**WEST KERN COMMUNITY COLLEGE DISTRICT**
**AGENDA FOR REGULAR MEETING**

May 11, 2022

**Cougar Room**
(Access Through the Library Entrance)

5:00 p.m.

29 Cougar Court
Taft, California 93268

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*A*. ***Accessibility.*** *In compliance with the Americans with Disabilities Act, if you need special assistance to access the meeting room or to otherwise participate in this meeting, including auxiliary aids or services, please contact Sarah Criss at (661) 763-7711. Notification at least 48 hours prior to the meeting will enable the Governing Board to make reasonable arrangements to ensure accessibility to the meeting.*

*B.* ***Obtaining Public Records.*** *A copy of the Board packet, including documents relating to any open session item are available to members of the public on the District website and also at the District Office. Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 29 Cougar Ct., Taft, California, during normal business hours. These documents will be made available to the public at the same time that they are made available to a majority of the Board.*

*C.* ***Language Assistance.*** *The District welcomes Spanish and other language speakers to Board meetings. Anyone planning to attend and needing an interpreter should call Sarah Criss at (661) 763-7711 forty-eight (48) hours in advance of the meeting so that arrangements can be made for an interpreter. El Distrito da la bienvenida a las personas de hable hispana a las juntas de la Mesa Directiva. Si planea asistir y necesita interpretacion llame al (661) 763-7711 (48) horas antes de la junta, para poder hacer arreglos de interpretacion.*

*D.* ***Addressing the District Board.*** *The Board encourages public participation and involvement. Community members will therefore have several opportunities to address the Board. However, please respect the Board's time and the need for efficient board meetings. The Board also requests that comments be respectful and professional.*

  1. ***Agenda Items.*** *If you wish to address the Board on an agenda item, please do so when that item is called. Presentations will be limited to a maximum of five (5) minutes. Time limitations are at the discretion of the Board President.*
  2. ***Non-Agenda Items.*** *Individuals have an opportunity to address the Board during the period set aside for Public Comment on Items of General Interest on topics within the subject matter jurisdiction of the Board **not** listed on the agenda. Presentations will be limited to a maximum of five (5) minutes, with a total of thirty (30) minutes designated for this portion of the agenda.*

*E.* ***Questions for the Board.*** *Individuals with questions on District issues may submit them in writing. The Board will refer such requests to the Superintendent, who will endeavor to respond to your questions after the meeting.*

*F.* ***Placing issues on the Board Agenda.*** *Items from the public pertaining directly to College business may be placed on the Board agenda by submitting the request in writing to the Office of the Superintendent. The proposed agenda item will be reviewed and placed, if appropriate, on the Board's agenda within a reasonable period of time. Please contact the Office of the Superintendent at (661) 763-7711 for further information.*

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   1. CALL TO ORDER

   2. PUBLIC COMMENT ON CLOSED SESSION ITEMS

3.     ADJOURN TO CLOSED SESSION

    A.     Public Employee Appointment/Employment, Government Code Section 54957
    B.     Public Employee Performance Evaluations, Government Code Section 54957
    C.     Public Employee Discipline/Dismissal/Release/Complaint, Government Code Section 54957
    D.     Conference with Labor Negotiators (Government Code section 54957.6)
       Agency Designated Representative:  Superintendent/President
       Employee Organizations: TC Faculty Association, CSEA Chapter #543 &
       Management/Supervisory/Classified Confidential Employees
    E.     Conference with Legal Counsel – Potential Litigation, Pursuant to Paragraph (4) of Subdivision (d) of Government Code Section 54956.9
    F.     Student Discipline and Other Confidential Student Matters, Education Code Sections 35146, 48900 et. Seq. and 48912(b)

4.     RECONVENE IN OPEN SESSION; ANNOUNCE CLOSED SESSION ACTION

5.     FLAG SALUTE

6.     PUBLIC COMMENT ON OPEN SESSION AGENDA ITEMS

7.     GENERAL COMMUNICATIONS

8.     NEW BUSINESS:

    A. Request for Approval - Emeritus Status – Professors David Layne and Tony Thompson

9.     PRESENTATION – WESTEC Update

10.     PRESENTATION – Athletics Update

11.     PRESENTATION – ASO Spring Update

12.     APPROVAL OF MINUTES – Regular Meeting Held April 6, 2022

13.     NEW BUSINESS (continued):

    A.     Request for Approval – 2022-23 West Kern Community College District Tentative Annual Budget

    B.     Request for Approval – Kern Regional K-16 Collaborative Grant Memorandum of Understanding with West Kern Community College District

    C.     First Reading – Tentative Agreement with the Taft College Faculty Association (TCFA) regarding the addition of Article 6.10, Academic Freedom and Responsibility, to the Faculty Collective Bargaining Agreement; Effective 7/1/22  (No Action)

D. First Reading – Tentative Agreement with the Taft College Faculty Association (TCFA) regarding the revision of Article 5.5, Bereavement Leave, to the Faculty Collective Bargaining Agreement; Effective 4/22/22  (No Action)

E. First Reading – Tentative Agreement with the Taft College Faculty Association (TCFA) regarding the revision of Article 6.9, Campus Security Video Monitoring and Surveillance Technology, to the Faculty Collective Bargaining Agreement; Effective 4/22/22  (No Action)

F. First Reading – Tentative Agreement with the Taft College Faculty Association (TCFA) regarding Compensation for Student Learning Outcomes Coordinator, to the Faculty Collective Bargaining Agreement; Effective 7/1/22  (No Action)

G. Request for Approval – Upgrading to 10 GB Network – AMS.NET and Burt Electronics and Communications, Inc.; $93,815.36

H. First Reading – Board Policy Revision (No Action)
BP #6620          Naming of District Facilities and Properties

14. CONSENT AGENDA (Items A – Z)

A. Request for Approval – Teleconference Option Under AB 361

B.  Information Item – CCFS-311Q for the 3rd Quarter Ending March 31, 2022

C. Request for Approval – Adoption of Rules and Regulations Relating to the West Kern Community College District Student Trustee; 6/1/22 – 5/31/23

D. Request for Approval – Memorandum of Understanding (MOU) Between West Kern Community College District (WKCCD) and Taft Union High School (TUHS) Dual Enrollment Program and Concurrent Enrollment Program 2022-2023

E. Request for Approval – Distance Education Course Approval
BIOL      1500    Fundamentals of Biology
ECEF      1521    Practicum Field Experience
ECEF      1571    Child Study and Assessment
SOC       1510    Introduction to Sociology
SOC       2141    Sociology of Marriage

F. Request for Approval – Distance Education Course Approval
STSU      1001    Educational Planning
STSU      1016    College Survival
STSU      1017    Becoming a Successful Online Student
STSU      1018    Career and Major Exploration
STSU      1019    Career/Life Planning
STSU      1500    Strategies for College and Life Management
STSU      1525    Transfer Planning
STSU      1530    Transitioning from High School to College

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|---|---|---|
| STSU | 1550 | Funding a Transfer Plan |
| BIOL | 1500 | Fundamentals of Biology |
| ECEF | 1521 | Practicum Field Experience |
| ECEF | 1571 | Child Study and Assessment |
| SOC | 1510 | Introduction to Sociology |
| SOC | 2141 | Sociology of Marriage |

G. Request for Approval – New Courses
   Learning Support Division

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|---|---|---|
| ETEC | 1500 | Introduction to Educational Technology |
| STSU | 1505 | Career and Life Planning |

   Business Arts & Humanities Division

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| COMM | 1520 | Argumentation and Debate |
| COMM | 1590 | Introduction to Persuasion |

H. Request for Approval – Course Revisions
   Math & Science Division

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|---|---|---|
| BIOL | 1500 | Fundamentals of Biology |
| BIOL | 1513 | Introduction to Environmental Studies with Lab |
| CHEM | 1520 | Introduction to Organic and Biochemistry |
| ENGR | 1500 | Introduction to Engineering |
| ENGR | 1510 | Engineering Graphics and Introduction to Design with Lab |
| ENGR | 1540 | Introduction to Programming Concepts and Methodologies for Engineers with Lab |
| ENGR | 1550 | Computer Programming and Problem Solving with Lab |
| ENGR | 2000 | Circuit Analysis with Lab |

   Social Science Division

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|---|---|---|
| ECEF | 1521 | Practicum Field Experience |
| ECEF | 1501 | Early Care, Education, and Family Studies Curriculum |
| ECEF | 1571 | Child Study and Assessment |
| ECEF | 1601 | Diversity in Early Care, Education and Family Studies |
| SOC | 1510 | Introduction to Sociology |
| SOC | 2141 | Sociology of Marriage |
| PSYC | 2050 | Introduction to Biological Psychology |

   Business, Arts & Humanities Division

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|---|---|---|
| COMM | 1510 | Introduction to Mass Communications |
| COMM | 1511 | Public Speaking |

   Applied Health/Applied Technologies Division

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|---|---|---|
| CTRP | 1010 | Beginning Machine Shorthand Theory and Lab 1 |
| CTRP | 1015 | Computer-Aided Transcription |
| CTRP | 1070 | Legal Terminology I |
| CTRP | 1075 | Legal Terminology II |
| CTRP | 1080 | Court and Deposition Procedures |

| CTRP | 1090 | Punctuation and Grammar |
|------|------|-------------------------|
| CTRP | 1131 | 60 WPM Machine Shrthnd Speed Bldng: Literary and Jury Charge |
| CTRP | 1132 | 100 WPM Machine Shrthnd Speed Bldng: Literary and Jury Charge |
| CTRP | 1133 | 140 WPM Machine Shrthnd Speed Bldng: Literary and Jury Charge |
| CTRP | 1134 | 180 WPM Machine Shrthnd Speed Bldng: Literary and Jury Charge |
| CTRP | 1141 | 60 WPM Machine Shorthand Speed Building: 2- Voice |
| CTRP | 1142 | 100 WPM Machine Shorthand Speed Building: 2-Voice |
| CTRP | 1143 | 140 WPM Machine Shorthand Speed Building: 4-Voice |
| CTRP | 1144 | 180 WPM Machine Shorthand Speed Building: 4-Voice |
| CTRP | 1151 | 80 WPM Machine Shorthand Speed Building: Literary and Jury Charge |
| CTRP | 1152 | 120 WPM Machine Shorthand Speed Building: Literary and Jury Charge |
| CTRP | 1153 | 160 WPM Machine Shorthand Speed Building: Literary and Jury Charge |
| CTRP | 1154 | 200 WPM Machine Shorthand Speed Building: Literary and Jury Charge |
| CTRP | 1161 | 80 WPM Machine Shorthand Speed Building: 2-Voice |
| CTRP | 1162 | 120 WPM Machine Shorthand Speed Building: 2-Voice |
| CTRP | 1163 | 160 WPM Machine Shorthand Speed Building: 4-Voice |
| CTRP | 1164 | 200 WPM Machine Shorthand Speed Building: 4-Voice |
| CTRP | 1250 | Certified Shorthand Reporter Preparation |
| CTRP | 1260 | Machine Shorthand Speed Building – Dictation/Transcription |

I.  Request for Approval – New Program
    <u>Learning Support Division</u>
    Communication Studies – Associate Degree for Transfer

J.  Request for Approval – Course Inactivation

| ETHN | 2110 | Introduction to Ethnic Studies |
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| STSU | 0205 | Introduction to Campus Life |
| STSU | 0206 | Time/Organizational/Study Strategies |
| LRSK | 0200 | Enhancement of Learning Styles |
| LRSK | 0240 | Math Concepts |
| LRSK | 0250 | Improving Study Skill Strategies |
| ECEF | 1001 | Introduction to Curriculum |
| ECEF | 1003 | Introduction to Child Growth and Development |
| ECEF | 1031 | Introduction to the Child in Family/Community/Relationships |
| ECEF | 1090 | Introduction to Child Health and Safety |
| ECEF | 1660 | School-Age Curriculum for Before and After School Programs/Int |
| ECEF | 1661 | School-Age Curriculum for Before and After School Programs/Activities |
| ECEF | 1662 | School-Age Curriculum for Before and After School Programs/Theory |

K.  Request for Approval – Program Revision
    <u>Science & Math Division</u>
    Associate Degree for Transfer: Mathematics

    <u>Allied Health/Applied Technologies Division</u>
    Associate in Science: Court Reporting

L.  Request for Approval – Four-Day Workweek Policy

M. Request to Approve – TC 22-013 Baseball Infield Turf Project – Rudy's Landscape; $30,530.00

N. Request to Approve – TC 22-012 Athletics Training Room Tile Replacement Project – Rosedale Tile and Marble, Inc.; $34,250.00

O. Request for Approval – End-User Training on the Banner Finance System; 40 Hours Not To Exceed $11,200.00

P. Request for Ratification – iHeartMedia Agreement – Broadcast Plan Extension; 5/2/22 – 6/26/22; $12,640.00

Q. Request for Approval – American General Media – Extension; 5/30/22 – 6/30/22; $10,000.00

R. Request for Ratification – Pacific Floor Company Proposal for the Gym Floor Recoat; $7,972.00

S. Request for Approval – CCS Disaster Recovery Services Annual Renewal 2022-23; 7/1/22 – 6/30/23; $3,420.00

T. Request for Approval – CI Solutions Renewal of ID Badge Software License; 7/1/22 – 6/30/23; $3,180.00

U. Request for Approval – C.A. Reding – Equitrac Support Software Maintenance Annual Renewal; 6/18/22 – 6/19/23; $2,640.00

V. Request for Approval – Community College League of California (CCLC) Library Consortium Membership Agreement

W. Request for Approval – Vehicle Maintenance Agreement Renewal with the Taft City School District; 7/1/22 – 6/30/23; $76.00 per Hour with a Minimum ½ Hour Charge for Work Charged

X. Request for Approval – Terri Winfree Executive Coaching; Effective 7/1/22

Y. Request for Approval – Resolution 2021/22-14 – Declaring a State of Emergency and Delegating Authority to the Superintendent/President to Close District Centers, Campus, and Offices, and to Otherwise Respond to the Novel Coronavirus (COVID-19)

Z. Ratification of the April 2022 Vendor Check & Purchase Order Registers

15. PUBLIC COMMENT ON ITEMS OF GENERAL INTEREST

16. EMPLOYMENT (Action)
    A. Classified/Confidential/Management Employment (Appendix I)
    B. Separations (Appendix I)

17. REPORTS:
    A. Financial Reports (For Information)
        1. Revenue Accounts (Account Level 1) FY 2021/22
        2. Expenditure Accounts (Account Level 1) FY 2021/22
        3. Expenditure Detail of $10,000.00 or Greater, April 2022
        4. Student Organization and Special Accounts, April 2022
        5. Funds Deposited in County Treasury, April 2022
        6. Employee Travel Report – April 2022
    B. Trustee Reports
    C. Academic Senate Report
    D. Reports from Staff and Student Organizations

18. REPORT OF THE SUPERINTENDENT/PRESIDENT

19. CONTINUATION OF CLOSED SESSION (If Necessary)

20. NEXT MEETING DATE
    The next regular meeting is scheduled for Wednesday, June 8, 2022, at 5:00 p.m.

21. ADJOURNMENT