

**WEST KERN COMMUNITY COLLEGE DISTRICT  
AGENDA FOR REGULAR MEETING**

April 6, 2022

**Cougar Room**  
(Access Through the Library Entrance)

5:00 p.m.

29 Cougar Court  
Taft, California 93268

**A. Accessibility.** In compliance with the Americans with Disabilities Act, if you need special assistance to access the meeting room or to otherwise participate in this meeting, including auxiliary aids or services, please contact Sarah Criss at (661) 763-7711. Notification at least 48 hours prior to the meeting will enable the Governing Board to make reasonable arrangements to ensure accessibility to the meeting.

**B. Obtaining Public Records.** A copy of the Board packet, including documents relating to any open session item are available to members of the public on the District website and also at the District Office. Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 29 Cougar Ct., Taft, California, during normal business hours. These documents will be made available to the public at the same time that they are made available to a majority of the Board.

**C. Language Assistance.** The District welcomes Spanish and other language speakers to Board meetings. Anyone planning to attend and needing an interpreter should call Sarah Criss at (661) 763-7711 forty-eight (48) hours in advance of the meeting so that arrangements can be made for an interpreter. El Distrito da la bienvenida a las personas de habla hispana a las juntas de la Mesa Directiva. Si planea asistir y necesita interpretacion llame al (661) 763-7711 (48) horas antes de la junta, para poder hacer arreglos de interpretacion.

**D. Addressing the District Board.** The Board encourages public participation and involvement. Community members will therefore have several opportunities to address the Board. However, please respect the Board's time and the need for efficient board meetings. The Board also requests that comments be respectful and professional.

- 1. Agenda Items.** If you wish to address the Board on an agenda item, please do so when that item is called. Presentations will be limited to a maximum of five (5) minutes. Time limitations are at the discretion of the Board President.
- 2. Non-Agenda Items.** Individuals have an opportunity to address the Board during the period set aside for Public Comment on Items of General Interest on topics within the subject matter jurisdiction of the Board **not** listed on the agenda. Presentations will be limited to a maximum of five (5) minutes, with a total of thirty (30) minutes designated for this portion of the agenda.

**E. Questions for the Board.** Individuals with questions on District issues may submit them in writing. The Board will refer such requests to the Superintendent, who will endeavor to respond to your questions after the meeting.

**F. Placing issues on the Board Agenda.** Items from the public pertaining directly to College business may be placed on the Board agenda by submitting the request in writing to the Office of the Superintendent. The proposed agenda item will be reviewed and placed, if appropriate, on the Board's agenda within a reasonable period of time. Please contact the Office of the Superintendent at (661) 763-7711 for further information.

**4:00 p.m. Tour of Taft College Student Resource Center and Veteran's Center**

- 1. CALL TO ORDER**
- 2. PUBLIC COMMENT ON CLOSED SESSION ITEMS**

3. ADJOURN TO CLOSED SESSION
  - A. Public Employee Appointment/Employment, Government Code Section 54957
  - B. Public Employee Performance Evaluations, Government Code Section 54957
  - C. Public Employee Discipline/Dismissal/Release/Complaint, Government Code Section 54957
  - D. Conference with Labor Negotiators (Government Code section 54957.6)  
Agency Designated Representative: Superintendent/President  
Employee Organizations: TC Faculty Association, CSEA Chapter #543 & Management/Supervisory/Classified Confidential Employees
  - E. Conference with Legal Counsel – Potential Litigation, Pursuant to Paragraph (4) of Subdivision (d) of Government Code Section 54956.9
  - F. Student Discipline and Other Confidential Student Matters, Education Code Sections 35146, 48900 et. Seq. and 48912(b)
4. RECONVENE IN OPEN SESSION; ANNOUNCE CLOSED SESSION ACTION
5. FLAG SALUTE
6. PUBLIC COMMENT ON OPEN SESSION AGENDA ITEMS
7. GENERAL COMMUNICATIONS
8. APPROVAL OF MINUTES – Regular Meeting Held March 9, 2022 and Special Meeting Held March 14, 2022
9. NEW BUSINESS:
  - A. Request for Ratification – TC 22-008 CDC Site Concrete Project; \$50,620.00
  - B. Request for Ratification – TC 22-009 Elevator Door Replacement Project; \$49,640.00
  - C. Second Reading and Request for Approval – Board Policy Review  
BP #7130 Compensation
  - D. Second Reading and Request for Approval – Board Policy Revision  
BP #1200 District Mission  
BP #2310 Regular Meetings of the Board  
BP #3200 Accreditation  
BP #7120 Recruitment and Hiring  
BP #7600 Campus Security Officers
10. CONSENT AGENDA (Items A – M)
  - A. Request for Approval – Teleconference Option Under AB 361
  - B. Request for Approval – Four-Day Workweek Policy

- C. Request for Approval – Mutual Confidentiality Agreement between Unite USA Inc. and Taft College; Effective for Three Years
- D. Request for Approval – Agreement with Total Compensation Systems, Inc. for Actuarial Services; Not to Exceed \$10,650.00
- E. Request for Approval – State of California WEX Fuel Card Program; Expires 6/30/25
- F. Request for Approval – Replacement Vehicles for TIL Program; Two Traverses \$67,211.70
- G. Request for Approval – Person Centered Thinking, Planning & Practices Training for TIL Employees; 4/1/22 – 12/30/22; \$38,900.00
- H. Request for Ratification – Emsi Software Subscription Renewal; 3/22/22 – 3/21/23; \$16,000.00
- I. Request for Approval – Converjint Tech Lenel Software Maintenance; 5/3/22 – 5/2/23; \$8,728.00
- J. Request for Ratification – Annual Tutor Trac Hosting and Support Agreement with Redrock Software Corp.; 3/1/22 – 2/28/23; \$5,485.00
- K. Request for Approval – Contract for Professional Services with Amanda Bauer; 4/11/22 – 4/11/23; \$100.00 per Hour Not to Exceed 150 Hours
- L. Request for Approval – ABTech Technologies Quotation #ABTQ12466 Red Hat License for IT Servers; 5/31/22 – 5/30/23; \$8,938.10
- M. Ratification of the March 2022 Vendor Check & Purchase Order Registers

11. PUBLIC COMMENT ON ITEMS OF GENERAL INTEREST

12. EMPLOYMENT (Action)

- A. Classified/Confidential/Management Employment (Appendix I)
- B. Separations (Appendix I)

13. REPORTS:

- A. Financial Reports (For Information)
  - 1. Revenue Accounts (Account Level 1) FY 2021/22
  - 2. Expenditure Accounts (Account Level 1) FY 2021/22
  - 3. Expenditure Detail of \$10,000.00 or Greater, March 2022
  - 4. Student Organization and Special Accounts, March 2022
  - 5. Funds Deposited in County Treasury, March 2022
  - 6. Employee Travel Report – March 2022
- B. Trustee Reports
- C. Academic Senate Report

D. Reports from Staff and Student Organizations

14. REPORT OF THE SUPERINTENDENT/PRESIDENT

15. CONTINUATION OF CLOSED SESSION (If Necessary)

16. NEXT MEETING DATE

The next regular meeting is scheduled for Wednesday, May 11, 2022, at 5:00 p.m.

17. ADJOURNMENT