beach Adult Education	\$2,482,367	\$2,482,367
27 Los Angeles Regional Adult Education Consortium	\$133,241,741	\$133,241,741
28 Capital Adult Education Regional Consortium	\$12,166,565	\$12,166,565
29 Marin County Adult Education Block Grant Consortium	\$1,527,669	\$1,527,669
30 Mendocino-Lake Consortium	\$1,593,700	\$1,593,700
31 Gateway Adult Education Network (Merced)	\$3,429,788	\$3,429,788
32 Coastal North County Adult Education Consortium (MiraCosta)	\$1,238,144	\$1,238,144
33 Monterey Peninsula Consortium	\$2,635,451	\$2,635,451
34 Mt. San Antonio Regional Consortium for Adult Education	\$36,253,079	\$36,253,079
35 Southwest Riverside County Adult Education Regional Consortium	\$5,024,040	\$5,024,040
36 Napa Valley Adult Education Consortium	\$2,952,143	\$2,952,143
37 North Orange County Regional Consortium for Adult Education (NOCRC)	\$3,994,753	\$3,994,753
38 Southern Alameda County Consortium (Ohlone)	\$4,300,170	\$4,300,170
39 Palo Verde Consortium	\$845,126	\$845,126
40 Education to Career Network of North San Diego County (Palomar/Vista)	\$8,151,386	\$8,151,386
41 Pasadena Area Consortium	\$1,937,442	\$1,937,442
42 Northern Alameda Consortium for Adult Education	\$8,324,845	\$8,324,845
43 Rancho Santiago Adult Education Consortium	\$4,813,872	\$4,813,872
44 North Coast Adult Education Consortium (Redwoods)	\$1,159,216	\$1,159,216
45 Rio Hondo Region Adult Education Consortium	\$14,939,103	\$14,939,103
46 About Students Regional Consortium (Riverside)	\$8,584,071	\$8,584,071
47 Inland Adult Education Consortium (San Bernardino)	\$10,890,742	\$10,890,742
48 San Diego Adult Education Regional Consortium	\$4,859,725	\$4,859,725
49 San Francisco Adult Education Consortium	\$4,006,950	\$4,006,950
50 Delta Sierra Regional Alliance (San Joaquin)	\$8,680,941	\$8,680,941

51 South Bay Consortium for Adult Education (San Jose)	\$18,102,891	\$18,102,891
52 San Luis Obispo County Adult Education Consortium	\$1,454,022	\$1,454,022
53 ACCEL San Mateo County	\$9,963,410	\$9,963,410
54 Santa Barbara AEBG Consortium	\$845,126	\$845,126
55 Santa Clarita Valley Adult Education Consortium	\$1,341,663	\$1,341,663
56 Santa Monica Regional Consortium for Adult Education	\$1,177,645	\$1,177,645
57 Sequoias Adult Education Consortium (SAEC)	\$9,981,199	\$9,981,199
58 Shasta-Tehama-Trinity Adult Education Consortium	\$1,159,642	\$1,159,642
59 Sierra Joint Consortium	\$3,484,006	\$3,484,006
60 Solano Adult Education Consortium	\$4,082,554	\$4,082,554
61 Sonoma County Adult Education Consortium	\$2,633,969	\$2,633,969
62 South Orange County Regional Consortium (SOCRC)	\$5,006,334	\$5,006,334
63 South Bay Adult Education Consortium (Southwestern)	\$15,009,625	\$15,009,625
64 State Center Adult Education Consortium	\$15,615,103	\$15,615,103
65 Ventura County Adult Education Consortium	\$15,733,524	\$15,733,524
66 Victor Valley Adult Education Regional Consortium	\$2,262,349	\$2,262,349
67 West Hills College Consortium	\$1,157,001	\$1,157,001
68 West Kern Consortium	\$845,126	\$845,126
69 Yosemite (Stanislaus Mother Lode) Consortium	\$4,533,422	\$4,533,422
70 North Central Adult Education Consortium (Yuba)	\$3,277,390	\$3,277,390
71 Adult Education Pathways (Siskiyou)	\$984,958	\$984,958
Total	\$ 546,642,000.00	\$ 546,642,000.00

CALIFORNIA COMMUNITY COLLEGES
CHANCELLOR'S OFFICE1102 Q STREET
SACRAMENTO, CA 95811-6549
(916) 445-8752
<http://www.cccco.edu>

Memorandum

Fiscal Services Memo 17-06
Via E-mail Only

May 19, 2017

To: Chief Business Officers

From: Frances Parmelee, Assistant Vice Chancellor
College Finance and Facilities Planning Division

Subject: Accounting Advisory: Adult Education Block Grant Funds

This accounting advisory addresses the appropriate accounting for districts receiving Adult Education Block Grant (AEBG) funds either as a fiscal agent, as a participant/provider, or both. The treatment of funds received as the fiscal agent for disbursement to other participants is different than for funds received by the district for the direct costs of providing adult education services.

Fiscal Agent

Funds received from the State under a fiscal agent agreement that are then disbursed within 45 days to other adult education providers should be recorded in the restricted General Fund as 8900 "Other Financing Sources" using revenue object code 8970 "Fiscal Agent Pass Through". Disbursements should be coded to "Other Outgo-Other Transfers" using expenditure object code 7400 "Other Transfers", excluding indirect cost recovery. Under AEBG, districts have no fiduciary requirement regarding the use of the funds by the other participants. The only obligation of the fiscal agent is to disburse within 45 days.

Participant/Provider

If a portion of the funds received as a fiscal agent are for the district's own adult education program, then those funds should be recorded initially as described above. A transfer (other outgo) will be recorded to the fiscal agent funds for the district's share. The district will recognize its share of the funds in the restricted General Fund using revenue object code 8620 "General Categorical Programs". Expenditures should be recorded in expenditure object codes 1000-6000 as appropriate. Likewise, if the district is not the fiscal agent and is receiving AEBG funds, those funds should be recorded to the restricted General Fund using revenue object code 8620 "General Categorical Programs" and expenditure object codes 1000-6000 as appropriate.

Note the newly created object codes are not currently reflected in the California Community College Budget and Accounting Manual. This guidance will be incorporated at the next opportunity.

Contacts

If you have questions about this memo, please contact the following individuals:

- Fiscal-related topics: Michael Yarber at (916) 327-6818 or myarber@cccco.edu
- Program-related topics: Neil Kelly at (916) 324-8895 or nkelly@cccco.edu

Date: May 12, 2021
Submitted by: Dr. Leslie Minor, Vice President of Instruction
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Request for Approval

Board Meeting Date: June 9, 2021

Title of Board Item:

Purchase of Hot Spots for Student Usage

Background:

The attached quote is for 150 hot spots with 24 months of coverage for student use/check-out. This would allow students without internet to complete their online courses for remote learning.

Terms (if applicable):

24 months of coverage

Expense (if applicable):

\$88,050.00

Fiscal Impact Including Source of Funds (if applicable):

This purchase will be funded by COVID-19 relief funds.

Approved: 
Dr. Debra Daniels, Superintendent/President

- Institutions are required to utilize awards to cover any costs associated with significant changes to the delivery of instruction due to the coronavirus and/or for additional emergency financial aid grants, subject to certain limitations & to defray expenses associated with coronavirus.
- No awards may be used to fund contractors for the provision of pre-enrollment recruitment activities; marketing or recruitment; endowments; capital outlays associated with facilities related to athletics, sectarian instruction, or religious worship; senior administrator or executive salaries, benefits, bonuses, contracts, incentives; stock buybacks, shareholder dividends, capital distributions, and stock options; or any other cash or other benefit for a senior administrator or executive.

Requestor:	Leslie Minor	Department:	Instruction
Vendor:	Foundation for California Community Colleges		
Requested Item/Service:	150 hot spots + 24 months of service	Estimated Cost:	\$88,050.00

Provide a brief description of expense:

This is for 150 hot-spots with 24 months of coverage for student to be able to checkout. This would allow students without Internet to complete their on-line courses *for remote learning.*

Check all that apply to the type of expense:

<input type="checkbox"/>	COVID-19 Testing & Contact Tracing	<input type="checkbox"/>	Reduce Density in Eating Facilities
<input checked="" type="checkbox"/>	Facilitate Distance Learning	<input type="checkbox"/>	Payroll Directly Related to COVID
<input checked="" type="checkbox"/>	Facilitate Social Distancing	<input type="checkbox"/>	Student Emergency Grant
<input type="checkbox"/>	Improve Telework Capabilities	<input type="checkbox"/>	Additional Technology to Students
<input type="checkbox"/>	Public Safety	<input type="checkbox"/>	Training Related to COVID
<input type="checkbox"/>	Personal Protective Equipment	<input type="checkbox"/>	Technology Costs to Transition to Distance Ed
<input type="checkbox"/>	Lost Revenue	<input type="checkbox"/>	Other Expense:

Details of expense:

<input type="checkbox"/>	Payroll	<input type="checkbox"/>	Services
<input type="checkbox"/>	Supplies	<input checked="" type="checkbox"/>	Equipment
<input type="checkbox"/>	Student Aid	<input type="checkbox"/>	Other Expense:

Area Administrator Signature (REQUIRED):

Leslie Minor

BUSINESS OFFICE USE ONLY

Approval Status:	<i>Approved</i>	Approved By:	<i>[Signature]</i>
Funding Source:	<i>HEERF II</i>	Budget Code:	<i>12720-421-7601-73200</i>
PO #		Comments:	

Additional Documents Required:

- BOARD APPROVAL CONTRACT INVENTORY TRACKING CAPITAL ASSET
 2 QUOTES 3 QUOTES FORMAL BID PARS FORM

Vendor:
 Foundation for California Community Colleges
 Attn: Chris Pogue, CollegeBuys
cpogue@foundationccc.org

Customer:
 Taft College
 Attn: mark Gibson
mgibson@taftcollege.edu

Ship to:
 TBD

<i>CollegeBuys Pricing Quote</i>			
INTERNET DEVICE AND SERVICE BREAKOUT (CALIFORNIA CONNECTS)		Hardware	150
		Months of Service:	24
	\$ Per Unit	Units	Sum \$
Cost of Internet Service (\$19.99 per month)	\$ 19.99	24	\$ 479.76
Cost of Internet Device - LinkZone 2	\$ 99.99	1	\$ 99.99
Sales Tax (Internet Device) 7.25%	\$ 7.25	1	\$ 7.25
Shipping & Handling Included	\$ -	1	\$ -
Subtotal Cost per Unit			\$ 587.00
PROGRAMMATIC COST SUMMARY			
	Cost Per Unit	Total Units	Totals
COST PER UNIT, FULLY BURDENED	\$ 587.00	1	\$ 587.00
TOTAL PROGRAM SUMMARY			
	Cost Per Unit	Total Units	Totals
TOTAL COST, FULLY BURDENED	\$ 587.00	150	\$ 88,050.00
<u>California Connects Mobile Hotspot Program</u>			
-Hotspot devices arrive activated and the service term begins two weeks after the estimated arrival date			
-Upon assignment, please send the student information back to CollegeBuys on the device list template provided.			
-Designed for California Community College Students, Faculty, and Staff			
-No overages or throttling			
-Service available in the contiguous United States			
-Coverage can be reviewed at https://coverage.sprint.com/ for Sprint & T-Mobile coverage			
EST. SERVICE PERIOD: MARCH 2021 - MARCH 2023			Average Cost Per Unit, Per Month \$ 24.46

Vendor:
 Foundation for California Community Colleges
 Attn: Chris Pogue, CollegeBuys
cpogue@foundationccc.org

Customer:
 Taft College
 Attn: mark Gibson
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Ship to:
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EST. SERVICE PERIOD: MARCH 2021 - MARCH 2023			Average Cost Per Unit, Per Month \$ 24.46

Amanda Bauer

From: cbo690
Sent: Tuesday, May 11, 2021 3:01 PM
To: Brock McMurray; Amanda Bauer
Subject: FW: Emergency Broadband Benefit Enrollment Begins Tomorrow – 5/12

From: Chief Business Officers <CBO-ALL@LISTSERV.CCCCO.EDU> On Behalf Of Romero, Lorena <lromero@CCCCO.EDU>
Sent: Tuesday, May 11, 2021 3:00:21 PM (UTC-08:00) Pacific Time (US & Canada)
To: CBO-ALL@LISTSERV.CCCCO.EDU <CBO-ALL@LISTSERV.CCCCO.EDU>
Subject: Emergency Broadband Benefit Enrollment Begins Tomorrow – 5/12

Dear Colleagues,

The FCC would like to remind you that enrollment in the Emergency Broadband Benefit begins tomorrow, Wednesday, May 12, 2021. We are asking for your help in raising awareness about the launch of this important and timely program.

There are three ways eligible households can enroll:

- Directly with a local participating provider. The FCC maintains a list of participating providers, sorted by state and territory.
- Enroll online with the Universal Service Administrative Company (USAC) at their website www.getemergencybroadband.org. (The enrollment button will not be live until May 12th).
- Or download a paper application at the www.getemergencybroadband.org site, fill out the application, and mail it – along with supporting documentation – to USAC.

To help you spread the word about the Emergency Broadband Benefit, the FCC has a variety of free and easy-to-use content in our outreach toolkit. Within the toolkit are downloadable social media images and sample posts, printable posters, tip cards, fact sheets, and flyers. There are also audio public service announcements in English and Spanish, as well as one specifically for consumers who live in Indian Country. Toolkit materials can be co-branded if desired.

Thank you for your help in raising awareness about this important program.

Lorena Romero

Specialist Fiscal Planning and Administration
College Finance and Facilities Planning
O (916) 322-3668
lromero@cccco.edu

California Community Colleges Chancellor's Office
1102 Q Street, Sacramento, California 95811
www.cccco.edu

***** This is an EXTERNAL EMAIL. Stop and think before replying, clicking links or opening attachments. *****

Date: June 2, 2021
Submitted by: Meghan Hall-Silveira, Child Development Center Director
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Request for Ratification

Board Meeting Date: June 9, 2021

Title of Board Item:

CDC Purchase of Audio/Video Closed Circuit System

Background:

The Child Development Center is installing an audio/visual closed-circuit system to enhance security and to also serve as an educational facility. The addition of the system in the classrooms will enable early childhood education students to observe classrooms (while supervised). Quotes were solicited from three vendors but only two were received: Serban Sound & Communications and Convergent Technologies. Serban Sound & Communications was selected as they had the lowest bid.

Terms (if applicable):

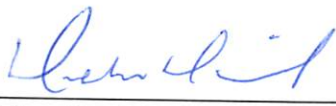
None

Expense (if applicable):

\$22,265.00

Fiscal Impact Including Source of Funds (if applicable):

Special Program Funding to be Utilized

Approved: 
Dr. Debra Daniels, Superintendent/President



Wednesday, May 19, 2021

Re: Equipment Purchase Approval Request
Justification Letter
West Kern Community College District
Vendor #6386
Contract CCTR0058 25% CSPP0138 25% CMIG0005 50%

To whom it may concern,

I am formally requesting authorization to purchase an audio/video closed circuit system for the interior of seven (7) classrooms.

The most important reason we are requesting this purchase is for the safety and security of our children and their families. The teachers would also appreciate it when faced with behavioral challenges. An in-direct benefit of this purchase is for a broader inclusion of educational needs for the Taft College ECEF student as we function as a lab school. Instead of entering the classroom to watch and document child growth and development, they will have supervised access to view via the CCTV system.

We have solicited (3) quotes but we have only been able to secure two (2). We have selected Serban, which provided us with the lowest responsible quote of \$22,265.00

Thank you for your attention to our request.

Sincerely,

A handwritten signature in blue ink that reads 'Meghan Hall-Silveira'.

Meghan Hall-Silveira
Program Director
Taft College Children's Center
661-763-7850 ext. 7861
msilveira@taftcollege.edu

April 22, 2021

Taft College
29 Cougar Ct
Taft, CA 93268

CDC Observation CCTV System (Multi room camera system - PC & Monitor included)

Scope of Work

Serban Sound and Communications would like to present this system solution for your review.

Serban sound and Communications to install 7 indoor PTZ cameras with built in microphones. (1) camera will be installed in each classroom and will transmit back over the sites existing PoE switches and network. The NVR, PC and monitor will be in the main observation room for all camera views. An aerial cable will be installed for two classrooms and tie into an existing IDF adjacent to the classrooms. Network configuration will need to be done by the school's IT department as well as being on hand to support Serban while the setting up of the system is done. The IT department will help identify open ports on the sites existing switches that will be used for camera and NVR feeds. Individual users can be set up within the system based upon user permissions. Serban will train staff how to configure and use the system as well as setup future users within the system.

Major Equipment list:

- (1) 16 Channel NVR with 8TB hard drive
- (7) Mini indoor PTZ cameras with building microphone (1 per classroom)
- (1) 43" UHD TV with build-in speakers
- (1) TV wall bracket
- (1) Dell Optiplex 5080 I5 micro PC
- (lot) wire molding, wire, connectors Areal cabling kit





Serban Sound and Communication's bid price total including sales tax and installation labor:

Total Combined Price for new CCTV System: \$22,265.16

Serban's price is contingent upon:

1. Any changes not contained in the scope of work will be documented in writing and agreed by both the customer and Serban Sound and Communications.
2. All areas affected by the scope of work are accessible during normal working hours 8:00am to 5:00pm.
3. Pricing Valid for 30 days from April 22, 2021.

Bid Exclusions:

- Any Lead and Asbestos testing or abatement.
- Any structural engineering requirements.
- Pollution Liability Insurance, Builders Risk Insurance.
- Submittals, Permits and fees.
- Payment and Performance Bonds.
- Removal of existing or abandoned cable.
- Network PoE Switches
- Any power or raceways needed.

Signature 

Date: 5/21/21

Purchase Order Number PO056705

If you have any questions, please don't hesitate to contact me.

Sincerely,

Jerry Page

Phone 661-371-3300 ext136

Fax 661-371-2626



1667 N. Batavia St, Orange, California 92867
Phone Mobile (559) 978-4197
bob.henderson@convergent.com

May 18, 2021

Quotation: BH07359705P

Taft College
29 Cougar Court Taft, California 93268
Attention: Richard Treece

Reference: Taft College - Child Care Center-Camera System Add

On behalf of our thousands of global colleagues, I want to personally thank you for considering Convergent Technologies for this project and for providing us with the opportunity to present this proposal addressing your electronic security needs. We are confident that this proven solution is both comprehensive and customized to meet your needs today and, in the years, ahead.

The following security proposal is specifically designed to meet your needs. As your single point of contact, please feel free to contact me with any additional questions you may have. Thank you again for considering Convergent Technologies as your partner for your electronic security needs.

Scope of Work

Convergent is pleased to provide this proposal for the installation of a new Stand-Alone Security Camera System at the Taft College Child Development Center. As a general summary, Convergent's proposal is for a defined labor and material scope of work based on the requirements provided to us. Convergent's installation effort shall include the below listed tasks along with (but not be limited to) all project management duties such as formal scheduling, client interface, submission of formal requests for information, system testing and commissioning, and any required coordination to complete said scope of work, etc. Any additional requirements beyond the breadth of this initial proposal effort shall be priced separately.

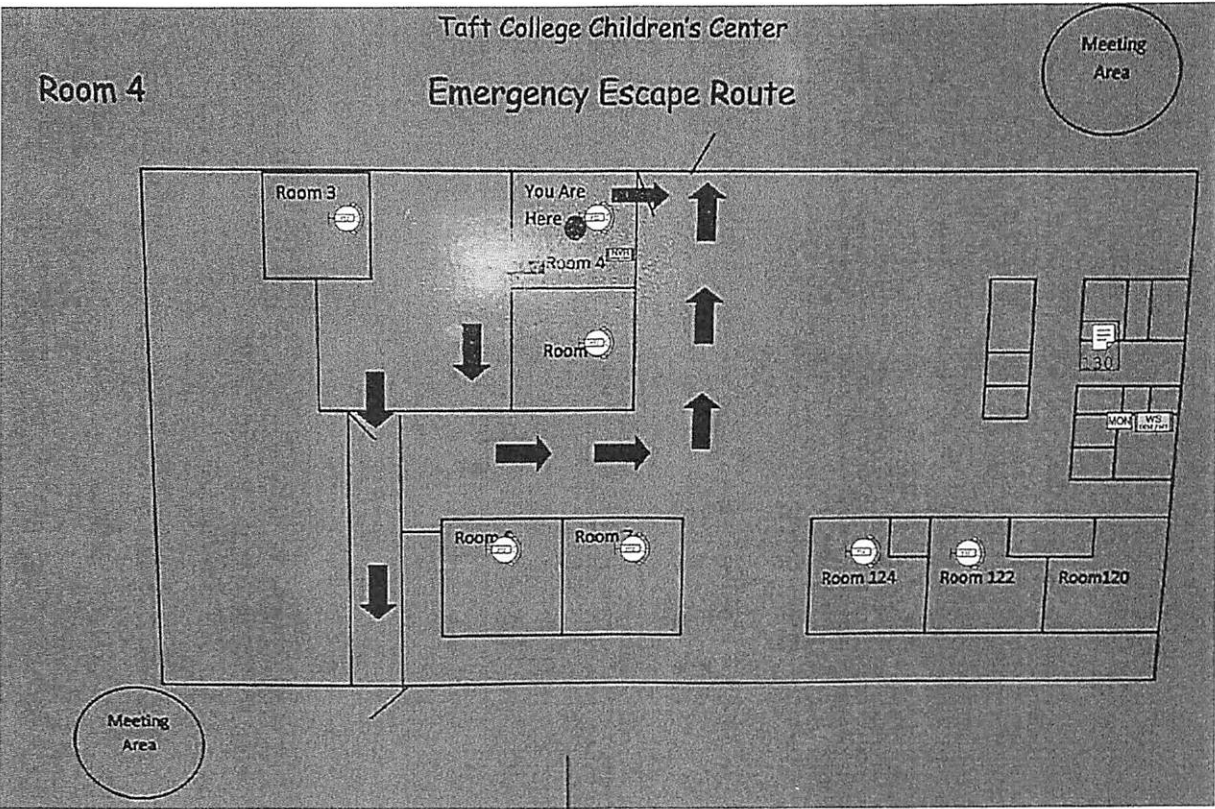
Convergent interprets the documents and scope of work to include labor and material for the installation of the following:

Stand Alone Camera Security System

Convergent will provide and install 1 Camera System to service 5 Child Classrooms servicing the modular buildings and 2 classrooms located in the Child Care main building.

A total of One (1) new Hanwha NVR will be installed in Building 4 next to the already existing switch panel. This recommendation assumes adequate switch capacity. The following map represents locations for equipment and devices, and is subject to minor adjustments:

Child Center Site Map:



Assumptions:

- Exact location of Viewing Room Monitor and Workstation to be determined prior to project execution
- Network cable at Modular buildings to be run outdoors in open air (No Conduit)
- Network cable to be run indoors through Free-air, and above false ceilings. Any areas requiring conduit to be provided by Taft College. Wire molding will be used to conceal any exposed areas for cosmetic purposes.
- Switch and Network capacity will be provided by customer
- IT will provide IP Addresses, and VPN access as necessary to support any remote programming
- Convergent will provide programming of NVR and configuration of cameras
- Includes 7 Camera Professional Licenses. Manufactures reference as follows: (WAVE Professional License. Enables one (1) IP stream recording, includes life-time SW upgrade. No annual & maintenance cost required).

Specifications (Exact parts in Materials list)

- (1) 16 Channel NVR with 24TB hard drive
- (7) Mini indoor PTZ cameras with built-in microphone (1 per classroom)
- (1) 43" UHD TV with built-in speakers
- (1) TV wall bracket
- (1) Dell OptiPlex 5080 I5 micro-PC
- (X) wire molding, wire, connectors Areal cabling kit, Misc. Materials

Materials

Line	Qty	Part	Description	Unit Price	Extended Price
1	Taft College Child Center				
2	Viewing Area				
3	1.00	P4317Q	Dell P4317Q 43" Edge LED LCD Monitor - 16:9 - 8 ms - 3840 x 2160 - 350 cd/m ² - 1,000:1 - 4K UHD - Speakers - HDMI - VGA - DisplayPort - USB - 160 W	\$ 1,197.18	\$ 1,197.18
4	1.00	Optiplex 5080 Micro Intel i5	Dell Optiplex Intel Core i5-10500T (6 Cores/12MB/12T/2.3GHz to 3.8GHz/35W), 8GB, 1x8GB, DDR4 non-ECC Memory, M.2 256GB PCIe NVMe Class 35 Solid State Drive, Windows 10 Pro 64bit English, French, Spanish, Intel Wi-Fi 6 AX201, Dual-band 2x2 802.11ax with MU-MIMO + Bluetooth 5.1 with Internal Antenna, , Dell Multimedia English Keyboard - KB216, Dell Optical Mouse - MS116 (Black). Brand new with 3 Year Dell Onsite Warranty	\$ 1,366.61	\$ 1,366.61
5	1.00	DWT3780XUL	Display TV Monitor Wall Mount Flat / Curved Screens Tilt 37"-80"	\$ 100.38	\$ 100.38
6	NVR Headend				
7	1.00	WRN-1610S-24TB	2U WAVE PoE NVR (Intel based) with 4 Professional licenses, 24TB RAW, supports: 16 channels with 16 PoE/PoE+ ports (PoE Budget 200W), Wisenet WAVE pre-installed, H.264/H.265/MJPEG, 4 fixed internal SATA HDDs (6TB max per HDD), Wisestream technology, HDMI	\$ 4,172.32	\$ 4,172.32
8	3.00	SMG-WAVEPRO01	WAVE Professional License, Enables 1 IP	\$ 104.57	\$ 313.71
9	1.00	SRWF5U36	5U Wallmount Low Profile Rack Enclosure Vertical 36" Mount Depth	\$ 547.63	\$ 547.63
10	1.00	AT66-PNL-24	24PT CAT 6 Patch Panel	\$ 145.77	\$ 145.77
11	Field Devices				
12	7.00	XNP-6040H	Wisenet X powered by Wisenet 5 network outdoor PTZ camera, 2MP, Full HD(1080p) @ 60fps, 4.3X optical zoom lens (2.8mm ~12mm) (119.5 ~ 27.9), Pan: 0~350. Tilt: 0~ 90, triple codec H.265/H.264/MJPEG with WiseStream II technology, 150dB WDR, USB port	\$ 760.56	\$ 5,323.92
13	7.00	SHD-3000F3	In-ceiling flush mount accessory for vandal dome (Beyond, WN Lite) SNV-L6083R/L5083R, SCV-5082/5083/5083R/5085, SCV-6083R/6023R, QNV-7080R,QNV-6070R, HCV-6070R/6080R, XNP-6040H, LNV-6071R	\$ 50.06	\$ 350.42
14	Cable and Mounting Materials				

Line	Qty	Part	Description	Unit Price	Extended Price
15	10.00	TC2G2	2"X2"X6' Gray Panduit Cover	\$ 8.73	\$ 87.30
16	10.00	SL2X2G	2"X2"X6' Gray Panduit	\$ 21.13	\$ 211.30
17	4.00	775600-110DB	24-4P Unshielded Solid C6 Blk Jkt Direct-Burial	\$ 356.34	\$ 1,425.36

Equipment Total	\$ 14,938.13
Total Labor/Other Costs	\$ 21,246.94
Freight Warranty	\$ 896.28
Tax if Applicable	\$ 1,083.01
Payment Bond	\$ 2,652.42
Total Project Price	\$ 40,816.78

Clarifications and Exclusion

1. All work proposed herein, shall be performed during normal business hours Monday through Friday 8:00 am - 5:00 pm.
2. Low voltage wiring shall be installed via open air code approved methods.
3. Provision or installation of conduit, wire, boxes, fittings or other electrical installation materials unless specifically listed under Inclusions or Bill of Materials.
4. Permits or associated fees are not included.
5. Customer to provide static IP addresses and network connections at panel locations.
6. Customer to provide a secured staging & storage area for project related materials.
7. Pricing assumes that electronic Auto CAD files are available from customer for our use in creating submittal drawings.
8. Convergent Technologies reserves the right to negotiate mutually acceptable contract terms and conditions with customer by making mutually agreeable changes to the formal contract included in the Bid Documents.

Total Project Investment:

\$ 40,816.78

Thank you for considering Convergent Technologies for your Security needs. If you have any questions or would like additional information, please don't hesitate to contact me immediately. If you would like to proceed with the scope of work as outlined in this proposal, please sign below and return to my attention.

Sincerely,

Bob Henderson
Convergent Technologies
Bob Henderson

By signing below, I accept this proposal and agree to the Terms and Conditions contained herein

Richard Treece

Customer Name (Printed)

Date

Authorized Signature

Title

Convergent Technologies' Install Terms & Conditions

Throughout this Installation Proposal, the term, "Convergent" refers to the Convergent Technologies' affiliate operating in the state/province in which the work is being performed, specifically, "Convergent Technologies LLC" or "Convergent Technologies LTD".

SECTION 1. THE WORK

This Installation Proposal takes precedence over and supersedes any and all prior proposals, correspondence, and oral agreements or representations relating to the work set forth in the attached scope of work ("Work"). This Installation Proposal commences on the Start Date as specified in the attached scope of work, and represents the entire agreement between Convergent and Customer (the "Agreement") and it may only be amended by a written document signed by both Convergent and Customer. In the event any provision of this Agreement is held to be invalid or unenforceable, the remaining provisions of this Agreement shall remain in full force.

Convergent agrees in accordance with the mutually agreed project schedule:

- To submit shop drawings, product data, samples and similar submittals if required in performing the Work;
- To pay for all labor, materials, equipment, tools, supervision, programming, testing, startup and documentation required to perform the Work in accordance with the Agreement;
- Secure and pay for permits and governmental fees, licenses and inspections necessary for proper execution and completion of the Work; and
- Hire subcontractors and order material to perform part of the Work, if necessary, while remaining responsible for the completion of the Work.

Customer agrees in accordance with the mutually agreed project schedule, and at no cost to Convergent:

- To promptly approve submittals provided by Convergent;
- To provide access to all areas of the facility which are necessary to complete the Work;
- To supply suitable electrical service as required by Convergent; and
- That in the event of any emergency or systems failure, reasonable safety precautions will be taken by Customer to protect life and property during the period of time from when Convergent is first notified of the emergency or failure and until such time that Convergent notifies the Customer that the systems are operational or that the emergency has cleared.

SECTION 2. PRICING

Pricing and amounts proposed shall remain valid for 30 days unless otherwise specified. Price includes only the material listed based on Convergent's interpretation of plans and specifications unless noted otherwise. Additional equipment, unless negotiated prior to order placement, will be billed accordingly. Sales taxes, (and in Canada GST/PST) and any other taxes assessed on Customer shall be added to the price upon invoice to Customer.

SECTION 3. INVOICE REMITTANCE AND PAYMENT

Customer agrees to pay Convergent twenty-five (25%) percent of the total price as a mobilization fee at the time of executing this Agreement.

If the Work is performed over more than a month, Convergent will invoice Customer each month for the Work performed during the previous month. Customer agrees to pay the amount due to Convergent as invoiced, within thirty (30) days of the date of such invoice. If the Work is completed in less than one month, Customer agrees to pay Convergent in full after the Work has been performed within thirty (30) days of the date of being invoiced. Invoices shall not include or be subject to a project retention percentage. If Customer is overdue in any payment to Convergent, Convergent shall be entitled to suspend the Work until paid, and charge Customer an interest rate 1 and 1/2% percent per month, (or the maximum rate permitted by law), and may avail itself of any other legal or equitable remedy. Customer shall reimburse Convergent costs incurred in collecting any amounts that become overdue, including attorney fees, court costs and any other reasonable expenditure.

SECTION 4. WARRANTY

Convergent provides the following warranty to the Customer:

For the period of one (1) year, commencing at the earlier of substantial completion of the Work, or first beneficial use, ("Warranty Period"):

- That Work performed under this Agreement will be of good quality;
- That all equipment will be new unless otherwise required or permitted by this Agreement;
- That the Work will be free from defects not inherent in the quality required or permitted; and
- That the Work will conform to the requirements of this Agreement.

The Customer's sole remedy for any breach of this warranty is that Convergent shall remove, replace and/or repair at its own expense any defective or improper Work, discovered within the Warranty Period, provided Convergent is notified in writing of any defect within the Warranty Period.

Any equipment or products installed by Convergent in the course of performing the Work hereunder shall only carry such warranty as is provided by the manufacturer thereof, which Convergent hereby assigns to Customer without recourse to Convergent. Upon request of Customer, Convergent will use all reasonable efforts to assist Customer in enforcing any such third party warranties. This warranty excludes remedy for damage or defect caused by abuse, modifications not executed by Convergent, improper or insufficient maintenance, improper operation, or normal wear and tear under normal usage. **NO FURTHER WARRANTIES OR GUARANTIES, EXPRESS OR IMPLIED, ARE MADE WITH RESPECT TO ANY GOODS OR SERVICES PROVIDED UNDER THIS AGREEMENT, AND ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE ARE EXPRESSLY DISCLAIMED.**

SECTION 5. CHANGES

Without invalidating this Agreement or any bond given hereunder, Customer or Convergent may request changes in the Work. Any changes to the Work and any adjustment to the Agreement Price or the time for completion of the Work shall be in writing signed by both Customer and Convergent. If Customer orders any additional work or causes any material interference with Convergent's performance of the Work, Convergent shall be entitled to an equitable adjustment in the time for performance and in the Agreement Price, including a reasonable allowance for overhead and profit.

SECTION 6. FORCE MAJEURE

Neither Customer nor Convergent shall be responsible or liable for, shall incur expense for, or be deemed to be in breach of this Agreement because of any delay in the performance of their respective obligations pursuant to this Agreement due solely to circumstances beyond their reasonable control ("Force Majeure") and without the fault or negligence of the party experiencing such delay, provided that the party experiencing the delay shall promptly give written notification to the other party within five (5) days after such party has learned of the Force Majeure. A Force Majeure event shall include, but not be limited to: accident, fire, storm, water, flooding, negligence, vandalism, power failure, installation of incompatible equipment, improper operating procedures, source current fluctuations or Convergent Technologies' Install Terms & Conditions

lighting. If performance by either party is delayed due to Force Majeure, the time for that performance shall be extended for a period of time reasonably necessary to overcome the effect of the delay. Any Services required by Convergent due to reasons set forth in this Force Majeure Section shall be charged to Customer in addition to any amounts due under this Agreement.

SECTION 7. INSURANCE

Convergent shall have the following insurance coverage during the term of this Agreement, and shall provide certificates of insurance to the Customer prior to beginning work hereunder:

Worker's Compensation	Statutory Limits
Employer's Liability	\$1,000,000 per occurrence/aggregate
Commercial General Liability	\$1,000,000 per occurrence/aggregate
	\$2,000,000 general aggregate
Automobile Liability	\$1,000,000 per occurrence/aggregate
Excess/Umbrella Liability	\$4,000,000 per occurrence/aggregate

All insurance policies carried by Convergent hereunder shall be primary to and noncontributory with the insurance afforded to Customer, and shall name the Customer as "additional insured", with respect to liability arising out of work performed by Convergent, as applicable, but only to the extent of liabilities falling within the indemnity obligations of Convergent, pursuant to the terms of this Agreement. Convergent shall provide to the Customer no less than thirty (30) days notice prior to the termination or cancellation of any such insurance policy.

SECTION 8. INDEMNIFICATION

Convergent shall indemnify and hold Customer harmless from and against claims, damages, losses and expenses, (including, but not limited to, reasonable attorney's fees), attributable to bodily injury, sickness, disease or death, or to destruction of tangible property, but only to the extent caused by: a) the negligent or willful acts or omissions of Convergent or Convergent's employees or subcontractors while on Customer's site, or b) the malfunction of the equipment supplied by Convergent, or c) Convergent's breach of this Agreement.

IN NO EVENT SHALL EITHER CONVERGENT OR CUSTOMER BE LIABLE TO THE OTHER PARTY HERETO FOR SPECIAL, INDIRECT, INCIDENTAL OR CONSEQUENTIAL DAMAGES, INCLUDING COMMERCIAL LOSS, LOSS OF USE OR LOST PROFITS, EVEN IF THAT PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. IN NO EVENT WILL CONVERGENT BE LIABLE TO CUSTOMER FOR ANY AMOUNTS IN EXCESS OF THE AMOUNTS PAID BY CUSTOMER TO CONVERGENT.

It is understood and agreed by the parties hereto that Convergent is or may be providing monitoring and or intrusion products which are designed to provide notification of certain events but are not intended to be guarantees or insurers against any acts for which they are supposed to monitor or inform. As required by the monitoring and intrusion industry and the manufacturers thereof, Convergent's indemnification obligation pursuant to Section 8 herein, does not apply to the extent the loss indemnified against is caused by any monitoring or intrusion product or software provided by but not manufactured by Convergent. Convergent shall have no liability to Customer for any losses to the extent such losses are caused by the monitoring or intrusion product or software. Customer shall indemnify, defend, and hold harmless Convergent, from and against all claims, lawsuits, damages, losses and expenses by persons not a party to this Agreement, but only to the extent caused by such monitoring or intrusion product or software provided by but not manufactured by Convergent.

SECTION 9. COMPLIANCE WITH LAW, EEO & SAFETY

This Agreement shall be governed and construed in accordance with the laws of the state/province in which the Work is being performed. Convergent agrees to comply with all laws and regulations relating to or governing the Work. Convergent agrees to comply with all reporting requirements imposed by law or this Agreement. Convergent shall comply with all safety related laws and regulations and with the safety program of the Customer, provided such program is supplied to Convergent prior to beginning work.

In the event that Convergent discovers or suspects the presence of hazardous materials, or unsafe working conditions at Customer's facility where the Work is to be performed, Convergent is entitled to stop the Work at that facility if such hazardous materials, or unsafe working conditions were not provided by or caused by Convergent. Convergent in its sole discretion shall determine when it is "safe" to return to perform the Work at Customer's facility. Convergent shall have no responsibility for the discovery, presence, handling, removing or disposal of or exposure of persons to hazardous materials in any form at the Customer's facility. Customer shall indemnify and hold harmless Convergent from and against claims, damages, losses and expenses, including but not limited to, reasonable attorney's fees, arising out of or resulting from undisclosed hazardous materials, or unsafe working conditions at Customer's facility.

SECTION 10. DISPUTES

In the event of any dispute between Convergent and Customer, Convergent and Customer shall first attempt to resolve the dispute in the field, but if that is not successful, then in a meeting between authorized officers of each company. If settlement attempts are not successful, then the dispute shall be subject to and decided by mediation or arbitration. Such mediation or arbitration shall be conducted in accordance with the Construction Industry Mediation or Arbitration Rules of the American Arbitration Association currently in effect and shall be a final binding resolution of the issues presented between the parties.

SECTION 11. MISCELLANEOUS

Neither party to this Agreement shall assign this Agreement without the prior written consent of the other party hereto. Convergent may assign this Agreement to any of its parents, subsidiary or affiliated companies or any entity majority owned by Convergent.

Notices shall be in writing and addressed to the other party, in accordance with the names and addresses of the parties as shown above. All notices shall be effective upon receipt by the party to whom the notice was sent.

A waiver of the terms hereunder by one party to the other party shall not be effective unless in writing and signed by a person with authority to commit the Customer or Convergent and delivered to the non-waiving party according to the notice provision herein. No waiver by Customer or Convergent shall operate as a continuous waiver, unless the written waiver specifically states that it is a continuous waiver of the terms stated in that waiver.

The Sections regarding invoicing, warranty and indemnity shall survive the termination of this Agreement.

NOTE: EESD approval required prior to incurring costs. In excess of \$7,500. Private agencies are required to obtain and submit documentation of at least three bids for a purchase in excess of \$5,000.

EQUIPMENT PURCHASE APPROVAL REQUEST

PART I SPECIAL NOTE: Object Classification 6400 - Equipment and Object Classification 6500 - Equipment Replacement - The contractor listed below must apply for approval to use Child Development contract funds to purchase items of equipment with a cost per item exceeding the limit specified in the Funding Terms and Conditions.

CONTRACTOR West Kern Community College District	ADDRESS 29 Cougar Ct.	CITY Taft	ZIP CODE 93268
CONTACT PERSON Meghan Hall-Silveira	TELEPHONE 661-763-7650 ext. 7863	CONTRACT TYPE CCTR/CSP/CMIG	VENDOR NUMBER 6386

PART I - DESCRIPTION OF EQUIPMENT (Identify types of equipment proposed for purchase)

QUANTITY	ITEM	ITEM COST	TOTAL COST	ITEM PLACEMENT (SITE ADDRESS)	ESTIMATED USEFUL LIFE EXPECTANCY	JUSTIFICATION ATTACHED
1	Classroom Audio/Video System CCTV	\$ 22,265	\$ 22,265	729 Ash St. Taft Ca. 93268	10 YEARS	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
					YEARS	Yes <input type="checkbox"/> No <input type="checkbox"/>
					YEARS	Yes <input type="checkbox"/> No <input type="checkbox"/>
					YEARS	Yes <input type="checkbox"/> No <input type="checkbox"/>

PART II - CERTIFICATION

I hereby certify that the above information is true and correct to the best of my knowledge. I also agree to abide by Funding Terms and Conditions requirements with regards to the title, use, disposition, and retention of equipment purchased with child care contract funds provide by the California Department of Education.

SIGNATURE OF BOARD PRESIDENT OR DESIGNEE
Meghan Hall-Silveira

TITLE Program Director **DATE** 5/19/2021

PART III - FOR CDD USE ONLY

EESD receipt date: 05 / 19 / 20 21

Contractor notification date: / / 20

CONSULTANT RECOMMENDATION

Requested \$ 22,265.00 Approved \$ 22,265.00

Fiscal Year 20 / 21

Year-to-Date Balance: \$

COMMENTS

Total project cost is \$22,265.00. Total cost allocated to CCTR contract and CSPP contract is 25% (\$5,566.25) each. Total cost allocated to CMIG contract is 50% (\$11,132.50). Contractor requested to purchase audio and video system for the classroom. Attached is the justification letter. The contractor has selected the lowest responsible bid.

CONSULTANT Yer Xiong	DATE Digitally signed by Yer Xiong Date: 2021.05.19 13:41:41 -07'00'	ADMINISTRATOR Crystal Devlin	DATE Digitally signed by Crysta Devlin Date: 2021.05.19 14:31:19 -07'00'
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Distribution: Original: Contractor, copies to Child Development Audits, Fiscal Analyst, EESD Consultant, and Contractor file.

Date: May 11, 2021

Submitted by: Barbara Amerio, Director of Financial Aid & Scholarships

Area Administrator: Severo Balason, VP of Student Services

Subject: Request for Approval

Board Meeting Date: June 9, 2021

Title of Board Item:

Campus Logic Subscription extension for Student Forms and Campus Metrics

Background:

Student Forms is a web-based service allowing higher education institutions to convert paper-based financial aid application processes to self-service collection of data through the Campus Logic proprietary Student Forms Service. This service automates the FAFSA verification and the C-code resolution process by applying proprietary logic to the Department of Education's standard Institutional Student Information Report ("ISIR") received by higher education institutions participating in Title IV programs. It also provides customized work flows for collecting, reviewing and tracking institution-specific financial aid documentation.

Campus Metrics is a web-based service providing higher education institutions business intelligence tools to drive insights into their financial aid data. Campus Metrics provides easy to use pre-built visualizations and a mobile query tool allowing for instant access to data.

Our original agreement was from October 1, 2018 – September 30, 2021 with two 12-month extensions at the then current rate. Based on the current pricing it is in the best interest of the District to sign an amendment to our current agreement for an additional three-year period. This will allow the District to benefit from the contracted pricing between Campus Logic and the Foundation for California Community Colleges at a 30% discount per year. This will result in a \$43,362 savings over the three year period.

Terms (if applicable):


Three years beginning October 1, 2021 – September 30, 2024.

Expense (if applicable):

1st year = Student Forms \$ 26,460, Campus Metrics \$ 5,320 for a total of \$ 31,780
2nd year = Student Forms \$ 28,046, Campus Metrics \$ 5,640 for a total of \$ 33,686
3rd year = Student Forms \$ 29,730, Campus Metrics \$ 5,977 for a total of \$ 35,707

Fiscal Impact Including Source of Funds (if applicable):

Campus Logic services will be paid from our Financial Aid Technology funding allocation. No impact to District funds.

Approved:  _____
Dr. Debra Daniels, Superintendent/President

AMENDMENT TO SUBSCRIPTION ORDER FORM

This Amendment #1 is made as of the date last signed below, by and between Taft College ("Customer") and CampusLogic, Inc. ("CampusLogic"). Customer and CampusLogic entered into a Subscription Order Form for StudentForms and CampusMetrics (the "Services"), dated 10/1/2018, subject to the CampusLogic Terms and Conditions and Service Level Agreement, as attached and incorporated into the FCCC Administrative Services Agreement (CB 235-18) (collectively, the "Agreement"). Customer and CampusLogic wish to amend the Agreement as set forth herein.

Now, therefore, and in consideration of the mutual agreements and covenants set forth herein, the parties wish to amend the Agreement as follows.

1. **Renewal Term of StudentForms and CampusMetrics.** The current term of Customer's Agreement ends on 9/30/21. Customer and CampusLogic agree to renew the Term of the Agreement for a period of 36 months, from 10/1/2021 to 9/30/2024 (the "Renewal Term"). Thereafter, the Term of the Agreement shall continue to renew in accordance with the terms of the Agreement.

2. **StudentForms and CampusMetrics Fees and Payment Terms.** Customer agrees to pay the subscription fees for the StudentForms and CampusMetrics provided under this Amendment during the Renewal Term set forth in the schedule below. CampusLogic shall invoice Customer annually in advance of the applicable service period, and Customer shall pay CampusLogic all invoiced amounts within (30) days following receipt of the relevant invoice.

CampusLogic Services Names:	FCCC Fee	Start Date	End Date	Discount	Net Fee Due
RENEWAL TERM: 36MONTHS					
StudentForms and CampusMetrics	\$45,400	10/1/2021	9/30/2022	30%	\$31,780.00
StudentForms and CampusMetrics	\$48,124	10//1/2022	9/30/2023	30%	\$33,686.00
StudentForms and CampusMetrics	\$51,011	10/1/2023	9/30/2024	30%	\$35,707.00
					\$101,173.00

TOTAL DUE (Renewal Term): \$101,173.00

3. **Miscellaneous.** All other terms and conditions in the Agreement shall remain unchanged and in full force and effect. In the event of a conflict between the Agreement and this Amendment, the terms and conditions of this Amendment shall govern to the extent of the conflict. Capitalized terms not otherwise defined herein shall have the meaning set forth in the Agreement.

By signing below, the Customer and CampusLogic agree to be bound by the terms and conditions set forth in this Amendment, which shall become effective upon the date of last signature (the "Effective Date"). CUSTOMER AND CAMPUSLOGIC EXPRESSLY CONSENT AND AGREE THAT THIS AMENDMENT SHALL BE ELECTRONICALLY SIGNED. CUSTOMER AND CAMPUSLOGIC AGREE THE ELECTRONIC SIGNATURES APPEARING ON THIS AGREEMENT SHALL BE TREATED, FOR PURPOSES OF VALIDITY, ENFORCEABILITY AS WELL AS ADMISSIBILITY, THE SAME AS HAND-WRITTEN SIGNATURES.

AGREED TO AND ACCEPTED:

CUSTOMER

CAMPUSLOGIC, INC.

Sign:

Sign:

Print: Dr. Debra Daniels

Print: Colleen Shannon

Title: Superintendent / President

Title: CFO

Date:

Date:

Address: 29 Cougar Court
Taft, CA 93268

Address: 1340 S. Spectrum Blvd., Suite 200
Chandler, AZ 85286

Phone: 661-763-7710

Phone: 602-643-1358

BOARD AGENDA ITEM

Date: May 25, 2021
Submitted by: Susan Groveman, Exec. Director of Marketing and Community Relations
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Request for Ratification

Board Meeting Date: June 9, 2021

Title of Board Item:

Agreement with American General Media

Background:

The College is in the process of registration for the fall semester. In an effort to increase enrollment, an agreement was entered into with American General Media for advertising purposes.

Terms (if applicable):

5/2021 - 8/2021

Expense (if applicable):

See Agreement for fee breakdown; Not to Exceed \$13,500

Fiscal Impact Including Source of Funds (if applicable):

Funds from the District budget will be used for this expense.

Approved: 

Dr. Debra Daniels, Superintendent/President



Goals For This Campaign

- Help Taft College find potential new customers based on your ideal customer profile, by utilizing Mobile Conquesting, OTT, Video Pre-Roll, Amazon Product Targeting, YouTube, Online Audio & Social Mirroring.
- Campaign goal is to increase enrollment.
- Targeted geography: 93268, 93313, 93307, 93312, 93311, 93309, 93306, 93314, 93304, 93308 & 93263.





Social Mirror Ads



Social Mirror ads look like your social media display or video posts but appear on other websites and apps, linking back to the social media platform and your website, and run across all devices using our targeting strategies.

TARGETING STRATEGIES WE WILL USE:



Behavioral Targeting
Showing your ads to specific consumers based on their previous on-line behavior, across all devices.

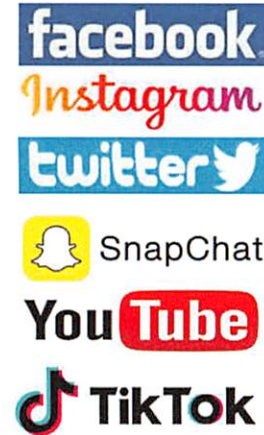
Behavioral Categories:

- High School Senior in Household; Teens & High School Students; College Applications; Moms of High School Kids;
- In-Market: Trade and Vocational



Retargeting
Following people after they leave your website and showing them your ad, on other websites and apps they go to, across all devices.

POSTS WE CAN MIRROR:



Total Impressions:
100,000 Impressions per Month

Social Mirror Ads Available Monthly Impressions Estimate:	205,913
Percentage of Targeted Social Mirror Ads inventory purchased with this campaign:	48.56%

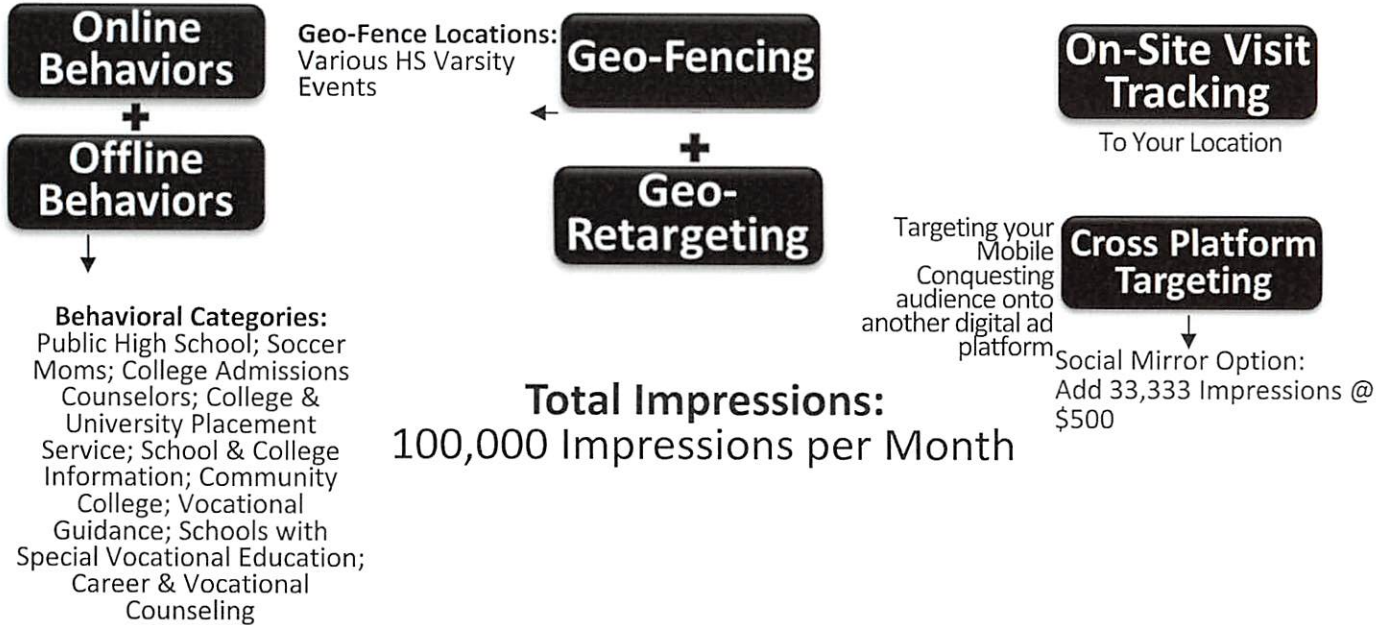




Mobile Conquesting Ads

Mobile Conquesting ads use location, demographics and behavioral targeting to reach consumers with display / video ads on their mobile devices.

TARGETING STRATEGIES WE WILL USE:



Mobile Conquesting Available Monthly Impressions Estimate:	236,880
Percentage of Targeted Mobile Conquesting inventory purchased with this campaign:	42.22%





Video Ads



Using :15 or :30 video ads to target your ads to the audience you want to reach.

TARGETING STRATEGIES WE WILL USE:



Behavioral Targeting
Showing your ads to specific consumers based on their previous on-line behavior, across all devices.

Pre-Roll Behavioral Categories:
High School Senior in Household; Teens & High School Students; College Applications; Moms of High School Kids; In-Market: Trade and Vocational



Following people after they leave your website and showing them your ad, on other websites and apps they go to, across all devices.

Total Impressions:
60,000 Impressions per Month

Video Pre-roll Available Monthly Impressions Estimate:	276,867
Percentage of Targeted Video Pre-roll inventory purchased with this campaign:	21.67%





Campaign Overview

- Video Pre-Roll
 - 60,000 impressions per month @ \$1,500 per month
- OTT
 - 25,000 impressions per month @ \$1,500 per month
- YouTube
 - 37,500 impressions per month @ \$1,500 per month
- Mobile Conquesting
 - 100,000 impressions per month @ \$1,500 per month
- Online Audio
 - 30,000 impressions per month @ \$1,500 per month
- Social Mirroring
 - 100,000 impressions per month @ \$1,500 per month



Accepted by: Superintendent/President Dr. Debra Daniels

Date: 5.12.21



Date: May 27, 2021
Submitted by: Xiaohong Li, Interim Executive Director of Information Technology
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Request for Ratification

Board Meeting Date: June 9, 2021

Title of Board Item:

ABTECH Technologies Quotation Contract No. M5320 for Hardware and Software Maintenance

Background:

Hardware and software warranty and maintenance annual renewal for backup storage system devices Dell DR 4500 and MD1400

Terms (if applicable):

One year of support coverage will be from April 16, 2021 – April 16, 2022.

Expense (if applicable):

The total cost of the annual subscription is \$8,345.50.

Fiscal Impact Including Source of Funds (if applicable):

This cost is included in the 2021-2022 IT budget.

Approved: 
Dr. Debra Daniels, Superintendent/President



Equipment List
Schedule A.

05/27/21

Customer Information: Mark Gibson
Taft College
29 Cougar Court
Taft, CA 93268
661-763-7737
661-763-7838 Fax
Email: mgibson@taftcollege.edu

ABTECH Information: Dana Collins
ABTECH Technologies, Inc.
2042 Corte Del Nogal, # D
Carlsbad, CA 92011-1438
800-474-7397 Ext. 121
760-827-5143 Fax
Email: dcollins@abtechttechnologies.com

Customer No.: 00-TAFTC
Contract No.: M5320
Service Start Date: 04/16/21
Renewal Service Date: 04/16/22
PO #: TBA

SYSTEM ID: QUEST

<u>Item</u>	<u>Mfg</u>	<u>Model #</u>	<u>Description</u>	<u>Serial No.</u>	<u>Qty</u>	<u>POM, Response Time</u>	<u>Unit AMC</u>	<u>Ext. MC</u>
1	QUEST	DR4300	DR4300 Backup Appliance, Including Call-in SW Support	28G7GB2	1	7x24, 6 HR(inc. ABTECH Holidays)	\$4,767.00	\$4,767.00
Annual System Total:								\$4,767.00

EFFECTIVE: AUGUST 1, 2021

SYSTEM ID: QUEST

<u>Item</u>	<u>Mfg</u>	<u>Model #</u>	<u>Description</u>	<u>Serial No.</u>	<u>Qty</u>	<u>POM, Response Time</u>	<u>Unit AMC</u>	<u>Ext. MC</u>
2	QUEST	MD1400	18TB Expansion, Including Call-In SW Support	G5C2QD2	1	7x24, 6 HR(inc. ABTECH Holidays)	\$3,578.50	\$3,578.50
Pro-rated System Total:								\$3,578.50

Quotation is Valid for 90 Days.

Annual Contract Total: \$8,345.50
Sales Tax: TBD *

Authorized Signature

27-May-21
Date

Equipment Location: Taft College
29 Cougar Court
Taft, CA 93268

***NOTES:**

This quotation is based on information given to Abtech Technologies by Client. If, upon inspection of the equipment, it is found that the configuration information was either inaccurate or incomplete, Abtech reserves the right to revise maintenance price quotation to reflect these changes. All equipment must be in proper working order, correctly configured, and legally licensed prior to being placed under contract. Pricing excludes any applicable taxes and is based upon all systems or equipment being placed under contract. Abtech reserves the right to revise prices if the Client changes the amount of equipment being maintained. Abtech recommends Client maintain License to Use and Update support services with the OEM. Abtech is not affiliated with the OEM and cannot provide any updates, revisions, or patch bundles to the software or hardware. Pricing does not include consumables including but not limited to batteries, printheads, or PM kits for laser printers. Buyer agrees to have read and to be bound by Abtech's terms by placing an order with Abtech. Any order based in whole or in part of this quotation shall incorporate in full by this reference as a full and binding part of these terms as if set forth therein the Abtech Master Service Agreement ("MSA") and Addendum: Hardware and Software Maintenance Agreement ("Addendum"). Abtech limits acceptance to the MSA and Addendum and objects to any other additional or different terms in Client's purchase order or any other forms of acceptance. This quotation is the latest revision of the equipment list as of the above date and supersedes all previous quotations. This confidential quotation is for the private use of the individual/organization listed above. Any distribution and/or disclosure of the proprietary information contained herein to other individuals/organizations is expressly prohibited.



BOARD AGENDA ITEM

Date: June 1, 2021
Submitted by: Xiaohong Li, Interim Executive Director Information Technology
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Request for Ratification

Board Meeting Date: June 9, 2021

Title of Board Item:

ABTech Technologies Quotation #ABTQ11085 Red Hat License for IT Servers.

Background:

The Production and test servers here at Taft College use the Red Hat operating software which must be licensed every year to receive updates and patches.

Terms (if applicable):

The one-year license subscription will be valid from May 31, 2021 – May 30, 2022.


Expense (if applicable):

The total cost of the annual subscription is \$6,516.90.

Fiscal Impact Including Source of Funds (if applicable):

This cost is included in the 2020 – 2021 IT Budget.

Approved: _____


Dr. Debra Daniels, Superintendent/President

Number ABTQ11085
Date Jun 1, 2021
Expires Jul 7, 2021
Terms NET 30

Prepared For	Ship To	Account Executive
Taft College Mark Gibson mgibson@taftcollege.edu	Taft College Mark Gibson 29 Emmons Park Dr Taft, CA 93268	Aaron Van Velsir (760) 827-5100 ext 202 avanvelsir@abtechttechnologies.com

Qty	Description	Unit Price	Ext. Price
2	Renewal – Red Hat Enterprise Linux for Virtual Datacenters Standard 9X5 Phone and Web Support. Red Hat - RH00002RN Start Date: 05/31/2021 End Date: 05/30/2022 Contract #: 10916256 RHN: mgibson@taftcollege.edu ACCT #: 816476	\$1,987.51	\$3,975.02
3	Renewal – Red Hat Enterprise Linux Server Standard 9X5 Phone and Web Support. (Physical or Virtual Nodes) Red Hat - RH00004RN Start Date: 05/31/2021 End Date: 05/30/2022 Contract #: 10916256 RHN: mgibson@taftcollege.edu ACCT #: 816476	\$635.47	\$1,906.41
1	Renewal – Red Hat Enterprise Linux Server Standard 9X5 Phone and Web Support. (Physical or Virtual Nodes) Red Hat - RH00004RN Start Date: 05/31/2021 End Date: 05/30/2022 Contract #: 11414396 RHN: mgibson@taftcollege.edu ACCT #: 816476	\$635.47	\$635.47

SubTotal:	\$6,516.90
*Tax:	\$0.00
*Shipping:	\$0.00
Total:	\$6,516.90

***Taxes and shipping are an estimate and may differ from the final invoice. Price reflects a cash discount.
To use an alternative payment method, contact your account executive.**

Any order based on the above quotation, statement of work, or proposal is subject to Abtech's Terms and Conditions of Sale ("Terms") effective the date of execution of order and are incorporated by reference as if fully set herein as a full and binding part of the order. Terms are available at: <http://www.abtechttechnologies.com/s/Abtech-terms-and-conditions.pdf> and may be sent by mail or fax upon request. Client agrees to have read and intends to be bound by Abtech's Terms by executing an order with Abtech. Client agrees that the order is executed when (a) both parties physically or digitally sign an agreement; (b) both parties (or optionally Client only at Abtech's discretion) electronically sign via a purchasing portal or website an order; or (c) Abtech accepts a transactional document (eg. purchase order, purchase requisition, etc.) that explicitly reference the quotation, Service Order, proposal, Agreement, or Addendum and terms and conditions thereof. Abtech limits acceptance to the Terms and objects to any additional or different terms in the Purchase order or other forms of acceptance. Some products and services, including but not limited to maintenance, StorTrust, hosting, and managed services have an additional Master Service Agreement ("MSA") and service specific Addendum which are in addition to Abtech's Terms and are likewise incorporated by reference as if fully set herein as a full and binding part of the order. By purchasing and using the StorTrust S3 Cloud Archive, Client unconditionally agrees to the StorTrust S3 Cloud Archive Agreement located at <https://www.abtechttechnologies.com/s/StorTrust-Cloud-Archive-Agreement.pdf>

Date: May 26, 2021
Submitted by: Dr. Debra Daniels, Superintendent/President
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Request for Approval

Board Meeting Date: June 9, 2021


Title of Board Item:
Agreement with McNeil and Associates, LLC.

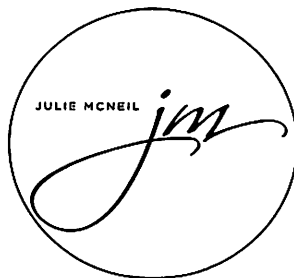
Background:
This proposal provides Executive Coaching for key team members of the College. Coaching will be provided by Julie McNeil, a certified Integrative Wellness Life Coach and Professional Development Consultant.

Terms (if applicable):
Effective July 1, 2021 through June 30, 2022

Expense (if applicable):
\$3,150.00 per Month; Coaching Assessment Tools as Necessary at Cost; Face-to-Face Session/Meetings for Up to \$3,000.00 for One Day of Service to be Scheduled (Travel Expenses Inclusive)

Fiscal Impact Including Source of Funds (if applicable):
This is included in the 2021-22 District Budget.

Approved: 
Dr. Debra Daniels, Superintendent/President



**Coaching Proposal
For
Taft College
May 26, 2021**

Purpose and Commitment

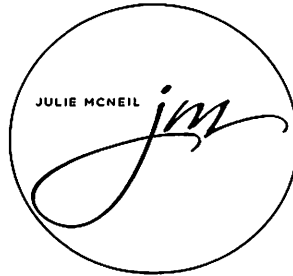
McNeil and Associates, LLC is submitting this proposal at the request of Taft College to provide Executive Coaching for key team members of the college. Coaching will be provided by Julie McNeil a certified, Integrative Wellness Life Coach and Professional Development Consultant.

Scope of Work

The Coaching format will include monthly or bi-monthly 60 minutes (depending on the assignment) one on one coaching sessions via phone and when necessary through either Zoom Meeting (or similar free platforms) in order to screen share. This allows for freedom for full completion of the work and some integration time as well. This will be a 12-month contract with evaluation check points after 3 months in order to track outcomes, adjust goals and make any modifications needed to ensure effectiveness of the coaching process.

Coaching Approach

Coaching sessions will be conducted in a holistic manor. First identifying role, function, perspectives and business and personal goals/vision within Taft College. Next, the focus will be to identify core beliefs in relation to both the role within the college and to identify and address barriers to achieving career and personal goals. We will also review and examine the mental, emotional physical and spiritual (MEPS) systems integrating them with each of the major areas of life, career and finance, family & relationships, health & wellness, and self-development & spirituality to work toward achievement of defined goals. Leadership and skills assessment



tools may be utilized as needed to assist in identifying developmental needs and opportunities for growth.

Goals & Results

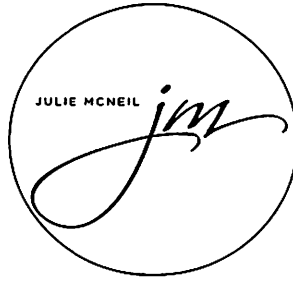
The goal is to improve self-awareness, gain clarity, build confidence, develop work life balance and to identify strategies to achieve excellence in both professional and personal life. The take-away for each team member will be both personal and professional growth and expansion.

Time frame

Coaching will begin during the week of July 1, 2021 ending June 30, 2022. The college will establish starting dates for employees that corresponds to the needs of the business.

Scheduling

It is anticipated that employees will demonstrate personal accountability for their participation in the coaching sessions. In order to ensure effectiveness of the coaching process employees should provide a minimum of 24-hours prior notice of a need to cancel or reschedule a coaching session. A reasonable accommodation will be provided to meet the employee scheduling needs.



Payment Terms

Package 1: 1- 7 employees bi-monthly or equivalent 60 minute @ \$3150.00/month

Coaching Assessment tools if utilized will be billed at cost.

If the client elects to provide coaching participants with ½ day face-to-face group wellness training and to allocate a ½ day to individualized coaching with mentees the cost will not exceed \$3,000 with all travel expenses included.

Upon acceptance of this proposal, McNeil and Associates, LLC agrees to commit all resources to complete the work, as described in this proposal, in an effective manner. McNeil and Associates, LLC will commit resources to perform services using due diligence, best efforts and commercially reasonable judgment, but unless delineated in writing, guarantees no specific outcome to the client. Taft College agrees to pay McNeil and Associates, LLC for performing work outlined in the contract according to the cost structure stated above. McNeil and Associates, LLC and its representatives agree to hold confidential all information received, viewed directly or exposed to regarding Taft College that is not public knowledge.


An invoice for services rendered will be billed monthly. Payments will be made to McNeil and Associates, LLC c/o Julie McNeil.

The undersigned complies with and agrees to the terms and conditions as defined above.

Dr. Debra Daniels Date
President and Superintendent, Taft College

Julie McNeil 5/26/21
Julie McNeil Date
Principal McNeil and Associates, LLC

Date: May 19, 2021

Submitted by: Brock McMurray, EVP of Administrative Services 

Area Administrator: Dr. Debra Daniels, Superintendent/President

Subject: Request for Approval

Board Meeting Date: June 9, 2021

Title of Board Item:

2021/2022 District Business Office Systems Agreement – KCSOS AGT # 22-0177

Background:

Quintessential School Systems (QSS) provides administrative software and consulting services for the K-12 education market. The QSS product line includes integrated modules that cover school business needs, including accounts payable, accounts receivable, benefits management, employee absence tracking, financial reports, fixed assets, general ledger, human resources reporting, payroll, personnel, position control, purchasing, retirement, and state & federal reporting. The Kern County Superintendent of Schools Office (KCSOS) currently uses QSS software to support the school districts in Kern County. The West Kern Community College District (The District), being considered fiscally dependent upon KCSOS, contracts with the County Office for QSS connections in order to use portions of the QSS software to facilitate the information sharing between themselves and KCSOS. The District utilizes QSS connections in the cashier's office and the payroll department. The cashier's office uses QSS for electronically reporting revenues received and deposited into the County funds. The District is dependent upon KCSOS for payroll processing, and as such, all payroll information is entered directly into the QSS software.

Terms (if applicable):

July 1, 2021 to June 30, 2022

Expense (if applicable):

Quarterly payments of \$1,758.54 for an annual cost of \$7,034.14.

Fiscal Impact Including Source of Funds (if applicable):

This expense will be included in the 2021/22 Fiscal Services budget and general revenue funds will be utilized.

Approved: _____


Dr. Debra Daniels, Superintendent/President

May 12, 2021

District Superintendent
West Kern Community College
29 Cougar Court
Taft, CA 93268

RE: DISTRICT BUSINESS OFFICE SYSTEMS - KCSOS Agt# 22-0177

Submitted for your signature are two (2) original copies of the above referenced contract/agreement/amendment.

- * Please sign or have the appropriate authorized person sign the enclosed agreements in **blue ink**.
- * Please complete the information on the signature page.
- * Return **one (1) signed original** to the address below.
- * Please return the signed agreement no later than **JUNE 15TH, 2021**.

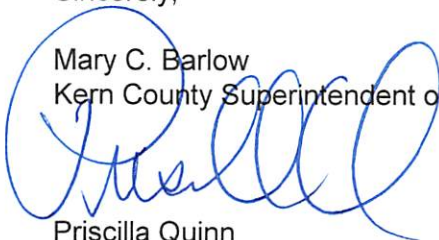
For questions or concerns regarding this agreement, contact Catherine Sarad at (661) 636-4524, or casarad@kern.org.

PLEASE RETURN SIGNED ORIGINAL TO:

Kern County Superintendent of Schools
Attn: Catherine Sarad - Contracts
1300 17th Street - 6th Floor
Bakersfield, CA 93301-4533

Sincerely,

Mary C. Barlow
Kern County Superintendent of Schools



Priscilla Quinn
Assistant Superintendent
Administration, Finance & Accountability

MCB:PQ:css
Enc.

OFFICE OF MARY C. BARLOW
KERN COUNTY SUPERINTENDENT OF SCHOOLS
Advocates for Children

District Business Office Systems Agreement
2021 - 2022

This agreement is entered into between the **KERN COUNTY SUPERINTENDENT OF SCHOOLS (SUPERINTENDENT)** and the WEST KERN COMM COLLEGE (DISTRICT). This agreement is in effect July 1 - June 30 and will automatically renew each fiscal year with same services unless **SUPERINTENDENT** is notified of requested changes in writing no later than September 15th of the current fiscal year.

SUPERINTENDENT shall not be liable to **DISTRICT** for any consequential damages resulting from **Superintendent's** inability or failure to provide the specified services, and **DISTRICT's** sole recourse for such inability or failure shall be an abatement of the costs to be charged, on a prorata basis.

Services:

1. Provide initial and ongoing training in the use of the QSS/OASIS system.
2. Provide access for various types of connections to the QSS/OASIS system.
3. Provide local support and assistance on the QSS/OASIS system.
4. Provide web based support and assistance for the QSS/OASIS system.

A. Connection cost for unlimited amount of users at all access levels:

WEST KERN COMM COLLEGE proportionate share of cost based on W-2 count of 642

Payment Amount	No. of Payments	Annual Cost
\$ 1,758.54 x	4	\$ 7,034.14

SUPERINTENDENT is authorized to transfer the amounts for the services described above on a quarterly basis from **DISTRICT**

Account Code: 11000-421-5911-67200

\$ 7,034.14
Section 1 Total

WEST KERN COMMUNITY COLLEGE
GOVERNING BOARD

By: [Signature]
District Authorized Representative
Signatory Name:
Signatory Title:
Address: 29 Cougar Court
Taft, CA 93268

Date: 5/24/21

MARY C. BARLOW
KERN COUNTY SUPERINTENDENT OF SCHOOLS

By: [Signature]
Signatory Name: Priscilla Quinn
Signatory Title: Assistant Superintendent
Address: 1300 17th St, Bakersfield, CA 93301
Account code: 01-315-0000-0-8677.00-0000-0000-00-0000-000

Date: 5/12/21

OFFICE OF MARY C. BARLOW
KERN COUNTY SUPERINTENDENT OF SCHOOLS
Advocates for Children

District Business Office Systems Agreement
2021 - 2022

This agreement is entered into between the KERN COUNTY SUPERINTENDENT OF SCHOOLS (SUPERINTENDENT) and the WEST KERN COMM COLLEGE (DISTRICT). This agreement is in effect July 1 - June 30 and will automatically renew each fiscal year with same services unless SUPERINTENDENT is notified of requested changes in writing no later than September 15th of the current fiscal year.

SUPERINTENDENT shall not be liable to DISTRICT for any consequential damages resulting from Superintendent's inability or failure to provide the specified services, and DISTRICT's sole recourse for such inability or failure shall be an abatement of the costs to be charged, on a prorata basis.

Services:

1. Provide initial and ongoing training in the use of the QSS/OASIS system.
2. Provide access for various types of connections to the QSS/OASIS system.
3. Provide local support and assistance on the QSS/OASIS system.
4. Provide web based support and assistance for the QSS/OASIS system.

A. Connection cost for unlimited amount of users at all access levels:

WEST KERN COMM COLLEGE proportionate share of cost based on W-2 count of 642

Payment Amount	No. of Payments	Annual Cost
\$ 1,758.54 x	4	\$ 7,034.14

SUPERINTENDENT is authorized to transfer the amounts for the services described above on a quarterly basis from DISTRICT Account Code: 11000 - 421 - 5911 - 67200 \$ 7,034.14
Section 1 Total

WEST KERN COMMUNITY COLLEGE
GOVERNING BOARD


By: [Signature]
District Authorized Representative
Signatory Name:
Signatory Title:
Address: 29 Cougar Court
Taft, CA 93268

Date: 5/24/21

MARY C. BARLOW
KERN COUNTY SUPERINTENDENT OF SCHOOLS

By: [Signature]
Signatory Name: Priscilla Quinn
Signatory Title: Assistant Superintendent
Address: 1300 17th St, Bakersfield, CA 93301
Account code: 01-315-0000-0-8677.00-0000-0000-00-0000-000

Date: 5/24/21

Date: May 25, 2021
Submitted by: Brock McMurray, EVP of Administrative Services 
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Request for Approval

Board Meeting Date: June 9, 2021

Title of Board Item: Consulting Services Agreement with Capitol Public Finance Group, LLC "Capitol PFG" to serve as the WKCCD Dissemination Agent (Consulting Services Agreement, Consulting Services Order CSO No. 2021-1 and Certificate of Acceptance)

Background: The purpose of this agreement is to assist WKCCD in meeting its continuing disclosure responsibilities under S.E.C. Rule 15c2-12(b) (5). Capitol PFG will serve as the District's dissemination agent related to the District's obligation to file Continuing Disclosure Certificates (CDCs) associate with the district's long-term debt (general obligation bonds and certificates of participation) which are listed in Appendix A of the agreement.

Their services include preparation and submission of the required annual filings. In addition, Capitol PFG will seek methods to improve the filings; appropriately cross reference the district's comprehensive continuing disclosure for all outstanding debt governed by a CDC; prepare a continuing disclosure log of outstanding debt; and review, amend and/or file any late or incomplete continuing disclosure filings.

Either party may terminate this Agreement without cause by delivering to the other party written notice expressing a desire to terminate which would be effective immediately upon receipt of a Termination Notice.

Terms (if applicable): July 1, 2021 to June 30, 2022

Expense (if applicable):

Annual Reporting Filing - \$4,500.00; \$500.00 for each material event filing; plus expenses (statistical data reports provided by outside vendors)

Fiscal Impact Including Source of Funds (if applicable):

The District will be invoiced upon completion and submittal of the Annual Report and Material Event filings. The cost for these services has been included in the 2021-22 Administrative Services budget and general funds will be utilized.

Approved: 

Dr. Debra Daniels, Superintendent/President



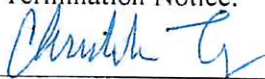
Capitol | PFG

Crafting Optimal Financial Solutions

CONSULTING SERVICES AGREEMENT

This Consulting Services Agreement (this "Agreement") is hereby made between the West Kern Community College District ("Client") and Capitol Public Finance Group, LLC ("Capitol PFG"). Capitol PFG agrees to provide the "Services," as more fully defined below, to Client and Client agrees to pay to Capitol PFG based on the terms of the Consultant Services Order, as more fully defined below.

1. Definitions. The following definitions shall apply to this Agreement.
 - a. The "Commencement Date" shall be July 1, 2021.
 - b. The "Termination Date" shall be the June 30, 2022.
 - c. The "Agreement Term" shall begin with the Commencement Date and shall end with the Termination Date.
 - d. The "Consulting Services Order" shall include the Services and the Consultant Services Fee.
2. Services. The duties and tasks to be performed by Capitol PFG (the "Services") shall be outlined in the attached Consulting Services Order(s). During the performance of such Services by Capitol PFG, the Client will retain and exercise decision-making authority over the Services performed by Capitol PFG. The Services may include a development schedule and milestones. Under the terms of this Agreement, Capitol PFG and Client may add additional Services as agreed upon. These additional Services shall be put in writing in a Consulting Services Order and attached to this Agreement.
3. Insurance. Capitol PFG shall be responsible for carrying Professional Liability Insurance for Errors and Omissions coverage in the amount of not less than one million dollars (\$1,000,000).
4. Payment. Client shall pay Capitol PFG based on the terms of the attached Consulting Services Order(s). The attached Consulting Services Order(s) includes a "Payment Schedule" that shall include invoicing terms of the Consulting Services.
5. Termination. Either party may without cause terminate this Agreement by delivering to the other party written notice via U.S. Mail, facsimile, or personal delivery (but not by electronic mail transmission) expressing a desire to terminate this Agreement (a "Termination Notice"). Termination shall be effective immediately upon receipt of a Termination Notice.



Christopher Terry
Capitol Public Finance Group, LLC

Dr. Debra Daniels
Superintendent - President
West Kern Community College District

Date: 5/3/2021

Date _____

CONSULTING SERVICES ORDER

This Consulting Services Order (“CSO”) is an attachment to the Consulting Services Agreement made between the Client and Capitol PFG.

Services:

Provide Dissemination Agent services as described in the Continuing Disclosure Certificates (CDCs) related to all outstanding debt of Client and Certificate of Acceptance of Dissemination Agent (attached).

Outstanding Debt with CDCs

See Attached Appendix A

Consulting Service Fee:

Annual Report Filing

Capitol PFG will receive a fee of \$4,500 plus expenses. Expenses related to this service involve statistical data reports provided by outside vendors.

Material Event Filing

Capitol PFG will receive a fee of \$500 per filing.

ADTR Filing

Capitol PFG will receive a fee of \$750 per filing each year where bond proceeds are expended and \$375 per filing each year where the bond is outstanding but all bond proceeds have been spent.

Payment Schedule:

The Annual Report and Material Event Filing Consulting Service Fee will be invoiced upon completion and submittal of the Annual Report and Material Event filings.

The ADTR Filing Consulting Service Fee will be invoiced upon completion and submittal of each ADTR.

APPENDIX A

\$14,999,057.60

**WEST KERN COMMUNITY COLLEGE DISTRICT
(Kern County, California)
Tax-Exempt General Obligation Bonds, Election of 2004, Series 2004A**

\$12,297,305

**WEST KERN COMMUNITY COLLEGE DISTRICT
(Kern County, California)
General Obligation Bonds (Election 2004), Series 2007C**

\$16,995,000

**WEST KERN COMMUNITY COLLEGE DISTRICT
(Kern County, California)
2015 General Obligation Refunding Bonds, Series A**

\$2,715,000

**WEST KERN COMMUNITY COLLEGE DISTRICT
(Kern County, California)
2015 General Obligation Refunding Bonds, Series B**

\$26,625,000

**WEST KERN COMMUNITY COLLEGE DISTRICT
(Kern County, California)
2015 Refunding Certificates of Participation**

\$9,865,000

**WEST KERN COMMUNITY COLLEGE DISTRICT
(Kern County, California)
2019 General Obligation Refunding Bonds**

\$10,430,000

**WEST KERN COMMUNITY COLLEGE DISTRICT
(Kern County, California)
2019 Certificates of Participation**

Certificate of Acceptance of

Capitol Public Finance Group, LLC as Dissemination Agent

The purpose of this Certificate of Acceptance ("Certificate") is to assist the Client with meeting its continuing disclosure responsibilities under S.E.C Rule 15c2-12(b)(5). Upon acceptance of this Certificate, Capitol PFG will perform the following services as a third party Dissemination Agent:

- Annually request financial information and operating data from the Client. Such request will be made at least 30 days prior to the Annual Report filing due date. The information request will include a review of a material event checklist.
- Monthly request update on issuance of any Financial Obligations or events reflecting financial difficulties, interactions with rating agencies, or change in Client contacts.
- Seek methods to improve the Client's continuing disclosure filings, including making it easier for investors to locate filings.
- Annually file and appropriately cross reference the Client's Comprehensive Continuing Disclosure for all outstanding debt governed by a continuing disclosure certificate. Capitol PFG will provide the Client with the Annual Report prior to its filing.
- Prepare continuing disclosure log of outstanding debt and review, amend and/or file any late or incomplete continuing disclosure filings.
- File material and significant event notices within 5 days of receipt.
- Annually provide the Client with its fee proposal for Dissemination Agent Services.
- Capitol PFG is obligated to provide Dissemination Agent services only upon written direction by the Client.

The Client agrees to assist Capitol PFG as Dissemination Agent by doing the following:

- Timely provide financial information, operating data and the material event checklist as requested by Capitol PFG.
- Notify Capitol PFG of any events that are listed as a material or significant events within 5 days of having knowledge of such event.
- Review and acknowledge the Annual Report prior to its filing.
- Compensate Capitol PFG for its services in accordance with its fee schedule, and reimburse Capitol PFG for all expenses incurred in the performance of its duties as Dissemination Agent.
- Annually provide written acceptance of Capitol PFG's fee proposal to take effect.
- The District may terminate Capitol PFG as Dissemination Agent at any time with written notice.

BOARD AGENDA ITEM

Date: June 1, 2021
Submitted by: Dr. Debra Daniels, Superintendent/President
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Request for Approval

Board Meeting Date: June 9, 2021

Title of Board Item:
Agreement with Dr. Terri L. Winfree & Associates, LLC

Background:
This proposal provides administrative coaching services. Coaching will be provided by Dr. Terri L. Winfree, a trained leadership development mentor.

Terms (if applicable):
Effective July 1, 2021 through June 30, 2022

Expense (if applicable):
\$150.00 per Session; Not to Exceed \$2,700.00

Fiscal Impact Including Source of Funds (if applicable):
This is included in the 2021-22 District Budget.

Approved: 

Dr. Debra Daniels, Superintendent/President

Proposal 05272021

Dr. Terri L Winfree & Associates, LLC
Proposal for Taft College

100 Odyssey Drive
Tinley Park, IL
60477

Date	To	Ship To
May 27, 2021	Taft College	N/A

Program Proposal for Taft College

Administrative Coaching Services

Two 45-minute virtual sessions per month for six months

July 2021- December 2021

One 45-minute virtual session per month for six months

January 2022 – June 2022

Additional email correspondence weekly in between sessions as needed.

24-hour advance notification are required to reschedule sessions, otherwise session will still be billed.

Quantity	Description	Unit Price	Total
6	Two Session per month @ \$150.00 per session	300.00	1,800.00
6	One Session per month @ \$150.00 per session	150.00	900.00
		Subtotal	2,700.00
		Sales Tax	0
		Shipping & Handling	0
		Proposed Cost5.27.2021	\$2,700.00

Dr. Terri L. **W**infree & Associates, LLC
Leadership Development, Coaching, and Training
Specializing in Change and Crisis Management

terri@terriwinfree.com
708.912.0418

Thank you for your consideration of this proposal!

Tel: 708.912.0418

Email: terri@terriwinfree.com

Web: <https://www.johnmaxwellgroup.com/terriwinfree>



BOARD AGENDA ITEM

Date: May 18, 2021
Submitted by: Severo Balason, VP of Student Services
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Request for Approval

A handwritten signature in blue ink, appearing to be 'S. Balason', written vertically next to the 'Submitted by' line.

Board Meeting Date: June 14, 2021

Title of Board Item:

Glean Commercial Agreement between Sonocent, LLC and Taft College for Annual Software Subscription

Background:

Glean is an intuitive note-taking web application that makes it easier for students to control their learning. The software is designed to be a learning solution that supports and improves note-taking skills in a classroom environment for students of all abilities.

Terms (if applicable):

Annual subscription effective July 5, 2021

Expense (if applicable):

Glean 1 Year Subscription - \$1,950.00

Fiscal Impact Including Source of Funds (if applicable):

The DSPS department has rollover funds that will support the purchase of the Glean software for a one-year contract.

Approved: _____

A handwritten signature in blue ink, appearing to be 'Debra Daniels', written over a horizontal line.

Dr. Debra Daniels, Superintendent/President



GLEAN™ Commercial AGREEMENT

This Glean Commercial Agreement is made effective as of July 5, 2021, (the “Effective Date”) between Sonocent, LLC, a limited liability company with a business address of 4600 140th Ave North, Suite 180, Clearwater, Florida 33762, USA (the “Supplier”) and the undersigned customer (the “Customer”) (each a “party” and together the “parties”). This Glean Commercial Agreement together with the Accepted Quotation (defined below), background recitals below, and its attachments collectively constitutes the parties’ “Agreement” with respect to Customer’s use of Glean.

BACKGROUND

- a) The Supplier and its Affiliates have developed a software application referred to as “Glean,” which it makes available via the internet for the purpose of allowing a customer’s End Users to make recordings of inter alia, lectures, seminars and tutorials and to take notes in parallel with recorded content (the “Services”). For clarity, the Supplier also has other software applications that do not come under the terms of this Agreement and that are subject to separate contractual terms.
- b) The Customer wishes to use the Services in its business operation as a recording and notetaking tool for purposes that may include, but not be limited to, offering a reasonable accommodation to person(s) with a disability within the meaning of, and subject to, the Americans with Disabilities Act, Section 504 of the Rehabilitation Act of 1973, and other laws that may be applicable to Customer.
- c) The Supplier has agreed to provide, and the Customer has agreed to use, and pay for, the Services subject to the terms and conditions of this Agreement.
- d) As part of this Agreement, the Supplier will provide “Support” to the Customer in relation to the Services on the basis set out in Schedule 2.

In consideration for the mutual promises in this Agreement, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged by the parties, the parties hereby agree as follows:

AGREED TERMS

1. DEFINITIONS

1.1 In addition to terms defined elsewhere in this Agreement, the following terms have the meanings given to them below. Section headings in this Agreement are only for convenience and shall not affect the interpretation of this Agreement.

- (a) **Accepted Quotation:** means the Supplier’s quotation regarding use of the Services, which has been signed and accepted in writing by the Customer or deemed accepted by the Customer in using the Services. The Accepted Quotation may be replaced with a new (re-quoted) Accepted Quotation to extend a “fixed” Subscription Term or make other changes as agreed between the Parties.
- (b) **Affiliate:** means, in relation to either party, an entity that directly or indirectly controls, is controlled by, or is under common control with the party. For purposes of this definition, “controls” “controlled by,” and “under common control with” mean (i) the ownership, direct or indirect, of (a) more than fifty percent (>50%) of the shares of stock entitled to vote for the election of directors, in the case of a corporation, or (b) more than fifty percent (>50%) or such other controlling interest (as determined by applicable law) in the equity interests of any other type of legal entity (whether in the form of stock or otherwise), or (ii) status as a general partner



in any partnership, or any other arrangement whereby a party controls or has the right to control the board of directors or equivalent governing body of a corporation or other entity.

- (c) **End User:** means those users who the Customer has authorized to use and access the Services from time to time.
- (d) **Events:** means audio recordings and electronic notes, slides and other media created by an End User and stored in the Services.
- (e) **Glean Admin Portal:** means the Glean administration portal available to Customer as part of the Subscription for overseeing and managing End User access to the Services on behalf of the Customer, accessible at admin.glean.co or such successor website as may be notified to Customer.
- (f) **Intellectual Property Rights:** means patents, utility models, rights to inventions, copyrights, rights in designs, computer software, database rights, trademarks and service marks, trade names and domain names, trade dress, goodwill and the right to sue for passing off or unfair competition, rights to preserve the confidentiality of information (including know-how and trade secrets) and any other intellectual property rights, including all applications for (and rights to apply for and be granted), renewals or extensions of, and rights to claim priority from, such rights and all similar or equivalent rights or forms of protection which subsist or will subsist, now or in the future, in any part of the world.
- (g) **Organization Glean Administrator:** means, collectively, one or more employees of the Customer assigned to manage the Customer's Glean Administrator account, who administers access to the Services to the End Users on the Customer's behalf and provides first line support for any questions or issues from End Users.
- (h) **Normal Business Hours:** means the Supplier's hours during which Support would be available, which extend Monday through Friday 8:00 am ET to 2:00 pm ET, excluding the following holidays: New Year's Day, Good Friday, Easter Monday, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Christmas Day and weekends.
- (i) **Seat:** means the right to access the Services granted to Customer for an End User on a per individual basis. Each End User requires a Seat. Customer may not exceed the number of Seats allocated to Customer without the Supplier's consent.
- (j) **Service Agreement:** means the Supplier's terms upon which an End User may use the Services, which is required to be accepted by individual End Users.
- (k) **Software:** means the online software applications provided by the Supplier as part of the Services, including all updates and upgrades.
- (l) **Start Date:** means the date from which the Subscription Term starts specified in the Accepted Quotation. The Start Date may be the same as or later than the Effective Date of this Agreement.
- (m) **Subscription:** means the term-limited access to the Services purchased by the Customer for the Subscription Term stated in the Accepted Quotation, which entitles End Users to access and use the Services during such term in accordance with this Agreement.
- (n) **Subscription Fees:** means the subscription fees payable by the Customer for the Subscription, as set out in Schedule 1 of this Agreement.



- (o) **Virus:** means any thing or device (including any software, code, file or program) which may: prevent, impair or otherwise adversely affect the operation of any computer software, hardware or network, any telecommunications service, equipment or network or any other service or device; prevent, impair or otherwise adversely affect access to or the operation of any program or data, including the reliability of any program or data (whether by rearranging, altering or erasing the program or data in whole or part or otherwise); or adversely affect the user experience, including worms, trojan horses, viruses, other malicious or harmful code and other similar things or materials.

2. SUBSCRIPTIONS

2.1 Subject to the Customer's complete and timely payment for the Subscription and any other fees due, the Customer's compliance with the terms and conditions of this Agreement, and End Users' compliance with the Service Agreement, the Supplier hereby grants to the Customer a non-exclusive, non-transferable right, without the right to grant sublicenses, to permit the End Users to use the Services in the United States during the Subscription Term solely for Customer's internal business purposes. The Supplier shall require End Users to manifest acceptance of the terms of the Service Agreement prior to gaining access to the Services. A copy of the Service Agreement is available upon request, but the Supplier reserves the right to update such agreement from time to time, provided the changes apply across its customer base.

2.2 In relation to the End Users, the Customer covenants and agrees that:

- (a) the maximum number of End Users that it authorizes to access and use the Services shall not exceed the number of Seats it has purchased.
- (b) Customer shall not permit log-in credentials to access the Services to be used by more than one individual End User at a time or shared among End Users unless they have been reassigned in their entirety to another individual End User, in which case the prior End User shall no longer have any right to access or use the Services;
- (c) each authorized End User of the Customer will be invited to use the Services on behalf of the Customer by the Organization Glean Administrator, who will send an email enabling the End User to complete their registration for an account to access the Services and create a strong password for his/her use of the Services;
- (d) it shall assist the Supplier in restricting or suspending an End User's access to the Services where there has been a misuse of the Services by such End User in the reasonable opinion of the Supplier. In such circumstances the Supplier shall conduct an investigation, with the Customer's full co-operation, and advise either the End User or the Organization Glean Administrator or both of the remediation steps which need to be taken prior to access to the Services being reestablished for the affected End User;
- (e) it shall permit the Supplier or the Supplier's designated auditor to audit the Customer's use of the Services in order to establish the name and password of each End User and to audit Customer's compliance with this Agreement during the Term and up to 6 months thereafter. Each such audit may be conducted no more than once per calendar quarter, at the Supplier's expense, and this right shall be exercised with reasonable prior notice, in such a manner as not to substantially interfere with the Customer's normal conduct of business;
- (f) if any of the audits referred to in Section 2.2(e) reveal that any password has been provided to any individual who is not an End User, then without prejudice to the Supplier's other rights, the



Customer shall promptly disable such passwords and the Supplier shall not issue any new passwords to any such individual; and

- (g) if any of the audits referred to in Section 2.2(e) reveal that the Customer has underpaid Subscription Fees to the Supplier, then without prejudice to the Supplier's other rights, the Customer shall pay to the Supplier an amount equal to such underpaid Subscription Fees plus interest calculated in accordance with Section 7.1 within 10 business days the Supplier's notice to the Customer of the amount underpaid.

2.3 The Customer shall not access, store, distribute or transmit any Viruses, or permit End users to, access, store, distribute or transmit any material during their use of the Services that: (a) is unlawful, harmful, threatening, defamatory, obscene, infringing, harassing or racially or ethnically offensive; (b) facilitates illegal activity; (c) depicts sexually explicit images; (d) promotes violence; (e) violates intellectual property, privacy or publicity rights of any person or entity (including Intellectual Property Rights); (f) is discriminatory based on race, gender, color, religious belief, sexual orientation, disability; or (g) is otherwise illegal or causes or has the potential to cause damage or injury to any person or property. The Supplier reserves the right, without liability or prejudice to its other under this Agreement or at law, to disable the Customer's access to or take down any material that violates this Section 2.3.

2.4 The Customer shall not:

- (a) except as may be allowed by any applicable law, which cannot be waived or varied under this Agreement, and except to the extent expressly permitted under this Agreement: (i) attempt to copy, modify, duplicate, create derivative works from, frame, mirror, republish, download, display, transmit, or distribute all or any portion of the Software in any form or media or by any means; or (ii) attempt to decompile, reverse compile, disassemble, reverse engineer, unlock source code, object code or underlying algorithms, or otherwise reduce to human-perceivable form all or any part of the Software including its source code; or
- (b) adapt, translate, or create any derivative works of the Software, or merge the software into any other software; or
- (c) access all or any part of the Services in order to build a product or service which competes with the Services; or
- (d) use the Services to provide services to third parties;
- (e) subject to Section 18, license, sell, rent, lease, transfer, assign, distribute, display, disclose, or otherwise commercially exploit, or otherwise make the Services available to any third party except the End Users, or
- (f) attempt to obtain, or assist third parties in obtaining, access to the Services, other than as provided under this Section 2; or
- (g) distribute, re-distribute, or permit transfer of content in violation of any export or import law and/or regulation or restriction of the United States of America and its agencies or authorities, or without all required approvals, licenses or exemptions; or
- (h) circumvent or attempt to circumvent any security features of the Services; impose an unreasonably large load on the Supplier's systems delivering the Services; or interfere, disrupt, or attempt to gain unauthorized access to other customer accounts using the Services or any other computer network through which the Services are delivered; or



- (i) introduce or permit the introduction of any Virus into the Supplier's network and information systems.
- 2.5 The Customer shall use commercially reasonable efforts to prevent any unauthorized access to, or use of the Services and, in the event of any such unauthorized access or use, promptly notify the Supplier.
- 2.6 The rights provided under this Section 2 are granted to the Customer only, and shall not be considered granted to any Affiliate of the Customer, which would need to enter into their own separate agreement with the Supplier similar to this one.
- 2.7 If the Customer is using the Services on a free trial subscription basis (as set forth in this Section 2.7), the Customer's use of the Services shall be subject to all of the terms of this Agreement for the applicable free trial term in this Section 2.7 and any subsequent Subscription Term. The following additional terms apply to the Customer if the Customer has chosen to take advantage of any free trial period for Services (the "Trial"). Notwithstanding any provision to the contrary in this Agreement, this Agreement will automatically terminate if notice of termination is given in writing by the Customer to the Supplier prior to the expiration of the Trial, or if there is no Accepted Quotation prior to the expiration of the Trial (each, "Early Termination"). Otherwise, this Agreement will automatically continue in effect according to its terms for the balance of the Subscription Term set forth in the Accepted Quotation (seamlessly, without any gap between the period of the Trial and the Subscription Term as long as there is an Accepted Quotation received by the Supplier from the Customer prior to the expiration of the Trial). Upon any Early Termination, the terms of Section 15 of this Agreement shall apply.

3. ADDITIONAL SEATS

- 3.1 Subject to Section 3.2 and Section 3.3, the Customer may, from time to time during any Subscription Term, purchase additional Seats in excess of the number set out in Schedule 1 and the Supplier shall grant access to the Services to such additional End Users in accordance with the provisions of this Agreement.
- 3.2 If the Customer wishes to purchase additional Seats, the Customer shall notify the Supplier in writing to orders@sonocent.com. The Supplier shall evaluate such request for additional Seats (together with the requested date for the increase to take effect) and respond to the Customer with approval or rejection of the request (such approval not to be unreasonably withheld). Where the Supplier approves the request, the Supplier shall require not fewer than 5 business days to activate the additional Seats.
- 3.3 If the Supplier approves the Customer's request to purchase additional Seats, the Customer shall, within 30 days of the date of the Supplier's invoice (or quote confirming fees due for the additional Seats), pay to the Supplier the relevant fees for such additional Seats as set out in Schedule 1 and, if such additional Seats are purchased by the Customer part way through the Initial Subscription Term or any Renewal Period (as applicable), such fees shall be prorated from the date of activation by the Supplier for the remainder of the Initial Subscription Term or then current Renewal Period (as applicable).

- 4. **GLEAN ADMIN.** The Glean Admin Portal is available to the Customer with an active Subscription. The Customer shall use Glean Admin Portal to ensure that the number of Seats used by the Customer's End Users does not at any time exceed the number of Seats purchased. The Customer shall be responsible for ensuring access to the Glean Admin Portal is restricted to relevant, authorized, current personnel of the Customer. The Customer's Organization Glean Administrator's primary use of the Services must be to administer access to End Users. The Supplier reserves the right to suspend or terminate the Customer's access to the Services if it identifies misuse of the Customer's Organization Glean Administrator role. The



Supplier will contact the Customer directly using the email address provided or confirmed by Customer if the Customer is in violation of this Section 4. The Customer is responsible for any misuse of the Services or breach of this Agreement by any End User. The Customer's Organization Glean Administrator shall not count as a "Seat" for purposes of Customer's purchased Seat allotment.

5. SERVICES

- 5.1 The Supplier shall, during the Subscription Term, provide the Services to the Customer on and subject to the terms of this Agreement. The Supplier has and will retain sole control over the operation, provision, maintenance and management of the Services, including: (a) its systems; (b) location(s) where any of the Services are performed; (c) selection, deployment, modification and replacement of the Software; and (d) performance of Services maintenance, upgrades, corrections and repairs.
- 5.2 The Supplier shall use commercially reasonable efforts to make the Services available 24 hours a day, seven days a week, except for: (a) planned maintenance of the Services performed outside Normal Business Hours timed to limit disruption to End Users; (b) Services degradation or downtime due to a force majeure event, or any other circumstances beyond the Supplier's reasonable control, including issues arising from the Customer's systems or network, use of the Services other than as permitted under the terms of this Agreement; and (c) unscheduled or emergency maintenance.
- 5.3 The Supplier reserves the right, in its sole discretion and without prior notice, to make any changes to the Services that it deems necessary or useful to: (a) maintain or enhance (i) the quality or delivery of services across its customers, (ii) security and privacy measures of the Services or the Supplier's systems, (iii) the competitive strength of or market for the Supplier's services; or (iv) the cost efficiency or performance of such services; or (b) to comply with applicable laws.
- 5.4 The Supplier may suspend access to the Services, in whole or in part (on an individual End User basis), if the Customer fails to comply or cause its End Users to comply with the terms of this Agreement or if End Users fail to comply with the terms of the Service Agreement.

6. **SUPPORT.** The Supplier will provide Support to the Customer in relation to the Services solely on the basis set out in Schedule 2.

7. SUBSCRIPTION FEES

- 7.1 The Customer shall pay to the Supplier the Subscription Fee in accordance with this Section 7. The Subscription Fee is payable in full in advance for the Subscription Term (excluding any Trial). The Supplier will invoice the Customer for the Subscription Fee upon receipt of an Accepted Quotation from the Customer and the invoice will set out the details of the agreed Subscription Term. Any invoices raised by the Supplier shall be payable by the Customer within 30 days of the date of the invoice into an account designated by the Supplier. All sums payable under this Agreement are exclusive of value added tax (VAT) or any relevant local sales taxes, for which the Customer shall be responsible. If the Customer fails to make any payment due to the Supplier under this Agreement by the due date for payment, then, without limiting the Supplier's remedies under this Agreement, the Customer shall pay interest on the overdue amount at the rate of 1.5% per annum or the maximum rate allowed by applicable law, whichever is less. Such interest shall accrue on a daily basis from the due date until actual payment of the overdue amount, whether before or after judgment. The Customer shall pay the interest together with the overdue amount.
- 7.2 All amounts and fees stated or referred to in this Agreement: (a) shall be payable in United States Dollars; (b) are, subject to Section 10.1, non-cancellable and non-refundable; and (c) are exclusive of any applicable



sales taxes, which shall be added to the Supplier's invoice(s) at the appropriate rate. The Customer may present an exemption certificate with respect to sales tax exemption in the United States if it is a non-profit organization, in which case sales taxes may not be added to the Customer's invoice.

- 7.3 If the Supplier is required to provide data or information relating to Customer's use of Services under this Agreement as a result of a subpoena or other legal process in a proceeding to which the Supplier is not a party, the Customer agrees to pay the Supplier's standard hourly rates for complying with such requirement and reimburse the Supplier for all out of pocket expenses and reasonable attorney's fees incurred by the Supplier in complying with such requirement.

8. CONFIDENTIALITY AND PUBLICITY

- 8.1 The parties acknowledge that during the performance of this Agreement, each party will have access to certain of the other party's Confidential Information or Confidential Information of third parties that the disclosing party is required to maintain as confidential. Both parties agree that all items of Confidential Information are proprietary to the disclosing party or such third party, as applicable, and will remain the sole property of the disclosing Party or such third party. "Confidential Information" means all written or oral information, disclosed by either party to the other, related to the operations, technology, business or personnel of either party that has been identified as confidential or that by its nature would be regarded as proprietary or confidential by a reasonable person in either of the party's industries. For purposes of this Agreement, the terms of this Agreement, the Services, Software and Aggregated Data will be deemed Confidential Information of the Supplier, and the Customer Data will be deemed Confidential Information of the Customer. The Customer waives any proprietary or confidentiality interest in any feedback provided by the Customer to the Supplier regarding Services under this Agreement, which feedback may be used by the Supplier in any manner it sees fit and shall be considered to be Confidential Information of the Supplier and not Customer.
- 8.2 Each party agrees as follows during the term of this Agreement: (a) to use Confidential Information of the disclosing party only for the performance of this Agreement or the exercise of rights hereunder; (b) that such party will not reproduce Confidential Information disclosed by the other party except as expressly authorized under this Agreement, and will hold in confidence and protect such Confidential Information from dissemination to, and use by, any unauthorized third party; (c) that neither party will create any derivative work from Confidential Information disclosed to such party by the other party; and (d) to restrict access to the Confidential Information disclosed by the other party to such of its personnel, agents, and/or consultants, or End Users, if any, who have a need to have access.
- 8.3 Section 8.2 will not apply to Confidential Information of the disclosing party that (a) is publicly available or in the public domain at the time disclosed; (b) is or becomes publicly available or enters the public domain through no fault of the recipient; (c) is rightfully communicated to the recipient by persons not bound by confidentiality obligations with respect thereto; (d) is already in the recipient's possession free of any confidentiality obligations with respect thereto at the time of disclosure; (e) is independently developed by the recipient as evidenced by written records; or (vi) is approved for release or disclosure by the disclosing party without restriction. Each party may disclose Confidential Information of the other party to the limited extent required (i) in order to comply with the order of a court or other governmental body, or (ii) as otherwise necessary to comply with applicable law, provided that the party making the disclosure pursuant to the order shall (if legally permissible) first have given written notice to the other party and cooperate with legally permissible efforts of the other party to obtain a protective order.



8.4 No party shall make, or permit any person to make, any public announcement or press release concerning this Agreement without the prior written consent of the other party (such consent not to be unreasonably withheld or delayed), except as required by law, by any governmental or regulatory authority (including, without limitation, any relevant securities exchange), or by any court or other authority of competent jurisdiction; provided, however, that the Supplier may, without the Customer's consent, include the Customer's name and/or other indicia in its lists of the Supplier's current or former customers in promotional and marketing materials.

9. DATA TERMS, INCLUDING CCPA TERMS AND FERPA TERMS

9.1 Supplier will handle all personal data transmitted, uploaded and/or generated to or through the Services by or on behalf of the Customer in accordance with its privacy policy, available at <https://legal.glean.co/privacy-policy>, as such policy may be updated from time to time.

9.2 Subject to the terms and conditions of this Agreement, the Customer hereby grants the Supplier a limited nonexclusive, non-transferable, non-sublicensable, worldwide, license to use, copy and display data, including data from End Users' Events, transmitted, uploaded and/or generated to or through the Services by or on behalf of the Customer (collectively, "**Customer Data**") solely as needed to provide the Services and strictly in accordance with the terms of this Agreement. Supplier may generate, use and disclose on an aggregated, anonymized basis statistical data derived from End User use of the Services or derived from Customer Data, provided that such data shall not identify the Customer or any End Users ("**Aggregated Data**"), which shall not be considered Customer Data. Both parties will comply with all applicable laws, rules, and regulations in the performance of its obligations under this Agreement, including, without limitation, the California Consumer Privacy Act of 2018 and regulations thereunder (collectively, the "**CCPA**"). The Supplier shall take reasonable actions necessary to enable the Customer to comply with its obligations under the CCPA, as applicable. For purposes of the same, the Supplier is expressly prohibited from retaining, using, or disclosing personal information of End Users for any purpose other than to provide the Services in accordance with this Agreement, and shall not retain, use, or disclose personal information for a commercial purpose other than to provide the Services. The Supplier shall not collect, sell, or use personal information except as necessary to perform the Services. The parties expressly acknowledge and agree that the Customer is not providing any personal information to the Supplier for monetary or any other valuable consideration. For purposes of this Section 9.2, "**personal information**", "**consumer**", "**commercial purpose**" and "**sell**" shall have the meaning as defined in CCPA except that "personal information" shall be limited to the personal information the Supplier collects for or receives from or creates, receives, transmits or maintains on behalf of the Customer. The Supplier certifies that it understands the restrictions contained in this Section 9.2.

9.3 As between the parties, to the extent that the Customer is an institution required to comply with the Family Educational Rights and Privacy Act of 1974 (20 U.S.C. 1232g) ("**FERPA**") and its accompanying regulations, (a) the Customer shall obtain consent to disclose education records and/or any personally identifiable information (PII) contained within any education records, each as defined under FERPA, to the Supplier for purposes of allowing the Supplier to provide the Services in accordance with the terms of this Agreement, or alternatively, (b) the Customer may designate the Supplier as a "**School Official**" within the meaning of FERPA with legitimate educational interests to help support student End Users accessing the note taking accommodation available by way of the Services, for which the Customer would otherwise have to employ its own employees to provide the same service as the Services. Pursuant to 34 CFR 99.31(a)(1), if the latter designation of "School Official" applies, the Supplier hereby agrees that: (i) the Supplier shall only use the foregoing education records and PII to provide the Services under the terms of this Agreement, and that for purposes of FERPA, this Agreement establishes that the Supplier is under the control of the Customer



with respect to use and maintenance of the educational records; and (ii) the Supplier shall not redisclose any personally identifiable information from education records of student End Users without the prior written permission or direction of the Customer or as required by applicable law. The parties agree that education records and PII of student End Users, as defined by FERPA, are within the larger category or “personal information” under this Section 9 and within Customer Data.

9.4 The Supplier shall follow its information security procedures in relation to all personal information as set out in its Customer Data Security Policy available at legal.sonocent.com/data-security-policy.

9.5 The Supplier shall assist, at the Customer’s expense, with the Customer’s response to requests from End Users whose personal information the Supplier has in its possession or control during the term of this Agreement, as may reasonably be requested by the Customer from time to time. The parties acknowledge that access to the Services by individual End Users may be for a period shorter than the Subscription Term.

(a) When an individual End User’s access terminates for any reason prior to the end of the Subscription Term, the Customer may either:

(i) notify the Supplier in writing and the Supplier shall return all Customer Data relating to such End User within twelve (12) months if so notified, unless within such twelve (12)-month period the Customer also gives the Supplier written notice that such End User intends to enter into a separate agreement with the Supplier to continue to use the Services on their own (in which case, the Supplier may retain the Customer Data relating to such End User in order to give effect to the request) or unless the Supplier is required by applicable law to retain such records, or

(ii) notify the Supplier in writing and the Supplier shall permanently delete all Customer Data relating to such End User within eighteen (18) months following such termination, unless within twelve (12) months following such termination the Customer also gives the Supplier written notice that such End User intends to enter into a separate agreement with the Supplier to continue to use the Services on their own (in which case, the Supplier may retain the Customer Data relating to such End User in order to give effect to the request) or unless the Supplier is required by applicable law to retain such records.

(b) At the end of the Subscription Term, the Supplier (as mutually agreed with Customer) shall either:

(i) return all Customer Data within twelve (12) months following such termination; unless within such twelve (12)-month period the Customer also gives the Supplier written notice that specific End Users intend to enter into a separate agreement with the Supplier to continue to use the Services on their own (in which case, the Supplier may retain the Customer Data relating to such End Users in order to give effect to their requests) or unless the Supplier is required by applicable law to retain such records, or

(ii) permanently delete all Customer Data within eighteen (18) months following the end of the Subscription Term, unless within twelve (12) months following such termination the Customer also gives the Supplier written notice that such End User intends to enter into a separate agreement with the Supplier to continue to use the Services on their own (in which case, the Supplier may retain the Customer Data relating to such End User in order



to give effect to the request) or unless the Supplier is required by applicable law to retain such records.

10. LIMITED WARRANTY; WARRANTY DISCLAIMER

- 10.1 The Supplier warrants, beginning on the Start Date, during the Subscription Term that the Services will substantially meet any published functional specifications of the Supplier for the Software. Should the Services fail to substantially meet such specifications, or be otherwise defective, the Supplier will use commercially reasonable efforts to correct material errors or nonconformities within a reasonable period of time as part of Support provided by the Supplier, except to the extent the error or nonconformity results from use of the Services other than as permitted under this Agreement, or modification or alteration of the Software by anyone other than the Supplier or use of the Services in combination with any other software or equipment not provided by the Supplier. If correction is not possible, the Supplier may replace the defective Software, in whole or in part, with replacement software with substantially the same functionality or if that is not possible, terminate the Customer's access to the Services and refund the Subscription Fee paid by the Customer. This remedy comprises the Customer's sole and exclusive remedy for a breach of the limited warranty in this Section 10.1.
- 10.2 The Supplier does not warrant that: (a) the Customer's use of the Services will be uninterrupted or error-free; (b) that defects, bugs or errors can or will be corrected; or (c) that the Services and/or the information obtained by the Customer through the Services will meet the Customer's requirements. The Supplier is not responsible for any delays, delivery failures, or any other loss or damage resulting from the transfer of data over communications networks and facilities, including the internet, and the Customer acknowledges that the Services may be subject to limitations, delays and other problems inherent in the use of such communications facilities.
- 10.3 THE SUPPLIER HEREBY DISCLAIMS ANY REPRESENTATION OR WARRANTY, EXPRESS OR IMPLIED, OF FITNESS FOR A PARTICULAR PURPOSE, MERCHANTABILITY, OR NON-INFRINGEMENT, AND ANY WARRANTIES ARISING FROM COURSE OF DEALING, PERFORMANCE OR TRADE USAGE.

11. CUSTOMER'S OBLIGATIONS

The Customer shall:

- (a) provide the Supplier with: (i) all necessary co-operation in relation to this Agreement; and (ii) all necessary access to information as may be required by the Supplier; in order to provide the Services, including but not limited to any data input by the Customer held in the Services, security access information and configuration services;
- (b) without affecting its other obligations under this Agreement, comply with all applicable laws and regulations with respect to its activities under this Agreement;
- (c) carry out all other Customer responsibilities set out in this Agreement in a timely and efficient manner. In the event of any delays in the Customer's provision of such assistance as agreed by the parties, the Supplier may adjust any agreed timetable as reasonably necessary;
- (d) ensure that the End Users use the Services in accordance with the terms and conditions of this Agreement and shall be responsible for any End User's breach of this Agreement;
- (e) obtain and shall maintain all necessary licenses, consents, and permissions necessary for the Supplier, its contractors and agents to perform the Supplier's obligations under this Agreement, including without limitation the Services;



- (f) ensure that its network and systems comply with the relevant specifications provided by the Supplier from time to time at <https://glean.co/specification/>;
- (g) be, to the extent permitted by law and except as otherwise expressly provided in this Agreement, solely responsible for procuring, maintaining and securing its network connections and telecommunications links from its systems to the Supplier's Services online portal used to access the Services, and all problems, conditions, delays, delivery failures and all other loss or damage arising from or relating to the Customer's network connections or telecommunications links or caused by the internet; and
- (h) require that the End Users comply with the terms of the Service Agreement at all times.

12. INDEMNITY

- 12.1 The Customer shall defend, indemnify and hold harmless the Supplier against claims, actions, proceedings, losses, damages, expenses and costs (including without limitation court costs and reasonable legal fees) arising out of or in connection with the Customer's use of the Services or Customer Data processed through the Services, provided that: (a) the Customer is given prompt notice of any such claim; (b) the Supplier provides reasonable co-operation to the Customer in the defense and settlement of such claim, at the Customer's expense; and (c) the Customer is given sole authority to defend or settle the claim.
- 12.2 In the event that a third party (not including an Affiliate of the Customer) alleges that the Software infringes or misappropriates the Intellectual Property Rights of such party, the Supplier may procure the right for the Customer to continue using the Services, replace or modify the Services so that they become non-infringing or, if such remedies are not reasonably available, terminate this Agreement on 2 business days' written notice to the Customer without any additional liability or obligation to pay liquidated damages or other additional costs to the Customer.
- 12.3 Section 12.2 states the Customer's sole and exclusive rights and remedies, and the Supplier's (including the Supplier's employees', agents', and sub-contractors') entire obligations and liability, for infringement of any Intellectual Property Rights.
- 12.4 In no event shall the Supplier, its employees, agents and sub-contractors be liable to the Customer to the extent that any alleged infringement is based on: (a) a modification of the Services or Software by anyone other than the Supplier; (b) the Customer's use of the Services in a manner contrary to the instructions given to the Customer by the Supplier or the terms of this Agreement or the Service Agreement; (c) the Customer Data processed through the Services; or (d) the Customer's use of the Services after notice of the alleged or actual infringement from the Supplier or any appropriate authority.

13. LIMITS OF LIABILITY

- 13.1 The extent of the Supplier's liability under or in connection with this Agreement (regardless of whether such liability arises in tort, contract or in any other way and whether or not caused by negligence or misrepresentation or under any indemnity) shall be as set out in this Section 13.
- 13.2 Subject to Section 13.5, the Supplier's total aggregate liability howsoever arising under or in connection with this Agreement shall not exceed an amount equal to the Subscription Fee paid in the 12 months preceding a claim.
- 13.3 Subject to Section 13.5, the Supplier shall not be liable for consequential, indirect, punitive or special losses or damages.



- 13.4 Subject to Section 13.5, the Supplier shall not be liable for any of the following losses or damages (whether direct or indirect): (a) loss of profit; (b) loss or corruption of data; (c) loss or corruption of software or systems; (d) loss or damage to equipment; (e) loss of use; (f) loss of production; (g) loss of contract; (h) loss of opportunity; (i) loss of savings, discount or rebate (whether actual or anticipated); and/or (j) harm to reputation or loss of goodwill.
- 13.5 Notwithstanding any other provision of this Agreement, the Supplier's liability shall not be limited in any way in respect of the following: (a) death or personal injury caused by negligence; (b) fraud or fraudulent misrepresentation; or (c) any other losses which cannot be excluded or limited by applicable law.
- 13.6 Except as expressly and specifically provided in this Agreement:
- (a) the Customer assumes sole responsibility for results obtained from the use of the Services by the Customer, and for conclusions drawn from such use. The Supplier shall have no liability for any damage caused by errors or omissions in any information, instructions or scripts provided to the Supplier by the Customer in connection with the Services, or any actions taken by the Supplier at the Customer's direction;
 - (b) all warranties, representations, conditions and all other terms of any kind whatsoever implied by statute or common law are, to the fullest extent permitted by applicable law, excluded from this Agreement; and
 - (c) the Services are provided to the Customer on an "as is" basis.
14. **INTELLECTUAL PROPERTY RIGHTS.** The Customer acknowledges and agrees that the Supplier and/or its licensors own all Intellectual Property Rights in the Services and Software, including in all improvements and modifications thereto. Except as expressly stated herein, this Agreement does not grant the Customer any rights to, under or in, any patents, copyright, database right, trade secrets, trade names, trademarks (whether registered or unregistered), or any other rights or licenses in respect of the Services.
15. **TERM AND TERMINATION**
- 15.1 This Agreement shall, unless otherwise terminated early as provided in Section 2.7 or Section 15.2, commence on the Effective Date and shall continue through the end of the Initial Subscription Term and, thereafter, this Agreement shall be automatically renewed for successive periods of 12 months (each a, "Renewal Period"), unless (a) the Initial Subscription Term recites it is a "fixed" term and shall not renew, in which case the term of this Agreement shall expire at the end of the Initial Subscription Term, or (b) either party notifies the other party of its election not to renew, in writing, at least 60 days before the end of the Initial Subscription Term or any Renewal Period, in which case this Agreement shall terminate upon the expiration of the applicable Initial Subscription Term or Renewal Period. The "Initial Subscription Term," which is set out in the Accepted Quotation, together with any subsequent Renewal Periods shall constitute the "Subscription Term". The period from the Effective Date through the end of the Subscription Term shall constitute the "term" of this Agreement. The "Initial Subscription Term" shall be deemed to include the period of any Trial under Section 2.7 for purposes of calculating the length of the overall "term" of this Agreement.
- 15.2 Without affecting any other right or remedy available to it, either party may terminate this Agreement (and by extension the Subscription Term) with immediate effect by giving written notice to the other party if:
- (a) the Customer fails to pay any amount due under this Agreement on the due date for payment and remains in default after being notified in writing to make such payment;



- (b) the other party commits a material breach of any other term of this Agreement, which breach is irremediable, or (if such breach is remediable) fails to remedy that breach within 30 days after being notified in writing to do so; or
 - (c) the other party: (i) becomes insolvent or is generally unable to pay, or fails to pay, its debts as they become due; (ii) files or has filed against it, a petition for voluntary or involuntary bankruptcy or otherwise becomes subject, voluntarily or involuntarily, to any proceeding under any domestic or foreign bankruptcy or insolvency law that is not dismissed within 90 days; (iii) makes or seeks to make a general assignment for the benefit of its creditors; or (iv) applies for or has appointed a receiver, trustee, custodian or similar agent appointed by order of any court of competent jurisdiction to take charge of or sell any material portion of its property or business; or
 - (d) the other party suspends or ceases, or threatens to suspend or cease, carrying on all or a substantial part of its business.
- 15.3 Termination or expiration of this Agreement shall not affect any rights, remedies, obligations or liabilities of the parties that have accrued up to the date of termination or expiration, including the right to claim damages in respect of any breach of this Agreement which existed at or before the date of termination or expiration.
- 15.4 On termination for any reason: (a) all rights granted to the Customer under this Agreement shall cease; (b) the Customer and its End Users shall immediately stop using the Services; and (c) the Customer shall immediately pay to the Supplier, upon the Supplier's demand, any sums due to the Supplier under this Agreement. The Supplier has no obligation to retain Customer Data after any expiration or termination of this Agreement; provided that the Supplier may do so to the extent required by applicable law.
- 15.5 Any provision of this Agreement which expressly or by implication is intended to come into or continue in force on or after termination of this Agreement, including all defined terms, this Section 15.5 and Sections 1, 2.4, 7, 8, 9.5, 10.2, 10.3, 12, 13, 14, and 16 through 29, shall remain in full force and effect.
16. **WAIVER.** No failure or delay by a party to exercise any right or remedy provided under this Agreement or by law shall constitute a waiver of that or any other right or remedy, nor shall it prevent or restrict the further exercise of that or any other right or remedy. No single or partial exercise of such right or remedy shall prevent or restrict the further exercise of that or any other right or remedy.
17. **REMEDIES.** Except as expressly provided in this Agreement, the rights and remedies provided under this Agreement are in addition to, and not exclusive of, any rights or remedies provided by law.
18. **ASSIGNMENT.** The Customer shall not, without the prior written consent of the Supplier, assign, transfer, charge, sub-contract or deal in any other manner with all or any of its rights or obligations under this Agreement. The Supplier may at any time assign, transfer, delegate, subcontract or deal in any other manner with all or any of its rights or obligations under this Agreement.
19. **ENTIRE AGREEMENT.** This Agreement, together with the Schedules attached hereto and the Accepted Quotation, constitutes the entire agreement between the parties with respect to its subject matter and supersedes all previous agreements, understandings and arrangements between them in respect of its subject matter, whether in writing or oral. Each party acknowledges that, in entering into this Agreement it does not rely on any statement, representation, assurance or warranty (whether it was made negligently




27. **GOVERNING LAW AND DISPUTE RESOLUTION.** THIS AGREEMENT WILL BE GOVERNED BY AND INTERPRETED IN ACCORDANCE WITH THE LAWS OF THE STATE OF NEW YORK, USA, WITHOUT REGARD TO CONFLICTS OF LAW PRINCIPLES THEREOF OR TO THE UNITED NATIONS CONVENTION ON THE INTERNATIONAL SALE OF GOODS. THE PARTIES SHALL ATTEMPT IN GOOD FAITH TO RESOLVE PROMPTLY BY NEGOTIATION BETWEEN EXECUTIVES ANY DISPUTE ARISING OUT OF OR RELATING TO THIS AGREEMENT. IF SUCH NEGOTIATIONS ARE UNSUCCESSFUL, SUCH DISPUTE SHALL BE SETTLED BY ARBITRATION BY A SOLE ARBITRATOR EXPERIENCED IN INTELLECTUAL PROPERTY AND SOFTWARE DISPUTES AND IN ACCORDANCE WITH THE THEN CURRENT COMMERCIAL ARBITRATION RULES OF THE AMERICAN ARBITRATION ASSOCIATION (AAA), AND JUDGMENT UPON THE AWARD RENDERED BY THE ARBITRATOR SHALL BE FINAL AND BINDING AND MAY BE ENTERED BY ANY COURT HAVING JURISDICTION THEREOF. THE PLACE OF ARBITRATION SHALL BE NEW YORK, NEW YORK. THE ARBITRATOR SHALL HAVE NO POWER OR AUTHORITY TO AWARD DAMAGES IN EXCESS OF COMPENSATORY DAMAGES OR TO AWARD DAMAGES WAIVED UNDER ANY LIMITATION OF LIABILITIES PROVISION HEREIN, AND EACH PARTY EXPRESSLY WAIVES AND FOREGOES ANY RIGHT TO PUNITIVE, EXEMPLARY OR SIMILAR DAMAGES. Notwithstanding the foregoing, the Supplier may seek redress in the state and federal courts of the State of New York, including injunctive relief, in the event of any breach or threatened breach of the Intellectual Property Rights and Confidential Information protections of this Agreement by the Customer, and the Customer hereby waives any claim of an inconvenient forum in such courts for such purposes.
28. **INTERPRETATION.** Unless the context otherwise requires: (a) words in the singular shall include the plural and in the plural shall include the singular; (b) a reference to a statute or statutory provision is a reference to it as amended, extended or re-enacted from time to time; (c) a reference to one gender shall include a reference to the other genders; and (d) any words following the terms **including, include, in particular, for example** or any similar expression shall be construed as illustrative and shall not limit the sense of the words, description, definition, phrase or term preceding those terms. A **person** includes a natural person, corporate or unincorporated body (whether or not having separate legal personality) and that person's personal representatives, successors and permitted assigns. References to Sections are to Sections in the body of this Agreement unless otherwise indicated. The Schedules, any addendum to this Agreement (if any) and the Accepted Quotation are part of this Agreement, hereby incorporated by this reference.
29. **CONFLICTS.** In the case of conflict or ambiguity between any provision contained in the body of this Agreement and any provision contained in the Schedules, the provision in the body of this Agreement shall take precedence, except as set forth in an addendum to this Agreement.

[Signature Page Follows]



IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the Effective Date.

SUPPLIER: SONOCENT, LLC	CUSTOMER:
By: 	By: _____
Name: <u>Dave Sankey</u>	Name: _____
Title: <u>Vice President</u>	Title: _____



Schedule 1 Subscription Fees

1. Subscription Fees

The Subscription Fee for the Subscription Term shall be set out in the Accepted Quotation, which fees are subject to change in the Supplier's discretion from time to time with thirty (30) days' prior written notice provided to the Customer's Organization Glean Administrator via email or as notified through the Services.

2. Additional End User Seats

Additional Seats for additional End Users may be purchased by the Customer in accordance with Section 3 of the Agreement at the amount set out in the Accepted Quotation, which fees are subject to change in the Supplier's discretion from time to time with thirty (30) days' prior written notice provided to the Customer's Organization Glean Administrator via email or as notified through the Services.



Schedule 2 Support

The Supplier will, as part of the Services, make available to the Customer its standard in-product support services, which comprise a self-serve help center available under “help” on the Website (or presently available at help.glean.co). The Customer may also email support@glean.co. Issues reported caused by factors that would preclude the warranty (or are outside of the warranty coverage) under the terms of Section 10 of the Agreement may be supported (or not) at the Supplier’s discretion and subject to payment of the Supplier’s then-current rates for non-standard support services.

The Customer has been allocated a Glean account manager, who is contactable during Normal Business Hours. All support services requests on behalf of Customer should be directed by the Customer’s Organization Glean Administrator to such account manager; individual End Users are not permitted to contact the Glean account manager directly.

Glean by Sonocent Purchase

Quote for Taft College

Prepared by: Isabel McCombie
Delivered to: Amar Abbott
Date: May 18, 2021



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Commercial Agreement - Attached

(You must review, sign and return this document together with your accepted quote. Please direct any contract queries to legal@sonocent.com)

Quote

Sonocent, LLC
4600, 140th Avenue North, Suite 180
Clearwater
Florida
33762
USA

E: orders@sonocent.com

Quote Number: Quote 5633

Issued on May 18, 2021

Quotes are valid for 30 days from issue date

Prepared for Amar Abbott
Taft College
29 Cougar Court
Taft
CA
93268
USA

Quote Summary:

Quote for a 1 year subscription of 15 Glean users

Product Details	Qty	List Price	Subtotal
Glean 1 Year Subscription - Band A	15	\$130.00	\$1,950.00
Total			\$1,950.00

Once you have completed and signed this document and returned the signed commercial agreement, we will then update your Glean subscription.

Sonocent will send you an invoice for your full order amount and payment will be due within 30 days of the invoice issue date.

When would you like your Glean subscription to begin?*	July 5, 2021
--	---------------------



Billing Information

* Fields marked with an asterisk are required.

Purchase Order

Is a purchase order required for invoicing?*	
Enter P.O. number or reference here:	

Billing Contact

Accounts Contact Person:*	
Accounts Email Address:*	
Accounts Phone Number:*	

Billing Address

Department:*	State / Province:*
Street:*	Zip / Postal Code:*
City:*	Country:*

Tax Exemption Certificate - Applicable to Kansas and Wisconsin Only

Tax Exemption Certificate Number:	
Tax Exemption Certificate Expiry Date:	

Acceptance

In completing this form I am confirming that I have the permission on behalf of Taft College to authorise the acceptance of this quote.

Full Name



Title

Date (MM/DD/YYYY)

Terms & Conditions

This quotation is subject to the following terms and conditions:

Quotations:

- All written quotations ("Quote") made by Sonocent will be valid for a period of thirty (30) days from time Quote has been generated by Sonocent, LLC.
- Sonocent, LLC under any circumstance will not provide or honor verbal quotations.

Orders:

- Orders ("Order") will be initiated by Buyer upon any one of the following:
 - Signature above and payment to Sonocent, LLC for the items listed in this quote prior to the expiration date
 - Issuance of a purchase order to Sonocent, LLC referencing this quote and the terms and conditions herein prior to the expiration date.
- Alternatively, purchase orders can be submitted by email to orders@sonocent-usa.com.
 - Orders submitted by email will identify the Quote number, license type, product code, unit quantities, applicable prices and delivery details (email address for digital delivery).

Delivery:

- All orders will be fulfilled and delivered digitally.
- Sonocent, LLC will provide a PDF or .xls document containing further information regarding your purchase.
- Sonocent, LLC will not provide a physical copy of purchased software.





BOARD AGENDA ITEM

Date: May 3, 2021
Submitted by: Dr. Leslie Minor, Vice President of Instruction
Area Administrator: Dr. Debra Daniels, Superintendent/President
Subject: Request for Ratification

Board Meeting Date: June 9, 2021

Title of Board Item:

Agreement between the Chabot-Las Positas Community College District on behalf of its California Early Childhood Mentor Program and Taft College

Background:

The attached agreement between the Chabot-Las Positas Community College District on behalf of its California Early Childhood Mentor Program and Taft College is to provide coordination of local efforts and participation in the mentoring program. Becky Roth will serve as the College Coordinator.

Terms (if applicable):

January 1, 2021 – June 30, 2021


Expense (if applicable):

None for Taft College

Fiscal Impact Including Source of Funds (if applicable):

None.

Approved: _____


Dr. Debra Daniels, Superintendent/President

**CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT AGREEMENT
CALIFORNIA EARLY CHILDHOOD MENTOR PROGRAM**

This Agreement is being executed as of September 1, 2020 for the contract term beginning January 1, 2021, entered into by and between: the Chabot-Las Positas Community College District (CLPCCD), hereinafter known as the "District," on behalf of its California Early Childhood Mentor Program, hereinafter known as the "Mentor Program," and Taft College/West Kern Community College District, hereinafter known as "Contractor."

This agreement is entered into through the Chabot-Las Positas Community College District Board of Trustees approval process, pursuant to its meeting on Tuesday, October 6, 2021.

Appropriation or Grant Number CN200131

RECITALS:

Whereas, the Chabot-Las Positas Community College District has applied for and has received a grant from the California State Department of Education (Resolution 06-1516) for the purposes of operating a Mentor Program; and

Whereas, the CLPCCD has received authorization from its Board of Trustees to enter into agreements with California community colleges to provide such services as: coordinating and offering an adult supervision course and seminars for mentors and directors; coordinating and developing mentoring programs; offering honoraria for faculty working with the college mentoring program; providing books and other instructional materials for mentors; and printing and copying mentor materials.

Now, therefore, the parties agree as follows:

1. **TERM:** The term of this Agreement shall commence on January 1, 2021 and terminate June 30, 2021 except as otherwise set forth in this agreement.
2. **SERVICES TO BE RENDERED BY CONTRACTOR:** The services to be rendered are incorporated by reference as in attachment A. If any terms of the attachment and this Agreement are in conflict, this Agreement shall prevail.
3. **PAYMENT:** Invoice to be submitted and payment as a stipend to be made by District to Contractor shall be as set forth in Attachment A.
4. **INDEPENDENT CONTRACTOR:** The parties agree that with regard to this Agreement, Contractor is an independent contractor and not an employee of the District.
 - a. Any terms in this Agreement or its attachments referring to direction from the District shall be construed as providing for direction as to policy and the result of work only, and not as to the means by which such a result is obtained.
5. **EXPENSES FOR EQUIPMENT, TOOLS, MATERIALS OR SUPPLIES:** Contractor shall supply, at no cost or charge to District, all equipment, tools, materials, and/or supplies to accomplish the services

agreed to be performed unless otherwise provided in this agreement; District shall not be liable to Contractor for any expenses paid or incurred by Contractor not provided for in this agreement unless otherwise agreed to in advance in writing.

6. **ASSIGNMENT:** Contractor shall not assign this Agreement nor the consideration payable under this Agreement without the written consent of the District.
7. **TERMINATION:** District may terminate this Agreement for District's convenience and without cause at any time by giving the other parties written notice of such termination. The notice shall specify the date upon which the termination becomes effective. In the event of such termination, Contractor shall be paid for his/her services that have been performed to the satisfaction of the District under this Agreement, up to the date of termination. Any payment by District shall be conditioned on Contractor providing to the District any and all materials required by District related to the services rendered.
8. **WRITTEN NOTICE:** All notices required or permitted to be given by this Agreement shall be deemed given when personally delivered to the recipient thereof or two (2) days after it has been mailed by certified mail, return receipt requested, postage prepaid, and addressed to the parties.
 - a. Any party by a written notice to the other parties may change the address of notice or the names of the persons or parties to receive written notice.
9. **GOVERNING LAW:** This Agreement shall be construed in accordance with and governed by the laws of the State of California. Venue for all litigation relative to the formation, interpretation, and performance of the Agreement shall be in Dublin, California.
10. **SEVERABILITY:** If any term, provision, covenant, or condition of the Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the rest of the Agreement shall remain in full force and effect and in no way shall be affected, impaired, or invalidated.
11. **NON-WAIVER:** The failure of any party to exercise any of its rights under this Agreement for a breach thereof shall not be deemed to be a waiver of such rights or a waiver of any subsequent breach.
12. **NO AUTHORITY TO BIND DISTRICT:** Contractor has no authority to enter into contracts or agreements on behalf of District. This Agreement does not create the relationship of agent, servant, employee, partnership or joint venture with the District.
13. **AMENDMENTS:** No amendment to this Agreement shall be effective unless it is in writing and signed by all parties.
14. **CONFLICT OF INTEREST:** Contractor states that it is familiar with provisions of Section 87100 et seq. of the Government Code and certifies that it does not know of any facts which constitute a violation of said provisions. In the event contractor receives any information subsequent to

execution of this Agreement which might constitute a violation of said provisions, Contractor agrees it shall notify District of such information.

15. **DAMAGES:** Contractor shall be responsible for any and all damages resulting in whole or in part from Contractor's acts or omissions.
16. **INDEMNIFICATION:** District agrees to defend and indemnify and hold harmless Contractor, its Board of Trustees, officers, agents, and employees, individually and collectively, from and against all claims, liabilities, obligations and causes of action of whatever kind arising in any manner whatsoever out of or in connection with the acts or omissions of District, its Board of Trustees, officers, agents, and employees.
 - a. Contractor agrees to defend and indemnify and hold harmless District, its Board of Trustees, officers, agents, and employees, individually and collectively, from and against all claims, liabilities, obligations and causes of action of whatever kind arising in any manner whatsoever out of or in connection with the acts or omissions of Contractor, its Board of Trustees, officers, agents, and employees.
 - b. Contractor's obligations under this section 16 shall survive the termination of this Agreement.
17. **COMPLIANCE WITH LAWS AND REGULATIONS:** Contractor shall keep informed of all laws and governmental regulations that may affect its obligations. It shall observe and comply with, and shall cause all its agents, employees, consultants, and subcontractors to observe and comply with all said laws and regulations, including obtaining business permits and licenses that may be required to carry out the work to be performed under this Agreement, including all applicable provisions for subrecipient monitoring of federal funding awards.
18. **LIABILITY OF DISTRICT:** District's obligations under this Agreement shall be limited to the payment of the compensation as provided for in Section 3 of this Agreement but shall also include activities as provided for in Attachment A. Notwithstanding any other provision of this Agreement, in no event shall District be liable, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits, arising out of or in connection with this Agreement or the services performed in connection with this Agreement.
19. **NON-DISCRIMINATION CLAUSE:** During the performance of this Agreement, District and Contractor shall not unlawfully discriminate, harass or allow harassment against any employee or applicant for employment because of sex, race, color, ancestry, religious creed, national origin, disability (including HIV and AIDS), medical condition (cancer), age, marital status, denial of family and medical care leave and denial of pregnancy disability leave. District and Contractor shall insure that the evaluation and treatment of their employees and applicants for employment are free from such discrimination and harassment. District and Contractor shall comply with the provisions of the Fair Employment and Housing Act (Government Code Section 12900 et seq.) and the applicable regulations promulgated thereunder (California Code of Regulations, Title 2, Section 7285.0 et seq.). The applicable regulations of the Fair Employment

and Housing Commission implementing Government Code Section 12990 (a-f) set forth in Chapter 5 of Division 4 of Title 2 of the California Code of Regulations are incorporated into this contract by reference and made a part hereof as it set forth in full. District and Contractor shall give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining or other agreement.

20. BUDGET CONTINGENCY: This Agreement is valid and enforceable only if sufficient funds are made available to the State by the United States Government or the California State Legislature for the Fiscal Year(s) covered by this Agreement for the purpose of this program. In addition, this Agreement is subject to any additional restrictions, limitations, conditions or any statute enacted by the Congress or the State Legislature that may affect the provisions, terms or funding of this Agreement in any manner.
21. ENTIRE AGREEMENT/MODIFICATION: This writing sets forth the entire Agreement between the parties, and supersedes all other oral or written provisions. This Agreement may be modified only by a written document executed and approved in the same manner as this Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the date specified immediately adjacent to their signatures below.

"District"

By:

Jonah R. Nicholas
Signature of CLPCCD person authorized to execute agreement

Print Name: ~~Doug Roberts~~

Jonah R. Nicholas

Title: Vice Chancellor Business Services

Date:

12/18/20

"Contractor"

By:

Signature

Print Name:

Title:

Address:

Date:

Recommended By:
Signature:

Print Name: Mary Anne Doan
Title: Director, California Early Childhood Mentor Program
Address: 25555 Hesperian Blvd, Hayward, CA 94545
Date:



Attachment A
Taft College/West Kern Community College District
January 1, 2021 – June 30, 2021

Bakersfield College will take the lead in the Kern County Regional Early Childhood Mentor Program, which includes Taft College. A Regional Program requires individual contracts between each participating College/District and the Chabot-Las Positas Community College District.

A. Chabot-Las Positas Community College District on behalf of the California Early Childhood Mentor Program shall provide the following resources for implementation of the Contractor's program, subject to the District's approval:

1. Updated materials and assistance to facilitate implementation of the program including a *Program Manual*, an In-Service Training Resource Guide, reporting forms and one-on-one technical assistance.
2. Travel expenses for the Contractor's Local, Regional and College Coordinators to attend statewide meetings to discuss program elements, the status of implementation and materials. Travel expenses must be within state guidelines and limits as specified in the *Program Manual* and as may reasonably be revised by the District.
3. \$500 for the Contractor's College Coordinator. The Contractor's Coordinator may be paid directly by the Chabot-Las Positas Community College District in the sole discretion of the District. The District reserves the right to withhold and/or reduce the Coordinator payment if responsibilities listed in Section B and D are not fulfilled in a timely manner.
4. \$150 for printing and copying costs for program implementation or Mentor materials. The Contractor's Coordinator may be reimbursed directly by the Chabot-Las Positas Community College District in the sole discretion of the District, or through their local college.

B. The signed Designation of Coordinator form and this signed Letter of Agreement must be submitted to the District no later than January 3rd of this contract year. The College Coordinator's stipend and any reimbursements due to the college will be withheld until these signed documents are received by the Mentor Program Office at Chabot College.

C. The lead college agrees to designate a Regional Coordinator. The Regional Coordinator shall be responsible for the following activities:

Selection and Re-Certification

1. Promoting the program on campus and in the community, and updating coordinating supervisor and department heads where applicable regarding the Mentor Program.
2. Enrolling teachers and providers in the Mentor Teacher/Adult Supervision Course, based on the syllabus provided in the *Program Manual* and as may reasonably be revised by the District. The Contractor as a college agrees to enroll students and to issue credit. The Contractor also agrees that it will accrue no ADA when instructional costs are reimbursed. Students pay tuition if they are receiving credit.
3. Adhering to the Policy on the Mentor Option In Campus Labs as currently described in the *Program Manual* and as may reasonably be revised by the District.

4. Maintaining eligibility requirements for Mentor Teachers in accordance with program policy as currently described in the *Program Manual* and as may reasonably be revised by the District.

Professional Growth

5. Facilitating or arranging for facilitation by Mentors with at least 3 years of experience with the program (for leadership development purposes) of a 1-2 unit credit-optional monthly Seminar for Mentors to build a reflective community of practice to discuss issues they confront in supervising student teachers, combined with further study of supervision, leadership and mentoring skills.
6. Providing Mentor Instructors with Mentor and leadership materials such as the *Growing Leaders In-Service Training Resource Guide*, or other current instructional materials as supplied by the District.
7. Ensuring that facilitators for the Mentors are regularly evaluated in accordance with college policies.
8. Supporting Mentor In-Service Training activities with Mentor materials and other appropriate funding where available.

Placements and Stipend Activities

9. Working within the college's administrative procedures to institutionalize the Mentor Program. This includes seeking curriculum committee approval for courses, including program information in the college catalog and course schedule, and establishing load credit for practicum instructors who support placements with Mentors.
10. Providing the District with official course outlines for all courses in which students may be placed with Mentors.
11. Placing students with Mentors, acting as intermediary between the student and Mentor, and monitoring the Mentors' work. The college agrees to offer the placement with a Mentor as an alternative to the existing practicum course(s), and that the Mentor Program cannot accommodate all alternative practicum placements, and is a supplemental program for only a portion of placements up to the budget limit for the college.
12. Overseeing student placements with Mentors to ensure only one student will be in the Mentor's classroom at a time.
13. Approving the following as currently described in the *Program Manual* and as may reasonably be revised by the District:
 - Mentor-protégé contracts for Post-Practicum placements;
 - Mentor-student contracts for Individual Student Mentoring;
 - Hourly Mentoring Record stipends for short-term mentoring services;
 - Hourly Birth to Three/FCCH Mentoring Record stipends for short-term mentoring services for Infant/Toddler and Family Child Care teachers and providers;
14. Serving, if requested and willing, as a Field Trainer as currently described in the *Program Manual* and as may reasonably be revised by the District.

Payments

15. Maintaining records of all costs and disbursements and reporting these monthly to the District in a timely and accurate manner within thirty days of expenditures. Pay may be docked in the following years' Letter of Agreement for all late paperwork.
16. Making and enforcing deadlines with all Mentors for dates when their forms must be submitted to the Regional Coordinator.
17. Submitting all forms approving the placement within 30 days of placement beginning.
18. Submitting authorizations to pay all stipends within 30 days following the end of the placement.
19. Submitting all fiscal reporting to the District no later than June 1st of each contract year.
20. Submitting all requests for reimbursement to the District no later than June 1st of each contract year.
21. Acknowledging that the Coordinator's payment may be withheld and/or reduced if reporting is not accomplished in a timely manner, and may be reflected in following years' budget.
22. Applying for and utilizing Additional Funding to Support Instructional Costs for an Adult Supervision Course if appropriate.

Evaluations

23. Facilitating program evaluation. Compiling all evaluations and making them accessible to the main office.
24. Requiring completion of Student Evaluation of Mentor Teacher

Agreements and Reports

25. Completing and submitting to the District Quarterly Reports as follows:
 - First Quarter: August 1 to October 31, due **October 31st** of each contract year
 - Second Quarter: November 1 to January 31, due **January 31st** of each contract year
 - Third Quarter: February 1, to April 30, due **April 30th** of each contract year
26. Completing and submitting to the District all Annual Reporting materials on or before **June 1st** of each contract year.

Mentor Program Meetings

27. Attending all required Coordinator online meetings and/or being responsible for acquiring and understanding the information and materials presented at these meetings.
28. Facilitating the selection of eligible participants for the annual Mentor Institute.

Maintaining Records

29. Keeping records on each Mentor's placement history, student evaluations of the Mentor, the Mentor's application and re-certification, and stipend amounts. Being prepared to submit those records to the main office or during a program audit or evaluation upon request.
30. Maintaining program data and records in archives for five years.

D. Contractor will designate a College Coordinator to perform the following functions:

1. Place students with Mentors, act as intermediary between the student and Mentor, and monitor the Mentors' work. The college agrees to offer the placement with a Mentor as an alternative to the existing practicum course(s).

2. Collect student evaluations of Mentors and provide the Regional Coordinator—in a timely and accurate manner—with any data necessary for the monthly, quarterly or annual reports.
 4. Facilitate the evaluation of the statewide program.
- E. Contractor will designate an instructor who will be responsible for teaching the Mentor Teacher/Adult Supervision Course, a 2-unit course on adult supervision skills for Mentor candidates, based on a course syllabus included in the *Program Manual* and as may be reasonably revised by the District.
- F. Contractor shall insure that Classroom Mentor applicants shall complete the following requirements in order to be considered for selection:
1. Facilities for the Mentor Teacher/Adult Supervision Course, the Mentor Seminar as currently described in the *Program Manual* and as may be reasonably revised by the District.
 2. Funds for program costs in excess of amounts provided in Section A of this agreement.
- G. District reserves the right to withdraw the resources listed in Section A for non-performance of activities and requirements listed in Sections B through G. Written notice of such withdrawal—and a procedure and timeline to appeal such a decision—will be provided to Contractor. Under some circumstances a program may be put on written probationary notice for six months to one year, and a determination will be made after performance is reviewed if resources will be withdrawn.

Taft College Check Register Report

01-May-21 through 31-May-21

FY 20-21

78051963	05/03/2021	A00248932Abtech	I0064806	2104041-	12720	421	5642	67900	2,096.84
78051964	05/03/2021	A00200063Austin's Pest Control, Inc.	I0064795	APR 21	11000	431	5860	65100	455.00
			I0064799	JAN '21	12560	223	5860	09565	110.00
78051965	05/03/2021	A00200064B & B Surplus	I0064774	335571	12558	223	4311	09565	3.22
78051966	05/03/2021	A00286446Balason, Severo	I0064825	042621	11000	301	5210	64500	700.00
78051967	05/03/2021	A00202441Baudville, Inc.	I0064829	3773804.	11000	353	4310	64600	155.46
					11000	353	4310	64600	11.95
78051968	05/03/2021	A00272600Beard Family Trust	I0064805	MAY 21	12560	223	5610	09565	3,500.00
78051969	05/03/2021	A00015850Berry, Wendy J.	I0064796	040821	11000	209	4311	04014	333.20
78051970	05/03/2021	A00200092Bio Rad	I0064811	90456827	12745	421	6414	67900	27,503.50
78051971	05/03/2021	A00320862Biopac Systems Inc	I0064764	0125631-	12725	421	5643	67900	57,449.19
					12725	421	5643	67900	7,122.36
					12725	421	5643	67900	2,822.15
78051972	05/03/2021	A00200107Bright House Networks	I0064770	041821	35000	000	5890	69700	99.98
78051973	05/03/2021	A00200109Brown & Reich Petroleum, Inc	I0064773	20758	11000	431	4316	65500	115.98
					11000	432	4316	65100	90.77
78051974	05/03/2021	A00200112BSK & Associates, Inc.	I0064828	0094490	43100	000	5510	71002	0.00
					42351	000	5510	71002	6,741.90
78051975	05/03/2021	A00321194C & P Sanitary Supply, INC	I0064792	75470	12745	421	4310	67900	5,791.50
					11000	431	4310	65300	144.73
			I0064793	75744	12720	421	4310	67900	22,102.08
78051976	05/03/2021	A00200119C.A. Reding Company, Inc.	I0064767	588580	12201	203	5641	61200	1,675.00
			I0064771	591326	31000	423	5971	69100	5.34
78051977	05/03/2021	A00200161CDW-G	I0064782	B958896	11000	223	6415	60103	969.19
			I0064783	B862117	12745	421	6415	67900	1,917.05
					12745	421	4313	67900	690.69
					12745	421	4313	67900	250.97
					12745	421	4311	67900	147.36
					12745	421	6412	67900	289.57
			I0064784	C030898	12495	319	6415	61900	15,919.26
			I0064785	B973370	12745	421	4313	67900	855.73
					12745	421	4313	67900	372.78
					12745	421	6415	67900	1,985.37
					12745	421	4313	67900	450.90
78051977	05/03/2021	A00200161CDW-G	I0064786	C031063	12720	421	6415	67900	1,077.29
			I0064787	C031063.	12720	421	6415	67900	1,077.28
78051978	05/03/2021	A00201051Central Sanitary Supply	I0064800	1157180	12720	421	4310	67900	5,685.05
					12720	421	4310	67900	803.09
78051979	05/03/2021	A00200182City of Taft Police Departme	I0064821	0321WKCC	12000	303	5985	64300	29.00
78051980	05/03/2021	A00230466Classic Charter, Inc.	I0064812	152386	11000	352	5750	69610	2,019.00
78051981	05/03/2021	A00264649Convergint Technologies, LLC	I0064818	287153	11000	113	5632	67801	500.00
78051982	05/03/2021	A00228756Country Auto & Truck Taft	I0064819	612451	11000	431	4310	69200	11.25
78051983	05/03/2021	A00229200Deluxe Corporation	I0064808	00091140	12651	205	4310	12042	996.66
78051984	05/03/2021	A00200323Flinn Scientific, Inc.	I0064765	2553952	11000	209	4311	04014	317.49
78051985	05/03/2021	A00283199Fork Lift Specialties, Inc.	I0064789	24055868	11000	431	5632	65100	285.36
78051986	05/03/2021	A00200629Grainger	I0064798	98718680	12720	421	4310	67900	1,598.20
78051987	05/03/2021	A00200655Henry Schein, Inc.	I0064802	92569697	11000	205	4311	12042	574.64
78051988	05/03/2021	A00227931Hershkowitz, Eric R.	I0064797	041721	11000	202	5710	49999	25.00
78051989	05/03/2021	A00201122Home Depot Credit Services	I0064778	34060413	35819	357	4310	69700	1,657.82
78051989	05/03/2021	A00201122Home Depot Credit Services	I0064779	340604/1	12551	353	4310	64600	629.13
					11000	431	4310	65100	221.69

Taft College Check Register Report

01-May-21 through 31-May-21

FY 20-21

					11000	431	5940	65100	37.54	
			I0064780	340604-1	11000	431	4310	65100	106.05	
					11000	431	4310	65500	157.44	
					11000	431	6120	65500	187.24	
78051990	05/03/2021	A00320018	Integrated DNA Technologies,	I0064763	13886727	421	5980	67900	335.69	
				I0064777	13822841	421	5980	67900	244.53	
					12745	421	5980	67900	244.53	
78051991	05/03/2021	A00312050	Karre, Idahlynn	I0064827	APR 21	11000	110	5510	66003	900.00
78051992	05/03/2021	A00200715	Kern Electric Distributors	I0064801	584360	11000	431	4310	65100	297.50
78051993	05/03/2021	A00200806	Kern Gardening Service	I0064769	31798	12560	223	5633	09565	200.00
78051994	05/03/2021	A00234628	MPS	I0064772	5925579	31000	423	4110	69100	2,080.00
						31000	423	4115	69100	0.01
						31000	423	5940	69100	39.97
78051995	05/03/2021	A00200498	Office Depot	I0064791	16533137	11000	205	4310	12042	18.40
78051996	05/03/2021	A00200508	P. G. & E.	I0064824	041221	11000	431	5820	65700	1,637.83
78051997	05/03/2021	A00200516	Patterson Dental Supply, Inc	I0064766	30121246	12651	205	4311	12042	195.57
78051998	05/03/2021	A00200990	Reich, Tristina R.	I0064794	041321	39000	314	5990	64991	14.95
78051999	05/03/2021	A00202968	San Joaquin Chemicals, Inc.	I0064790	134741	11000	431	5641	65100	1,175.00
78052000	05/03/2021	A00200481	Sehi Computer Products	I0064788	I0021309	12720	421	6415	67900	0.01
						12720	421	6415	67900	1,472.54
						12720	421	6412	67900	2,120.54
						12720	421	6414	67900	5,850.48
						12720	421	5940	67900	400.00
				I0064816	I0021289	12000	311	6415	64200	14,496.57
						12000	311	6415	64200	0.01
78052001	05/03/2021	A00220442	Serban Sound & Communication	I0064775	1498	12720	421	6121	67900	229,266.76
78052002	05/03/2021	A00200487	Sierra School Equipment Co.	I0064804	404606	11000	431	6411	65100	1,284.86
78052003	05/03/2021	A00303183	Southern Computer Warehouse,	I0064809	IN-00068	12000	305	6415	64301	8,648.45
78052004	05/03/2021	A00200393	Sparkletts	I0064807	040921	31000	423	4321	69100	45.51
78052005	05/03/2021	A00200417	Sysco Food Service of Ventur	I0064813	27942430	33429	310	4410	69250	998.93
78052006	05/03/2021	A00200423	Taft City School District	I0064823	21-082	11000	432	4312	67703	654.92
						11000	432	5632	67703	426.00
78052006	05/03/2021	A00200423	Taft City School District	I0064823	21-082	11000	432	4312	65500	120.65
						11000	432	5632	65500	88.75
						11000	352	4310	69610	17.04
						11000	352	5632	69610	284.00
78052007	05/03/2021	A00259618	Taft College ASB General	I0064810	202120	11000	601	7130	70990	31,140.00
78052008	05/03/2021	A00287184	Taibjee, Sukena F.	I0064826	042021	11000	224	4311	60200	19.82
78052009	05/03/2021	A00200282	True Value Home Center	I0064803	441300	11000	431	4312	65100	20.72
				I0064815	440932	35000	357	6121	69700	77.76
						11000	431	4310	65100	11.79
				I0064820	440871	11000	431	4310	65100	16.61
				I0064822	440986	12551	353	4310	64600	428.96
78052010	05/03/2021	A00200284	U.S. Foods	I0064814	4415907	33429	310	4410	69250	632.40
78052011	05/03/2021	A00200352	Waxie Sanitary Supply	I0064817	79957506	12720	421	4310	67900	9,238.35
78052012	05/03/2021	A00200354	Wells, Susan J.	I0064781	122419	12433	314	5505	69800	1,525.00
78052013	05/03/2021	A00200355	West Kern Water District	I0064768	041721	12560	223	5810	09565	73.40
78052014	05/03/2021	A00249981	Zahourek Systems, Inc.	I0064762	26261	11000	209	4311	04013	199.63
78052015	05/05/2021	A00202408	ACCT	I0064864	94592	11000	110	5210	66003	4,710.00
78052016	05/05/2021	A00200028	ACHRO/EEO Treasurer	I0064875	21/22	12571	411	5210	67300	550.00
78052017	05/05/2021	A00210539	Advantage Laundry	I0064878	13478	11000	352	4310	69610	200.09

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78052018	05/05/2021	A00292936	Albertson's LLC	I0064851	17769004	33429	352	5632	69610	0.00
				I0064865	17769104	32000	310	4410	69250	184.64
78052019	05/05/2021	A00200043	American Express	I0064889	11005042	11000	422	4410	69400	181.91
78052020	05/05/2021	A00200065B	& H Photo-Video, Inc.	I0064843	18811675	12720	000	7211	00000	14,648.52
				I0064844	18800757	12720	421	4311	67900	420.41
				I0064832	566074	11000	421	4311	67900	47.21
78052021	05/05/2021	A00293892	Biolog, Inc.	I0064832	566074	11000	209	4311	04012	588.53
78052022	05/05/2021	A00250001	Blake, Paul A.	I0064866	042721	11000	209	4311	09011	432.34
78052023	05/05/2021	A00200119	C.A. Reding Company, Inc.	I0064842	592407	11000	224	4318	60200	133.96
78052024	05/05/2021	A00200146	Carolina Biological Supply C	I0064831	51370802	11000	209	4311	04014	1,266.56
				I0064857	51374713	11000	209	4311	04014	44.97
78052025	05/05/2021	A00200161	CDW-G	I0064845	C355471	12745	421	6415	67900	992.69
				I0064846	C321629	12720	421	4311	67900	174.93
				I0064847	C113535	11000	352	4310	69610	57.42
78052026	05/05/2021	A00201051	Central Sanitary Supply	I0064837	1157179	33428	310	4310	69200	85.95
						33528	310	4310	69200	85.95
						33588	310	4310	69200	171.89
78052027	05/05/2021	A00200181	City of Taft	I0064881	041721	12560	223	5850	09565	153.99
78052028	05/05/2021	A00200181	City of Taft	I0064882	04/17/21	11000	431	5850	65700	8,894.09
						11000	431	5850	65500	181.51
78052029	05/05/2021	A00200181	City of Taft	I0064883	04-17-21	39000	314	5850	64991	655.39
78052030	05/05/2021	A00200181	City of Taft	I0064884	04.17.21	31000	423	5850	69100	295.60
78052031	05/05/2021	A00313072	Colombo Construction Co., In	I0064835	PAY REQ	41400	000	6211	71003	1,145,546.26
78052032	05/05/2021	A00277845	Double D Cleaning Service	I0064839	070	12560	223	5890	09565	265.00
78052033	05/05/2021	A00200308	Federal Express Corporation	I0064863	7-356-59	11000	401	5940	67705	74.02
78052034	05/05/2021	A00319544	FFP Fund V Lessee1, LLC	I0064879	2022-F5L	11000	431	5830	65700	23,813.22
78052035	05/05/2021	A00283264	Frontier California Inc.	I0064860	13580422	31000	423	5840	69100	48.68
78052036	05/05/2021	A00283264	Frontier California Inc.	I0064873	77000428	11000	431	5840	65700	1,016.40
78052037	05/05/2021	A00283264	Frontier California Inc.	I0064874	79000428	11000	431	5840	65700	894.63
78052038	05/05/2021	A00307514	Great River Learning	I0064895	5460171	31000	423	4110	69100	8,499.99
						31000	423	5940	69100	0.01
78052039	05/05/2021	A00323297	Harris lll, Frank	I0064886	0087	12487	201	5510	61900	4,000.00
78052040	05/05/2021	A00200655	Henry Schein, Inc.	I0064840	92951201	11000	205	4311	12042	124.95
				I0064841	92858615	11000	205	4311	12042	2,117.10
78052041	05/05/2021	A00323177	HighScope Educational Resear	I0064848	INV09748	31000	423	4310	69100	1,010.99
78052042	05/05/2021	A00200735	Liebert Cassidy Whitmore	I0064876	050121	12571	411	5710	67300	400.00
78052043	05/05/2021	A00307058	Minor, Leslie B.	I0064869	042621	11000	210	5710	60100	700.00
78052044	05/05/2021	A00283088	Mitchell, David T.	I0064854	050321	12720	421	5643	67900	17.99
78052045	05/05/2021	A00200498	Office Depot	I0064834	16498586	11000	205	4310	12042	87.23
				I0064849	16927999	31000	423	4321	69100	238.92
				I0064858	16818784	11000	209	4310	04014	254.76
				I0064859	16621298	11000	210	4310	22012	179.80
				I0064897	16927999	31000	423	4321	69100	62.89
78052046	05/05/2021	A00200536	Praxair Distribution, Inc.	I0064833	63184496	11000	205	4311	12042	499.90
				I0064856	61731263	11000	431	4312	65100	30.22
78052047	05/05/2021	A00270674	Public Agency Law Group	I0064888	042621	12720	421	5430	71003	1,198.50
78052048	05/05/2021	A00243211	Quicksilver Software, Inc.	I0064872	6380	11000	209	5643	17018	5,950.00
78052049	05/05/2021	A00201787	Standard Insurance Company	I0064855	MAY 21	11000	411	3410	67300	442.68
						11000	411	3420	67300	1,278.10
78052050	05/05/2021	A00211077	Strata Information Group	I0064894	38740	12569	353	5510	64600	4,972.50
78052051	05/05/2021	A00200417	Sysco Food Service of Ventur	I0064838	27943588	32000	422	4410	69400	1,135.84

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					32000	422	4411	69400	81.96	
					32000	422	4411	69400	145.87	
					32000	422	5940	69400	4.91	
		I0064853	27943015	33429	310	4410	69250	2,106.61		
		I0064885	27944348	32000	422	4410	69400	318.91		
					32000	422	4411	69400	139.14	
					32000	422	4411	69400	0.01	
					32000	422	5940	69400	4.69	
78052052	05/05/2021	A00319064T-Mobile USA Inc.	I0064830	051321	39000	314	5840	64991	56.90	
78052053	05/05/2021	A00200425Taft College	I0064871	021521	31000	423	7130	69100	360.00	
78052054	05/05/2021	A00200862Taft College Bookstore	I0064861	2059	12000	303	7605	73200	3,890.39	
78052055	05/05/2021	A00200862Taft College Bookstore	I0064862	2060	12599	309	7605	73200	2,056.34	
78052056	05/05/2021	A00200426Taft College Cafeteria	I0064892	282	12551	353	4410	64600	377.00	
78052057	05/05/2021	A00200428Taft District Chamber of Com	I0064836	5822	11000	110	5710	66003	60.00	
78052058	05/05/2021	A00200284U.S. Foods	I0064852	4553512	33429	310	4410	69250	1,923.68	
78052059	05/05/2021	A00000456Uribe, Jose	I0064867	APR 21	35000	000	5633	69700	190.00	
78052060	05/05/2021	A00200338Verizon Wireless	I0064893	98784635	11000	113	5840	67801	76.02	
						12551	353	6415	64600	73.80
78052061	05/05/2021	A00323171Videatives, Inc.	I0064868	042921-0	11000	210	4311	13052	450.00	
78052062	05/05/2021	A00202272VWR International	I0064890	88045020	11000	209	4311	19051	617.95	
78052063	05/05/2021	A00200352Waxie Sanitary Supply	I0064880	79974676	11000	431	4310	65300	1,191.25	
78052064	05/05/2021	A00294733West Kern Adult Education Ne	I0064891	04302021	12603	125	7410	73100	69,386.00	
78052065	05/05/2021	A00200355West Kern Water District	I0064870	042821	12560	223	5810	09565	4.69	
78052066	05/05/2021	A00200360Westec	I0064850	27635	11450	204	5641	09543	17,928.75	
78052067	05/05/2021	A00286901WinCraft, Incorporated	I0064896	276666	31000	423	4310	69100	320.50	
78052067	05/05/2021	A00286901WinCraft, Incorporated	I0064896	276666	31000	423	5940	69100	26.00	
78052068	05/05/2021	A00308504Wright Express FSC	I0064877	042321	11000	352	4316	69610	543.05	
						11000	431	4316	65100	82.35
						11000	432	4316	67703	85.24
78052069	05/11/2021	A00285759Abney, Alyssa R.	S0051265		11000		9526		75.00	
78052070	05/11/2021	A00307639Acosta, Genesis	S0051183		11000		9526		48.00	
78052071	05/11/2021	A00315921Aguilar, Javier	S0051164		11000		9526		50.00	
78052072	05/11/2021	A00295983Ahmad, Asia	S0051188		11000		9526		150.00	
78052073	05/11/2021	A00283699Alcala, Teayana S.	S0051216		11000		9526		100.00	
78052074	05/11/2021	A00270137Alexander, Latalia P.	S0051266		11000		9526		75.00	
78052075	05/11/2021	A00265338Almaguer, Ivette	S0051254		11000		9526		100.00	
78052076	05/11/2021	A00287927Alvarez-Valerio, Angela	S0051221		11000		9526		125.00	
78052077	05/11/2021	A00311586Alzamzami, Jordan E.	S0051156		11000		9526		98.00	
78052078	05/11/2021	A00306511Andrade Arroyo, Andrea	S0051178		11000		9526		75.00	
78052079	05/11/2021	A00228104Anguiano Ventura, Marilee	S0051246		11000		9526		1,964.00	
78052080	05/11/2021	A00312693Arreola, Juliana L.	S0051158		11000		9526		75.00	
78052081	05/11/2021	A00314558Arreola Cruz, Osiris D.	S0051161		11000		9526		73.00	
78052082	05/11/2021	A00313759Avila-Miranda, Emmanuel O.	S0051160		11000		9526		50.00	
78052083	05/11/2021	A00305826Ayon, Delia M.	S0051267		11000		9526		100.00	
78052084	05/11/2021	A00297553Barbour, Ashley C.	S0051195		11000		9526		125.00	
78052085	05/11/2021	A00303310Berry, Teerica S.	S0051268		11000		9526		875.00	
78052086	05/11/2021	A00309507Blanco, Cassandrah L.	S0051151		11000		9526		73.00	
78052087	05/11/2021	A00319571Callison, Jeffery E.	S0051140		11000		9526		75.00	
78052088	05/11/2021	A00212367Cardenas, Dallas I.	S0051269		11000		9526		800.00	
78052089	05/11/2021	A00307388Casillas, Britney	S0051182		11000		9526		150.00	
78052090	05/11/2021	A00289798Castillo, Michelle D.	S0051270		11000		9526		125.00	

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78052091	05/11/2021	A00274482	Cerda Hernandez, Natali	S0051260	11000	9526	98.00
78052092	05/11/2021	A00317978	Certuche, Lillie M.	S0051271	11000	9526	75.00
78052093	05/11/2021	A00308839	Chauhan, Sidney P.	S0051147	11000	9526	125.00
78052094	05/11/2021	A00308777	Chauhan, Surinder P.	S0051146	11000	9526	150.00
78052095	05/11/2021	A00300282	Cisneros, Yasmin	S0051210	11000	9526	73.00
78052096	05/11/2021	A00313641	Clark, Katie	S0051272	11000	9526	75.00
78052097	05/11/2021	A00300209	Clay, Jazmine C.	S0051209	11000	9526	73.00
78052098	05/11/2021	A00295936	Clinton, Taylor N.	S0051186	11000	9526	75.00
78052099	05/11/2021	A00013200	Coats, Meagen C.	S0051237	11000	9526	75.00
78052100	05/11/2021	A00300563	Cole, Karrisa	S0051213	11000	9526	75.00
78052101	05/11/2021	A00285161	Contreras Salgado, Teresa	S0051217	11000	9526	98.00
78052102	05/11/2021	A00305225	Corona Martinez, Jasmin	S0051172	11000	9526	150.00
78052103	05/11/2021	A00308107	Corral, Rosa J.	S0051143	11000	9526	75.00
78052104	05/11/2021	A00306802	Cox, Hannah P.	S0051179	11000	9526	73.00
78052105	05/11/2021	A00306490	Cristabal, Jessica	S0051177	11000	9526	75.00
78052106	05/11/2021	A00286363	Cuatianquiz Tlachi, Mirelly	S0051219	11000	9526	48.00
78052107	05/11/2021	A00302452	Curry, Sarah R.	S0051273	11000	9526	500.00
78052108	05/11/2021	A00293913	De Los Garzas, Adrianna C.	S0051229	11000	9526	100.00
78052109	05/11/2021	A00306999	Delao, Virginia M.	S0051274	11000	9526	100.00
78052110	05/11/2021	A00314598	Desiderio, Lizabeth	S0051162	11000	9526	75.00
78052111	05/11/2021	A00307047	Escandon, Unique N.	S0051275	11000	9526	75.00
78052112	05/11/2021	A00308098	Espinoza, Elijah J.	S0051276	11000	9526	100.00
78052113	05/11/2021	A00068733	Esquibel-Collins, Joanne N.	S0051239	11000	9526	100.00
78052114	05/11/2021	A00269315	Ferguson, Crystal S.	S0051277	11000	9526	100.00
78052115	05/11/2021	A00305527	Flores, Julisa I.	S0051278	11000	9526	150.00
78052116	05/11/2021	A00300590	Flores, Zulma	S0051279	11000	9526	75.00
78052117	05/11/2021	A00300366	Galindo Rodriguez, Pamela	S0051211	11000	9526	125.00
78052118	05/11/2021	A00305762	Galvan, Desiree A.	S0051175	11000	9526	75.00
78052119	05/11/2021	A00304045	Garcia, Vanessa L.	S0051281	11000	9526	75.00
78052120	05/11/2021	A00310088	Garcia Cruz, Juliet	S0051280	11000	9526	100.00
78052121	05/11/2021	A00303172	Garcia Valdez, Efrain	S0051215	11000	9526	125.00
78052122	05/11/2021	A00318605	Gilmore, Joanne O.	S0051282	11000	9526	100.00
78052123	05/11/2021	A00287420	Gomez, Margarita	S0051283	11000	9526	100.00
78052124	05/11/2021	A00298696	Gonzales, Chrystal M.	S0051204	11000	9526	150.00
78052125	05/11/2021	A00305605	Gonzalez, Guadalupe	S0051284	11000	9526	100.00
78052126	05/11/2021	A00007846	Gonzalez, Maria	S0051236	11000	9526	123.00
78052127	05/11/2021	A00294520	Gonzalez, Perla C.	S0051285	11000	9526	150.00
78052128	05/11/2021	A00303782	Gonzalez, Raven M.	S0051168	11000	9526	125.00
78052129	05/11/2021	A00313700	Gonzalez Quiroz, Stephanie B	S0051159	11000	9526	98.00
78052130	05/11/2021	A00303592	Gray, Jessika M.	S0051286	11000	9526	73.00
78052131	05/11/2021	A00307017	Green, Christopher	S0051181	11000	9526	50.00
78052132	05/11/2021	A00296331	Guerrero, Annessa N.	S0051189	11000	9526	75.00
78052133	05/11/2021	A00256138	Guilin, Brenda G.	S0051253	11000	9526	125.00
78052134	05/11/2021	A00298229	Gutierrez Cuevas, Ivonne J.	S0051287	11000	9526	100.00
78052135	05/11/2021	A00304893	Guzman, Sergio	S0051170	11000	9526	98.00
78052136	05/11/2021	A00294395	Harris, Destiny M.	S0051230	11000	9526	98.00
78052137	05/11/2021	A00300095	Hartnett, Lydia C.	S0051208	11000	9526	75.00
78052138	05/11/2021	A00272459	Haswell, Dawn M.	S0051256	11000	9526	75.00
78052139	05/11/2021	A00252949	Heptinstall, Emilee J.	S0051288	11000	9526	71.00
78052140	05/11/2021	A00309223	Hernandez, Angelita	S0051289	11000	9526	75.00
78052141	05/11/2021	A00250794	Hernandez, Brittany	S0051252	11000	9526	48.00

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78052142	05/11/2021	A00311425Hernandez, Edmund G.	S0051154	11000	9526	100.00
78052143	05/11/2021	A00304210Hernandez, Laura	S0051290	11000	9526	100.00
78052144	05/11/2021	A00268809Hill, Regina K.	S0051255	11000	9526	75.00
78052145	05/11/2021	A00039800Hopkins, Tiffany	S0051332	11000	9526	950.00
78052146	05/11/2021	A00272785Howard, Susan R.	S0051291	11000	9526	150.00
78052147	05/11/2021	A00298240Huerta Arechiga, Maria L.	S0051200	11000	9526	100.00
78052148	05/11/2021	A00290727Huizar, Elizabeth	S0051225	11000	9526	75.00
78052149	05/11/2021	A00308837Jimenez, Virginia T.	S0051292	11000	9526	150.00
78052150	05/11/2021	A00279376Johnston, Austin C.	S0051263	11000	9526	75.00
78052151	05/11/2021	A00314644Joplin, Tabitha L.	S0051293	11000	9526	100.00
78052152	05/11/2021	A00306420Kinsella, Jennifer L.	S0051295	11000	9526	125.00
78052153	05/11/2021	A00298444Lane, Jordyn R.	S0051294	11000	9526	75.00
78052154	05/11/2021	A00311625Langston, Allison M.	S0051296	11000	9526	875.00
78052155	05/11/2021	A00307629Leal Ruiz, Efrain	S0051297	11000	9526	100.00
78052156	05/11/2021	A00013251Limones, Gilbert	S0051298	11000	9526	98.00
78052157	05/11/2021	A00293054Lindsay, Magenta	S0051299	11000	9526	98.00
78052158	05/11/2021	A00274279Livingston, Jazzmen V.	S0051259	11000	9526	150.00
78052159	05/11/2021	A00280627Llamas, Alyssa C.	S0051264	11000	9526	75.00
78052160	05/11/2021	A00316156Lopez, Adamari	S0051300	11000	9526	75.00
78052161	05/11/2021	A00315518Lopez, Briceida	S0051163	11000	9526	75.00
78052162	05/11/2021	A00297614Lopez, Gabriel A.	S0051301	11000	9526	100.00
78052163	05/11/2021	A00318719Lopez, Melena	S0051139	11000	9526	100.00
78052164	05/11/2021	A00294465Lovett, Danielle M.	S0051232	11000	9526	75.00
78052165	05/11/2021	A00298586Luevano, Juan P.	S0051203	11000	9526	73.00
78052166	05/11/2021	A00318753Macellari, Monique M.	S0051302	11000	9526	100.00
78052167	05/11/2021	A00274211Magana, Maria J.	S0051258	11000	9526	50.00
78052168	05/11/2021	A00298737Maino, Aloalii Z.	S0051303	11000	9526	75.00
78052169	05/11/2021	A00288522Mansfield, Taylor	S0051222	11000	9526	125.00
78052170	05/11/2021	A00312591Marcicano, Alma P.	S0051157	11000	9526	75.00
78052171	05/11/2021	A00082149Maritt, Dawn D.	S0051242	11000	9526	75.00
78052172	05/11/2021	A00291974Martinez, Elizabeth Z.	S0051227	11000	9526	148.00
78052173	05/11/2021	A00305253Martinez, Eric A.	S0051173	11000	9526	73.00
78052174	05/11/2021	A00287708Martinez, Nicole R.	S0051220	11000	9526	75.00
78052175	05/11/2021	A00263891Martinez Ceballos, Diego A.	S0051304	11000	9526	125.00
78052176	05/11/2021	A00296640Medina, Alyssa M.	S0051191	11000	9526	75.00
78052177	05/11/2021	A00304130Medina, Briana Y.	S0051305	11000	9526	75.00
78052178	05/11/2021	A00303707Medina, Melanie G.	S0051167	11000	9526	150.00
78052179	05/11/2021	A00306450Mejia Cruz, Anayeli	S0051176	11000	9526	125.00
78052180	05/11/2021	A00297543Mejia Cruz, Lizandra	S0051306	11000	9526	125.00
78052181	05/11/2021	A00277025Mendez, Cristina	S0051307	11000	9526	75.00
78052182	05/11/2021	A00244617Miranda, Crystal C.	S0051250	11000	9526	100.00
78052183	05/11/2021	A00307817Miranda Cota, Jordan	S0051141	11000	9526	125.00
78052184	05/11/2021	A00307557Mireles, Isaias	S0051308	11000	9526	125.00
78052185	05/11/2021	A00211551Montoya, Juana B.	S0051309	11000	9526	125.00
78052186	05/11/2021	A00314925Mora, Elvira	S0051310	11000	9526	75.00
78052187	05/11/2021	A00294916Mora, Isis A.	S0051234	11000	9526	150.00
78052188	05/11/2021	A00298387Morales, Haley	S0051202	11000	9526	100.00
78052189	05/11/2021	A00201604Morgan, Tiffanie T.	S0051311	11000	9526	123.00
78052190	05/11/2021	A00302192Morris, Ashleigh N.	S0051214	11000	9526	100.00
78052191	05/11/2021	A00230005Morse, Rachel E.	S0051247	11000	9526	150.00
78052192	05/11/2021	A00305116Mossman, Hannah R.	S0051171	11000	9526	75.00

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78052193	05/11/2021	A00307001Munoz, Brandon M.	S0051180	11000	9526	73.00
78052194	05/11/2021	A00294447Narvaez, Aylinne A.	S0051231	11000	9526	123.00
78052195	05/11/2021	A00289070Olayo, Marisol	S0051224	11000	9526	148.00
78052196	05/11/2021	A00065914Olayo, Martin	S0051238	11000	9526	75.00
78052197	05/11/2021	A00298235Orsburn, Kenya K.	S0051312	11000	9526	75.00
78052198	05/11/2021	A00295793Ortiz, Verania D.	S0051185	11000	9526	150.00
78052199	05/11/2021	A00297357Pablo, Vanessa	S0051193	11000	9526	123.00
78052200	05/11/2021	A00296794Pallares, Christina	S0051192	11000	9526	75.00
78052201	05/11/2021	A00294748Palomares, Janet G.	S0051313	11000	9526	150.00
78052202	05/11/2021	A00252808Palos, Jessica R.	S0051314	11000	9526	75.00
78052203	05/11/2021	A00305618Pantoja, Stephanie	S0051174	11000	9526	75.00
78052204	05/11/2021	A00300359Pascasio, Edwin J.	S0051315	11000	9526	100.00
78052205	05/11/2021	A00294470Peltier, Aaron C.	S0051233	11000	9526	98.00
78052206	05/11/2021	A00242661Pena, Katelynn G.	S0051316	11000	9526	100.00
78052207	05/11/2021	A00295975Pena, Maryann G.	S0051187	11000	9526	73.00
78052208	05/11/2021	A00038728Perea, Margot R.	S0051244	11000	9526	98.00
78052209	05/11/2021	A00308861Perez, Cindy	S0051149	11000	9526	75.00
78052210	05/11/2021	A00300395Perez, Pamela S.	S0051212	11000	9526	125.00
78052211	05/11/2021	A00279034Perez, Yesenia Y.	S0051262	11000	9526	94.00
78052212	05/11/2021	A00307655Pinkley Rogers, Christian T.	S0051184	11000	9526	75.00
78052213	05/11/2021	A00243608Ramirez, Melissa	S0051249	11000	9526	73.00
78052214	05/11/2021	A00295054Ramirez Araunjo, Briana	S0051235	11000	9526	150.00
78052215	05/11/2021	A00307891Rico, Jose A.	S0051142	11000	9526	75.00
78052216	05/11/2021	A00297753Rivera, Joel E.	S0051196	11000	9526	123.00
78052217	05/11/2021	A00248119Rolls, Mersadies M.	S0051251	11000	9526	125.00
78052218	05/11/2021	A00297888Rosales, Lorena	S0051317	11000	9526	150.00
78052219	05/11/2021	A00306923Rosales Peregrina, Alejandra	S0051318	11000	9526	150.00
78052220	05/11/2021	A00296636Rosas, Maria F.	S0051190	11000	9526	150.00
78052221	05/11/2021	A00292226Rubano, Ramon R.	S0051228	11000	9526	125.00
78052222	05/11/2021	A00247415Russell, Samantha A.	S0051319	11000	9526	75.00
78052223	05/11/2021	A00234007Salas, Desirae E.	S0051248	11000	9526	98.00
78052224	05/11/2021	A00308851Salas, Megan S.	S0051148	11000	9526	75.00
78052225	05/11/2021	A00309629Salazar Madera, Nicole A.	S0051152	11000	9526	77.00
78052226	05/11/2021	A00316498Salbador Dominguez, Liset	S0051320	11000	9526	75.00
78052227	05/11/2021	A00285580Sanchez, Anaruth M.	S0051218	11000	9526	73.00
78052228	05/11/2021	A00288865Sanchez, Yajaira J.	S0051223	11000	9526	125.00
78052229	05/11/2021	A00310378Sanderson, Sheryl L.	S0051153	11000	9526	75.00
78052230	05/11/2021	A00316139Sandoval, Nicole N.	S0051165	11000	9526	73.00
78052231	05/11/2021	A00303751Santiago Lopez, Jesus R.	S0051321	11000	9526	100.00
78052232	05/11/2021	A00304175Scott, Shannon E.	S0051169	11000	9526	100.00
78052233	05/11/2021	A00022228Scott, Susan C.	S0051241	11000	9526	46.00
78052234	05/11/2021	A00298231Sebastian, Carmen L.	S0051199	11000	9526	35.00
78052235	05/11/2021	A00291410Sebastian, Luis D.	S0051322	11000	9526	75.00
78052236	05/11/2021	A00299072Segura, Dominique	S0051205	11000	9526	73.00
78052237	05/11/2021	A00298236Silva Almanza, Acsiris L.	S0051323	11000	9526	100.00
78052238	05/11/2021	A00297366Silva Garcia, Rosa I.	S0051194	11000	9526	46.00
78052239	05/11/2021	A00291377Sparks, Jaye L.	S0051226	11000	9526	73.00
78052240	05/11/2021	A00220402Stancil, Donte D.	S0051245	11000	9526	123.00
78052241	05/11/2021	A00298132Steele, Hailey J.	S0051198	11000	9526	75.00
78052242	05/11/2021	A00031970Terrell, Jonelle D.	S0051243	11000	9526	98.00
78052243	05/11/2021	A00272471Thomas, Haylee R.	S0051257	11000	9526	150.00

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78052244	05/11/2021	A00303468	Tiwana, Sumeet	S0051324		11000		9526		75.00
78052245	05/11/2021	A00309348	Torrez, Marimar B.	S0051150		11000		9526		50.00
78052246	05/11/2021	A00308732	Toussaint, Aleya M.	S0051145		11000		9526		73.00
78052247	05/11/2021	A00297657	Trujillo, Priscilla	S0051325		11000		9526		100.00
78052248	05/11/2021	A00279239	Uriarte, Javier A.	S0051326		11000		9526		100.00
78052249	05/11/2021	A00305640	Uribe, Lesley R.	S0051327		11000		9526		100.00
78052250	05/11/2021	A00311448	Uykur, Norma	S0051155		11000		9526		98.00
78052251	05/11/2021	A00317419	Valdes Villarreal, Marisol	S0051166		11000		9526		75.00
78052252	05/11/2021	A00298245	Valdivia, Gladys	S0051201		11000		9526		73.00
78052253	05/11/2021	A00317535	Vasquez, Unique	S0051328		11000		9526		100.00
78052254	05/11/2021	A00308111	Vazquez, Oscar	S0051144		11000		9526		73.00
78052255	05/11/2021	A00297887	Vega, Estefani C.	S0051197		11000		9526		146.00
78052256	05/11/2021	A00304195	Velazquez, Ernesto	S0051329		11000		9526		125.00
78052257	05/11/2021	A00274718	Villalobos, Joselyne	S0051261		11000		9526		48.00
78052258	05/11/2021	A00203737	Waldon, Tona S.	S0051330		11000		9526		950.00
78052259	05/11/2021	A00299643	Wilson, Alexandra A.	S0051207		11000		9526		75.00
78052260	05/11/2021	A00019158	Wright, Nicholas A.	S0051240		11000		9526		50.00
78052261	05/11/2021	A00311328	Wright, Rossa V.	S0051331		11000		9526		75.00
78052262	05/11/2021	A00299631	Yochum, Rachael H.	S0051206		11000		9526		150.00
78052263	05/25/2021	A002000164	Imprint	I0064908	8926462	31000	423	4310	69100	897.75
						31000	423	5940	69100	35.33
				I0064957	20812412	31000	423	4310	69100	618.75
						31000	423	5940	69100	52.24
78052264	05/25/2021	A00200017A	P.I. Plumbing	I0064921	19311	11000	431	6120	65500	1,625.96
				I0064950	20151	11000	431	6120	65500	1,581.51
78052265	05/25/2021	A00243588	AARP Health Care Options	I0064899	JUN 21	11000	412	3350	59100	19,271.83
78052266	05/25/2021	A00200026	Accrediting Commission for C	I0064906	4092	11000	110	5415	66003	18,065.00
78052267	05/25/2021	A00210539	Advantage Laundry	I0064942	13480	12720	421	6414	67900	2,320.00
78052268	05/25/2021	A00200053	Apple Computer Inc.	I0064969	AE440715	12720	421	6415	67900	1,157.23
						12720	421	5390	67900	143.00
78052269	05/25/2021	A00219472	Arbor Crest Publishing	I0064976	2021-164	31000	423	4110	69100	1,697.50
						31000	423	5940	69100	89.72
78052270	05/25/2021	A00200063	Austin's Pest Control, Inc.	I0064963	MAY 21	39000	314	5860	64991	200.00
78052271	05/25/2021	A00200066	Bacsco	I0064972	5624653	11000	431	6412	65100	4,458.41
						11000	431	4312	65100	624.52
						11000	431	6412	65100	3,979.90
78052272	05/25/2021	A00272600	Beard Family Trust	I0064936	JUN 21	12560	223	5610	09565	3,500.00
78052273	05/25/2021	A00015850	Berry, Wendy J.	I0064900	051821	11000	209	4311	04014	510.25
78052274	05/25/2021	A00323140	Blueprint Service Company	I0064909	001257	31000	423	5971	69100	1,804.20
78052275	05/25/2021	A00200107	Bright House Networks	I0064964	050521	12560	223	5645	09565	322.93
78052276	05/25/2021	A00321194	C & P Sanitary Supply, INC	I0064955	76286	12720	421	4310	67900	24,576.34
78052277	05/25/2021	A00200119	C.A. Reding Company, Inc.	I0064915	592274	11000	113	5643	67801	2,640.00
78052278	05/25/2021	A00200146	Carolina Biological Supply C	I0064954	51385603	11000	209	4311	04014	31.85
78052279	05/25/2021	A00201051	Central Sanitary Supply	I0064918	1163949	33428	310	4310	69200	12.95
						33528	310	4310	69200	12.95
						33588	310	4310	69200	25.91
				I0064919	1163939	33428	310	4310	69200	112.37
						33528	310	4310	69200	112.37
						33588	310	4310	69200	224.73
				I0064931	1163951	12745	421	4310	67900	872.59
				I0064932	1163948	12720	421	4310	67900	16.40

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			I0064948	1162293	12720	421	4310	67900	8,133.84
78052280	05/25/2021	A00230466Classic Charter, Inc.	I0064965	152388	11000	352	5750	69610	5,276.00
78052281	05/25/2021	A00258703College House	I0064907	45812	31000	423	4310	69100	3,260.65
					31000	423	5940	69100	552.06
78052282	05/25/2021	A00264649Convergint Technologies, LLC	I0064914	289142	11000	113	5643	67801	4,027.00
78052283	05/25/2021	A00200236Demco	I0064949	11030318	12477	203	4310	61200	809.96
78052284	05/25/2021	A00258705El Dorado Trading Group	I0064929	INV24945	31000	423	4310	69100	2,829.60
			I0064958	INV24941	31000	423	4310	69100	1,886.39
					31000	423	5940	69100	0.01
78052285	05/25/2021	A00214919Evisions, Inc.	I0064913	INV10033	11000	113	5642	67801	2,582.75
					11000	421	5642	67200	2,582.75
					11000	202	5642	60100	2,582.75
					11000	301	5642	64500	2,582.75
78052286	05/25/2021	A00309460Ewing Irrigation Products In	I0064940	14223018	11000	431	4310	69610	168.57
78052287	05/25/2021	A00211659Flachmann, Christopher M.	I0064989	050321	11000	211	5710	49999	15.00
78052288	05/25/2021	A00200323Flinn Scientific, Inc.	I0064912	2559730	11000	209	4311	19051	961.52
78052289	05/25/2021	A00283264Frontier California Inc.	I0064903	051021	11000	431	5840	65700	48.68
78052290	05/25/2021	A00283264Frontier California Inc.	I0064904	050721	11000	431	5840	65700	151.73
78052291	05/25/2021	A00202913Getty, Shelley M.	I0064901	051121	12720	421	5643	67900	119.88
78052292	05/25/2021	A00203431Grimes, Jessica R.	I0064962	042121	12558	223	5970	60103	825.00
78052293	05/25/2021	A00200655Henry Schein, Inc.	I0064961	93093000	11000	352	4310	69619	71.91
			I0064981	90462184	12651	205	4311	12042	45.50
78052294	05/25/2021	A00224086inContact, Inc.	I0064905	6808888	11000	431	5840	65100	145.39
					11000	431	5840	65700	1,176.38
78052295	05/25/2021	A00108728Issue Trak, Inc	I0064911	73438	11000	224	5642	60200	1,656.01
78052296	05/25/2021	A00200656Jacobi, Victoria J.	I0064979	050321	11000	211	5710	49999	15.00
78052297	05/25/2021	A00259625Lopez, Norberto	I0064986	070721	11000	202	5710	60100	200.00
78052298	05/25/2021	A00227772MBS Textbook Exchange, Inc.	I0064943	47-50596	31000	423	4110	69100	0.01
					31000	423	4115	69100	991.89
					31000	423	5940	69100	35.04
					31000	423	5641	69100	0.01
					31000	423	4112	69100	0.01
			I0064956	5354867	31000	423	4110	69100	1,138.48
					31000	423	5641	69100	0.01
					31000	423	4112	69100	0.01
78052299	05/25/2021	A00307058Minor, Leslie B.	I0064988	070721	11000	210	5710	60100	200.00
78052300	05/25/2021	A00200585NAEYC	I0064930	502547	31000	423	4110	69100	1,496.25
					31000	423	5940	69100	13.00
78052301	05/25/2021	A00315956Orkin Pest Control	I0064951	21212501	11000	431	5860	69400	165.00
			I0064984	21102833	11000	431	5860	65100	165.00
78052302	05/25/2021	A00200518Pearson Education	I0064941	12991598	31000	423	4110	69100	6,678.53
					31000	423	4115	69100	0.01
					31000	423	5940	69100	303.20
78052303	05/25/2021	A00200536Praxair Distribution, Inc.	I0064959	63097013	12558	223	4311	09565	116.64
78052304	05/25/2021	A00280086Rothgeb, Julie J.	I0064917	APR 21	12560	223	5710	60103	16.80
78052305	05/25/2021	A00307141Ruiz, Christopher J.	I0064924	APR 21	12582	301	5510	67800	500.00
78052306	05/25/2021	A00285838Sammy's Detail	I0064945	747	11000	432	5632	67703	220.00
78052307	05/25/2021	A00241620Sanchez, Morgan E.	I0064975	042621	12000	303	4310	64300	49.76
78052308	05/25/2021	A00321763Signs of Success, Inc.	I0064922	68247	11000	434	4310	65100	1,284.92
78052309	05/25/2021	A00234793Southwest Signs	I0064910	27307	31000	423	4310	69100	159.00
			I0064966	27229	31000	423	4310	69100	155.00

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78052310	05/25/2021	A00200393Sparkletts	I0064939	050721	31000	423	4321	69100	46.41
78052311	05/25/2021	A00200393Sparkletts	I0064968	042921	12651	205	4311	12042	63.93
78052312	05/25/2021	A00237176SSD Systems	I0064938	R-002850	31000	423	5880	69100	59.34
78052313	05/25/2021	A00200400Stinson's	I0064946	100872-0	11000	352	4318	69610	375.99
			I0064947	101710-0	12000	311	4318	64200	38.13
					12000	311	4318	64200	92.76
			I0064982	11025-0	11000	224	4318	60200	160.11
					11000	224	4318	60200	309.63
78052314	05/25/2021	A00200417Sysco Food Service of Ventur	I0064923	27941031	33429	310	4410	69250	1,319.75
			I0064926	27944348	33429	310	4410	69250	645.08
			I0064928	27945002	33429	310	4410	69250	885.00
78052315	05/25/2021	A00200862Taft College Bookstore	I0064916	0626	11000	113	5940	67801	45.13
78052316	05/25/2021	A00200862Taft College Bookstore	I0064925	2442.	12000	303	4323	64300	30.01
78052317	05/25/2021	A00200862Taft College Bookstore	I0064933	1997	11000	212	4310	61100	195.06
78052318	05/25/2021	A00200862Taft College Bookstore	I0064937	2781	11000	352	4310	69610	117.71
78052319	05/25/2021	A00200862Taft College Bookstore	I0064944	1943	11000	421	5971	67200	225.48
78052320	05/25/2021	A00200862Taft College Bookstore	I0064952	1837	11000	302	4310	63100	7.06
78052321	05/25/2021	A00200862Taft College Bookstore	I0064960	1956.	12000	303	7607	73200	2,068.61
78052322	05/25/2021	A00200862Taft College Bookstore	I0064971	6692	11000	210	4110	49999	262.69
					11000	210	5950	49999	33.23
					11000	210	5950	13052	13.42
					11000	210	5950	20014	15.29
78052323	05/25/2021	A00200282True Value Home Center	I0064920	442279	11000	431	4310	65100	1,312.59
					11000	431	4310	69610	185.21
78052323	05/25/2021	A00200282True Value Home Center	I0064935	442119	11000	431	4310	65500	442.21
			I0064977	441789	11000	431	4310	65100	45.94
			I0064980	441874	11000	431	6120	65500	154.01
78052324	05/25/2021	A00255644U.S. Bank Equipment Finance	I0064953	44314818	12560	223	5612	60103	242.15
					11000	205	5612	12042	242.15
					12201	203	5612	61200	242.15
					12201	203	5612	61200	242.15
					12201	203	5612	61200	242.15
					11000	301	5612	64500	121.08
					12000	318	5612	64800	121.08
					11000	113	5612	67801	242.15
					11000	431	5612	65100	242.15
					33428	310	5612	69200	60.54
					33528	310	5612	69200	60.54
					33588	310	5612	69200	60.54
					33591	310	5612	69200	60.54
					11000	207	5612	49999	242.15
					11000	202	5612	60100	242.15
					11000	110	5612	66003	80.72
					11000	202	5612	60100	80.72
					11000	114	5612	66005	80.72
					11000	202	5612	60100	242.15
					11000	421	5612	67200	108.96
					11000	401	5612	67200	24.22
					11000	411	5612	67300	108.97
					39000	314	5612	64991	242.15
					12551	353	5612	64600	60.54

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					11000	301	5612	64500	60.54
					11000	302	5612	63100	60.54
					11000	358	5612	62100	60.54
					11000	421	5612	67200	242.15
					11000	401	5612	67200	242.15
					11000	401	5612	67200	242.15
					31000	423	5612	69100	242.15
					31000	423	5612	69100	152.90
					12495	319	5612	61900	55.50
78052325	05/25/2021	A00200284U.S. Foods	I0064927	4837091	33429	310	4410	69250	634.15
78052326	05/25/2021	A00243587United Healthcare Insurance	I0064898	JUN 21	11000	412	3350	59100	21,741.02
78052327	05/25/2021	A00200293United Parcel Service	I0064983	00009697	31000	423	5940	67705	842.99
78052328	05/25/2021	A00200309United Refrigeration, Inc.	I0064974	77760267	11000	431	4312	65100	41.15
					11000	431	5940	65100	7.71
78052329	05/25/2021	A00200338Verizon Wireless	I0064973	98784663	11000	431	5840	65100	84.72
78052330	05/25/2021	A00312920Vital Source	I0064970	VST11479	31000	423	4110	69100	84.30
78052331	05/25/2021	A00201575Vohnout, Danielle E.	I0064987	070721	11000	202	5710	60100	200.00
78052332	05/25/2021	A00200355West Kern Water District	I0064902	050721	11000	431	5810	65700	390.24
						39000	314	5810	64991
						12433	314	5810	69800
						12433	314	5810	69800
78052333	05/25/2021	A00275443WestAir Gases & Equipment In	I0064967	80373415	31000	423	4321	69100	27.20
78052334	05/25/2021	A00286901WinCraft, Incorporated	I0064934	285895	31000	423	4310	69100	1,997.54
					31000	423	5940	69100	187.00
78052335	05/25/2021	A00271281WKCCD-Taft College Grant Cle	I0064985	050521	12000	401	5990	67200	414.00
78052336	05/25/2021	A00279103Yabla, Inc.	I0064978	121415TA	31000	423	4110	69100	3,106.80
					31000	423	5940	69100	18.00
78052337	05/26/2021	A00316970Alvaro-Thomas, Abby K.	I0064992	052421	35000	000	7130	73900	100.00
78052338	05/26/2021	A00200040American Business Machines	I0064994	564176	12000	303	5641	64300	31.20
78052339	05/26/2021	A00223048AMS.NET	I0065015	0046327	12720	421	6412	67900	1,036.77
78052340	05/26/2021	A00202445AT&T Mobility	I0065061	050221	12720	421	7601	73200	3,219.20
78052341	05/26/2021	A00297517Big Nerd Software, LLC	I0065016	1051890	11000	224	5642	60200	390.00
78052342	05/26/2021	A00274984Bogden, Steven D.	I0065079	050721	11000	352	5710	69610	144.00
			I0065081	051421	11000	352	5710	69610	144.00
78052343	05/26/2021	A00234659Cahoon, Nathan E.	I0065076	051821	11000	209	5643	17016	411.00
78052344	05/26/2021	A00200135CAPED	I0065024	042921	12433	314	5505	69990	99.00
78052345	05/26/2021	A00200146Carolina Biological Supply C	I0065011	51371663	11000	209	6412	04013	1,930.50
					11000	209	4311	04013	851.03
					11000	209	4311	04013	676.48
			I0065057	51402806	11000	209	4311	04014	662.38
78052346	05/26/2021	A00305030Castro, Jorge	I0065029	051321	12418	421	5985	67900	30.50
78052347	05/26/2021	A00200161CDW-G	I0065005	C410292	12477	203	6412	61200	427.87
			I0065006	C925272	12720	421	4313	67900	326.08
			I0065007	C938530	12551	353	6415	64600	886.06
			I0065008	C659917	12495	319	6415	61900	4,245.14
78052348	05/26/2021	A00200168Central Valley Occupational	I0065030	00354662	11000	411	5985	67300	20.00
78052349	05/26/2021	A00323637Child Pilot	I0065071	28139764	33428	310	5642	69200	526.00
					33528	310	5642	69200	526.00
					33588	310	5642	69200	1,052.00
78052350	05/26/2021	A00200182City of Taft Police Departme	I0065031	0421WKCC	33528	310	5985	69200	29.00
78052351	05/26/2021	A00230466Classic Charter, Inc.	I0065058	152396	11000	352	5750	69610	5,736.00

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78052352	05/26/2021	A00200220	Cutrona, Angelo	I0065080	050721	11000	352	5710	69610	144.00	
				I0065082	051421	11000	352	5710	69610	144.00	
78052353	05/26/2021	A00311324	CWDL, CPAs	I0065070	4996	11000	421	5420	67200	23,133.75	
					12720		421	5420	67900	4,626.75	
78052354	05/26/2021	A00200225	Darling International (Fresn	I0065013	11586208	32000	422	5850	69400	75.00	
78052355	05/26/2021	A00200234	Delaney, John M.	I0065078	051421	11000	352	5710	69610	144.00	
78052356	05/26/2021	A00200238	Department of Justice	I0065032	507248	11000	208	5985	15010	32.00	
							33528	310	5985	69200	32.00
				I0065033	501764	11000	352	5985	69610	32.00	
							12000	303	5985	64300	32.00
78052357	05/26/2021	A00317312	Dias, Jada	I0064990	052421	35000	000	7130	73900	100.00	
78052358	05/26/2021	A00200273	Ebsco Subscription Service	I0065060	0442049	12477	203	4211	61200	2,802.12	
78052359	05/26/2021	A00200307	Farmer Bros. Company	I0065075	80191426	32000	422	4410	69400	147.78	
78052360	05/26/2021	A00200308	Federal Express Corporation	I0065046	7-371-63	11000	401	5940	67705	31.82	
78052361	05/26/2021	A00200323	Flinn Scientific, Inc.	I0065014	88045738	11000	209	4311	04100	92.21	
78052362	05/26/2021	A00286380	Gary, Leeanna G.	I0065065	04272021	11999	000	7412	73900	50.00	
78052363	05/26/2021	A00228727	Gonzalez, Roberto G.	I0065077	050721	11000	352	5710	69610	144.00	
78052364	05/26/2021	A00200645	Hardy Diagnostics	I0065040	2526838	11000	209	4311	04012	78.30	
78052365	05/26/2021	A00200655	Henry Schein, Inc.	I0065010	93093001	11000	352	4310	69619	88.51	
78052366	05/26/2021	A00279164	Instructure, Inc.	I0065019	INV36779	11000	224	5642	60200	4,377.96	
78052367	05/26/2021	A00316187	Iwata, Kayla P.	I0064991	052421	35000	000	7130	73900	100.00	
78052368	05/26/2021	A00312050	Karre, Idahlynn	I0065001	052021	11000	110	5510	66003	900.00	
78052369	05/26/2021	A00200704	Karwoski, John	I0065047	MAY 21	42350	000	5510	71002	10,920.00	
78052370	05/26/2021	A00200712	Kern County Supt. of Schools	I0065009	102979	11000	421	5911	67200	1,059.00	
78052371	05/26/2021	A00200806	Kern Gardening Service	I0065000	31878	12560	223	5633	09565	200.00	
78052372	05/26/2021	A00310160	Lynch, Wesley C.	I0065062	05052021	11999	000	7412	73900	182.00	
78052373	05/26/2021	A00294618	McNeil and Associates, LLC	I0065053	39	11000	110	5510	66003	3,150.00	
78052374	05/26/2021	A00252523	Oak Hall Cap and Gown	I0065025	2966429	31000	423	4310	69100	536.80	
							31000	423	5940	69100	319.47
				I0065026	3000737	31000	423	4310	69100	191.20	
							31000	423	5940	69100	176.53
78052375	05/26/2021	A00200498	Office Depot	I0064995	17079469	11000	202	4310	60100	64.34	
				I0064996	17287776	12561	223	4310	68900	376.13	
							12558	223	4310	09565	34.63
							12558	223	4310	09565	37.57
				I0065066	17128475	12599	309	7605	73200	247.03	
				I0065067	16887171	12000	305	7605	73200	2,461.88	
				I0065068	17057983	11000	352	4310	69610	64.80	
78052375	05/26/2021	A00200498	Office Depot	I0065069	16933184	11000	352	4310	69610	88.11	
				I0065084	17141578	11000	352	4310	69610	297.09	
78052376	05/26/2021	A00200508	P. G. & E.	I0064997	050421	35000	000	5830	67900	173.78	
							35000	000	5820	69700	12.41
78052377	05/26/2021	A00200508	P. G. & E.	I0064998	051221	35000	000	5830	69700	552.85	
							35000	000	5820	69700	110.57
78052378	05/26/2021	A00202654	Pacific West Sound, Inc.	I0065064	04282021	11999	000	7412	73900	1,900.00	
78052379	05/26/2021	A00318539	Paycor, Inc.	I0065041	INV00036	12571	411	5985	67300	333.00	
78052380	05/26/2021	A00274574	Penguin Random House LLC	I0065027	10895285	31000	423	4110	69100	117.82	
78052381	05/26/2021	A00200522	Pepsi-Cola Company	I0065051	73232853	32000	422	4410	69400	814.51	
78052382	05/26/2021	A00321781	PMA Online	I0065028	072021	12010	411	5710	67500	1,495.00	
78052383	05/26/2021	A00290769	Soto, Manuel	I0065063	04262021	11999	000	7412	73900	407.00	
78052384	05/26/2021	A00211077	Strata Information Group	I0064999	36204	12569	353	5510	64600	19,210.00	

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78052385	05/26/2021	A00277399	Sundgren, Lori A.	I0065083	051921	12720	421	5645	67900	25.00
78052386	05/26/2021	A00200417	Sysco Food Service of Ventur	I0065037	27945580	32000	422	4410	69400	881.77
						32000	422	4411	69400	87.86
						32000	422	4411	69400	124.43
						32000	422	5940	69400	4.87
				I0065042	27945002	32000	422	4410	69400	354.04
						32000	422	4411	69400	65.98
						32000	422	4411	69400	0.01
						32000	422	5940	69400	4.69
78052387	05/26/2021	A00200419	T.C. Clearing Account	I0065054	040121	11000	421	5912	67200	1,108.52
78052388	05/26/2021	A00200425	Taft College	I0065044	031521	31000	423	7130	69100	210.00
78052389	05/26/2021	A00200862	Taft College Bookstore	I0065018	2711	11000	224	4323	60200	579.02
78052390	05/26/2021	A00200862	Taft College Bookstore	I0065022	2970	11000	411	4310	67300	64.34
78052391	05/26/2021	A00200862	Taft College Bookstore	I0065034	2321	12720	421	4110	67900	75.08
78052392	05/26/2021	A00200862	Taft College Bookstore	I0065035	2973	11000	110	4310	66004	128.68
						11000	101	4310	66004	85.79
78052393	05/26/2021	A00200862	Taft College Bookstore	I0065036	2996	12720	421	4110	67900	194.85
78052394	05/26/2021	A00200862	Taft College Bookstore	I0065038	051921	31000	423	5912	69100	6,195.94
78052395	05/26/2021	A00200862	Taft College Bookstore	I0065048	2571	11000	209	4310	04013	311.03
78052396	05/26/2021	A00200862	Taft College Bookstore	I0065049	2425	12427	210	4310	69200	7.24
78052397	05/26/2021	A00200862	Taft College Bookstore	I0065055	2677	12720	421	5971	67900	3,276.75
78052398	05/26/2021	A00200862	Taft College Bookstore	I0065059	2968	11000	202	4310	60100	64.34
78052399	05/26/2021	A00200862	Taft College Bookstore	I0065074	2971	39000	314	5990	64991	64.34
78052400	05/26/2021	A00200430	Taft Plaza, LLC	I0065050	JUN 21	31000	423	5611	69100	1,907.00
78052401	05/26/2021	A00252942	TC Federal Financial Aid Cle	I0065043	03/31/21	11000	000	9526	00000	8.00
78052402	05/26/2021	A00209682	TechSmith Corporation	I0065017	5122021-	11000	224	5642	60200	2,047.50
78052403	05/26/2021	A00256341	Terminix	I0065002	40745004	33428	310	5860	69200	104.66
						33528	310	5860	69200	104.67
						33588	310	5860	69200	104.67
78052404	05/26/2021	A00321800	Tessellations	I0065012	02012174	11000	209	4311	17016	379.90
78052405	05/26/2021	A00320652	Thomas Scientific,LLC	I0065039	2268068	12745	421	5980	67900	132.74
78052406	05/26/2021	A00206093	Triplet, Sandra L.	I0065052	04272021	11999	000	7412	73900	808.63
78052407	05/26/2021	A00200282	True Value Home Center	I0065023	442313	11000	431	4310	65100	59.49
78052408	05/26/2021	A00200284	U.S. Foods	I0065072	5123379	33429	310	4410	69250	2,052.35
78052409	05/26/2021	A00200433	Vibul Tangpraphaphorn, M.D.	I0065021	032321	39000	312	5980	64991	100.00
78052410	05/26/2021	A00200354	Wells, Susan J.	I0065073	051721	39000	314	4310	64991	65.08
78052411	05/26/2021	A00200355	West Kern Water District	I0064993	051921	12560	223	5810	09565	84.20
78052412	05/26/2021	A00200355	West Kern Water District	I0065003	051221	33428	310	5810	69200	71.05
						33528	310	5810	69200	71.06
						33588	310	5810	69200	70.95
78052413	05/26/2021	A00200355	West Kern Water District	I0065004	05/07/21	35000	000	5810	69700	75.40
78052414	05/26/2021	A00200360	Westec	I0065045	27376	11450	204	5641	09543	17,928.75
78052415	05/26/2021	A00200364	Westside Furniture	I0065056	051921	35815	357	6412	65100	2,565.42
78052416	05/26/2021	A00271281	WKCCD-Taft College Grant Cle	I0065020	051921	32000	422	5912	64900	245.00
=====										
BANK TOTAL										
2,222,897.44										

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USER ID	ACTIVITY DATE	VENDOR		PURCHASE ORDER		PURCHASE ORDER	CL	C	A
		NUMBER	NAME	NUMBER	DATE				
ABAUER	05/05/2021	A00271281	WKCCD-Taft College Grant Cle	P0056523	05/05/2021	05/05/2021			\$414.00
	05/13/2021	A00202913	Getty, Shelley M.	P0056553	05/11/2021	05/11/2021			\$120.00
	05/17/2021	A00200498	Office Depot	P0056556	05/11/2021	05/11/2021			\$5,548.05
	05/20/2021	A00311324	CWDL, CPAs	P0056716	05/20/2021	05/20/2021			\$30,000.00
	05/25/2021	A00200161	CDW-G	P0056641	05/18/2021	05/18/2021			\$15,492.39
		A00200508	P. G. & E.	P0056724	05/24/2021	05/24/2021			\$1,200.00

						TOTAL USER			\$58,262.36
AOMEGA	05/04/2021	A00200498	Office Depot	P0056443	04/26/2021	04/26/2021			\$87.22
		A00200536	Praxair Distribution, Inc.	P0056457	04/27/2021	04/27/2021			\$499.90
		A00200655	Henry Schein, Inc.	P0056438	04/26/2021	04/26/2021			\$124.95
				P0056480	04/30/2021	04/30/2021			\$316.47
	05/05/2021	A00200393	Sparkletts	P0056491	05/03/2021	05/03/2021			\$63.93
		A00200655	Henry Schein, Inc.	P0056456	04/27/2021	04/27/2021			\$4,520.59
	05/07/2021	A00200655	Henry Schein, Inc.	P0056503	05/04/2021	05/04/2021			\$45.50
	05/10/2021	A00200536	Praxair Distribution, Inc.	P0056504	05/04/2021	05/04/2021			\$1,259.09
	05/11/2021	A00200655	Henry Schein, Inc.	P0056530	05/07/2021	05/07/2021			\$447.30
	05/20/2021	A00200655	Henry Schein, Inc.	P0056622	05/17/2021	05/17/2021			\$549.16
		A00201122	Home Depot Credit Services	P0056689	05/19/2021	05/19/2021			\$397.71
		A00293996	Kimbrough, Vickie J.	P0056685	05/19/2021	05/19/2021			\$286.36
	05/24/2021	A00200655	Henry Schein, Inc.	P0056619	05/17/2021	05/17/2021			\$1,485.40
	05/25/2021	A00200536	Praxair Distribution, Inc.	P0056733	05/25/2021	05/25/2021			\$225.99
05/26/2021	A00200042	American Dental Association	P0056726	05/24/2021	05/24/2021			\$2,085.00	

						TOTAL USER			\$12,394.57
BALKORIN	05/05/2021	A00200426	Taft College Cafeteria	P0056501	05/04/2021	05/04/2021			\$377.00
	05/13/2021	A00200498	Office Depot	P0056571	05/12/2021	05/12/2021			\$1,586.35

						TOTAL USER			\$1,963.35
DDURAN	05/03/2021	A00307058	Minor, Leslie B.	P0056489	05/03/2021	05/03/2021			\$700.00
	05/05/2021	A00200498	Office Depot	P0056498	05/04/2021	05/04/2021			\$154.01
		A00323297	Harris lll, Frank	P0056505	05/05/2021	05/05/2021			\$4,000.00
	05/06/2021	A00200323	Flinn Scientific, Inc.	P0056517	05/05/2021	05/05/2021			\$9,555.98
	05/12/2021	A00200161	CDW-G	P0056545	05/11/2021	05/11/2021			\$155.27
		A00200323	Flinn Scientific, Inc.	P0056589	05/12/2021	05/12/2021			\$214.50
		A00200862	Taft College Bookstore	P0056537	05/10/2021	05/10/2021			\$7.25
				P0056539	05/10/2021	05/10/2021			\$311.03
		A00201575	Vohnout, Danielle E.	P0056543	05/10/2021	05/10/2021			\$200.00
		A00251929	Oja, Michelle Elizabeth.	P0056536	05/10/2021	05/10/2021			\$214.50
		A00259625	Lopez, Norberto	P0056549	05/11/2021	05/11/2021			\$200.00
	A00307058	Minor, Leslie B.	P0056544	05/11/2021	05/11/2021			\$200.00	
05/13/2021	A00200053	Apple Computer Inc.	P0056564	05/12/2021	05/12/2021			\$1,663.45	

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		A00200498	Office Depot	P0056554	05/11/2021	05/11/2021	\$3,444.87			
		A00200862	Taft College Bookstore	P0056565	05/12/2021	05/12/2021	\$75.08			
		A00232538	Ward's Natural Science	P0056550	05/11/2021	05/11/2021	\$3,536.52			
		A00323451	Implen Inc.	P0056563	05/12/2021	05/12/2021	\$6,107.89			
	05/17/2021	A00248933	Abtech Systems, Inc.	P0056578	05/12/2021	05/12/2021	\$4,452.99			
	05/18/2021	A00200498	Office Depot	P0056638	05/18/2021	05/18/2021	\$181.63			
				P0056640	05/18/2021	05/18/2021	\$189.95			
		A00212896	Foundation for California Co	P0056566	05/12/2021	05/12/2021	\$88,050.00			
	05/19/2021	A00200862	Taft College Bookstore	P0056663	05/19/2021	05/19/2021	\$214.47			
		A00015850	Berry, Wendy Jade.	P0056646	05/18/2021	05/18/2021	\$600.00			
		A00200862	Taft College Bookstore	P0056653	05/18/2021	05/18/2021	\$64.34			
		A00234659	Cahoon, Nathan Earl.	P0056655	05/18/2021	05/18/2021	\$420.00			
	05/25/2021	A00200053	Apple Computer Inc.	P0056632	05/18/2021	05/18/2021	\$23,236.26			
		A00200161	CDW-G	P0056658	05/19/2021	05/19/2021	\$3,073.79			
				P0056674	05/19/2021	05/19/2021	\$17,225.64			
		A00200862	Taft College Bookstore	P0056672	05/19/2021	05/19/2021	\$194.85			
		A00277399	Sundgren, Lori Anne.	P0056673	05/19/2021	05/19/2021	\$25.00			
		A00200161	CDW-G	P0056722	05/24/2021	05/24/2021	\$4,820.07			
				P0056723	05/24/2021	05/24/2021	\$201.29			
				P0056695	05/19/2021	05/19/2021	\$89,007.53			

						TOTAL USER	\$351,278.32			
DHICKS	05/04/2021	A00200400	Stinson's	P0056479	04/29/2021	04/29/2021	\$375.98			
	05/05/2021	A00200161	CDW-G	P0056396	04/19/2021	04/19/2021	\$886.06			
	05/06/2021	A00200400	Stinson's	P0056508	05/05/2021	05/05/2021	\$130.89			
	05/18/2021	A00200161	CDW-G	P0056567	05/12/2021	05/12/2021	\$701.42			
		A00200481	Sehi Computer Products	P0056560	05/11/2021	05/11/2021	\$1,308.09			
		A00200161	CDW-G	P0056568	05/12/2021	05/12/2021	\$1,392.86			
				P0056613	05/17/2021	05/17/2021	\$2,204.72			
		A00200862	Taft College Bookstore	P0056295	04/06/2021	04/06/2021	\$45.13			
		A00214919	Evisions, Inc.	P0056555	05/11/2021	05/11/2021	\$10,331.00			
		A00264649	Convergint Technologies, LLC	P0056559	05/11/2021	05/11/2021	\$4,027.00			
		A00200119	C.A. Reding Company, Inc.	P0056623	05/17/2021	05/17/2021	\$2,640.00			
	05/25/2021	A00302122	TeamViewer BmbH	P0056725	05/24/2021	05/24/2021	\$730.80			

						TOTAL USER	\$24,773.95			
DRIOS	05/17/2021	A00292936	Albertson's LLC	P0056586	05/12/2021	05/12/2021	\$250.00			
		A00200364	Westside Furniture	P0056603	05/14/2021	05/14/2021	\$2,425.00			
	05/19/2021	A00200135	CAPED	P0056616	05/17/2021	05/17/2021	\$99.00			
		A00200354	Wells, Susan J.	P0056617	05/17/2021	05/17/2021	\$65.08			
		A00200862	Taft College Bookstore	P0056671	05/19/2021	05/19/2021	\$64.34			

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							TOTAL USER			\$4,531.88
HCASH	05/05/2021	A00297517	Big Nerd Software, LLC	P0056499	05/04/2021	05/10/2021				\$390.00
	05/06/2021	A00209682	TechSmith Corporation	P0056500	05/04/2021	05/10/2021				\$2,047.50
	05/17/2021	A00108728	Issue Trak, Inc	P0056542	05/10/2021	05/31/2021				\$1,656.01
	05/18/2021	A00200862	Taft College Bookstore	P0056538	05/10/2021	05/31/2021				\$579.00

							TOTAL USER			\$4,807.06
JEDMAISTON	05/04/2021	A00200498	Office Depot	P0056493	05/03/2021	05/03/2021				\$297.08
		A00200655	Henry Schein, Inc.	P0056474	04/28/2021	04/28/2021				\$337.61
		A00210539	Advantage Laundry	P0056482	05/03/2021	05/03/2021				\$199.80
	05/05/2021	A00293918	A&B Athletics	P0056486	05/03/2021	05/03/2021				\$1,231.23
	05/06/2021	A00233814	D3 Sports	P0056464	04/27/2021	04/27/2021				\$1,378.57
		A00293918	A&B Athletics	P0056463	04/27/2021	04/27/2021				\$3,214.68
	05/17/2021	A00200522	Pepsi-Cola Company	P0056600	05/13/2021	05/13/2021				\$953.08
		A00210539	Advantage Laundry	P0056599	05/13/2021	05/13/2021				\$11,702.05
		A00200862	Taft College Bookstore	P0056610	05/17/2021	05/17/2021				\$117.71
		A00269814	Soccer.com	P0056630	05/17/2021	05/17/2021				\$516.45
	05/18/2021	A00303291	Sport & Cycle, Inc.	P0056533	05/10/2021	05/10/2021				\$2,183.01
		A00323604	AMGC Sports	P0056628	05/17/2021	05/17/2021				\$4,551.28
		A00200498	Office Depot	P0056648	05/18/2021	05/18/2021				\$161.61
	05/19/2021	A00259618	Taft College ASB General	P0056611	05/17/2021	05/17/2021				\$9,941.00
	05/20/2021	A00293918	A&B Athletics	P0056700	05/19/2021	05/19/2021				\$913.77
	05/25/2021	A00200161	CDW-G	P0056681	05/19/2021	05/19/2021				\$397.65
	05/26/2021	A00200053	Apple Computer Inc.	P0056668	05/19/2021	05/19/2021				\$1,344.92
		A00323726	Central Valley Umpires Assn.	P0056732	05/25/2021	05/25/2021				\$7,170.00

							TOTAL USER			\$48,386.42
JMADDING	05/03/2021	A00200308	Federal Express Corporation	P0056481	05/03/2021	05/03/2021				\$74.02
	05/05/2021	A00319544	FFP Fund V Lesseel, LLC	P0056490	05/03/2021	05/03/2021				\$23,813.22
		A00200043	American Express	P0056492	05/03/2021	05/03/2021				\$14,648.52
		A00270674	Public Agency Law Group	P0056461	04/27/2021	04/27/2021				\$1,198.50
	05/06/2021	A00255039	Dormlife, LLC	P0056518	05/05/2021	05/05/2021				\$18,874.69
	05/11/2021	A00200293	United Parcel Service	P0056516	05/05/2021	05/05/2021				\$5,000.00
	05/17/2021	A00200308	Federal Express Corporation	P0056605	05/17/2021	05/17/2021				\$31.82
	05/19/2021	A00200308	Federal Express Corporation	P0056665	05/19/2021	05/19/2021				\$150.00
		A00200396	Spurr	P0054623	07/09/2020	07/09/2020				\$45,650.00
		A00263777	SWACC	P0056667	05/19/2021	05/19/2021				\$162,793.00
	05/20/2021	A00313072	Colombo Construction Co., In	P0056676	05/19/2021	05/19/2021				\$2,375,663.67
		A00319544	FFP Fund V Lesseel, LLC	P0056664	05/19/2021	05/19/2021				\$60,000.00
	05/25/2021	A00200487	Sierra School Equipment Co.	P0056677	05/19/2021	05/19/2021				\$3,537.11
		A00200043	American Express	P0056666	05/19/2021	05/19/2021				\$25,000.00
		A00200052	AP Architects	P0056717	05/20/2021	05/20/2021				\$25,000.00

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		A00270674	Public Agency Law Group	P0056718	05/20/2021	05/20/2021				\$20,000.00
		A00285820	O'Connor Construction Manage	P0056719	05/20/2021	05/20/2021				\$10,000.00
	05/26/2021	A00257716	Capitol Public Finance Group	P0056738	05/26/2021	05/26/2021				\$5,000.00

							TOTAL USER			\$2,796,434.55
JROTHGEB	05/03/2021	A00200536	Praxair Distribution, Inc.	P0056477	04/28/2021	04/28/2021				\$223.64
		A00277845	Double D Cleaning Service	P0056478	04/28/2021	04/28/2021				\$865.00
	05/10/2021	A00200282	True Value Home Center	P0056512	05/05/2021	05/05/2021				\$25.72
		A00203431	Grimes, Jessica R.	P0056526	05/06/2021	05/06/2021				\$825.00
	05/12/2021	A00200236	Demco	P0056579	05/12/2021	05/12/2021				\$327.43
		A00200498	Office Depot	P0056531	05/10/2021	05/10/2021				\$448.33
		A00200536	Praxair Distribution, Inc.	P0056535	05/10/2021	05/10/2021				\$116.64
		A00200728	Lakeshore	P0056575	05/12/2021	05/12/2021				\$965.23
		A00313624	Pacific Torch & Regulator	P0056540	05/10/2021	05/10/2021				\$120.00
	05/24/2021	A00029774	Enciso, Rigoberto	P0056721	05/24/2021	05/24/2021				\$69.00
	05/26/2021	A00200536	Praxair Distribution, Inc.	P0056727	05/25/2021	05/25/2021				\$121.50
				P0056728	05/25/2021	05/25/2021				\$71.23
				P0056729	05/25/2021	05/25/2021				\$94.08
				P0056730	05/25/2021	05/25/2021				\$223.49
				P0056731	05/25/2021	05/25/2021				\$409.03

							TOTAL USER			\$4,905.32
KSTEARMAN	05/11/2021	A00258705	El Dorado Trading Group	P0056521	05/05/2021	05/05/2021				\$1,887.84
		A00321747	BrandCo Marketing	P0056527	05/06/2021	05/06/2021				\$1,835.13
	05/18/2021	A00201685	Cengage Learning	P0056602	05/14/2021	05/14/2021				\$2,147.50
		A00258705	El Dorado Trading Group	P0056585	05/12/2021	05/12/2021				\$2,829.60
		A00314179	Lithographix, Inc.	P0056601	05/13/2021	05/13/2021				\$2,886.00
		A00200585	NAEYC	P0056636	05/18/2021	05/18/2021				\$1,509.25
		A00258703	College House	P0056634	05/18/2021	05/18/2021				\$3,884.71
	05/20/2021	A00274574	Penguin Random House LLC	P0056683	05/19/2021	05/19/2021				\$117.82
		A00292796	Safe 1 Credit Union	P0056699	05/19/2021	05/19/2021				\$50.00
		A00302115	Big Print and Copy LLC	P0056687	05/19/2021	05/19/2021				\$87.80
	05/26/2021	A00314179	Lithographix, Inc.	P0056737	05/26/2021	05/26/2021				\$1,112.00

							TOTAL USER			\$18,347.65
MBLANCO	05/03/2021	A00309477	VoiceThread LLC	P0056403	04/19/2021	04/19/2021				\$6,500.00
	05/04/2021	A00200076	Bandy, Ingrun K.	P0056469	04/27/2021	04/27/2021				\$593.96
		A00200235	Cutrona, Myisha J.	P0056494	05/03/2021	05/03/2021				\$250.00
	05/05/2021	A00200111	Bogle, Darcy S.	P0056495	05/03/2021	05/03/2021				\$15.00
		A00200656	Jacobi, Victoria J.	P0056496	05/03/2021	05/03/2021				\$15.00
		A00211659	Flachmann, Christopher M.	P0056497	05/03/2021	05/03/2021				\$15.00
		A00321292	CampusKaizen LLC	P0056202	03/16/2021	03/16/2021				\$8,000.00

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	05/13/2021	A00200862	Taft College Bookstore	P0056524	05/05/2021	05/05/2021				\$2,822.82
				P0056597	05/13/2021	05/13/2021				\$7.06
	05/17/2021	A00200432	Taft Union High School	P0056594	05/13/2021	05/13/2021				\$4,000.00
		A00200862	Taft College Bookstore	P0056590	05/13/2021	05/13/2021				\$3,330.11
		A00288619	Brixey, Gabrielle Elaine.	P0056596	05/13/2021	05/13/2021				\$716.00
	05/18/2021	A00288619	Brixey, Gabrielle Elaine.	P0056609	05/17/2021	05/17/2021				\$731.00
	05/20/2021	A00200220	Cutrona, Angelo	P0056691	05/19/2021	05/19/2021				\$144.00
				P0056694	05/19/2021	05/19/2021				\$144.00
		A00200234	Delaney, John M.	P0056693	05/19/2021	05/19/2021				\$144.00
		A00228727	Gonzalez, Roberto G.	P0056697	05/19/2021	05/19/2021				\$144.00
		A00274984	Bogden, Steven D.	P0056692	05/19/2021	05/19/2021				\$144.00
				P0056696	05/19/2021	05/19/2021				\$144.00
		A00200235	Cutrona, Myisha J.	P0056618	05/17/2021	05/17/2021				\$5,840.00
	05/25/2021	A00200862	Taft College Bookstore	P0056621	05/17/2021	05/17/2021				\$187.42
		A00200498	Office Depot	P0056669	05/19/2021	05/19/2021				\$960.94
		A00280536	Kern Trophies	P0056654	05/18/2021	05/18/2021				\$734.37
		A00323638	Sonocent LLC	P0056670	05/19/2021	05/19/2021				\$1,950.00
		A00200862	Taft College Bookstore	P0056734	05/25/2021	05/25/2021				\$862.93
	05/28/2021	A00200862	Taft College Bookstore	P0056740	05/27/2021	05/27/2021				\$442.41
				P0056741	05/27/2021	05/27/2021				\$442.41

							TOTAL USER			\$40,960.45
MSANCHEZ	05/04/2021	A00241620	Sanchez, Morgan Elaine.	P0056476	04/28/2021	06/30/2021				\$49.76
	05/05/2021	A00200862	Taft College Bookstore	P0056509	05/05/2021	05/05/2021				\$30.01
	05/06/2021	A00200862	Taft College Bookstore	P0056507	05/05/2021	06/30/2021				\$3,300.00
	05/12/2021	A00200862	Taft College Bookstore	P0056557	05/11/2021	06/30/2021				\$128.69
				P0056558	05/11/2021	06/30/2021				\$4,726.68
	05/13/2021	A00200862	Taft College Bookstore	P0056588	05/12/2021	06/30/2021				\$211.30
	05/19/2021	A00200862	Taft College Bookstore	P0056661	05/19/2021	06/30/2021				\$171.58

							TOTAL USER			\$8,618.02
MSILVEIRA	05/05/2021	A00264649	Convergint Technologies, LLC	P0056511	05/05/2021	05/05/2021				\$49,134.44
		A00308756	Montgomery Hardware Co.	P0056510	05/05/2021	05/05/2021				\$42,872.12
		A00264649	Convergint Technologies, LLC	P0056515	05/05/2021	05/05/2021				\$45,813.00
		A00308756	Montgomery Hardware Co.	P0056514	05/05/2021	05/05/2021				\$39,974.00
	05/06/2021	A00200498	Office Depot	P0056528	05/06/2021	05/06/2021				\$4,989.65
	05/11/2021	A00323386	Cen-Cal Construction	P0056534	05/10/2021	05/10/2021				\$10,463.00
	05/18/2021	A00201051	Central Sanitary Supply	P0056612	05/17/2021	05/17/2021				\$449.49
				P0056645	05/18/2021	05/18/2021				\$57.45
	05/19/2021	A00292864	Community Playthings	P0056678	05/19/2021	05/19/2021				\$9,617.82
		A00200481	Sehi Computer Products	P0056701	05/19/2021	05/19/2021				\$6,100.00
		A00200728	Lakeshore	P0056703	05/19/2021	05/19/2021				\$16,067.00

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		A00202379	San Joaquin Fence & Supply	P0056688	05/19/2021	05/19/2021				\$32,375.00
		A00292864	Community Playthings	P0056679	05/19/2021	05/19/2021				\$9,612.85
		A00293117	Michael Flooring Inc.	P0056656	05/19/2021	05/19/2021				\$23,582.00
		A00323637	Child Pilot	P0056675	05/19/2021	05/19/2021				\$2,104.00
		A00200498	Office Depot	P0056711	05/19/2021	05/19/2021				\$768.50
		A00220442	Serban Sound & Communication	P0056705	05/19/2021	05/19/2021				\$22,265.00
		A00247034	Kaplan Early Learning Compan	P0056704	05/19/2021	05/19/2021				\$11,529.00
	05/20/2021	A00200417	Sysco Food Service of Ventur	P0056715	05/19/2021	05/19/2021				\$209.50
		A00201122	Home Depot Credit Services	P0056714	05/19/2021	05/19/2021				\$3,531.21
		A00200481	Sehi Computer Products	P0056709	05/19/2021	05/19/2021				\$6,556.17
	05/25/2021	A00200481	Sehi Computer Products	P0056720	05/21/2021	05/21/2021				\$6,556.17

							TOTAL USER			\$344,627.37
MTOFTE	05/13/2021	A00200273	Ebsco Subscription Service	P0056541	05/10/2021	05/10/2021				\$2,802.12

							TOTAL USER			\$2,802.12
MWHITE	05/05/2021	A00201122	Home Depot Credit Services	P0056455	04/27/2021	04/27/2021				\$4,035.00
		A00308504	Wright Express FSC	P0056454	04/27/2021	04/27/2021				\$710.64
		A00200352	Waxie Sanitary Supply	P0056502	05/04/2021	05/04/2021				\$2,840.67
		A00212896	Foundation for California Co	P0056484	05/03/2021	05/03/2021				\$5,520.61
		A00200498	Office Depot	P0056506	05/05/2021	05/05/2021				\$1,038.52
		A00283199	Fork Lift Specialties, Inc.	P0056470	04/27/2021	04/27/2021				\$2,610.50
		A00315956	Orkin Pest Control	P0056520	05/05/2021	05/05/2021				\$500.00
	05/06/2021	A00200352	Waxie Sanitary Supply	P0056450	04/26/2021	04/26/2021				\$3,966.70
		A00203460	Ernest Packaging Solutions	P0056451	04/26/2021	04/26/2021				\$24,502.80
		A00200161	CDW-G	P0056513	05/05/2021	05/05/2021				\$326.08
	05/10/2021	A00200282	True Value Home Center	P0056525	05/06/2021	05/06/2021				\$45.94
				P0056529	05/06/2021	05/06/2021				\$154.01
		A00244581	Independent Fire and Safety,	P0056522	05/05/2021	05/05/2021				\$6,500.00
	05/18/2021	A00200017	A.P.I. Plumbing	P0056562	05/12/2021	05/12/2021				\$1,581.51
		A00200023	Abate-A-Weed	P0056546	05/11/2021	05/11/2021				\$221.90
		A00285838	Sammy's Detail	P0056561	05/11/2021	05/11/2021				\$220.00
		A00200282	True Value Home Center	P0056598	05/13/2021	05/13/2021				\$442.21
		A00201051	Central Sanitary Supply	P0056591	05/13/2021	05/13/2021				\$872.59
		A00265309	Daikin Applied	P0056608	05/17/2021	05/17/2021				\$8,923.00
		A00308113	Central Cal Surveys, LLC	P0056625	05/17/2021	05/17/2021				\$1,225.00
		A00309460	Ewing Irrigation Products In	P0056607	05/17/2021	05/17/2021				\$168.57
		A00315956	Orkin Pest Control	P0056587	05/12/2021	05/12/2021				\$165.00
		A00318727	David Vohnout Plumbing	P0056615	05/17/2021	05/17/2021				\$2,550.00
	05/19/2021	A00200017	A.P.I. Plumbing	P0056647	05/18/2021	05/18/2021				\$1,625.96
		A00200282	True Value Home Center	P0056649	05/18/2021	05/18/2021				\$1,497.80
		A00200715	Kern Electric Distributors	P0056651	05/18/2021	05/18/2021				\$185.59

Taft College Purchase Order Activity Report

1-May-2021 through 30-May-2021

FY 20-21

USER ID	ACTIVITY DATE	VENDOR NUMBER	VENDOR NAME	PURCHASE ORDER NUMBER	PURCHASE ORDER DATE	REQ. DATE	PURCHASE ORDER AMOUNT	CL	C	A
		A00202335	Fastenal Industrial & Constr	P0056650	05/18/2021	05/18/2021				\$59.89
		A00238497	All-Tech Electronic Systems,	P0056652	05/18/2021	05/18/2021				\$5,000.00
		A00308756	Montgomery Hardware Co.	P0056657	05/19/2021	05/19/2021				\$8,615.18
		A00318053	Technical Safety Services, L	P0056643	05/18/2021	05/18/2021				\$1,081.00
	05/24/2021	A00200282	True Value Home Center	P0056680	05/19/2021	05/19/2021				\$107.25
				P0056659	05/19/2021	05/19/2021				\$59.49
				P0056707	05/19/2021	05/19/2021				\$765.22
				P0056712	05/19/2021	05/19/2021				\$755.39
		A00200715	Kern Electric Distributors	P0056690	05/19/2021	05/19/2021				\$114.58
		A00202334	Linder Backflow Service	P0056713	05/19/2021	05/19/2021				\$1,000.00
		A00202335	Fastenal Industrial & Constr	P0056710	05/19/2021	05/19/2021				\$134.34
		A00237691	Berchtold Equipment Co.	P0056702	05/19/2021	05/19/2021				\$2,788.50
		A00284319	Fertile Earth Nursery and Ga	P0056706	05/19/2021	05/19/2021				\$1,498.76
	05/25/2021	A00309285	The Home Depot Pro	P0056637	05/18/2021	05/18/2021				\$991.85
				P0056708	05/19/2021	05/19/2021				\$500.00

							TOTAL USER			\$96,103.89
NFIGUEROA	05/05/2021	A00286380	Gary, Leeanna Gwenyth.	P0056471	04/28/2021	04/28/2021				\$50.00
		A00202654	Pacific West Sound, Inc.	P0056473	04/28/2021	04/28/2021				\$1,900.00
	05/06/2021	A00310160	Lynch, Wesley C..	P0056519	05/05/2021	05/05/2021				\$182.00
	05/11/2021	A00206093	Triplett, Sandra Lee.	P0056459	04/27/2021	04/27/2021				\$808.63
	05/12/2021	A00200862	Taft College Bookstore	P0055937	01/28/2021	01/28/2021				\$350.00
	05/13/2021	A00312927	Yamazaki, Genta	P0056569	05/12/2021	05/12/2021				\$100.00
		A00318337	Botelho- Patoc, Kaimana Chey	P0056572	05/12/2021	05/12/2021				\$250.00
	05/17/2021	A00252942	TC Federal Financial Aid Cle	P0056574	05/12/2021	05/12/2021				\$8.00
		A00316187	Iwata, Kayla Pulama Tsukie.	P0056577	05/12/2021	05/12/2021				\$100.00
		A00316970	Alvaro-Thomas, Abby Kehaulan	P0056576	05/12/2021	05/12/2021				\$100.00
		A00317312	Dias, Jada	P0056580	05/12/2021	05/12/2021				\$100.00
		A00317674	Lee, Salman B.	P0056584	05/12/2021	05/12/2021				\$250.00
	05/18/2021	A00317858	Logan, Blake Scott.	P0056570	05/12/2021	05/12/2021				\$100.00
	05/19/2021	A00286529	West Side Health Care Distri	P0056606	05/17/2021	05/17/2021				\$2,118.00
	05/25/2021	A00219472	Arbor Crest Publishing	P0056644	05/18/2021	05/18/2021				\$242.66
		A00300986	Espinoza, Stepfanie Evette.	P0056660	05/19/2021	05/19/2021				\$100.00
		A00312141	Taylor, Sydney Amandalyn.	P0056583	05/12/2021	05/12/2021				\$100.00
		A00314584	Chavez, Joseline M.	P0056582	05/12/2021	05/12/2021				\$100.00
		A00318399	Feleti, Serenity M.K.K.	P0056573	05/12/2021	05/12/2021				\$250.00
		A00320387	Cruz-Marin, Marina Isabelle.	P0056581	05/12/2021	05/12/2021				\$250.00

							TOTAL USER			\$10,402.29
SCRISS	05/04/2021	A00202408	ACCT	P0056485	05/03/2021	05/03/2021				\$4,710.00
	05/18/2021	A00200026	Accrediting Commission for C	P0056624	05/17/2021	05/17/2021				\$18,065.00
	05/25/2021	A00200862	Taft College Bookstore	P0056686	05/19/2021	05/19/2021				\$193.00

Taft College Purchase Order Activity Report

1-May-2021 through 30-May-2021

FY 20-21

USER ID	ACTIVITY DATE	VENDOR NUMBER	VENDOR NAME	PURCHASE ORDER NUMBER	PURCHASE ORDER DATE	REQ. DATE	PURCHASE ORDER AMOUNT	CL	C	A
							TOTAL USER			\$22,968.00
SREYES	05/20/2021	A00200498	Office Depot	P0056595	05/13/2021	05/13/2021				\$660.58
		A00200487	Sierra School Equipment Co.	P0056642	05/18/2021	05/18/2021				\$3,056.63
							TOTAL USER			\$3,717.21
TROMANDIA	05/12/2021	A00200498	Office Depot	P0056552	05/11/2021	05/11/2021				\$194.89
	05/17/2021	A00200862	Taft College Bookstore	P0056551	05/11/2021	05/11/2021				\$195.05
							TOTAL USER			\$389.94
TROWDEN	05/05/2021	A00200735	Liebert Cassidy Whitmore	P0056483	05/03/2021	05/03/2021				\$400.00
		A00200028	ACHRO/EEO Treasurer	P0056462	04/27/2021	04/27/2021				\$550.00
	05/18/2021	A00200238	Department of Justice	P0056626	05/17/2021	05/17/2021				\$64.00
	05/19/2021	A00200168	Central Valley Occupational	P0056629	05/17/2021	05/17/2021				\$20.00
		A00200182	City of Taft Police Departme	P0056627	05/17/2021	05/17/2021				\$29.00
		A00200238	Department of Justice	P0056620	05/17/2021	05/17/2021				\$64.00
		A00200433	Vibul Tangpraphaphorn, M.D.	P0056682	05/19/2021	05/19/2021				\$100.00
		A00200498	Office Depot	P0056635	05/18/2021	05/18/2021				\$125.63
		A00200862	Taft College Bookstore	P0056684	05/19/2021	05/19/2021				\$64.34
		A00321781	PMA Online	P0056614	05/17/2021	05/17/2021				\$1,495.00
	05/25/2021	A00200311	Ferguson Enterprises, Inc.	P0056698	05/19/2021	05/19/2021				\$6,559.52
		A00305030	Castro, Jorge	P0056631	05/17/2021	05/17/2021				\$30.50
							TOTAL USER			\$34,314.58
WBELCHER	05/12/2021	A00200862	Taft College Bookstore	P0055937	1 01/28/2021	01/28/2021				\$200.00
		A00202654	Pacific West Sound, Inc.	P0056225	1 03/23/2021	03/23/2021				\$420.00
							TOTAL USER			\$.00

West Kern Community College District
Board of Trustees Meeting
June 9, 2021

Agenda Item 13.
A. Academic Employment

1. Adjunct / Extra Duty Assignments

Item	Name	Assignment	Step	Hourly Rate	Effective Date
a.	Abbott, Amar	Adjunct Instructor - Learning Skills	--	\$74.62	6/7/2021
b.	Jacobi, Vicki	Extra Duty: TC Promise Program	--	\$74.62	6/2/2021 - 8/12/2021
c.	Jean, Kyle	Adjunct Instructor - Health Education	--	\$74.62	6/7/2021
d.	Medoza, Tina	Extra Duty: SLO Coordinator - Summer Hours	--	\$74.62	6/1/2021 - 8/15/2021
e.	Varakatzas, Nick	Adjunct Instructor - Health Education	--	\$74.62	6/7/2021

2. Summer 2021 Assignments

Item	Name	Assignment	Step	Hourly Rate	Effective Date
a.	Abbott, Amar	LRSK 250	--	\$74.62	7/26/2021 - 7/29/2021
b.	Agundez, Adrian	COSC 2020	--	\$74.62	6/7/2021 - 7/29/2021
c.	Altenhofel, Jennifer	HIST 2204, 2232	--	\$74.62	6/7/2021 - 7/15/2021
d.	Bandy, Kanoe	PHED 1528, 1728	--	\$74.62	8/2/2021 - 8/20/2021
e.	Beasley, Michelle	ECEF 1501, 1590	--	\$74.62	6/7/2021 - 7/29/2021
f.	Berry, Wendy	BIOL 1500	--	\$74.62	6/7/2021 - 7/29/2021
g.	Bledsoe, Adam	BUSN 1500, ECON 2210, MGMT 1500	--	\$74.62	6/7/2021 - 7/29/2021
h.	Bogle, Darcy	STSU 1001, 1018, 1500	--	\$74.62	6/7/2021 - 7/29/2021
i.	Brixey, Gabrielle	BUSN 1510, MGMT 1505	--	\$74.62	6/7/2021 - 7/29/2021
j.	Burnham, Kyle	MUSC 1510	--	\$74.62	6/7/2021 - 7/29/2021
k.	Cahoon, Nathan	MATH 1060	--	\$74.62	6/7/2021 - 7/29/2021
l.	Carlson, Kamala	ENGL 1500	--	\$74.62	6/7/2021 - 7/29/2021
m.	Chung-Wee, Christopher	ENGL 1500	--	\$74.62	6/7/2021 - 7/29/2021
n.	Colaw, Rebecca	PSYC 2080, 2205	--	\$74.62	6/7/2021 - 7/29/2021
o.	Combs, Noelle	POSC 1501	--	\$74.62	6/7/2021 - 7/29/2021
p.	Cutrona, Angelo	PHED 1542, 1742	--	\$74.62	8/2/2021 - 8/20/2021
q.	Cutrona, Myisha	PHED 1542, 1742	--	\$74.62	8/2/2021 - 8/20/2021
r.	Devine, William	ENGL 1500, 1600, 2600	--	\$74.62	6/7/2021 - 7/29/2021
s.	Dimayuga, Anna	ART 1800	--	\$74.62	6/7/2021 - 7/29/2021
t.	Eigenhauer, John	COSC 1603, 1703	--	\$74.62	6/7/2021 - 7/29/2021
u.	Furgeson, Bruce	PHED 1523, 1623, 1723, 1823	--	\$74.62	6/7/2021 - 7/29/2021
v.	Furman, Tori	WKEX 1014	--	\$74.62	6/7/2021 - 8/12/2021
w.	Getty, Shelley	MATH 1520, 2100	--	\$74.62	6/7/2021 - 8/12/2021
x.	Golling, Leigh	COMM 1511 & DRAM 1535	--	\$74.62	6/7/2021 - 7/29/2021
y.	Harris-Alarcon, Gisela	SPAN 1601	--	\$74.62	6/7/2021 - 7/29/2021
z.	Hickman, Ryan	BIOL 2370	--	\$74.62	6/7/2021 - 7/29/2021
aa.	Howell, Christina	ECEF 1531	--	\$74.62	6/7/2021 - 7/29/2021
bb.	Jiles, Michael	POSC 1501	--	\$74.62	6/7/2021 - 7/29/2021
cc.	Jimenez Murguia, Salvador	SOC 1510, 2110, 2141	--	\$74.62	6/7/2021 - 7/29/2021
dd.	Kerr, Danielle	ENGL 1600	--	\$74.62	6/7/2021 - 7/29/2021
ee.	Lindquist, Erica	ARTH 1500, 1510	--	\$74.62	6/7/2021 - 7/29/2021
ff.	Lytle, Steve	BIOL 1500	--	\$74.62	6/7/2021 - 7/29/2021

gg.	Maiocco, Vince	HLED 1510	--	\$74.62	6/7/2021 - 7/29/2021
hh.	Martinez, Julian	SPAN 1601, 1602, 2001, 2002	--	\$74.62	6/7/2021 - 7/29/2021
ii.	Martinez, Maria	MATH 1530, 1540	--	\$74.62	6/7/2021 - 8/12/2021
jj.	May, James	GEOG 1510	--	\$74.62	6/7/2021 - 7/29/2021
kk.	McDaniel, Steven	COMM 1511	--	\$74.62	6/7/2021 - 7/29/2021
ll.	Mendoza, Tina	HIST 2231, 2270	--	\$74.62	6/7/2021 - 7/15/2021
mm.	Mitchell, David	STAT 1510	--	\$74.62	6/7/2021 - 8/12/2021
nn.	Montelongo, Maribel	SPAN 1601	--	\$74.62	6/7/2021 - 7/29/2021
oo.	Page, Jason	ECON 2120	--	\$74.62	6/7/2021 - 7/29/2021
pp.	Payne, Aaron	WELD 1540	--	\$74.62	6/7/2021 - 8/12/2021
qq.	Payne, Ruby	MATH 1060, 1505	--	\$74.62	6/7/2021 - 8/12/2021
rr.	Polski, Robin	PSYC 1500, PSYC 2003	--	\$74.62	6/7/2021 - 7/29/2021
ss.	Rangel-Escobedo, Juana	STSU 1017, 1019, 1525	--	\$74.62	6/7/2021 - 7/29/2021
tt.	Reynolds, Joy	MATH 1050, 1500	--	\$74.62	6/7/2021 - 8/12/2021
uu.	Rients, Amy	ECEF 1611	--	\$74.62	6/7/2021 - 7/29/2021
vv.	Roth, Rebecca	ECEF 1500, 1601	--	\$74.62	6/7/2021 - 7/29/2021
ww.	Smith, Gaysha	ARTH 1500	--	\$74.62	6/7/2021 - 7/29/2021
xx.	Swenson, Sonja	HUM 1500	--	\$74.62	6/7/2021 - 7/29/2021
yy.	Taibjee, Sukena	INCO 1048	--	\$74.62	6/7/2021 - 7/29/2021
zz.	Thompson, Tony	HLED 1510	--	\$74.62	6/7/2021 - 7/29/2021
aaa.	Travis, Lori	COMM 1511	--	\$74.62	6/7/2021 - 7/29/2021
bbb.	Uhalt, Josh	PSYC 2200	--	\$74.62	6/7/2021 - 8/12/2021
ccc.	Vallejo, Benigno	BIOL 2370, 1541	--	\$74.62	6/7/2021 - 7/29/2021
ddd.	VanRy, Veronica	SOC 1510, 2110, 2141	--	\$74.62	6/7/2021 - 7/29/2021
eee.	VanSistine-Yost, Linda	INCO 1048	--	\$74.62	6/7/2021 - 7/29/2021
fff.	Webster, Kyle	BIOL 1500	--	\$74.62	6/7/2021 - 7/29/2021
ggg.	Wessely, Jason	ADMJ 1509	--	\$74.62	6/7/2021 - 7/29/2021
hhh.	White, Marisol	SOC 1510	--	\$74.62	6/7/2021 - 7/29/2021

3. Spring 2020-21 Staff Development Assignments

Item	Name	Assignment	Total Hours	Step	Hourly Rate	Total Amount Not to Exceed	Effective Date
a.	Clemons, Reginald	Staff Development Pay for Spring 2021	3	3	\$74.62	\$223.86	1/19/2021 - 5/21/2021
b.	Davis, Terry	Staff Development Pay for Spring 2021	1	3	\$74.62	\$74.62	1/19/2021 - 5/21/2021
c.	Hanawalt, April	Staff Development Pay for Spring 2021	1	3	\$74.62	\$74.62	1/19/2021 - 5/21/2021
d.	Jennings, Sandra	Staff Development Pay for Spring 2021	13	3	\$74.62	\$970.06	1/19/2021 - 5/21/2021
e.	Montelongo, Maribel	Staff Development Pay for Spring 2021	8	3	\$74.62	\$596.96	1/19/2021 - 5/21/2021
f.	Raber, Tabitha	Staff Development Pay for Spring 2021	3	3	\$74.62	\$223.86	1/19/2021 - 5/21/2021
g.	Richards, Kristi	Staff Development Pay for Spring 2021	10	3	\$74.62	\$746.20	1/19/2021 - 5/21/2021
h.	Sheibani, Shahrzad	Staff Development Pay for Spring 2021	2.5	2	\$66.53	\$166.33	1/19/2021 - 5/21/2021
i.	VanRy, Veronica	Staff Development Pay for Spring 2021	6	3	\$74.62	\$447.72	1/19/2021 - 5/21/2021
j.	White, Marisol	Staff Development Pay for Spring 2021	3	3	\$74.62	\$223.86	1/19/2021 - 5/21/2021

4. 2021-22 Temporary Contract Assignments

Item	Name	Assignment	Months/Year	Step	Effective Date
a.	Richards, Kristi	CTE and Career Transitions Counselor	10 mo.	IV - 6	7/1/2021 - 6/30/2022
b.	Sundgren, Lori	Pre-Collegiate Success Coordinator	11 mo.	VI - 13	7/1/2021 - 6/30/2022

**West Kern Community College District
Board of Trustees Meeting
June 9, 2021**

**Agenda Item 13.
B. Classified Employment**

1. Classified

Item	Name	Assignment	Range/ Step	FTE	Hourly Rate	Effective Date
a.	Castro, Jorge	Temporary Maintenance Worker / Groundskeeper	17A	A/N	\$19.57	5/26/2021
b.	Gomez, Enrique	Temporary Bookstore Clerk	1A	A/N	\$14.00	6/7/2021
c.	Jewell, Sara	Distance Education Instructional Aide	17B	100%	\$20.70	6/14/2021
d.	Lindsay, Magenta	Temporary Maintenance Worker / Groundskeeper	17A	A/N	\$19.57	5/24/2021
e.	Perales, Ramon	Temporary Maintenance Worker / Groundskeeper	17A	A/N	\$19.57	6/1/2021
f.	Strong, Cherise	Temporary Maintenance Worker / Groundskeeper	17A	A/N	\$19.57	5/20/2021
g.	Vaughn, Lourdes	Temporary Bookstore Clerk	1A	A/N	\$14.00	6/7/2021

2. Management

Item	Name	Assignment	Range/ Step	FTE	Monthly Rate	Effective Date
a.	Cutrona, Myisha	Coordinator Student Life and Basic Needs	9/7	100%	\$6,637.92	7/1/2021
b.	Li, Xiaohong	Vice President of Information and Institutional Effectiveness	25/3	100%	\$12,385.92	7/1/2021
c.	Norris, William	Reclass - Manager, Bookstore	11/6	100%	\$7,036.83	7/1/2021
d.	Perry, Makayla	Working out of class - Human Resources Technician	5/2	100%	\$413.33	4/1/2021 - 6/31/2021
e.	Perry, Makayla	Human Resources Technician	5/3	100%	\$4,668.08	7/1/2021
f.	Rowden, Tiffany	Reclass - Sr. HR Generalist	11/6	100%	\$7,036.83	7/1/2021

C. Resignations/Retirements

Item	Name	Position	Range/ Step	FTE	Stipend/ Salary	Effective Date
a.	Bogden, Steven	Temporary Student Equity Technician	--	--	--	6/4/2021
b.	Cutrona, Myisha	Head Women's Soccer Coach	--	--	--	5/25/2021
c.	Hipa, Christine	Assistant Softball Coach	--	--	--	5/30/2021
d.	Valencia, Leovi	Human Resources Technician - Payroll	--	--	--	6/30/2021

**WEST KERN COMMUNITY COLLEGE DISTRICT GENERAL FUND UNRESTRICTED
 BUDGETED SOURCES OF FUNDS AT ACCOUNT LEVEL 1
 REVENUE ACCOUNTS FISCAL YEAR 2020-2021
 FOR THE MONTH ENDING MAY 31, 2021**

Account Level	Account Level Description	Proposed Budget	Adjusted Budget	YTD Activity	Encumbrances	Balance
8600	State Revenues	21,216,280	21,216,280	17,652,355	0	3,563,925
8800	Local Revenues	8,117,179	8,117,225	8,464,222	0	-346,997
Summary		29,333,459	29,333,505	26,116,577	0	3,216,928

**West Kern Community College District General Fund Unrestricted
 Budgeted Sources of Funds at Account Level 1
 Expenditure Accounts Fiscal Year 2020-2021
 For the Month Ending May 31, 2021**

Account Level	Account Level Description	Proposed Budget	Adjusted Budget	YTD Activity	Encumbrances	Balance
1000	Academic Salaries	9,534,565	9,583,694	8,544,880	0	1,038,815
2000	Classified & Other Nonacademic Sala	5,458,862	5,465,650	4,720,686	0	744,964
3000	Employee Benefits	8,485,784	8,500,979	6,366,566	2,861	2,131,552
4000	Supplies and Materials	505,745	469,563	205,595	48,950	215,019
5000	Other Operating Expenses & Services	4,410,186	4,367,479	2,435,357	1,479,159	452,963
5899	Contingency Reserve	379,491	328,708	0	0	328,708
6000	Capital Outlay	165,493	179,913	61,519	47,430	70,964
7000	Other Outgo	101,000	145,139	67,629	19,020	58,490
7200	Transfers	292,332	292,378	3,084,559	9,119	-2,801,300
		29,333,459	29,333,505	25,486,792	1,606,538	2,240,175

**Disbursement Register of Expenditures Greater than \$10,000
For the Month of May 2021**

Check Number	Check Date	Vendor Name	Description	Net Amount
78051970	05/03/2021	Bio Rad	QUOTE: QQ55096-CPQ21 - Covid Testing Equipment	27,503.50
78051971	05/03/2021	Biopac Systems Inc	Student lab human physiology system	67,393.70
78051975	05/03/2021	C & P Sanitary Supply, INC	COVID-19 Custodial Supplies	22,102.08
78051977	05/03/2021	CDW-G	Lenovo Think Centre Desktop Computers- Writing Lab	15,919.26
78052001	05/03/2021	Serban Sound & Communications	Serban Sound - Audio Visual Project - COVID	229,266.76
78052007	05/03/2021	Taft College ASB General	FY 20-21 ASO Sticker Sale Passthrough to ASO Fund	31,140.00
78052019	05/05/2021	American Express	American Express - April Charges	14,648.52
78052031	05/05/2021	Colombo Construction Co., Inc.	Colombo - Student Center - Pay App 14	1,145,546.26
78052034	05/05/2021	FFP Fund V Lessee1, LLC	ForeFront Power - April charges	23,813.22
78052064	05/05/2021	West Kern Adult Education Network JPA	2020-21 AEBG Pass-through to WKEAN	69,386.00
78052066	05/05/2021	Westec	WESTEC - 2020-21 Contract FTES	17,928.75
78052265	05/25/2021	AARP Health Care Options	2020-21 Retiree Health Sup Insurance	19,271.83
78052266	05/25/2021	Accrediting Commission for Community &	2020-21 Annual Dues	18,065.00
78052276	05/25/2021	C & P Sanitary Supply, INC	Covid 19 Supplies/pumice stone, disp. gloves	24,576.34
78052285	05/25/2021	Evisions, Inc.	2021-22 FormFusion Renewal - IT	10,331.00
78052326	05/25/2021	United Healthcare Insurance Company	2020-21 Retiree Health RX Sup Insurance	21,741.02
78052353	05/26/2021	CWDL, CPAs	FY 2020-21 Audit Services (Interim Visit)	27,760.50
78052369	05/26/2021	John Karwoski	John Karwoski - student center open po	10,920.00
78052384	05/26/2021	Strata Information Group	DegreeWorks Upgrade 5.03	35,657.50
78052414	05/26/2021	Westec	WESTEC - 2020-21 Contract FTES	17,928.75
				1,850,899.99

ASO 2020/21
Balance Sheet
As of May 31, 2021

May 31, 2021

ASSETS

Current Assets

Checking/Savings

ASO Safe 1	221,619.48
ASO Safe 1 - Savings	143.78

Total Checking/Savings	221,763.26
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Total Current Assets	221,763.26
-----------------------------	------------

TOTAL ASSETS	221,763.26
---------------------	-------------------

LIABILITIES & EQUITY

Equity

Restricted Funds

Anime and Above	1,692.00
Art Club	834.00
ASO Athletics	42,087.84
ASO General - Interest	98.41
ASO General - Bank Charges	-40.00
ASO General - Operating	103,394.08
ASSE	385.43
Baseball Club	5,282.99
Best Buddies	4,158.92
Cougar Echo	773.50

D.H. GENERAL

D.H. CLASS OF 2021	2,822.38
D.H. CLASS OF 2020	0.00
D.H. GENERAL - Other	3,395.11

Total D.H. GENERAL	6,217.49
---------------------------	----------

ECE	3,518.99
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Golf Club - Mens	1,365.00
Golf Club - Womens	1,121.25
Intersivity Club	1,703.37
Literary Club	1,831.53
NSLS Club	3,905.15
On Our Own	877.47
Performing Arts	3,402.62
Phi Theta Kappa	700.00
Roleplaying Game Club	745.42
Soccer Club - Mens	3,063.01
Soccer Club - Womens	3,035.40
Social Science/ Research	3,239.31
Softball Fund	4,974.54

ASO 2020/21
Balance Sheet
As of May 31, 2021

Spectrum	1,482.45
STEM	3,972.40
TC Cares	609.00
TIL Reunion	1,461.73
Uniform Replacement	10,407.45
Veterans Club	1,639.91
Women's Athletic Club	2,955.68
Women's Basketball Club	866.94
Total Restricted Funds	<u>221,763.28</u>
Total Equity	<u>221,763.28</u>
TOTAL LIABILITIES & EQUITY	<u><u>221,763.28</u></u>

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Mindy Jewell
 SUBMIT DATE
 May 04, 2021 12:07:51PM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 EROD NO.
 547020

DEPT NO.
 0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$96,812.00**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
APRIL SCHOOL APPORTIONMENT	84097	0886	5490	\$96,812.00	\$96,812.00

TOTAL DEPOSIT: **\$96,812.00**

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: TTC ACCOUNT DEPOSITED: General CASH: \$0.00 CHECKS: \$0.00 DIRECT DEPOSIT: \$96,812.00 CREDIT CARD: \$0.00
 NOTES: DEPOSIT #210134

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND CORRECT RECORD OF THE TOTAL AMOUNT DUE THE KERN COUNTY TREASURER TO AND INCLUDING:

NOT PROCESSED

NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
 WKCCD DEPOSIT

DEPOSIT TRANSACTIONS

J57699 DC0100 L.00.01 05/04/21 PA

Date last used from: 05/04/2021 To 05/04/2021
 Transaction Number from: 210134 To 210134
 Date entered from: 00/00/0000 To 99/99/9999

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
LN.	DI	DETAIL	DESCR		
210134	05/04/2021	05/04/2021	WKCCD DEPOSIT	ENTERED BY: MDJB UNAPPROVED	
1.	78	TANF		12599-309-8632-64992	15,780.00
2.	78	APRIL SCHOOL APPORTIONMENT		12000-311-8660-64200	834.00
3.	78	APRIL SCHOOL APPORTIONMENT		12571-411-8628-67300	4,000.00
4.	78	APRIL SCHOOL APPORTIONMENT		12000-318-8699-64800	2,268.00
5.	78	APRIL SCHOOL APPORTIONMENT		12000-318-8699-64800	537.00
6.	78	APRIL SCHOOL APPORTIONMENT		12603-125-8643-68900	69,386.00
7.	78	APRIL SCHOOL APPORTIONMENT		12653-301-8699-63900	4,007.00
TOTAL AMOUNT					96,812.00
DISTRICT TOTAL					96,812.00
GRAND TOTAL					96,812.00

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Mindy Jewell
 SUBMIT DATE
 May 03, 2021 03:15:47PM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 DEPT NO.
 0886
 EROD NO.
 546920

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF \$7,794,363.89

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
COP FUND 43	84701	0886	5490	\$7,794,363.89	\$7,794,363.89

TOTAL DEPOSIT: \$7,794,363.89

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: TTC ACCOUNT DEPOSITED: General CASH: \$0.00 CHECKS: \$0.00 DIRECT DEPOSIT: \$7,794,363.89 CREDIT
 CARD: \$0.00
 NOTES: deposit #210133

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED
NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED
NOT SIGNED
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
WKCCD DEPOSIT

DEPOSIT TRANSACTIONS

J57123 DC0100 L.00.01 05/03/21 PAG

Date last used from: 05/03/2021 To 05/03/2021
Transaction Number from: 210133 To 210133
Date entered from: 00/00/0000 To 99/99/9999

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
210133	05/03/2021	05/03/2021	WKCCD DEPOSIT		
1.	78	FACILITIES RESERVE		43000-000-8981-00000	
				ENTERED BY: MDJB UNAPPROVED	7,794,363.89
				TOTAL AMOUNT	7,794,363.89
				DISTRICT TOTAL	7,794,363.89
				GRAND TOTAL	7,794,363.89

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Mindy Jewell
 SUBMIT DATE
 May 05, 2021 11:20:39AM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 EROD NO.
 547109

DEPT NO.
 0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF \$14,977.08

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
BOOKSTORE	84698	0886	5490	\$14,977.08	\$14,977.08

TOTAL DEPOSIT: \$14,977.08

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$14,977.08 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT CARD: \$0.00
 NOTES: DEPOSIT #210135

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND CORRECT RECORD OF THE TOTAL AMOUNT DUE THE KERN COUNTY TREASURER TO AND INCLUDING:

NOT PROCESSED

NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
Date last used from: 05/05/2021 To 05/05/2021
Transaction Number from: 210135 To 210135
Date entered from: 00/00/0000 To 99/99/9999

J58460 DC0100 L.00.01 05/05/21 PAC

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
LN.	DI	DETAIL	DESCR		
210135	05/05/2021	05/05/2021	WKCCD DEPOSIT		
1.	78	BOOKSTORE SALES		31000-423-8841-69100	
				ENTERED BY: MDJB UNAPPROVED	14,977.08
				TOTAL AMOUNT	14,977.08
				DISTRICT TOTAL	14,977.08
				GRAND TOTAL	14,977.08

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Mindy Jewell
 SUBMIT DATE
 May 05, 2021 11:27:50AM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 EROD NO.
 547112

DEPT NO.
 0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF \$7,892.00

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
STUDENT RECEIPTS	84096	0886	5490	\$7,892.00	\$7,892.00

TOTAL DEPOSIT: \$7,892.00

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$7,892.00 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT CARD: \$0.00
 NOTES: DEPOSIT #210136

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND CORRECT RECORD OF THE TOTAL AMOUNT DUE THE KERN COUNTY TREASURER TO AND INCLUDING:

NOT PROCESSED

NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
 WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
 Date last used from: 05/05/2021 To 05/05/2021
 Transaction Number from: 210136 To 210136
 Date entered from: 00/00/0000 To 99/99/9999

J58462 DC0100 L.00.01 05/05/21 PAG

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
LN.	DI	DETAIL	DESCR		
210136	05/05/2021	05/05/2021	WKCCD DEPOSIT		
1.	78			11000-000-9161-00000	
ENTERED BY: MDJB UNAPPROVED					7,892.00
TOTAL AMOUNT					7,892.00
DISTRICT TOTAL					7,892.00
GRAND TOTAL					7,892.00

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
Mindy Jewell
 SUBMIT DATE
May 05, 2021 11:33:24AM
 PROCESS DATE
NOT PROCESSED AT
THIS TIME
 EROD NO.
547114

DEPT NO.
0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF \$72,457.59

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
GENERAL FUND	84096	0886	5490	\$311.20	\$311.20
RESTRICTED FUND	84097	0886	5490	\$71,939.64	\$71,939.64
CAFETERIA	84699	0886	5490	\$206.75	\$206.75

TOTAL DEPOSIT: \$72,457.59

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$72,457.59 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT CARD: \$0.00
 NOTES: DEPOSIT #210137

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND CORRECT RECORD OF THE TOTAL AMOUNT DUE THE KERN COUNTY TREASURER TO AND INCLUDING:

NOT PROCESSED

NOT SIGNED _____
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED _____
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
 WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
 Date last used from: 05/05/2021 To 05/05/2021
 Transaction Number from: 210137 To 210137
 Date entered from: 00/00/0000 To 99/99/9999

J58464 DC0100 L.00.01 05/05/21 PAG

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
LN.	DI	DETAIL	DESCR		
210137	05/05/2021	05/05/2021	WKCCD DEPOSIT		
				ENTERED BY: MDJB	UNAPPROVED
1.	78	INSURANCE REIMBURSEMENTS		11000-412-8876-67300	309.20
2.	78	RETAINED FINANCIAL AID		11000-000-9526-00000	2.00
3.	78	CDTC UNITS		12427-210-8699-69200	3,312.00
4.	78	TPSID		12433-314-8199-00000	15,544.10
5.	78	STRONG WORKFORCE		12642-223-8647-68900	52,659.44
6.	78	STRONG WORKFORCE		12906-223-8647-00000	424.10
7.	78	CAFETERIA SALES		32000-422-8841-69400	206.75
				TOTAL AMOUNT	72,457.59
				DISTRICT TOTAL	72,457.59
				GRAND TOTAL	72,457.59

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
SEC.26900-26902 GOV.CODE

USER NAME
Mindy Jewell
SUBMIT DATE
May 12, 2021 01:36:04PM
PROCESS DATE
NOT PROCESSED AT
THIS TIME
EROD NO.
547665

DEPT NO.
0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$756.60**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
BOOKSTORE	84698	0886	5490	\$756.60	\$756.60

TOTAL DEPOSIT: **\$756.60**

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$756.60 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT
CARD: \$0.00
NOTES: DEPOSIT #210138

SECTION 26901 GOVERNMENT CODE
I HEREBY SWEAR THAT THIS IS A TRUE AND
CORRECT RECORD OF THE TOTAL AMOUNT
DUE THE KERN COUNTY TREASURER TO
AND INCLUDING:

NOT PROCESSED

NOT SIGNED
AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED
TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
Date last used from: 05/12/2021 To 05/12/2021
Transaction Number from: 210138 To 210138
Date entered from: 00/00/0000 To 99/99/9999

J62376 DC0100 L.00.01 05/12/21 PA

				APPROVED AND UNAPPROVED TRANSACTIONS		
NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-		AMOUNT
LN.	DI	DETAIL	DESCR			
210138	05/12/2021	05/12/2021	WKCCD DEPOSIT		ENTERED BY: MDJB UNAPPROVED	756.60
1.	78	BOOKSTORE SALES		31000-423-8841-69100		756.60
					TOTAL AMOUNT	756.60
					DISTRICT TOTAL	756.60
					GRAND TOTAL	756.60

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
Mindy Jewell
 SUBMIT DATE
May 12, 2021 01:51:27PM
 PROCESS DATE
NOT PROCESSED AT
THIS TIME
 DEPT NO. 0886
 EROD NO.
547669

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF \$376.00

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
STUDENT RECEIPTS	84096	0886	5490	\$376.00	\$376.00

TOTAL DEPOSIT: \$376.00

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$376.00 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT
 CARD: \$0.00
 NOTES: DEPOSIT #210139

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED

NOT PROCESSED

NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT SIGNED
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
Date last used from: 05/12/2021 To 05/12/2021
Transaction Number from: 210139 To 210139
Date entered from: 00/00/0000 To 99/99/9999

J62378 DC0100 L.00.01 05/12/21 PAGE

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
210139	05/12/2021	05/12/2021	WKCCD DEPOSIT		
1.	78	STUDENT RECEIPTS		11000-000-9161-00000	
				ENTERED BY: MDJB UNAPPROVED	376.00
				TOTAL AMOUNT	376.00
				DISTRICT TOTAL	376.00
				GRAND TOTAL	376.00

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Mindy Jewell
 SUBMIT DATE
 May 12, 2021 01:54:37PM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 EROD NO.
 547673

DEPT NO.
 0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF \$46,237.25

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
DORM REVENUE	75960	0886	5490	\$375.00	\$375.00
GENERAL FUND	84096	0886	5490	\$43,257.52	\$43,257.52
RESTRICTED FUND	84097	0886	5490	\$1,951.48	\$1,951.48
CAFETERIA	84699	0886	5490	\$653.25	\$653.25

TOTAL DEPOSIT: \$46,237.25

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$46,237.25 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT CARD: \$0.00
 NOTES: DEPOSIT #210140

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND CORRECT RECORD OF THE TOTAL AMOUNT DUE THE KERN COUNTY TREASURER TO AND INCLUDING:

NOT PROCESSED

NOT SIGNED _____
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED _____
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
 WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
 Date last used from: 05/12/2021 To 05/12/2021
 Transaction Number from: 210140 To 210140
 Date entered from: 00/00/0000 To 99/99/9999

J62379 DC0100 L.00.01 05/12/21 PAG

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
LN.	DI	DETAIL	DESCR		
210140	05/12/2021	05/12/2021	WKCCD DEPOSIT	ENTERED BY: MDJB UNAPPROVED	
1.	78	INSURANCE REIMBURSEMENTS		11000-412-8876-67300	1,063.98
2.	78	REIMBURSEMENT		11000-000-9526-00000	280.45
3.	78	OPEB		11000-412-5990-73900	40,500.00
4.	78	RETAINED FINANCIAL AID		11000-000-9526-00000	802.00
5.	78	TRANSCRIPT FEES		11000-000-8879-00000	611.09
6.	78	CDTC UNITS		12427-210-8699-69200	184.00
7.	78	REFUND-TEMP KIOSK		12720-421-6412-67900	1,767.48
8.	78	CAFETERIA SALES		32000-422-8841-69400	653.25
9.	78	DORM REVENUE		35000-357-8892-69700	375.00
TOTAL AMOUNT					46,237.25
DISTRICT TOTAL					46,237.25
GRAND TOTAL					46,237.25

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Mindy Jewell
 SUBMIT DATE
 May 12, 2021 02:15:58PM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 ERD NO.
 547675

DEPT NO.
 0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$22,778.06**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
HOUSING PAYMENTS	75960	0886	5490	\$3,020.00	\$3,020.00
CREDIT CARD STUDENT RECEIPTS	84096	0886	5490	\$19,756.06	\$19,756.06
ID REPLACEMENT	84097	0886	5490	\$2.00	\$2.00

TOTAL DEPOSIT: **\$22,778.06**

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$22,778.06 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT CARD: \$0.00
 NOTES: DEPOSIT #210141

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED

NOT SIGNED _____
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED _____
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
Date last used from: 05/12/2021 To 05/12/2021
Transaction Number from: 210141 To 210141
Date entered from: 00/00/0000 To 99/99/9999

J62451 DC0100 L.00.01 05/12/21 PAG

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
LN.	DI	DETAIL	DESCR		
210141	05/12/2021	05/12/2021	WKCCD DEPOSIT	ENTERED BY: MDJB UNAPPROVED	
1.	78	CREDIT CARD STUDENT RECEIPTS	11000-000-9161-00000		19,756.06
2.	78	ID REPLACEMENT	12201-203-8892-61200		2.00
3.	78	HOUSING PAYMENTS	35000-000-8851-00000		3,020.00
				TOTAL AMOUNT	22,778.06
				DISTRICT TOTAL	22,778.06
				GRAND TOTAL	22,778.06

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Amanda Bauer
 SUBMIT DATE
 May 18, 2021 04:09:07PM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 DEPT NO.
 0886
 EROD NO.
 548131

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$1,000,000.00**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
Incoming Wire	80785	0886	5490	\$1,000,000.00	\$1,000,000.00

TOTAL DEPOSIT: \$1,000,000.00

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: TTC **ACCOUNT DEPOSITED:** General **CASH:** \$0.00 **CHECKS:** \$0.00 **DIRECT DEPOSIT:** \$1,000,000.00 **CREDIT CARD:** \$0.00
NOTES: Deposit # 210142

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED
NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED
NOT SIGNED
 TTC AUTHORIZED SIGNATURE

DEPOSIT TRANSACTIONS

Date last used from: 00/00/0000 To 99/99/9999
 Transaction Number from: 210142 To 210142
 Date entered from: 00/00/0000 To 99/99/9999

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT	A/R
LN.	DI	DETAIL	DESCR			
210142	05/18/2021	05/18/2021	Incoming Wire from Investment			
1.	78		Incoming Wire from Investment	42000-000-8981-00000		
				ENTERED BY: AMB		UNAPPROVED
				TOTAL AMOUNT	100,000.00	N
					100,000.00	*
				DISTRICT TOTAL	100,000.00	**
				GRAND TOTAL	100,000.00	***

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
SEC.26900-26902 GOV.CODE

USER NAME
Mindy Jewell
SUBMIT DATE
May 19, 2021 10:58:33AM
PROCESS DATE
NOT PROCESSED AT
THIS TIME
EROD NO.
548181

DEPT NO.
0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF \$6,459.69

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
BOOKSTORE	84698	0886	5490	\$6,459.69	\$6,459.69

TOTAL DEPOSIT: \$6,459.69

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$6,459.69 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT
CARD: \$0.00
NOTES: DEPOSIT #210143

SECTION 26901 GOVERNMENT CODE
I HEREBY SWEAR THAT THIS IS A TRUE AND
CORRECT RECORD OF THE TOTAL AMOUNT
DUE THE KERN COUNTY TREASURER TO
AND INCLUDING:

NOT PROCESSED

NOT SIGNED
AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED
TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
Date last used from: 05/19/2021 To 05/19/2021
Transaction Number from: 210143 To 210143
Date entered from: 00/00/0000 To 99/99/9999

J66109 DC0100 L.00.01 05/19/21 PAG

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
LN.	DI	DETAIL	DESCR		
210143	05/19/2021	05/19/2021	WKCCD DEPOSIT		
1.	78	BOOKSTORE SALES		31000-423-8841-69100	
				ENTERED BY: MDJB UNAPPROVED	6,459.69
				TOTAL AMOUNT	6,459.69
				DISTRICT TOTAL	6,459.69
				GRAND TOTAL	6,459.69

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
Mindy Jewell
 SUBMIT DATE
May 19, 2021 11:00:43AM
 PROCESS DATE
NOT PROCESSED AT
THIS TIME
 EROD NO.
548183

DEPT NO.
0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF \$8,698.79

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
GENERAL FUND	84096	0886	5490	\$462.78	\$462.78
RESTRICTED FUND	84097	0886	5490	\$6,892.00	\$6,892.00
CHILD DEVELOPMENT	84496	0886	5490	\$1,046.76	\$1,046.76
CAFETERIA	84699	0886	5490	\$297.25	\$297.25

TOTAL DEPOSIT: \$8,698.79

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$8,698.79 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT
 CARD: \$0.00
 NOTES: DEPOSIT #210144

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND
 CORRECT RECORD OF THE TOTAL AMOUNT
 DUE THE KERN COUNTY TREASURER TO
 AND INCLUDING:

NOT PROCESSED

NOT PROCESSED

NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT SIGNED
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE
 WKCCD DEPOSIT

DEPOSIT TRANSACTIONS
 Date last used from: 05/19/2021 To 05/19/2021
 Transaction Number from: 210144 To 210144
 Date entered from: 00/00/0000 To 99/99/9999

J66111 DC0100 L.00.01 05/19/21 PAG

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
LN.	DI	DETAIL	DESCR		
210144	05/19/2021	05/19/2021	WKCCD DEPOSIT	ENTERED BY: MDJB UNAPPROVED	
1.	78	INSURANCE REIMBURSEMENTS	11000-412-8876-67300		165.20
2.	78	REIMBURSEMENTS	11000-352-4310-69610		297.08
3.	78	SCANTRON SALES	11000-421-8892-67200		0.50
4.	78	FEDERAL WORK STUDY	12401-353-8153-64600		6,564.26
5.	78	FWS ADMIN ALLOWANCE	12401-353-8151-64600		327.74
6.	78	CAFETERIA SALES	32000-422-8841-69400		297.25
7.	78	REIMBURSEMENT	33528-310-2190-69200		523.38
8.	78	REIMBURSEMENT	33588-310-2190-69200		523.38
				TOTAL AMOUNT	8,698.79
				DISTRICT TOTAL	8,698.79
				GRAND TOTAL	8,698.79

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
SEC.26900-26902 GOV.CODE

USER NAME
Mindy Jewell
SUBMIT DATE
May 26, 2021 12:26:36PM
PROCESS DATE
NOT PROCESSED AT
THIS TIME
EROD NO.
548739

DEPT NO.
0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF \$4,196.71

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
BOOKSTORE SALES	84698	0886	5490	\$4,196.71	\$4,196.71

TOTAL DEPOSIT: \$4,196.71

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$4,196.71 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT CARD: \$0.00
NOTES: DEPOSIT #210146

SECTION 26901 GOVERNMENT CODE
I HEREBY SWEAR THAT THIS IS A TRUE AND CORRECT RECORD OF THE TOTAL AMOUNT DUE THE KERN COUNTY TREASURER TO AND INCLUDING:

NOT PROCESSED

NOT SIGNED
AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED
TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE

DEPOSIT TRANSACTIONS

J69707 DC0100 L.00.01 05/26/21 PAGE 1

Date last used from: 00/00/0000 To 99/99/9999
Transaction Number from: 210146 To 210146
Date entered from: 00/00/0000 To 99/99/9999

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT	A/R
LN.	DI	DETAIL	DESCR			
210146	05/26/2021	05/26/2021	WKCCD DEPOSIT			
1.	78	BOOKSTORE SALES		31000-423-8841-69100		
				ENTERED BY: MDJB		UNAPPROVED
				TOTAL AMOUNT	4,196.71	N
				DISTRICT TOTAL	4,196.71	**
				GRAND TOTAL	4,196.71	***

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
Mindy Jewell
 SUBMIT DATE
May 26, 2021 12:24:29PM
 PROCESS DATE
NOT PROCESSED AT
THIS TIME
 EROD NO.
548738

DEPT NO.
0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF \$2.00

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
STUDENT RECEIPTS	84096	0886	5490	\$2.00	\$2.00

TOTAL DEPOSIT: \$2.00

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$2.00 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT CARD: \$0.00
 NOTES: DEPOSIT #210145

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND CORRECT RECORD OF THE TOTAL AMOUNT DUE THE KERN COUNTY TREASURER TO AND INCLUDING:

NOT PROCESSED

NOT PROCESSED

NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT SIGNED
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE

DEPOSIT TRANSACTIONS

J69698 DC0100 L.00.01 05/26/21 PAGE 1

Date last used from: 00/00/0000 To 99/99/9999
Transaction Number from: 210145 To 210145
Date entered from: 00/00/0000 To 99/99/9999

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION		AMOUNT	A/R
LN.	DI	DETAIL	DESCR	-FUND-ORG-ACCT-PROGR-		
210145	05/26/2021	05/26/2021	WKCCD DEPOSIT			
1.	78	STUDENT RECEIPTS		11000-000-9161-00000		
				ENTERED BY: MDJB	UNAPPROVED	
				TOTAL AMOUNT	2.00	N
				DISTRICT TOTAL	2.00	*
				GRAND TOTAL	2.00	**

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
 SEC.26900-26902 GOV.CODE

USER NAME
 Mindy Jewell
 SUBMIT DATE
 May 26, 2021 12:30:42PM
 PROCESS DATE
 NOT PROCESSED AT
 THIS TIME
 EROD NO.
 548741

DEPT NO.
 0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF \$224,583.92

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
GENERAL FUND	84096	0886	5490	\$500.20	\$500.20
RESTRICTED FUND	84097	0886	5490	\$115,750.08	\$115,750.08
CHILD DEVELOPMENT	84496	0886	5490	\$107,721.64	\$107,721.64
CAFETERIA	84699	0886	5490	\$612.00	\$612.00

TOTAL DEPOSIT: \$224,583.92

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$224,583.92 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT CARD: \$0.00
 NOTES: DEPOSIT #210147

SECTION 26901 GOVERNMENT CODE
 I HEREBY SWEAR THAT THIS IS A TRUE AND CORRECT RECORD OF THE TOTAL AMOUNT DUE THE KERN COUNTY TREASURER TO AND INCLUDING:

NOT PROCESSED

NOT PROCESSED

NOT SIGNED
 AUDITOR'S AUTHORIZED SIGNATURE

NOT SIGNED
 TTC AUTHORIZED SIGNATURE

DEPOSIT TRANSACTIONS

Date last used from: 00/00/0000 To 99/99/9999
 Transaction Number from: 210147 To 210147
 Date entered from: 00/00/0000 To 99/99/9999

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT	A/R
LN.	DI	DETAIL	DESCR			
210147	05/26/2021	05/26/2021	WKCCD DEPOSIT			
				ENTERED BY: MDJB		UNAPPROVED
1.	78	INSURANCE REIMBURSEMENTS		11000-412-8876-67300	84.20	N
2.	78	RETAINED FINANCIAL AID		11000-000-9526-00000	416.00	N
3.	78	TPSID		12433-314-8199-00000	17,205.69	N
4.	78	CALWORKS WORK STUDY		12602-309-8839-64992	2,536.34	N
5.	78	REIMBURSEMENT		12658-226-8821-00000	96,008.05	N
6.	78	CAFETERIA SALES		32000-422-8841-69400	612.00	N
7.	78	CC CHILD CARE FOOD		33429-310-8621-69250	311.56	N
8.	78	CC STATE PRESCHOOL		33528-310-8621-69200	32,796.00	N
9.	78	CC MIGRANT NILINGUAL		33591-310-8621-69200	24,482.00	N
10.	78	CC MIGRANT ED GRANT		33588-310-8621-69200	44,723.00	N
11.	78	CC CHILD CARE FOOD		33429-310-8199-69250	5,409.08	N
				TOTAL AMOUNT	224,583.92	*
				DISTRICT TOTAL	224,583.92	**
				GRAND TOTAL	224,583.92	***

COUNTY OF KERN
ELECTRONIC RECORD OF DEPOSIT
SEC.26900-26902 GOV.CODE

USER NAME
Amanda Bauer
SUBMIT DATE
May 27, 2021 01:20:29PM

PROCESS DATE
NOT PROCESSED AT
THIS TIME

DEPT NO.
0886

EROD NO.
548838

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE
THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL
IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$81,032.00**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
WKCCD Apportionment May 2021	84097	0886	5490	\$81,032.00	\$81,032.00

TOTAL DEPOSIT: **\$81,032.00**

GENERAL DEPOSIT NOTES:

SITE OF DEPOSIT: TTC ACCOUNT DEPOSITED: General CASH: \$0.00 CHECKS: \$0.00 DIRECT DEPOSIT: \$81,032.00 CREDIT
CARD: \$0.00
NOTES: Deposit # 210148

SECTION 26901 GOVERNMENT CODE
I HEREBY SWEAR THAT THIS IS A TRUE AND
CORRECT RECORD OF THE TOTAL AMOUNT
DUE THE KERN COUNTY TREASURER TO
AND INCLUDING:

NOT PROCESSED

NOT SIGNED
AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED
TTC AUTHORIZED SIGNATURE

DEPOSIT TRANSACTIONS

Date last used from: 00/00/0000 To 99/99/9999
 Transaction Number from: 210148 To 210148
 Date entered from: 00/00/0000 To 99/99/9999

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT	A/R
LN.	DI	DETAIL	DESCR			
210148	05/27/2021	05/27/2021	WKCCD APPORTIONMENT	ENTERED BY: AMB UNAPPROVED		
1.	78	DSPS ACCESS TO PRINT	12000-311-8660-64200		834.00	N
2.	78	EEO	12571-411-8628-67300		4,000.00	N
3.	78	VETERANS RESOURCE CENTER	12000-318-8699-64800		2,267.00	N
4.	78	VETERANS PROGRAM	12000-318-8699-64800		536.00	N
5.	78	AEBG	12603-125-8643-68900		69,387.00	N
6.	78	GUIDED PATHWAYS	12653-301-8699-63900		4,008.00	N
				TOTAL AMOUNT	81,032.00	*
				DISTRICT TOTAL	81,032.00	**
				GRAND TOTAL	81,032.00	***

WEST KERN COMMUNITY COLLEGE DISTRICT

Travel Period: 5/1/2021 - 5/31/2021

Employee	Event/Purpose	Location	Travel Start Date	Travel End Date	Estimated Cost
Bauer, Amanda	CCIA 2021 Spring Virtual Conference	Virtual	5/7/2021	5/7/2021	\$ -
Clecher, Curt	CCIA 2021 Spring Virtual Conference	Virtual	5/7/2021	5/7/2021	\$ -
Watts, Cliff	CCIA 2021 Spring Virtual Conference	Virtual	5/7/2021	5/7/2021	\$ -
Delaney, John	Recruitment of Student Athletes	Las Vegas, NV	5/7/2021	5/9/2021	\$ 744.00
Delaney, John	Recruitment of Student Athletes	Las Vegas, NV	5/14/2021	5/16/2021	\$ 744.00
Jacobi, Victoria	Ensuring Transfer Success	Virtual	5/3/2021	5/6/2021	\$ 15.00
Bogle, Darcy	Ensuring Transfer Success	Virtual	5/3/2021	5/6/2021	\$ 15.00
Flachmann, Chris	Ensuring Transfer Success	Virtual	5/3/2021	5/6/2021	\$ 15.00