

**WEST KERN COMMUNITY COLLEGE DISTRICT  
AGENDA FOR REGULAR MEETING**

January 12, 2022

**Cougar Room**  
(Access Through the Library Entrance)

*In accordance with COVID-19 protocol masks will be required.*

5:00 p.m.

29 Cougar Court  
Taft, California 93268

**A. Accessibility.** *In compliance with the Americans with Disabilities Act, if you need special assistance to access the meeting room or to otherwise participate in this meeting, including auxiliary aids or services, please contact Sarah Criss at (661) 763-7711. Notification at least 48 hours prior to the meeting will enable the Governing Board to make reasonable arrangements to ensure accessibility to the meeting.*

**B. Obtaining Public Records.** *A copy of the Board packet, including documents relating to any open session item are available to members of the public on the District website and also at the District Office. Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 29 Cougar Ct., Taft, California, during normal business hours. These documents will be made available to the public at the same time that they are made available to a majority of the Board.*

**C. Language Assistance.** *The District welcomes Spanish and other language speakers to Board meetings. Anyone planning to attend and needing an interpreter should call Sarah Criss at (661) 763-7711 forty-eight (48) hours in advance of the meeting so that arrangements can be made for an interpreter. El Distrito da la bienvenida a las personas de habla hispana a las juntas de la Mesa Directiva. Si planea asistir y necesita interpretacion llame al (661) 763-7711 (48) horas antes de la junta, para poder hacer arreglos de interpretacion.*

**D. Addressing the District Board.** *The Board encourages public participation and involvement. Community members will therefore have several opportunities to address the Board. However, please respect the Board's time and the need for efficient board meetings. The Board also requests that comments be respectful and professional.*

1. **Agenda Items.** *If you wish to address the Board on an agenda item, please do so when that item is called. Presentations will be limited to a maximum of five (5) minutes. Time limitations are at the discretion of the Board President.*
2. **Non-Agenda Items.** *Individuals have an opportunity to address the Board during the period set aside for Public Comment on Items of General Interest on topics within the subject matter jurisdiction of the Board **not** listed on the agenda. Presentations will be limited to a maximum of five (5) minutes, with a total of thirty (30) minutes designated for this portion of the agenda.*

**E. Questions for the Board.** *Individuals with questions on District issues may submit them in writing. The Board will refer such requests to the Superintendent, who will endeavor to respond to your questions after the meeting.*

**F. Placing issues on the Board Agenda.** *Items from the public pertaining directly to College business may be placed on the Board agenda by submitting the request in writing to the Office of the Superintendent. The proposed agenda item will be reviewed and placed, if appropriate, on the Board's agenda within a reasonable period of time. Please contact the Office of the Superintendent at (661) 763-7711 for further information.*

4:00 p.m. Tour of Taft College Information Technology Services and Institutional Research Departments

1. CALL TO ORDER
2. PUBLIC COMMENT ON CLOSED SESSION ITEMS
3. ADJOURN TO CLOSED SESSION
  - A. Public Employee Appointment/Employment, Government Code Section 54957
  - B. Public Employee Performance Evaluations, Government Code Section 54957
  - C. Public Employee Discipline/Dismissal/Release/Complaint, Government Code Section 54957
  - D. Conference with Labor Negotiators (Government Code section 54957.6)  
Agency Designated Representative: Superintendent/President  
Employee Organizations: TC Faculty Association, CSEA Chapter #543 & Management/Supervisory/Classified Confidential Employees
  - E. Conference with Legal Counsel - Potential Litigation, Pursuant to Paragraph (4) of Subdivision (d) of Government Code Section 54956.9
  - F. Student Discipline and Other Confidential Student Matters, Education Code Sections 35146, 48900 et. Seq. and 48912(b)
4. RECONVENE IN OPEN SESSION; ANNOUNCE CLOSED SESSION ACTION
5. FLAG SALUTE
6. PUBLIC COMMENT ON OPEN SESSION AGENDA ITEMS
7. GENERAL COMMUNICATIONS
8. PRESENTATION - Salesforce CRM
9. APPROVAL OF MINUTES - Regular Meeting Held December 8, 2021 and Special Meeting Held December 10, 2021
10. NEW BUSINESS:
  - A. Request for Approval - Classroom Audiovisual Project Phase II (RFP: WKCCD 2122-109); \$914,669.41
  - B. First Reading - Board Policy Review - BP #6910 - Housing (No Action)
  - C. First Reading - Board Policy Revision and Implementation (No Action)
    - BP #7100 Commitment to Diversity
    - BP #7250 Educational Administrators
    - BP #7345 Catastrophic Leave Program
    - BP #7350 Resignations
    - BP #7160 Professional Development

11. CONSENT AGENDA (Items A - P)
  - A. Request for Approval - Salesforce Customer Relations Management (CRM) Software System; \$99,681.50
  - B. Request for Ratification- Fabric through USA Shade & Fabric Structures; \$22,460.32
  - C. Request for Approval - Contract with School Datebooks to Produce Student Planners for the 2022-2023 Academic Year; \$9,227.00
  - D. Request for Approval - Annual Renewal Agreement with Blackboard Connect for Emergency Outreach Messaging Services; 2/14/22 - 2/13/23; \$4,650.00
  - E. Request for Ratification - Professional Services Agreement with Trudi Radtke; 12/15/21 - 2/15/22; Total Not to Exceed \$1,680.00
  - F. Request for Approval - Renewal of Eureka Agency/User Site License Contract; 1/1/22 - 12/31/22; \$1,395.00
  - G. Ratification of the December 2021 Vendor Check & Purchase Order Registers
12. PUBLIC COMMENT ON ITEMS OF GENERAL INTEREST
13. EMPLOYMENT (Action)
  - A. Academic Employment (Appendix I)
  - B. Classified/Confidential/Management Employment (Appendix II)
  - C. Separations (Appendix II)
14. REPORTS:
  - A. Financial Reports (For Information)
    1. Revenue Accounts (Account Level 1) FY 2021/22
    2. Expenditure Accounts (Account Level 1) FY 2021/22
    3. Expenditure Detail of \$10,000.00 or Greater, December 2021
    4. Student Organization and Special Accounts, December 2021
    5. Funds Deposited in County Treasury, December 2021
    6. Employee Travel Report - December 2021
  - B. Trustee Reports
  - C. Academic Senate Report
  - D. Reports from Staff and Student Organizations
15. REPORT OF THE SUPERINTENDENT/PRESIDENT
16. CONTINUATION OF CLOSED SESSION (If Necessary)

17. NEXT MEETING DATE

The next regular meeting is scheduled for Wednesday, February 9, 2022, at 5:00 p.m. pending meeting scheduling during an organizational meeting of the Board.

18. ADJOURNMENT