

WEST KERN COMMUNITY COLLEGE DISTRICT
AGENDA FOR REGULAR MEETING

September 8, 2021

Cougar Room
(Access Through the Library Entrance)

In accordance with COVID-19 protocol masks will be required.

5:00 p.m.

29 Cougar Court
Taft, California 93268

A. Accessibility. *In compliance with the Americans with Disabilities Act, if you need special assistance to access the meeting room or to otherwise participate in this meeting, including auxiliary aids or services, please contact Sarah Criss at (661) 763-7711. Notification at least 48 hours prior to the meeting will enable the Governing Board to make reasonable arrangements to ensure accessibility to the meeting.*

B. Obtaining Public Records. *A copy of the Board packet, including documents relating to any open session item are available to members of the public on the District website and also at the District Office. Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 29 Cougar Ct., Taft, California, during normal business hours. These documents will be made available to the public at the same time that they are made available to a majority of the Board.*

C. Language Assistance. *The District welcomes Spanish and other language speakers to Board meetings. Anyone planning to attend and needing an interpreter should call Sarah Criss at (661) 763-7711 forty-eight (48) hours in advance of the meeting so that arrangements can be made for an interpreter. El Distrito da la bienvenida a las personas de habla hispana a las juntas de la Mesa Directiva. Si planea asistir y necesita interpretacion llame al (661) 763-7711 (48) horas antes de la junta, para poder hacer arreglos de interpretacion.*

D. Addressing the District Board. *The Board encourages public participation and involvement. Community members will therefore have several opportunities to address the Board. However, please respect the Board's time and the need for efficient board meetings. The Board also requests that comments be respectful and professional.*

- 1. Agenda Items.** *If you wish to address the Board on an agenda item, please do so when that item is called. Presentations will be limited to a maximum of five (5) minutes. Time limitations are at the discretion of the Board President.*
- 2. Non-Agenda Items.** *Individuals have an opportunity to address the Board during the period set aside for Public Comment on Items of General Interest on topics within the subject matter jurisdiction of the Board **not** listed on the agenda. Presentations will be limited to a maximum of five (5) minutes, with a total of thirty (30) minutes designated for this portion of the agenda.*

E. Questions for the Board. *Individuals with questions on District issues may submit them in writing. The Board will refer such requests to the Superintendent, who will endeavor to respond to your questions after the meeting.*

F. Placing issues on the Board Agenda. *Items from the public pertaining directly to College business may be placed on the Board agenda by submitting the request in writing to the Office of the Superintendent. The proposed agenda item will be reviewed and placed, if appropriate, on the Board's agenda within a reasonable period of time. Please contact the Office of the Superintendent at (661) 763-7711 for further information.*

1. CALL TO ORDER
2. PUBLIC COMMENT ON CLOSED SESSION ITEMS
3. ADJOURN TO CLOSED SESSION

- A. Public Employee Appointment/Employment, Government Code Section 54957
 - B. Public Employee Performance Evaluations, Government Code Section 54957
 - C. Public Employee Discipline/Dismissal/Release/Complaint, Government Code Section 54957
 - D. Conference with Labor Negotiators (Government Code section 54957.6)
Agency Designated Representative: Superintendent/President
Employee Organizations: TC Faculty Association, CSEA Chapter #543 & Management/Supervisory/Classified Confidential Employees
 - E. Conference with Legal Counsel – Potential Litigation, Pursuant to Paragraph (4) of Subdivision (d) of Government Code Section 54956.9
 - F. Student Discipline and Other Confidential Student Matters, Education Code Sections 35146, 48900 et. Seq. and 48912(b)
4. RECONVENE IN OPEN SESSION; ANNOUNCE CLOSED SESSION ACTION
 5. FLAG SALUTE
 6. PUBLIC COMMENT ON OPEN SESSION AGENDA ITEMS
 7. GENERAL COMMUNICATIONS
 8. PRESENTATION – Citizen’s Oversight Committee Financial Report
 9. PRESENTATION – Sabbatical Report
 10. APPROVAL OF MINUTES – Regular Meeting Held August 11, 2021
 11. NEW BUSINESS:
 - A. Request for Approval – 2021/22 West Kern Community College District Budget
 - B. Second Reading and Request for Approval – Board Policy Revision
 - BP #2200 Board Duties and Responsibilities
 - BP #2220 Committees of the Board
 - BP #2435 Evaluation of the CEO
 - BP #2745 Board Self-Evaluation
 - C. First Reading – Board Policy Revisions (No Action)
 - BP #2345 Public Participation at Board Meetings
 - BP #3225 Institutional Effectiveness
 - BP #3420 Equal Employment Opportunity
 - BP #6340 Bids and Contracts
 12. CONSENT AGENDA (Items A – I)

- A. Request for Ratification - Agreement University Enterprises, Inc. (California State University of Sacramento) to act as Fiscal Agent for ECE Grant; 1/20/21 - 1/31/24
- B. Request for Approval - Agreement with the Chancellor's Office Tax Offset Program (COTOP); 10/1/21 - 12/31/22
- C. Information Item - Use of Proposition 55 Education Protection Account (EPA) Funds for FY 2021/2022
- D. Request for Ratification - Agreement with Lozano Smith, LLP for Legal Services; Effective 8/1/21
- E. Request for Approval - Agreement with Foundation for California Community Colleges (FCCC) to Provide Microsoft Campus Agreement with Computerland of Silicon Valley; 9/16/21 - 9/15/22; \$36,560.50
- F. Request for Ratification - Annual Renewal of IBM SPSS Statistics Base Concurrent User Subscription and Support Quote No. 19070810; 9/1/21 - 8/31/22; \$13,145.20
- G. Request for Approval - Renewal Agreement (123142080-1) with Dai Source for IBM Cognos; 11/1/21 - 10/31/22; \$9,980.26
- H. Request for Ratification - Contract for Professional Services with Chris Ruiz for Sports Information/Webmaster Services for the Taft College Athletics Programs/Website; 8/1/21 - 5/31/22; Not to Exceed \$5,000.00
- I. Ratification of the August 2021 Vendor Check & Purchase Order Registers

13. PUBLIC COMMENT ON ITEMS OF GENERAL INTEREST

14. EMPLOYMENT (Action)

- A. Academic Employment (Appendix I)
- B. Classified/Management Employment (Appendix II)
- C. Resignations/Retirements (Appendix II)

15. REPORTS:

- A. Financial Reports (For Information)
 - 1. Revenue Accounts (Account Level 1) FY 2021/22
 - 2. Expenditure Accounts (Account Level 1) FY 2021/22
 - 3. Expenditure Detail of \$10,000.00 or Greater, August 2021
 - 4. Student Organization and Special Accounts, August 2021
 - 5. Funds Deposited in County Treasury, August 2021
 - 6. Employee Travel Report - August 2021
- B. Trustee Reports
- C. Academic Senate Report
- D. Reports from Staff and Student Organizations

16. REPORT OF THE SUPERINTENDENT/PRESIDENT

17. NEXT MEETING DATE

The next regular meeting is tentatively scheduled for Wednesday, October 13, 2021,
at 5:00 p.m.

18. ADJOURNMENT