

**WEST KERN COMMUNITY COLLEGE DISTRICT  
AGENDA FOR REGULAR MEETING**

June 8, 2022

**Cougar Room**  
(Access Through the Library Entrance)

5:00 p.m.

29 Cougar Court  
Taft, California 93268

**A. Accessibility.** In compliance with the Americans with Disabilities Act, if you need special assistance to access the meeting room or to otherwise participate in this meeting, including auxiliary aids or services, please contact Sarah Criss at (661) 763-7711. Notification at least 48 hours prior to the meeting will enable the Governing Board to make reasonable arrangements to ensure accessibility to the meeting.

**B. Obtaining Public Records.** A copy of the Board packet, including documents relating to any open session item are available to members of the public on the District website and also at the District Office. Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 29 Cougar Ct., Taft, California, during normal business hours. These documents will be made available to the public at the same time that they are made available to a majority of the Board.

**C. Language Assistance.** The District welcomes Spanish and other language speakers to Board meetings. Anyone planning to attend and needing an interpreter should call Sarah Criss at (661) 763-7711 forty-eight (48) hours in advance of the meeting so that arrangements can be made for an interpreter. El Distrito da la bienvenida a las personas de habla hispana a las juntas de la Mesa Directiva. Si planea asistir y necesita interpretacion llame al (661) 763-7711 (48) horas antes de la junta, para poder hacer arreglos de interpretacion.

**D. Addressing the District Board.** The Board encourages public participation and involvement. Community members will therefore have several opportunities to address the Board. However, please respect the Board's time and the need for efficient board meetings. The Board also requests that comments be respectful and professional.

1. **Agenda Items.** If you wish to address the Board on an agenda item, please do so when that item is called. Presentations will be limited to a maximum of five (5) minutes. Time limitations are at the discretion of the Board President.
2. **Non-Agenda Items.** Individuals have an opportunity to address the Board during the period set aside for Public Comment on Items of General Interest on topics within the subject matter jurisdiction of the Board **not** listed on the agenda. Presentations will be limited to a maximum of five (5) minutes, with a total of thirty (30) minutes designated for this portion of the agenda.

**E. Questions for the Board.** Individuals with questions on District issues may submit them in writing. The Board will refer such requests to the Superintendent, who will endeavor to respond to your questions after the meeting.

**F. Placing issues on the Board Agenda.** Items from the public pertaining directly to College business may be placed on the Board agenda by submitting the request in writing to the Office of the Superintendent. The proposed agenda item will be reviewed and placed, if appropriate, on the Board's agenda within a reasonable period of time. Please contact the Office of the Superintendent at (661) 763-7711 for further information.

1. CALL TO ORDER
2. PUBLIC COMMENT ON CLOSED SESSION ITEMS

3. ADJOURN TO CLOSED SESSION
  - A. Public Employee Appointment/Employment, Government Code Section 54957
  - B. Public Employee Performance Evaluations, Government Code Section 54957
  - C. Public Employee Discipline/Dismissal/Release/Complaint, Government Code Section 54957
  - D. Conference with Labor Negotiators (Government Code section 54957.6)  
Agency Designated Representative: Superintendent/President  
Employee Organizations: TC Faculty Association, CSEA Chapter #543 & Management/Supervisory/Classified Confidential Employees
  - E. Conference with Legal Counsel – Potential Litigation, Pursuant to Paragraph (4) of Subdivision (d) of Government Code Section 54956.9
  - F. Student Discipline and Other Confidential Student Matters, Education Code Sections 35146, 48900 et. Seq. and 48912(b)
4. RECONVENE IN OPEN SESSION; ANNOUNCE CLOSED SESSION ACTION
5. FLAG SALUTE
6. PUBLIC COMMENT ON OPEN SESSION AGENDA ITEMS
7. GENERAL COMMUNICATIONS
8. APPROVAL OF MINUTES – Regular Meeting Held April 6, 2022
9. NEW BUSINESS:
  - A. Request for Approval – Taft College Class of 2022 Hall of Fame
  - B. Request for Approval – TC 20-008 - Data Center Generator Project; \$216,410.00
  - C. Request for Approval – TC 20-008 – Data Center Generator Project; BSK Associates; \$5,449.00
  - D. Request for Approval – TC 20-008 - Data Center Generator Project – Inspector of Record; \$9,800.00
  - E. Request for Approval – Chiller Plant Testing Services; 12 Months; \$10,680.00
  - F. Second Reading and Request for Approval – Tentative Agreement with the Taft College Faculty Association (TCFA) regarding the addition of Article 6.10, Academic Freedom and Responsibility, to the Faculty Collective Bargaining Agreement; Effective 7/1/22
  - G. Second Reading and Request for Approval – Tentative Agreement with the Taft College Faculty Association (TCFA) regarding the revision of Article 5.5, Bereavement Leave, to the Faculty Collective Bargaining Agreement; Effective 4/22/22

- H. Second Reading and Request for Approval – Tentative Agreement with the Taft College Faculty Association (TCFA) regarding the revision of Article 6.9, Campus Security Video Monitoring and Surveillance Technology, to the Faculty Collective Bargaining Agreement; Effective 4/22/22
  - I. Second Reading and Request for Approval – Tentative Agreement with the Taft College Faculty Association (TCFA) regarding Compensation for Student Learning Outcomes Coordinator, to the Faculty Collective Bargaining Agreement; Effective 7/1/22
  - J. First Reading - Memorandum of Understanding between CSEA Chapter #543 and West Kern Community College District - Safety Shoe Requirement
  - K. Second Reading and Request for Approval – Board Policy Revision  
BP #6620 Naming of District Facilities and Properties
  - L. Information Item – Taft College Faculty Association CTA/NEA, Reopener for FY 2022/23
  - M. Information Item – Taft College CSEA Chapter #543, Reopener for FY 2022/23
  - N. Information Item – WKCCD Reopener Proposal with the Taft College Faculty Association CTA/NEA for FY 2022/23
  - O. Information Item – WKCCD Reopener Proposal with the Taft College CSEA Chapter #543 for FY 2022/23
10. CONSENT AGENDA (Items A – L)
- A. Request for Approval – Fiscal Year 2022-23 Annual Appropriations (GANN) Limit
  - B. Request for Approval – Memorandum of Agreement between Taft College and West Kern Adult Education Network - TIL Program
  - C. Request for Approval – Off Campus Lease Agreements for TIL Program
  - D. Request for Approval – Consulting Services Agreement with Capitol Public Finance Group, LLC to Serve as the WKCCD Dissemination Agent; 7/1/22 – 6/30/25; Annual \$4,500.00 and Fee Schedule for Additional Filings
  - E. Request for Approval – Statista an Online Database for Statistics; Begins 7/1/22; \$4,103.00 with a 5% Increase Annually)
  - F. Request for Approval – Amendment No. 2 to Property and Casualty Claims Administration Services Agreement with Keenan & Associates; 7/1/22 – 6/30/23; Fee Schedule Attached
  - G. Request for Approval – AMS.NET Annual Support Coverage Quote #Q-00062312; \$19,679.68

## West Kern Community College District - Regular Meeting June 8, 2022

### Page 4

- H. Request for Approval – Contract for Professional Services with Curt Belcher; 6/8/22 – 6/8/23; \$100.00 per Hour, Not to Exceed 150 Hours
  - I. Request for Approval – NetLink Loader (Pay Station Kiosk) Service Contract; 6/26/22 – 6/25/23; \$1,675.00
  - J. Request for Approval – West Kern Adult Education Network (WKAEN) Joint Powers Authority (JPA) Funds Agreement Between West Kern Community College District and WKAEN; 7/1/22 – 6/30/23
  - K. Request for Approval – Julie McNeil, Executive Coaching; 7/1/22 – 6/30/23; \$325.00 per Hour, Not to Exceed 100 Hours
  - L. Ratification of the May 2022 Vendor Check & Purchase Order Registers
11. PUBLIC COMMENT ON ITEMS OF GENERAL INTEREST
12. EMPLOYMENT (Action)
- A. Academic (Appendix I)
  - B. Classified/Confidential/Management Employment (Appendix II)
  - C. Separations (Appendix III)
13. REPORTS:
- A. Financial Reports (For Information)
    - 1. Revenue Accounts (Account Level 1) FY 2021/22
    - 2. Expenditure Accounts (Account Level 1) FY 2021/22
    - 3. Expenditure Detail of \$10,000.00 or Greater, May 2022
    - 4. Student Organization and Special Accounts, May 2022
    - 5. Funds Deposited in County Treasury, May 2022
    - 6. Employee Travel Report – May 2022
  - B. Trustee Reports
  - C. Academic Senate Report
  - D. Reports from Staff and Student Organizations
14. CONTINUATION OF CLOSED SESSION (If Necessary)
15. NEXT MEETING DATE  
The next regular meeting is scheduled for Wednesday, July 13, 2022, at 5:00 p.m.
16. ADJOURNMENT



**WEST KERN COMMUNITY COLLEGE DISTRICT  
MINUTES OF THE BOARD OF TRUSTEES**

**REGULAR MEETING**

**May 11, 2022**

The regular meeting of the Board of Trustees of the West Kern Community College District was called to order at 5:00 p.m. by President Dawn Cole. Secretary Michael Long and trustees Carlos Chavira, Dr. Kathy Orrin and Billy White were present. Superintendent/President Dr. Debra Daniels and Executive Secretary Sarah Criss were in attendance.

**PUBLIC COMMENT ON CLOSED SESSION ITEMS**

No comments were heard.

**CLOSED SESSION**

At 5:01 p.m. it was moved by Trustee White, seconded by Trustee Orrin and unanimously carried, that the Board convene in Closed Session to discuss the District's position regarding the following matters:

- A. Public Employee Appointment/Employment, Government Code Section 54957
- B. Public Employee Performance Evaluations, Government Code Section 54957
- C. Public Employee Discipline/Dismissal/Release/Complaint, Government Code Section 54957
- D. Conference with Labor Negotiators (Government Code section 54957.6)  
Agency Designated Representative: Superintendent/President  
Employee Organizations: TC Faculty Association, CSEA Chapter #543 & Management/Supervisory/Classified Confidential Employees
- E. Conference with Legal Counsel – Potential Litigation, Pursuant to Paragraph (4) of Subdivision (d) of Government Code Section 54956.9
- F. Student Discipline and Other Confidential Student Matters, Education Code Sections 35146, 48900 et. Seq. and 48912(b)

**RECONVENE IN OPEN SESSION; ANNOUNCE CLOSED SESSION ACTIONS**

At 6:00 p.m., it was moved by Trustee White, seconded by Trustee Chavira and unanimously carried, to reconvene in Public Session. President Cole reported that no action was taken.

President Cole noted that Consent Agenda item J on the agenda needed to be amended to remove course LRSK 0250 from the list. On a motion by Trustee Orrin, seconded by Secretary Long and unanimously carried, the consent agenda was amended as noted.

President Cole also ask for a motion to amend the documentation for Employment item 16 to show retirement status for two employees (copy attached to official minutes). On a motion by Secretary Long, seconded by Trustee Orrin and unanimously carried, the amendment was approved.

**PLEDGE OF ALLEGIANCE**

President Cole led the pledge of allegiance.

**PUBLIC COMMENT ON OPEN SESSION ITEMS**

There were no public comments.

**GENERAL COMMUNICATIONS**

Dr. Daniels read a resolution from Congressman Kevin McCarthy honoring Taft College for 100 years of service to the West Kern community.

President Cole thanked Student Trustee Desirae Salas for her service to the Board during the 2021-22 academic year.

**NEW BUSINESS**

**Request for Approval – Emeritus Status – Professors David Layne and Tony Thompson**

President Cole presented a resolution to Professor Tony Thompson and thanked him for his service in the classroom, athletics and as an advisor. On a motion by Trustee Chavira, seconded by Secretary Long and unanimously carried, emeritus status was granted for Professor Thompson.

Trustee White read the resolution for Professor David Layne and spoke to his service to the District. On a motion by Secretary Long, seconded by Trustee White and unanimously carried, emeritus status was granted for Professor Layne.

President Cole called for a break to celebrate the Professors Thompson and Layne.

**PRESENTATION – WESTEC Update**

Bill Rector, Director of WESTEC, presented an update on WESTEC via PowerPoint (copy attached to official minutes). WESTEC has served Kern County for 40 years and was able to stretch resources to keep the program viable during the pandemic. Enrollment dropped dramatically during the pandemic and funding recession led to the utilization of reserve money as well as employees filling in as needed to meet the needs of students. Currently, the program is gaining momentum and has 165 fulltime equivalent (FTE) students for Taft College and is aiming to raise that number to 200 this summer. Gary Shaw, an instructor at WESTEC, reported on the status of the court reporting courses during the pandemic. While the program has had to adapt, they will continue to grow the program with the addition of a theory course to be taught in evenings. Mr. Rector thanked the Board and administration as well as staff for the ongoing support. Efforts from Maintenance and Information Technology Services have assisted in keeping WESTEC open to serve students during a difficult transition.

**PRESENTATION – Athletics Update**

Kanoe Bandy, Athletic Director, shared an athletic report on 2021-22 athletics (copy attached to official minutes). This year was the first year to have full-season sports and Ms. Bandy thanked the Human Resource department for assisting with testing protocols to help keep athletes in competition during the pandemic. Ms. Bandy introduced Mallory Rossi, Volleyball coach for the Cougars. She reported that figures statewide show that since the pandemic began female numbers have lowered and the College is no different. Despite that, the women's soccer team had such a strong academic record that they will be submitted for possible statewide recognition. Ms. Bandy reviewed data from athletics and highlights from the year. She also shared that the return of the Al Baldock golf tournament was a huge success with a net profit of \$28,635.54 and the addition of many new participants in the tournament.

**PRESENTATION – ASO Spring Update**

Desirae Salas, Student Trustee, presented spring activities sponsored by the Associated Student Organization (copy attached to official minutes). Activities included a food drive, alcohol and drug awareness, Clery education sessions, Best Buddies dance, Spring Fling, and an community service project with United Way. The ASO was represented at the state level in the General Assembly. Ms. Salas shared that the first year back with full activities since the pandemic began was busy but was successful. Students were served and they built relationships and memories as well. She thanked the Board and Administration for the mentorship during her term as Student Trustee.

**APPROVAL OF MINUTES**

On a motion by Trustee White, seconded by Secretary Long and unanimously carried, the minutes of the Regular Meeting held April 6, 2022 were approved.

**NEW BUSINESS (continued)**

**Request for Approval – 2022-23 West Kern Community College District Tentative Annual Budget**

Brock McMurray, Executive Vice President of Administrative Services, reviewed highlights of the tentative budget for 2022-23 noting that figures will be finalized for the Board to receive a budget to adopt in September (copy attached to official minutes). Mr. McMurray said the state intends to fund COLA and includes differed maintenance, Student Success Completion Grant, and Adult Education Healthcare funds. There are also funds included for modernization of technology and to assist in enrollment efforts. The assumed COLA is currently 5.33% and a \$650,000 payment for post-employment benefits is included in the budget. A flat budget of \$32,781,128 is recommended. On a motion by Secretary Long, seconded by Trustee White and unanimously carried, the tentative budget was approved (copy attached to official minutes).

**Request for Approval – Kern Regional K-16 Collaborative Grant Memorandum of Understanding with West Kern Community College District**

Dr. Daniels explained that this cross-institutional grant project connects career pathways from K-12, community colleges, universities with an emphasis in our District with a pathway for medical assisting as well as education programs. On a motion by Trustee White, seconded by Trustee Orrin and unanimously carried, the request was approved (copy attached to official minutes).

**First Reading – Tentative Agreement with the Taft College Faculty Association (TCFA) regarding the addition of Article 6.10, Academic Freedom and Responsibility, to the Faculty Collective Bargaining Agreement; Effective 7/1/22 (No Action)**

Dr. Daniels told the Board that this language is in alignment with statewide movement to memorialize language in regards to academic freedom. The language was drafted by a subcommittee and approved by the bargaining unit.

**First Reading – Tentative Agreement with the Taft College Faculty Association (TCFA) regarding the revision of Article 5.5, Bereavement Leave, to the Faculty Collective Bargaining Agreement; Effective 4/22/22 (No Action)**

Dr. Daniels said that with the onset of the pandemic it was noticed that language did not include the practice to allow use of bereavement leave when services were scheduled. This language was drafted and approved by the bargaining unit.

**First Reading – Tentative Agreement with the Taft College Faculty Association (TCFA) regarding the revision of Article 6.9, Campus Security Video Monitoring and Surveillance Technology, to the Faculty Collective Bargaining Agreement; Effective 4/22/22 (No Action)**

Dr. Daniels explained that a need for a camera to cover the Dental Hygiene clinic area with money and records present during clinic hours. The location was added to the list of other similar locations on campus.

**First Reading – Tentative Agreement with the Taft College Faculty Association (TCFA) regarding Compensation for Student Learning Outcomes Coordinator, to the Faculty Collective Bargaining Agreement; Effective 7/1/22 (No Action)**

Dr. Daniels told the Board that the need to increase the release time to 50% for the Student Learning Outcomes Coordinator was agreed upon by the bargaining unit due to the level of work performed.

**Request for Approval – Upgrading to 10 GB Network – AMS.NET and Burt Electronics and Communications, Inc.; \$93,815.36**

Dr. Daniels explained that this cross-institutional grant project connects career pathways from K-12, community colleges, universities with an emphasis in our District with a pathway for medical assisting as well as education programs. On a motion by Trustee White, seconded by Trustee Orrin and unanimously carried, the request was approved (copy attached to official minutes).

**First Reading – Board Policy Revision (No Action)**

**BP #6620 Naming of District Facilities and Properties**

Dr. Daniels said the policy was reviewed and revised with minor changes to be in compliance with the California Policy and Procedure Services program and with local practice.

**CONSENT AGENDA:**

- A. Request for Approval – Teleconference Option Under AB 361
- B. Information Item – CCFS-311Q for the 3<sup>rd</sup> Quarter Ending March 31, 2022
- C. Request for Approval – Adoption of Rules and Regulations Relating to the West Kern Community College District Student Trustee; 6/1/22 – 5/31/23
- D. Request for Approval – Memorandum of Understanding (MOU) Between West Kern Community College District (WKCCD) and Taft Union High School (TUHS) Dual Enrollment Program and Concurrent Enrollment Program 2022-2023
- E. Request for Approval – Distance Education Course Approval
  - BIOL 1500 Fundamentals of Biology
  - ECEF 1521 Practicum Field Experience
  - ECEF 1571 Child Study and Assessment
  - SOC 1510 Introduction to Sociology
  - SOC 2141 Sociology of Marriage
- F. Request for Approval – Distance Education Course Approval
  - STSU 1001 Educational Planning
  - STSU 1016 College Survival
  - STSU 1017 Becoming a Successful Online Student
  - STSU 1018 Career and Major Exploration
  - STSU 1019 Career/Life Planning
  - STSU 1500 Strategies for College and Life Management
  - STSU 1525 Transfer Planning
  - STSU 1530 Transitioning from High School to College
  - STSU 1550 Funding a Transfer Plan
  - BIOL 1500 Fundamentals of Biology
  - ECEF 1521 Practicum Field Experience
  - ECEF 1571 Child Study and Assessment
  - SOC 1510 Introduction to Sociology
  - SOC 2141 Sociology of Marriage
- G. Request for Approval – New Courses
  - Learning Support Division
  - EETC 1500 Introduction to Educational Technology
  - STSU 1505 Career and Life Planning

Business Arts & Humanities Division

COMM 1520 Argumentation and Debate

COMM 1590 Introduction to Persuasion

H. Request for Approval – Course Revisions

Math & Science Division

BIOL 1500 Fundamentals of Biology

BIOL 1513 Introduction to Environmental Studies with Lab

CHEM 1520 Introduction to Organic and Biochemistry

ENGR 1500 Introduction to Engineering

ENGR 1510 Engineering Graphics and Introduction to Design with Lab

ENGR 1540 Introduction to Programming Concepts and Methodologies for Engineers with Lab

ENGR 1550 Computer Programming and Problem Solving with Lab

ENGR 2000 Circuit Analysis with Lab

Social Science Division

ECEF 1521 Practicum Field Experience

ECEF 1501 Early Care, Education, and Family Studies Curriculum

ECEF 1571 Child Study and Assessment

ECEF 1601 Diversity in Early Care, Education and Family Studies

SOC 1510 Introduction to Sociology

SOC 2141 Sociology of Marriage

PSYC 2050 Introduction to Biological Psychology

Business, Arts & Humanities Division

COMM 1510 Introduction to Mass Communications

COMM 1511 Public Speaking

Applied Health/Applied Technologies Division

CTRP 1010 Beginning Machine Shorthand Theory and Lab 1

CTRP 1015 Computer-Aided Transcription

CTRP 1070 Legal Terminology I

CTRP 1075 Legal Terminology II

CTRP 1080 Court and Deposition Procedures

CTRP 1090 Punctuation and Grammar

CTRP 1131 60 WPM Machine Shorthand Speed Bldng: Literary and Jury Charge

CTRP 1132 100 WPM Machine Shorthand Speed Bldng: Literary and Jury Charge

CTRP 1133 140 WPM Machine Shorthand Speed Bldng: Literary and Jury Charge

CTRP 1134 180 WPM Machine Shorthand Speed Bldng: Literary and Jury Charge

CTRP 1141 60 WPM Machine Shorthand Speed Building: 2-Voice

CTRP 1142 100 WPM Machine Shorthand Speed Building: 2-Voice

CTRP 1143 140 WPM Machine Shorthand Speed Building: 4-Voice

CTRP 1144 180 WPM Machine Shorthand Speed Building: 4-Voice

CTRP 1151 80 WPM Machine Shorthand Speed Building: Literary and Jury Charge

CTRP 1152 120 WPM Machine Shorthand Speed Building: Literary and Jury Charge

CTRP 1153 160 WPM Machine Shorthand Speed Building: Literary and Jury Charge

CTRP 1154 200 WPM Machine Shorthand Speed Building: Literary and Jury Charge

CTRP 1161 80 WPM Machine Shorthand Speed Building: 2-Voice

CTRP 1162 120 WPM Machine Shorthand Speed Building: 2-Voice

CTRP 1163 160 WPM Machine Shorthand Speed Building: 4-Voice

CTRP 1164 200 WPM Machine Shorthand Speed Building: 4-Voice

CTRP 1250 Certified Shorthand Reporter Preparation

CTRP 1260 Machine Shorthand Speed Building – Dictation/Transcription

I. Request for Approval – New Program

Learning Support Division

Communication Studies – Associate Degree for Transfer

J. Request for Approval – Course Inactivation

ETHN 2110 Introduction to Ethnic Studies

STSU 0205 Introduction to Campus Life

STSU 0206 Time/Organizational/Study Strategies

LRSK 0200 Enhancement of Learning Styles

LRSK 0240 Math Concepts

~~LRSK 0250 Improving Study Skill Strategies~~

ECEF 1001 Introduction to Curriculum

ECEF 1003 Introduction to Child Growth and Development

ECEF 1031 Introduction to the Child in Family/Community/Relationships

ECEF 1090 Introduction to Child Health and Safety

ECEF 1660 School-Age Curriculum for Before and After School Programs/Int

ECEF 1661 School-Age Curriculum for Before and After School Programs/Activities

ECEF 1662 School-Age Curriculum for Before and After School Programs/Theory

K. Request for Approval – Program Revision

Science & Math Division

Associate Degree for Transfer: Mathematics

Allied Health/Applied Technologies Division

Associate in Science: Court Reporting

L. Request for Approval – Four-Day Workweek Policy

M. Request to Approve – TC 22-013 Baseball Infield Turf Project – Rudy’s Landscape; \$30,530.00

N. Request to Approve – TC 22-012 Athletics Training Room Tile Replacement Project – Rosedale Tile and Marble, Inc.; \$34,250.00

O. Request for Approval – End-User Training on the Banner Finance System; 40 Hours Not To Exceed \$11,200.00

P. Request for Ratification – iHeartMedia Agreement – Broadcast Plan Extension; 5/2/22 – 6/26/22; \$12,640.00

Q. Request for Approval – American General Media – Extension; 5/30/22 – 6/30/22; \$10,000.00

R. Request for Ratification – Pacific Floor Company Proposal for the Gym Floor Recoat; \$7,972.00

S. Request for Approval – CCS Disaster Recovery Services Annual Renewal 2022-23; 7/1/22 – 6/30/23; \$3,420.00

T. Request for Approval – CI Solutions Renewal of ID Badge Software License; 7/1/22 – 6/30/23; \$3,180.00

U. Request for Approval – C.A. Reding – Equitrac Support Software Maintenance Annual Renewal; 6/18/22 – 6/19/23; \$2,640.00

V. Request for Approval – Community College League of California (CCLC) Library Consortium Membership Agreement

W. Request for Approval – Vehicle Maintenance Agreement Renewal with the Taft City School District; 7/1/22 – 6/30/23; \$76.00 per Hour with a Minimum ½ Hour Charge for Work Charged

X. Request for Approval – Terri Winfree Executive Coaching; Effective 7/1/22

Y. Request for Approval – Resolution 2021/22-14 – Declaring a State of Emergency and Delegating Authority to the Superintendent/President to Close District Centers, Campus, and Offices, and to Otherwise Respond to the Novel Coronavirus (COVID-19)

Z. Ratification of the April 2022 Vendor Check & Purchase Order Registers

On a motion by Secretary Long, seconded by Trustee Orrin and unanimously carried, Consent Agenda Items A – Z as amended were approved (materials related to the items are attached to official minutes).

## **PUBLIC COMMENTS ON ITEMS OF GENERAL INTEREST**

There were no comments.

## **EMPLOYMENT**

On a motion by Secretary Long and seconded by Trustee Orrin, Employment Items A-B as amended were approved as amended by the following vote (Employment Items (*Appendix I*) are attached to official minutes):

Yes: Dawn Cole, Billy White, Carlos Chavira, Michael Long and Dr. Kathy Orrin

No: None

Abstain: None

Absent: None

## **REPORTS**

### **Financial Reports**

The financial reports listed on the page following were presented for information (copies attached to official minutes).

Financial Reports (for information):

1. Revenue Accounts (Account Level 1) FY 2021/22
2. Expenditure Accounts (Account Level 1) FY 2021/22
3. Expenditure Detail of \$10,000.00 or Greater, April 2022
4. Student Organization and Special Accounts, April 2022
5. Funds Deposited in County Treasury, April 2022
6. Employee Travel Report – April 2022

### **Trustee Reports**

President Cole inquired on the status of the website redesign project. At this time the site mapping has been completed and the high-level planning for the site is underway. We are on time with our schedule. President Cole shared that she had attended the Phi Theta Kappa, National Society of Leadership and Success, and Promise program end of year celebration events. She congratulated students and staff for the success this academic year. She also said that the State of the City luncheon provided a diverse group of speakers, covering a variety of topics.

### **Academic Senate**

Dr. Sharyn Eveland, President of the Academic Senate, said that the last meetings of the year have been held with many policies and procedures being review. The committee's activity has assisted in policy and procedure review. She also noted that the dual enrollment committee worked with Taft Union High School on the dual enrollment agreement that was approved tonight.

### **Associated Student Organization**

Desirae Salas, Student Trustee, said that next year the Student Trustee will be Jasmine Perez.

### **Administrative Services**

Brock McMurray, Executive Vice President of Administrative Services, reported that the Bookstore is preparing for their role in graduation and end of semester services to student. Fiscal Services is assisting the campus with end of year financial processes.

### **Marketing**

Susan Groveman, Executive Director of Marketing and Community Relations, shared that she has collaborated with Student Services to create the program for graduation and that she will video the ceremony. A book voucher postcard will be dropped for all households in our District for summer and fall attendees. The Centennial historical book is still in the works and progress has been made.

#### **Student Services**

Damon Bell, Vice President of Student Services, stated the graduation committee has prepared well is ready to assist students at the commencement ceremony. So far 426 will attend the ceremony. In total, 638 degrees have been earned.

#### **Transition to Independent Living**

Aaron Markovits, Director of TIL, said that the fall term will have 35 students. This number is below capacity but the fluctuation since COVID-19 pandemic begin is a good number. Staff are preparing for an in-person graduation for the TIL graduates. They will hold the Wacky Awards (student to student recognition) as well as the formal awards dinner prior to graduation.

#### **Faculty Association**

Ruby Payne, Faculty Association President, told the Board that finals are beginning. The Association will be able to give \$6,000 in scholarships this year at the scholarship luncheon.

#### **Human Resources**

Heather del Rosario, Vice President of Human Resources, said the department is assisting many departments in the recruiting/hiring process. The market remains difficult since the pandemic.

#### **Institutional Research and Information Technology Services**

Dr. Xiaohong Li, Vice President of Information and Institutional Research, explained that work continues to transition the District to a 3-year program review process. The Institutional Research staff are working to provide an enrollment dashboard on the website. ITS staff are assisting students and staff as they also prepare for summer projects.

#### **Phi Theta Kappa**

Dr. Eveland, PTK Advisor, thanked those who attended the PTK induction ceremony. She said the event went well and it was nice to return to in-person for recognition this year.

#### **REPORT OF THE SUPERINTENDENT**

Dr. Daniels presented highlights from the previous month including working with the ASO and United Way on a community service project that promotes literacy in young children in Taft. She also attended the Taft College Industry Advisory dinner which brings together contacts across industries to discuss business happenings and to network. Dr. Daniels thanked those who participated in running the Classified and Faculty appreciation weeks. The events not only recognize the importance of our staff but bring a smile to the faces of the campus during the busy end of year season. She also reported that the Promise Program luncheon was held to honor those succeeding in courses.

Dr. Daniels thanked the Board members who attended the State of the City Luncheon with the College. She echoed President Coles sentiment that the speakers covered many topics that affect the West Kern community.

With the return of the Al Baldock Golf Tournament, Dr. Daniels noted that more participants signed up to play and many stayed for the dinner and awards following the tournament. She acknowledged the success of the event was due to Athletics, Student Services and many other volunteers.

The Centennial Activity Challenge is wrapping up. Dr. Daniels reported that the challenge is running for 100 days and encourages employees to celebrate physical activity in a friendly, competitive way.



**NEXT MEETING**

The next monthly meeting is scheduled for Wednesday, June 8, 2022.

**CONTINUATION OF CLOSED SESSION**

At 8:00 p.m. it was moved by Trustee White, seconded by Trustee Chavira and unanimously carried, that the Board reconvene in Closed Session.

**RECONVENE IN OPEN SESSION; ANNOUNCE CLOSED SESSION ACTIONS**

At 8:44 p.m., it was moved by Trustee Orrin, seconded by Secretary Long and unanimously carried, to reconvene in Public Session. President Cole reported that no action was taken.


**ADJOURNMENT**

At 8:45 p.m., on a motion by Trustee Chavira, seconded by Trustee White and unanimously carried, the meeting was adjourned.

Respectfully Submitted:

---

Michael Long, Secretary

**Date:** May 18, 2022  
**Submitted by:** Damon A. Bell, VP of Student Services   
**Area Administrator:** Dr. Debra Daniels, Superintendent/President  
**Subject:** Request for Approval

---

**Board Meeting Date:** June 8, 2022

**Title of Board Item:**

Taft College Class of 2022 Hall of Fame Inductees

**Background:**

As Co-Chair of the Taft College Hall of Fame Committee, it is my honor to present to the Board of Trustees the Class of 2022 Hall of Fame inductees:

*Les Clark (Distinguished Alumnus)*  
*Dennis McCall (Distinguished Faculty)*  
*John Munding (Distinguished Alumnus)*  
*Dorothy Parrott (Distinguished Confidential)*  
*Allan Simpson (Outstanding Athletic Achievement)*  
*Tom Teegarden (Distinguished Faculty)*  
*John Raymond Tufft (Distinguished Faculty)*  
*Gerald Williams (Outstanding Athletic Achievement)*

The Hall of Fame Committee met on Monday, May 9, 2022, to review the ballot results and select the final Hall of Fame inductees. The above nominees receiving a majority of votes have been recommended for induction into the Taft College Hall of Fame. All nominees were very distinguished and well qualified with significant contributions to Taft College.

Thank you for your support of the Taft College Hall of Fame!

**Terms (if applicable):**

The Class of 2022 Hall of Fame inductees will be posted to the Taft College Hall of Fame website in mid-June. Further information and updates will also be provided at this site. The induction ceremony and weekend activities will tentatively be held on November 12-13, 2022.

**Expense (if applicable):**

Expenses will be covered from income generated by the Hall of Fame along with much appreciated support from the Taft College Foundation and other sponsors.

**Fiscal Impact Including Source of Funds (if applicable):**

The Taft College Hall of Fame does not have a significant fiscal impact on the District.

Approved:  \_\_\_\_\_  
Dr. Debra Daniels, Superintendent/President

**Date:** May 25, 2022  
**Submitted by:** Richard Treece, Director of Facilities and Planning  
**Area Administrator:** Brock McMurray, EVP of Administrative Services  
**Subject:** Request for Approval

---

**Board Meeting Date:** June 08, 2022

**Title of Board Item:**

TC 21-008 Data Center Generator

**Background:**

It is essential that the Taft College Data Center have a backup power supply to protect the District's IT infrastructure in the event of a power outage or other emergency. This is of particular importance to ensure continuity of student services, instructional services, including remote learning services during the COVID-19 pandemic, and other necessary District work and services.

The District has purchased a generator and solicited formal bids for the installation of the generator and associated work. Black Hall Construction is the low bidder with a total cost of \$216,410.00.

It is my recommendation, and that of AP Architects, that the Board of Trustees award this project to Black Hall Construction for the total sum of \$216,410.00.

**Terms (if applicable):**

None

**Expense (if applicable):**

The total cost for this contract is \$216,410.00.

**Fiscal Impact Including Source of Funds (if applicable):**

These funds are included in the HEERF III funding.

**Approved:** \_\_\_\_\_



Dr. Debra Daniels, Superintendent/President



## LETTER OF TRANSMITTAL

Science Data Center Generator  
Taft College  
West Kern Community College District  
430-0074

Date: May 24, 2022  
To: Richard Treece / WKCCD  
Subject: Award Package

VIA:

Email

FAX

UPS

Hand Delivery

Mail

Pick-Up

---

### We are sending you the following:

- [1] Letter of Recommendation to award bid
- [1] Bid Tabulation
- [1] Plan Holders List
- [1] Black/Hall Construction Bid Package
- [1] DIR Registration Report

Thanks

Cc:  
Brock McMurray/WKCCD-em  
Justin Madding/WKCCD-em  
Jose Vargas/AP-em  
Miguel Castellanos/AP-em  
File/AP-hc

Maricela Mendoza



**Recommendation  
to Award**

**Science Data Center Generator  
Taft College**

**West Kern Community College District  
430-0074**

**Date: May 24, 2022**

**To: Brock McMurray/  
Executive Vice President**

**From: Jose Vargas/AP**

**Subject: Recommendation to award**

VIA:

Email

FAX

UPS

Hand Delivery

Mail

Pick-Up

---

**Project Scope:**

- Project funding sources: HEERF III
- Project Budget: \$210,000.00
- Scope of work includes, but not limited to, the construction of the **Science Data Center Generator**, installation of Owner provided generator, installation of new dry pipe fire suppression system and related work.

Estimated time of completion: **September 19, 2022**

**Bid Evaluation:**

We have received formal bids for the **Science Data Center Generator** in Taft, CA. (2) bids were received and the bid results are attached herein. The project bids were tabulated and this office recommends that the District award to the low bidder, which is Black Hall Construction of Taft, CA.

They were no alternates.

**Please note the following:**

- The selection criteria are based on the total amount of bid indicating all bid alternates. After selection is made, the District may then select any combination of alternates to award.
- This was bid formally, with the advertising requirements per Public Contract Code.
- The bids were received and tabulated, and all bidders were notified of the resultant bids received.
- No protests have been received to date either formal or informal.
- Numerous contacts were made with bidders prior to issuance of bidding documents and throughout the bidding process to solicit bids and answer questions.
- DIR Registration for contractor and subcontractors has been verified – see attached report.

**Board Action Recommendation:**

**This office recommends Base Bid be awarded in the amount of \$216,410.00 to Black Hall Construction, of Taft, CA.**

Enclosures: Bid Tabulation  
Bid  
Plan Holders list  
DIR Registration Report



# BID TABULATION

Taft College  
 WEST KERN COMMUNITY COLLEGE DISTRICT  
Science Data Center Generator

BID DATE: 5/19/2022  
 JOB NUMBER: 430-0074  
 Architect's Estimated Budget: \$210,000.00

<u>CONTRACTORS</u>	<u>LOCATION</u>	<u>ADDENDUM 1</u> (Y/N)	<u>ADDENDUM 2</u> (Y/N)	<u>BID BOND</u> (Y/N)	<u>DIR REG #</u> (Y/N)	<u>BASE BID</u>	<u>TOTAL</u>
Black Hall Construction , Inc.	Bakersfield	Y	Y	Y	Y	\$216,410.00	
DL Brown Construction, Inc.	Bakersfield	Y	Y	Y	Y	\$228,583.00	



**PLANHOLDERS LIST**

**PROJECT NAME:** Science Data Center Generator  
 West Kern Community College District  
 29 Cougar Court  
 Taft, CA 93268

**JOB NO:** 430-0074  
**ESTIMATE:** \$210,000  
**DEPOSIT:** N/A  
**PUBLISH:** 5/5/2022-5/12/2022

**BID DATE/TIME:** Thursday, May 19 2022 up to 2:00 pm

**PRE-BID CONFERENCE:** N/A

**SCOPE OF WORK:** Includes but not limited to, the installation of Owner provided generator, installation of new dry pipe fire suppression system and related work.

**CONSTRUCTION TIME:** 90 Calendar Days

**CODE:** G = General C = Client E = Engineer O = Other S = Subcontractor X = Bldrs. Exchange

COMPANY ADDRESS ADDRESS EMAIL	CONTACT PHONE FAX	OUT IN SET#	DISCIPLINE	CODE	ADDENDA							IBC
					1	2	3	4	5	6	7	
AP Architects 3434 Truxtun Ave, Suite #240 Bakersfield, CA 93301	Jose Vargas (661) 327-1690 (661) 327-7204	1		O	x	x						
West Kern CCD 29 Cougar Court Taft, CA. 93268	Richard Treece (661) 763-7768	2		C	x	x						
Central CA Builders Exchange 1244 N. Mariposa Fresno, CA 93703	Megan (559) 237-1831 (559) 264-2532	Elec		X	x	x						
Kern Conty Builders Exchange 1121 Baker St. Bakersfield, CA 93305	Kim Kelley (661) 324-4921 (661) 324-5364	Elec		X	x	x						
Tulare / Kings Builders Exchange 1223 S. Lovers Lane Visalia, CA 93292	Bernice Cruz (559) 732-4568 (559) 732-7568	Elec		X	x	x						
Construct Connect 30 Technology Parkway South Norcross, GA 30092	John Fermiza (323) 602-5079 (866) 570-8187	Elec		X	x	x						
Black Hall Construction 147 Kern Street Taft, Ca 93268	Brenna Mathis 661-763-3818 661-763-0048	5/16/2022 3		G			x	x				
JTS Construction P.O. Box 41765 Bakersfield, CA 93384	Shellie Anderson 661-835-9270 (661) 835-8424	Elec		G			x	x				

Sent link of electronic Project Manual, Drawings and Addenda 1 & 3 to Planholders list received from Taft College.



**BID PROPOSAL**

02/29/16

Bids will be received at the Office of the Architect (AP Architects), 3434 Truxtun Avenue - Suite 240, Bakersfield, CA 93301, Thursday, May 19, 2022; up to 2:00 pm.

Submitted to:  
**Board of Trustees**  
West Kern Community College District

Submitted by:

Black / Hall Construction, Inc.

Name of Firm

Taft, California

**Board Members:**

Having carefully examined the Advertisement for Bids, Instructions to Bidders, General Conditions to the Contract, Supplementary Conditions, Special Conditions, Specifications and Drawings entitled - Science Data Center Generator – Taft College - located in Taft, California, as well as the premises and the conditions affecting the work, including Addendum (a) No (s) <sup>01</sup> 02, inclusive, the Undersigned proposes to furnish all material and labor called for by all documents for the "entire work", in accordance with said documents for the sum of:

**BASE BID**

TWO HUNDRED SIXTEEN THOUSAND FOUR HUNDRED<sup>4</sup> 216,410.00  
TEN + 00/100

The undersigned understands that all documents required prior to starting work shall be provided no later than 10 days from the Notice of Award preparation date.

The undersigned understands that the time required to complete the work is the essence of the Contract and agrees to commence the work within fifteen (15) calendar days of the Notice to Proceed date, unless noted otherwise. The undersigned further agrees that this bid may not be withdrawn for a period of one hundred twenty (120) days after the date set for the opening thereof unless otherwise required by law.

The undersigned agrees, if awarded the Contract, to complete it within 90 calendar days plus any extensions of time, as provided for in the General Conditions of the Contract; failing to complete the work within the above stipulated time, he agrees to be bound by the conditions as set forth in the Supplementary Conditions, Article 17, and Instructions to Bidders - Section 002113.

The undersigned has checked carefully all the above figures and understands that the Owner will not be responsible for any errors or omissions on the part of the undersigned in making up this bid.

The undersigned confirms there are no clerical errors in preparation of this bid proposal.

The undersigned hereby certifies that this bid is genuine and not sham or collusive or made in the interest or in behalf of any person not herein named, and that the undersigned has not directly or indirectly induced or solicited any other bidder to refrain from bidding, and that the undersigned has not in any manner sought by collusion to secure for himself any advantage over any other bidder.

Enclosed find  Bid Bond ( ) Certified Check ( ) Cashier's Check for 10% of the amount bid.

**SUBCONTRACTOR LIST:**

Pursuant to the Provisions of the Public Contracts Code Sections 4100 to 4107 inclusive, every bidder shall

TC - SCIENCE DATA CENTER GENERATOR

set forth the name and location of the place of business of each subcontractor who will perform work or labor in or about the construction of the work or improvement in an amount in excess of one-half of one percent (1/2 of 1%) of the Bidder's total bid. If a Contractor is not listed and the work is more than one-half of one percent (1/2 of 1%) of the Bidder's total bid, he agrees to perform that portion himself. The following is the list of subcontractors:

<u>PORTION OF WORK</u>	<u>SUBCONTRACTOR</u>	<u>DIR REGISTRATION NUMBER</u>	<u>LOCATION OF BUSINESS</u>
Demolition / Earthwork / Asphalt	Nagle Earthworks	1000008414	93301
Concrete	Southern Valley Concret	1000004178	93309
Fencing & Gates	Rigby's Welding	1000001764	93308
Fire Sprinklers	Best Fire Protection	1000580773	93301
Natural Gas Distribution	Taft Plumbing	1000003149	93268
Electrical & Fire Alarm	DNS Electric	1000024610	93309
DEMOLITION	AMERICAN INC.	1000000369	93291
SURVEYING	GUIDA	1000006862	93711



TC - SCIENCE DATA CENTER GENERATOR

---

---

---

---

---

I declare, under penalty of perjury, that information provided and representations made in this bid are true and correct and that this declaration was executed on 05/16/2022, at Taft,  
Kern, California.  
(county) (date) (city)

Respectfully submitted,

Black / Hall Construction, Inc.  
Name of Firm

Corporate Seal  
If Applicable

Individual, Partnership, Corp.\*\*

Phone 661 ) 763-3818

By 

Fax 661 ) 763-0048

Address 147 Kern Street

B / 860638 / 06-30-2023

Taft, CA 93268

License Type & Number/Exp. date

10000005963 / 06-30-2023

DIR Registration # & Exp. date

**No bid is valid unless signed by the person making the bid.**

\*\* State whether your firm is a corporation, a co-partnership, private individual, or individuals, doing business under a firm name. If the bidder is a partnership, the bid should be signed with the partnership name and by one of the authorized partners. If the bidder is a corporation, it should be signed by a person authorized to execute bids on behalf of the corporation.

**BID BOND**

Be advised that we, Black/Hall Construction Inc.

as Principal ("Principal") and Great American Insurance Company


a corporation duly licensed to transact business under the laws of the State of California as Surety ("Surety") are firmly bound to West Kern Community College District as Obligee ("Obligee") in the sum of \$ Ten Percent for the payment of which the Principal and the Surety bind ourselves, our heirs, executors, administrators, successors, and assigns, jointly and severally, by this Bond.

The Principal has submitted a bid for Science Data Center Generator.

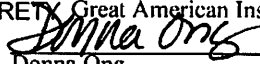
The condition of our obligation is this: if the Principal is awarded the contract upon its proposal, and shall, within the required number of days after the notice of award, execute a contract with the Obligee in accordance with the contract documents, submit the required payment and performance bonds, and provide all other required documents, then this obligation shall be null and void; but in the event that the Principal fails and/or refuses to execute and deliver those documents, this bond will be charged with the costs of the damages experienced by the Obligee as a result of that refusal, including but not limited to, publication costs, the difference in money between the amount of the bid of the Principal and the amount for which the Obligee may legally contract with another party to perform the work if the amount is in excess of the former; building lease or rental costs, transportation costs, professional service costs, and additional salary costs that result from the delay due to the Principal's default on the awarded contract. In no event, however, shall the Surety's liability exceed the penal sum indicated above.

The Surety, for value received, stipulates and agrees that its obligations and its bond shall not be impaired or affected by an extension of the time within which the Obligee may accept such bid; and Surety waives notice of any time extension.

Dated:

PRINCIPAL Black/Hall Construction Inc.  
By:   
Glenn W. Black  
Title: President

Dated: 05/16/2022

SURETY Great American Insurance Company  
By:   
Donna Ong  
Title: Attorney in Fact

**CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT**

**CIVIL CODE § 1189**



A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California )  
County of Kern )  
On May 16 2022 before me, Crystal R. Gilman, Notary Public,  
Date Here Insert Name and Title of the Officer  
personally appeared Donna Ong  
Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.



Signature Crystal R. Gilman  
Signature of Notary Public

Place Notary Seal Above

**OPTIONAL**

Though this section is optional, completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

**Description of Attached Document**

Title or Type of Document: \_\_\_\_\_ Document Date: \_\_\_\_\_

Number of Pages: \_\_\_\_\_ Signer(s) Other Than Named Above: \_\_\_\_\_

**Capacity(ies) Claimed by Signer(s)**

Signer's Name: \_\_\_\_\_

- Corporate Officer — Title(s): \_\_\_\_\_
- Partner —  Limited  General
- Individual  Attorney in Fact
- Trustee  Guardian or Conservator
- Other: \_\_\_\_\_

Signer Is Representing: \_\_\_\_\_

Signer's Name: \_\_\_\_\_

- Corporate Officer — Title(s): \_\_\_\_\_
- Partner —  Limited  General
- Individual  Attorney in Fact
- Trustee  Guardian or Conservator
- Other: \_\_\_\_\_

Signer Is Representing: \_\_\_\_\_

**GREAT AMERICAN INSURANCE COMPANY®**

Administrative Office: 301 E 4TH STREET • CINCINNATI, OHIO 45202 • 513-369-5000 • FAX 513-723-2740

The number of persons authorized by this power of attorney is not more than SEVEN

No. 0 20961

**POWER OF ATTORNEY**

KNOW ALL MEN BY THESE PRESENTS: That the GREAT AMERICAN INSURANCE COMPANY, a corporation organized and existing under and by virtue of the laws of the State of Ohio, does hereby nominate, constitute and appoint the person or persons named below, each individually if more than one is named, its true and lawful attorney-in-fact, for it and in its name, place and stead to execute on behalf of the said Company, as surety, any and all bonds, undertakings and contracts of suretyship, or other written obligations in the nature thereof; provided that the liability of the said Company on any such bond, undertaking or contract of suretyship executed under this authority shall not exceed the limit stated below.

Name	Address	Limit of Power
DONNA SCOTT	SHERRIE OFFDENKAMP	ALL
MIKE MELSHENKER	DONNA ONG	\$100,000,000
KIP KELLER	JONI BOOLE	
SHAUN KELLY		
	BAKERSFIELD, CALIFORNIA	

This Power of Attorney revokes all previous powers issued on behalf of the attorney(s)-in-fact named above.

IN WITNESS WHEREOF the GREAT AMERICAN INSURANCE COMPANY has caused these presents to be signed and attested by its appropriate officers and its corporate seal hereunto affixed this 3RD day of MAY 2019



*Atty L C B*

Assistant Secretary

GREAT AMERICAN INSURANCE COMPANY

*Mark V Vicario*

Divisional Senior Vice President

STATE OF OHIO, COUNTY OF HAMILTON - ss:

MARK VICARIO (877-377-2405)

On this 3RD day of MAY, 2019, before me personally appeared MARK VICARIO, to me known, being duly sworn, deposes and says that he resides in Cincinnati, Ohio, that he is a Divisional Senior Vice President of the Bond Division of Great American Insurance Company, the Company described in and which executed the above instrument; that he knows the seal of the said Company; that the seal affixed to the said instrument is such corporate seal; that it was so affixed by authority of his office under the By-Laws of said Company, and that he signed his name thereto by like authority.



Susan A. Kohorst  
Notary Public, State of Ohio  
My Commission Expires 05-18-2020

*Susan A Kohorst*

This Power of Attorney is granted by authority of the following resolutions adopted by the Board of Directors of Great American Insurance Company by unanimous written consent dated June 9, 2008.

RESOLVED: That the Divisional President, the several Divisional Senior Vice Presidents, Divisional Vice Presidents and Divisional Assistant Vice Presidents, or any one of them, be and hereby is authorized, from time to time, to appoint one or more Attorneys-in-Fact to execute on behalf of the Company, as surety, any and all bonds, undertakings and contracts of suretyship, or other written obligations in the nature thereof; to prescribe their respective duties and the respective limits of their authority; and to revoke any such appointment at any time.

RESOLVED FURTHER: That the Company seal and the signature of any of the aforesaid officers and any Secretary or Assistant Secretary of the Company may be affixed by facsimile to any power of attorney or certificate of either given for the execution of any bond, undertaking, contract of suretyship, or other written obligation in the nature thereof, such signature and seal when so used being hereby adopted by the Company as the original signature of such officer and the original seal of the Company, to be valid and binding upon the Company with the same force and effect as though manually affixed.

**CERTIFICATION**

I, STEPHEN C. BERHA, Assistant Secretary of Great American Insurance Company, do hereby certify that the foregoing Power of Attorney and the Resolutions of the Board of Directors of June 9, 2008 have not been revoked and are now in full force and effect.

Signed and sealed this 16th day of May, 2022



*Atty L C B*

Assistant Secretary

NON-COLLUSION AFFIDAVIT

TC - SCIENCE DATA CENTER GENERATOR

To: WEST KERN COMMUNITY COLLEGE DISTRICT
29 Cougar Court
Taft, CA 93268

State of California )
County of Kern ) ss.

Glenn W. Black, being duly sworn, deposes and says:

That he or she is the President (position) of Black / Hall Construction, Inc. (name of bidder), the party making the bid; that the bid is not made in the interest of, or on behalf of any undisclosed person, partnership, company, association, organization or corporation; that the bid is genuine and not collusive or sham; that the bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid, and has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding; that the bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder, or to secure any advantage against the public body awarding the contract of anyone interested in the proposed contract; that all statements contained in the bid are true; and, further, that the bidder has not, directly or indirectly, submitted his or her bid price or any price breakdown, or their contents, or divulged relative information or data, or paid, and will not pay, any fee to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof to effectuate a collusive or sham bid.

Black / Hall Construction, Inc. (Firm Name)

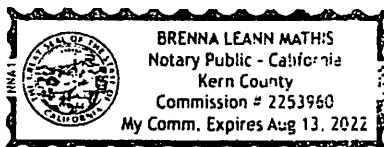
Glenn W. Black (Printed Name - Authorized Agent)

[Handwritten Signature] (Signature - Authorized Agent)

Subscribed and sworn to before me on May 16, 2022

Brenna LeAnn Mathis [Handwritten Signature] Notary Public

NOTARY SEAL



TC - SCIENCE DATA CENTER GENERATOR

**PUBLIC WORKS CONTRACTOR REGISTRATION LAW (SB-854) AND  
PREVAILING WAGE COMPLIANCE CERTIFICATION:**

TC - SCIENCE DATA CENTER GENERATOR

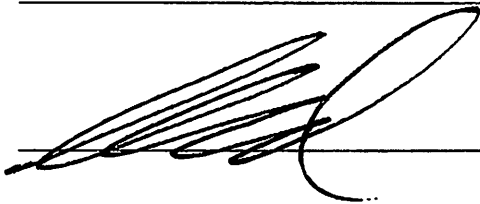
To: WEST KERN COMMUNITY COLLEGE DISTRICT  
29 Cougar Court  
Taft, CA 93268

In submitting this proposal, I hereby certify that I will conform to the State of California Public Works Contract Requirements regarding wages; benefits; on-site audits with 48-hour notice; payroll records; registration with the DIR per SB-854 guidelines and, apprentice and trainee employment requirements. I will submit CPR's online electronically as prescribed by the Labor Commissioner.

Glenn W. Black

Contractor

(type or print)



Contractor's signature

05/16/2022

Dated



TC - SCIENCE DATA CENTER GENERATOR

**CONTRACTOR'S CERTIFICATE  
REGARDING WORKER'S COMPENSATION**

**TC - SCIENCE DATA CENTER GENERATOR**

To: WEST KERN COMMUNITY COLLEGE DISTRICT  
29 Cougar Court  
Taft, CA 93268

Labor Code Section 3700 provides:

"Every employer except the State and all political subdivision or institutions thereof, shall secure the payment of compensation in one or more of the following ways:

- "(a) By being insured against liability to pay compensation in one or more insurers duly authorized to write compensation insurance in this State.
- "(b) By securing from the Director of Industrial Relations a certificate of consent to self-insure, which may be given upon furnishing proof satisfactory to the Director of Industrial Relations of ability to self-insure and to pay any compensation that may become due to his employees."

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for Workers Compensation or to undertake self-insurance in accordance with the provisions of that Code, and I will comply with those provisions before commencing the performance of the work of this contract.

Dated:

CONTRACTOR Glenn W. Black

By: \_\_\_\_\_

Title: President

05/16/2022

(In accordance with Article 5 [commencing at Section 1860], Chapter 1, Part 7, Division 2 of the Labor Code, this certificate must be signed and filed with the awarding body prior to performing any work under this contract.)

END OF SECTION 004113

**Date:** May 25, 2022  
**Submitted by:** Richard Treece, Director of Facilities and Planning  
**Area Administrator:** Brock McMurray, EVP of Administrative Services  
**Subject:** Request for Approval

---

**Board Meeting Date:** June 08, 2022

**Title of Board Item:**

TC 21-008 Data Center Generator - Test-Inspect BSK

**Background:**

The Data Center Generator is a Division of the State Architect (DSA) project and requires certain construction materials testing and inspection services. It is my recommendation that the Board of Trustees select BSK Associates for construction materials testing and inspection services on the Data Center Generator project.

**Terms (if applicable):**

None

**Expense (if applicable):**

The total cost for this contract will be \$5,449.00

**Fiscal Impact Including Source of Funds (if applicable):**

These funds are included in the HEERF III funding.

**Approved:**   
Dr. Debra Daniels, Superintendent/President



700 22<sup>nd</sup> Street  
Bakersfield CA 93301  
P 661.327.0671  
F 661.324.4218  
www.bskassociates.com

Sent: [bmcmurray@taftcollege.edu](mailto:bmcmurray@taftcollege.edu) (via email)

April 19, 2022

BSK Proposal C00000233

Brock McMurray  
Executive Vice President/CFO  
Taft College  
West Kern Community College District  
29 Cougar Court  
Taft, California 93268

**SUBJECT: Proposal for Construction Materials Testing and Inspection Services  
Taft College Science Data Center Generator Project (TC 21-008)  
Taft College  
29 Cougar Court  
Taft, California 93268**

Dear Mr. McMurray;

We are pleased to submit this proposal to provide Construction Materials Testing and Inspection Services for the Taft College Science Data Center Generator Project in Taft, California. This proposal has been prepared based on the Request for Proposal on April 18, 2022. BSK understands that the proposed construction includes a new generator addition and site improvements.

#### SCOPE OF SERVICES

Our scope of services for this project includes subgrade soil/aggregate base compaction testing and observation, concrete sampling, post installed anchor inspection and testing, laboratory testing, engineering oversight and report preparation.

Our scope of services does not include any other testing or inspection item not specifically included in this submittal. This proposal also does not include cost for geotechnical or environmental testing of import soils. If needed, a separate cost estimate for additional services may be provided separately upon request.

#### FEES

We will charge our services on a time-and-materials basis in accordance with the hourly rates listed in our *Cost Estimate* for this prevailing wage project. The hours listed in our *Cost Estimate* are only estimates. We cannot account for delays of which we have no control such as, but not limited to, retest and reinspections, contractor's schedule, contractor's means and methods, or number of workers on contractor's crew. We will separate retests, reinspections, standby, cancellations, and other delays which increases our time on the project beyond what we estimated. We will bill a 2-hour minimum for each field visit. Beyond our 2-hour minimum, we will bill in one-hour increments excluding travel time. We will submit invoices on a monthly basis with work completed during the invoice period. To accommodate the construction schedule, we may need to employ subcontract special inspectors. Should we need to employ subcontract special inspectors, we will bill their time on our invoices and charge their time as if they were BSK employees in accordance with our rates listed in our *Cost Estimate*.

Cost Estimate

FIELD SERVICES	DAYS	HRS/DAY	HOURS/UNITS	RATE	COST
<b>Earthwork Construction</b>					
Engineering Technician - <i>Soil Compaction Test (Generator Pad)</i>	2	4	8	\$129	\$1,032
Engineering Technician - <i>Soil Compaction Test (Trench Backfill)</i>	1	4	4	\$129	\$516
<b>Concrete Construction</b>					
Engineering Technician- <i>Concrete Placement Observation &amp; Sampling</i>	1	4	4	\$129	\$516
Engineering Technician- <i>Past Installed Anchor Installation</i>	1	4	4	\$129	\$516
Engineering Technician- <i>Concrete Cylinder Sample Pick Up</i>	1	2	2	\$129	\$258
	TRIPS	UNITS/TRIP	MILES	RATE	COST
Mileage	6	80	480	0.88	\$422
<b>FIELD SERVICES ESTIMATE</b>					<b>\$3,260</b>
<b>LABORATORY TESTING</b>					
	FREQUENCY		SETS/UNITS	RATE	COST
Compaction Curves - Site Soils (4" Mold)	1 per material		1	\$232	\$232
Compaction Curves - Site Soils (6" Mold)	1 per material		1	\$247	\$247
Concrete Compressive Strength Test (Set of 4)	Each Day Placement		1	\$130	\$130
<b>LABORATORY TESTING ESTIMATE</b>					<b>\$609</b>
<b>PROJECT MANAGEMENT &amp; ADMINISTRATION</b>					
			HOURS/UNITS	RATE	COST
Senior Professional- <i>Engineering Report Review</i>			2	\$230	\$460
Project Professional I- <i>Project Management by Project Manager</i>			4	\$180	\$720
Administration ( <i>Data Processing, Report Prep., Field Coordination</i> )			4	\$100	\$400
<b>ADMINISTRATION ESTIMATE</b>					<b>\$1,580</b>
<b>TOTAL BUDGET ESTIMATE</b>					<b>\$5,449</b>

We based our Cost Estimate on the following assumptions:

- field work will occur during normal business hours Monday through Friday;
- a standard work day is 8 hours per day, Monday through Friday including travel time (we will charge 1.5 times the standard hourly rate for working from 8 to 12 hours in one day);
- shops and batch plants are local to Taft or Bakersfield; and
- the contractor, shop, or client will provide safe and adequate access to perform testing and inspection.

We will notify you if it appears that the amount of time we spend working on the project may exceed our total budget estimate. However, due to the timing and nature of our services, this may not always be possible. We will make every effort to respond to your inspection needs on this project. To assure we provide the services you need, we request that you, or your authorized representative schedule inspection and testing services at least 48 hours in advance. To avoid show-up charges, please cancel requests for service at least two working hours in advance of our arrival time.

**GENERAL CONDITIONS AND LIMITATIONS**

We provide material testing and inspection services to help ensure that the work is in substantial conformance with the project documents and as required by applicable jurisdictions. These services shall not be construed as acceptance of the work or relieve the contractor in any way from its obligations and responsibilities as outlined in the applicable construction documents. We assume no responsibility for the safety of others on the jobsite or the means and methods of construction.

We will perform our services consistent with that level of care and skill ordinarily exercised by other consultants practicing in the same discipline and locale at the time the services are performed. No other warranties, either express or implied are provided. If changes occur in the design of the project, please notify us in writing.



**AUTHORIZATION**

If this proposal is acceptable, please send us your written authorization to proceed and project specific billing instructions, if any.

We appreciate the opportunity to work with you on this project. If you have questions, please call us at (661) 327-0671.

Sincerely,  
**BSK Associates**



Santiago Espinoza, P.E.  
Construction Services Group Manager  
California Civil Engineer #83299



Adam Terronez, P.E., G.E.  
Bakersfield Branch Manager  
California Geotechnical Engineer #2709

Enclosures:     *Agreement for Construction Materials Engineering and Testing Services*



**AGREEMENT FOR CONSTRUCTION MATERIALS ENGINEERING AND TESTING SERVICES**

**THIS AGREEMENT**, effective as of this \_\_\_\_\_ day of \_\_\_\_\_ 2022, is by and between West Kern Community College District (“Client”) and BSK Associates (“Consultant”).

**THE PROJECT** is generally described as the Taft College Science Data Center Generator Project

**THIS AGREEMENT** consists of the following documents which are incorporated herein by reference:

- Consultant’s Scope of Services presented in BSK’s proposal C00000233, dated April 19, 2022.

Consultant agrees to perform the Services set forth in this Agreement and in accordance with its terms, including all attachments incorporated herein by reference. This Agreement may not be modified or altered, except in writing as specifically described in this Agreement.

	<u>Client</u>	<u>Consultant</u>
<b>Signature:</b>	_____	_____
<b>Print Name:</b>	_____	<u>Adam Terronez</u>
<b>Title:</b>	_____	<u>Bakersfield Branch Manager</u>
<b>Company:</b>	_____	<u>BSK Associates</u>
<b>Address:</b>	_____	<u>700 22<sup>nd</sup> Street</u>
	_____	<u>Bakersfield, California 93301</u>
<b>Date:</b>	_____	_____

# GENERAL CONDITIONS FOR CONSTRUCTION MATERIALS ENGINEERING AND TESTING SERVICES

## 1. DEFINITIONS

**1.1 Certification.** CONSULTANT's expression of a professional opinion based upon the SERVICES CONSULTANT performed. A certification does not constitute a warranty or guarantee, either express or implied.

**1.2 Contractor.** The Contractor or Contractors, including its/their subcontractors of every tier, retained to perform construction work on the project for which CONSULTANT is providing SERVICES under this AGREEMENT.

**1.3 CONSULTANT Entities.** The CONSULTANT and its subconsultants, subcontractors, and agents, and all of their respective shareholders, directors, officers, employees, and agents, and their heirs and assigns.

**1.4 Day(s).** Calendar day(s) unless otherwise stated.

**1.5 Hazardous Materials.** Any toxic substances, chemicals, radioactivity, pollutants, or other materials, in whatever form or state, known or suspected to impair the environment in any way whatsoever. Hazardous materials include, but are not limited to, those substances defined, designated, or listed in any federal, state, or local law, regulation, or ordinance concerning hazardous wastes, toxic substances, or pollution.

**1.6 Inspect, Inspection.** Visual determination of conformance with specific requirements.

**1.7 Instruments of Professional Service.** All documents and information – e.g., letters, memoranda, reports, boring logs, maps, field data, field notes, drawings and specifications, and test data prepared by CONSULTANT.

**1.8 General Contractor.** The contractor that has overall responsibility for project-site activities, including site safety and security, and is in charge of all other contractors and subcontractors hired for the project.

**1.9 Observation, Observe.** On the basis of CONSULTANT's professional judgment, the act of visual evaluation or visually evaluating general conformance with requirements.

**1.10 Services.** The professional SERVICES provided by CONSULTANT under this AGREEMENT including SERVICES described in the scope of SERVICES included in Exhibit A and any written task order or amendment to this AGREEMENT.

**1.11 Subcontractor.** Contractor hired by the General Contractor or another contractor or subcontractor.

**1.12 Test(s), Testing.** Measurement, examination, and other activities to assess the characteristics or performance of materials.

**1.13 Work.** A contractor's or subcontractor's labor, materials, equipment, and constructed results.

## 2. ACCEPTANCE OF TERMS AND CONDITIONS

Unless otherwise specifically stated by CLIENT in writing, CLIENT's request that CONSULTANT initiate SERVICES will constitute CLIENT's acceptance of this AGREEMENT and all of its terms and conditions. Any additional or different terms that CLIENT provides in any subsequent acknowledgment, purchase order, task order, or other document that vary from any of the terms herein or in CONSULTANT's proposal are hereby objected to and rejected. Any such terms proposed by CLIENT, whether by offer or acceptance, shall be void unless CONSULTANT expressly agrees to them in writing.

## 3. SCOPE OF SERVICES

**3.1 Services Provided; Independent Contractor.** CONSULTANT will provide the SERVICES set forth in the scope of SERVICES (Exhibit A) as an independent contractor.

**3.2 Authority of CONSULTANT.** CONSULTANT will report to CLIENT data and results of observation, inspection, and testing as set forth in the scope of SERVICES (Exhibit A). CONSULTANT will report to CLIENT or CLIENT's representative observed or inspected work that, in CONSULTANT's opinion, fails to conform to project plans and specifications. CONSULTANT has no right or responsibility to approve, accept, reject, or stop work of any agent of CLIENT. No action of CONSULTANT or CONSULTANT's site representative(s) shall be construed by any party as revoking, altering, enlarging, relaxing, or releasing any requirement of the plans, specifications, and codes applicable to the project or any AGREEMENT between CLIENT and others. Such rights are reserved solely for CLIENT

**3.3 Variation of Material Characteristics and Conditions.** CONSULTANT's observations and standardized sampling, inspection, and testing procedures indicate conditions of materials and construction activities only at the precise location where and precise time when CONSULTANT performed SERVICES. CLIENT recognizes that conditions of materials and construction activities at other locations may vary from those measured, observed, or inspected, and that conditions at one location and time cannot be relied on to indicate the conditions at other locations and times, even when the materials involved appear to be identical. Nonetheless, CONSULTANT may make inferences based upon the information derived from these procedures to formulate professional opinions about conditions in other areas. Nonetheless, CONSULTANT is responsible only for those data, interpretations, and recommendations about the actual materials and construction activities it observes, inspects, samples, or tests. Even if performed on a continuous basis, SERVICES do not and should not be interpreted to mean that CONSULTANT is observing, inspecting, or testing all materials on the project. CONSULTANT is not responsible for other parties' interpretations or use of the information CONSULTANT developed.

**3.4 Scheduling and Frequency of Observations, Inspections, and Testing.** CLIENT acknowledges that CLIENT – directly or by CLIENT's designee – has the sole right and sole responsibility to determine the extent, frequency, and scheduling of observations, inspections, and testing performed by CONSULTANT. Accordingly, CLIENT also acknowledges that CONSULTANT bears no responsibility for damages that may accrue because CONSULTANT did not perform observations, inspections, or testing that CLIENT failed to request or schedule.

**3.5 Changes in Scope.** If CONSULTANT provides CLIENT with a writing confirming a change in the SCOPE OF SERVICES, it will become an amendment to this AGREEMENT unless CLIENT objects in writing within 5 business days after receipt. All SERVICES performed by CONSULTANT on the Project are subject to the terms and limitations of this AGREEMENT. If SERVICES are performed, but the parties do not reach AGREEMENT concerning modifications to the SCOPE OF SERVICES or compensation, then the terms and limitations of this AGREEMENT apply to such SERVICES, except for the payment terms. The parties agree to resolve disputes concerning modifications to scope or compensation pursuant to Section 19, "Disputes."

**3.6 Licenses.** CONSULTANT will procure and maintain business and professional licenses and registrations necessary to provide its SERVICES.

**3.7 Excluded Services.** CONSULTANT'S SERVICES under this AGREEMENT include only those SERVICES specified in the SCOPE OF SERVICES, or a written amendment(s) thereto. Engineer shall have no other responsibility or obligation except as agreed to in writing.

CLIENT expressly waives any claim against CONSULTANT resulting from its failure to perform recommended additional SERVICES that CLIENT has not authorized CONSULTANT to perform, and any claim that CONSULTANT failed to perform SERVICES that CLIENT instructed CONSULTANT not to perform.

**3.8 No Fiduciary Responsibility.** CLIENT agrees that CONSULTANT has been engaged to provide technical professional SERVICES only and that CONSULTANT does not owe a fiduciary responsibility to CLIENT or to the project Owner, if different from CLIENT.

#### 4. PAYMENTS TO CONSULTANT

**4.1 Basic Services, Fees, and Expenses.** CONSULTANT will perform SERVICES for the amount(s) set forth in the schedule of charges in Exhibit A. CLIENT acknowledges that the schedule of charges is subject to periodic review and amendment to reflect CONSULTANT's then-current fee structure. CONSULTANT will give CLIENT at least thirty (30) days' advance notice of any changes to its schedule of charges. Unless CLIENT objects in writing to such changes within thirty (30) days of notification, the amended fee structure will be incorporated into this AGREEMENT and will supersede any prior fee structure.

**4.2 Additional Services.** Any SERVICES CONSULTANT performs under this AGREEMENT, except those SERVICES expressly identified otherwise in the scope of SERVICES (Exhibit A), will be performed on a time-and-materials basis unless both parties specifically agree otherwise in writing.

**4.3 Estimate of Fees and Expenses.** CONSULTANT will, to the best of its ability, perform the SERVICES and accomplish the objectives defined in this AGREEMENT for no more than the cost (Consultant's fee and expenses) estimated in writing by Consultant. Client recognizes that unforeseen circumstances, including scope and schedule changes, can affect Consultant's ability to complete its SERVICES for no more than the estimated cost. Accordingly, Client agrees that a cost estimate or "not-to-exceed" limitation does not constitute a guarantee that Consultant will be able to complete the SERVICES for that amount. Instead, a cost estimate or "not-to-exceed" limitation indicates only that Consultant will not incur costs in excess of the estimate or limitation amount without first obtaining Client's AGREEMENT to do so.

**4.4 Prevailing Wages.** Unless CLIENT specifically informs CONSULTANT in writing that prevailing-wage regulations cover the project and the SERVICES, CLIENT hereby releases and agrees to reimburse CONSULTANT for any liability and all costs (including fines and attorney's fees) CONSULTANT may incur resulting from a subsequent determination that prevailing-wage regulations cover the project.



**4.5 Other Cost Escalations.** CLIENT agrees to increase its compensation to CONSULTANT as a consequence of additional expenses CONSULTANT is required to bear, including, but not being limited to, a sales tax and/or gross receipts tax on CONSULTANT's SERVICES.

**4.6 Payment Timing; Late Charge.** CONSULTANT will submit invoices to CLIENT periodically, but no more frequently than every fourteen (14) days. All invoices are due and payable upon presentation. Any undisputed amounts unpaid thirty (30) days after the invoice date will include a late-payment charge from the date of the invoice, at 1½% per month or the maximum legal rate, whichever is lower. CLIENT's failure to pay CONSULTANT within thirty (30) days of the date of CONSULTANT's invoice will constitute CLIENT's substantial failure to perform under this AGREEMENT, and CLIENT will remunerate CONSULTANT for all time spent and all expenses incurred (including, but not being limited to, the fees and expenses of any collection agency and/or attorney, and any court costs) in connection with collecting any delinquent amount. In addition, Engineer may suspend performance of the SERVICES when such failure to pay continues for fifteen (15) days following notice to Client of the same.

**4.7 Payment Disputes.** If CLIENT objects to any portion of an invoice, CLIENT must so notify CONSULTANT in writing within ten (10) days of the invoice date, identifying in such notice the cause of the disagreement. The parties will immediately make every effort to resolve the disputed portion of the invoice. Payment thereafter will first be applied to accrued interest and then to the unpaid principal amount.

## 5. PERFORMANCE STANDARD

**5.1 Level of Service.** CONSULTANT offers different levels of geotechnical engineering SERVICES to suit the desires and needs of different clients. Although the possibility of error can never be eliminated, more detailed and extensive SERVICES yield more information and reduce the probability of error, but at increased cost. CLIENT must determine the level of SERVICES adequate for its purposes. CLIENT has reviewed the Scope of SERVICES and has determined that it does not need or want a greater level of SERVICES than that being provided.

**5.2 Standard of Care.** Subject to the limitations inherent in the agreed Scope of SERVICES as to the degree of care, the amount of time and expenses to be incurred, and subject to any other limitations contained in this AGREEMENT, CONSULTANT will perform its SERVICES consistent with that level of care and skill ordinarily exercised by other professional engineers practicing in the same locale and under similar circumstances at the time the SERVICES are performed. No representation, express or implied, and no warranty or guarantee is included in or intended by this AGREEMENT or by any report, opinion, document, or other instrument of professional service. CONSULTANT disclaims any implied warranties or warranties imposed by law, including warranties of merchantability and fitness for a particular purpose. Even if performed on a continuous basis, CONSULTANT's SERVICES do not constitute observing, inspecting, or verifying placement of all materials of the project.

**5.3 Compliance with Codes and Referenced Standards.** As required by the applicable standard of care, CONSULTANT will perform its SERVICES in accordance with federal, state, and local codes, standards, statutes, and regulations applicable to CONSULTANT when CONSULTANT prepared the scope of SERVICES (Exhibit A). CONSULTANT will perform its observations, inspections, and tests in general accordance with the standards CONSULTANT references. CONSULTANT makes no representation about compliance with any standards it does not reference.

**5.4 Sampling, Observation, Inspection, and Test Locations.** Unless specifically stated otherwise, the scope of SERVICES (Exhibit A) excludes surveying the project site or precisely identifying sampling, observation, inspection, or test locations, depths, or elevations. In accordance with customary practice, CONSULTANT will base sampling, observation, inspection, and test locations, depths, and elevations on field estimates and information furnished by CLIENT and its representatives. Unless stated otherwise in CONSULTANT's report(s), such locations, depths, and elevations are approximate.

**5.5 Sample Disposal.** CONSULTANT will dispose of samples immediately after submitting the report covering those samples. If CLIENT prefers CONSULTANT to store samples for a longer period or transfer them to another party, CLIENT shall submit to CONSULTANT a timely written notice through which CLIENT also agrees to appropriately compensate CONSULTANT for the additional service.

**5.6 Buried Utilities and Structures; Property/Work Restoration.** If the SERVICES require borings, test pits, or other invasive subsurface-exploratory SERVICES, CLIENT will provide to CONSULTANT all information it possesses about the location and nature of underground utilities and structures. To reduce the risk of damage or injury to underground utilities and structures, CONSULTANT will rely on CLIENT-furnished information and will also contact an appropriate utility locator. CLIENT agrees to hold CONSULTANT harmless for any damage to underground utilities or structures that are not called to CONSULTANT's attention or that are shown incorrectly on plans or drawings furnished for the purpose of locating such utilities and structures. CONSULTANT will take reasonable precautions to limit the damage to the project site or work caused by the performance of its SERVICES. CLIENT understands that some damage may necessarily occur in the normal course of performing SERVICES, and that this AGREEMENT excludes repair of such damage unless specifically stated otherwise in the scope of SERVICES (Exhibit A) or via a subsequent amendment to this AGREEMENT.

## 6. CONTRACTOR'S PERFORMANCE

CONSULTANT is not responsible for any contractor's means, methods, techniques, or sequences during the performance of any contractor's work. CONSULTANT will not supervise or direct any contractor's work nor be liable for any failure of contractor to complete its work in accordance with the project's plans, specifications, and/or applicable codes, laws, and regulations. CLIENT understands and agrees that the general contractor, not CONSULTANT, has sole responsibility for the safety and security of persons and property at the project site. CONSULTANT shall not be responsible for the acts, errors or omissions of the Contractor, Owner, CLIENT other consultants, or any other persons or entities performing work on the project, except those under the direct control of CONSULTANT.

## 7. CLIENT'S RESPONSIBILITIES

In addition to compensating CONSULTANT for SERVICES, CLIENT agrees to:

**7.1 Cooperation.** Assist and cooperate with CONSULTANT in any manner necessary and within its ability to facilitate CONSULTANT's performance under this AGREEMENT.

**7.2 Access.** Grant or obtain free access to the project site for all equipment and personnel necessary for CONSULTANT to perform its SERVICES.

**7.3 Representative.** Designate a representative to transmit notices and information pertaining to the SERVICES, communicate CLIENT's policies and decisions, and assist as necessary in matters pertaining to the project and this AGREEMENT. CLIENT may change its representative by written notice.

**7.4 Information.** Supply to CONSULTANT all information and documents relevant to the SERVICES. CONSULTANT may rely upon such information without independently verifying its accuracy. CLIENT will notify CONSULTANT of any known potential or possible health or safety hazard associated with the materials to be tested, including their intended use, chemical composition, relevant MSDS, manufacturers' specifications and literature, and any previous test results.

**7.5 Project Information.** Within seven (7) days of receiving CONSULTANT's written request to do so, CLIENT will provide to CONSULTANT a correct statement of the recorded legal title to the property on which the project is located and the CLIENT's and/or owner's interest therein.

**7.6 Subsurface Structures.** Correctly designate on plans to be furnished to CONSULTANT the location of all subsurface structures, such as pipes, tanks, cables and utilities within the property lines of the Project Site(s), and be responsible for any damage inadvertently caused by CONSULTANT to any such structure or utility not so designated. CONSULTANT is not liable to CLIENT for any losses, damages or claims arising from damage to subterranean structures or utilities that were not correctly shown on plans furnished by CLIENT to CONSULTANT.

## 8. UNANTICIPATED AND CHANGED CONDITIONS

CONSULTANT will give to CLIENT written notice of CONSULTANT's discovery of conditions or circumstances CONSULTANT did not contemplate at the time of this AGREEMENT ("Changed Conditions"). CLIENT and CONSULTANT will then negotiate an appropriate amendment to this AGREEMENT. If they cannot agree upon an amendment within thirty (30) days after CONSULTANT gives notice, CONSULTANT may terminate this AGREEMENT and be compensated as set forth in Section 13, "Suspension and Delay; Termination." Underground utilities and other structures that are not properly located on plans and specifications provided to CONSULTANT will be considered a Changed Condition under this clause.

## 9. CERTIFICATIONS

CLIENT agrees not to require that CONSULTANT execute any certification with regard to SERVICES performed or Work tested and/or observed under this AGREEMENT unless: 1) CONSULTANT believes that it has performed sufficient SERVICES to provide a sufficient basis to issue the certification; 2) CONSULTANT believes that the SERVICES performed or Work tested and/or observed meet the criteria of the certification; and 3) CONSULTANT has reviewed and approved in writing the exact form of such certification prior to execution of this AGREEMENT. Any certification by CONSULTANT is limited to an expression of professional opinion based upon the SERVICES performed by CONSULTANT and does not constitute a warranty or guarantee, either expressed or implied. Any such certification in no way relieves the contractor or any other party from meeting requirements imposed by contract or other means, including industry standards. CLIENT further agrees not to make resolution of any dispute with the CONSULTANT or payment of any sums due CONSULTANT in any way contingent on CONSULTANT signing any such certification or similar document.

## 10. ALLOCATION OF RISK

**10.1 Limitation of Remedies.** In recognition of the relative risks and benefits of the project to CLIENT and CONSULTANT, the risks are allocated such that CLIENT agrees, to the fullest extent permitted by law, that the total cumulative liability of CONSULTANT, its subconsultants and subcontractors, and all of their respective shareholders, directors, officers, employees and agents (collectively "CONSULTANT Entities"), to CLIENT arising from SERVICES under this AGREEMENT, including any indemnity obligation, any defense costs and attorney's fees, and any consequential damages which may be due under this AGREEMENT, will not exceed the gross compensation received by CONSULTANT under this AGREEMENT or \$\_\_\_\_, whichever is greater; provided, however, that such liability is further limited as described below. This limitation applies to all lawsuits, claims or actions that allege errors or omissions in CONSULTANT Entities' SERVICES, whether alleged to arise in tort, contract, warranty, or other legal theory. Upon CLIENT's written request, CONSULTANT and CLIENT may agree to increase the limitation to a greater amount in exchange for a negotiated increase in CONSULTANT's fee, provided that they amend this AGREEMENT in writing as provided in Section 15.3. CLIENT further agrees to require any contractor or subcontractor who may perform work in connection with any design, report or study by CONSULTANT to include a like indemnity and limitation of remedies clause in favor of CONSULTANT. Client and CONSULTANT agree that this clause was expressly negotiated and agreed upon.

### 10.2. Indemnification.

**10.2.1. Indemnification of CLIENT.** Subject to all otherwise applicable statutes of limitations and repose and the provisions and limitations of this AGREEMENT, including section 10.1 above, CONSULTANT agrees to indemnify and hold harmless CLIENT its shareholders, officers, directors, and employees from and against any and all third party claims, suits, liabilities, damages, expenses, or losses (including reimbursement of reasonable attorney's fees and costs of defense), (collectively "Losses") to the extent caused by CONSULTANT's negligent performance of its SERVICES under this AGREEMENT. With regard to any claim alleging CONSULTANT'S negligent performance of professional SERVICES, CONSULTANT's defense obligation under this indemnity paragraph means only the reimbursement of reasonable defense costs to the proportionate extent of its actual indemnity obligation hereunder. The indemnity obligations provided under this section shall only apply to the extent such Losses are determined by a court of competent jurisdiction or arbitrator to have been caused by the negligence of Engineer.

**10.2.2. Indemnification of CONSULTANT.** CLIENT will indemnify and hold harmless CONSULTANT Entities from and against any and all Losses to the extent caused by the negligence or willful misconduct of CLIENT, its employees, agents and contractors. In addition, except to the extent caused by CONSULTANT's sole negligence, CLIENT expressly agrees to defend, indemnify and hold harmless CONSULTANT Entities from and against any and all Losses arising from or related to the existence, disposal, release, discharge, treatment or transportation of Hazardous Materials, or the exposure of any person to Hazardous Materials, or the degradation of the environment due to the presence, discharge, disposal, release of or exposure to Hazardous Material.

**10.3 No Personal Liability.** CLIENT and CONSULTANT intend that CONSULTANT's SERVICES will not subject CONSULTANT's individual employees, officers, or directors to personal liability. Therefore, and notwithstanding any other provision of this AGREEMENT, CLIENT agrees as its sole and exclusive remedy to direct or assert any claim, demand, or suit only against the business entity identified as "CONSULTANT" on the first page of this AGREEMENT.

**10.4 Deviation from Recommendations.** Unless specifically agreed otherwise in writing, CLIENT agrees that CONSULTANT bears no responsibility for ensuring CLIENT's or any other party's compliance with any specifications, procedures, or recommendations provided by CONSULTANT to CLIENT under this AGREEMENT (collectively, "recommendations"). CLIENT hereby releases CONSULTANT from all liability arising from any other party's failure to fully comply with recommendations, and CLIENT will defend, indemnify, and hold harmless CONSULTANT from any party's claims for losses arising from or related to CLIENT'S or any other party's failure to fully comply with recommendations.

**10.5. Consequential Damages.** Neither CLIENT nor CONSULTANT will be liable to the other for any special, consequential, incidental, indirect, punitive or penal losses or damages including but not limited to losses, damages or claims related to the unavailability of property or facilities, shutdowns or service interruptions, loss of use, profits, revenue, business, reputation, financing or inventory, or for use charges, cost of capital, or claims of the other party or its customers. This waiver applies to all such claims and damages, whether based on contract, warranty, tort or any other legal theory.

**10.6. Continuing AGREEMENT.** The indemnity obligations, limitation of remedies, and consequential damages waiver established under this AGREEMENT will survive the expiration or termination of this AGREEMENT. If CONSULTANT provides additional or different SERVICES to CLIENT that the parties do not confirm through execution of an amendment to this AGREEMENT, the obligations of the parties to indemnify each other, the limitations on liability, and the consequential damages waiver established under this AGREEMENT apply to such SERVICES as if the parties had executed an amendment.

## 11. INSURANCE

**11.1 CONSULTANT's Insurance.** If reasonably available, CONSULTANT will maintain the following coverages:

**11.1.1** Statutory workers' compensation/employer's liability insurance;

**11.1.2** Commercial general liability insurance with a combined single limit of [\$ 2,000,000];

**11.1.3** Automobile liability insurance, including liability for all owned, hired, and nonowned vehicles with minimum limits of [\$1,000,000] for bodily injury per person, [\$1,000,000] property damage, and [\$ 1,000,000] combined single limit per occurrence; and

**11.1.4** Professional liability insurance with a limit of at least [\$ 1,000,000] per claim and annual aggregate.

**11.2 CLIENT's Insurance.** As appropriate, CLIENT will obtain builder's risk insurance or other property insurance to protect it from injury or damage to the project, and which waives all rights of subrogation against CONSULTANT, and names CONSULTANT as an additional insured. Proceeds from such insurance will be held by CLIENT as trustee and will be payable to CONSULTANT as its interests appear. CLIENT will also require that all contractors and subcontractors for the Project name CONSULTANT as an additional insured under their General Liability and Automobile Liability insurance policies

**11.3 Certificates of Insurance.** Upon request, CONSULTANT and CLIENT will each provide to the other certificate(s) of insurance evidencing the existence of the policies required herein. Except for professional liability and workers' compensation insurance, all policies required under this AGREEMENT shall contain a waiver of subrogation.

## 12. OWNERSHIP AND USE OF CLIENT DOCUMENTS AND INSTRUMENTS OF PROFESSIONAL SERVICE

**12.1 CLIENT Documents.** All documents provided by CLIENT will remain CLIENT's property. CONSULTANT will return all such documents to CLIENT upon CLIENT's request. CLIENT will permit CONSULTANT to make and retain copies of all CLIENT documents.

**12.2 Instruments of Professional Service.** Except as otherwise agreed to by CLIENT and CONSULTANT, instruments of professional service are and shall remain CONSULTANT's property, and CONSULTANT has the right, in its sole discretion, to dispose of or retain the instruments of professional service. CLIENT will not provide instruments of professional service to any other person or entity without CONSULTANT's prior written consent.

**12.2.1 Use by CLIENT.** CLIENT has CONSULTANT's permission to use CONSULTANT's instruments of professional service for purposes reasonably connected with this project, including, without limitation, the project's design and licensing requirements.

**12.2.2 Use by CONSULTANT.** CONSULTANT may use CONSULTANT's instruments of professional service for any purpose. CONSULTANT owns any patentable concepts or copyrightable materials arising from CONSULTANT's SERVICES.

**12.3 Electronic Media.** At CLIENT's request, CONSULTANT will provide instruments of professional service to CLIENT in an electronic format, but CLIENT recognizes that CONSULTANT makes no warranties, either express or implied, about the fitness or suitability of any electronically transmitted instruments of professional service or media. CLIENT agrees that CONSULTANT's original, hard-copy instruments of professional service remain the actual instruments of professional service.

**12.4 Unauthorized Use and Reliance.** No party other than CLIENT may rely on CONSULTANT's instruments of professional service without CONSULTANT's prior written consent, CONSULTANT's receipt of additional compensation, and the written AGREEMENT of the party seeking reliance to be bound by the same terms and conditions as CLIENT herein. CLIENT waives any and all claims against CONSULTANT resulting from the unauthorized use or alteration of instruments of professional service, including those in electronic format, by CLIENT or any party obtaining instruments of professional service through CLIENT. CLIENT will defend, indemnify, and hold harmless CONSULTANT from and against any claim, action, or proceeding brought by any party claiming to have relied upon information or opinions contained in instruments of professional service without having obtained CONSULTANT's prior written consent to do so, and any claim arising out of or related to the unauthorized use, reuse, or modification of the instruments of professional service by CLIENT or any party obtaining them through CLIENT.

**12.5 Confidentiality.** CONSULTANT will hold confidential business and technical information obtained from CLIENT or CLIENT's representatives or generated in the performance of the SERVICES under this AGREEMENT and first identified in writing by CLIENT as "confidential." CONSULTANT will not disclose such information without the consent of CLIENT except to the extent required for: 1) performance of SERVICES under this AGREEMENT; 2) compliance with professional or ethical standards of conduct for preservation of public health, safety, and welfare; 3) compliance with any court order or other government directive; and/or 4) protection of CONSULTANT against claims or liabilities arising from performance of SERVICES under this AGREEMENT. CONSULTANT's obligation hereunder will not apply to information in the public domain or lawfully acquired from others on a nonconfidential basis.

### 13. SUSPENSION AND DELAY; TERMINATION

**13.1 Suspension and Delay.** Upon ten (10) days' written notice to CONSULTANT, CLIENT may suspend CONSULTANT'S SERVICES. Upon ten (10) days' written notice to CLIENT, CONSULTANT may terminate this AGREEMENT if CLIENT suspends the SERVICES for more than 60 days, in which case CLIENT will compensate CONSULTANT as provided in Section 13.4. If CLIENT suspends the SERVICES, or if CLIENT or others delay CONSULTANT'S SERVICES, CLIENT and CONSULTANT agree to equitably adjust the time for completion of the SERVICES and CONSULTANT'S compensation for the additional labor, equipment, and other expenses associated with maintaining CONSULTANT'S workforce for CLIENT'S benefit during the delay or suspension, and any expenses incurred by CONSULTANT for demobilization and subsequent remobilization.

**13.2 Termination for Convenience.** CONSULTANT and CLIENT may terminate this AGREEMENT for convenience upon ten (10) days' written notice delivered or mailed to the other party.

**13.3 Termination for Cause.** In the event that either party breaches this AGREEMENT, the nonbreaching party may deliver to the breaching party a written termination notice that states the basis for termination. Neither party may terminate this AGREEMENT for cause if the breaching party cures the breach within ten (10) days after receiving the termination notice. The nonbreaching party has the right to terminate this Agreement if the breaching party fails to cure the breach within the ten-day (10-day) period.

**13.4 Payment on Termination.** Following termination other than for CONSULTANT'S breach of this AGREEMENT, CLIENT will pay CONSULTANT for the SERVICES performed prior to the termination-notice date, and for any necessary SERVICES and expenses incurred in connection with the termination, including, but not limited to, the costs of completing analyses, records, and reports necessary to document project status at the time of termination and costs associated with termination of subconsultant and/or subcontractor contracts in accordance with CONSULTANT'S then-current schedule of charges in Exhibit A.

**13.5 Force Majeure.** In the event that CONSULTANT is prevented from completing performance of its obligations under this AGREEMENT by adverse weather or other occurrence beyond the control of CONSULTANT, then CONSULTANT will be excused from any further performance of its obligations and undertakings. In the event of a force majeure delay that does not result in termination of the AGREEMENT, schedules will be equitably adjusted.

### 14. DISPUTES

**14.1 Mediation.** All disputes between CONSULTANT and CLIENT are subject to mediation before either party initiates any other method of dispute resolution. Either party may demand mediation by serving a written notice stating the essential nature of the dispute, the amount of time or money claimed, and requiring that the matter be mediated. Should mediation fail to resolve the dispute, the parties shall proceed to nonbinding arbitration before a mutually agreed-upon arbitrator(s) or to litigation, as mutually agreed by the parties.

**14.2 Choice of Law; Venue.** This AGREEMENT will be construed in accordance with and governed by the laws of the state in which the project is located.

**14.3 Statutes of Limitations.** Any claim related to or arising out of this AGREEMENT by either party, whether known or unknown, including but not limited to claims for breach of this AGREEMENT or for the failure to perform in accordance with the applicable standard of care, shall be made within two (2) years from the time the CLIENT knew or should have known of its claim, but in any event, not later than four (4) years after the completion of CONSULTANT'S SERVICES on the project.

### 15. MISCELLANEOUS

**15.1 Assignment and Subcontracts.** During the term of this AGREEMENT and following its termination for any reason, neither CLIENT nor CONSULTANT shall assign, convey, sublet or transfer any rights under or interest in this AGREEMENT without the prior written consent of the other party, including but not limited to, (a) any interest in the proceeds of this AGREEMENT, or any proceeds of claims arising from or under this AGREEMENT; (b) any rights, claims, or causes of action alleging breach, loss or damages arising from or under this AGREEMENT; (c) the control of claims or causes of action against the other party arising from or under this AGREEMENT; and (d) any proceeds from claims or causes of action as security, collateral or the source of payment for any notes or liabilities to any third party. This section shall not, however, apply to any subrogation rights (if any) of any insurer of either party. Any assignment that fails to comply with this paragraph will be void and of no effect. CONSULTANT may subcontract for the SERVICES of others without obtaining CLIENT'S consent if CONSULTANT deems it necessary or desirable for others to perform certain SERVICES.

**15.2 Integration and Severability.** This AGREEMENT reflects the parties' entire AGREEMENT with respect to its terms and limitations and supersedes all prior AGREEMENTs, written and oral. If any portion of this AGREEMENT is found void or voidable, CLIENT and CONSULTANT will consider that portion stricken and will reform the AGREEMENT to achieve as much of the stricken portions' purpose as possible. These terms and conditions survive the completion of the SERVICES and the termination of the AGREEMENT, whether termination is for cause or for convenience. If any portion of this AGREEMENT is void or voidable, such portion will be deemed stricken and the AGREEMENT reformed to as closely approximate the stricken portions as the law allows, and the remaining provisions of this AGREEMENT shall be valid and binding on both the CLIENT and CONSULTANT.

**15.3 Modification of This AGREEMENT.** This AGREEMENT may be modified or altered only via a written AGREEMENT that refers specifically to this AGREEMENT and is signed by an authorized representative of each party.

**15.4 Notices.** Any and all notices, requests, instructions, or other communications given by either party to the other must be in writing and either hand-delivered to the recipient or delivered by first-class mail (postage prepaid) or express mail (billed to sender) at the addresses given in this AGREEMENT.

**15.5 Headings.** The headings used in this AGREEMENT are for convenience only. They are not a part of this AGREEMENT.

**15.6 Waiver.** The waiver of any term, condition, or breach of this AGREEMENT will not operate as a subsequent waiver of the same term, condition, or breach.

**15.7 Precedence.** These General Conditions take precedence over any inconsistent or contradictory provisions contained in any other AGREEMENT term, proposal, purchase order, requisition, notice to proceed, or other document regarding CONSULTANT's SERVICES.

**15.8 Incorporation of Provisions Required by Law.** This AGREEMENT includes each provision and clause required by law, and the AGREEMENT should be read and enforced as though each such provision and clause were set forth in its entirety.

**15.9 No Third Party Rights.** Nothing in this AGREEMENT or as a consequence of any of the SERVICES provided gives any rights or benefits to anyone other than the CLIENT and CONSULTANT. All duties and responsibilities undertaken in this AGREEMENT are for the sole use and exclusive benefit of CLIENT and not for the use or benefit of any other party.

---

***End of General Conditions***

Date: May 25, 2022  
Submitted by: Richard Treece, Director of Facilities and Planning  
Area Administrator: Brock McMurray, EVP of Administrative Services  
Subject: Request for Approval

---

Board Meeting Date: June 08, 2022

Title of Board Item:

TC 21-008 Data Center Generator - IOR

Background:

The Data Center Generator Project is a Division of the State Architect (DSA) project and requires an Inspector or Record (IOR). It is my recommendation that the Board of Trustees select Am-Tech Inspections Service as the IOR for DSA inspection services on the Data Center Generator Project.

Terms (if applicable):

None

Expense (if applicable):

The total cost for this contract will be \$9,800.00.

Fiscal Impact Including Source of Funds (if applicable):

These funds are included in the HEERF III funding.

Approved:   
Dr. Debra Daniels, Superintendent/President

**Am-Tech Inspection Services**

*Inspector Steve Guffey DSA #4494*

3858 Allen Rd.  
Bakersfield, CA 93314  
Phone: 661-903-0964  
Email: sguffey@amtechinspection.com

**COST PROPOSAL**

DATE: 4/20/2022

**TO:**  
**KERN COMMUNITY COLLEGE DISTRICT**  
Taft Campus

	DESCRIPTION			AMOUNT
	Inspection Services for the Taft College Science Bldg. Generator Project			Not to Exceed
			TOTAL	\$9800.00

**THANK YOU FOR YOUR BUSINESS!**



## PROJECT INSPECTOR QUALIFICATION AND APPROVAL

This form must be completed by the Design Professional in General Responsible Charge and the Project Inspector. Form must be signed and dated by the Project Inspector, School District/Owner, Design Professional in General Responsible Charge, and Structural Engineer (when applicable). The completed, signed form must be submitted to the Division of the State Architect (DSA) by the Design Professional in General Responsible Charge to ensure DSA approval of the Project Inspector prior to the commencement of construction work (for Original Request) or before continuation of construction work (for Replacement Inspector).

1. PROJECT INFORMATION (Completed by the Design Professional.)			
School District/Owner: West Kern Community College District		DSA File #: 15- C2	
Project/School Name: Taft College Science Data Center Generator		DSA App. #: 03 - 121659	
Project Class: 3	Estimated Construction Start Date of the work requiring inspection: 05/01/2022		
Will Assistant Inspector(s) be required on this project? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
Type of DSA approval requested:		DSA 5-PI Submittal Date: 04/21/2022	
<input checked="" type="checkbox"/> Project Inspector		<input checked="" type="checkbox"/> Initial Request	
<input type="checkbox"/> Request for Approval of Replacement Project Inspector		<input type="checkbox"/> Revised Request	
2. PROJECT INSPECTOR'S INFORMATION (Completed by the Project Inspector.)			
Name: Eric Lyons			
Work Address: 9724 Greenway Ranch Ln.			
City: Shafter		State: Ca	ZIP: 93263
Work Phone: 661-717-5283		Work Email: Elyons@Amtechinspection.com	
DSA Certification Class: 3		DSA Certification #: 6189	Expiration Date: 09-10-2023
3. PROJECT INSPECTOR'S EXPERIENCE RECORD (Completed by the Project Inspector.)			
List at least three previous projects that best qualify you to perform inspection services for the project described above. Identify projects by name and (where available) identification/project number(s).			
<b>A. Project Name:</b> McFarland Sports Complex, Lighting, Dugouts			
DSA Application #: (If applicable.) 03-119161		Job Duties (Role):	
Construction Cost: \$ 7,440,000.00		<input type="checkbox"/> Project Inspector <input checked="" type="checkbox"/> Assistant Inspector	
Type: <input checked="" type="checkbox"/> New Construction <input type="checkbox"/> Alteration <input type="checkbox"/> Relocatable Bldgs.		<input type="checkbox"/> Field Superintendent	
New Construction Sq. Ft.:		<input type="checkbox"/> Other:	
Structural systems of new construction or structural alterations:		Dates Employed:	
<input type="checkbox"/> Wood Shear Wall <input checked="" type="checkbox"/> Concrete/Masonry Shear Wall <input type="checkbox"/> Steel Frame		From: 06/19/19 To:	
Employer: Am-Tech Inspection		Contact Name: Steve Guffey	
Work Contact Email: Sguffey@Amtechinspection.com		Work Contact Phone: 661-903-0964	
<b>B. Project Name:</b> Standard Elementary Temporary Use Building			
DSA Application #: (If applicable.) 03-119865		Job Duties (Role):	
Construction Cost: \$ 862,648.08		<input type="checkbox"/> Project Inspector <input checked="" type="checkbox"/> Assistant Inspector	
Type: <input type="checkbox"/> New Construction <input type="checkbox"/> Alteration <input checked="" type="checkbox"/> Relocatable Bldgs.		<input type="checkbox"/> Field Superintendent	
New Construction Sq. Ft.:		<input type="checkbox"/> Other:	
Structural systems of new construction or structural alterations:		Dates Employed:	
<input type="checkbox"/> Wood Shear Wall <input type="checkbox"/> Concrete/Masonry Shear Wall <input type="checkbox"/> Steel Frame		From: 06/17/19 To: 12/04/19	
Employer: Am-Tech Inspection		Contact Name: Brian Phillips	
Work Contact Email: Bphillips@Amtechinspection.com		Work Contact Phone: 661-201-8861	

**PROJECT INSPECTOR QUALIFICATION AND APPROVAL**

DSA File #: 15 C2      DSA App. #: 03 - 121659

**C. Project Name:** Horizon ES Relocatables

DSA Application #: (If applicable.) 03-119993	Job Duties (Role): <input checked="" type="checkbox"/> Project Inspector <input type="checkbox"/> Assistant Inspector <input type="checkbox"/> Field Superintendent <input type="checkbox"/> Other:
Construction Cost: \$582,729.20	
Type: <input type="checkbox"/> New Construction <input type="checkbox"/> Alteration <input checked="" type="checkbox"/> Relocatable Bldgs. New Construction Sq. Ft.:	
Structural systems of new construction or structural alterations: <input type="checkbox"/> Wood Shear Wall <input type="checkbox"/> Concrete/Masonry Shear Wall <input type="checkbox"/> Steel Frame	Dates Employed: From: 07/01/19      To: 08/30/19
Employer: Am-Tech Inspection	Contact Name: Steve Guffey
Work Email: Sguffey@Amtechinspection.com	Work Phone: 661-903-0964

**4. PROJECT INSPECTOR'S TIME COMMITMENT/WORKLOAD (Completed by the Project Inspector.)**

Specify your time commitment to this project:  
 Full Time (40 hours per week)       Part Time      Anticipated average hours per week: 10

Will you be working concurrently on other school projects?  Yes  No  
 If yes, list each project below. (Attach additional sheets if necessary.)

DSA Application #	Project Name	Project Location (City)	Project Class	Avg. Hrs. per Wk.	% Complete
03-121213	McFarland HS Multi-Use	McFarland	1	15	5
03-121348	Wingland ES Kindergarten CR	Bakersfield	1	10	20
03-121412	Highland ES Kindergarten CR	Bakersfield	1	5	5

Will you be working concurrently on non-school projects or other employment?  Yes  No  
 If yes, list each project below. (Attach additional sheets if necessary.)

Project Name	Project Location (City)	Type of Construction	Job Duties/Role	Avg. Hrs. per Wk.	% Complete

**5. PROJECT INSPECTOR'S AFFIDAVIT**

I hereby certify under penalty of perjury that all information reported in Sections 2, 3 and 4 of this form is true, and I understand and agree that any misstatement of material fact contained in this form will be sufficient cause for withdrawal of my DSA approval for this project. I further certify that I am aware that my DSA Project Inspector Certification must remain valid throughout the duration of my assignment to the project identified in Section 1 of this form.

If appointed, I will accept the responsibilities of Project Inspector and will perform the duties as prescribed by Education Code Sections 17280–17316 (for public schools), or 81130–81147 (for community colleges), or Health and Safety Code Sections 16000–16023 (for essential services buildings).

Signature:       Print Name: Eric Lyons      Date: 04/21/22

**PROJECT INSPECTOR QUALIFICATION AND APPROVAL**

DSA File #: 15 G2	DSA App. #: 03 - 121659
-------------------	-------------------------

**6. SCHOOL DISTRICT/OWNER'S AFFIDAVIT**

The inspector named on this form has been selected by the School District/Owner, on condition of acceptance by the Design Professional in general responsible charge, and approval by DSA.

I further certify that: *(Check one that applies.)*

- The inspector will be employed/contracted directly by the School District/Owner.
- The inspector will be employed/contracted by the following entity, \_\_\_\_\_ which provides only project inspection services to the School District/Owner:

This individual is to provide competent, adequate project inspection during construction of this project. I understand that the Project Inspector will act under the general direction of the Design Professional in general responsible charge. The inspector shall be directly responsible to the School District/Owner.

I am aware that any replacement of the approved Project Inspector must be completed only upon approval of the replacement inspector by DSA and prior to continuation of construction work.

Signature: \_\_\_\_\_ Print Name: Brock McMurray Date: 05/23/22

Title: Executive Vice President, Administrative Services

**7. DESIGN PROFESSIONAL IN GENERAL RESPONSIBLE CHARGE'S AFFIDAVIT**

I find the inspector named on this form to be suitably qualified and satisfactory to perform the duties of Project Inspector on this project, as described in CCR, Title 24, Part 1, Sections 4-219 (for essential services buildings) or 4-342 (for public schools and community colleges). My assessment is based on: *(Check one.)*

- Interview: (Date of interview.) \_\_\_\_\_ OR  Prior Professional Relationship.

I will provide general direction of the work of the Project Inspector.

If I become aware of any significant changes to the information reported herein I will submit a revised form DSA 5-PI to DSA. I will submit a form 5-PI to DSA for any replacement inspectors to ensure DSA approval of the replacement inspector prior to continuation of construction work.

Signature: \_\_\_\_\_ Print Name: \_\_\_\_\_ Date: \_\_\_\_\_

**8. STRUCTURAL ENGINEER'S AFFIDAVIT (Complete when structural work is delegated to Structural Engineer on line 24a of form DSA 1.)**

I find the inspector named on this form to be suitably qualified and satisfactory to perform the duties of Project Inspector on this project, as described in CCR, Title 24, Part 1, Sections 4-219 (for essential services buildings) or 4-342 (for public schools and community colleges). My assessment is based on: *(Check one.)*

- Interview: (Date of interview.) 5-4-22 OR  Prior Professional Relationship.

I will provide general direction of the work of the Project Inspector.

If I become aware of any significant changes to the information reported herein I will submit a revised form DSA 5-PI to DSA. I will submit a form DSA 5-PI to DSA for any replacement inspectors to ensure DSA approval of the replacement inspector prior to continuation of construction work.

Signature:  Print Name: Ramon S Sanchez Date: 5-4-22

<b>APPROVAL BY DIVISION OF THE STATE ARCHITECT</b>	Signature of the DSA Field Engineer:	
	Print Name:	Date:

<b>Submit this form electronically to the DSA Regional Office with construction oversight authority for the project:</b>			
<input type="checkbox"/> DSA OAKLAND <u>Oakfielddocs@dgs.ca.gov</u>	<input type="checkbox"/> DSA SACRAMENTO <u>Sacfielddocs@dgs.ca.gov</u>	<input checked="" type="checkbox"/> DSA LOS ANGELES <u>LAfielddocs@dgs.ca.gov</u>	<input type="checkbox"/> DSA SAN DIEGO <u>SDfielddocs@dgs.ca.gov</u>



## BOARD AGENDA ITEM

**Date:** May 25, 2022  
**Submitted by:** Richard Treece, Director of Facilities and Planning  
**Area Administrator:** Brock McMurray, EVP of Administrative Services  
**Subject:** Request for Approval

---

**Board Meeting Date:** June 08, 2022

**Title of Board Item:**

Chiller Plant Testing Services

**Background:**

The Chiller Plant requires certain preventative maintenance to ensure operations, including monthly Cooling Tower/Condenser and closed loop system chemical testing and treatment. Water treatment products reduce the buildup of minerals, prevent biological growth, and reduce corrosion in the system.

Proposals were solicited from Living Water Treatment and San Joaquin Chemicals, Inc. Living Water Treatment submitted the low proposal.

It is my recommendation that the Board of Trustees select Living Water Treatment for Chiller chemical testing and water treatment.

**Terms (if applicable):**

12 month (annual).

**Expense (if applicable):**

The total cost for this contract is \$10,680.00

**Fiscal Impact Including Source of Funds (if applicable):**

This is a General Fund expenditure and is included in the proposed FY 2022-23 budget.

**Approved:**   
Dr. Debra Daniels, Superintendent/President



700 22<sup>nd</sup> Street  
Bakersfield CA 93301  
P 661.327.0671  
F 661.324.4218  
www.bskassociates.com

Sent: [bmcmurray@taftcollege.edu](mailto:bmcmurray@taftcollege.edu) (via email)

April 19, 2022

BSK Proposal C00000233

Brock McMurray  
Executive Vice President/CFO  
Taft College  
West Kern Community College District  
29 Cougar Court  
Taft, California 93268

**SUBJECT: Proposal for Construction Materials Testing and Inspection Services  
Taft College Science Data Center Generator Project (TC 21-008)  
Taft College  
29 Cougar Court  
Taft, California 93268**

Dear Mr. McMurray;

We are pleased to submit this proposal to provide Construction Materials Testing and Inspection Services for the Taft College Science Data Center Generator Project in Taft, California. This proposal has been prepared based on the Request for Proposal on April 18, 2022. BSK understands that the proposed construction includes a new generator addition and site improvements.

#### SCOPE OF SERVICES

Our scope of services for this project includes subgrade soil/aggregate base compaction testing and observation, concrete sampling, post installed anchor inspection and testing, laboratory testing, engineering oversight and report preparation.

Our scope of services does not include any other testing or inspection item not specifically included in this submittal. This proposal also does not include cost for geotechnical or environmental testing of import soils. If needed, a separate cost estimate for additional services may be provided separately upon request.

#### FEES

We will charge our services on a time-and-materials basis in accordance with the hourly rates listed in our *Cost Estimate* for this prevailing wage project. The hours listed in our *Cost Estimate* are only estimates. We cannot account for delays of which we have no control such as, but not limited to, retest and reinspections, contractor's schedule, contractor's means and methods, or number of workers on contractor's crew. We will separate retests, reinspections, standby, cancellations, and other delays which increases our time on the project beyond what we estimated. We will bill a 2-hour minimum for each field visit. Beyond our 2-hour minimum, we will bill in one-hour increments excluding travel time. We will submit invoices on a monthly basis with work completed during the invoice period. To accommodate the construction schedule, we may need to employ subcontract special inspectors. Should we need to employ subcontract special inspectors, we will bill their time on our invoices and charge their time as if they were BSK employees in accordance with our rates listed in our *Cost Estimate*.



Cost Estimate

FIELD SERVICES	DAYS	HRS/DAY	HOURS/UNITS	RATE	COST
<b>Earthwork Construction</b>					
Engineering Technician - <i>Soil Compaction Test (Generator Pad)</i>	2	4	8	\$129	\$1,032
Engineering Technician - <i>Soil Compaction Test (Trench Backfill)</i>	1	4	4	\$129	\$516
<b>Concrete Construction</b>					
Engineering Technician- <i>Concrete Placement Observation &amp; Sampling</i>	1	4	4	\$129	\$516
Engineering Technician- <i>Post Installed Anchor Installation</i>	1	4	4	\$129	\$516
Engineering Technician- <i>Concrete Cylinder Sample Pick Up</i>	1	2	2	\$129	\$258
	<b>TRIPS</b>	<b>UNITS/TRIP</b>	<b>MILES</b>	<b>RATE</b>	<b>COST</b>
Mileage	6	80	480	0.88	\$422
<b>FIELD SERVICES ESTIMATE</b>					<b>\$3,260</b>
<b>LABORATORY TESTING</b>					
	<b>FREQUENCY</b>	<b>SETS/UNITS</b>	<b>RATE</b>	<b>COST</b>	
Compaction Curves - Site Soils (4" Mold)	1 per material	1	\$232	\$232	
Compaction Curves - Site Soils (6" Mold)	1 per material	1	\$247	\$247	
Concrete Compressive Strength Test (Set of 4)	Each Day Placement	1	\$130	\$130	
<b>LABORATORY TESTING ESTIMATE</b>					<b>\$609</b>
<b>PROJECT MANAGEMENT &amp; ADMINISTRATION</b>					
			<b>HOURS/UNITS</b>	<b>RATE</b>	<b>COST</b>
Senior Professional- <i>Engineering Report Review</i>			2	\$230	\$460
Project Professional I- <i>Project Management by Project Manager</i>			4	\$180	\$720
Administration (Data Processing, Report Prep., Field Coordination)			4	\$100	\$400
<b>ADMINISTRATION ESTIMATE</b>					<b>\$1,580</b>
<b>TOTAL BUDGET ESTIMATE</b>					<b>\$5,449</b>

We based our Cost Estimate on the following assumptions:

- field work will occur during normal business hours Monday through Friday;
- a standard work day is 8 hours per day, Monday through Friday including travel time (we will charge 1.5 times the standard hourly rate for working from 8 to 12 hours in one day);
- shops and batch plants are local to Taft or Bakersfield; and
- the contractor, shop, or client will provide safe and adequate access to perform testing and inspection.

We will notify you if it appears that the amount of time we spend working on the project may exceed our total budget estimate. However, due to the timing and nature of our services, this may not always be possible. We will make every effort to respond to your inspection needs on this project. To assure we provide the services you need, we request that you, or your authorized representative schedule inspection and testing services at least 48 hours in advance. To avoid show-up charges, please cancel requests for service at least two working hours in advance of our arrival time.

**GENERAL CONDITIONS AND LIMITATIONS**

We provide material testing and inspection services to help ensure that the work is in substantial conformance with the project documents and as required by applicable jurisdictions. These services shall not be construed as acceptance of the work or relieve the contractor in any way from its obligations and responsibilities as outlined in the applicable construction documents. We assume no responsibility for the safety of others on the jobsite or the means and methods of construction.

We will perform our services consistent with that level of care and skill ordinarily exercised by other consultants practicing in the same discipline and locale at the time the services are performed. No other warranties, either express or implied are provided. If changes occur in the design of the project, please notify us in writing.



**AUTHORIZATION**

If this proposal is acceptable, please send us your written authorization to proceed and project specific billing instructions, if any.

We appreciate the opportunity to work with you on this project. If you have questions, please call us at (661) 327-0671.

Sincerely,  
BSK Associates



Santiago Espinoza, P.E.  
Construction Services Group Manager  
California Civil Engineer #83299



Adam Terronez, P.E., G.E.  
Bakersfield Branch Manager  
California Geotechnical Engineer #2709

Enclosures:     *Agreement for Construction Materials Engineering and Testing Services*



## **AGREEMENT FOR CONSTRUCTION MATERIALS ENGINEERING AND TESTING SERVICES**

**THIS AGREEMENT**, effective as of this \_\_\_\_\_ day of \_\_\_\_\_ 2022, is by and between West Kern Community College District ("Client") and BSK Associates ("Consultant").

**THE PROJECT** is generally described as the Taft College Science Data Center Generator Project

**THIS AGREEMENT** consists of the following documents which are incorporated herein by reference:

- Consultant's Scope of Services presented in BSK's proposal C00000233, dated April 19, 2022.

Consultant agrees to perform the Services set forth in this Agreement and in accordance with its terms, including all attachments incorporated herein by reference. This Agreement may not be modified or altered, except in writing as specifically described in this Agreement.

	<u>Client</u>	<u>Consultant</u>
<b>Signature:</b>	_____	_____
<b>Print Name:</b>	_____	Adam Terronez
<b>Title:</b>	_____	Bakersfield Branch Manager
<b>Company:</b>	_____	BSK Associates
<b>Address:</b>	_____	700 22 <sup>nd</sup> Street
	_____	Bakersfield, California 93301
<b>Date:</b>	_____	_____



# GENERAL CONDITIONS FOR CONSTRUCTION MATERIALS ENGINEERING AND TESTING SERVICES

## 1. DEFINITIONS

**1.1 Certification.** CONSULTANT's expression of a professional opinion based upon the SERVICES CONSULTANT performed. A certification does not constitute a warranty or guarantee, either express or implied.

**1.2 Contractor.** The Contractor or Contractors, including its/their subcontractors of every tier, retained to perform construction work on the project for which CONSULTANT is providing SERVICES under this AGREEMENT.

**1.3 CONSULTANT Entities.** The CONSULTANT and its subconsultants, subcontractors, and agents, and all of their respective shareholders, directors, officers, employees, and agents, and their heirs and assigns.

**1.4 Day(s).** Calendar day(s) unless otherwise stated.

**1.5 Hazardous Materials.** Any toxic substances, chemicals, radioactivity, pollutants, or other materials, in whatever form or state, known or suspected to impair the environment in any way whatsoever. Hazardous materials include, but are not limited to, those substances defined, designated, or listed in any federal, state, or local law, regulation, or ordinance concerning hazardous wastes, toxic substances, or pollution.

**1.6 Inspect, Inspection.** Visual determination of conformance with specific requirements.

**1.7 Instruments of Professional Service.** All documents and information – e.g., letters, memoranda, reports, boring logs, maps, field data, field notes, drawings and specifications, and test data prepared by CONSULTANT.

**1.8 General Contractor.** The contractor that has overall responsibility for project-site activities, including site safety and security, and is in charge of all other contractors and subcontractors hired for the project.

**1.9 Observation, Observe.** On the basis of CONSULTANT's professional judgment, the act of visual evaluation or visually evaluating general conformance with requirements.

**1.10 Services.** The professional SERVICES provided by CONSULTANT under this AGREEMENT including SERVICES described in the scope of SERVICES included in Exhibit A and any written task order or amendment to this AGREEMENT.

**1.11 Subcontractor.** Contractor hired by the General Contractor or another contractor or subcontractor.

**1.12 Test(s), Testing.** Measurement, examination, and other activities to assess the characteristics or performance of materials.

**1.13 Work.** A contractor's or subcontractor's labor, materials, equipment, and constructed results.

## 2. ACCEPTANCE OF TERMS AND CONDITIONS

Unless otherwise specifically stated by CLIENT in writing, CLIENT's request that CONSULTANT initiate SERVICES will constitute CLIENT's acceptance of this AGREEMENT and all of its terms and conditions. Any additional or different terms that CLIENT provides in any subsequent acknowledgment, purchase order, task order, or other document that vary from any of the terms herein or in CONSULTANT's proposal are hereby objected to and rejected. Any such terms proposed by CLIENT, whether by offer or acceptance, shall be void unless CONSULTANT expressly agrees to them in writing.

## 3. SCOPE OF SERVICES

**3.1 Services Provided; Independent Contractor.** CONSULTANT will provide the SERVICES set forth in the scope of SERVICES (Exhibit A) as an independent contractor.

**3.2 Authority of CONSULTANT.** CONSULTANT will report to CLIENT data and results of observation, inspection, and testing as set forth in the scope of SERVICES (Exhibit A). CONSULTANT will report to CLIENT or CLIENT's representative observed or inspected work that, in CONSULTANT's opinion, fails to conform to project plans and specifications. CONSULTANT has no right or responsibility to approve, accept, reject, or stop work of any agent of CLIENT. No action of CONSULTANT or CONSULTANT's site representative(s) shall be construed by any party as revoking, altering, enlarging, relaxing, or releasing any requirement of the plans, specifications, and codes applicable to the project or any AGREEMENT between CLIENT and others. Such rights are reserved solely for CLIENT

**3.3 Variation of Material Characteristics and Conditions.** CONSULTANT's observations and standardized sampling, inspection, and testing procedures indicate conditions of materials and construction activities only at the precise location where and precise time when CONSULTANT performed SERVICES. CLIENT recognizes that conditions of materials and construction activities at other locations may vary from those measured, observed, or inspected, and that conditions at one location and time cannot be relied on to indicate the conditions at other locations and times, even when the materials involved appear to be identical. Nonetheless, CONSULTANT may make inferences based upon the information derived from these procedures to formulate professional opinions about conditions in other areas. Nonetheless, CONSULTANT is responsible only for those data, interpretations, and recommendations about the actual materials and construction activities it observes, inspects, samples, or tests. Even if performed on a continuous basis, SERVICES do not and should not be interpreted to mean that CONSULTANT is observing, inspecting, or testing all materials on the project. CONSULTANT is not responsible for other parties' interpretations or use of the information CONSULTANT developed.

**3.4 Scheduling and Frequency of Observations, Inspections, and Testing.** CLIENT acknowledges that CLIENT – directly or by CLIENT's designee – has the sole right and sole responsibility to determine the extent, frequency, and scheduling of observations, inspections, and testing performed by CONSULTANT. Accordingly, CLIENT also acknowledges that CONSULTANT bears no responsibility for damages that may accrue because CONSULTANT did not perform observations, inspections, or testing that CLIENT failed to request or schedule.

**3.5 Changes in Scope.** If CONSULTANT provides CLIENT with a writing confirming a change in the SCOPE OF SERVICES, it will become an amendment to this AGREEMENT unless CLIENT objects in writing within 5 business days after receipt. All SERVICES performed by CONSULTANT on the Project are subject to the terms and limitations of this AGREEMENT. If SERVICES are performed, but the parties do not reach AGREEMENT concerning modifications to the SCOPE OF SERVICES or compensation, then the terms and limitations of this AGREEMENT apply to such SERVICES, except for the payment terms. The parties agree to resolve disputes concerning modifications to scope or compensation pursuant to Section 19, "Disputes."

**3.6 Licenses.** CONSULTANT will procure and maintain business and professional licenses and registrations necessary to provide its SERVICES.

**3.7 Excluded Services.** CONSULTANT'S SERVICES under this AGREEMENT include only those SERVICES specified in the SCOPE OF SERVICES, or a written amendment(s) thereto. Engineer shall have no other responsibility or obligation except as agreed to in writing.

CLIENT expressly waives any claim against CONSULTANT resulting from its failure to perform recommended additional SERVICES that CLIENT has not authorized CONSULTANT to perform, and any claim that CONSULTANT failed to perform SERVICES that CLIENT instructed CONSULTANT not to perform.

**3.8 No Fiduciary Responsibility.** CLIENT agrees that CONSULTANT has been engaged to provide technical professional SERVICES only and that CONSULTANT does not owe a fiduciary responsibility to CLIENT or to the project Owner, if different from CLIENT.

#### 4. PAYMENTS TO CONSULTANT

**4.1 Basic Services, Fees, and Expenses.** CONSULTANT will perform SERVICES for the amount(s) set forth in the schedule of charges in Exhibit A. CLIENT acknowledges that the schedule of charges is subject to periodic review and amendment to reflect CONSULTANT's then-current fee structure. CONSULTANT will give CLIENT at least thirty (30) days' advance notice of any changes to its schedule of charges. Unless CLIENT objects in writing to such changes within thirty (30) days of notification, the amended fee structure will be incorporated into this AGREEMENT and will supersede any prior fee structure.

**4.2 Additional Services.** Any SERVICES CONSULTANT performs under this AGREEMENT, except those SERVICES expressly identified otherwise in the scope of SERVICES (Exhibit A), will be performed on a time-and-materials basis unless both parties specifically agree otherwise in writing.

**4.3 Estimate of Fees and Expenses.** CONSULTANT will, to the best of its ability, perform the SERVICES and accomplish the objectives defined in this AGREEMENT for no more than the cost (Consultant's fee and expenses) estimated in writing by Consultant. Client recognizes that unforeseen circumstances, including scope and schedule changes, can affect Consultant's ability to complete its SERVICES for no more than the estimated cost. Accordingly, Client agrees that a cost estimate or "not-to-exceed" limitation does not constitute a guarantee that Consultant will be able to complete the SERVICES for that amount. Instead, a cost estimate or "not-to-exceed" limitation indicates only that Consultant will not incur costs in excess of the estimate or limitation amount without first obtaining Client's AGREEMENT to do so.

**4.4 Prevailing Wages.** Unless CLIENT specifically informs CONSULTANT in writing that prevailing-wage regulations cover the project and the SERVICES, CLIENT hereby releases and agrees to reimburse CONSULTANT for any liability and all costs (including fines and attorney's fees) CONSULTANT may incur resulting from a subsequent determination that prevailing-wage regulations cover the project.

**4.5 Other Cost Escalations.** CLIENT agrees to increase its compensation to CONSULTANT as a consequence of additional expenses CONSULTANT is required to bear, including, but not being limited to, a sales tax and/or gross receipts tax on CONSULTANT's SERVICES.

**4.6 Payment Timing; Late Charge.** CONSULTANT will submit invoices to CLIENT periodically, but no more frequently than every fourteen (14) days. All invoices are due and payable upon presentation. Any undisputed amounts unpaid thirty (30) days after the invoice date will include a late-payment charge from the date of the invoice, at 1½% per month or the maximum legal rate, whichever is lower. CLIENT's failure to pay CONSULTANT within thirty (30) days of the date of CONSULTANT's invoice will constitute CLIENT's substantial failure to perform under this AGREEMENT, and CLIENT will remunerate CONSULTANT for all time spent and all expenses incurred (including, but not being limited to, the fees and expenses of any collection agency and/or attorney, and any court costs) in connection with collecting any delinquent amount. In addition, Engineer may suspend performance of the SERVICES when such failure to pay continues for fifteen (15) days following notice to Client of the same.

**4.7 Payment Disputes.** If CLIENT objects to any portion of an invoice, CLIENT must so notify CONSULTANT in writing within ten (10) days of the invoice date, identifying in such notice the cause of the disagreement. The parties will immediately make every effort to resolve the disputed portion of the invoice. Payment thereafter will first be applied to accrued interest and then to the unpaid principal amount.

## **5. PERFORMANCE STANDARD**

**5.1 Level of Service.** CONSULTANT offers different levels of geotechnical engineering SERVICES to suit the desires and needs of different clients. Although the possibility of error can never be eliminated, more detailed and extensive SERVICES yield more information and reduce the probability of error, but at increased cost. CLIENT must determine the level of SERVICES adequate for its purposes. CLIENT has reviewed the Scope of SERVICES and has determined that it does not need or want a greater level of SERVICES than that being provided.

**5.2 Standard of Care.** Subject to the limitations inherent in the agreed Scope of SERVICES as to the degree of care, the amount of time and expenses to be incurred, and subject to any other limitations contained in this AGREEMENT, CONSULTANT will perform its SERVICES consistent with that level of care and skill ordinarily exercised by other professional engineers practicing in the same locale and under similar circumstances at the time the SERVICES are performed. No representation, express or implied, and no warranty or guarantee is included in or intended by this AGREEMENT or by any report, opinion, document, or other instrument of professional service. CONSULTANT disclaims any implied warranties or warranties imposed by law, including warranties of merchantability and fitness for a particular purpose. Even if performed on a continuous basis, CONSULTANT's SERVICES do not constitute observing, inspecting, or verifying placement of all materials of the project.

**5.3 Compliance with Codes and Referenced Standards.** As required by the applicable standard of care, CONSULTANT will perform its SERVICES in accordance with federal, state, and local codes, standards, statutes, and regulations applicable to CONSULTANT when CONSULTANT prepared the scope of SERVICES (Exhibit A). CONSULTANT will perform its observations, inspections, and tests in general accordance with the standards CONSULTANT references. CONSULTANT makes no representation about compliance with any standards it does not reference.

**5.4 Sampling, Observation, Inspection, and Test Locations.** Unless specifically stated otherwise, the scope of SERVICES (Exhibit A) excludes surveying the project site or precisely identifying sampling, observation, inspection, or test locations, depths, or elevations. In accordance with customary practice, CONSULTANT will base sampling, observation, inspection, and test locations, depths, and elevations on field estimates and information furnished by CLIENT and its representatives. Unless stated otherwise in CONSULTANT's report(s), such locations, depths, and elevations are approximate.

**5.5 Sample Disposal.** CONSULTANT will dispose of samples immediately after submitting the report covering those samples. If CLIENT prefers CONSULTANT to store samples for a longer period or transfer them to another party, CLIENT shall submit to CONSULTANT a timely written notice through which CLIENT also agrees to appropriately compensate CONSULTANT for the additional service.

**5.6 Buried Utilities and Structures; Property/Work Restoration.** If the SERVICES require borings, test pits, or other invasive subsurface-exploratory SERVICES, CLIENT will provide to CONSULTANT all information it possesses about the location and nature of underground utilities and structures. To reduce the risk of damage or injury to underground utilities and structures, CONSULTANT will rely on CLIENT-furnished information and will also contact an appropriate utility locator. CLIENT agrees to hold CONSULTANT harmless for any damage to underground utilities or structures that are not called to CONSULTANT's attention or that are shown incorrectly on plans or drawings furnished for the purpose of locating such utilities and structures. CONSULTANT will take reasonable precautions to limit the damage to the project site or work caused by the performance of its SERVICES. CLIENT understands that some damage may necessarily occur in the normal course of performing SERVICES, and that this AGREEMENT excludes repair of such damage unless specifically stated otherwise in the scope of SERVICES (Exhibit A) or via a subsequent amendment to this AGREEMENT.

## 6. CONTRACTOR'S PERFORMANCE

CONSULTANT is not responsible for any contractor's means, methods, techniques, or sequences during the performance of any contractor's work. CONSULTANT will not supervise or direct any contractor's work nor be liable for any failure of contractor to complete its work in accordance with the project's plans, specifications, and/or applicable codes, laws, and regulations. CLIENT understands and agrees that the general contractor, not CONSULTANT, has sole responsibility for the safety and security of persons and property at the project site. CONSULTANT shall not be responsible for the acts, errors or omissions of the Contractor, Owner, CLIENT other consultants, or any other persons or entities performing work on the project, except those under the direct control of CONSULTANT.

## 7. CLIENT'S RESPONSIBILITIES

In addition to compensating CONSULTANT for SERVICES, CLIENT agrees to:

**7.1 Cooperation.** Assist and cooperate with CONSULTANT in any manner necessary and within its ability to facilitate CONSULTANT's performance under this AGREEMENT.

**7.2 Access.** Grant or obtain free access to the project site for all equipment and personnel necessary for CONSULTANT to perform its SERVICES.

**7.3 Representative.** Designate a representative to transmit notices and information pertaining to the SERVICES, communicate CLIENT's policies and decisions, and assist as necessary in matters pertaining to the project and this AGREEMENT. CLIENT may change its representative by written notice.

**7.4 Information.** Supply to CONSULTANT all information and documents relevant to the SERVICES. CONSULTANT may rely upon such information without independently verifying its accuracy. CLIENT will notify CONSULTANT of any known potential or possible health or safety hazard associated with the materials to be tested, including their intended use, chemical composition, relevant MSDS, manufacturers' specifications and literature, and any previous test results.

**7.5 Project Information.** Within seven (7) days of receiving CONSULTANT's written request to do so, CLIENT will provide to CONSULTANT a correct statement of the recorded legal title to the property on which the project is located and the CLIENT's and/or owner's interest therein.

**7.6 Subsurface Structures.** Correctly designate on plans to be furnished to CONSULTANT the location of all subsurface structures, such as pipes, tanks, cables and utilities within the property lines of the Project Site(s), and be responsible for any damage inadvertently caused by CONSULTANT to any such structure or utility not so designated. CONSULTANT is not liable to CLIENT for any losses, damages or claims arising from damage to subterranean structures or utilities that were not correctly shown on plans furnished by CLIENT to CONSULTANT.

## 8. UNANTICIPATED AND CHANGED CONDITIONS

CONSULTANT will give to CLIENT written notice of CONSULTANT's discovery of conditions or circumstances CONSULTANT did not contemplate at the time of this AGREEMENT ("Changed Conditions"). CLIENT and CONSULTANT will then negotiate an appropriate amendment to this AGREEMENT. If they cannot agree upon an amendment within thirty (30) days after CONSULTANT gives notice, CONSULTANT may terminate this AGREEMENT and be compensated as set forth in Section 13, "Suspension and Delay; Termination." Underground utilities and other structures that are not properly located on plans and specifications provided to CONSULTANT will be considered a Changed Condition under this clause.

## 9. CERTIFICATIONS

CLIENT agrees not to require that CONSULTANT execute any certification with regard to SERVICES performed or Work tested and/or observed under this AGREEMENT unless: 1) CONSULTANT believes that it has performed sufficient SERVICES to provide a sufficient basis to issue the certification; 2) CONSULTANT believes that the SERVICES performed or Work tested and/or observed meet the criteria of the certification; and 3) CONSULTANT has reviewed and approved in writing the exact form of such certification prior to execution of this AGREEMENT. Any certification by CONSULTANT is limited to an expression of professional opinion based upon the SERVICES performed by CONSULTANT and does not constitute a warranty or guarantee, either expressed or implied. Any such certification in no way relieves the contractor or any other party from meeting requirements imposed by contract or other means, including industry standards. CLIENT further agrees not to make resolution of any dispute with the CONSULTANT or payment of any sums due CONSULTANT in any way contingent on CONSULTANT signing any such certification or similar document.

## 10. ALLOCATION OF RISK

**10.1 Limitation of Remedies.** In recognition of the relative risks and benefits of the project to CLIENT and CONSULTANT, the risks are allocated such that CLIENT agrees, to the fullest extent permitted by law, that the total cumulative liability of CONSULTANT, its subconsultants and subcontractors, and all of their respective shareholders, directors, officers, employees and agents (collectively "CONSULTANT Entities"), to CLIENT arising from SERVICES under this AGREEMENT, including any indemnity obligation, any defense costs and attorney's fees, and any consequential damages which may be due under this AGREEMENT, will not exceed the gross compensation received by CONSULTANT under this AGREEMENT or \$\_\_\_\_\_, whichever is greater; provided, however, that such liability is further limited as described below. This limitation applies to all lawsuits, claims or actions that allege errors or omissions in CONSULTANT Entities' SERVICES, whether alleged to arise in tort, contract, warranty, or other legal theory. Upon CLIENT's written request, CONSULTANT and CLIENT may agree to increase the limitation to a greater amount in exchange for a negotiated increase in CONSULTANT's fee, provided that they amend this AGREEMENT in writing as provided in Section 15.3. CLIENT further agrees to require any contractor or subcontractor who may perform work in connection with any design, report or study by CONSULTANT to include a like indemnity and limitation of remedies clause in favor of CONSULTANT. Client and CONSULTANT agree that this clause was expressly negotiated and agreed upon.

### 10.2. Indemnification.

**10.2.1. Indemnification of CLIENT.** Subject to all otherwise applicable statutes of limitations and repose and the provisions and limitations of this AGREEMENT, including section 10.1 above, CONSULTANT agrees to indemnify and hold harmless CLIENT its shareholders, officers, directors, and employees from and against any and all third party claims, suits, liabilities, damages, expenses, or losses (including reimbursement of reasonable attorney's fees and costs of defense), (collectively "Losses") to the extent caused by CONSULTANT's negligent performance of its SERVICES under this AGREEMENT. With regard to any claim alleging CONSULTANT'S negligent performance of professional SERVICES, CONSULTANT's defense obligation under this indemnity paragraph means only the reimbursement of reasonable defense costs to the proportionate extent of its actual indemnity obligation hereunder. The indemnity obligations provided under this section shall only apply to the extent such Losses are determined by a court of competent jurisdiction or arbitrator to have been caused by the negligence of Engineer.

**10.2.2. Indemnification of CONSULTANT.** CLIENT will indemnify and hold harmless CONSULTANT Entities from and against any and all Losses to the extent caused by the negligence or willful misconduct of CLIENT, its employees, agents and contractors. In addition, except to the extent caused by CONSULTANT's sole negligence, CLIENT expressly agrees to defend, indemnify and hold harmless CONSULTANT Entities from and against any and all Losses arising from or related to the existence, disposal, release, discharge, treatment or transportation of Hazardous Materials, or the exposure of any person to Hazardous Materials, or the degradation of the environment due to the presence, discharge, disposal, release of or exposure to Hazardous Material.

**10.3 No Personal Liability.** CLIENT and CONSULTANT intend that CONSULTANT's SERVICES will not subject CONSULTANT's individual employees, officers, or directors to personal liability. Therefore, and notwithstanding any other provision of this AGREEMENT, CLIENT agrees as its sole and exclusive remedy to direct or assert any claim, demand, or suit only against the business entity identified as "CONSULTANT" on the first page of this AGREEMENT.

**10.4 Deviation from Recommendations.** Unless specifically agreed otherwise in writing, CLIENT agrees that CONSULTANT bears no responsibility for ensuring CLIENT's or any other party's compliance with any specifications, procedures, or recommendations provided by CONSULTANT to CLIENT under this AGREEMENT (collectively, "recommendations"). CLIENT hereby releases CONSULTANT from all liability arising from any other party's failure to fully comply with recommendations, and CLIENT will defend, indemnify, and hold harmless CONSULTANT from any party's claims for losses arising from or related to CLIENT'S or any other party's failure to fully comply with recommendations.

**10.5. Consequential Damages.** Neither CLIENT nor CONSULTANT will be liable to the other for any special, consequential, incidental, indirect, punitive or penal losses or damages including but not limited to losses, damages or claims related to the unavailability of property or facilities, shutdowns or service interruptions, loss of use, profits, revenue, business, reputation, financing or inventory, or for use charges, cost of capital, or claims of the other party or its customers. This waiver applies to all such claims and damages, whether based on contract, warranty, tort or any other legal theory.

**10.6. Continuing AGREEMENT.** The indemnity obligations, limitation of remedies, and consequential damages waiver established under this AGREEMENT will survive the expiration or termination of this AGREEMENT. If CONSULTANT provides additional or different SERVICES to CLIENT that the parties do not confirm through execution of an amendment to this AGREEMENT, the obligations of the parties to indemnify each other, the limitations on liability, and the consequential damages waiver established under this AGREEMENT apply to such SERVICES as if the parties had executed an amendment.

## 11. INSURANCE

**11.1 CONSULTANT's Insurance.** If reasonably available, CONSULTANT will maintain the following coverages:

**11.1.1** Statutory workers' compensation/employer's liability insurance;

**11.1.2** Commercial general liability insurance with a combined single limit of [ \$ 2,000,000 ];

**11.1.3** Automobile liability insurance, including liability for all owned, hired, and nonowned vehicles with minimum limits of [ \$ 1,000,000 ] for bodily injury per person, [ \$ 1,000,000 ] property damage, and [ \$ 1,000,000 ] combined single limit per occurrence; and

**11.1.4** Professional liability insurance with a limit of at least [ \$ 1,000,000 ] per claim and annual aggregate.

**11.2 CLIENT's Insurance.** As appropriate, CLIENT will obtain builder's risk insurance or other property insurance to protect it from injury or damage to the project, and which waives all rights of subrogation against CONSULTANT, and names CONSULTANT as an additional insured. Proceeds from such insurance will be held by CLIENT as trustee and will be payable to CONSULTANT as its interests appear. CLIENT will also require that all contractors and subcontractors for the Project name CONSULTANT as an additional insured under their General Liability and Automobile Liability insurance policies

**11.3 Certificates of Insurance.** Upon request, CONSULTANT and CLIENT will each provide to the other certificate(s) of insurance evidencing the existence of the policies required herein. Except for professional liability and workers' compensation insurance, all policies required under this AGREEMENT shall contain a waiver of subrogation.

## 12. OWNERSHIP AND USE OF CLIENT DOCUMENTS AND INSTRUMENTS OF PROFESSIONAL SERVICE

**12.1 CLIENT Documents.** All documents provided by CLIENT will remain CLIENT's property. CONSULTANT will return all such documents to CLIENT upon CLIENT's request. CLIENT will permit CONSULTANT to make and retain copies of all CLIENT documents.

**12.2 Instruments of Professional Service.** Except as otherwise agreed to by CLIENT and CONSULTANT, instruments of professional service are and shall remain CONSULTANT's property, and CONSULTANT has the right, in its sole discretion, to dispose of or retain the instruments of professional service. CLIENT will not provide instruments of professional service to any other person or entity without CONSULTANT's prior written consent.

**12.2.1 Use by CLIENT.** CLIENT has CONSULTANT's permission to use CONSULTANT's instruments of professional service for purposes reasonably connected with this project, including, without limitation, the project's design and licensing requirements.

**12.2.2 Use by CONSULTANT.** CONSULTANT may use CONSULTANT's instruments of professional service for any purpose. CONSULTANT owns any patentable concepts or copyrightable materials arising from CONSULTANT's SERVICES.

**12.3 Electronic Media.** At CLIENT's request, CONSULTANT will provide instruments of professional service to CLIENT in an electronic format, but CLIENT recognizes that CONSULTANT makes no warranties, either express or implied, about the fitness or suitability of any electronically transmitted instruments of professional service or media. CLIENT agrees that CONSULTANT's original, hard-copy instruments of professional service remain the actual instruments of professional service.

**12.4 Unauthorized Use and Reliance.** No party other than CLIENT may rely on CONSULTANT's instruments of professional service without CONSULTANT's prior written consent, CONSULTANT's receipt of additional compensation, and the written AGREEMENT of the party seeking reliance to be bound by the same terms and conditions as CLIENT herein. CLIENT waives any and all claims against CONSULTANT resulting from the unauthorized use or alteration of instruments of professional service, including those in electronic format, by CLIENT or any party obtaining instruments of professional service through CLIENT. CLIENT will defend, indemnify, and hold harmless CONSULTANT from and against any claim, action, or proceeding brought by any party claiming to have relied upon information or opinions contained in instruments of professional service without having obtained CONSULTANT's prior written consent to do so, and any claim arising out of or related to the unauthorized use, reuse, or modification of the instruments of professional service by CLIENT or any party obtaining them through CLIENT.

**12.5 Confidentiality.** CONSULTANT will hold confidential business and technical information obtained from CLIENT or CLIENT's representatives or generated in the performance of the SERVICES under this AGREEMENT and first identified in writing by CLIENT as "confidential." CONSULTANT will not disclose such information without the consent of CLIENT except to the extent required for: 1) performance of SERVICES under this AGREEMENT; 2) compliance with professional or ethical standards of conduct for preservation of public health, safety, and welfare; 3) compliance with any court order or other government directive; and/or 4) protection of CONSULTANT against claims or liabilities arising from performance of SERVICES under this AGREEMENT. CONSULTANT's obligation hereunder will not apply to information in the public domain or lawfully acquired from others on a nonconfidential basis.

### 13. SUSPENSION AND DELAY; TERMINATION

**13.1 Suspension and Delay.** Upon ten (10) days' written notice to CONSULTANT, CLIENT may suspend CONSULTANT's SERVICES. Upon ten (10) days' written notice to CLIENT, CONSULTANT may terminate this AGREEMENT if CLIENT suspends the SERVICES for more than 60 days, in which case CLIENT will compensate CONSULTANT as provided in Section 13.4. If CLIENT suspends the SERVICES, or if CLIENT or others delay CONSULTANT's SERVICES, CLIENT and CONSULTANT agree to equitably adjust the time for completion of the SERVICES and CONSULTANT's compensation for the additional labor, equipment, and other expenses associated with maintaining CONSULTANT's workforce for CLIENT's benefit during the delay or suspension, and any expenses incurred by CONSULTANT for demobilization and subsequent remobilization.

**13.2 Termination for Convenience.** CONSULTANT and CLIENT may terminate this AGREEMENT for convenience upon ten (10) days' written notice delivered or mailed to the other party.

**13.3 Termination for Cause.** In the event that either party breaches this AGREEMENT, the nonbreaching party may deliver to the breaching party a written termination notice that states the basis for termination. Neither party may terminate this AGREEMENT for cause if the breaching party cures the breach within ten (10) days after receiving the termination notice. The nonbreaching party has the right to terminate this Agreement if the breaching party fails to cure the breach within the ten-day (10-day) period.

**13.4 Payment on Termination.** Following termination other than for CONSULTANT's breach of this AGREEMENT, CLIENT will pay CONSULTANT for the SERVICES performed prior to the termination-notice date, and for any necessary SERVICES and expenses incurred in connection with the termination, including, but not limited to, the costs of completing analyses, records, and reports necessary to document project status at the time of termination and costs associated with termination of subconsultant and/or subcontractor contracts in accordance with CONSULTANT's then-current schedule of charges in Exhibit A.

**13.5 Force Majeure.** In the event that CONSULTANT is prevented from completing performance of its obligations under this AGREEMENT by adverse weather or other occurrence beyond the control of CONSULTANT, then CONSULTANT will be excused from any further performance of its obligations and undertakings. In the event of a force majeure delay that does not result in termination of the AGREEMENT, schedules will be equitably adjusted.

### 14. DISPUTES

**14.1 Mediation.** All disputes between CONSULTANT and CLIENT are subject to mediation before either party initiates any other method of dispute resolution. Either party may demand mediation by serving a written notice stating the essential nature of the dispute, the amount of time or money claimed, and requiring that the matter be mediated. Should mediation fail to resolve the dispute, the parties shall proceed to nonbinding arbitration before a mutually agreed-upon arbitrator(s) or to litigation, as mutually agreed by the parties.

**14.2 Choice of Law; Venue.** This AGREEMENT will be construed in accordance with and governed by the laws of the state in which the project is located.

**14.3 Statutes of Limitations.** Any claim related to or arising out of this AGREEMENT by either party, whether known or unknown, including but not limited to claims for breach of this AGREEMENT or for the failure to perform in accordance with the applicable standard of care, shall be made within two (2) years from the time the CLIENT knew or should have known of its claim, but in any event, not later than four (4) years after the completion of CONSULTANT'S SERVICES on the project.

### 15. MISCELLANEOUS

**15.1 Assignment and Subcontracts.** During the term of this AGREEMENT and following its termination for any reason, neither CLIENT nor CONSULTANT shall assign, convey, sublet or transfer any rights under or interest in this AGREEMENT without the prior written consent of the other party, including but not limited to, (a) any interest in the proceeds of this AGREEMENT, or any proceeds of claims arising from or under this AGREEMENT; (b) any rights, claims, or causes of action alleging breach, loss or damages arising from or under this AGREEMENT; (c) the control of claims or causes of action against the other party arising from or under this AGREEMENT; and (d) any proceeds from claims or causes of action as security, collateral or the source of payment for any notes or liabilities to any third party. This section shall not, however, apply to any subrogation rights (if any) of any insurer of either party. Any assignment that fails to comply with this paragraph will be void and of no effect. CONSULTANT may subcontract for the SERVICES of others without obtaining CLIENT's consent if CONSULTANT deems it necessary or desirable for others to perform certain SERVICES.

**15.2 Integration and Severability.** This AGREEMENT reflects the parties' entire AGREEMENT with respect to its terms and limitations and supersedes all prior AGREEMENTs, written and oral. If any portion of this AGREEMENT is found void or voidable, CLIENT and CONSULTANT will consider that portion stricken and will reform the AGREEMENT to achieve as much of the stricken portions' purpose as possible. These terms and conditions survive the completion of the SERVICES and the termination of the AGREEMENT, whether termination is for cause or for convenience. If any portion of this AGREEMENT is void or voidable, such portion will be deemed stricken and the AGREEMENT reformed to as closely approximate the stricken portions as the law allows, and the remaining provisions of this AGREEMENT shall be valid and binding on both the CLIENT and CONSULTANT.

**15.3 Modification of This AGREEMENT.** This AGREEMENT may be modified or altered only via a written AGREEMENT that refers specifically to this AGREEMENT and is signed by an authorized representative of each party.

**15.4 Notices.** Any and all notices, requests, instructions, or other communications given by either party to the other must be in writing and either hand-delivered to the recipient or delivered by first-class mail (postage prepaid) or express mail (billed to sender) at the addresses given in this AGREEMENT.

**15.5 Headings.** The headings used in this AGREEMENT are for convenience only. They are not a part of this AGREEMENT.

**15.6 Waiver.** The waiver of any term, condition, or breach of this AGREEMENT will not operate as a subsequent waiver of the same term, condition, or breach.

**15.7 Precedence.** These General Conditions take precedence over any inconsistent or contradictory provisions contained in any other AGREEMENT term, proposal, purchase order, requisition, notice to proceed, or other document regarding CONSULTANT's SERVICES.

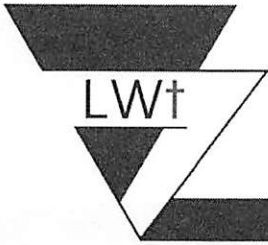
**15.8 Incorporation of Provisions Required by Law.** This AGREEMENT includes each provision and clause required by law, and the AGREEMENT should be read and enforced as though each such provision and clause were set forth in its entirety.

**15.9 No Third Party Rights.** Nothing in this AGREEMENT or as a consequence of any of the SERVICES provided gives any rights or benefits to anyone other than the CLIENT and CONSULTANT. All duties and responsibilities undertaken in this AGREEMENT are for the sole use and exclusive benefit of CLIENT and not for the use or benefit of any other party.

---

***End of General Conditions***





## Living Water treatment

PO Box 22201  
Bakersfield, Ca 93390

☐ (661)546-4870  
✉ alex@lwtreatment.com

THIS WATER TREATMENT PROGRAM AGREEMENT, hereinafter referred to as the "Agreement," is made and entered into as of the 1st day of June, 2022, Between "LIVING WATER TREATMENT, INC.," from now on referred to as the "Supplier" and "Taft College," from now on referred to as the "Customer."

THE PURPOSE of this Agreement is to state the terms and conditions under which the Supplier will provide and Customer will receive Goods and Services related to water treatment programs for the Customer's equipment located at "Customer Location," which shall be described specifically in relevant purchase orders and proposals made pursuant hereto.

### **Goods and Services Provided by Supplier**

Supplier agrees to provide the following goods and services to the Customer:

#### **Cooling Tower**

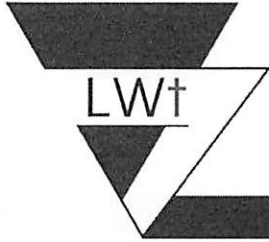
1. Provide water treatment products that will reduce the buildup of minerals, prevent biological growth and reduce the corrosion of metals, which come in contact with treated water.
2. Test product levels in Cooling Tower/Condenser circulating water.
3. Make adjustments to product feeding equipment or recommend adjusting feed equipment.
4. Write a report of the findings and include recommendations if any.
5. Submit reports to designated person.

#### **Closed loops**

1. Provide water treatment products to prevent corrosion.
2. Test product levels in closed loop circulating water.
3. Add chemical to system as needed.
4. Write report of the and include recommendations if any.
5. Submit reports to designated person.

#### **The services listed above will be accomplished by the Supplier through:**

1. Once a month sampling and testing of the water in the systems subject to this service agreement.
2. Informing the Customer of the test results in a timely basis.
3. Providing a treatment program designed to control any harmful bacteria or adverse chemical imbalance in the water, and the program is hereby incorporated and made part of this agreement.
4. Administering the biocides and/or chemicals to the cooling towers/boilers/heat exchanges in accordance with the treatment program.
5. Delivering or having delivered the quantities of product to the Customer's premises in order to adequately administer the water treatment program.
6. Maintaining proper labels on containers and providing proper documentation of products.



## Living Water treatment

PO Box 22201  
Bakersfield, Ca 93390

☐ (661)546-4870  
✉ alex@lwtreatment.com

### Customer's Duties or Responsibilities

1. Allow the Supplier all reasonable access to the equipment to sample the water and to administer the water treatment program.
2. Report any change in the Customer's operations or changes in equipment that could affect the quality or quantity of water used in various pieces of equipment. This includes increased water usage or process leaks.
3. Comply with all portions of the water treatment program that requires the Customer's participation, including recommendations provided by Supplier in its site visit or service reports.
4. Customer is responsible for installation of controllers, product feed pumps and mechanical equipment.

### Standard of Performance

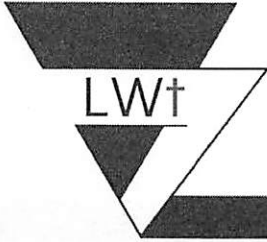
The Customer and Supplier agree that the ultimate success of any agreement and treatment program provided by the Supplier to the Customer is dependent on diligent application of the program in full accordance with the recommendations made by the Supplier. The Supplier shall not bare any liability or responsibility for any failure caused in whole or part by the Customer's lack of diligence or failure to follow the Supplier's recommendations. Neither shall the Supplier be liable for any failure or delay in providing its program as a result of any act or circumstance beyond its control. The treatment program recommended by the Supplier is based on the operating conditions at the time this agreement was entered into. The Customer acknowledges that it is obligated to provide accurate information to the Supplier and to third parties used by the Supplier.

### Equipment Observations and Issues

- Chemical pumps leak
- Corrosion on cooling towers
- Containment tanks have chemical inside

The Supplier realizes these observations, equipment, and conditions are subject to change if the Customer's operating or equipment conditions are altered in any way; however, it is imperative that the Customer informs the Supplier of any changes in equipment or water usage. Any change to the treatment program for servicing new equipment or alternative sources of water must be agreed to in writing. Failure of the Customer to follow the water treatment program or cooperate with the Supplier constitutes of a waiver of any warranty provided by the Supplier.

The Customer agrees not to hold the Supplier responsible for any hidden or latent ongoing damage to the equipment or systems caused by the work or treatment of unrelated water treaters who have provided water treatment or services prior to the commencement of this agreement or after this agreement concludes. The Supplier agrees to protect the property of the Customer while performing the water treatment services described herein, and agrees to maintain liability insurance coverage and any other typical and reasonable insurance coverage required by the Customer.



## Living Water treatment

PO Box 22201  
Bakersfield, Ca 93390

☐ (661)546-4870  
✉ alex@lwtreatment.com

### **Confidentiality**

Both parties agree to keep confidential the other party's proprietary non-public information, if any, which may be acquired in connection with this Agreement. The Customer additionally agrees to refrain from testing, analyzing, or otherwise attempting to reverse engineer any products delivered under this agreement without the prior written consent of the Supplier.

### **Intellectual Property**

The Supplier shall retain all intellectual property rights, including copyrights and patents, which it has in all drawings and data or other deliverables supplied or developed under this agreement, subject to the Customer's right to use such drawings and data for its own use without additional cost.

No materials, documents, plans, articles, information, data, compilations of data, prototypes, reports, speeches, slides, videotapes, pictures, audio, artistic works, computer programs, all works of authorship, or other items prepared by the Supplier on behalf of the Customer shall be considered "works made for hire" as defined by the Copyright Act of 1976 (17 U.S.C. 100 et seq.).

### **Reliance on Others**

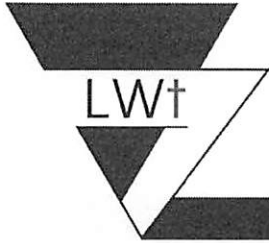
During the course of performing its duties, the Supplier may rely on outside laboratories other than its own to test the Customer's samples. The Supplier will recommend the laboratory for this testing and will provide the laboratory with all pertinent information necessary for the laboratory to do its job properly. The Customer will be provided all the information that the Supplier provides to the laboratory, and the Customer will have the right of refusal to supply the laboratory with this information. However, the Supplier and the Customer have placed absolute reliance on the tests conducted by the outside laboratories for their accuracy. The Supplier and Customer acknowledge the potential for human error and the Customer agrees not to hold the Supplier responsible for inaccurate test results from a third party.

### **Terms of Agreement**

This agreement shall have the term of 12 months after the acceptance date by both parties. The agreement may be extended by execution of an addendum to this agreement setting forth the length of the additional services to be provided.

For the services listed above, Taft College will be invoiced \$890.00 on the 1<sup>st</sup> of the month for the service of that month. The annual price is \$10,680.00 or \$890.00 per month.

The cancellation of this agreement is possible by either party for any reason with a 30 day written notice.



# Living Water treatment

PO Box 22201  
Bakersfield, Ca 93390

☐ (661)546-4870  
✉ alex@lwtreatment.com

## Limitation of Liability and Indemnification

The Supplier shall have no liability for incompatibility of Goods with the Customer's actual space or design limitations, except where the details of such space or design limitations were expressly communicated to the Supplier with sufficient written advance notice to avoid any such incompatibility.

The Supplier shall not be liable for damages or losses arising from any Services that are not required under this Agreement or any modification or amendment hereto, or for which the Supplier does not charge the Customer for.

## Jurisdiction

Unless otherwise stated herein, this agreement is subject to the jurisdiction of the laws and the courts of the state of California.

## Transfer

This agreement shall not be transferable without the signed consent of both parties to the agreement.

## Customer Acceptance and Approval

This agreement is accepted and approved by the following persons on behalf of their companies on this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_

Signature \_\_\_\_\_

Title \_\_\_\_\_

Signature \_\_\_\_\_

Title \_\_\_\_\_

## Supplier Acceptance and Approval

This agreement is accepted and approved by the following persons on behalf of their companies on this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_

Signature \_\_\_\_\_

Title \_\_\_\_\_



**Date:** May 23, 2022

**Submitted by:** Heather del Rosario, Vice President of Human Resources

**Area Administrator:** Dr. Debra Daniels, Superintendent/President

**Subject:** Request for Approval

---

**Board Meeting Date:** June 8, 2022

**Title of Board Item:**

Second Presentation and Request for Approval – Tentative Agreement with the Taft College Faculty Association (TCFA) regarding the addition of Article 6.10, Academic Freedom and Responsibility, to the Faculty Collective Bargaining Agreement.

**Background:**

As part of the continuing dialogue through the TCFCBC, the parties have reached a consensus regarding the language and intent of the security camera policy. The parties have agreed to revise Article 6.10, Academic Freedom and Responsibility, to the current collective bargaining agreement to read as follows:

**6.10 Academic Freedom and Responsibility**

The District and the TCFA agree that academic freedom is essential to the teaching-learning process. The fundamental need is acknowledged to protect faculty from any censorship or restraint which might interfere with their obligation to pursue truth in the performance of their teaching function. Academic freedom affords faculty the right to speak freely, pursue research, and write, all without unreasonable restrictions or prejudices, and to evaluate and be evaluated fairly and objectively, based upon academic merit.

The District, the College, and the unit members will adhere to the following regarding academic freedom in conjunction with BP 4030.

1. To assure the academic integrity of the teaching-learning process, faculty members distinguish between personal convictions and professionally accepted views in a discipline. They present data and information fairly and objectively.
2. Faculty members shall be free to exercise academic freedom, including freedom of investigation, freedom of discussion in the classroom related to the subject matter of instruction or the faculty member's subject matter expertise, freedom to select texts and other instructional materials (per District policy and procedures), freedom of assignment of instructional exercises, and freedom of evaluation of student efforts.

3. Faculty members acknowledge that in the exercise of academic freedom they have a responsibility to be accurate and comprehensive in assessments and reports, to be fair-minded in making interpretations and judgments, to respect the freedoms of other persons, to exclude irrelevant matters from classroom discussions and instructional exercises, and to make appropriate distinctions between statements of fact made as faculty subject matter specialists and opinions held as private citizens.
4. The District recognizes the right of the faculty member to be free from District censorship which might interfere with the faculty member's obligation to pursue truth and maintain the faculty member's intellectual integrity in the performance of teaching functions.
5. As a member of a learned profession and an officer of an educational institution, a faculty member holds a special position in the community that imposes special obligations. The public may judge the profession and the District by the faculty member's utterances. Therefore, the faculty member should make every effort to meet community standards of honesty, respect, and restraint, to meet professional standards of accuracy, and to make clear that the faculty member is not an institutional spokesperson.

**Terms (if applicable):**

An implementation date of July 1, 2022

**Expense (if applicable):**

N/A

**Fiscal Impact Including Source of Funds (if applicable):**

N/A

Approved:  \_\_\_\_\_  
Dr. Debra Daniels, Superintendent/President

**Tentative Agreement Between**  
**Taft College Faculty Association (TCFA/CTA/NEA)**  
**And**  
**West Kern Community College District**

**ACADEMIC FREEDOM AND RESPONSIBILITY**

This Tentative Agreement (“Agreement”) is made by and between the Taft College Faculty Association (“TCFA/CTA/NEA”) and the West Kern Community College District (“District”) (collectively referenced as the “parties”) with respect to the following recitals:

As part of continuing dialogue through the Taft College Faculty Collective Bargaining Committee, the parties have reached a consensus regarding the addition of Article 6.10 Academic Freedom and Responsibility to the Faculty Collective Bargaining Agreement.

Now, therefore, TCFA/CTA/NEA and the District hereby agree as follows:

1. The above recitals are true and correct.
2. The parties agree, effective July 1, 2022, Article 6.10 Academic Freedom and Responsibility, shall be added in the Faculty Collective Bargaining agreement. The complete language for Article 6.10 is attached as Exhibit 1.
3. Except as set forth in this Agreement, all other terms and conditions of the CBA shall remain unchanged.
4. This Agreement will become effective after ratification by the TCFA/CTA/NEA members and the District’s Governing Board.

\_\_\_\_\_  
Dawn Cole, President  
Board of Trustees  
West Kern Community College District

\_\_\_\_\_  
Ruby Payne, President  
Taft College Faculty Association/CTA/NEA

Dated: June \_\_\_\_\_, 2022

Dated: June \_\_\_\_\_, 2022

Board Approval:

First Presentation: May 11, 2022  
Second Presentation/Approval: June 8, 2022

## EXHIBIT 1

### Academic Freedom and Responsibility

The District and the TCFA agree that academic freedom is essential to the teaching-learning process. The fundamental need is acknowledged to protect faculty from any censorship or restraint which might interfere with their obligation to pursue truth in the performance of their teaching function. Academic freedom affords faculty the right to speak freely, pursue research, and write, all without unreasonable restrictions or prejudices, and to evaluate and be evaluated fairly and objectively, based upon academic merit.

The District, the College, and the unit members will adhere to the following regarding academic freedom in conjunction with BP 4030.

1. To assure the academic integrity of the teaching-learning process, faculty members distinguish between personal convictions and professionally accepted views in a discipline. They present data and information fairly and objectively.
2. Faculty members shall be free to exercise academic freedom, including freedom of investigation, freedom of discussion in the classroom related to the subject matter of instruction or the faculty member's subject matter expertise, freedom to select texts and other instructional materials (per District policy and procedures), freedom of assignment of instructional exercises, and freedom of evaluation of student efforts.
3. Faculty members acknowledge that in the exercise of academic freedom they have a responsibility to be accurate and comprehensive in assessments and reports, to be fair-minded in making interpretations and judgments, to respect the freedoms of other persons, to exclude irrelevant matters from classroom discussions and instructional exercises, and to make appropriate distinctions between statements of fact made as faculty subject matter specialists and opinions held as private citizens.
4. The District recognizes the right of the faculty member to be free from District censorship which might interfere with the faculty member's obligation to pursue truth and maintain the faculty member's intellectual integrity in the performance of teaching functions.
5. As a member of a learned profession and an officer of an educational institution, a faculty member holds a special position in the community that imposes special obligations. The public may judge the profession and the District by the faculty member's utterances. Therefore, the faculty member



should make every effort to meet community standards of honesty, respect, and restraint, to meet professional standards of accuracy, and to make clear that the faculty member is not an institutional spokesperson.

**Date:** May 2, 2022

**Submitted by:** Heather del Rosario, Vice President of Human Resources

**Area Administrator:** Dr. Debra Daniels, Superintendent/President

**Subject:** Request for Approval

---

**Board Meeting Date:** June 8, 2022

**Title of Board Item:**

Second Presentation and Request for Approval - Tentative Agreement with the Taft College Faculty Association (TCFA) regarding the revision of Article 5.5, Bereavement Leave, to the Faculty Collective Bargaining Agreement.

**Background:**

As part of the continuing dialogue through the TCFCBC, the parties have reached a consensus regarding the language and intent of the security camera policy. The parties have agreed to revise Article 5.5, Bereavement Leave, to the current collective bargaining agreement to read as follows:

- 5.5 Bereavement Leave:** A faculty member may utilize paid Bereavement Leave for the death of any member of the immediate family. Leave provided in this paragraph will not be deducted from Sick Leave.
- 5.5.1 The Leave will be for no longer than three (3) consecutive days, except that if out-of-state travel is required, five (5) consecutive days will be authorized. If in-state travel in excess of 200 miles one way is required, four (4) consecutive days will be authorized.
  - 5.5.2 Leave in addition to the days provided by this paragraph may be available by application of paragraph 5.4 inclusive.
  - 5.5.3 Normally, the Leave shall commence within (7) calendar days from the date of the death **or scheduled services** of the family member and the days used shall be taken consecutively, unless authorization is obtained from the District.

**Terms (if applicable):**


An implementation date of April 22, 2022.

**Expense (if applicable):**

N/A

**Fiscal Impact Including Source of Funds (if applicable):**

N/A

Approved:  \_\_\_\_\_  
Dr. Debra Daniels, Superintendent/President

**Tentative Agreement Between  
Taft College Faculty Association (TCFA/CTA/NEA)  
And  
West Kern Community College District**

**BEREAVEMENT LEAVE**

This Tentative Agreement (“Agreement”) is made by and between the Taft College Faculty Association (“TCFA/CTA/NEA”) and the West Kern Community College District (“District”) (collectively referenced as the “parties”) with respect to the following recitals:

As part of continuing dialogue through the Taft College Faculty Collective Bargaining Committee, the parties have reached a consensus regarding the revision of Article 5.5 Bereavement Leave to the Faculty Collective Bargaining Agreement.

Now, therefore, TCFA/CTA/NEA and the District hereby agree as follows:

1. The above recitals are true and correct.
2. The parties agree, effective April 22, 2022, Article 5.5, Bereavement Leave, shall be revised and added to the TCFA Collective Bargaining Agreement. Article 5.5 is attached as Exhibit 1 below, with agreed upon revisions in red.

The complete language for Article 5.5 is attached as Exhibit 1 and will be added to the TCFA Collective Bargaining Agreement.

3. Except as set forth in this Agreement, all other terms and conditions of the CBA shall remain unchanged.
4. This Agreement will become effective after ratification by the TCFA/CTA/NEA members and the District’s Governing Board.

\_\_\_\_\_  
Dawn Cole, President  
Board of Trustees  
West Kern Community College District

\_\_\_\_\_  
Ruby Payne, President  
Taft College Faculty Association/CTA/NEA

Dated: June \_\_\_\_\_, 2022

Dated: June \_\_\_\_\_, 2022

Board Approval:

First Presentation: May 11, 2022  
Second Presentation/Approval: June 8, 2022

## Exhibit 1

**5.5 Bereavement Leave:** A faculty member may utilize paid Bereavement Leave for the death of any member of the immediate family. Leave provided in this paragraph will not be deducted from Sick Leave.

5.5.1 The Leave will be for no longer than three (3) consecutive days, except that if out-of-state travel is required, five (5) consecutive days will be authorized. If in-state travel in excess of 200 miles one way is required, four (4) consecutive days will be authorized.

5.5.2 Leave in addition to the days provided by this paragraph may be available by application of paragraph 5.4 inclusive.

5.5.3 Normally, the Leave shall commence within (7) calendar days from the date of the death **or scheduled services** of the family member and the days used shall be taken consecutively, unless authorization is obtained from the District.

**Date:** May 2, 2022

**Submitted by:** Heather del Rosario, Vice President of Human Resources

**Area Administrator:** Dr. Debra Daniels, Superintendent/President

**Subject:** Request for Approval

---

**Board Meeting Date:** June 8, 2022

**Title of Board Item:**

Second Presentation and Request for Approval – Tentative Agreement with the Taft College Faculty Association (TCFA) regarding the revision of Article 6.9, Campus Security Video Monitoring and Surveillance Technology, to the Faculty Collective Bargaining Agreement

**Background:**

As part of the continuing dialogue through the TCFCBC, the parties have reached a consensus regarding the language and intent of the security camera policy. The parties have agreed to revise Article 6.9, Campus Security Video Monitoring and Surveillance Technology, to the current collective bargaining agreement to read as follows:

**6.9 Security Video Monitoring and Surveillance Technology:** Video monitoring will not be used to view or record workstations, including private offices, desks or cubicles, classrooms, or rooms where students, staff and/or faculty commonly work, study, or hold discussions, living areas, or other common-use areas where a reasonable expectation of privacy exists.

Video and access control security records will not be used for purposes related to the evaluation of employee job performance, nor will they be used as a means to track employee attendance and/or as a timekeeping record. However, the District may use such records in support of disciplinary proceedings against faculty, staff, or student(s), in a civil suit against person(s) whose activities are shown on the recording and are the basis for the suit. The Director of Campus Security or an authorized District administrator shall only perform review of video records, with a good faith reason for review.

Security cameras will not be monitored in real time with the exception of those located in the Campus Safety and Security office; as an immediate response to the report of criminal activity on campus; suspicious behavior or in the course of an ongoing investigation of criminal activity. Cameras shall only be reviewed and monitored by the Director of Campus Security or an authorized District administrator with a good faith reason for the review, with the following exceptions:



1. Bookstore public retail areas may be monitored in real time by Bookstore employees;
2. Cougar Café food service areas may be monitored in real time by Café employees;
3. Child Development Center classrooms may be observed in real time as an instructional activity in alignment with Early Childhood Education curriculum under the direction and supervision of appropriate faculty and/or Child Development Center staff.
4. **Dental Hygiene reception and storage area.**

Information obtained in violation of the District's campus security camera policy may not be used in a disciplinary proceeding (with the exception of alleged criminal activity) against a faculty member. It is not the intent of the policy to use security cameras for the monitoring of faculty or employees for disciplinary purposes, performance evaluations, or corrective action.

The District will provide a 10-day written notice to the President and Vice-President of the Faculty Association of proposed installation of new cameras. The Faculty Association will notify the Administration within 10 days if they believe the new cameras are not in compliance with the campus security camera policy prior to the cameras being activated.

The District will provide a 10-day written notice to the President and Vice-President of the Faculty Association of any proposed changes to the campus security camera policy or if any new security or surveillance technology is to be installed or activated by the District.

**Terms (if applicable):**

An implementation date of April 22, 2022

**Expense (if applicable):**

N/A

**Fiscal Impact Including Source of Funds (if applicable):**

N/A

Approved: \_\_\_\_\_

  
Dr. Debra Daniels, Superintendent/President

**Tentative Agreement Between**  
**Taft College Faculty Association (TCFA/CTA/NEA)**  
**And**  
**West Kern Community College District**

**CAMPUS SECURITY VIDEO MONITORING AND SURVEILLANCE TECHNOLOGY**

This Tentative Agreement (“Agreement”) is made by and between the Taft College Faculty Association (“TCFA/CTA/NEA”) and the West Kern Community College District (“District”) (collectively referenced as the “parties”) with respect to the following recitals:

As part of continuing dialogue through the Taft College Faculty Collective Bargaining Committee, the parties have reached a consensus regarding the revision of Article 6.9 Campus Security Video Monitoring and Surveillance Technology policy to the Faculty Collective Bargaining Agreement.

Now, therefore, TCFA/CTA/NEA and the District hereby agree as follows:

1. The above recitals are true and correct.
2. The parties agree, effective April 22, 2022, Article 6.9, Security Video Monitoring and Surveillance Technology, shall be revised and added to the TCFA Collective Bargaining Agreement. Article 6.9 is attached as Exhibit 1 below, with agreed upon revisions in red.

The complete language for Article 6.9 is attached as Exhibit 1 and will be added to the TCFA Collective Bargaining Agreement.

3. Except as set forth in this Agreement, all other terms and conditions of the CBA shall remain unchanged.
4. This Agreement will become effective after ratification by the TCFA/CTA/NEA members and the District’s Governing Board.

---

Dawn Cole, President  
Board of Trustees  
West Kern Community College District

---

Ruby Payne, President  
Taft College Faculty Association/CTA/NEA

Dated: June \_\_\_\_\_, 2022

Dated: June \_\_\_\_\_, 2022

Board Approval:

First Presentation: May 11, 2022

Second Presentation/Approval: June 8, 2022



## Exhibit 1

**6.9 Security Video Monitoring and Surveillance Technology:** Video monitoring will not be used to view or record workstations, including private offices, desks or cubicles, classrooms, or rooms where students, staff and/or faculty commonly work, study, or hold discussions, living areas, or other common-use areas where a reasonable expectation of privacy exists.

Video and access control security records will not be used for purposes related to the evaluation of employee job performance, nor will they be used as a means to track employee attendance and/or as a timekeeping record. However, the District may use such records in support of disciplinary proceedings against faculty, staff, or student(s), in a civil suit against person(s) whose activities are shown on the recording and are the basis for the suit. The Director of Campus Security or an authorized District administrator shall only perform review of video records, with a good faith reason for review.

Security cameras will not be monitored in real time with the exception of those located in the Campus Safety and Security office; as an immediate response to the report of criminal activity on campus; suspicious behavior or in the course of an ongoing investigation of criminal activity. Cameras shall only be reviewed and monitored by the Director of Campus Security or an authorized District administrator with a good faith reason for the review, with the following exceptions:

1. Bookstore public retail areas may be monitored in real time by Bookstore employees;
2. Cougar Café food service areas may be monitored in real time by Café employees;
3. Child Development Center classrooms may be observed in real time as an instructional activity in alignment with Early Childhood Education curriculum under the direction and supervision of appropriate faculty and/or Child Development Center staff.
4. **Dental Hygiene reception and storage area.**

Information obtained in violation of the District's campus security camera policy may not be used in a disciplinary proceeding (with the exception of alleged criminal activity) against a faculty member. It is not the intent of the policy to use security cameras for the monitoring of faculty or employees for disciplinary purposes, performance evaluations, or corrective action.

The District will provide a 10-day written notice to the President and Vice-President of the Faculty Association of proposed installation of new cameras. The

Faculty Association will notify the Administration within 10 days if they believe the new cameras are not in compliance with the campus security camera policy prior to the cameras being activated.

The District will provide a 10-day written notice to the President and Vice-President of the Faculty Association of any proposed changes to the campus security camera policy or if any new security or surveillance technology is to be installed or activated by the District.



## BOARD AGENDA ITEM

**Date:** May 2, 2022  
**Submitted by:** Heather del Rosario, Vice President of Human Resources  
**Area Administrator:** Dr. Debra Daniels, Superintendent/President  
**Subject:** Request for Approval

---

**Board Meeting Date:** June 8, 2022

**Title of Board Item:**

Taft College Faculty Association (TCFA) Compensation for SLO Coordinator

**Background:**

As part of the continuing dialogue through the TCFCBC, the parties have reached a consensus regarding compensation of 50% release time for the SLO Coordinator. This change will be reflected in the Faculty Salary Schedules located in Appendix B-1, page 2, of the collective bargaining agreement.


**Terms (if applicable):**

An implementation date of July 1, 2022

**Expense (if applicable):**

There is no additional expense to the District

**Fiscal Impact Including Source of Funds (if applicable):**

Approved:   
\_\_\_\_\_  
Dr. Debra Daniels, Superintendent/President

**Tentative Agreement Between**

**Taft College Faculty Association (TCFA/CTA/NEA)  
And  
West Kern Community College District**

**COMPENSATION FOR SLO COORDINATOR**

This tentative agreement ("Agreement") is made by and between the Taft College Faculty Association ("TCFA/CTA/NEA") and the West Kern Community College District ("District") (collectively referenced as the "parties") with respect to the following recitals:

As part of continuing dialogue through the Taft College Faculty Collective Bargaining Committee, the parties have reached a consensus regarding compensation of 50% Release Time for the SLO Coordinator, Appendix B-1, page 2.

Now, therefore, TCFA/CTA/NEA and the District hereby agree as follows:

1. The above recitals are true and correct.
2. A compensation of 50% Release Time will be applied as outlined above and implemented beginning July 1, 2022. The parties further agree to update the Faculty Salary Schedules, Appendix B-1, page 2, of the collective bargaining agreement ("CBA") as appropriate.
3. Except as set forth in this Agreement, all other terms and conditions of the CBA shall remain unchanged.
4. This Agreement will become effective after ratification by the TCFA/CTA/NEA members and the District's Governing Board.

\_\_\_\_\_  
Dawn Cole, President  
Board of Trustees  
West Kern Community College District

Dated: June \_\_, 2022

\_\_\_\_\_  
Ruby Payne, President  
Taft College Faculty Association/CTA/NEA

Dated: June \_\_, 2022

Board Approval:

First Presentation: May 11, 2022  
Second Presentation/Approval: June 8, 2022



## BOARD AGENDA ITEM

**Date:** May 26, 2022  
**Submitted by:** Heather del Rosario, Vice President, Human Resources  
**Area Administrator:** Dr. Debra Daniels, Superintendent/President  
**Subject:** Information Item

---

**Board Meeting Date:** June 8, 2022

**Title of Board Item:**

First Reading - Memorandum of Understanding between CSEA Chapter #543 and West Kern Community College District - Safety Shoe Requirement

**Background:**

As part of continuing dialogue through the Taft College Classified Collective Bargaining Committee, the parties have reached a consensus regarding implementation of a Safety Footwear requirement for the Children's Center, effective June 1, 2022.

The parties agree that in exchange for an annual \$50.00 safety shoe allowance, employees of the Children's Center shall be required to wear footwear during all working hours that meet the following criteria:

- i) Non-slip, fully enclosed footwear, meaning:
- (1) Lace-up or other buckle feature to secure on the foot;
  - (2) Fully closed toe and heel; (3) Non-Slip sole. 3. The District will provide up

**Terms (if applicable):**

N/A

**Expense (if applicable):**

N/A

**Fiscal Impact Including Source of Funds (if applicable):**

N/A

Approved: \_\_\_\_\_

Dr. Debra Daniels, Superintendent/President

**Memorandum of Understanding  
between  
California School Employees Association and its  
Taft College Chapter #543  
And  
West Kern Community College District**

**Safety Shoe Requirement**

This West Kern Community College District ("District") and California School Employee Association and its Chapter #543 ("CSEA") (collectively referenced as the "parties") here by agree to the following Memorandum of Understand and is with respect to the following recitals:

As part of continuing dialogue through the Taft College Classified Collective Bargaining Committee, the parties have reached a consensus regarding implementation of a Safety Footwear requirement for the Children's Center, effective June 1, 2022.

Now, therefore, CSEA and the District hereby agree as follows:

1. The above recitals are true and correct.
2. The parties agree to implement a Safety Shoe requirement for all Children's Center employees as follows:
  - a) Employees shall be required to wear footwear during all working hours that meet the following criteria:
    - i) Non-slip, fully enclosed footwear, meaning:
      - (1) Lace-up or other buckle feature to secure on the foot;
      - (2) Fully closed toe and heel;
      - (3) Non-Slip sole.
3. The District will provide up to \$50 per employee per year in reimbursement for the purchase of safety footwear that meets the requirements listed. Reimbursement will be done via the District's established reimbursement policy.
4. This MOU does not establish a precedent or create a past practice in regard to the subject matters set forth herein.
5. The terms of this MOU may not be cited or relied upon for any other purpose in any other administrative or judicial matter or forum.
6. This Agreement will become effective after ratification by the CSEA members and the District's Governing Board.

Debra Daniels, Superintendent/President  
West Kern Community College District

Dated: Debra Daniels

Greg Hawkins, President  
California School Employees Association Chapter #543

Dated: Greg Hawkins  
Greg Hawkins (May 13, 2022 09:04 PDT)

Andrea Juarez  
Andrea Juarez, Labor Relations Representative

California School Employees Association

Board Approval:

---

Dawn Cole, President  
Board of Trustees, West Kern Community College District

First Presentation: \_\_\_\_\_, 2022

Second Presentation/Approval: \_\_\_\_\_, 2022





## BOARD AGENDA ITEM

Date: April 25, 2022  
Submitted by: Dr. Debra Daniels, Superintendent/President  
Area Administrator: Dr. Debra Daniels, Superintendent/President  
Subject: Request for Approval

---

Board Meeting Date: June 8, 2022

Title of Board Item:  
Second Reading and Request for Approval – Board Policy Revision

Background:  
The Board Policy listed below have been reviewed and revised to be consistent with District practice and current recommended practices from the Community College League of California's Policy and Procedure Services as best practice.

BP #6620 Naming of District Facilities and Properties

Terms (if applicable):  
N/A

Expense (if applicable):  
N/A

Fiscal Impact Including Source of Funds (if applicable):  
N/A

Approved:   
Dr. Debra Daniels, Superintendent/President



## BP 6620 Naming of District Facilities and Properties

The purpose of this policy is to encourage private support through offering recognition opportunities to name campus facilities and properties. All recommendations for naming, removing of names from, and renaming buildings, facilities or grounds shall be submitted to the Board of Trustees by the Superintendent/President. No commitment of naming shall be made prior to Board of Trustees' approval of the proposed name.

- \* The Board of Trustees of the West Kern Community College District retains authority for naming all Taft College facilities and properties. This includes but is not limited to all buildings; portions of buildings; athletic fields; courts and facilities; and other areas of major assembly or activities including plazas and courtyards. Each proposal for naming shall be considered on its own merits and approved by the Board of Trustees.
- \* All fundraising campaigns which include naming rights must be submitted to the Superintendent/President and approved by the Board of Trustees. The proposal must include the building(s) or facilities to be named, the proposed gift opportunity levels, and the method of recognition. Names of donors shall be submitted to the President and the Board of Trustees on a regular basis.
- \* The West Kern Community College District may honor or memorialize individuals or organizations in recognition of outstanding contributions to the West Kern Community College District per the criteria set forth in AP 6620, the administrative procedures which accompany this policy. Outstanding contributions may include but are not limited to financial gifts, time and talents devoted to the District, or distinguished service. The opportunities for recognition will be recommended to the Superintendent/President in writing and approved by the Board of Trustees.
- \* A naming conferred in recognition of a pledge is contingent upon the gift agreement that makes every effort to ensure fulfillment of the pledge. Naming may be removed if the pledge is not fulfilled as dictated in the administrative procedures as set forth in AP 6620.
- \* A "donation" connotes a philanthropic intent and is not considered a term-limited "sponsorship."

- \* Prior to gift acceptance, the District will determine the philanthropic intent of the gift, i.e. unconditional charitable donation versus a conditional sponsorship payment that results in marketing opportunities for a corporation or donor.
- \* The named facility or portion thereof will be in perpetuity for the life of the building unless otherwise specified in the gift agreement. The West Kern Community College District is not under any obligation to “transfer” a named facility when it (or a portion of it) is rendered no longer usable unless the District chooses to do so.

When a donor gift is involved, a review of the request of naming shall consider:

- \* The significance of the proposed gift as it relates to the realization or success of a project or to the enhancement of the projects’ usefulness to the District;
- \* The eminence, reputation, and integrity of the individual or entity whose name is proposed;
- \* The relationships of the individual or entity to the District;

When no financial gift is involved, the naming must honor a person who:

- \* Has served the District in an academic capacity and has earned the reputation as -a scholar; or
- \* Has served the District and made extraordinary contributions to the District.

When a proposal for naming in honor of an individual involves service in an academic or administrative capacity, the proposal shall not be made until the individual has been retired or deceased at least one year.

In special circumstances, the Board of Trustees may waive any or all of the above criteria.

See Administrative Procedure AP 6620



## BOARD AGENDA ITEM

**Date:** May 19, 2022  
**Submitted by:** Ruby Payne, TCFA President  
**Area Administrator:** Dr. Debra Daniels, Superintendent/President  
**Subject:** Information Item

---

**Board Meeting Date:** June 8, 2022

**Title of Board Item:**

Presentation of the Taft College Faculty Association CTA/NEA, Reopener for FY 2022/23

**Background:**

This item represents the Taft College Faculty Association's reopener proposal for FY 2022/23. The Taft College Faculty Association plans to open Articles 1-12 for the purpose of negotiating the collective bargaining agreement for the 2022/23 academic year.

The Taft College Faculty Association is committed to the utilization of the Interest Based Bargaining process used by the Taft College Faculty Collective Bargaining Committee (TCFCBC) to reach an agreement.

The Reopener Proposal Letter is attached.

**Terms (if applicable):**

N/A

**Expense (if applicable):**

N/A

**Fiscal Impact Including Source of Funds (if applicable):**

The fiscal implications will be identified as consensus is reached over various components of the contract.

**Approved:**   
Dr. Debra Daniels, Superintendent/President

June 2022

To: Board of Trustees  
From: Taft College Faculty Association  
Subject: Re-Opener Proposal for 2022/23 Collective Bargaining Agreement

The Taft College Faculty Association plans to open Articles 1-12 for the purpose of negotiating the collective bargaining agreement for the 2022/23 academic year.

The Taft College Faculty Association is committed to the utilization of the Interest Based Bargaining process used by the Taft College Faculty Collective Bargaining Committee (TCFCBC) to reach an agreement.

**Date:** May 19, 2022  
**Submitted by:** Greg Hawkins, CSEA President  
**Area Administrator:** Dr. Debra Daniels, Superintendent/President  
**Subject:** Information Item

---

**Board Meeting Date:** June 8, 2022

**Title of Board Item:**

Presentation of the Taft College CSEA Chapter #543, Reopener for FY 2022/23

**Background:**

This item represents the Taft College CSEA Chapter #543 reopener proposal for FY 2022/23. The Taft College CSEA Chapter #543 plans to open Articles 1-24 for the purpose of negotiating the collective bargaining agreement for the 2022/23 academic year.

The Taft College CSEA Chapter #543 is committed to the utilization of the Interest Based Bargaining process used by the Taft College Classified Collective Bargaining Committee (TCCCBC) to reach an agreement.

The Reopener Proposal Letter is attached.

**Terms (if applicable):**

N/A

**Expense (if applicable):**

N/A

**Fiscal Impact Including Source of Funds (if applicable):**

The fiscal implications will be identified as consensus is reached over various components of the contract.

**Approved:**



---

Dr. Debra Daniels, Superintendent/President

**California School Employees Association  
Taft College Chapter 543**

Date: June 1, 2022  
To: Board of Trustees  
West Kern Community College  
From: Greg Hawkins  
Re: Successor Agreement to the 2020-2023 Collective Bargaining Agreement

Taft College California School Employees Association (CSEA), Chapter #543 is requesting negotiation of the successor agreement to the 2020-2023 Collective Bargaining Agreement.

The Association would like to address Articles 1 through 24.

Thank you for your consideration of this request. Please contact me should you have any questions.

Thank you,

  
Greg.Hawkins (May 19, 2022 15:54 PDT)

Greg Hawkins

May 19, 2022





## BOARD AGENDA ITEM

**Date:** May 19, 2022  
**Submitted by:** Dr. Debra Daniels, Superintendent/President  
**Area Administrator:** Dr. Debra Daniels, Superintendent/President  
**Subject:** Information Item

---

**Board Meeting Date:** June 8, 2022

**Title of Board Item:**

Presentation of the WKCCD Reopener Proposal with the Taft College Faculty Association CTA/NEA for FY 2022/23

**Background:**

The law requires that initial proposals, including reopener proposals, be presented to the Board of Trustees in open session, and that subsequently a public hearing is held regarding the proposal in order to allow the public to comment before bargaining begins.

This item represents the District's reopener proposal for FY 2022/23 to the Board, and announces that a public hearing has been scheduled for the July 13, 2022 Board of Trustees meeting.

Article 9 of the current agreement states that the parties may reopen any provision of this Agreement by mutual agreement.

As always, the District is committed to the utilization of the Interest Based Bargaining process to reach agreement during negotiations.

**Terms (if applicable):**

N/A

**Expense (if applicable):**

N/A

**Fiscal Impact Including Source of Funds (if applicable):**

The fiscal implications will be identified as consensus is reached over various components of the contract.

**Approved:** \_\_\_\_\_

Dr. Debra Daniels, Superintendent/President



## BOARD AGENDA ITEM

**Date:** May 19, 2022  
**Submitted by:** Dr. Debra Daniels, Superintendent/President  
**Area Administrator:** Dr. Debra Daniels, Superintendent/President  
**Subject:** Information Item

---

**Board Meeting Date:** June 8, 2022

**Title of Board Item:**

Presentation of the WKCCD Reopener Proposal with the Taft College CSEA Chapter #543 for FY 2022/23

**Background:**

The law requires that initial proposals, including reopener proposals, be presented to the Board of Trustees in open session, and that subsequently a public hearing is held regarding the proposal in order to allow the public to comment before bargaining begins.

This item represents the District's reopener proposal for FY 2022/23 to the Board, and announces that a public hearing has been scheduled for the July 13, 2022 Board of Trustees meeting.

Article 21 of the current agreement states that the parties may reopen any provision of this Agreement by mutual agreement.

As always, the District is committed to the utilization of the Interest Based Bargaining process to reach agreement during negotiations.

**Terms (if applicable):**

N/A

**Expense (if applicable):**

N/A


**Fiscal Impact Including Source of Funds (if applicable):**

The fiscal implications will be identified as consensus is reached over various components of the contract.

**Approved:** \_\_\_\_\_

Dr. Debra Daniels, Superintendent/President



**Date:** May 12, 2022  
**Submitted by:** Brock McMurray, EVP of Administrative Services   
**Area Administrator:** Brock McMurray, EVP of Administrative Services  
**Subject:** Request for Approval

---

**Board Meeting Date:** June 8, 2022

**Title of Board Item:** Fiscal Year 2022-23 Annual Appropriations (GANN) Limit

**Background:**

Pursuant to Article XIII-B of the State Constitution and Government Code (GC) section 7900 et seq., community college districts are required to compute an annual appropriations limit, commonly referred to as the Gann Limit. The appropriations limit is adjusted annually for changes in price index, population, and other applicable factors.

GC section 7908(c) requires each community college district to report annually to the Chancellor of the California Community Colleges its appropriations limit, appropriations subject to limit, the amount of state aid apportionments and subventions included within the proceeds of taxes of the district, and amounts excluded from the appropriations subject to limit.

Attached is Gann Limit Worksheet which computes the four items listing above for West Kern Community College District. GC section 7910 requires community college districts to annually secure the approval of their local governing boards of the proposed appropriations limit.

**Terms (if applicable):** Not applicable.

**Expense (if applicable):** Not applicable.

**Fiscal Impact Including Source of Funds (if applicable):** Not applicable.

**Approved:**   
Dr. Debra Daniels, Superintendent/President

**California Community Colleges  
Gann Limit Worksheet  
Budget Year 2022-23**

DISTRICT: WEST KERN  
DATE: Enter Data

<b>I. Appropriations Limit:</b>				
<b>A. Appropriations Limit</b>				\$ 28,093,009
B. Price Factor:		<u>1.0755</u>		
C. Population factor:				
1 2020-21	Second Period Actual FTES	<u>2,061.3200</u>		
2 2021-22	Second Period Actual FTES	<u>1,785.3400</u>		
	Population Change Factor	<u>0.8661</u>		
	(C.2. divided by C.1.)			
<b>D. Limit adjusted by inflation and population factors</b>				\$ 26,168,372
(line A multiplied by line B and line C.3.)				
<b>E. Adjustments to increase limit:</b>				
1 Transfers in of financial responsibility			.....	
2 Temporary voter approved increases			.....	
3 Total adjustments - increase			.....	
<b>F. Adjustments to decrease limit:</b>				
1 Transfers out of financial responsibility			.....	
2 Temporary voter approved increases			.....	
3 Total adjustments - decrease			.....	
<b>G. Appropriations Limit</b>				\$ 26,168,372
<b>II. Appropriations Subject to Limit</b>				
A. State Aid <sup>1</sup>				\$ 22,099,566
B. State Subventions <sup>2</sup>				
C. Local Property taxes				7,518,855
D. Estimated excess Debt Service taxes				
E. Estimated Parcel taxes, Square Foot taxes, etc.				
F. Interest on proceeds of taxes				
G. Less: Costs for Unreimbursed Mandates <sup>3</sup>				
<b>H. Appropriations Subject to Limit</b>				\$ 29,618,421

Please contact Jubilee Smallwood, [jsmallwood@cccco.edu](mailto:jsmallwood@cccco.edu), for any instructions regarding the Gann Limit.

<sup>1</sup> Includes Unrestricted General Apportionment, Apprenticeship Allowance, Prop 55 Education Protection Account tax revenue, Full-Time Faculty, Part-Time Faculty Compensation, Part-Time Health Benefits, Part-Time Faculty Office Hours

<sup>2</sup> Home Owners Property Tax Relief, Timber Yield Tax, etc...

<sup>3</sup> Local Appropriations for Unreimbursed State, Court, and Federal Mandates. This may include amounts of district money spent for unreimbursed mandates such as the federally-required Medicare payments and Social Security contributions for hourly, temporary, part-time, and student employees not covered by PERS or STRS.

Date: May 23, 2022  
Submitted by: Aaron Markovits  
Area Administrator: Dr. Debra Daniels, Superintendent/President  
Subject: Request for Approval

---

Board Meeting Date: June 8, 2022

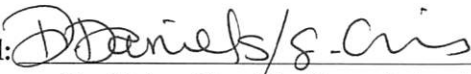
Title of Board Item: Memorandum of Agreement between Taft College and West Kern Adult Education Network

Background: The Taft College TIL Program has worked with the West Kern Adult Education Network to secure driver's education training for students in the TIL Program. Staff from WKAEN have taught students information needed to take and pass the written driver's test. As students in the TIL program are also being challenged to take appropriate trainings that prepare them for employment after graduation from the Program so the relationship is expanding. Additionally, funding has been secured through the DOE TPSID grant to purchase a driving simulator. For these reasons a MOA is being brought to the Board of Directors.

Terms (if applicable): See attached.

Expense (if applicable):

Fiscal Impact Including Source of Funds (if applicable): The training is funded by WKAEN. The driving simulator will be purchased with funds from the TPSID grant.

Approved:   
\_\_\_\_\_  
Dr. Debra Daniels, Superintendent/President

# **Memorandum of Agreement**

## **Inclusive Enrollment Initiative Partnership Program**

**2022 – 2023**

By and between West Kern Adult Education Network, a state funded consortium serving adults in West Kern County in California located at 915 N. 10<sup>th</sup> Street, Suite 34, Taft, Ca, 93268 (herein called Consortium) and West Kern Community College District, Taft College, a community college service West Kern County in California (herein called the “Community College”), a public institution of higher education located at 29 Cougar Court, Taft, Ca, 93268 enter this Memorandum of Agreement for the purpose of establishing the Inclusive Enrollment Initiative (IEI) Program at the Community College under the terms and conditions as follows:

The purpose of this agreement is to define services available to students in the Taft College TIL Program through the Consortium. Students in the Taft College TIL Program will access courses and trainings offered through West Kern Adult Education Network. An Educational Facilitator at the Taft College TIL Program will assist students in in the Taft College TIL Program in identifying trainings to be taken. If educational supports are identified they will be provided by West Kern Adult Education Network as any other student served by the Consortium. Students served by the Taft College TIL Program will also be assisted by peer mentors, student workers hired at the College’s expense.

1. **Terms:** This agreement will be for an academic year term beginning on the date of execution of this document and will end on June 30, 2023. It is anticipated that a new agreement will be executed for subsequent academic years. This agreement may be amended or extended by mutual written agreement of both parties.
2. **IEI Partnership Participation:** The IEI Program will have a Partner Leadership Team consisting of school Consortium liaisons, Community College staff, and students. As part of their MOA, the Team will meet minimally two times per semester to provide feedback and recommendations for the program to ensure student success. In addition, members of the Partnership shall attend the end-of-year gathering and statewide technical assistance trainings.
3. **Tuition/Fees:** Courses provided by West Kern Adult Education Network will be free of cost to all students enrolled in the Taft College TIL Program. Students in the Taft College TIL Program will access West Kern Adult Education Network facilities and equipment as part of the education received.

4. Enrollment: Student enrolling in the IEI Program must meet the following criteria:
  - a. Are 18 years or older.
  - b. Attend the Taft College TIL Program.
  - c. Have a documented intellectual/developmental disability.
  - d. Have identified education goals in their transition planning.
  - e. Complete the intake process at West Kern Adult Education Network.
  - f. Complete Person-Centered-Planning sessions with Taft College TIL Program.
  - g. Meet with Taft College TIL Program Educational Facilitator for an intake session that they will identify potential courses.
  
5. Instruction of Courses and Support Services: Each student in the IEI Program will meet with the TIL Program Educational Facilitator (EF) to select his/her trainings. These meetings will follow a person-centered model where students indicate interests and the EF provide information on trainings that align with those interests. Other support services on campus will also be available to ensure the student's success. WKAEN shall bear all costs associated with reasonably accommodating the student based on Adult Education guidelines. Trainings offered in Spring 2022 include but are not limited to Welder's Helper, Industrial Safety, Forklift Safety Training, Paraprofessional, Landscape and Irrigation, Servsafe Food Handler, Security Guard Card, Home Care Aide. This list is intended to serve as an example of trainings offered and not binding in any way.

Additionally, WKAEN will provide instruction in Driver's Education to students in the Taft College TIL Program (TIL). This training will be held on the WKAEN campus at a time agreed by TIL Program Director and WKAEN Program Director. As part of this instruction at least one driving simulator will be provided by the Community College for the use of training students in the Program. WKAEN staff will be trained how to use the simulator and it will be located on the WKAEN campus. It will remain the property of the Community College. Maintenance and repair of the equipment is the responsibility of the Community College.

6. Student Code of Conduct: Students will adhere to the TIL Program rules and Community College's Code of Conduct and Taft College reserves the right to follow the Community College's process if a student violates the Code of Conduct.
  
7. Transportation: The student will be responsible for arranging transportation to and from courses. The Taft College TIL Program staff will assist students in planning their transportation as needed.
  
8. Attendance: Students will follow the Community College academic calendar and are expected to attend their courses. Students are expected to attend all classes.

9. Books and Supplemental Materials: All textbooks and supplemental materials required for classes will be provided by the West Kern Adult Education Network.
10. Celebratory Gatherings: Students, staff, and peer mentors will meet as a group at the end of each academic year for award ceremonies.
11. Applicable Law: This MOA is governed by and shall be interpreted consistent with California Law.
12. Entire Agreement: This MOA constitutes the entire agreement between parties. This MOA may not be amended or altered without the mutual, written consent of the parties.
13. Termination: Either party may terminate this MOA after one year through written notice to the other.

This Memorandum of Agreement defines the joint and separate responsibilities of the College and Consortium for the Inclusive Enrollment Program at Taft College. The parties mutually agree to the above provisions by executing this document.

**Adult School Consortiums:**

Program Director: \_\_\_\_\_

Date: \_\_\_\_\_

**West Kern Community College District:**

TIL Program Director: \_\_\_\_\_

Date: \_\_\_\_\_

Superintendent/President: \_\_\_\_\_

Date: \_\_\_\_\_

Date: May 23, 2022  
Submitted by: Aaron Markovits  
Area Administrator: Dr. Debra Daniels, Superintendent/President  
Subject: Request for Approval

---

Board Meeting Date: June 8, 2022

Title of Board Item: Off Campus Leases for TIL Program

Background: Taft College has leased off campus for use by students in the TIL Program. This is done for several reasons, most important of which to be able to enforce TC Residential Dorm Rules consistently for all students in the TIL Program.

Terms (if applicable): Normally leases are negotiated with landlords for 12 months payable in 11 months. Due to the current real estate market and challenges around obtaining rental property suitable for students in the TIL Program, we've secured housing for longer terms. See attached for details. A sample lease is attached for your review.

Expense (if applicable): Leases are paid from the TIL Program budget and reimbursed. Students pay rent for the rooms they live in and this rent is used to offset the costs. This year the program will incur lease payments from the TIL Program budget in the amount of \$11,750 for these houses for the months of May and June of 2022 (FY 21-22).

Fiscal Impact Including Source of Funds (if applicable):

Approved:   
Dr. Debra Daniels, Superintendent/President

## **RESIDENTIAL LEASE**

THIS RESIDENTIAL LEASE (“Lease”) dated as of July 01, 2022, is entered into between XXX (“Landlord”) and West Kern Community College District (“Tenant.”)

NOW THEREFORE, for good and valuable consideration the receipt and adequacy of which are hereby acknowledged, the parties agree as follows:

### **Section 1. Lease**

Tenant leases from Landlord the premises located at XXX Taft, CA and consisting of a three bedroom one and three quarters bathroom single family home terms and conditions contained in this Lease (collectively, “Leased Premises”).

### **Section 2. Term**

The term of this Lease shall commence on July 01, 2022 and continue for a period of twelve (12) months.

### **Section 3. Deposit**

Concurrent the execution of this Lease, Tenant shall deliver to Landlord a deposit in the amount of \$XXXXX in the form of a District warrant, personal check, cashier’s check, or cash (“Deposit”). The Deposit shall be held as security for the performance of Tenant’s obligations under this Lease pursuant to Section 14.

### **Section 4. Rent**

Rent shall be \$1,950.00 per month (“Monthly Rent”), payable in advance, on the first day of each calendar month to Landlord or Landlord’s authorized agent, at the following address: XXXX or at any other place designated by Landlord in writing from time to time. If Tenant takes possession of the Leased Premises on a date other than the first day of a calendar month, the rent payment for July 2022 through June 2023 shall be prorated in accordance with the then remaining number of days in the month prorated on the basis of a thirty-day month (Monthly Rent/30 = daily rent). Rent that equals the amount due for 12 months shall be paid over an 11-month period.

### **Section 5. Utilities, Services, and Yard Care**

Tenant shall be responsible for securing accounts in Tenant’s name for and the payment of all utilities and services to the Leased Premises, except yard care & water, which shall be paid by Landlord.

### **Section 6. Use and Subletting/Licensing**

Landlord acknowledges that Tenant intends to use the Leased Premises as a part of Tenant’s Transition to Independent Living (“TIL”) program, which consists primarily of housing TIL program students in the Leased Premises as a private dwelling. The use of the Leased Premises



will also include District staff and related parties regularly meeting with TIL program students in the Leased Premises as a component of the TIL program, and other TIL related activities. As a necessary component of the District's use of the Leased Premises, District intends to enter into subletting or licensing agreements with TIL program students ("Students") for the use and occupancy of the Leased Premises for TIL program purposes. Landlord unconditionally consents to such subletting or licensing of all or a portion of the Leased Premises, provided that such subletting or licensing shall not alter Tenant's responsibility for the obligations under this Lease.

Without Landlord's prior written consent, Tenant and Students may not use or maintain a waterbed on the Leased Premises. Tenant and Students may not repair any automobiles or any other motor vehicles, heavy machinery, or equipment, anywhere on the Leased Premises or in or around the building of which the Leased Premises are a part, including the parking area, garage, and driveway. Tenant and Students may not keep or maintain any pets on the Leased Premises without the prior written consent of Landlord, which Landlord may withhold in Landlord's sole discretion.

#### **Section 7. Compliance with Law**

Tenant shall comply with all laws, statutes, ordinances, and requirements of all city, county, state, and federal authorities now or later in force pertaining to the use of the Leased Premises, and shall require the same of the Students.

#### **Section 8. Maintenance and Alterations**

Except as set forth in this Lease, Tenant agrees that as of the delivery of possession the Leased Premises are in good working order and repair. Landlord shall, at Landlord's own expense and at all times, maintain the Leased Premises in good working order and repair, including all equipment, appliances, furniture, fixtures, and furnishings. Tenant shall be responsible for damages caused by Tenant's negligence and that of Tenant's family, invitees, subtenants, licensees, and guests. Tenant shall not paint, wallpaper, or otherwise make permanent alterations to the Leased Premises without the prior written consent of Landlord. Tenant shall not commit or allow any person to commit any act resulting in the destruction, defacement, damage, impairment, or removal of any part of the Leased Premises, including wall, ceiling, and floor coverings, and the furniture, fixtures, and furnishings of the Leased Premises. Tenant shall surrender the Leased Premises at termination of this Lease in as good condition as received, normal wear and tear excepted. Tenant shall require Students to comply with this Section.

#### **Section 9. Entry**

Landlord shall have the right to enter the Leased Premises for the purposes of making necessary or agreed repairs and for showing the Leased Premises to prospective tenants, purchasers, or mortgagees, provided that, except in the case of an emergency, such entry shall be made during normal business hours and upon at least thirty-six (36) hours' prior notice to Tenant. Tenant may not change the locks to the Leased Premises without the prior consent of Landlord.

### **Section 10. Indemnification**

Landlord shall not be liable for any damage or injury to Tenant or any other person, or to any property, occurring on the Leased Premises or any part of the Leased Premises or in common areas, unless the damage is caused by the negligent, willful, or intentional act or omission to act of Landlord, Landlord's agents, or Landlord's employees. Tenant agrees to indemnify, defend, and hold harmless Landlord for any liability, costs (including reasonable attorneys' fees), or claims for personal injuries or property damage that is the proximate result of the gross negligence or willful misconduct of Tenant or Tenant's guests or invitees. Each party waives the right of subrogation against the other party.

### **Section 11. Delay of Possession**

Tenant may terminate this Lease if possession is not delivered within five (5) days of the commencement of the Term.

### **Section 12. Default and Time to Cure**

If Tenant fails to pay rent when due, or to perform any term of this Lease, after not less than seven (7) days' written notice of default given to Tenant in the manner required by law, Landlord, at Landlord's option, may terminate all rights of Tenant under this Lease, unless Tenant, within the time specified, cures the default.

### **Section 13. Remedies**

If Tenant defaults, Landlord may elect to:

(a) continue the lease in effect, and enforce all Landlord's rights and remedies under this Lease, including the right to recover the rent as it becomes due, or

(b) at any time, terminate all of Tenant's rights under this Lease, and recover from Tenant all damages Landlord may incur by reason of the breach of the lease, including the cost of recovering the Leased Premises and including the worth at the time of the termination or at the time of an award if suit is instituted to enforce this provision, of the amount by which the unpaid rent for the balance of the term exceeds the amount of the rental loss that Tenant proves could be reasonably voided.

In addition to any other rights and remedies allowed by this Lease or by law, Landlord shall have the remedies as set forth in Civil Code §§ 1951.2 and 1951.4.

### **Section 14. Security Deposit**

Tenant is placing a Deposit with Landlord in the sum set forth in Section 3. Landlord shall not be obligated to pay interest on the Deposit. Landlord will hold the deposit for the full and timely performance by Tenant of Tenant's obligations under this Lease, including payment of rent and cleaning, maintaining, and repairing the Leased Premises after surrender. If all or any portion of Tenant's security deposit is applied by Landlord during the term of this Lease, Landlord may demand that Tenant replenish the full amount applied. Tenant's failure to replenish the amount

within seven (7) days after written demand will constitute a breach of this Lease. The balance of all deposits shall be refunded no later than twenty-one (21) calendar days from the date possession of the Leased Premises is delivered to Landlord or Landlord's agent, together with a statement showing any charges made against the deposits by Landlord.

**Section 15. Waiver**

No failure of Landlord to enforce any term of this Lease shall be deemed a waiver, nor shall any acceptance of a partial payment of rent be deemed a waiver of Landlord's right to the full amount of rent.

**Section 16. Termination of Lease**

This agreement continues from the commencement date as a month-to-month tenancy. Tenant may terminate the tenancy by giving written notice at least 30 days prior to the intended date. Tenant shall be responsible for paying rent through the termination date even if moving out early. Landlord may terminate the tenancy by giving written notice as provided by law. Such notices may be given on any date.

**Section 17. Notices**

Any notice that either party may or is required to give, may be given by mailing the notice, postage prepaid at the address shown below, or at any other place designated in writing by the parties from time to time.

IF TO LANDLORD:

XXXX

IF TO TENANT:

Attn: Superintendent-President  
WEST KERN COMMUNITY COLLEGE DISTRICT  
29 Cougar Court  
Taft, California 93268

**Section 18. Successors and Assigns**

This Lease is binding upon and inures to the benefit of the heirs, assigns, successors, executors, and administrators of Landlord and Tenant.

**Section 19. Time**

Time is of the essence in this Lease.

## **Section 20. Holding Over**

Any holding over after expiration of the Lease, with the consent of Landlord, shall be construed as a month-to-month tenancy in accordance with the terms of this Lease, as applicable. No holding over or extension of this Lease shall extend the time for the exercise of the option unless agreed upon in writing by Landlord.

## **Section 21. Late Charges**

If Tenant fails to pay the Monthly Rent within five (5) days after the due date, Tenant agrees that it would be impracticable or extremely difficult to fix the actual damage to Landlord caused by that failure and therefore agrees to pay a late charge of \$35.00. The amounts due under this Section are in addition to and not in lieu of any other remedies of Landlord.

## **Section 22. Construction**

Headings at the beginning of each section of this Lease are solely for the convenience of the parties and are not a part of and shall not be used to interpret this Lease. The singular form shall include plural, and vice versa. This Lease shall not be construed as if it had been prepared by one of the parties, but rather as if both parties have prepared it. Unless otherwise indicated, all references to sections are to this Lease.

## **Section 23. Further Assurances**

Whenever requested to do so by the other party, each party shall execute, acknowledge, and deliver any further conveyances, agreements, confirmations, satisfactions, releases, powers of attorney, instruments of further assurance, approvals, consents, and any further instruments and documents as may be necessary, expedient, or proper to complete any conveyances, transfers, sales, and agreements contemplated by this Lease. Each party also agrees to do any other acts and to execute, acknowledge, and deliver any documents reasonably requested to carry out the intent and purpose of this Lease.

## **Section 24. Third Party Rights**

Nothing in this Lease, express or implied, is intended to confer upon any person, other than the parties and their respective successors and permitted assigns, any rights or remedies under or by reason of this Lease. Tenant shall not assign this Lease without Landlord's advance written approval.

## **Section 25. Counterparts**

This Lease may be executed in one or more counterparts, each of which shall be deemed an original and all of which taken together shall constitute one and the same instrument.

## **Section 26. Amendment**

This Lease may not be amended or altered except by an instrument in writing executed by Landlord and Tenant.

**Section 27. Partial Invalidity**

Any provision of this Lease that is unenforceable or invalid or the inclusion of which would adversely affect the validity, legality, or enforcement of this Lease shall have no effect, but all the remaining provisions of this Lease shall remain in full force.

**Section 28. Governing Law and Venue**

The validity, meaning, and effect of this Lease shall be determined in accordance with California law, and any disputes concerning the subject matter of this Lease shall have proper venue in the Superior Court for the County of Kern.

IN WITNESS WHEREOF, Tenant has executed this Lease as of the date first above written.

LANDLORD:


TENANT:

XXXX [landlord]

WEST KERN COMMUNITY COLLEGE  
DISTRICT

By: \_\_\_\_\_  
[XXXXXXXXXXXXXXXXXX]

By: \_\_\_\_\_  
Dr. Debra Daniels  
Superintendent-President

**Date:** May 23, 2022  
**Submitted by:** Brock McMurray, EVP of Administrative Services   
**Area Administrator:** Dr. Debra Daniels, Superintendent/President  
**Subject:** Request for Approval

---

**Board Meeting Date:** June 8, 2022

**Title of Board Item:** Consulting Services Agreement with Capitol Public Finance Group, LLC "Capitol PFG" to serve as the WKCCD Dissemination Agent (Consulting Services Agreement, Consulting Services Order CSO No. 2022-1 and Certificate of Acceptance)

**Background:** The purpose of this agreement is to assist WKCCD in meeting its continuing disclosure responsibilities under S.E.C. Rule 15c2-12(b) (5). Capitol PFG will serve as the District's dissemination agent related to the District's obligation to file Continuing Disclosure Certificates (CDCs) associate with the district's long-term debt (general obligation bonds and certificates of participation) which are listed in Appendix A of the agreement.

Their services include preparation and submission of the required annual filings. In addition, Capitol PFG will seek methods to improve the filings; appropriately cross reference the district's comprehensive continuing disclosure for all outstanding debt governed by a CDC; prepare a continuing disclosure log of outstanding debt; and review, amend and/or file any late or incomplete continuing disclosure filings.

Either party may terminate this Agreement without cause by delivering to the other party written notice expressing a desire to terminate which would be effective immediately upon receipt of a Termination Notice.

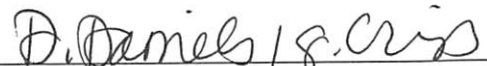
**Terms (if applicable):** July 1, 2022 to June 30, 2025

**Expense (if applicable):**

Annual Reporting Filing - \$4,500.00; \$500.00 for each material event filing; ADTR Filing - \$375 - \$750 per filing; plus expenses (statistical data reports provided by outside vendors)

**Fiscal Impact Including Source of Funds (if applicable):**

The District will be invoiced upon completion and submittal of the Annual Report and Material Event filings. The cost for these services has been included in the 2022-23 Administrative Services budget and general funds will be utilized.

**Approved:**   
Dr. Debra Daniels, Superintendent/President





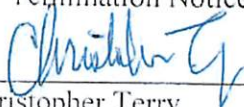
**Capitol | PFG**

*Crafting Optimal Financial Solutions*

### CONSULTING SERVICES AGREEMENT

This Consulting Services Agreement (this "Agreement") is hereby made between the West Kern Community College District ("Client") and Capitol Public Finance Group, LLC ("Capitol PFG"). Capitol PFG agrees to provide the "Services," as more fully defined below, to Client and Client agrees to pay to Capitol PFG based on the terms of the Consultant Services Order, as more fully defined below.

1. Definitions. The following definitions shall apply to this Agreement.
  - a. The "Commencement Date" shall be July 1, 2022.
  - b. The "Termination Date" shall be the June 30, 2025.
  - c. The "Agreement Term" shall begin with the Commencement Date and shall end with the Termination Date.
  - d. The "Consulting Services Order" shall include the Services and the Consultant Services Fee.
2. Services. The duties and tasks to be performed by Capitol PFG (the "Services") shall be outlined in the attached Consulting Services Order(s). During the performance of such Services by Capitol PFG, the Client will retain and exercise decision-making authority over the Services performed by Capitol PFG. The Services may include a development schedule and milestones. Under the terms of this Agreement, Capitol PFG and Client may add additional Services as agreed upon. These additional Services shall be put in writing in a Consulting Services Order and attached to this Agreement.
3. Insurance. Capitol PFG shall be responsible for carrying Professional Liability Insurance for Errors and Omissions coverage in the amount of not less than one million dollars (\$1,000,000).
4. Payment. Client shall pay Capitol PFG based on the terms of the attached Consulting Services Order(s). The attached Consulting Services Order(s) includes a "Payment Schedule" that shall include invoicing terms of the Consulting Services.
5. Termination. Either party may without cause terminate this Agreement by delivering to the other party written notice via U.S. Mail, facsimile, or personal delivery (but not by electronic mail transmission) expressing a desire to terminate this Agreement (a "Termination Notice"). Termination shall be effective immediately upon receipt of a Termination Notice.

  
 \_\_\_\_\_  
 Christopher Terry  
 Capitol Public Finance Group, LLC

\_\_\_\_\_  
 Dr. Debra Daniels  
 Superintendent - President  
 West Kern Community College District

Date: 5/11/2022

Date \_\_\_\_\_

## CONSULTING SERVICES ORDER

This Consulting Services Order (“CSO”) is an attachment to the Consulting Services Agreement made between the Client and Capitol PFG.

### Services:

Provide Dissemination Agent services as described in the Continuing Disclosure Certificates (CDCs) related to all outstanding debt of Client and Certificate of Acceptance of Dissemination Agent (attached).

### Outstanding Debt with CDCs

See Attached Appendix A

### Consulting Service Fee:

#### Annual Report Filing

Capitol PFG will receive a fee of \$4,500 plus expenses. Expenses related to this service involve statistical data reports provided by outside vendors.

#### Material Event Filing

Capitol PFG will receive a fee of \$500 per filing.

#### ADTR Filing

Capitol PFG will receive a fee of \$750 per filing each year where bond proceeds are not expended and \$375 per filing each year where the bond is outstanding but all bond proceeds have been spent.

### Payment Schedule:

The Annual Report and Material Event Filing Consulting Service Fee will be invoiced upon completion and submittal of the Annual Report and Material Event filings.

The ADTR Filing Consulting Service Fee will be invoiced upon completion and submittal of each ADTR.



**APPENDIX A**

**\$14,999,057.60**  
**WEST KERN COMMUNITY COLLEGE DISTRICT**  
**(Kern County, California)**  
**Tax-Exempt General Obligation Bonds, Election of 2004, Series 2004A**

**\$12,297,305**  
**WEST KERN COMMUNITY COLLEGE DISTRICT**  
**(Kern County, California)**  
**General Obligation Bonds (Election 2004), Series 2007C**

**\$16,995,000**  
**WEST KERN COMMUNITY COLLEGE DISTRICT**  
**(Kern County, California)**  
**2015 General Obligation Refunding Bonds, Series A**

**\$9,865,000**  
**WEST KERN COMMUNITY COLLEGE DISTRICT**  
**(Kern County, California)**  
**2019 General Obligation Refunding Bonds**

**\$10,430,000**  
**WEST KERN COMMUNITY COLLEGE DISTRICT**  
**(Kern County, California)**  
**2019 Certificates of Participation**

**Certificate of Acceptance of  
Capitol Public Finance Group, LLC as Dissemination Agent**

The purpose of this Certificate of Acceptance (“Certificate”) is to assist the Client with meeting its continuing disclosure responsibilities under S.E.C Rule 15c2-12(b)(5). Upon acceptance of this Certificate, Capitol PFG will perform the following services as a third party Dissemination Agent:

- Annually request financial information and operating data from the Client. Such request will be made at least 30 days prior to the Annual Report filing due date. The information request will include a review of a material event checklist.
- Monthly request update on issuance of any Financial Obligations or events reflecting financial difficulties, interactions with rating agencies, or change in Client contacts.
- Seek methods to improve the Client’s continuing disclosure filings, including making it easier for investors to locate filings.
- Annually file and appropriately cross reference the Client’s Comprehensive Continuing Disclosure for all outstanding debt governed by a continuing disclosure certificate. Capitol PFG will provide the Client with the Annual Report prior to its filing.
- Prepare continuing disclosure log of outstanding debt and review, amend and/or file any late or incomplete continuing disclosure filings.
- File material and significant event notices within 5 days of receipt.
- Annually provide the Client with its fee proposal for Dissemination Agent Services.
- Capitol PFG is obligated to provide Dissemination Agent services only upon written direction by the Client.

The Client agrees to assist Capitol PFG as Dissemination Agent by doing the following:

- Timely provide financial information, operating data and the material event checklist as requested by Capitol PFG.
- Notify Capitol PFG of any events that are listed as a material or significant events within 5 days of having knowledge of such event.
- Review and acknowledge the Annual Report prior to its filing.
- Compensate Capitol PFG for its services in accordance with its fee schedule, and reimburse Capitol PFG for all expenses incurred in the performance of its duties as Dissemination Agent.
- Annually provide written acceptance of Capitol PFG’s fee proposal to take effect.
- The District may terminate Capitol PFG as Dissemination Agent at any time with written notice.

**Date:** May 20, 2022  
**Submitted by:** Terri Smith, Research & Instruction Librarian  
**Area Administrator:** Dr. Leslie Minor  
**Subject:** Request for Approval

---

**Board Meeting Date:**

June 8, 2022

**Title of Board Item:**

Request for approval of Statista an Online Database for Statistics.

**Background:**

Faculty requested statistical data to support curriculum in several courses and disciplines. This content is applicable to a broad range of disciplines and fields. Statista is a multidisciplinary and holistic database that aggregates information on over 80,000 topics from more than 18,000 sources on a single professional platform. It provides the academic community direct access to qualitative and quantitative data on media, business, finance, politics, and a variety of other areas of interest including current events.

Statista offers a visually appealing interface, easy to understand text, and exportable graphics perfect for a student slide deck. Display and export options allow for flexible presentation of data. It meets the District's standards for VPAT Version 2.3 and identifies WCAG 2.0 levels A and AA.

**Terms (if applicable):**

Subscription begins July 1, 2022, until termination by either party as stated in the agreement.

**Expense (if applicable):**

\$4,103 (+5% increase annually)

**Fiscal Impact Including Source of Funds (if applicable):**

Annual cost is included in the library's Computer License Fee 2022-2023 budget.

**Approved:**



Dr. Debra Daniels, Superintendent/President



# Services Agreement

Customer Information		Campus Account Order Details	
Customer Name	Taft College	Start Date	7/1/2022
Address	29 Cougar Court	Permitted Users	Campus Wide
City	Taft	Access Method	IP/Proxy access
State	CA	Post Code: 93268	
Service Summary and Fees		Contract Length	12
Contact Name	Terri Smith	Rate Per Year	\$4,103
Contact Job Title	Librarian	Tax	Will be displayed on invoice if applicable
Contact Email	tsmith@taftcollege.edu	Payment Terms	Net 30
Contact Phone	661 763-7817		

This Services Agreement contains the complete and entire understanding and agreement of the parties with respect to the subject matter hereof (the "Agreement"). The Agreement and its terms and conditions as set forth below govern the use of the online English language portal available at [www.statista.com](http://www.statista.com), (the "Online Services") and materials available therein (the "Materials") provided by Statista.

This Agreement includes the following add-ons to the Online Services (if checked):

- Global Consumer Survey
- Ecommerce Database
- Company Database

### 1. Grant of rights; Restrictions on use

1.1 Authorized Users (defined below in Section 2.1) are granted a nonexclusive, nontransferable, limited right during the applicable Term, to access, use, and display the Online Services and Materials made available to you. The rights granted exclusively to Authorized Users are as follows:

- (a) The right to use Online Services and Materials for research purposes, and the right to copy Materials into Authorized User's analyses, presentations, documents, and other similar forms of work or research material;
- (b) The right to create Derived Data (defined below), and publish limited excerpts of the Data in printed or electronic documents, charts, spreadsheets, files, reports, presentations, analyses or any other similar media, both internally and for audit and regulatory purposes, consistent with your ordinary course of business. For purposes of this Agreement: "Derived Data" shall mean any information, algorithm, model, index, score or data resulting from your manipulation or analysis of the Data and/or combination with other data not provided by Statista, such that the underlying Data is not discernable as being that of Statista. Notwithstanding the foregoing, you shall not directly or indirectly, resell or commercially profit from providing the Materials or Derived Data to third parties;
- (c) The right to email, fax, download or make printouts using the commands of the Online Services and the right to create a single printout of Materials accessed or downloaded by any other lawful means (collectively, "Authorized Printouts") provided that Authorized Printouts retain all copyright and other proprietary notices.

1.2 Neither party shall use the name, trademarks, service marks, symbols, or logos of the other party without the express prior written consent of the other party. Additionally, under no circumstances may you or any Authorized User offer, sell, retransmit any part of the Online Services or Materials to any other person for commercial resale or commercial redistribution in any medium or use the Online Services or the Materials to compete with the business of Statista. You may not modify, reverse engineer, reverse assemble or reverse compile any part of the Online Services or Materials. You may not use the Online Services in any way to improve the quality of any data sold or contributed by you to any third party. Downloading and storing Materials in an archival database, decompiling, disassembling or reverse engineering the Materials is strictly prohibited;

1.3 All right, title, and interest (including all copyrights, trademarks and other intellectual property rights) in the Online Services and Materials in any medium belongs to Statista or its third party suppliers of Materials. Authorized Users do not acquire any proprietary interest in the Online Services, Materials, or copies thereof, except the limited rights granted herein.

1.4 Authorized Users may not use the Online Services or Materials in any fashion that knowingly infringes the intellectual property rights or proprietary interests of Statista or any third party. Your use of the Online Services and Materials must comply with all applicable laws, rules or regulations. You may not use the Online Services for any illegal purpose or in any manner inconsistent with the Agreement or any applicable laws.

1.5 Authorized Users may not remove, alter, edit or obscure the copyright notice or other notices contained in the Online Services and Materials or on [www.statista.com](http://www.statista.com).

1.6 Authorized Users may not use information included in the Online Services or Materials to determine an individual consumer's eligibility for: (a) credit or insurance

for personal, family, or household purposes; (b) employment; or (c) a government license or benefit. The term "consumer" is defined in the United States Fair Credit Reporting Act at 15 USC §1681.

### 2. Access to services

2.1 The term "Authorized User" refers to an Eligible Person which shall mean your authorized employees, walk-ins, students and independent contractors (during the course of performing work within the scope of their engagement with you) who are eligible to access and use the Online Services and Materials ("Eligible Persons"). You agree that Statista IP/Proxy access may only be used by Authorized Users in the following ways: 1) on campus and by the Authorized Users, or 2) through the school proxy server by the Authorized Users with a valid school email address and login account. You will use reasonable best efforts to prevent unauthorized use of Statista IP/Proxy access and will promptly notify Statista, in writing, if you suspect that Statista IP/Proxy access is compromised, or misused.

2.2 Use of the Online Services via mechanical, robotic, scripted or any other automated means is strictly prohibited. In the absence of any prior written agreement by Statista, use of the Online Services is permitted only via manually conducted, discrete, individual search and retrieval activities.

2.3 Statista may amend, enhance, add to, withdraw, or otherwise change Online Services, Materials, and feature functionality within the Online Services without notice to you. Such modifications shall be effective immediately. You shall have the right to terminate this Agreement if any such change to the Online Services or Materials results in a material decrease in functionality.

### 3. Limited warranty and Indemnification

3.1 Statista represents and warrants that it has the right and authority to make the Online Services and Materials available to Authorized Users as authorized expressly by this Agreement.

3.2 Statista will defend, indemnify and hold you, your principals, officers, directors, employees, agents and other personnel harmless against any and all loss, damage and expense, including reasonable attorney's fees, and amounts paid in settlement arising from any claim by a third party that the Online Services and Materials infringes or misappropriates any copyright, trademark, trade secret, United States patents issued as of the date of this Agreement, or any other intellectual property right.

3.3 YOU AGREE THAT YOUR USE OF THE ONLINE SERVICES IS AT YOUR SOLE RISK AND YOU ACKNOWLEDGE THAT, THE ONLINE SERVICES AND MATERIALS ARE PROVIDED "AS IS", AND "AS AVAILABLE" AND THAT STATISTA AND EACH THIRD PARTY SUPPLIER OF MATERIALS MAKE NO WARRANTY OF ANY KIND, EXPRESS OR IMPLIED, AS TO THE ONLINE SERVICES AND MATERIALS, INCLUDING BUT NOT LIMITED TO, MERCHANTABILITY, OR FITNESS FOR A PARTICULAR PURPOSE OR USE.

### 4. Limitation of liability

4.1 A Covered Party (as defined below) shall not be liable for any loss, injury, claim, liability, or damage of any kind resulting in any way from:

- (a) any errors in or omissions from the Online Services or any Materials available or not included therein,
- (b) the unavailability or interruption of the Online Service or any features thereof or any Materials,
- (c) an unauthorized users use of the Online Services or Materials,
- (d) the loss or corruption of any data or equipment in connection with the Online Services,
- (e) the content, accuracy, or completeness of Materials
- (f) any delay or failure in performance beyond the reasonable control of a Covered Party, or
- (g) any content retrieved from the Internet even if retrieved or linked to from within the Online Services.

4.2 "Covered Party" means Statista and any officer, director, employee, subcontractor, agent, successor, or permitted assign of Statista.

**4.3** UNDER NO CIRCUMSTANCES, INCLUDING BUT NOT LIMITED TO NEGLIGENCE, SHALL THE COVERED PARTIES BE HELD LIABLE FOR ANY SPECIAL, INDIRECT, INCIDENTAL, EXEMPLARY, PUNITIVE, OR CONSEQUENTIAL DAMAGES OF ANY KIND WHATSOEVER (INCLUDING, WITHOUT LIMITATION, ATTORNEYS' FEES) IN ANY WAY DUE TO, RESULTING FROM, OR ARISING IN CONNECTION WITH THE ONLINE SERVICES, MATERIALS, OR THE AGREEMENT OR FAILURE OF ANY COVERED PARTY TO PERFORM ITS OBLIGATIONS. TO THE FULLEST EXTENT PERMISSIBLE BY APPLICABLE LAW, AND UNDER NO CIRCUMSTANCES WILL THE TOTAL AGGREGATE LIABILITY OF STATISTA IN CONNECTION WITH ANY CLAIM ARISING OUT OF OR RELATING TO THE USE OF THE ONLINE SERVICES OR MATERIALS EXCEED THE AMOUNT PAID BY YOU UNDER THIS AGREEMENT. THE FOREGOING LIMITATION OF LIABILITY SHALL NOT APPLY TO A PARTY'S INDEMNITY OBLIGATIONS, INFRINGEMENT OF INTELLECTUAL PROPERTY, OR MISAPPROPRIATION OF PROPRIETARY DATA.

**4.4** Notwithstanding anything to the contrary in this Section 4:

- (a) If there is a breach of the warranty in Section 3 above, then Statista at its option and expense, shall either defend or settle any action and hold you harmless against proceedings or damages of any kind or description based on a third party's claim of patent, trademark, service mark, copyright or trade secret infringement related to use of the Online Services or Materials, asserted against you by such third party (except to the extent the claim, cause of action or infringement was caused by you modifying, combining, or in any way altering, amending, or inserting the Online Services or Materials with or into other products or applications not approved by Statista and not authorized by this Agreement) provided: (i) all use of the Online Services and Materials was in accordance with this Agreement; (ii) you give Statista prompt notice of any such claim; and (iii) you give Statista the sole right to control and direct the investigation, defense and settlement of each such claim, provided, Statista shall not agree to any settlement or consent to any judgment that imposes restrictions on you without your prior written consent, which consent shall not be unreasonably withheld. You, at Statista's expense, shall reasonably cooperate with Statista in asserting any available defense. You shall have the right to participate in the defense of any such claim with your own counsel and shall be responsible for all fees and costs associated with the same.
- (b) In addition to Section 4.5 (a), if the Online Services or the operation thereof become, or in the opinion of Statista are likely to become, the subject of a claim of infringement, Statista may, at its option and expense, either: (i) procure for you the right to continue using the Online Services, (ii) replace or modify the Online Services so that they become non-infringing, provided however, such replacement does not materially decrease the performance or functionality of the Services, or (iii) terminate this Agreement on notice to you and promptly grant you a pro-rata refund or credit (whichever is applicable) for any pre-paid fees or fixed charges.
- (c) The provisions of Sections 4.4 (a) and (b) shall constitute your sole and exclusive remedy for the respective matters specified therein.

**4.5** Statista shall not be held liable for a temporary or permanent loss of service resulting from a change in the Authorized User's e-mail address or contact information (stated in section 2.4), intentionally or unintentionally, which has not been communicated to Statista in accordance with terms of this Agreement.

**5. Termination policy**

**5.1** Either party may terminate this Agreement if: (i) the other party commits a material breach, which breach is not cured within thirty (30) days following the non-breaching

party provides notification of such breach to the breaching party; (ii) if either party becomes subject to any bankruptcy or insolvency proceeding under federal or state statutes, which, if involuntary, is not stayed or dismissed within sixty (60) days of commencement or; (iii), with the written consent of both parties.

**6. Miscellaneous**

**6.1** Charges and payment terms are outlined as set forth above and in this Agreement. All amounts described in the Price Schedule shall be in United States dollars and are net of all sales, use, property and related taxes and customs duties. All fees shall be invoiced as set forth in this Agreement and you shall pay invoices rendered hereunder within thirty (30) days of receipt of invoice

**6.2** All notices and other communications hereunder shall be in writing and must be sent by first class certified mail, return receipt requested. Either party may change its address for notice by notice to the other party given in accordance with this Section. Notices shall be deemed given at the time of actual delivery and shall be sent to: Statista, Inc. Attn: Alexander Carberry, 175 Greenwich Street, 36<sup>th</sup> Floor, New York, NY 10007. If to You to the Address set forth above.

**6.3** The failure of an Authorized User, Statista, or any third party supplier of Materials to exercise or enforce any provision hereof shall not constitute or be construed as a waiver of any such right or provision of the right to enforce it at a later time.

**6.4** Neither party may assign the rights, obligations and/or duties under this Agreement without the prior written consent of the other party. This Agreement and any amendment thereto shall be binding on, and will inure to the benefit of the parties and their respective successors and permitted assigns.

**6.5** This Agreement shall be governed by and construed in accordance with the laws of the United States and the State of California without giving effect to principles of conflicts of law. You agree to submit to the personal jurisdiction of the State & Federal courts located in the State of California with respect to any legal proceedings that may arise in connection with the Online Services or from a dispute as to the interpretation or breach of the Agreement. **ANY CLAIMS UNDER THIS AGREEMENT SHALL PROCEED INDIVIDUALLY AND NO PARTY SHALL JOIN IN A CLASSACTION OR OTHER PROCEEDING WITH OR ON BEHALF OF OTHERS.**

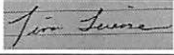
**6.6** This Agreement will be enforced to the fullest extent permitted by applicable law. If any provision of this Agreement is held to be invalid or unenforceable to any extent, then (a) such provision will be interpreted, construed and reformed to the extent reasonably required to render it valid, enforceable and consistent with its original intent and (b) such invalidity or unenforceability will not affect any other provision of this Agreement.

**6.7** This Agreement shall constitute the entire agreement of the parties with respect to its subject matter and replaces and supersedes any prior written or verbal communications, representations, proposals or quotations on that subject matter.


**6.8** This Agreement may be executed in two counterparts and facsimile, email and electronic signatures shall all be binding.

**6.9** By signing this document, the individuals signing below hereby represent and warrants that they have the legal authority to bind the party on whose behalf they are signing to the terms of this Agreement.

IN WITNESS WHEREOF, this Agreement shall be effective as of the Start Date written above.

Signed for and on behalf of Statista Inc.		Signed for and on behalf of the CUSTOMER	
Statista Inc. Signature		Customer Signature	
Name	Tina Levine	Name	Dr. Debra Daniels
Position/Title	Senior Account Executive	Position/Title	President/Superintendent
Date	5/19/2022	Date	



**Date:** May 23, 2022  
**Submitted by:** Brock McMurray, EVP of Administrative Services   
**Area Administrator:** Dr. Debra Daniels, Superintendent/President  
**Subject:** Request for Approval

---

**Board Meeting Date:** June 8, 2022

**Title of Board Item:** Amendment No. 2 to Property and Casualty Claims Administration Services Agreement with Keenan & Associates

**Background:**

The purpose of this amendment is to update the annual compensation schedule of our contract with Keenan & Associates who provides our Property and Casualty Claims Administration. Their services range from monthly claim status reports and investigative and adjustment services, to providing for claims payments. Keenan & Associates is specially trained, experienced, and competent in administering the Property and Liability Claims Programs for the District.

Our agreement with Keenan & Associates is for the period from 2020-2023. The attached amendment is the compensation schedule for 2022-2023, and represents a 3% increase in claims administration fees from 2021-2022.

**Terms (if applicable):** July 1, 2022 to June 30, 2023

**Expense (if applicable):**

VP/AVP/Claims Manager	\$101.35 per hour (3% increase from 21/22)
Senior Claims Examiner	\$95.61 per hour (3% increase from 21/22)
Claims Examiner	\$84.69 per hour (3% increase from 21/22)
Expenses	44% of hourly billings (0% increase from 21/22)
Minimum per file charge	One hour

**Fiscal Impact Including Source of Funds (if applicable):**

The District will be billed on a time and expense basis; therefore, there is no minimum nor not to exceed dollar amount. The cost for these services is included in the Vice President of Administrative Services budget and general revenue funds will be utilized.

**Approved:**   
Dr. Debra Daniels, Superintendent/President

**AMENDMENT No 2 to  
PROPERTY AND CASUALTY CLAIMS ADMINISTRATION  
SERVICES AGREEMENT**

This Amendment modifies the **Property and Casualty Claims Administration Services Agreement** (“Agreement”) effective on **July 1, 2020** by and between **West Kern Community College District** (“Client”) and **Keenan & Associates** (“Keenan”).

1. The effective date of this Amendment is **July 1, 2022**.
2. This Amendment amends **Exhibit B Compensation** of the Agreement for the period from **July 1, 2022** through **June 30, 2023** to read as outlined below. This Amendment supersedes any and all prior understanding between the Parties as to this matter.

For the period July 1, 2022– June 30, 2023:

V.P./A.V.P./Claims Manager -	\$ 101.35 per hour
Senior Claims Examiner -	\$ 95.61 per hour
Claims Examiner -	\$ 84.69 per hour
Expenses -	44% of hourly billings
Minimum per file charge	One hour

3. All other terms and conditions of the Agreement remain unchanged.
4. Each person signing this Amendment on behalf of a Party represents and warrants that he or she has the necessary authority to bind such Party and that this Amendment is binding on and enforceable against such Party.

<u>West Kern Community College District</u>		<u>Keenan &amp; Associates</u>	
<u>Signature:</u>		<u>Signature:</u>	
<u>By:</u>	<b>Dr. Debra Daniels</b>	<u>By:</u>	<b>Eric J. Lucas, Esq.</b>
<u>Title:</u>	<b>Supt., President</b>	<u>Title:</u>	<b>Vice President</b>
<u>Address:</u>	<b>29 Emmons Park Drive Taft, CA 92326</b>	<u>Address:</u>	<b>2355 Crenshaw Blvd., Ste. 200 Torrance, CA 90501</b>
<u>Attention:</u>	<b>Brock McMurray</b>	<u>Attention:</u>	<b>Bradley Keenan</b>
<u>Telephone:</u>		<u>Telephone:</u>	<b>310- 212-0363 x2658</b>
<u>E-mail:</u>	<b>bmcmurray@taftcollege.edu</b>	<u>E-mail:</u>	<b>bkeenan1@keenan.com</b>



## BOARD AGENDA ITEM

Date: May 19, 2022  
Submitted by: Xiaohong Li, VP of Information & Institutional Effectiveness  
Area Administrator: Dr. Debra Daniels, Superintendent/President  
Subject: Request for Approval

---

Board Meeting Date: June 8, 2022

Title of Board Item:

AMS.Net Annual Support Coverage Quote #Q-00062312, Cisco Network Hardware

Background:

The Taft College network infrastructure was built using Cisco network equipment. Working with AMS.Net, Taft College is able to maintain the bulk of the college network equipment under one maintenance support contract.

Terms (if applicable):

Terms vary as they are determined by the contract components as indicated on the contract.

Expense (if applicable):

Total cost is \$19,679.68.

Fiscal Impact Including Source of Funds (if applicable):

This contract cost is included in the 2022-2023 ITS budget.

Approved: \_\_\_\_\_

A handwritten signature in black ink, appearing to read 'D Daniels / Chris', written over a horizontal line.

Dr. Debra Daniels, Superintendent/President





**AMS.NET, Inc.**  
 502 Commerce Way, Livermore, CA 94551  
 925-245-6100 • 925-245-6150 Fax  
 www.ams.net

## Customer Price Quote

### Customer

West Kern Community College District  
 29 Cougar Court  
 Taft CA, 93268 US  
 ATTN: Mark Gibson

### Ship To

West Kern Community College District  
 29 Cougar Court  
 Taft, CA 93268  
 ATTN: Mark Gibson

### Quote Description

Renewals 22-23

<b>Quote #</b>	<b>#Q-00062312</b>
<b>Project #</b>	96998
<b>Modified</b>	5/16/2022
<b>Account Mgr.</b>	Sean Harrington
<b>AM Phone</b>	(925) 245-4769
<b>AM Email</b>	sharrington@ams.net
<b>Inside Account Mgr.</b>	Mike Bruington
<b>IAM Phone</b>	(925) 245-6165
<b>IAM Email</b>	mbruington@ams.net
<b>Quote Exp.</b>	6/30/2022

Line	Item Description	Manufacturer	Qty	Unit Price	Extended Price
<b>Cisco SMARTnet. Support through 7/29/22</b>					
1	<b>CON-SNT-CT5508HA</b> SMARTNET 8X5XNBD Cisco 5508 Series Wi  Serial Numbers: FCW1804L04X	Cisco Systems Inc.	1.00	\$1,627.20	\$1,627.20
2	<b>CON-SNT-FMC1000K</b> SNTC-8X5XNBD Cisco Firepower Management Center 1000 C  Serial Numbers: FCH2130V0H0	Cisco Systems Inc.	1.00	\$2,583.81	\$2,583.81
3	<b>CON-SNT-FPR2130W</b> SNTC-8X5XNBD Cisco Firepower 2130 NGFW Appliance, 1U,  Serial Numbers: JMX2135Y01R	Cisco Systems Inc.	1.00	\$2,251.44	\$2,251.44
4	<b>CON-SNT-ISR4351V</b> SNTC-8X5XNBD Cisco ISR 4351 UC Bundle, PVD4-64, UC L  Serial Numbers: FLM232213P4	Cisco Systems Inc.	1.00	\$1,360.27	\$1,360.27
5	<b>L-AC-APX-1Y-S1</b> Cisco AnyConnect Apex License, 1YR, 25-99 Users	Cisco Systems Inc.	25.00	\$11.15	\$278.75



**AMS.NET, Inc.**

502 Commerce Way, Livermore, CA 94551  
 925-245-6100 • 925-245-6150 Fax  
 www.ams.net

6	<b>L-FPR2130T-TMC-1Y</b> Cisco FPR2130 Threat Defense Threat, Malware and URL 1Y Subs	Cisco Systems Inc.	1.00	\$9,364.21	\$9,364.21
---	---	--------------------	------	------------	------------

**Singlewire. Coverage Dates: 8/17/22-8/17/23**

7	<b>IPTA-M1Y-B</b> 1 Year Maintenance Subscription Per Endpoint - 250 User Tier	Singlewire	300.00	\$7.38	\$2,214.00
---	--	------------	--------	--------	------------

**Order Summary**

Subtotal	\$19,679.68
Adjustment	\$0.00
Estimated Taxes	\$0.00
<b>Total</b>	<b>\$19,679.68</b>





## AMS.NET, Inc.

502 Commerce Way, Livermore, CA 94551  
925-245-6100 • 925-245-6150 Fax  
[www.ams.net](http://www.ams.net)

## Terms and Conditions

1. AMS.NET will require a Purchase Order referencing this Quote # or if a Purchase order is not provided, an authorized representative must sign this quote.

2. Payment terms are Net 30. An interest charge of 1.5% per month will be applied to all accounts past due, plus all costs of collection and reasonable attorneys fees. AMS.NET accepts all major credit cards. A convenience fee of 3.5% will be assessed. Customer agrees to accept multiple invoices for projects that cover multiple sales. In the event that a site's readiness is delayed by the customer, customer agrees to accept and pay invoices that reflect equipment and services already received.

3. Items sold by AMS.NET, Inc. and shipped to destinations in California are subject to sales tax. If an item is subject to sales tax in the state to which the order is shipped, tax is generally calculated on the total selling price of each individual item. In accordance with state tax laws, the total selling price of an order will generally include shipping and handling charges and item-level discounts. The amount of tax charged on your order will depend upon many factors including, but not limited to, the type of item(s) purchased, and the source and destination of the shipment. Factors can change between the time you place an order and the time an invoice is sent, which could affect the calculation of sales taxes. The amount appearing on your proposal as 'Estimated Sales Tax' may differ from the sales taxes ultimately charged. Shipping charges and sales tax will be added to this order when invoiced and the customer agrees to pay these charges.

4. All companies with tax exemption must present a valid Tax Exempt form. If Customer is tax exempt or if tax exempt form is not provided then customer agrees to pay all applicable taxes.

5. All shipments are FOB Origin or Pre-paid and shipped to Dock. Any Special shipping requirements must be clearly stated on all PO's (i.e. inside delivery). If inside Delivery or Lift-gate is required it must be specified and additional fees will incur. Shipping charges that appear on this quote are an estimate, AMS.NET will invoice and the customer will pay the actual shipping charge when identified.

6. Upon delivery of equipment, customer agrees to open all shipments and visually inspect equipment for physical damages. All damages must be reported to AMS.NET within 24 hours of delivery.

7. Returns will be accepted at AMS.NET discretion and are subject to manufacturer returns policies as well. For returns to be approved all merchandise must be in an unopened box and the customer agrees to pay a restocking fee of 15% of the purchase price. Returns must be made within 15 Days of receipt. All shipments must have a valid RMA number from AMS.NET before returning. For RMA requests please contact our Customer Service Department at (800) 893-3660 Ext. 6111. Email RMA requests should be directed to [service@ams.net](mailto:service@ams.net). A copy of AMS.NET's full RMA policy is available for review online at [www.ams.net/services/procurement-and-financing/](http://www.ams.net/services/procurement-and-financing/)

8. The laws of the State of California will apply to this sale.

9. The term "installation date" means the first business day on which installation of the system is complete. Minor omissions or variances in performance of the System that do not materially or adversely affect the operation of the system, shall not be deemed to have postponed the Installation Date. Seller shall use its best efforts to make timely delivery and installation. However, all stated delivery and installation dates are approximate and except as expressly provided in this agreement, Seller shall, under no circumstance, be deemed to be in default hereunder or be liable for consequential, incidental or special damages or commercial loss resulting from delays in delivery or installation.

10. Warranties. AMS warrants to Customer that it has good title to the equipment being sold to Customer under this Agreement, and the right to sell such equipment to Customer free of liens or encumbrances. AMS further warrants to Customer that the equipment being sold to Customer hereunder shall be free from defects in workmanship for a warranty period of thirty (30) days commencing on the later date the equipment is delivered to Customer or the date upon which AMS completes performance of the services to be performed under this agreement (this warranty being hereinafter referred to as an "Installation Warranty"). Except as expressly set forth in this paragraph, AMS does not make, and hereby disclaims, any and all representations or warranties, express or implied, with respect to the equipment or services being provided under this agreement, including but not limited to any implied warranties of merchantability, fitness for a particular purpose, satisfactory quality, against infringement, or arising from a course of dealing, usage or trade practice. AMS shall reasonably cooperate and assist Customer in enforcing any manufacturer warranties with respect to the equipment being sold to Customer under this Agreement. AMS hereby advises Customer, and Customer acknowledges that in the event Customer desires to procure from AMS any warranty protection beyond the warranty of title and the Installation Warranty provided under this Paragraph, Customer may do so by entering into a separate Service Agreement with AMS.

Manufacturer's warranty that is guaranteed is whatever is published by the manufacturer at the time of purchase.

11. Cisco Cloud services purchased from AMS.NET requires customer to accept Cisco's Universal Cloud agreement located on Cisco Systems' Website. This Universal Cloud Agreement describes the rights and responsibilities related to the Cloud Service(s) you purchase from Cisco or an Approved Source and is between you and Cisco. The Universal Cloud Agreement includes the applicable Offer Description(s) located at [www.cisco.com/go/cloudterms](http://www.cisco.com/go/cloudterms) (collectively "Agreement"). By clicking 'accept,' or using the Cloud Service, you agree to the terms of this Agreement. If you do not have authority to enter into this Agreement, or if you do not agree with its terms, do not click 'accept' and do not use the Cloud Service. If you determine that you cannot comply with the terms of this Agreement after you have paid for the Cloud Service, you may terminate your



**AMS.NET, Inc.**

502 Commerce Way, Livermore, CA 94551  
925-245-6100 • 925-245-6150 Fax  
www.ams.net

access to the Cloud Service for a full refund provided you do so within thirty (30) days of your purchase.

AMS.NET Tax ID: 94-3291626

C7 License: 763508

12. The final price of all labor in this quote is contingent upon the customer providing AMS.NET full site access, with keys or a dedicated escort, for a period of at least nine consecutive hours per working day. Any existing pathway being pulled through is assumed to be easily discoverable, and meeting BICSI standards, such as the fill ratio, lack of non-cabling material in the conduit, and appropriate number of LBs. Additionally, any interior wall penetrations are assumed to be drywall or a like material unless otherwise noted in the labor scope for this project. Any deviation from these assumptions may result in additional costs to the customer based on the time added to the project.


Please fax signed Quotation or Purchase Order to your AMS.NET account manager or to 925.245.6150. Full terms and conditions can be viewed on our website at [www.ams.net/services/procurement-and-financing/](http://www.ams.net/services/procurement-and-financing/)

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_ Print Title: \_\_\_\_\_



**Date:** May 23, 2022

**Submitted by:** Brock McMurray, EVP of Administrative Services 

**Area Administrator:** Dr. Debra Daniels, Superintendent/President

**Subject:** Request for Approval

---

**Board Meeting Date:** June 8, 2022

**Title of Board Item:**

Contract for Professional Services with Curt Belcher.

**Background:**

This is a Request for Approval of a Contract For Professional Services with Curt Belcher for services related to various operations of the department of Fiscal Services. It is requested that the Board of Trustees approve the attached contract the purposes of assistance during the vacancy, training, assistance, and documentation when the new Executive Director of Fiscal Services has been hired.

**Terms (if applicable):**

June 8, 2022 through June 8, 2023, not to exceed 150 hours.

**Expense (if applicable):**

\$100.00 per hour, not to exceed 150 hours.

**Fiscal Impact Including Source of Funds (if applicable):**

This expense will be paid from the Administrative Services budget as a general fund expenditure.

**Approved:**  \_\_\_\_\_  
Dr. Debra Daniels, Superintendent/President

**WEST KERN COMMUNITY COLLEGE DISTRICT  
CONTRACT FOR PROFESSIONAL SERVICES**

This agreement is entered into by and between the WEST KERN COMMUNITY COLLEGE DISTRICT (“District”) and CURT BELCHER (“Independent Contractor”). The agreement is effective June 8, 2022.

**Recitals**

1. District desires to obtain the services of an education consultant especially trained and experienced in rendering the following services: Services related various operations of the department of Fiscal Services (and as may be more particularly described in paragraph 3 of terms below).
2. Independent Contractor is an Independent Contractor especially trained and experienced in providing the services described in recital #1 above.
3. The parties have agreed that the Independent Contractor will provide the personal professional services as specified in this Agreement as an Independent Contractor, as available, and not as an employee of the District.

**Terms**

NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:

1. **Recitals Approved.** The above recitals are true and correct.
2. **Length of Agreement.** Independent Contractor shall provide the services from June 8, 2022 through June 8, 2023.
3. **Services to be Provided.** The services to be provided to the District by the Independent Contractor include but are not necessarily limited to the following: Various operations of the department of Fiscal Services.
4. **Compensation.** Independent Contractor shall be paid the sum of \$100.00 per hour not to exceed 150 hours.
5. **Hold Harmless Agreement.** Any amounts paid under this Agreement constitute the total compensation for all services rendered by Independent Contractor. The Independent Contractor agrees to pay all Social Security and other income taxes which may accrue by reason of this Agreement, and to indemnify, defend, and hold the District, its officers, agents, and employees harmless from all claims, penalties, damages, liabilities, costs, and expenses including attorney fees, related to Independent Contractor’s failure to pay these and similar obligations. Further, since Independent Contractor is acting solely in

an Independent Contractor capacity, the Independent Contractor and its staff will not be entitled to and shall not by reason of this Independent Contractor arrangement receive any employee benefits from the District.

6. **Monthly Service Report.** Upon request, Independent Contractor shall submit a monthly service report in writing to the District which shall include a diary showing days and service rendered.

7. **Travel Expenses/Mileage Reimbursement.** The District shall reimburse Independent Contractor \$0.00 for travel/mileage and hotel expenses for the entire term.

8. **Standards of Ethical Conduct and Confidentiality.** Standards of ethical conduct and confidentiality shall be maintained, and Independent Contractor will not engage in inappropriate contacts or professional conflicts of interest.

9. **Earlier Termination.** District and Independent Contractor may terminate this agreement at any time upon written notice of such termination.

Executed at Taft, California, on the dates shown below.

Date of WKCCD Board Approval:  
June 8, 2022

Budget Code:  
11000-401-5510-67200

West Kern Community College District:

Independent Contractor:

By: Dr. Debra S. Daniels

By: Curt Belcher

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

**Date:** June 8, 2022  
**Submitted by:** Terri Smith, Research & Instruction Librarian  
**Area Administrator:** Dr. Leslie Minor, VP of Instruction  
**Subject:** Request for Approval

---

**Board Meeting Date:** June 8, 2022

**Title of Board Item:**

NetLink Loader (pay station kiosk) Service Contract

**Background:**

This is a renal service contract with C. A. Reding for the pay station kiosk located in the library. The kiosk allows students to add funds to their account in order to print from library computers or their own devices.

**Terms (if applicable):**

June 26, 2022 – June 25, 2023

**Expense (if applicable):**

\$1,675.00

**Fiscal Impact Including Source of Funds (if applicable):**

This item is included in the library's 2022/2023

**Approved:**



Dr. Debra Daniels, Superintendent/President







## TERMS AND CONDITIONS

1. **Limited Warranty.** The seller warrants that the goods to be delivered will be of the kind and quality described in this Agreement and will be free of defects in workmanship or material. Should any failure to conform to this warranty appear within ninety (90) days after the initial date of installation in the case of new goods or thirty (30) days after the initial date of installation in the case of used or reconditioned goods, the Seller at its option, shall correct such defects by suitable repair or replacement at its own expense, upon notification thereof and substantiation that the goods have been stored, installed, maintained, and operated in accordance with the Seller's recommendations or standard industry practice.  
  
The foregoing warranty does not apply to consumable parts such as, but not limited to, drums, cleaning brushes, filters, developer, toner, heat and oiler tubes, pressure pads, lamps, lens and fuses.  
  
**THIS WARRANTY IS EXCLUSIVE AND IS IN LIEU OF ANY WARRANTY OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE OR OTHER WARRANTY OF QUALITY, WHETHER EXPRESS OR IMPLIED, EXCEPT OF TITLE AND AGAINST PATENT INFRINGEMENT.** Correction of non-conformities, in the manner and for the period of time provided above, shall constitute fulfillment of all liabilities of the Seller to the Customer with respect to, or arising out of the goods, whether based on contract, negligence, strict tort liability or otherwise.
2. **Limitation of Liability.** The Seller shall not under any circumstances be liable for special or consequential damages, such as, but not limited to, damage or loss of other property or equipment, loss of profits or revenue, cost of capital, cost of purchase or replacement goods, or expense or inconvenience caused by service interruptions. The remedies of the customer set forth herein are exclusive, and the liability of Seller with respect to any contract, or anything done in connection therewith such as the performance or breach thereof, or from the manufacture sale, delivery, resale installation or use of any goods covered by or furnished under this Agreement whether arising out of contract, negligence, strict tort liability or under any warranty, or otherwise, shall not, except as expressly provided herein, exceed the price of the goods upon which such liability is based.
3. **Entire Agreement.** This writing, in combination with Seller's Installment Sales Contract, rental or lease agreement, MMPP contract, Regional or National Contract or Seller's other contract forms, as and if the case may be, constitutes the final written expression of all the terms of this Agreement and they are a complete and exclusive statement of those terms. No agent, employee or representative of Seller has any authority to bind the Seller to any affirmation, representation, promise, or warranty concerning the goods described on the reverse side of this Agreement. Any and all representations, promises, warranties, or statements by seller's agent, employee or representative that differ in any way from the terms of this written agreement shall be given no force or effect.
4. **Security Interest.** Customer agrees that to secure payment of the purchase price of the goods described on the reverse side hereof, the Seller has retained title to the goods and has and shall continue to have, until the purchase price is paid in full, a purchase money security interest in such goods and in all substitutions thereof or therefore or any part thereof, and in all equipment, accessories, parts and supplies at any time installed or added or affixed to such goods.
5. **This order shall become binding when it has been accepted by an authorized manager of the seller.**
6. **Taxes.** Any tax imposed by federal, state, or other governmental authority on the sale of the goods described herein shall be paid by Customer in addition to the purchase price.
7. **All Modifications to be in Writing.** This Agreement may be modified or rescinded only by a writing signed by the duly authorized agents of Seller and Customer
8. **Waiver.** No claim nor right arising out of a breach of this Agreement, can be discharged in whole or in part by a waiver or renunciation of the claim or right unless the waiver or renunciation is supported by consideration and is in writing signed by the aggrieved party.
9. **Default.** If Customer fails to make payments as agreed, or if Customer becomes insolvent, ceases to do business as a going concern, makes an assignment for the benefit of creditors, or if a petition for a receiver or in bankruptcy, or for an arrangement of reorganization is filed by or against Customer, or if any property of Customer is attached, or Customer breaches any of the terms or conditions of this Agreement, the entire unpaid balance shall at once become due and payable with interest at the highest lawful rate from date of this Agreement at the election of Seller. Seller may, without notice or demand, by process of law or otherwise, take possession of the goods free from all claims of the Customer and retain all payments made by the Customer for the reasonable rental of the goods. The Customer waives all claims and rights of action for trespass or damages by reason of such entry, taking of possession a removal. The remedies provided in the paragraph are in addition to those provided aggrieved Sellers under the Uniform Commercial Code.
10. **Attorney Fees.** In the event that Seller finds if necessary to enforce any right under this Agreement, Seller shall be entitled to reasonable attorney fees and court costs.
11. **Assignment.** Any assignment of this Agreement without the prior written consent of seller shall be void.
12. **Severability.** If any provision or clause of this Agreement or application thereof to any person or circumstance is held invalid or unconscionable such invalidity or unconscionability shall not affect other provisions or applications on the Agreement which can be given effect without the invalid or unconscionable provision or application, and to this end, the provisions of this Agreement are declared to be severable.
13. **Effect of Headings.** The subject headings of the paragraphs of this Agreement are included for purpose of convenience only, and shall not affect construction or interpretation of any of its provisions.

C.A. Reding Company, Inc.



## BOARD AGENDA ITEM

**Date:** May 31, 2022  
**Submitted by:** Dr. Debra Daniels, Superintendent/President  
**Area Administrator:** Dr. Debra Daniels, Superintendent/President  
**Subject:** Request for Approval

---

**Board Meeting Date:** May 26, 2021

**Title of Board Item:**

West Kern Adult Education Network (WKAEN) Joint Powers Authority (JPA) Funds Agreement Between West Kern Community College District and WKAEN

**Background:**

This agreement provides guidelines for funding through the Adult Education Block Grant and identifies the District's role as fiscal agent. The agreement specifies timelines and procedures to meet legislative mandates.

**Terms (if applicable):**

July 1, 2022 to June 30, 2023

**Expense (if applicable):**

N/A

**Fiscal Impact Including Source of Funds (if applicable):**

Indirect costs will be covered by the Adult Education Block Grant funding.

Approved:   
Dr. Debra Daniels, Superintendent/President

**AGREEMENT**

**West Kern Adult Education Network Joint Powers Authority Funds Agreement**

**Between West Kern Community College District**

**And**

**West Kern Adult Education Network Joint Powers Authority**

**July 1, 2022 - June 30, 2023**

**Agreement:**

**I. BACKGROUND OF AGREEMENT**

**Fiscal Agent: West Kern Community College District (WKCCD)**

**WKAEN: West Kern Adult Education Network Joint Powers Authority (WKAEN JPA)**

**Scope of Work: Guidelines for Adult Education Block Grant are attached hereto as Exhibits A-D**

**EXHIBIT A AEP 2022-2023 Allocation**

**EXHIBIT B Chancellor's Office Memorandum Dated May 19, 2017 Accounting  
Advisory: Adult Education Block Grant Funds**

**II. TERMS OF AGREEMENT**

**Effective Date: July 1, 2022**

**Expiration Date of Agreement: June 30, 2023**

**III. RULES OF FUNDING**

- a. **WKCCD will forward each allocation received to WKAEN JPA within 45 days of receipt as required by legislation.**
- b. **WKCCD has no fiscal responsibility other than pass through funding and is not required to oversee any activity or ensure any compliance with legislation for use of funds.**

**IV. PASS THROUGH FUNDS AGREEMENT PAYMENTS AND INVOICING**

- a. **Allocations from Pass Through Fiscal Agent to WKAEN JPA will be utilized in accordance with the terms and conditions of this agreement and adhering to allocation articulated in Exhibit A. These funds are subject to reduction by the District should the Fiscal Agent experience a reduction in funding from the Chancellor's Office.**
- b. **WKCCD shall make payments to WKAEN JPA up to the allocation of Adult Education Block Grant funds established by the Chancellor's Office for the fiscal year 2022-2023. Payments will be paid no more frequently than on a monthly basis. These payments will be made after the submission of a detailed invoice, by no later than the 15<sup>th</sup> of the month**

for the preceding month. These invoices shall be sent to the Fiscal Agent's Executive Director of Fiscal Services or such people designated by him/her.

- c. District must receive final invoices no later than July 15, 2023.
- d. WKCCD will receive indirect funds based on actual cost of service rendered and not to exceed 1% of total allocations.

## VI. NOTICES

Any Party may give notice to the other Party by sending certified mail properly addressed, postage fully prepaid to the other Party's address as specified below. Such notice shall be effective when received, as indicated by post office records, or if deemed undeliverable by the post office, such notice shall be postponed twenty-four (24) hours for each such intervening day.

Fiscal Agent: West Kern Community College District  
Attn: Brock McMurray, Executive VP, Administrative Services  
Address: 29 Cougar Court  
Taft, CA 93268  
Telephone: (661) 763- 7700  
Email: bmcurray@taftcollege.edu

WKAEN: West Kern Adult Education Network JPA  
Attn: Stacey Falgout, Program Director  
Address: 915 N. 10<sup>th</sup> Street, #34  
Taft, CA 93268  
Telephone: (661) 745-4315

- a. All notices or demands to be given under this agreement should be directed to the address and person listed in this section (Section VI),
- b. WKAEN JPA will inform the Fiscal Agent of contact personnel changes.

## VI. TERMINATION

- a. Without Cause. A Party may suspend or terminate this agreement upon thirty (30) days advance written notice to the other Party prior to the requested termination date. Termination of this agreement; however, will not invalidate commitments or obligations entered into on a Participation Agreement prior to the date of termination that cannot be cancelled.
- b. With Cause. Each Party may terminate this agreement upon the other Party's material breach of any provisions of this agreement. A Party intending to terminate this agreement pursuant to this subsection shall provide the breaching Party with written notice at least thirty (30) days ("Cure Period") before the effective termination date. Such notice by the non-breaching Party shall specify the provision of this Agreement that was breached by the breaching Party, the acts or omissions of the breaching Party that constitute a material breach of this agreement, and the corrective action and/or remedy requested from the breaching party, and provide the breaching Party with an opportunity to cure the material breach within the Cure Period unless the non-breaching Party shall agree in writing to an extension of the Cure Period before the expiration of the Cure Period. Upon expiration of

the Cure Period, and if the breaching Party has not cured the breach and provided written notice of such cure to the non-of the Cure Period without any further notice by the Parties. Termination of this agreement; however, will no invalidate commitments or obligations entered into on a Participation Agreement prior to the date of the termination that cannot be cancelled.

VII. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBLE MATTERS

- a. By executing this contractual instrument, WKCCD and WKAEN JPA agrees to comply with applicable federal suspension and debarment regulations, including, but not limited to, regulations implementing Executive Order 12549 (29 C.F.R. Part 98).
- b. By executing this contractual instrument, WKCCD and WKAEN JPA certifies to the best of its knowledge and belief that it and its principals:
  - i. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency;
  - ii. Have not, within a three (3) year period preceding the execution of this contractual instrument, been convicted of, or had a civil judgement rendered against them, for: (a) Commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or Local) or private transaction or contract; (b) Violation of Federal or State antitrust statues; (c) Commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, receiving stolen property, making false claims, or obstruction of justice; (d) Commission of tax evasion, receiving stolen property, making false claims, or obstruction of justice; or (e) Commission of any offense indicating a lack of business integrity or business honesty that seriously and directly affects its present responsibility;
  - iii. Are not presently indicted for, or otherwise criminally or civilly charged by any government entity (Federal, State or Local), with commission of any of the offenses enumerated in b(ii) above, of this certification;
  - iv. Have not, within a three (3) year period preceding the execution of this contractual instrument, had one or more public transactions (Federal, State or Local) terminated for cause of default.

West Kern Adult Education Network  
JPA



Authorized Representative

Program Director  
Title

5/27/2022  
Date

West Kern Community College  
District

\_\_\_\_\_  
Authorized Representative

Superintendent/President

\_\_\_\_\_  
Date



	CAEP Regional Consortium	Proposed COLA 22-23	22-23 Preliminary Allocation	23-24 Preliminary Allocation
01	Allan Hancock Community College Consortium	\$93,916	\$1,855,947	\$1,855,947
02	Antelope Valley Regional Adult Education Consortium	\$227,220	\$4,490,261	\$4,490,261
03	Barstow Area Consortium for Adult Education	\$51,392	\$1,015,602	\$1,015,602
04	Butte-Glenn Adult Education Consortium	\$124,128	\$2,452,981	\$2,452,981
05	Greater Opportunity Through Adult Learning (Santa Cruz)	\$194,092	\$3,835,601	\$3,835,601
06	Partnership for Adult Academic and Career Education (SE Los Angeles)	\$830,591	\$16,413,940	\$16,413,940
07	Chabot-Las Positas/Mid-Alameda County Consortium	\$523,522	\$10,345,706	\$10,345,706
08	West End Corridor/ Chaffey Regional AE Consortium	\$408,206	\$8,066,866	\$8,066,866
09	Citrus College Adult Education Consortium	\$244,754	\$4,836,776	\$4,836,776
10	Coast Adult Education Consortium	\$422,546	\$8,350,252	\$8,350,252
11	Tri City Adult Education Consortium	\$348,188	\$6,880,802	\$6,880,802
12	Contra Costa Adult Education Consortium	\$840,225	\$16,604,315	\$16,604,315
13	Morongo Basin AEBG Consortium (Copper Mountain)	\$46,177	\$912,536	\$912,536
14	Desert Regional Consortium	\$182,990	\$3,616,207	\$3,616,207
15	South Bay Adult Education Consortium (El Camino)	\$580,691	\$11,475,474	\$11,475,474
16	OnRamp to Employment, Plumas County Adult Education (Feather River)	\$46,177	\$912,536	\$912,536
17	Foothill De Anza/ NSCCSTC	\$483,774	\$9,560,216	\$9,560,216
18	Gavilan Regional Adult Career and Education Services	\$81,749	\$1,615,513	\$1,615,513
19	Glendale Community College District Regional Consortium	\$60,675	\$1,199,042	\$1,199,042
20	San Diego East Region Adult Education (Grossmont-Cuyamaca)	\$469,924	\$9,286,512	\$9,286,512
21	Salinas Valley Adult Education Consortium	\$208,487	\$4,120,067	\$4,120,067
22	Imperial County Adult Education Consortium	\$110,312	\$2,179,957	\$2,179,957
23	Kern AEBG Consortium	\$963,307	\$19,036,627	\$19,036,627
24	Lake Tahoe Adult Education Consortium	\$50,795	\$1,003,790	\$1,003,790
25	Lassen County AB86 Consortium	\$53,336	\$1,054,008	\$1,054,008
26	Long Beach Adult Education	\$135,634	\$2,680,369	\$2,680,369
27	Los Angeles Regional Adult Education Consortium	\$7,280,202	\$143,869,549	\$143,869,549
28	Capital Adult Education Regional Consortium	\$664,770	\$13,137,011	\$13,137,011
29	Marin County Adult Education Block Grant Consortium	\$83,470	\$1,649,521	\$1,649,521
30	Mendocino-Lake Consortium	\$87,078	\$1,720,819	\$1,720,819
31	Gateway Adult Education Network (Merced)	\$187,400	\$3,703,359	\$3,703,359
32	Coastal North County Adult Education Consortium (MiraCosta)	\$67,651	\$1,336,903	\$1,336,903
33	Monterey Peninsula Consortium	\$143,999	\$2,845,663	\$2,845,663
34	Mt. San Antonio Regional Consortium for Adult Education	\$1,980,834	\$39,144,746	\$39,144,746
35	Southwest Riverside County Adult Education Regional Consortium	\$274,509	\$5,424,774	\$5,424,774
36	Napa Valley Adult Education Consortium	\$161,302	\$3,187,616	\$3,187,616
37	North Orange County Regional Consortium for Adult Education (NOCRC)	\$218,269	\$4,313,388	\$4,313,388
38	Southern Alameda County Consortium (Ohlone)	\$234,957	\$4,643,166	\$4,643,166
39	Palo Verde Consortium	\$46,177	\$912,536	\$912,536
40	Education to Career Network of North San Diego County (Palomar/Vista)	\$445,384	\$8,801,568	\$8,801,568
41	Pasadena Area Consortium	\$105,860	\$2,091,979	\$2,091,979
42	Northern Alameda Consortium for Adult Education	\$454,862	\$8,988,863	\$8,988,863
43	Rancho Santiago Adult Education Consortium	\$263,025	\$5,197,843	\$5,197,843
44	North Coast Adult Education Consortium (Redwoods)	\$63,338	\$1,251,679	\$1,251,679
45	Rio Hondo Region Adult Education Consortium	\$816,258	\$16,130,696	\$16,130,696
46	About Students Regional Consortium (Riverside)	\$469,026	\$9,268,765	\$9,268,765
47	Inland Adult Education Consortium (San Bernardino)	\$595,060	\$11,759,424	\$11,759,424
48	San Diego Adult Education Regional Consortium	\$265,531	\$5,247,353	\$5,247,353
49	San Francisco Adult Education Consortium	\$218,936	\$4,326,558	\$4,326,558
50	Delta Sierra Regional Alliance (San Joaquin)	\$474,318	\$9,373,362	\$9,373,362
51	South Bay Consortium for Adult Education (San Jose)	\$989,125	\$19,546,838	\$19,546,838



52 San Luis Obispo County Adult Education Consortium	\$79,446	\$1,570,000	\$1,570,000
53 ACCEL San Mateo County	\$544,391	\$10,758,125	\$10,758,125
54 Santa Barbara AEBG Consortium	\$46,177	\$912,536	\$912,536
55 Santa Clarita Valley Adult Education Consortium	\$73,307	\$1,448,679	\$1,448,679
56 Santa Monica Regional Consortium for Adult Education	\$64,345	\$1,271,578	\$1,271,578
57 Sequoias Adult Education Consortium (SAEC)	\$545,363	\$10,777,333	\$10,777,333
58 Shasta-Tehama-Trinity Adult Education Consortium	\$63,362	\$1,252,139	\$1,252,139
59 Sierra Joint Consortium	\$190,363	\$3,761,902	\$3,761,902
60 Solano Adult Education Consortium	\$223,067	\$4,408,192	\$4,408,192
61 Sonoma County Adult Education Consortium	\$143,918	\$2,844,063	\$2,844,063
62 South Orange County Regional Consortium (SOCRC)	\$273,541	\$5,405,656	\$5,405,656
63 South Bay Adult Education Consortium (Southwestern)	\$820,112	\$16,206,843	\$16,206,843
64 State Center Adult Education Consortium	\$853,194	\$16,860,616	\$16,860,616
65 Ventura County Adult Education Consortium	\$859,665	\$16,988,483	\$16,988,483
66 Victor Valley Adult Education Regional Consortium	\$123,613	\$2,442,802	\$2,442,802
67 West Hills College Consortium	\$63,217	\$1,249,287	\$1,249,287
68 West Kern Consortium	\$46,177	\$912,536	\$912,536
69 Yosemite (Stanislaus Mother Lode) Consortium	\$247,702	\$4,895,023	\$4,895,023
70 North Central Adult Education Consortium (Yuba)	\$179,073	\$3,538,806	\$3,538,806
71 Adult Education Pathways (Siskiyou)	\$53,817	\$1,063,522	\$1,063,522
<b>Total</b>	<b>\$29,868,000</b>	<b>\$590,244,000</b>	<b>\$590,244,000</b>

CALIFORNIA COMMUNITY COLLEGES  
CHANCELLOR'S OFFICE1102 Q STREET  
SACRAMENTO, CA 95811-6549  
(916) 445-8752  
<http://www.cccco.edu>

## Memorandum

Fiscal Services Memo 17-06  
Via E-mail Only

May 19, 2017

**To:** Chief Business Officers

**From:** Frances Parmelee, Assistant Vice Chancellor  
College Finance and Facilities Planning Division

**Subject:** Accounting Advisory: Adult Education Block Grant Funds

This accounting advisory addresses the appropriate accounting for districts receiving Adult Education Block Grant (AEBG) funds either as a fiscal agent, as a participant/provider, or both. The treatment of funds received as the fiscal agent for disbursement to other participants is different than for funds received by the district for the direct costs of providing adult education services.

Fiscal Agent

Funds received from the State under a fiscal agent agreement that are then disbursed within 45 days to other adult education providers should be recorded in the restricted General Fund as 8900 "Other Financing Sources" using revenue object code 8970 "Fiscal Agent Pass Through". Disbursements should be coded to "Other Outgo-Other Transfers" using expenditure object code 7400 "Other Transfers", excluding indirect cost recovery. Under AEBG, districts have no fiduciary requirement regarding the use of the funds by the other participants. The only obligation of the fiscal agent is to disburse within 45 days.

Participant/Provider

If a portion of the funds received as a fiscal agent are for the district's own adult education program, then those funds should be recorded initially as described above. A transfer (other outgo) will be recorded to the fiscal agent funds for the district's share. The district will recognize its share of the funds in the restricted General Fund using revenue object code 8620 "General Categorical Programs". Expenditures should be recorded in expenditure object codes 1000-6000 as appropriate. Likewise, if the district is not the fiscal agent and is receiving AEBG funds, those funds should be recorded to the restricted General Fund using revenue object code 8620 "General Categorical Programs" and expenditure object codes 1000-6000 as appropriate.

Note the newly created object codes are not currently reflected in the California Community College Budget and Accounting Manual. This guidance will be incorporated at the next opportunity.

**Contacts**

If you have questions about this memo, please contact the following individuals:

- Fiscal-related topics: Michael Yarber at (916) 327-6818 or [myarber@cccco.edu](mailto:myarber@cccco.edu)
- Program-related topics: Neil Kelly at (916) 324-8895 or [nkelly@cccco.edu](mailto:nkelly@cccco.edu)



## BOARD AGENDA ITEM

Date: May 25, 2022

Submitted by: Dr. Debra Daniels, Superintendent/President

Area Administrator: Dr. Debra Daniels, Superintendent/President

Subject: Request for Approval

---

Board Meeting Date: June 8, 2022

**Title of Board Item:**

Agreement with McNeil and Associates, LLC.

**Background:**

This proposal provides Executive Coaching for key team members of the College. Coaching will be provided by Julie McNeil, a certified Integrative Wellness Life Coach and Professional Development Consultant.

**Terms (if applicable):**

Effective July 1, 2022 through June 30, 2023

**Expense (if applicable):**

\$325.00 per Hour, Not to Exceed 100 Hours

**Fiscal Impact Including Source of Funds (if applicable):**

This is included in the 2022-23 District Budget.

Approved: \_\_\_\_\_

Dr. Debra Daniels, Superintendent/President

**WEST KERN COMMUNITY COLLEGE DISTRICT  
CONTRACT FOR PROFESSIONAL SERVICES**

This agreement is entered into by and between the WEST KERN COMMUNITY COLLEGE DISTRICT ("District") and Julie McNeil ("Independent Contractor"). The agreement is effective July 1, 2022.

---

**Recitals**

1. District desires to obtain the services of a consultant especially trained and experienced in rendering the following services:

**Executive coaching for management and leaders in an institution.**

---

(and as may be more particularly described in paragraph 3 of terms below).

2. Independent Contractor is an Independent Contractor especially trained and experienced in providing the services described in recital #1 above.

3. The parties have agreed that the Independent Contractor will provide the personal professional services of Executive coaching as specified in this Agreement as an Independent Contractor, as available, and not as an employee of the District.

**Terms**

NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:

1. **Recitals Approved.** The above recitals are true and correct.
  2. **Terms of Agreement.** Independent Contractor shall provide the services via telephone or virtual (ex. ZOOM) in the form of sessions that will be billed per hour.
  3. **Services to be Provided.** The services to be provided to the District by the Independent Contractor include but are not necessarily limited to the following:  
*Executive coaching sessions for coachees as assigned by the President. Coachees may change over the course of the year with mutual agreement of the two parties. Coachees will be assigned and known by July 1, 2022.*
  4. **Service Days.** Independent Contractor may determine which days services shall be rendered unless specifically requested by District.
  5. **Compensation.** Independent Contractor shall be paid the sum not to exceed: \$325.00 per Session (travel expenses do not apply). Not to exceed 100 hours.
-

**Independent Contractor Agreement**

**Page 2**

6. **Hold Harmless Agreement.** Any amounts paid under this Agreement constitute the total compensation for all services rendered by Independent Contractor. The Independent Contractor agrees to pay all Social Security and other income taxes which may accrue by reason of this Agreement, and to indemnify, defend, and hold the District, its officers, agents, and employees harmless from all claims, penalties, damages, liabilities, costs, and expenses including attorney fees, related to Independent Contractor's failure to pay these and similar obligations. Further, since Independent Contractor is acting solely in an Independent Contractor capacity, the Independent Contractor and its staff will not be entitled to and shall not by reason of this Independent Contractor arrangement receive any employee benefits from the District.
7. **Monthly Service Invoice** Upon request, Independent Contractor shall submit a monthly service invoice in writing to the District which shall include a journal indicating days and service rendered.
8. **Travel Expenses/Mileage Reimbursement.** Does not apply; will be virtual.
9. **Standards of Ethical Conduct and Confidentiality.** Standards of ethical conduct and confidentiality shall be maintained, and Independent Contractor will not engage in inappropriate contacts or professional conflicts of interest.
10. **Earlier Termination.** District or Independent Contractor may terminate this Agreement upon providing 15 days prior written notice of such termination.

Executed at  Taft,  California, on the dates shown below.

Date of District Board Approval:

\_\_\_\_\_

West Kern Community College District:

Independent Contractor:

By: \_\_\_\_\_

(Signature)

Dr. Debra Daniels

Superintendent/President

\_\_\_\_\_  
(Signature)

# Taft College Purchase Order Activity Report

1-May-2022 through 31-May-2022

FY 21-22

USER ID	ACTIVITY DATE	VENDOR		PURCHASE ORDER			PURCHASE ORDER AMOUNT	CL	C	A
		NUMBER	NAME	NUMBER	DATE	REQ. DATE				
AOMEGA	05/04/2022	A00200393	Sparkletts	P0058842	05/03/2022	05/03/2022	\$15.99			
		A00201055	American Dental Education As	P0058855	05/03/2022	05/03/2022	\$945.00			
	05/23/2022	A00200655	Henry Schein, Inc.	P0059014	05/18/2022	05/18/2022	\$1,500.12			
		A00202979	Health First Corporation	P0059015	05/18/2022	05/18/2022	\$591.56			
	05/25/2022	A00200498	Office Depot	P0059052	05/25/2022	05/25/2022	\$352.47			
		A00325895	Linde Gas & Equipment Inc.	P0059053	05/25/2022	05/25/2022	\$1,535.02			
						TOTAL USER	\$4,940.16			
ASALAZAR	05/10/2022	A00200498	Office Depot	P0058917	05/10/2022	05/10/2022	\$248.96			
	05/17/2022	A00200498	Office Depot	P0058942	05/12/2022	05/12/2022	\$41.31			
				P0058953	05/12/2022	05/12/2022	\$188.89			
						TOTAL USER	\$479.16			
AWHITE	05/10/2022	A00200498	Office Depot	P0058872	05/05/2022	05/09/2022	\$129.87			
		A00321747	BrandCo Marketing	P0058869	05/05/2022	05/16/2022	\$5,889.21			
	05/17/2022	A00200862	Taft College Bookstore	P0058935	05/12/2022	05/13/2022	\$14.06			
		A00237331	Dumbrigue, Joanne Lucille Va	P0058936	05/12/2022	05/13/2022	\$77.06			
	05/18/2022	A00200862	Taft College Bookstore	P0058992	05/18/2022	05/19/2022	\$28.12			
		A00200505	OT Cookhouse & Saloon	P0058941	05/12/2022	05/13/2022	\$3,407.20			
		A00238748	RR Donnelley	P0058993	05/18/2022	05/19/2022	\$1,198.57			
	05/19/2022	A00200111	Bogle, Darcy S.	P0059035	05/18/2022	05/19/2022	\$636.00			
						TOTAL USER	\$11,380.09			
BYOUNG	05/18/2022	A00200400	Stinson's	P0058991	05/18/2022	05/18/2022	\$117.02			
	05/19/2022	A00223048	AMS.NET	P0059012	05/18/2022	05/18/2022	\$12,354.53			
	05/23/2022	A00200116	Burt Electric & Communicatio	P0059005	05/18/2022	05/18/2022	\$34,344.00			
		A00200119	C.A. Reding Company, Inc.	P0059038	05/18/2022	05/18/2022	\$2,640.00			
		A00223048	AMS.NET	P0059017	05/18/2022	05/18/2022	\$47,116.83			
						TOTAL USER	\$96,572.38			
DDURAN	05/04/2022	A00312275	Groveman, Susan D.	P0058835	05/03/2022	05/03/2022	\$2,523.55			
		A00314179	Lithographix, Inc.	P0058836	05/03/2022	05/03/2022	\$3,994.28			
		A00200498	Office Depot	P0058861	05/04/2022	05/04/2022	\$148.06			
	05/16/2022	A00200161	CDW-G	P0058904	05/10/2022	05/10/2022	\$1,421.16			
	05/17/2022	A00307058	Minor, Leslie B.	P0058970	05/16/2022	05/16/2022	\$108.34			
		A00310598	Li, Xiaohong	P0058972	05/16/2022	05/16/2022	\$120.51			
		A00324134	Bell, Damon	P0058971	05/16/2022	05/16/2022	\$109.16			
		A00300396	del Rosario, Heather Renee.	P0058973	05/16/2022	05/16/2022	\$119.34			
	05/24/2022	A00312275	Groveman, Susan D.	P0058961	05/16/2022	05/16/2022	\$270.57			
							TOTAL USER	\$8,814.97		
DNAVARRO	05/04/2022	A00200161	CDW-G	P0058816	04/28/2022	04/28/2022	\$85.50			

# Taft College Purchase Order Activity Report

1-May-2022 through 31-May-2022

FY 21-22

USER ID	ACTIVITY DATE	VENDOR		PURCHASE ORDER			PURCHASE ORDER AMOUNT	CL	C	A
		NUMBER	NAME	NUMBER	DATE	REQ. DATE				
	05/10/2022	A00200498	Office Depot	P0058862	05/04/2022	05/04/2022				\$348.89
				P0058864	05/04/2022	05/04/2022				\$486.34
	05/18/2022	A00200161	CDW-G	P0058976	05/17/2022	05/17/2022				\$160.36
										-----
						TOTAL USER				\$1,081.09
DRIOS	05/05/2022	A00034597	Simpson, Amanda L.	P0058843	05/03/2022	05/03/2022				\$5,250.00
		A00265229	DK&M Property	P0058829	04/29/2022	04/29/2022				\$1,700.00
	05/14/2022	A00200354	Wells, Susan J.	P0058918	05/10/2022	05/10/2022				\$60.00
		A00200432	Taft Union High School	P0058934	05/11/2022	05/11/2022				\$500.00
		A00200505	OT Cookhouse & Saloon	P0058957	05/13/2022	05/13/2022				\$4,000.00
		A00200862	Taft College Bookstore	P0058956	05/13/2022	05/13/2022				\$100.00
		A00292936	Albertson's LLC	P0058905	05/10/2022	05/10/2022				\$2,500.00
		A00300405	Markovits, Aaron	P0058914	05/10/2022	05/10/2022				\$3,000.00
	05/18/2022	A00329125	Foundation Properties Inc	P0058988	05/17/2022	05/17/2022				\$4,950.00
		A00329126	Helen Sanderson Associates U	P0058990	05/17/2022	05/17/2022				\$10,125.00
	05/19/2022	A00200796	AHEAD	P0059040	05/18/2022	05/18/2022				\$1,740.00
		A00223048	AMS.NET	P0059024	05/18/2022	05/18/2022				\$9,285.92
										-----
						TOTAL USER				\$43,210.92
DVOHNOUT	05/03/2022	A00251929	Oja, Michelle Elizabeth.	P0058834	05/03/2022	05/03/2022				\$278.84
	05/04/2022	A00200498	Office Depot	P0058837	05/03/2022	05/03/2022				\$182.31
				P0058839	05/03/2022	05/03/2022				\$182.31
				P0058840	05/03/2022	05/03/2022				\$100.34
				P0058847	05/03/2022	05/03/2022				\$403.71
				P0058848	05/03/2022	05/03/2022				\$540.53
		A00202272	VWR International	P0058849	05/03/2022	05/03/2022				\$1,468.87
	05/05/2022	A00200143	Carlson, Kamala A.	P0058857	05/04/2022	05/04/2022				\$203.78
		A00200498	Office Depot	P0058858	05/04/2022	05/04/2022				\$170.91
		A00232538	Ward's Natural Science	P0058863	05/04/2022	05/04/2022				\$1,422.96
	05/09/2022	A00200146	Carolina Biological Supply C	P0058879	05/09/2022	05/09/2022				\$2,466.75
		A00200498	Office Depot	P0058880	05/09/2022	05/09/2022				\$300.29
				P0058881	05/09/2022	05/09/2022				\$116.80
				P0058886	05/09/2022	05/09/2022				\$387.85
				P0058887	05/09/2022	05/09/2022				\$403.71
		A00200092	Bio Rad	P0058895	05/09/2022	05/09/2022				\$5,784.01
		A00200498	Office Depot	P0058896	05/09/2022	05/09/2022				\$278.84
				P0058897	05/09/2022	05/09/2022				\$294.93
				P0058898	05/09/2022	05/09/2022				\$178.33
				P0058901	05/09/2022	05/09/2022				\$332.46
		A00224521	New England Biolabs	P0058891	05/09/2022	05/09/2022				\$816.17
	05/10/2022	A00200161	CDW-G	P0058906	05/10/2022	05/10/2022				\$333.75
		A00200498	Office Depot	P0058902	05/10/2022	05/10/2022				\$387.85

# Taft College Purchase Order Activity Report

1-May-2022 through 31-May-2022

FY 21-22

USER ID	ACTIVITY DATE	VENDOR NUMBER	VENDOR NAME	PURCHASE ORDER NUMBER	PURCHASE ORDER DATE	REQ. DATE	PURCHASE ORDER AMOUNT	CL	C	A
				P0058903	05/10/2022	05/10/2022				\$134.78
				P0058908	05/10/2022	05/10/2022				\$61.91
				P0058909	05/10/2022	05/10/2022				\$323.20
				P0058910	05/10/2022	05/10/2022				\$303.01
	05/16/2022	A00200862	Taft College Bookstore	P0058911	05/10/2022	05/10/2022				\$1,051.05
		A00200498	Office Depot	P0058915	05/10/2022	05/10/2022				\$311.01
				P0058916	05/10/2022	05/10/2022				\$403.71
				P0058925	05/11/2022	05/11/2022				\$346.67
		A00200498	Office Depot	P0058927	05/11/2022	05/11/2022				\$218.66
				P0058939	05/12/2022	05/12/2022				\$75.57
		A00232538	Ward's Natural Science	P0058937	05/12/2022	05/12/2022				\$764.81
	05/17/2022	A00200146	Carolina Biological Supply C	P0058983	05/17/2022	05/17/2022				\$987.38
	05/18/2022	A00200862	Taft College Bookstore	P0058989	05/17/2022	05/17/2022				\$552.32
				P0059016	05/18/2022	05/18/2022				\$808.49
	05/31/2022	A00319216	Digital Theatre (US) LLC	P0059055	05/31/2022	05/31/2022				\$3,600.00
							TOTAL USER			\$26,978.87
GDUNHAM	05/09/2022	A00200417	Sysco Food Service of Ventur	P0058868	05/05/2022	05/13/2022				\$20,880.49
	05/25/2022	A00200417	Sysco Food Service of Ventur	P0059045	05/24/2022	05/25/2022				\$15,099.00
							TOTAL USER			\$35,979.49
HCASH	05/18/2022	A00209682	TechSmith Corporation	P0058995	05/18/2022	05/18/2022				\$1,052.10
		A00203989	Tipton Cash, Heather Marie.	P0059020	05/18/2022	06/29/2022				\$1,146.05
		A00200161	CDW-G	P0059037	05/18/2022	06/10/2022				\$704.57
							TOTAL USER			\$2,902.72
JEDMAISTON	05/03/2022	A00328801	California Canopy	P0058812	04/27/2022	04/27/2022				\$5,255.60
	05/14/2022	A00281160	BSN Sports, LLC	P0058850	05/03/2022	05/03/2022				\$2,556.62
	05/17/2022	A00200498	Office Depot	P0058912	05/10/2022	05/10/2022				\$61.13
	05/23/2022	A00200498	Office Depot	P0058958	05/16/2022	05/16/2022				\$429.00
		A00281160	BSN Sports, LLC	P0059030	05/18/2022	05/18/2022				\$1,273.53
		A00293918	A&B Athletics	P0059031	05/18/2022	05/18/2022				\$1,103.20
							TOTAL USER			\$10,679.08
JMADDING	05/03/2022	A00200043	American Express	P0058841	05/03/2022	05/03/2022				\$11,902.49
	05/10/2022	A00200308	Federal Express Corporation	P0058884	05/09/2022	05/09/2022				\$6.89
	05/11/2022	A00200017	A.P.I. Plumbing	P0058871	05/05/2022	05/05/2022				\$3,250.00
		A00319544	FFP Fund V Lesseel, LLC	P0058888	05/09/2022	05/09/2022				\$24,005.26
	05/16/2022	A00200161	CDW-G	P0058940	05/12/2022	05/12/2022				\$432.34
	05/18/2022	A00200396	Spurr	P0058889	05/09/2022	05/09/2022				\$21,500.00
	05/19/2022	A00200043	American Express	P0059000	05/18/2022	05/18/2022				\$25,000.00
		A00200052	AP Architects	P0059002	05/18/2022	05/18/2022				\$15,000.00



# Taft College Purchase Order Activity Report

1-May-2022 through 31-May-2022

FY 21-22

USER ID	ACTIVITY DATE	VENDOR NUMBER	VENDOR NAME	PURCHASE ORDER NUMBER	PURCHASE ORDER DATE	REQ. DATE	PURCHASE ORDER AMOUNT	CL	C	A
		A00200308	Federal Express Corporation	P0059003	05/18/2022	05/18/2022				\$250.00
		A00200862	Taft College Bookstore	P0059001	05/18/2022	05/18/2022				\$100.00
		A00200707	Keenan & Associates	P0059004	05/18/2022	05/18/2022				\$500.00
		A00257716	Capitol Public Finance Group	P0059007	05/18/2022	05/18/2022				\$5,000.00
		A00292242	Ultimate Consulting IT LLC	P0059008	05/18/2022	05/18/2022				\$11,200.00
		A00270674	Public Agency Law Group	P0059043	05/19/2022	05/19/2022				\$5,000.00
		A00200498	Office Depot	P0059018	05/18/2022	05/18/2022				\$299.30
	05/20/2022	A00200355	West Kern Water District	P0059044	05/19/2022	05/19/2022				\$6,000.00
	05/23/2022	A00259618	Taft College ASB General	P0059033	05/18/2022	05/18/2022				\$18,534.70
		A00263777	SWACC	P0058999	05/18/2022	05/18/2022				\$175,493.00
		A00319544	FFP Fund V Lessee1, LLC	P0058997	05/18/2022	05/18/2022				\$60,000.00
	05/31/2022	A00271281	WKCCD-Taft College Grant Cle	P0059056	05/31/2022	05/31/2022				\$644.00
							TOTAL USER			\$384,117.98
JROTHGEB	05/04/2022	A00200161	CDW-G	P0058838	05/03/2022	05/03/2022				\$2,853.71
		A00243766	Tweedy, Allisa Marie.	P0058845	05/03/2022	05/03/2022				\$292.35
	05/05/2022	A00200862	Taft College Bookstore	P0058865	05/04/2022	05/04/2022				\$1,071.08
		A00202041	Fresno Oxygen	P0058852	05/03/2022	05/03/2022				\$426.15
				P0058866	05/04/2022	05/04/2022				\$58.99
	05/09/2022	A00200505	OT Cookhouse & Saloon	P0058874	05/05/2022	05/05/2022				\$1,882.10
		A00280086	Rothgeb, Julie J.	P0058882	05/09/2022	05/09/2022				\$23.34
	05/18/2022	A00202041	Fresno Oxygen	P0059019	05/18/2022	05/18/2022				\$299.34
		A00200862	Taft College Bookstore	P0059023	05/18/2022	05/18/2022				\$405.89
		A00202041	Fresno Oxygen	P0059022	05/18/2022	05/18/2022				\$299.34
							TOTAL USER			\$7,612.29
KSTEARMAN	05/03/2022	A00200518	Pearson Education	P0058811	04/27/2022	04/27/2022				\$12,000.00
		A00200521	Pens Etc.	P0058828	04/29/2022	04/29/2022				\$3,800.00
	05/19/2022	A00200518	Pearson Education	P0058946	05/12/2022	05/12/2022				\$3,500.00
		A00249989	Norris, William Leo.	P0058996	05/18/2022	05/18/2022				\$12.05
		A00252523	Oak Hall Cap and Gown	P0059032	05/18/2022	05/18/2022				\$8,800.00
							TOTAL USER			\$28,112.05
LTURNER	05/04/2022	A00200161	CDW-G	P0058815	04/28/2022	04/28/2022				\$270.62
							TOTAL USER			\$270.62
MBLANCO	05/02/2022	A00309422	QSR International Americas I	P0058813	04/27/2022	04/27/2022				\$11,849.00
	05/03/2022	A00200471	SARS Software Products, Inc.	P0058853	05/03/2022	05/03/2022				\$1,500.00
	05/04/2022	A00284634	Abbott, Amar Isa.	P0058854	05/03/2022	05/03/2022				\$316.02
		A00327810	Minuteman Press	P0058851	05/03/2022	05/03/2022				\$1,732.53
		A00328288	Cal Pro Specialties	P0058821	04/28/2022	04/28/2022				\$969.63
	05/10/2022	A00200161	CDW-G	P0058844	05/03/2022	05/03/2022				\$1,489.92

# Taft College Purchase Order Activity Report

1-May-2022 through 31-May-2022

FY 21-22

USER ID	ACTIVITY DATE	VENDOR NUMBER	VENDOR NAME	PURCHASE ORDER NUMBER	PURCHASE ORDER DATE	REQ. DATE	PURCHASE ORDER AMOUNT	CL	C	A
		A00200376	Amerio, Barbara J.	P0058900	05/09/2022	05/09/2022				\$37.09
		A00201543	Blanco, Melissa A.	P0058899	05/09/2022	05/09/2022				\$37.44
		A00271247	Mendenhall, Janis Lee.	P0058913	05/10/2022	05/10/2022				\$37.44
		A00315370	Martinez-Elias, Marco A.	P0058894	05/09/2022	05/09/2022				\$525.94
		A00320169	Garza, Angelissa I.	P0058893	05/09/2022	05/09/2022				\$96.00
		A00321795	Butler, Quentin Lawrence.	P0058892	05/09/2022	05/09/2022				\$96.00
	05/11/2022	A00255137	EMSI	P0058873	05/05/2022	05/05/2022				\$16,000.00
	05/14/2022	A00211077	Strata Information Group	P0058929	05/11/2022	05/11/2022				\$4,505.00
	05/16/2022	A00200161	CDW-G	P0058846	05/03/2022	05/03/2022				\$112.00
	05/17/2022	A00200432	Taft Union High School	P0058859	05/04/2022	05/04/2022				\$81.19
		A00200627	Gonzalez, Lourdes	P0058947	05/12/2022	05/12/2022				\$37.79
		A00200985	Rangel-Escobedo, Juana R.	P0058944	05/12/2022	05/12/2022				\$316.02
		A00271247	Mendenhall, Janis Lee.	P0058948	05/12/2022	05/12/2022				\$37.44
		A00309640	Murillo, Lilia	P0058930	05/11/2022	05/11/2022				\$316.02
		A00309643	White, Jacquelyn	P0058945	05/12/2022	05/12/2022				\$316.02
		A00324134	Bell, Damon	P0058955	05/12/2022	05/12/2022				\$37.44
		A00327542	Alvarado, Cecilia	P0058954	05/12/2022	05/12/2022				\$37.44
	05/18/2022	A00200432	Taft Union High School	P0058920	05/11/2022	05/11/2022				\$2,800.00
		A00200862	Taft College Bookstore	P0058951	05/12/2022	05/12/2022				\$1,215.21
		A00200161	CDW-G	P0058931	05/11/2022	05/11/2022				\$1,269.83
		A00200235	Cutrona, Myisha J.	P0058980	05/17/2022	05/17/2022				\$37.44
		A00200505	OT Cookhouse & Saloon	P0058943	05/12/2022	05/12/2022				\$5,895.23
		A00309646	Finn, Mary Alice	P0058981	05/17/2022	05/17/2022				\$316.02
		A00200862	Taft College Bookstore	P0059011	05/18/2022	05/18/2022				\$29.22
				P0059021	05/18/2022	05/18/2022				\$18.39
	05/19/2022	A00201543	Blanco, Melissa A.	P0059039	05/18/2022	05/18/2022				\$43.30
		A00321747	BrandCo Marketing	P0058979	05/17/2022	05/17/2022				\$518.36
		A00303183	Southern Computer Warehouse,	P0058998	05/18/2022	05/18/2022				\$1,301.53
		A00200161	CDW-G	P0058952	05/12/2022	05/12/2022				\$3,234.70
										-----
							TOTAL USER			\$57,162.60
MMATTHEWS	05/16/2022	A00200655	Henry Schein, Inc.	P0058919	05/10/2022	05/12/2022				\$87.21
	05/23/2022	A00200655	Henry Schein, Inc.	P0059006	05/18/2022	05/19/2022				\$217.88
										-----
							TOTAL USER			\$305.09
MSILVEIRA	05/05/2022	A00200417	Sysco Food Service of Ventur	P0058870	05/05/2022	05/05/2022				\$8,601.00
	05/18/2022	A00200161	CDW-G	P0058966	05/16/2022	05/16/2022				\$9,975.43
		A00200417	Sysco Food Service of Ventur	P0059010	05/18/2022	05/18/2022				\$5,000.00
	05/19/2022	A00201051	Central Sanitary Supply	P0059034	05/18/2022	05/18/2022				\$2,000.00
										-----
							TOTAL USER			\$25,576.43
MTOFTE	05/05/2022	A00261588	Smith, Terri Lynn.	P0058867	05/05/2022	05/05/2022				\$221.00

# Taft College Purchase Order Activity Report

1-May-2022 through 31-May-2022

FY 21-22

USER ID	ACTIVITY DATE	VENDOR NUMBER	VENDOR NAME	PURCHASE ORDER NUMBER	PURCHASE ORDER DATE	REQ. DATE	PURCHASE ORDER AMOUNT	CL	C	A
	05/09/2022	A00200119	C.A. Reding Company, Inc.	P0058890	05/09/2022	05/09/2022				\$1,675.00
							TOTAL USER			\$1,896.00
MWHITE	05/11/2022	A00200149	Carquest Auto Parts	P0058877	05/09/2022	05/09/2022				\$113.48
		A00285838	Sammy's Detail	P0058878	05/09/2022	05/09/2022				\$420.00
	05/14/2022	A00308504	Wright Express FSC	P0058876	05/06/2022	05/06/2022				\$1,162.19
	05/17/2022	A00200017	A.P.I. Plumbing	P0058959	05/16/2022	05/16/2022				\$30.03
				P0058968	05/16/2022	05/16/2022				\$200.00
		A00200282	True Value Home Center	P0058875	05/06/2022	05/06/2022				\$368.38
	05/18/2022	A00200423	Taft City School District	P0058964	05/16/2022	05/16/2022				\$899.28
				P0058984	05/17/2022	05/17/2022				\$1,038.65
	05/19/2022	A00200017	A.P.I. Plumbing	P0059041	05/19/2022	05/19/2022				\$500.00
		A00200282	True Value Home Center	P0058924	05/11/2022	05/11/2022				\$10.26
		A00201051	Central Sanitary Supply	P0058922	05/11/2022	05/11/2022				\$384.18
		A00200282	True Value Home Center	P0058949	05/12/2022	05/12/2022				\$33.55
				P0058977	05/17/2022	05/17/2022				\$1,358.21
		A00200620	Geary Pacific Supply	P0058967	05/16/2022	05/16/2022				\$378.78
		A00212896	Foundation for California Co	P0058960	05/16/2022	05/16/2022				\$3,364.61
		A00244581	Independent Fire and Safety,	P0058978	05/17/2022	05/17/2022				\$5,000.00
		A00281160	BSN Sports, LLC	P0058969	05/16/2022	05/16/2022				\$9,693.06
		A00285838	Sammy's Detail	P0058950	05/12/2022	05/12/2022				\$420.00
		A00328222	International E-Z UP, Inc.	P0058975	05/17/2022	05/17/2022				\$3,500.00
		A00200282	True Value Home Center	P0059029	05/18/2022	05/18/2022				\$1,532.40
		A00202335	Fastenal Industrial & Constr	P0059036	05/18/2022	05/18/2022				\$176.96
		A00202968	San Joaquin Chemicals, Inc.	P0059026	05/18/2022	05/18/2022				\$932.00
		A00200309	United Refrigeration, Inc.	P0059042	05/19/2022	05/19/2022				\$210.00
	05/23/2022	A00329079	Rosedale Ceramic Tile and Ma	P0058962	05/16/2022	05/16/2022				\$34,250.00
		A00329144	Rudy's Landscape and Irrigat	P0058963	05/16/2022	05/16/2022				\$30,530.00
	05/25/2022	A00308239	WEX Inc.	P0059047	05/24/2022	05/24/2022				\$770.00
		A00308504	Wright Express FSC	P0059046	05/24/2022	05/24/2022				\$1,500.00
		A00329149	WEX Bank	P0059048	05/24/2022	05/24/2022				\$1,150.00
		A00200282	True Value Home Center	P0059049	05/24/2022	05/24/2022				\$2,000.00
		A00200023	Abate-A-Weed	P0059050	05/24/2022	05/24/2022				\$8,000.00
							TOTAL USER			\$109,926.02
NFIGUEROA	05/04/2022	A00290343	Bauer, Amanda M.	P0058860	05/04/2022	05/04/2022				\$15,000.00
	05/19/2022	A00289583	Moreno, Joanna	P0058932	05/11/2022	05/11/2022				\$460.00
		A00306416	Belcher, William Curtis.	P0059025	05/18/2022	05/18/2022				\$10,000.00
							TOTAL USER			\$25,460.00
OWISE	05/18/2022	A00200862	Taft College Bookstore	P0059027	05/18/2022	05/18/2022				\$70.04

# Taft College Purchase Order Activity Report

1-May-2022 through 31-May-2022

FY 21-22

USER ID	ACTIVITY DATE	VENDOR NUMBER	VENDOR NAME	PURCHASE ORDER NUMBER	PURCHASE ORDER DATE	REQ. DATE	PURCHASE ORDER AMOUNT	CL	C	A
							TOTAL USER			\$70.04
SCRISS	05/04/2022	A00314179	Lithographix, Inc.	P0058830	05/02/2022	05/02/2022	05/02/2022			\$11,802.80
		A00200044	American General Media	P0058831	05/02/2022	05/02/2022	05/02/2022			\$10,000.00
		A00326013	iHeartMedia Entertainment In	P0058832	05/02/2022	05/02/2022	05/02/2022			\$12,640.00
	05/14/2022	A00102126	Criss, Sarah Victoria.	P0058928	05/11/2022	05/11/2022	05/11/2022			\$11.97
		A00202408	ACCT	P0058923	05/11/2022	05/11/2022	05/11/2022			\$3,540.00
	05/17/2022	A00259082	Lozano Smith, LLP	P0058965	05/16/2022	05/16/2022	05/16/2022			\$20,000.00
		A00284648	Daniels, Debra	P0058987	05/17/2022	05/17/2022	05/17/2022			\$469.82
	05/18/2022	A00200026	Accrediting Commission for C	P0058985	05/17/2022	05/17/2022	05/17/2022			\$18,065.00
		A00200862	Taft College Bookstore	P0059009	05/18/2022	05/18/2022	05/18/2022			\$129.88
	05/24/2022	A00312275	Groveman, Susan D.	P0059028	05/18/2022	05/18/2022	05/18/2022			\$135.00
							TOTAL USER			\$76,794.47
TROWDEN	05/14/2022	A00200491	SISC I	P0058833	05/02/2022	05/02/2022	05/02/2022			\$392.65
	05/17/2022	A00200028	ACHRO/EEO Treasurer	P0058938	05/12/2022	05/12/2022	05/12/2022			\$150.00
		A00200991	Rowden, Tiffany L.	P0058933	05/11/2022	05/11/2022	05/11/2022			\$743.59
		A00279668	CCI Central, Inc.	P0058926	05/11/2022	05/11/2022	05/11/2022			\$258.68
		A00328065	Appleone Employment Services	P0058974	05/16/2022	05/16/2022	05/16/2022			\$4,295.79
	05/19/2022	A00200054	Applied Technology Group, In	P0058994	05/18/2022	05/18/2022	05/18/2022			\$47.50
	05/23/2022	A00200498	Office Depot	P0058982	05/17/2022	05/17/2022	05/17/2022			\$500.00
		A00200862	Taft College Bookstore	P0059013	05/18/2022	05/18/2022	05/18/2022			\$64.94
	05/25/2022	A00200238	Department of Justice	P0058986	05/17/2022	05/17/2022	05/17/2022			\$219.00
							TOTAL USER			\$6,672.15

**Taft College Check Register Report**

**01-May-22 through 31-May-22**

**FY 21-22**

78059800	05/02/2022	A00200017A.P.I. Plumbing	I0068134	22503	11000	431	4310	65100	116.91
78059801	05/02/2022	A00243588AARP Health Care Options	I0068125	MAY 22	11000	412	3350	59100	19,097.88
78059802	05/02/2022	A00327115ABC Occupational Medical Cen	I0068108	EM005482	12700	421	5980	67900	80.00
78059803	05/02/2022	A00306660Advanced Data Storage, Inc.	I0068101	0146680	11000	411	5990	67300	97.75
			I0068121	0143234	11000	411	5990	67300	97.75
			I0068166	0146679	11000	207	5990	49999	25.30
78059804	05/02/2022	A00200053Apple Computer Inc.	I0068174	AH385551	12464	421	6415	67900	1,942.21
78059805	05/02/2022	A00202445AT&T Mobility	I0068107	040222	12720	421	7601	73200	362.16
78059806	05/02/2022	A00327844Baker Supplies and Repairs	I0068169	7188	11000	432	6414	65500	1,716.00
78059807	05/02/2022	A00200076Bandy, Ingrun K.	I0068142	040322	11000	352	5710	69610	74.00
78059808	05/02/2022	A00272600Beard Family Trust	I0068175	MAY 22	12560	223	5610	09565	3,500.00
78059809	05/02/2022	A00015850Berry, Wendy J.	I0068112	041820	11000	209	4311	04014	91.42
78059810	05/02/2022	A00288619Brixey, Gabrielle E.	I0068143	041322	11000	352	5710	69614	434.02
78059811	05/02/2022	A00321194C & P Sanitary Supply, INC	I0068119	82259	11000	431	4310	65300	422.57
78059812	05/02/2022	A00200146Carolina Biological Supply C	I0068173	51634506	11000	209	4311	04014	249.21
78059813	05/02/2022	A00200182City of Taft Police Departme	I0068110	0322WKCC	33428	310	5985	69200	44.00
					33588	310	5985	69200	44.00
					33528	310	5985	69200	44.00
					11000	224	5985	60200	29.00
					39000	314	5985	64991	116.00
78059814	05/02/2022	A00230466Classic Charter, Inc.	I0068117	155937	11000	352	5750	69610	1,519.00
			I0068118	155925	11000	352	5750	69610	1,589.00
78059815	05/02/2022	A00264649Convergint Technologies, LLC	I0068136	W1170352	11000	113	5632	67801	1,423.33
			I0068168	605SM723	12050	431	6121	65105	1,052.00
			I0068170	322042	11000	113	5641	67801	500.00
78059816	05/02/2022	A00228756Country Auto & Truck Taft	I0068128	616554	11000	431	4310	69200	117.49
78059817	05/02/2022	A00102126Criss, Sarah V.	I0068155	041922	11000	110	4310	66003	42.78
			I0068156	032222	11020	110	4310	68900	25.57
78059818	05/02/2022	A00200235Cutrona, Myisha J.	I0068116	040622	72000	354	5710	69600	2,233.28
					12679	320	4410	64900	1,200.80
78059819	05/02/2022	A00200238Department of Justice	I0068102	565267	11000	352	5985	08350	96.00
					11000	113	5985	67800	64.00
78059819	05/02/2022	A00200238Department of Justice	I0068102	565267	11000	411	5985	67300	32.00
					12495	319	5985	61900	32.00
					39000	314	5985	64991	32.00
			I0068109	571188	33428	310	5985	69200	21.33
					33528	310	5985	69200	21.33
					33588	310	5985	69200	21.34
					11000	224	5985	60200	32.00
					39000	314	5985	64991	128.00
					12000	319	5985	63200	32.00
78059820	05/02/2022	A00277845Double D Cleaning Service	I0068171	080	12560	223	5890	09565	240.00
78059821	05/02/2022	A00200298Elsevier Health Science	I0068163	24989DF1	31000	423	4110	69100	561.28
78059822	05/02/2022	A00200302Eveland, Sharyn L.	I0068103	040622	11000	202	5710	49999	1,351.90
78059823	05/02/2022	A00200308Federal Express Corporation	I0068113	7-710-53	12000	303	5950	64300	61.85
					11000	401	5940	67705	55.21
78059824	05/02/2022	A00200311Ferguson Enterprises, Inc.	I0068126	9845771	11000	431	4310	65100	436.29
78059825	05/02/2022	A00283199Fork Lift Specialties, Inc.	I0068133	24745191	11000	431	5632	65100	250.72
					11000	431	5632	65100	158.12
78059826	05/02/2022	A00283264Frontier California Inc.	I0068147	040722	11000	431	5840	65700	148.74
78059827	05/02/2022	A00283264Frontier California Inc.	I0068148	041022	11000	431	5840	65700	47.69

**Taft College Check Register Report**

**01-May-22 through 31-May-22**

**FY 21-22**

78059828	05/02/2022	A00200620	Geary Pacific Supply	I0068139	4917738	11000	431	6211	65100	8,094.41
78059829	05/02/2022	A00200645	Hardy Diagnostics	I0068158	2724671	11000	209	4311	04012	481.56
78059830	05/02/2022	A00224086	inContact, Inc.	I0068144	7029295	11000	431	5840	65100	140.30
						11000	431	5840	65700	1,135.13
78059831	05/02/2022	A00320018	Integrated DNA Technologies,	I0068161	90014156	12700	421	4310	67900	471.90
						12700	421	4310	67900	19.00
78059832	05/02/2022	A00200707	Keenan & Associates	I0068120	271927	11000	401	5430	67200	368.94
78059833	05/02/2022	A00259082	Lozano Smith, LLP	I0068130	04182022	11000	110	5430	66003	10,000.00
78059834	05/02/2022	A00200763	Martinez, Maria	I0068111	041722	11000	209	4311	17013	119.88
78059835	05/02/2022	A00258702	Martinson, Larry	I0068159	3242022	31000	423	4310	69100	1,625.00
						31000	423	5940	69100	16.25
78059836	05/02/2022	A00320569	Murillo, Rebecca A.	I0068164	04/10/22	11000	358	5710	62100	1,072.63
78059837	05/02/2022	A00252523	Oak Hall Cap and Gown	I0068162	3381300	31000	423	4310	69100	577.00
						31000	423	5940	69100	22.89
78059838	05/02/2022	A00315956	Orkin Pest Control	I0068123	22651980	11000	431	5860	69400	179.00
78059839	05/02/2022	A00200508	P. G. & E.	I0068105	041222	35900	357	5830	69700	18.31
						35900	357	5820	69700	0.35
78059840	05/02/2022	A00200508	P. G. & E.	I0068145	041422	11000	431	5830	65700	13,509.35
						39000	314	5830	64991	1,949.84
						12433	314	5830	69800	216.65
						33428	310	5830	69200	847.39
						33528	310	5830	69200	847.39
						33588	310	5830	69200	847.40
78059841	05/02/2022	A00318539	Paycor, Inc.	I0068122	INV00045	12571	411	5985	67300	333.00
78059842	05/02/2022	A00202750	Precision Bodyworks	I0068129	3520	11000	432	5632	67703	3,426.27
78059843	05/02/2022	A00307141	Ruiz, Christopher J.	I0068114	TAFT2110	12676	351	5510	64900	500.00
				I0068141	TAFT2110	12676	351	5510	64900	500.00
78059844	05/02/2022	A00285838	Sammy's Detail	I0068138	1067	11000	432	5632	67703	365.00
78059845	05/02/2022	A00200400	Stinson's	I0068127	146151-0	11000	352	4318	69610	301.80
				I0068167	161747-0	12000	311	4318	64200	663.00
78059846	05/02/2022	A00211077	Strata Information Group	I0068165	42299	12000	319	5641	63200	3,145.00
78059847	05/02/2022	A00282214	Sweeny, Nicholas W.	I0068140	04132022	11999	421	7412	73900	140.00
78059848	05/02/2022	A00200417	Sysco Food Service of Ventur	I0068150	27976204	33429	310	4411	69250	1,163.92
				I0068152	27976204	33429	310	4410	69250	2,107.29
				I0068154	27978435	32000	422	4411	69400	4,593.83
						32000	422	4411	69400	747.21
						32000	422	4411	69400	373.68
78059849	05/02/2022	A00200419	T.C. Clearing Account	I0068135	030122	11000	421	5912	67200	2,238.64
78059850	05/02/2022	A00200423	Taft City School District	I0068137	22-112	35000	360	6412	67701	168.15
78059851	05/02/2022	A00200862	Taft College Bookstore	I0068157	6036	11000	101	4310	66004	427.46
78059852	05/02/2022	A00200282	True Value Home Center	I0068115	454679	11000	431	4310	65100	14.38
				I0068131	454121	11000	431	4310	65100	173.02
						11000	431	4310	69200	17.20
						35819	357	4310	69700	41.09
				I0068132	454245	35819	357	4310	69700	32.46
				I0068153	454561	11000	431	4310	65100	16.23
						11000	431	4310	65300	165.53
				I0068172	454510	35819	357	4310	69610	2.26
				I0068176	454734	11000	431	4310	65300	51.93
78059853	05/02/2022	A00200284	U.S. Foods	I0068149	3062767	33429	310	4411	69200	67.17
				I0068151	3399582	33429	310	4410	69250	2,052.91

**Taft College Check Register Report**

**01-May-22 through 31-May-22**

**FY 21-22**

78059854	05/02/2022	A00243587	United Healthcare Insurance	I0068124	MAY 22	11000	412	3350	59100	22,264.90
78059855	05/02/2022	A00200355	West Kern Water District	I0068104	041522	12560	223	5850	09565	230.00
78059856	05/02/2022	A00200355	West Kern Water District	I0068106	041122	35900	357	5810	69700	85.32
78059857	05/02/2022	A00200355	West Kern Water District	I0068146	04/11/22	11000	431	5810	65700	1,912.27
						39000	314	5810	64991	352.50
						12433	314	5810	69800	39.17
78059858	05/02/2022	A00275443	WestAir Gases & Equipment In	I0068160	80435527	31000	423	4321	69100	32.26
78059859	05/04/2022	A002000164	Imprint	I0068212	9859851	31000	423	4310	69100	305.10
						31000	423	5940	69100	11.31
78059860	05/04/2022	A00200017A	P.I. Plumbing	I0068230	22541	11000	431	4310	65100	215.58
78059861	05/04/2022	A00248932	Abtech	I0068227	MC04058-	11000	113	5644	67801	9,819.00
78059862	05/04/2022	A00306660	Advanced Data Storage, Inc.	I0068264	0141726	11000	411	5990	67300	97.75
78059863	05/04/2022	A00200043	American Express	I0068235	11005042	11000	000	7211	00000	11,902.49
78059864	05/04/2022	A00200053	Apple Computer Inc.	I0068260	AH409792	12495	319	6415	61100	192.69
78059865	05/04/2022	A00200063	Austin's Pest Control, Inc.	I0068204	APR 22	39000	314	5860	64991	100.00
78059866	05/04/2022	A00302115	Big Print and Copy LLC	I0068179	452	31000	423	5971	69100	176.04
78059867	05/04/2022	A00307884	Boyer, Mary S.	S0054811		11000		9526		500.00
78059868	05/04/2022	A00200109	Brown & Reich Petroleum, Inc	I0068178	28244	39000	314	5631	64991	80.23
78059869	05/04/2022	A00200119	C.A. Reding Company, Inc.	I0068213	629520	31000	423	5971	69100	4.33
78059870	05/04/2022	A00278669	California Placement Associa	I0068184	1064	12640	223	5710	60103	50.00
78059871	05/04/2022	A00200146	Carolina Biological Supply C	I0068209	51746442	11000	209	4311	04011	315.54
				I0068261	51632669	11000	209	4311	04013	537.46
78059872	05/04/2022	A00200161	CDW-G	I0068188	W101484	12464	421	6415	67900	1,006.79
				I0068189	V453249	12464	421	6415	67900	742.98
				I0068200	W164795	12000	305	6415	64301	8,528.79
				I0068205	W103884	12433	314	6415	69800	4,257.41
				I0068206	W088983	11000	202	6415	60100	4,264.68
				I0068238	V410744	11000	113	4311	67801	29.48
				I0068239	V433270	11000	302	6415	63100	2,132.20
				I0068240	V467095	12676	351	6412	64900	428.51
				I0068241	V619659	12418	421	4310	67900	181.85
				I0068242	V894700	12464	421	6415	67900	3,789.86
78059872	05/04/2022	A00200161	CDW-G	I0068243	V894823	11000	113	6412	67801	535.49
				I0068244	V894823.	11000	113	6412	67801	65.30
				I0068254	V924484	11000	113	6412	67801	1,069.98
				I0068255	V585625	12745	421	6415	67900	115.96
				I0068256	V483116	12495	319	4318	61900	145.78
78059873	05/04/2022	A00201051	Central Sanitary Supply	I0068246	1232592	11000	431	4310	65300	25.74
78059874	05/04/2022	A00230466	Classic Charter, Inc.	I0068247	155939	11000	352	5750	69610	1,519.00
78059875	05/04/2022	A00280761	County of Kern Public Works	I0068182	25721	11000	431	5850	65500	31.29
78059876	05/04/2022	A00200307	Farmer Bros. Company	I0068190	90191213	32000	422	4410	69400	270.25
78059877	05/04/2022	A00200308	Federal Express Corporation	I0068245	7-732-19	11000	401	5940	67705	33.18
78059878	05/04/2022	A00202913	Getty, Shelley M.	I0068180	040922	11000	209	5645	17011	119.88
78059879	05/04/2022	A00200655	Henry Schein, Inc.	I0068193	19297390	12651	205	4311	12042	1,453.60
				I0068198	18882321	12651	205	4311	12042	1,098.84
				I0068207	18805746	12651	205	4311	12042	33.88
				I0068215	18710928	12652	205	4311	12042	895.63
				I0068216	18805733	12651	205	4311	12042	101.64
				I0068220	23757916	12652	205	4310	12042	355.75
				I0068224	19923933	11000	352	4310	69619	33.49
78059880	05/04/2022	A00328631	Kern County Bees	I0068228	1883	11000	431	5860	65100	685.00

**Taft College Check Register Report**

**01-May-22 through 31-May-22**

**FY 21-22**

78059881	05/04/2022	A00200712Kern County Supt. of Schools	I0068211	203163	11000	421	5911	67200	631.50
78059882	05/04/2022	A00316529Kropp, Hannah R.	I0068187	020222	12700	421	5980	67900	170.00
78059883	05/04/2022	A00314179Lithographix, Inc.	I0068267	169156	11000	115	5970	67100	3,994.28
78059884	05/04/2022	A00294618McNeil and Associates, LLC	I0068199	51	11000	110	5510	66003	3,150.00
78059885	05/04/2022	A00200498Office Depot	I0068194	23994525	12000	303	7605	73200	1,347.39
			I0068195	24061214	11000	353	4310	64600	90.60
			I0068197	23760296	11000	209	4310	04013	267.69
			I0068218	23664501	12495	319	4310	61100	60.64
			I0068219	23506860	12651	205	4310	12042	148.96
			I0068231	23547506	11000	209	4311	09011	80.67
			I0068234	23646468	11000	421	4310	67200	476.14
			I0068236	23228451	11000	301	4310	64500	94.88
			I0068248	23506787	11000	205	4310	12042	104.74
					12651	205	4310	12042	212.55
			I0068250	23539158	11000	352	4318	69610	98.93
			I0068253	23472164	12573	353	4310	64600	77.18
			I0068266	23406612	11000	411	4310	67300	528.19
78059886	05/04/2022	A00288637Otis Elevator Company	I0068181	SJB16945	12050	431	6121	65103	24,820.00
78059887	05/04/2022	A00318539Paycor, Inc.	I0068265	INV00046	12571	411	5985	67300	333.00
78059888	05/04/2022	A00200518Pearson Education	I0068196	17419651	31000	423	4110	69100	2,179.74
					31000	423	5940	69100	58.75
78059889	05/04/2022	A00200522Pepsi-Cola Company	I0068191	82010651	32000	422	4410	69400	813.58
78059890	05/04/2022	A00243211Quicksilver Software, Inc.	I0068263	6429	11000	209	5643	17018	1,200.00
78059891	05/04/2022	A00256927Richards, Kristi N.	I0068233	1073	12640	223	5710	60103	53.34
78059892	05/04/2022	A00200991Rowden, Tiffany L.	I0068186	042622	12571	411	5710	67300	651.36
					12571	411	5710	67300	351.00
					12571	411	5710	67300	119.00
78059893	05/04/2022	A00200481Sehi Computer Products	I0068223	I0022341	12418	421	6415	67900	2,978.85
					12418	421	6415	67900	8.03
78059894	05/04/2022	A00234666Sigma-Aldrich, Inc.	I0068221	55636667	11000	209	4311	04012	124.67
78059895	05/04/2022	A00303183Southern Computer Warehouse,	I0068225	INV00733	33428	310	5644	69200	166.81
					33528	310	5644	69200	166.81
					33588	310	5644	69200	333.62
			I0068226	INV00733	12495	319	4318	61900	356.87
78059896	05/04/2022	A00237176SSD Systems	I0068222	R-003643	33428	310	5880	69200	21.24
					33528	310	5880	69200	21.24
					33588	310	5880	69200	42.49
78059897	05/04/2022	A00200400Stinson's	I0068203	164040-0	11000	352	4318	69610	69.84
78059898	05/04/2022	A00200417Sysco Food Service of Ventur	I0068185	27978435	33429	310	4411	69250	278.48
			I0068192	27979104	32000	422	4410	69400	3,293.48
					32000	422	4411	69400	262.46
					32000	422	4411	69400	244.06
			I0068258	27978435	33429	310	4410	69250	749.10
78059899	05/04/2022	A00319064T-Mobile USA Inc.	I0068262	051322	39000	314	5840	64991	57.02
78059900	05/04/2022	A00259618Taft College ASB General	I0068217	1221	11000	000	7211	00000	1,055.00
78059901	05/04/2022	A00200862Taft College Bookstore	I0068249	2663	12000	303	5950	64300	25.18
78059902	05/04/2022	A00200862Taft College Bookstore	I0068251	030822	12000	303	7604	73200	14,633.51
78059903	05/04/2022	A00200862Taft College Bookstore	I0068252	5227	12000	303	4323	64300	1,205.76
78059904	05/04/2022	A00256341Terminix	I0068210	41873847	33428	310	5860	69200	83.00
					33528	310	5860	69200	83.00
					33588	310	5860	69200	166.00



**Taft College Check Register Report**

**01-May-22 through 31-May-22**

**FY 21-22**

78059905	05/04/2022	A00313898	TimeClock Plus, LLC	I0068177	INV00136	11000	411	5641	67300	525.00
						11000	411	5641	67300	14,023.80
						11000	411	5641	67300	3,712.74
78059906	05/04/2022	A00200282	True Value Home Center	I0068183	455006	12460	223	4310	60103	4.86
				I0068229	454805	11000	431	4310	65100	20.33
						11000	431	4310	69200	7.57
						11000	431	4312	65500	5.61
78059907	05/04/2022	A00200284	U.S. Foods	I0068257	3559096	33429	310	4411	69200	56.69
				I0068259	3559095	33429	310	4410	69250	641.90
78059908	05/04/2022	A00000456	Uribe, Jose	I0068232	APR 22	35900	357	5633	69700	100.00
78059909	05/04/2022	A00327617	USA Shade & Fabric Structure	I0068208	1329870	12310	421	6412	69200	22,460.32
78059910	05/04/2022	A00200994	Walker-Lewis Rents	I0068237	190892	12464	421	5613	67900	340.22
78059911	05/04/2022	A00200364	Westside Furniture	I0068201	042622	35815	314	6412	69700	2,201.81
				I0068202	04/26/22	35815	314	6412	69700	1,213.48
78059912	05/04/2022	A00201081	Westside Waste Management Co	I0068214	22318	39000	314	5850	64991	69.61
78059913	05/05/2022	A00324612	Acuna, Luis E.	S0056438		11000		9526		449.89
78059914	05/05/2022	A00319685	Aguillon, Fidel	S0056498		11000		9526		200.00
78059915	05/05/2022	A00305348	Alcaraz Miranda, Brianna E.	S0056554		11000		9526		190.00
78059916	05/05/2022	A00320306	Almaguer, Noelia S.	S0056421		11000		9526		196.00
78059917	05/05/2022	A00311586	Alzamzami, Jordan E.	S0056469		11000		9526		298.00
78059918	05/05/2022	A00297445	Aragon, Teresa	S0056526		11000		9526		300.00
78059919	05/05/2022	A00314558	Arreola Cruz, Osiris D.	S0056475		11000		9526		200.00
78059920	05/05/2022	A00319742	Atriano, Jennifer	S0056414		11000		9526		198.00
78059921	05/05/2022	A00305826	Ayon, Delia M.	S0056558		11000		9526		300.00
78059922	05/05/2022	A00305109	Bautista, Anaibeth	S0056551		11000		9526		298.00
78059923	05/05/2022	A00325996	Becerra, Chelsea M.	S0056444		11000		9526		298.00
78059924	05/05/2022	A00307885	Becerra, Patricia	S0056455		11000		9526		196.00
78059925	05/05/2022	A00215708	Bernal, April R.	S0056503		11000		9526		916.00
78059926	05/05/2022	A00309507	Blanco, Cassandrah L.	S0056461		11000		9526		196.00
78059927	05/05/2022	A00319395	Bracamonte, Georgiana N.	S0056559		11000		9526		200.00
78059928	05/05/2022	A00300133	Brown, Taylor P.	S0056535		11000		9526		300.00
78059929	05/05/2022	A00319592	Camacho Lopez, Evelyn A.	S0056497		11000		9526		200.00
78059930	05/05/2022	A00309568	Carter, Zachery S.	S0056462		11000		9526		200.00
78059931	05/05/2022	A00268311	Cervantes, Maria F.	S0056511		11000		9526		294.00
78059932	05/05/2022	A00324082	Chohan, Nancy	S0056435		11000		9526		196.00
78059933	05/05/2022	A00300282	Cisneros, Yasmin	S0056536		11000		9526		298.00
78059934	05/05/2022	A00313641	Clark, Katie	S0056473		11000		9526		300.00
78059935	05/05/2022	A00295936	Clinton, Taylor N.	S0056521		11000		9526		29.00
78059936	05/05/2022	A00013200	Coats, Meagen C.	S0056560		11000		9526		200.00
78059937	05/05/2022	A00300563	Cole, Karrisa	S0056538		11000		9526		114.00
78059938	05/05/2022	A00319689	Contreras, Carolina C.	S0056411		11000		9526		244.00
78059939	05/05/2022	A00307610	Coronado Hernandez, Alondra	S0056454		11000		9526		296.00
78059940	05/05/2022	A00306802	Cox, Hannah P.	S0056452		11000		9526		298.00
78059941	05/05/2022	A00306490	Cristabal, Jessica	S0056450		11000		9526		300.00
78059942	05/05/2022	A00302452	Curry, Sarah R.	S0056539		11000		9526		300.00
78059943	05/05/2022	A00293913	De Los Garzas, Adrianna C.	S0056518		11000		9526		300.00
78059944	05/05/2022	A00314598	Desiderio, Lizabeth	S0056476		11000		9526		196.00
78059945	05/05/2022	A00317312	Dias, Jada	S0056487		11000		9526		1,161.45
78059946	05/05/2022	A00319972	Diaz, Yvette	S0056416		11000		9526		196.00
78059947	05/05/2022	A00308960	Duran, Yuliana	S0056459		11000		9526		1.00
78059948	05/05/2022	A00324132	Esparza, James E.	S0056561		11000		9526		200.00

**Taft College Check Register Report**

**01-May-22 through 31-May-22**

**FY 21-22**

78059949	05/05/2022	A00309914Espinosa, Nancy	S0056463	11000	9526	198.00
78059950	05/05/2022	A00306887Espudo, Maria A.	S0056453	11000	9526	194.00
78059951	05/05/2022	A00323770Floresan, Belle M.	S0056432	11000	9526	200.00
78059952	05/05/2022	A00319999Garcia, Analynn D.	S0056562	11000	9526	200.00
78059953	05/05/2022	A00247143Garcia, Zesia Q.	S0056508	11000	9526	300.00
78059954	05/05/2022	A00319764Garcia Gonzalez, Eder	S0056415	11000	9526	296.00
78059955	05/05/2022	A00323173Gates, Tearsa J.	S0056563	11000	9526	200.00
78059956	05/05/2022	A00305604Gerardo Barrios, Chelsi	S0056557	11000	9526	1.00
78059957	05/05/2022	A00314619Gijon Gil, Rose I.	S0056477	11000	9526	200.00
78059958	05/05/2022	A00318605Gilmore, Joanne O.	S0056493	11000	9526	196.00
78059959	05/05/2022	A00305605Gonzalez, Guadalupe	S0056446	11000	9526	298.00
78059960	05/05/2022	A00318456Gonzalez, Rebecca C.	S0056492	11000	9526	198.00
78059961	05/05/2022	A00324638Gonzalez Flores, Anyela M.	S0056440	11000	9526	212.94
78059962	05/05/2022	A00313700Gonzalez Quiroz, Stephanie B	S0056474	11000	9526	198.00
78059963	05/05/2022	A00327100Griffin, Marissa M.	S0056445	11000	9526	200.00
78059964	05/05/2022	A00224327Gross, Kristine	S0056504	11000	9526	196.00
78059965	05/05/2022	A00314876Gross, Ryan P.	S0056564	11000	9526	200.00
78059966	05/05/2022	A00317140Gutierrez, Marisol	S0056486	11000	9526	200.00
78059967	05/05/2022	A00304893Guzman, Sergio	S0056550	11000	9526	300.00
78059968	05/05/2022	A00316091Hanna, Marian V.	S0056484	11000	9526	200.00
78059969	05/05/2022	A00320536Harris, Conner D.	S0056423	11000	9526	200.00
78059970	05/05/2022	A00294395Harris, Destiny M.	S0056519	11000	9526	296.00
78059971	05/05/2022	A00305223Harris, Natasha C.	S0056552	11000	9526	198.00
78059972	05/05/2022	A00300095Hartnett, Lydia C.	S0056533	11000	9526	300.00
78059973	05/05/2022	A00272459Haswell, Dawn M.	S0056512	11000	9526	200.00
78059974	05/05/2022	A00228213Hernandez, Alicia	S0056505	11000	9526	196.00
78059975	05/05/2022	A00309223Hernandez, Angelita	S0056460	11000	9526	300.00
78059976	05/05/2022	A00311425Hernandez, Edmund G.	S0056467	11000	9526	200.00
78059977	05/05/2022	A00320185Hernandez, Katie K.	S0056418	11000	9526	414.00
78059978	05/05/2022	A00304210Hernandez, Laura	S0056548	11000	9526	298.00
78059979	05/05/2022	A00315734Hernandez Gutierrez, Eduardo	S0056481	11000	9526	200.00
78059980	05/05/2022	A00241751Hibbitts, Brittnee M.	S0056507	11000	9526	196.00
78059981	05/05/2022	A00317428Hinojosa Ortiz, Leslie A.	S0056489	11000	9526	200.00
78059982	05/05/2022	A00325164Howard, Madison L.	S0056565	11000	9526	200.00
78059983	05/05/2022	A00298240Huerta Arechiga, Maria L.	S0056528	11000	9526	298.00
78059984	05/05/2022	A00320766Izquierdo, Eric J.	S0056427	11000	9526	196.00
78059985	05/05/2022	A00320975Jimenez, Jose A.	S0056430	11000	9526	506.00
78059986	05/05/2022	A00308837Jimenez, Virginia T.	S0056457	11000	9526	296.00
78059987	05/05/2022	A00314644Joplin, Tabitha L.	S0056478	11000	9526	200.00
78059988	05/05/2022	A00320463Juarez, Samantha N.	S0056566	11000	9526	200.00
78059989	05/05/2022	A00318449Kintner, Makayla G.	S0056491	11000	9526	198.00
78059990	05/05/2022	A00320938Knight, Reagan M.	S0056428	11000	9526	200.00
78059991	05/05/2022	A00311625Langston, Allison M.	S0056470	11000	9526	298.00
78059992	05/05/2022	A00002314Laureles, Monica	S0056499	11000	9526	119.00
78059993	05/05/2022	A00307629Leal Ruiz, Efrain	S0056567	11000	9526	300.00
78059994	05/05/2022	A00013251Limones, Gilbert	S0056500	11000	9526	298.00
78059995	05/05/2022	A00280627Llamas, Alyssa C.	S0056515	11000	9526	298.00
78059996	05/05/2022	A00317399Lopez Martinez, Gabriel	S0056488	11000	9526	200.00
78059997	05/05/2022	A00320318Lopez Silva, Carlos	S0056422	11000	9526	200.00
78059998	05/05/2022	A00315899Lozano Cortez, Lucero J.	S0056483	11000	9526	198.00
78059999	05/05/2022	A00298586Luevano, Juan P.	S0056530	11000	9526	300.00

**Taft College Check Register Report**

**01-May-22 through 31-May-22**

**FY 21-22**

78060000	05/05/2022	A00303477Luna, Kristen J.	S0056541	11000	9526	296.00
78060001	05/05/2022	A00318753Macellari, Monique M.	S0056495	11000	9526	198.00
78060002	05/05/2022	A00305428Madera, Myra L.	S0056555	11000	9526	322.00
78060003	05/05/2022	A00298737Maino, Aloalii Z.	S0056531	11000	9526	298.00
78060004	05/05/2022	A00279544Mansour, Andrew M.	S0056514	11000	9526	198.00
78060005	05/05/2022	A00296444Markiewitz, Breanna	S0056569	11000	9526	200.00
78060006	05/05/2022	A00324129Marquez, Ashley D.	S0056568	11000	9526	301.06
78060007	05/05/2022	A00303754Martinez, Ely M.	S0056543	11000	9526	200.00
78060008	05/05/2022	A00026482McCaslin, Yvette	S0056501	11000	9526	290.00
78060009	05/05/2022	A00318987Mckinney, Katelyn C.	S0056570	11000	9526	200.00
78060010	05/05/2022	A00296640Medina, Alyssa M.	S0056523	11000	9526	300.00
78060011	05/05/2022	A00298745Medina, Antonio	S0056532	11000	9526	200.00
78060012	05/05/2022	A00320940Medina, Basilia A.	S0056429	11000	9526	196.00
78060013	05/05/2022	A00304130Medina, Briana Y.	S0056547	11000	9526	300.00
78060014	05/05/2022	A00315414Medina, Lizeth S.	S0056479	11000	9526	196.00
78060015	05/05/2022	A00324083Mejia Beltran, Heaven I.	S0056436	11000	9526	129.51
78060016	05/05/2022	A00306554Merchant, Ophelia S.	S0056451	11000	9526	298.00
78060017	05/05/2022	A00323867Metas, Tristan M.	S0056433	11000	9526	196.00
78060018	05/05/2022	A00325428Metcalf, Sarah E.	S0056442	11000	9526	198.00
78060019	05/05/2022	A00325458Miller, Jennifer L.	S0056571	11000	9526	200.00
78060020	05/05/2022	A00319986Miranda, Christopher A.	S0056417	11000	9526	200.00
78060021	05/05/2022	A00320218Mireles Camacho, Diego	S0056419	11000	9526	196.00
78060022	05/05/2022	A00324059Moran, Maverick A.	S0056434	11000	9526	196.00
78060023	05/05/2022	A00324636Navarro, Natalia	S0056439	11000	9526	194.00
78060024	05/05/2022	A00318843Nirwan, Ramandeep K.	S0056496	11000	9526	200.00
78060025	05/05/2022	A00300124Ojeda, Nancy C.	S0056534	11000	9526	366.00
78060026	05/05/2022	A00065914Olayo, Martin	S0056572	11000	9526	200.00
78060027	05/05/2022	A00324316Olayo-Perez, Guadalupe	S0056437	11000	9526	200.00
78060028	05/05/2022	A00298235Orsburn, Kenya K.	S0056527	11000	9526	300.00
78060029	05/05/2022	A00320603Overman, Kenneth L.	S0056424	11000	9526	196.00
78060030	05/05/2022	A00296794Pallares, Christina	S0056524	11000	9526	60.00
78060031	05/05/2022	A00294748Palomares, Janet G.	S0056520	11000	9526	298.00
78060032	05/05/2022	A00305618Pantoja, Stephanie	S0056447	11000	9526	298.00
78060033	05/05/2022	A00300359Pascasio, Edwin J.	S0056537	11000	9526	298.00
78060034	05/05/2022	A00295975Pena, Maryann G.	S0056522	11000	9526	296.00
78060035	05/05/2022	A00319741Pena Lopez, Dianey	S0056413	11000	9526	196.00
78060036	05/05/2022	A00303747Penueles, Jesus I.	S0056542	11000	9526	300.00
78060037	05/05/2022	A00038728Perea, Margot R.	S0056502	11000	9526	198.00
78060038	05/05/2022	A00308861Perez, Cindy	S0056458	11000	9526	200.00
78060039	05/05/2022	A00303905Perez, Jeidy	S0056546	11000	9526	198.00
78060040	05/05/2022	A00320237Perez, Priscilla N.	S0056573	11000	9526	200.00
78060041	05/05/2022	A00279034Perez, Yesenia Y.	S0056513	11000	9526	300.00
78060042	05/05/2022	A00318370Perez, Yvette	S0056490	11000	9526	196.00
78060043	05/05/2022	A00320623Perez Navarro, Karla Y.	S0056425	11000	9526	200.00
78060044	05/05/2022	A00307655Pinkley Rogers, Christian T.	S0056574	11000	9526	198.00
78060045	05/05/2022	A00306337Pulido, Jasmine	S0056449	11000	9526	500.00
78060046	05/05/2022	A00311788Race, Jamie L.	S0056471	11000	9526	296.00
78060047	05/05/2022	A00319739Ramirez, Diego A.	S0056412	11000	9526	196.00
78060048	05/05/2022	A00304854Ramirez, Joseph	S0056549	11000	9526	198.00
78060049	05/05/2022	A00297116Reyes, Susana	S0056575	11000	9526	200.00
78060050	05/05/2022	A00309963Rivas, Rebecca S.	S0056464	11000	9526	300.00

**Taft College Check Register Report**

**01-May-22 through 31-May-22**

**FY 21-22**

78060051	05/05/2022	A00320759Rodriguez, Abigail	S0056426	11000	9526	196.00
78060052	05/05/2022	A00303776Rodriguez, Marilyn	S0056545	11000	9526	200.00
78060053	05/05/2022	A00318334Romo Rosales, Daniela	S0056576	11000	9526	200.00
78060054	05/05/2022	A00305240Ross, Katelynn R.	S0056553	11000	9526	300.00
78060055	05/05/2022	A00292226Rubano, Ramon R.	S0056517	11000	9526	296.00
78060056	05/05/2022	A00315458Ruiz, Esther R.	S0056480	11000	9526	196.00
78060057	05/05/2022	A00320259Sagasta, Mariana H.	S0056420	11000	9526	418.47
78060058	05/05/2022	A00298560Sainz Montoya, Anacaren	S0056577	11000	9526	200.00
78060059	05/05/2022	A00234007Salas, Desirae E.	S0056506	11000	9526	200.00
78060060	05/05/2022	A00316498Salbador Dominguez, Liset	S0056578	11000	9526	200.00
78060061	05/05/2022	A00316139Sandoval, Nicole N.	S0056485	11000	9526	200.00
78060062	05/05/2022	A00315756Shelley, Destiny A.	S0056482	11000	9526	200.00
78060063	05/05/2022	A00325710Sillas, Carlos	S0056443	11000	9526	200.00
78060064	05/05/2022	A00291377Sparks, Jaye L.	S0056516	11000	9526	300.00
78060065	05/05/2022	A00316604Steward, Rayonah R.	S0056579	11000	9526	200.00
78060066	05/05/2022	A00320985Swope, Tina M.	S0056431	11000	9526	200.00
78060067	05/05/2022	A00303468Tiwana, Sumeet	S0056540	11000	9526	298.00
78060068	05/05/2022	A00320329Torres Delgado, Jazmin	S0056580	11000	9526	200.00
78060069	05/05/2022	A00303774Torres Miranda, Jacqueline	S0056544	11000	9526	198.00
78060070	05/05/2022	A00324760Tran, Justin P.	S0056441	11000	9526	298.00
78060071	05/05/2022	A00320920Uribe, Kemmich A.	S0056581	11000	9526	200.00
78060072	05/05/2022	A00305640Uribe, Lesley R.	S0056448	11000	9526	198.00
78060073	05/05/2022	A00311448Uykur, Norma	S0056468	11000	9526	298.00
78060074	05/05/2022	A00298245Valdivia, Gladys	S0056529	11000	9526	200.00
78060075	05/05/2022	A00317988Vanneste, Tyler J.	S0056583	11000	9526	1,051.58
78060076	05/05/2022	A00317535Vasquez, Unique	S0056582	11000	9526	300.00
78060077	05/05/2022	A00305503Vazquez, Jennifer A.	S0056556	11000	9526	198.00
78060078	05/05/2022	A00308111Vazquez, Oscar	S0056456	11000	9526	300.00
78060079	05/05/2022	A00265943Waldie, Amber D.	S0056510	11000	9526	200.00
78060080	05/05/2022	A00311377Washington, Celena C.	S0056466	11000	9526	200.00
78060081	05/05/2022	A00256208Weedon, Cody M.	S0056509	11000	9526	2.00
78060082	05/05/2022	A00313147White, Tyler P.	S0056472	11000	9526	200.00
78060083	05/05/2022	A00318734White-Pittman, Callie P.	S0056494	11000	9526	125.00
78060084	05/05/2022	A00297433Woggn, Yuvia	S0056525	11000	9526	298.00
78060085	05/05/2022	A00311328Wright, Rossa V.	S0056465	11000	9526	300.00
78060086	05/18/2022	A00328736Bellevue, Jeffte	S0056590	11000	9526	150.00
78060087	05/18/2022	A00303750Blanco, Erik R.	S0056598	11000	9526	85.00
78060088	05/18/2022	A00250290Carter, Audrey B.	S0056599	11000	9526	3,000.00
78060089	05/18/2022	A00295936Clinton, Taylor N.	S0056587	11000	9526	271.00
78060090	05/18/2022	A00078314Davis, Stephanie C.	S0056584	11000	9526	414.00
			S0056591	11000	9526	322.00
78060091	05/18/2022	A00322986Griffith, Nolan A.	S0056597	11000	9526	46.00
78060092	05/18/2022	A00295399Hamed, Kareem	S0056596	11000	9526	180.00
78060093	05/18/2022	A00307403Jimenez, Alondra B.	S0056586	11000	9526	552.00
78060094	05/18/2022	A00326890Kim, Chelsie	S0056595	11000	9526	962.00
78060095	05/18/2022	A00324129Marquez, Ashley D.	S0056585	11000	9526	96.00
78060096	05/18/2022	A00324083Mejia Beltran, Heaven I.	S0056594	11000	9526	66.49
78060097	05/18/2022	A00296794Pallares, Christina	S0056592	11000	9526	138.00
78060098	05/18/2022	A00305095Pilgrim, Willow L.	S0056588	11000	9526	2,150.00
78060099	05/18/2022	A00320756Serrano, Maria D.	S0056593	11000	9526	138.00
78060100	05/18/2022	A00328224Van Matre, Jude	S0056589	11000	9526	184.00

**Taft College Check Register Report**

**01-May-22 through 31-May-22**

**FY 21-22**

78060101	05/19/2022	A00200044	American General Media	I0068274	JUN-22	11000	115	5970	67100	10,000.00
78060102	05/19/2022	A00328065	Appleone Employment Services	I0068295	01-62184	11000	411	5985	67300	25.00
						11000	411	5985	67300	1,104.29
78060102	05/19/2022	A00328065	Appleone Employment Services	I0068296	01-62615	11000	411	2370	67300	4,295.79
78060103	05/19/2022	A00015850	Berry, Wendy J.	I0068272	042622	11000	209	4311	04014	35.53
				I0068291	042822	11000	209	4311	04014	32.01
				I0068292	04/28/22	11000	209	4311	04014	470.72
				I0068294	050522	11000	209	4311	04014	379.70
78060104	05/19/2022	A00200107	Bright House Networks	I0068293	050422	12560	223	5645	09565	327.92
78060105	05/19/2022	A00321795	Butler, Quentin L.	I0068331	033122	72000	354	5710	69600	96.00
78060106	05/19/2022	A00279668	CCI Central, Inc.	I0068268	INST3086	11000	411	5971	67300	245.73
						11000	411	5971	67300	12.95
78060107	05/19/2022	A00200181	City of Taft	I0068279	060122	39000	314	5850	64991	9.10
78060108	05/19/2022	A00200181	City of Taft	I0068307	06/01/22	11000	431	5850	65700	1,845.43
						11000	431	5850	65500	37.66
78060109	05/19/2022	A00200181	City of Taft	I0068310	06-01-22	11000	431	5850	65700	8.93
						11000	431	5850	65500	0.18
78060110	05/19/2022	A00200181	City of Taft	I0068312	06.01.22	11000	431	5850	65700	136.82
78060110	05/19/2022	A00200181	City of Taft	I0068312	06.01.22	11000	431	5850	65500	2.79
78060111	05/19/2022	A00320305	CommonLook	I0067665	9220936	12653	301	5642	63900	5,400.00
78060112	05/19/2022	A00102126	Criss, Sarah V.	I0068329	050622	11000	110	4410	66003	11.97
78060113	05/19/2022	A00284648	Daniels, Debra	I0068328	051221	11000	110	5510	66003	469.82
78060114	05/19/2022	A00300396	del Rosario, Heather R.	I0068304	051222	11000	110	5510	66003	119.34
78060115	05/19/2022	A00265229	DK&M Property	I0068277	051122	39000	314	5610	64991	1,700.00
78060116	05/19/2022	A00237331	Dumbrigue, Joanne Lucille V.	I0068319	APR 22	12551	353	5710	64600	76.11
				I0068330	042222	12000	353	4310	64600	77.06
78060117	05/19/2022	A00319544	FFP Fund V Lessee1, LLC	I0068323	2023-F5L	11000	431	5830	65700	24,005.26
78060118	05/19/2022	A00283264	Frontier California Inc.	I0068308	050722	11000	431	5840	65700	148.74
78060119	05/19/2022	A00283264	Frontier California Inc.	I0068309	051022	11000	431	5840	65700	47.69
78060120	05/19/2022	A00283264	Frontier California Inc.	I0068321	042822	11000	431	5840	65700	1,030.95
78060121	05/19/2022	A00283264	Frontier California Inc.	I0068322	04/28/22	11000	431	5840	65700	848.64
78060122	05/19/2022	A00320169	Garza, Angelissa I.	I0068316	033122	72000	354	5710	69600	96.00
78060123	05/19/2022	A00312275	Groveman, Susan D.	I0068288	043022	11000	115	4310	67100	2,523.55
78060124	05/19/2022	A00326013	iHeartMedia Entertainment In	I0068273	90003125	11000	115	5970	67100	12,640.00
78060125	05/19/2022	A00224086	inContact, Inc.	I0068305	7052547	11000	431	5840	65100	139.03
						11000	431	5840	65700	1,124.90
78060126	05/19/2022	A00200712	Kern County Supt. of Schools	I0065522	091321	12000	319	5990	63200	2,500.00
				I0065539	103528	11000	421	5911	67200	985.50
				I0066186	200509	11000	421	5911	67200	770.25
				I0066478	10192021	11999	421	7412	73900	308.00
				I0066699	201302	11000	421	5911	67200	1,229.25
78060127	05/19/2022	A00328201	KWB Entertainment Inc.	I0068283	2811	12676	351	4310	64900	1,825.99
				I0068284	2825	12676	351	4310	64900	2,383.61
				I0068285	2837	11000	358	4310	62100	402.69
				I0068286	2833	11000	358	4318	62100	4,548.56
				I0068302	2826	11000	358	4318	62100	568.31
78060128	05/19/2022	A00280627	Llamas, Alyssa C.	S0055481		11000		9526		125.00
REPORT FARCHKR				Taft College						RUN DATE: 06/01/2022
78060129	05/19/2022	A00259082	Lozano Smith, LLP	I0068299	05162022	11000	110	5430	66003	20,000.00
78060130	05/19/2022	A00262851	Lytle, Steve	I0068297	03/10/22	11000	209	4311	04011	41.15
				I0068298	043022	11000	209	4311	04011	25.14

**Taft College Check Register Report**

**01-May-22 through 31-May-22**

**FY 21-22**

			I0068317	042922	11000	209	5740	04011	195.42
			I0068318	051022	11000	209	5740	04011	30.42
78060131	05/19/2022	A00315370Martinez-Elias, Marco A.	I0068332	033122	72000	354	5710	69600	543.94
78060132	05/19/2022	A00284933Mcauley, Marissa M.	S0055610		11000		9526		500.00
78060133	05/19/2022	A00200559McMurray, Robert B.	I0068278	051522	11000	401	5710	67200	536.37
78060134	05/19/2022	A00251929Oja, Michelle E.	I0068289	050322	11000	210	4315	49999	265.94
78060135	05/19/2022	A00200505OT Cookhouse & Saloon	I0068324	175-TCSL	11508	301	4410	64500	5,895.23
			I0068325	75-TCPL-	12573	353	4410	64600	3,331.30
78060136	05/19/2022	A00200508P. G. & E.	I0068290	051622	11000	431	5830	65700	8,485.56
					39000	314	5830	64991	1,101.99
					12433	314	5830	69800	122.44
					33428	310	5830	69200	574.53
					33528	310	5830	69200	574.53
					33588	310	5830	69200	574.54
78060137	05/19/2022	A00200508P. G. & E.	I0068326	050222	12560	223	5830	09565	362.24
78060138	05/19/2022	A00200522Pepsi-Cola Company	I0068275	83239702	32000	422	4410	69400	1,115.38
78060139	05/19/2022	A00309422QSR International Americas I	I0068271	INVQUS-0	12653	301	5642	63900	11,849.00
78060140	05/19/2022	A00317424Quadient Finance USA, Inc.	I0068311	12440429	11000	411	5950	67300	2,000.00
78060141	05/19/2022	A00200458Roth, Rebecca E.	I0068282	04-29-22	12528	223	5710	49999	1,029.84
78060142	05/19/2022	A00314314Santiago, Jennifer L.	S0056094		11000		9526		500.00
78060143	05/19/2022	A00034597Simpson, Amanda L.	I0068276	051122	39000	314	5610	64991	5,250.00
78060144	05/19/2022	A00200491SISC I	I0068300	20210398	33588	310	2190	69200	196.33
					33528	310	2190	69200	196.32
78060145	05/19/2022	A00296411Springshare, LLC	I0067164	22-R1126	12477	203	5642	61200	567.00
78060146	05/19/2022	A00200396Spurr	I0068320	122075	11000	431	5820	65700	8,506.54
					35827	357	5820	69700	1,054.27
					33428	310	5820	69200	106.21
					33528	310	5820	69200	106.21
					33588	310	5820	69200	212.41
78060147	05/19/2022	A00200432Taft Union High School	I0068281	175	11000	358	4310	62100	81.19
78060148	05/19/2022	A00200293United Parcel Service	I0068306	00009697	31000	423	5940	67705	655.65
78060149	05/19/2022	A00200338Verizon Wireless	I0068313	99050483	11000	113	5840	67801	76.02
					12551	353	6415	64600	38.01
78060150	05/19/2022	A00200338Verizon Wireless	I0068315	99054073	11000	357	5840	69700	85.69
78060151	05/19/2022	A00200352Waxie Sanitary Supply	I0068301	80790189	11000	431	4310	65300	176.96
78060152	05/19/2022	A00200355West Kern Water District	I0068303	051122	33428	310	5810	69200	22.43
					33528	310	5810	69200	22.43
					33588	310	5810	69200	44.86
78060153	05/19/2022	A00200355West Kern Water District	I0068314	050622	33428	310	5810	69200	26.50
					33528	310	5810	69200	26.50
					33588	310	5810	69200	52.98
78060154	05/19/2022	A00323909Winfree, Terri L.	I0068269	APR 22	11000	110	5510	66003	750.00
			I0068270	MAY 22	11000	110	5510	66003	750.00
78060155	05/19/2022	A00271281WKCCD-Taft College Grant Cle	I0068287	05042022	39000	314	5610	64991	1,650.00
					39000	314	5610	64991	0.00
78060156	05/19/2022	A00308504Wright Express FSC	I0068327	80310750	11000	352	4316	69610	892.41
					12643	223	5710	60103	145.78
					11000	432	4316	67703	124.00
78060157	05/25/2022	A00200017A.P.I. Plumbing	I0068361	23242	35819	357	5632	69700	200.00
			I0068418	23220	11000	431	5631	65100	3,250.00
78060158	05/25/2022	A00243588AARP Health Care Options	I0068399	JUN 22	11000	412	3350	59100	20,155.70



**Taft College Check Register Report**

**01-May-22 through 31-May-22**

**FY 21-22**

78060159	05/25/2022	A00327115ABC Occupational Medical Cen	I0068357	EM005538	12700	421	5980	67900	1,360.00
			I0068358	EM005672	12571	411	5985	67300	75.00
			I0068359	EM005949	12571	411	5985	67300	80.00
			I0068393	EM003944	11000	411	5985	67300	60.00
78060160	05/25/2022	A00200026Accrediting Commission for C	I0068360	4267	11000	110	5415	66003	18,065.00
78060161	05/25/2022	A00202408ACCT	I0068341	95321	11000	110	5210	66003	3,540.00
78060162	05/25/2022	A00200028ACHRO/EEO Treasurer	I0068394	22/23	11000	411	5210	67300	150.00
78060163	05/25/2022	A00288646Amazon Web Services, Inc.	I0068417	10186579	11000	113	5644	67801	727.14
78060164	05/25/2022	A00200040American Business Machines	I0068379	619011	12000	303	5641	64300	73.48
78060165	05/25/2022	A00202445AT&T Mobility	I0068337	050222	12720	421	7601	73200	362.16
78060166	05/25/2022	A00200064B & B Surplus	I0068387	424946	12640	223	4311	09565	272.79
78060167	05/25/2022	A00326017BarkleyREI, LLC	I0068344	127049	12418	421	5510	67900	10,543.75
78060168	05/25/2022	A00290343Bauer, Amanda M.	I0068395	04302022	11000	401	5510	67200	850.00
78060169	05/25/2022	A00326090Blue Icon Advisors LLC	I0068398	BI-841	12000	353	5641	64600	371.25
					12551	353	5641	64600	3,341.25
78060170	05/25/2022	A00321747BrandCo Marketing	I0068346	INV05985	12573	353	4310	64600	5,872.94
78060171	05/25/2022	A00200109Brown & Reich Petroleum, Inc	I0068373	28544	11000	432	4316	65100	144.61
					11000	432	4316	65500	46.69
					11000	431	4316	65500	204.26
					11000	432	4316	65300	96.25
					11000	352	4316	69610	158.17
			I0068374	28243	11000	432	4316	65300	98.13
					11000	352	4316	69610	306.88
			I0068375	28545	39000	314	5631	64991	175.35
78060172	05/25/2022	A00239472Bulldog Bio, Inc.	I0068349	38208	12700	421	5980	67900	541.25
					12700	421	5980	67900	67.00
78060173	05/25/2022	A00200146Carolina Biological Supply C	I0068347	51762635	11000	209	4311	04100	408.00
78060174	05/25/2022	A00200161CDW-G	I0068380	W227988	12745	421	6415	67900	21.57
			I0068381	W508398	12477	203	6412	61200	117.91
			I0068409	X115479	11000	209	4318	17013	336.87
			I0068411	X011410	12495	319	4318	61900	85.50
			I0068412	W928096	12000	311	6415	64200	273.15
			I0068413	W705061	32000	422	4310	69400	2,754.94
					32000	422	4310	69400	10.00
78060174	05/25/2022	A00200161CDW-G	I0068414	W695811	12000	303	6415	64300	3,198.30
			I0068415	W884527	12560	223	6415	60103	2,880.32
			I0068416	W786564	11000	210	4318	49999	135.28
78060175	05/25/2022	A00201051Central Sanitary Supply	I0068345	1243547	33428	310	4310	69200	172.59
					33528	310	4310	69200	172.59
					33591	310	4310	69200	345.16
78060176	05/25/2022	A00200181City of Taft	I0068338	06 01 22	31000	423	5850	69100	61.57
78060177	05/25/2022	A00230466Classic Charter, Inc.	I0068348	155940	11000	352	5750	69610	2,529.00
78060178	05/25/2022	A00280761County of Kern Public Works	I0068362	26411	11000	431	5850	65500	0.45
78060179	05/25/2022	A00265309Daikin Applied	I0068419	3346967	11000	431	5641	65100	1,135.25
78060180	05/25/2022	A00200236Demco	I0068353	7122713	12477	203	4310	61200	1,157.67
78060181	05/25/2022	A00200238Department of Justice	I0068427	577318	33428	310	5985	69200	41.00
					33528	310	5985	69200	41.00
					33588	310	5985	69200	41.00
					11000	202	5985	60100	32.00
					11000	360	5985	67700	32.00
					12000	303	5985	64300	16.00

**Taft College Check Register Report**

**01-May-22 through 31-May-22**

**FY 21-22**

					12600	309	5985	64992	16.00	
78060182	05/25/2022	A00200307	Farmer Bros. Company	I0068403	90191313	32000	422	4410	69400	225.11
78060183	05/25/2022	A00200308	Federal Express Corporation	I0068333	7-762-47	11000	401	5940	67705	34.62
				I0068396	9-624-87	12000	303	5850	64300	6.89
78060184	05/25/2022	A00202041	Fresno Oxygen	I0068351	62960516	12640	223	4311	09565	58.99
				I0068352	91576586	12560	223	4311	09565	181.26
				I0068354	62926875	12640	223	4311	09565	299.33
78060185	05/25/2022	A00312275	Groveman, Susan D.	I0068426	051622	11000	115	4310	67100	270.57
78060186	05/25/2022	A00200655	Henry Schein, Inc.	I0068370	20008379	11000	205	4311	12042	2,716.33
				I0068386	19652373	12651	205	4311	12042	88.30
				I0068391	18337244	11000	352	4310	69619	240.12
78060187	05/25/2022	A00200712	Kern County Supt. of Schools	I0068342	203607	11000	421	5911	67200	1,836.75
78060188	05/25/2022	A00325895	Linde Gas & Equipment Inc.	I0068350	70202096	12651	205	4311	12042	827.21
78060189	05/25/2022	A00307058	Minor, Leslie B.	I0068334	041222	11000	202	5710	60100	1,946.88
78060190	05/25/2022	A00327810	Minuteman Press	I0068408	75330	11508	301	4318	64500	1,657.53
78060191	05/25/2022	A00200498	Office Depot	I0068371	24266167	11000	114	4310	70999	148.05
				I0068377	24143996	11000	209	4310	04100	101.28
78060191	05/25/2022	A00200498	Office Depot	I0068378	23908068	12000	303	4410	64300	133.28
				I0068382	23937719	39000	314	4311	64991	456.75
						12433	314	4311	69800	152.25
				I0068383	24069700	11000	358	4318	62100	125.04
				I0068384	24061214	11000	353	4310	64600	25.50
				I0068385	23945714	11000	301	4310	64500	42.66
				I0068388	23912688	31000	423	4321	69100	464.77
78060192	05/25/2022	A00200508	P. G. & E.	I0068336	051122	35900	357	5830	69700	38.64
						35900	357	5820	69700	11.96
78060193	05/25/2022	A00200522	Pepsi-Cola Company	I0068404	83349652	32000	422	4410	69400	450.00
78060194	05/25/2022	A00238748	RR Donnelley	I0068420	85497749	12551	353	4310	64600	1,198.58
78060195	05/25/2022	A00202968	San Joaquin Chemicals, Inc.	I0068369	138250	11000	431	5641	65100	1,175.00
78060196	05/25/2022	A00200472	Scantron Corporation	I0068376	6439559	31000	423	4310	69100	168.50
						31000	423	5940	69100	14.24
78060197	05/25/2022	A00328252	Shoot-A-Way Inc.	I0068392	30722NGR	11000	352	4310	69616	5,820.00
78060198	05/25/2022	A00303183	Southern Computer Warehouse,	I0068343	INV00735	11000	110	6412	66003	289.04
78060199	05/25/2022	A00200396	Spurr	I0068335	122897	11000	431	5820	65700	4,322.19
						35827	357	5820	69700	596.37
						33428	310	5820	69200	91.85
						33528	310	5820	69200	91.85
						33588	310	5820	69200	91.85
78060200	05/25/2022	A00237176	SSD Systems	I0068389	R-003610	31000	423	5880	69100	231.95
				I0068390	P-010043	31000	423	5880	69100	29.60
78060201	05/25/2022	A00211077	Strata Information Group	I0068402	42669	12569	353	5510	64600	1,147.50
78060202	05/25/2022	A00200417	Sysco Food Service of Ventur	I0068340	27980706	32000	422	4410	69400	3,803.53
						32000	422	4411	69400	506.68
						32000	422	4411	69400	344.63
						32000	422	5940	69400	8.56
				I0068355	27979992	32000	422	4410	69400	3,923.93
						32000	422	4411	69400	685.06
						32000	422	4411	69400	194.81
						32000	422	5940	69400	8.44
				I0068401	27980890	32000	422	4310	69400	18,880.69
						32000	422	4310	69400	1,999.75



**Taft College Check Register Report**

**01-May-22 through 31-May-22**

**FY 21-22**

			I0068423	27979104	33429	310	4411	69250	616.46	
			I0068425	27979104	33429	310	4410	69250	908.08	
78060203	05/25/2022	A00200423	Taft City School District	I0068363	22-122	39000	314	5632	64991	315.81
				I0068364	042222	35000	360	6412	67701	662.09
				I0068365	040722	11000	113	5632	67801	899.28
				I0068366	042822	11000	113	5632	67801	1,038.65
				I0068367	041122	11000	432	4312	67703	40.12
						11000	432	5632	67703	90.00
				I0068372	22-107	11000	432	4312	65500	76.57
						11000	432	4312	67703	536.71
						11000	432	5632	65500	36.00
						11000	432	5632	67703	252.00
78060204	05/25/2022	A00200862	Taft College Bookstore	I0068406	5458.	12573	353	4310	64600	14.06
78060205	05/25/2022	A00200862	Taft College Bookstore	I0068407	4024	11000	202	4110	60100	1,051.05
78060206	05/25/2022	A00200862	Taft College Bookstore	I0068421	7246	12551	353	4310	64600	14.06
78060207	05/25/2022	A00256341	Terminix	I0068368	41982387	33428	310	5860	69200	83.00
						33528	310	5860	69200	83.00
						33588	310	5860	69200	166.00
78060208	05/25/2022	A00243766	Tweedy, Allisa M.	I0068410	042122	12640	223	5710	60103	277.35
78060209	05/25/2022	A00200284	U.S. Foods	I0068356	3559094	32000	422	4410	69400	2,929.24
						32000	422	4411	69400	188.10
78060209	05/25/2022	A00200284	U.S. Foods	I0068405	3895377	32000	422	4410	69400	2,068.21
				I0068422	3722070	33429	310	4411	69200	288.46
				I0068424	3722071	33429	310	4410	69250	532.71
78060210	05/25/2022	A00243587	United Healthcare Insurance	I0068400	JUN 22	11000	412	3350	59100	22,264.90
78060211	05/25/2022	A00200355	West Kern Water District	I0068339	051622	12560	223	5850	09565	97.70
78060212	05/25/2022	A00200360	Westec	I0068397	28125	11450	204	5641	09543	35,857.50
78060213	05/25/2022	A00308239	WEX Inc.	I0068428	80759631	11000	352	4316	69610	307.24
						11000	432	4316	67703	85.00
78060214	05/25/2022	A00327156	Wood, Maiya S.	S0056387		11000		9526		125.00
									=====	
BANK TOTAL									741,084.98	

**West Kern Community College District  
Board of Trustees Meeting  
June 13, 2022**

**Agenda Item 12.  
A. Academic Employment**

**1. 2021-22 Extra Duty Assignments**

Item	Name	Assignment	Hourly Rate	Effective Date
a.	Murillo, Lilia	Extra Duty: TUHS Personnel CAPP Outreach Activities	\$76.92	5/20/2022
b.	White, Jacquelyn	Extra Duty: TUHS Personnel CAPP Outreach Activities	\$76.92	5/20/2022

**2. 2021-22 Summer Assignments**

Item	Name	Assignment	Hourly Rate	Effective Date
a.	Agundez, Adrian	CIS 2020	\$76.92	06-JUN-22/28-JUL-22
b.	Altenhofel, Jennifer	HIST 2232	\$76.92	06-JUN-22/28-JUL-22
c.	Anderson, Ian	POSC 1501	\$76.92	06-JUN-22/28-JUL-22
d.	Bandy, Ingrun	PHED 1523, 1623, 1723, 1823	\$76.92	06-JUN-22/28-JUL-22
e.	Beasley, Michelle	ECEF 1501, 1531, 1590, 1611	\$76.92	06-JUN-22/28-JUL-22
f.	Berry, Wendy	BIOL 1500	\$76.92	06-JUN-22/28-JUL-22
g.	Bledsoe, Adam	BUSN 1500 & ECON 2210 & MGMT 1500	\$76.92	06-JUN-22/28-JUL-22
h.	Brixey, Gabrielle	BUSN 1510	\$76.92	06-JUN-22/28-JUL-22
i.	Bogle, Darcy	STSU 1001, 1500	\$76.92	05-JUL-22/28-JUL-22
j.	Burnham, Kyle	MUSC 1510	\$76.92	06-JUN-22/28-JUL-22
k.	Cahoon, Nathan	MATH 1060, 1505	\$76.92	06-JUN-22/28-JUL-22
l.	Carlson, Kamala	ENGL 1500	\$76.92	06-JUN-22/28-JUL-22
m.	Chaidez, Joell	STSU 1530 & WKEX 1014	\$76.92	05-JUL-22/28-JUL-22
n.	Chung-Wee, Christopher	ENGL 1500, 1600	\$76.92	06-JUN-22/28-JUL-22
o.	Colaw, Rebecca	PSYC 2205	\$76.92	06-JUN-22/28-JUL-22
p.	Combs, Noelle	POSC 1501	\$76.92	06-JUN-22/28-JUL-22
q.	Cutrona, Angelo	PHED 1542, 1742	\$76.92	01-AUG-22/19-AUG-22
r.	Devine, William	ENGL 1500, 2600	\$76.92	06-JUN-22/28-JUL-22
s.	Dimayuga, Anna	ART 1800	\$76.92	06-JUN-22/28-JUL-22
t.	Eigenauer, John	CIS 1603, 1703	\$76.92	06-JUN-22/28-JUL-22
u.	Getty, Shelley	MATH 1050, 1510, 1520	\$76.92	06-JUN-22/28-JUL-22
v.	Golling, Leigh	COMM 1511	\$76.92	06-JUN-22/28-JUL-22
w.	Hickman, Ryan	BIOL 2370	\$76.92	06-JUN-22/28-JUL-22
x.	Jimenez Murguia, Salvad	SOC 1510, 2110	\$76.92	06-JUN-22/28-JUL-22
y.	Kerr, Danielle	ENGL 1600	\$76.92	06-JUN-22/28-JUL-22
z.	Lindquist, Erica	ARTH 1510	\$76.92	06-JUN-22/28-JUL-22
aa.	Lytle, Steve	BIOL 1500	\$76.92	06-JUN-22/28-JUL-22
bb.	Maiocco, Vince	HLED 1510	\$76.92	06-JUN-22/28-JUL-22
cc.	Martinez, Julian	SPAN 1601, 1602, 2001, 2002	\$76.92	06-JUN-22/28-JUL-22
dd.	Martinez, Maria	MATH 1530, 1540	\$76.92	06-JUN-22/11-AUG-22
ee.	May, James	GEOG 1510	\$76.92	06-JUN-22/28-JUL-22
ff.	McDaniel, Steven	COMM 1511	\$76.92	06-JUN-22/28-JUL-22
gg.	Mendoza, Tina	HIST 2231	\$76.92	06-JUN-22/28-JUL-22
hh.	Mitchell, David	STAT 1510	\$76.92	06-JUN-22/11-AUG-22
ii.	Montelongo, Maribel	SPAN 1601	\$76.92	06-JUN-22/28-JUL-22
jj.	Oja, Michelle	PSYC 2200	\$76.92	06-JUN-22/11-AUG-22
kk.	Page, Jason	ECON 2120	\$76.92	06-JUN-22/28-JUL-22

ll.	Payne, Aarron	WELD 1540	\$76.92	06-JUN-22/11-AUG-22
mm.	Payne, Ruby	MATH 1500, 1060	\$76.92	06-JUN-22/11-AUG-22
nn.	Polski, Robin	PSYC 1500, 2080	\$76.92	06-JUN-22/28-JUL-22
oo.	Rangel-Escobedo, Juana	STSU 1019, 1525	\$76.92	05-JUL-22/28-JUL-22
pp.	Rossi, Mallori	PHED 1528, 1728	\$76.92	01-AUG-22/19-AUG-22
qq.	Roth, Rebecca	ECEF 1601, 2003	\$76.92	06-JUN-22/28-JUL-22
rr.	Smith, Gaysha	ART 1500	\$76.92	06-JUN-22/28-JUL-22
ss.	Smith, Terri	LIBR 1548	\$76.92	06-JUN-22/28-JUL-22
tt.	Swenson, Sonja	HUM 1500	\$76.92	06-JUN-22/28-JUL-22
uu.	Taibjee, Sukena	LIBR 1548	\$76.92	06-JUN-22/28-JUL-22
vv.	Thompson, Tony	HLED 1510	\$76.92	06-JUN-22/28-JUL-22
ww.	Travis, Lori	COMM 1511	\$76.92	06-JUN-22/28-JUL-22
xx.	Vallejo, Benigno	BIOL 2370 & HLED 1541	\$76.92	06-JUN-22/28-JUL-22
yy.	Villa, Walter	POSC 1501	\$76.92	06-JUN-22/28-JUL-22
zz.	Webster, Kyle	BIOL 1500	\$76.92	06-JUN-22/28-JUL-22
aaa.	Wessely, Jason	ADMJ 1501	\$76.92	06-JUN-22/28-JUL-22
bbb.	Wymore, Dave	ADMJ 1502	\$76.92	06-JUN-22/28-JUL-22

### 3. 2021-22 Staff Development

Item	Name	Assignment	Hourly Rate	Total Hours	Total Amount	Not Effective Date
a.	Clemons, Reginald	Staff Development Pay for Spring 2022	\$76.92	3.00	\$230.76	01/06/2022 - 05/20/2022
b.	Montelongo, Maribel	Staff Development Pay for Spring 2022	\$76.92	8.00	\$615.36	01/06/2022 - 05/20/2022
c.	Sheibani, Shahrzad	Staff Development Pay for Spring 2022	\$76.92	1.00	\$76.92	01/06/2022 - 05/20/2022
d.	VanRy, Veronica	Staff Development Pay for Spring 2022	\$76.92	6.00	\$461.52	01/06/2022 - 05/20/2022
e.	Villa, Walter	Staff Development Pay for Spring 2022	\$76.92	2.00	\$153.84	01/06/2022 - 05/20/2022
f.	White, Marisol	Staff Development Pay for Spring 2022	\$76.92	6.00	\$461.52	01/06/2022 - 05/20/2022

**West Kern Community College District  
Board of Trustees Meeting  
June 13, 2022**

**B. Non-Academic Employment**

**1. Classified**

Item	Name	Assignment	Range/ Step	FTE	Effective Date
a.	Almanza, Ivan	Plant Operations Technician	30A	100.0%	6/13/2022
b.	Balderrama-Valencia, Karolina	Bookstore Clerk Sub	1A	A/N	6/1/2022
c.	Bennett, Krista	Bookstore Clerk Sub	1A	A/N	6/1/2022
d.	Bravo, Vanessa	Associate Teacher - Substitute	5A	A/N	5/23/2022
e.	Brown, Brittany	Bookstore Clerk Sub	1A	A/N	6/1/2022
f.	Brown, Brittany	DSPS Technician - Temporary	15A	A/N	6/21/2022
g.	Gibson, Mark	Title Correction - IT Technician II/Network Administrator	27G	100.0%	2/28/2022
g.	Ramirez, Kiana	Cashier - Substitute	18A	A/N	5/30/2022
h.	Rosales, Andrew	Maintenance Worker/Groundskeeper	22A	47.5%	6/1/2022
i.	Sephus, Laci	Direct Support Coordinator	13A	47.5%	5/23/2022

**2. Administration**

Item	Name	Position	Range/ Step	FTE	Effective Date
a.	Altenhofel, Kevin	Reclass - Director of Campus Safety and Security	14/7	100.0%	7/1/2022
b.	del Rosario, Heather	Reclass - Vice President of Human Resources	27/5	100.0%	7/1/2022
c.	Ferguson, Bruce	Athletic Trainer	9/7	100.0%	7/1/2022
d.	Li, Xiaohong	Reclass - Vice President of Information & Institutional Effectiveness	27/5	100.0%	7/1/2022
e.	Minor, Leslie	Reclass - Vice President of Instruction	27/5	100.0%	7/1/2022
f.	Nelms, Daniel	Coordinator of Gymnasium Facilities and Athletic/PE Equipment	7/1	100.0%	7/1/2022
g.	Rowden, Tiffany	Human Resources Director	14/4	100.0%	7/1/2022
h.	Sundgren, Lori	Pre-Collegiate Success Coordinator	19/5	100.0%	7/1/2022
i.	Valsamides, Nicholas	Executive Director, Fiscal Services	20/5	100.0%	6/27/2022

**3. Confidential**

Item	Name	Position	Range/ Step	FTE	Effective Date
a.	Perry, Makayla	Executive Assistant, Human Resources	7/4	100.0%	7/1/2022

**West Kern Community College District  
Board of Trustees Meeting  
June 13, 2022**

**C. Separations**

**1. Academic**

Item	Name	Assignment	Status	Effective Date
a.				
b.				

**2. Classified**

Item	Name	Position	Status	Effective Date
a.	Amador-Melendrez, Martha	CDC Associate Teacher	Terminated	5/14/2022
b.	Garcia de Leon, Maria	CDC Associate Teacher	Retired	5/31/2022

**3. Administration**

Item	Name	Position	Status	Effective Date
a.				

**4. Confidential**

Item	Name	Position	Status	Effective Date
a.				

**WEST KERN COMMUNITY COLLEGE DISTRICT GENERAL FUND UNRESTRICTED  
 BUDGETED SOURCES OF FUNDS AT ACCOUNT LEVEL 1  
 REVENUE ACCOUNTS FISCAL YEAR 2021-2022  
 FOR THE MONTH ENDING MAY 31, 2022**

Account Level	Account Level Description	Proposed Budget	Adjusted Budget	YTD Activity	Encumbrances	Balance
8600	State Revenues	22,304,618	22,370,570	22,613,551	0	-242,981
8800	Local Revenues	8,864,888	8,864,888	6,462,111	0	2,402,777
<b>Summary</b>		<b>31,169,506</b>	<b>31,235,458</b>	<b>29,075,662</b>	<b>0</b>	<b>2,159,796</b>

**West Kern Community College District General Fund Unrestricted  
 Budgeted Sources of Funds at Account Level 1  
 Expenditure Accounts Fiscal Year 2021-2022  
 For the Month Ending May 31, 2022**

Account Level	Account Level Description	Proposed Budget	Adjusted Budget	YTD Activity	Encumbrances	Balance
1000	Academic Salaries	10,102,363	10,075,363	8,493,173	0	1,582,190
2000	Classified & Other Nonacademic Sala	6,041,949	6,042,336	5,039,188	0	1,003,149
3000	Employee Benefits	9,142,284	9,208,385	6,776,920	3,996	2,427,469
4000	Supplies and Materials	489,344	472,052	223,724	101,390	146,939
5000	Other Operating Expenses & Services	4,485,842	4,576,741	2,998,490	1,484,199	94,052
6000	Capital Outlay	172,623	171,704	97,304	42,475	31,926
7000	Other Outgo	394,282	348,026	40,713	32,880	274,433
7200	Transfers	340,818	5,340,818	5,274,187	34,400	32,230
		<b>31,169,506</b>	<b>36,235,425</b>	<b>28,943,698</b>	<b>1,699,340</b>	<b>5,592,387</b>

**Disbursement Register of Expenditures Greater than \$10,000  
For the Month of May 2022**

Check Number	Check Date	Vendor Name	Description	Net Amount
78059801	05/02/2022	AARP Health Care Options	2021-22 AARP Retiree Supplemental Health Insurance	19,097.88
78059833	05/02/2022	Lozano Smith, LLP	Open Retainer 2021-22	10,000.00
78059840	05/02/2022	P. G. & E.	PGE - District - 21-22	18,218.02
78059854	05/02/2022	United Healthcare Insurance Company	2021-22 Retiree Supplemental RX Insurance	22,264.90
78059863	05/04/2022	American Express	AMEX - April Charges	11,902.49
78059886	05/04/2022	Otis Elevator Company	Door Replacement - Elevator	24,820.00
78059902	05/04/2022	Taft College Bookstore	SP 22 Bookservice	14,633.51
78059905	05/04/2022	TimeClock Plus, LLC	FMLA Tracking	18,261.54
78059909	05/04/2022	USA Shade & Fabric Structures	Replacement fabrics for shade structures	22,460.32
78060101	05/19/2022	American General Media	Extension Digital Campaign	10,000.00
78060117	05/19/2022	FFP Fund V Lessee1, LLC	ForeFront Power - April	24,005.26
78060124	05/19/2022	iHeartMedia Entertainment Inc	Extension Digital Campaign	12,640.00
78060129	05/19/2022	Lozano Smith, LLP	Retainer	20,000.00
78060136	05/19/2022	P. G. & E.	PGE - District - 21-22	11,433.59
78060139	05/19/2022	QSR International Americas Inc.	Inv. INVQUS-010422 FY20-21	11,849.00
78060158	05/25/2022	AARP Health Care Options	2021-22 AARP Retiree Supplemental Health Insurance	20,155.70
78060160	05/25/2022	Accrediting Commission for Community &	2022-23 Dues	18,065.00
78060167	05/25/2022	BarkleyREI, LLC	Web Redesign	10,543.75
78060202	05/25/2022	Sysco Food Service of Ventura	China Purchase	20,880.44
78060210	05/25/2022	United Healthcare Insurance Company	2021-22 Retiree Supplemental RX Insurance	22,264.90
78060212	05/25/2022	Westec	Westec - 2021-22 Open PO	35,857.50
				<b>379,353.80</b>



# ASO Balance Sheet

As of May 31, 2022

May 31, 22

## ASSETS

### Current Assets

#### Checking/Savings

ASO Safe1 176,586.96

ASO Safe1 - Savings 143.88

Total Checking/Savings 176,730.84

Total Current Assets 176,730.84

**TOTAL ASSETS 176,730.84**

### Restricted Funds

Anime and Above 1,692.00

Art Club 834.00

ASO Athletics 32,049.40

ASO General - Operating 75,159.78

ASSE 385.43

Baseball Club 4,327.77

Best Buddies 4,168.03

Cougar Echo 773.50

D.H. Class of 2022 656.16

D.H. CLUB GENERAL 3,138.52

ECE 3,218.99

Golf Club Mens 1,365.00

Golf Club Womens 1,121.25

Intersivity Club 1,543.19

Literary Club 1,831.53

NSLS Club 3,784.79

On Our Own 0.00

Performing Arts 2,402.62

Phi Theta Kappa 0.00

Roleplaying Game Club 745.42

Soccer Club - Mens 2,293.84

Soccer Club - Womens 2,266.23

Social Science/ Research 3,239.31

Softball Club 6,517.11

Spectrum 1,482.45

STEM 3,855.40

TC Cares 609.00

TIL Reunion 1,461.73

Uniform Replacement 9,899.00

Veterans Club 1,639.91

Women's Athletic Club 2,573.57

Women's Basketball Club 1,695.91

**Total Restricted Funds 176,730.84**

**COUNTY OF KERN**  
**ELECTRONIC RECORD OF DEPOSIT**  
 SEC.26900-26902 GOV.CODE

USER NAME  
 Mindy Jewell  
 SUBMIT DATE  
 Apr 28, 2022 10:31:12AM  
 PROCESS DATE  
 NOT PROCESSED AT  
 THIS TIME  
 DEPT NO.  
 0886  
 EROD NO.  
 574294

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE  
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL  
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF \$263,450.89

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
BOOKSTORE	84698	0886	5490	\$263,450.89	\$263,450.89

TOTAL DEPOSIT: \$263,450.89

**GENERAL DEPOSIT NOTES:**

**SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$263,450.89 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT CARD: \$0.00**  
**NOTES: DEPOSIT #220132**

SECTION 26901 GOVERNMENT CODE  
 I HEREBY SWEAR THAT THIS IS A TRUE AND  
 CORRECT RECORD OF THE TOTAL AMOUNT  
 DUE THE KERN COUNTY TREASURER TO  
 AND INCLUDING:

**NOT PROCESSED**

NOT SIGNED  
 AUDITOR'S AUTHORIZED SIGNATURE

**NOT PROCESSED**

NOT SIGNED  
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE  
 WKCCD DEPOSIT

DEPOSIT TRANSACTIONS  
 Date last used from: 04/28/2022 To 04/28/2022  
 Transaction Number from: 220132 To 220132  
 Date entered from: 00/00/0000 To 99/99/9999

J73923 DC0100 L.00.01 04/28/22 PAGE

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
LN.	DI	DETAIL	DESCR		
220132	04/28/2022	04/28/2022	WKCCD DEPOSIT		263,450.89
1.	78	BOOKSTORE SALES		31000-423-8841-69100	263,450.89
				ENTERED BY: MDJB UNAPPROVED	
				TOTAL AMOUNT	263,450.89
				DISTRICT TOTAL	263,450.89
				GRAND TOTAL	263,450.89

**COUNTY OF KERN**  
**ELECTRONIC RECORD OF DEPOSIT**  
 SEC.26900-26902 GOV.CODE

USER NAME  
 Mindy Jewell  
 SUBMIT DATE  
 Apr 28, 2022 10:32:36AM  
 PROCESS DATE  
 NOT PROCESSED AT  
 THIS TIME  
 DEPT NO.  
 0886  
 EROD NO.  
 574295

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE  
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL  
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF \$22,454.53

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
STUDENT RECEIPTS	84096	0886	5490	\$22,454.53	\$22,454.53

TOTAL DEPOSIT: \$22,454.53

**GENERAL DEPOSIT NOTES:**

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$22,454.53 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT  
 CARD: \$0.00  
 NOTES: DEPOSIT #220133

SECTION 26901 GOVERNMENT CODE  
 I HEREBY SWEAR THAT THIS IS A TRUE AND  
 CORRECT RECORD OF THE TOTAL AMOUNT  
 DUE THE KERN COUNTY TREASURER TO  
 AND INCLUDING:

NOT PROCESSED

NOT SIGNED  
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED  
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE  
WKCCD DEPOSIT

DEPOSIT TRANSACTIONS  
Date last used from: 04/28/2022 To 04/28/2022  
Transaction Number from: 220133 To 220133  
Date entered from: 00/00/0000 To 99/99/9999

J73924 DC0100 L.00.01 04/28/22 PAGE

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
LN.	DI	DETAIL	DESCR		
220133	04/28/2022	04/28/2022	WKCCD DEPOSIT		
1.	78	STUDENT RECEIPTS		11000-000-9161-00000	
				ENTERED BY: MDJB UNAPPROVED	22,454.53
				TOTAL AMOUNT	22,454.53
				DISTRICT TOTAL	22,454.53
				GRAND TOTAL	22,454.53

**COUNTY OF KERN**  
**ELECTRONIC RECORD OF DEPOSIT**  
 SEC.26900-26902 GOV.CODE

USER NAME  
 Mindy Jewell  
 SUBMIT DATE  
 May 02, 2022 11:12:37AM  
 PROCESS DATE  
 NOT PROCESSED AT  
 THIS TIME  
 DEPT NO.  
 0886  
 EROD NO.  
 574521

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE  
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL  
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$2,237,991.00**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
GENERAL FUND	84096	0886	5490	\$1,659,919.00	\$1,659,919.00
RESTRICTED FUND	84097	0886	5490	\$578,072.00	\$578,072.00

**TOTAL DEPOSIT: \$2,237,991.00**

**GENERAL DEPOSIT NOTES:**

**SITE OF DEPOSIT: TTC ACCOUNT DEPOSITED: General CASH: \$0.00 CHECKS: \$0.00 DIRECT DEPOSIT: \$2,237,991.00 CREDIT CARD: \$0.00 NOTES: DEPOSIT #220134**

SECTION 26901 GOVERNMENT CODE  
 I HEREBY SWEAR THAT THIS IS A TRUE AND  
 CORRECT RECORD OF THE TOTAL AMOUNT  
 DUE THE KERN COUNTY TREASURER TO  
 AND INCLUDING:

**NOT PROCESSED**

NOT SIGNED  
 AUDITOR'S AUTHORIZED SIGNATURE

**NOT PROCESSED**

NOT SIGNED  
 TTC AUTHORIZED SIGNATURE

Date last used from: 05/02/2022 To 05/02/2022  
 Transaction Number from: 220134 To 220134  
 Date entered from: 00/00/0000 To 99/99/9999

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
LN.	DI	DETAIL	DESCR		
20134	05/02/2022	05/02/2022	WKCCD DEPOSIT		
				ENTERED BY: MDJB	UNAPPROVED
1.	78	APRIL	SCHOOL APPORTIONMENT	11000-000-8612-00000	1,622,702.00
2.	78	APRIL	SCHOOL APPORTIONMENT	11000-000-8618-00000	28,339.00
3.	78	APRIL	SCHOOL APPORTIONMENT	11006-201-8633-00000	8,878.00
4.	78	APRIL	SCHOOL APPORTIONMENT	12551-353-8615-64600	3,872.00
5.	78	APRIL	SCHOOL APPORTIONMENT	12551-353-8625-64600	16,734.00
6.	78	APRIL	SCHOOL APPORTIONMENT	12000-303-8622-64300	42,558.00
7.	78	APRIL	SCHOOL APPORTIONMENT	12000-305-8624-64301	5,551.00
8.	78	APRIL	SCHOOL APPORTIONMENT	12000-311-8623-64200	22,513.00
9.	78	APRIL	SCHOOL APPORTIONMENT	12000-311-8660-64200	817.00
10.	78	APRIL	SCHOOL APPORTIONMENT	12600-309-8627-64992	12,301.00
11.	78	APRIL	SCHOOL APPORTIONMENT	12000-319-8644-00000	131,168.00
12.	78	APRIL	SCHOOL APPORTIONMENT	12570-000-8699-00000	4,034.00
13.	78	APRIL	SCHOOL APPORTIONMENT	12741-203-8699-00000	242.00
14.	78	APRIL	SCHOOL APPORTIONMENT	12050-431-8654-65100	84,064.00
15.	78	APRIL	SCHOOL APPORTIONMENT	12573-353-8691-64600	10,910.00
16.	78	APRIL	SCHOOL APPORTIONMENT	12569-353-8699-64600	3,774.00
17.	78	APRIL	SCHOOL APPORTIONMENT	12000-318-8699-64800	2,268.00
18.	78	APRIL	SCHOOL APPORTIONMENT	12643-223-8647-00000	19,955.00
19.	78	APRIL	SCHOOL APPORTIONMENT	12603-125-8643-68900	69,309.00
20.	78	APRIL	SCHOOL APPORTIONMENT	12655-351-8699-64400	14,698.00
21.	78	APRIL	SCHOOL APPORTIONMENT	12677-301-8699-64900	14,804.00
22.	78	APRIL	SCHOOL APPORTIONMENT	12679-320-8699-00000	15,732.00
23.	78	APRIL	SCHOOL APPORTIONMENT	12909-351-8699-00000	5,248.00
24.	78	APRIL	SCHOOL APPORTIONMENT	12653-301-8699-63900	4,007.00
25.	78	APRIL	SCHOOL APPORTIONMENT	12599-309-8632-64992	16,330.00
26.	78	APRIL	SCHOOL APPORTIONMENT	12560-223-8158-09565	60,516.00
27.	78	APRIL	SCHOOL APPORTIONMENT	12575-411-8699-00000	16,667.00
				TOTAL AMOUNT	2,237,991.00 *
				DISTRICT TOTAL	2,237,991.00 **
				GRAND TOTAL	2,237,991.00 **

**COUNTY OF KERN**  
**ELECTRONIC RECORD OF DEPOSIT**  
 SEC.26900-26902 GOV.CODE

USER NAME  
 Mindy Jewell  
 SUBMIT DATE  
 May 05, 2022 01:34:01PM  
 PROCESS DATE  
 NOT PROCESSED AT  
 THIS TIME  
 DEPT NO.  
 0886  
 EROD NO.  
 574856

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE  
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL  
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF \$762.20

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
BOOKSTORE	84698	0886	5490	\$762.20	\$762.20

TOTAL DEPOSIT: \$762.20

**GENERAL DEPOSIT NOTES:**

**SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$762.20 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT  
 CARD: \$0.00  
 NOTES: DEPOSIT #220135**

SECTION 26901 GOVERNMENT CODE  
 I HEREBY SWEAR THAT THIS IS A TRUE AND  
 CORRECT RECORD OF THE TOTAL AMOUNT  
 DUE THE KERN COUNTY TREASURER TO  
 AND INCLUDING:

**NOT PROCESSED**  
NOT SIGNED  
 AUDITOR'S AUTHORIZED SIGNATURE

**NOT PROCESSED**  
NOT SIGNED  
 TTC AUTHORIZED SIGNATURE



778 WEST KERN COMM. COLLEGE  
 WKCCD DEPOSIT

DEPOSIT TRANSACTIONS  
 Date last used from: 05/05/2022 To 05/05/2022  
 Transaction Number from: 220135 To 220135  
 Date entered from: 00/00/0000 To 99/99/9999

J78195 DC0100 L.00.01 05/05/22 PAGE

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
LN.	DI	DETAIL	DESCR		
220135	05/05/2022	05/05/2022	WKCCD DEPOSIT		762.20
1.	78	BOOKSTORE SALES		31000-423-8841-69100	762.20 *
				TOTAL AMOUNT	762.20 *
				DISTRICT TOTAL	762.20 *
				GRAND TOTAL	762.20 *

ENTERED BY: MDJB UNAPPROVED

**COUNTY OF KERN**  
**ELECTRONIC RECORD OF DEPOSIT**  
 SEC.26900-26902 GOV.CODE

USER NAME  
 Mindy Jewell  
 SUBMIT DATE  
 May 05, 2022 01:35:10PM  
 PROCESS DATE  
 NOT PROCESSED AT  
 THIS TIME  
 EROD NO.  
 574857

DEPT NO.  
 0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE  
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL  
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF \$7,875.17

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
STUDENT RECEIPTS	84097	0886	5490	\$7,875.17	\$7,875.17

TOTAL DEPOSIT: \$7,875.17

**GENERAL DEPOSIT NOTES:**

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$7,875.17 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT  
 CARD: \$0.00  
 NOTES: DEPOSIT #220136

SECTION 26901 GOVERNMENT CODE  
 I HEREBY SWEAR THAT THIS IS A TRUE AND  
 CORRECT RECORD OF THE TOTAL AMOUNT  
 DUE THE KERN COUNTY TREASURER TO  
 AND INCLUDING:

NOT PROCESSED

NOT SIGNED \_\_\_\_\_  
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED \_\_\_\_\_  
 TTC AUTHORIZED SIGNATURE

378 WEST KERN COMM. COLLEGE  
WKCCD DEPOSIT

DEPOSIT TRANSACTIONS  
Date last used from: 05/05/2022 To 05/05/2022  
Transaction Number from: 220136 To 220136  
Date entered from: 00/00/0000 To 99/99/9999

J78196 DC0100 L.00.01 05/05/22 PAGE

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
LN.	DI	DETAIL	DESCR		
220136	05/05/2022	05/05/2022	WKCCD DEPOSIT		
1.	78	STUDENT RECEIPTS		11000-000-9161-00000	
				ENTERED BY: MDJB UNAPPROVED	7,875.17
				TOTAL AMOUNT	7,875.17
				DISTRICT TOTAL	7,875.17
				GRAND TOTAL	7,875.17

**COUNTY OF KERN**  
**ELECTRONIC RECORD OF DEPOSIT**  
 SEC.26900-26902 GOV.CODE

USER NAME  
 Mindy Jewell  
 SUBMIT DATE  
 May 05, 2022 01:40:01PM  
 PROCESS DATE  
 NOT PROCESSED AT  
 THIS TIME  
 EROD NO.  
 574859

DEPT NO.  
 0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE  
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL  
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$301,540.57**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
GENERAL FUND	84096	0886	5490	\$42,162.58	\$42,162.58
RESTRICTED FUND	84097	0886	5490	\$1,000.00	\$1,000.00
CHILD DEVELOPMENT	84496	0886	5490	\$139,705.64	\$139,705.64
TIL	84697	0886	5490	\$97,740.16	\$97,740.16
BOOKSTORE	84698	0886	5490	\$19,541.44	\$19,541.44
CAFETERIA	84699	0886	5490	\$1,352.75	\$1,352.75
PARKING FUND	84700	0886	5490	\$38.00	\$38.00
<b>TOTAL DEPOSIT: \$301,540.57</b>					

**GENERAL DEPOSIT NOTES:**

**SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$301,540.57 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT CARD: \$0.00 NOTES: DEPOSIT #220137**

SECTION 26901 GOVERNMENT CODE  
 I HEREBY SWEAR THAT THIS IS A TRUE AND  
 CORRECT RECORD OF THE TOTAL AMOUNT  
 DUE THE KERN COUNTY TREASURER TO  
 AND INCLUDING:

**NOT PROCESSED**  
NOT SIGNED  
 AUDITOR'S AUTHORIZED SIGNATURE

**NOT PROCESSED**  
NOT SIGNED  
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE  
 WKCCD DEPOSIT

DEPOSIT TRANSACTIONS  
 Date last used from: 05/05/2022 To 05/05/2022  
 Transaction Number from: 220137 To 220137  
 Date entered from: 00/00/0000 To 99/99/9999

J78197 DC0100 L.00.01 05/05/22 PAC

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
LN.	DI	DETAIL	DESCR		
220137	05/05/2022	05/05/2022	WKCCD DEPOSIT		
				ENTERED BY: MDJB	UNAPPROVED
1.	78	INSURANCE REIMBURSEMENTS		11000-412-8876-67300	660.58
2.	78	REIMBURSEMENT		11999-421-7412-73900	2.00
3.	78	WEST KERN OPEB		11000-412-5990-73900	41,500.00
4.	78	DH CLINIC REVENUE		12650-205-8892-12042	1,000.00
5.	78	BOOKSTORE SALES		31000-423-8841-69100	19,541.44
6.	78	CAFETERIA SALES		32000-422-8841-69400	1,352.75
7.	78	CC STATE PRESCHOOL		33528-310-8621-69200	138,973.00
8.	78	CC REIMBURSEMENT		33528-310-2190-69200	366.32
9.	78	CC REIMBURSEMENT		33588-310-2190-69200	366.32
10.	78	PARKING TICKETS		36000-433-8881-69500	38.00
11.	78	TIL REGIONAL CENTERS		39000-314-8699-64991	97,740.16
				TOTAL AMOUNT	301,540.57
				DISTRICT TOTAL	301,540.57
				GRAND TOTAL	301,540.57

**COUNTY OF KERN**  
**ELECTRONIC RECORD OF DEPOSIT**  
 SEC.26900-26902 GOV.CODE

USER NAME  
 Mindy Jewell  
 SUBMIT DATE  
 May 12, 2022 03:01:53PM  
 PROCESS DATE  
 NOT PROCESSED AT  
 THIS TIME  
 EROD NO.  
 575430

DEPT NO.  
 0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE  
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL  
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF \$66,406.07

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
CREDIT CARD STUDENT RECEIPTS	84096	0886	5490	\$66,406.07	\$66,406.07

TOTAL DEPOSIT: \$66,406.07

**GENERAL DEPOSIT NOTES:**

**SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$66,406.07 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT CARD: \$0.00**  
 NOTES: DEPOSIT #220142

SECTION 26901 GOVERNMENT CODE  
 I HEREBY SWEAR THAT THIS IS A TRUE AND  
 CORRECT RECORD OF THE TOTAL AMOUNT  
 DUE THE KERN COUNTY TREASURER TO  
 AND INCLUDING:

**NOT PROCESSED**

NOT SIGNED  
 AUDITOR'S AUTHORIZED SIGNATURE

**NOT PROCESSED**

NOT SIGNED  
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE  
WKCCD DEPOSIT

DEPOSIT TRANSACTIONS  
Date last used from: 05/12/2022 To 05/12/2022  
Transaction Number from: 220142 To 220142  
Date entered from: 00/00/0000 To 99/99/9999

J81944 DC0100 L.00.01 05/12/22 PAG

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
LN.	DI	DETAIL	DESCR		
220142	05/12/2022	05/12/2022	WKCCD DEPOSIT		
1.	78	CREDIT CARD	STUDENT RECEIPTS	11000-000-9161-00000	
				ENTERED BY: MDJB	UNAPPROVED
				TOTAL AMOUNT	66,406.07
				DISTRICT TOTAL	66,406.07
				GRAND TOTAL	66,406.07

**COUNTY OF KERN**  
**ELECTRONIC RECORD OF DEPOSIT**  
 SEC.26900-26902 GOV.CODE

USER NAME  
 Mindy Jewell  
 SUBMIT DATE  
 May 12, 2022 03:00:09PM  
 PROCESS DATE  
 NOT PROCESSED AT  
 THIS TIME  
 DEPT NO.  
 0886  
 EROD NO.  
 575429

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE  
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL  
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF \$49,940.21

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
CREDIT CARD STUDENT RECEIPTS	84096	0886	5490	\$49,940.21	\$49,940.21

TOTAL DEPOSIT: \$49,940.21

**GENERAL DEPOSIT NOTES:**

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$49,940.21 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT CARD: \$0.00  
 NOTES: DEPOSIT #220141

SECTION 26901 GOVERNMENT CODE  
 I HEREBY SWEAR THAT THIS IS A TRUE AND  
 CORRECT RECORD OF THE TOTAL AMOUNT  
 DUE THE KERN COUNTY TREASURER TO  
 AND INCLUDING:

NOT PROCESSED

NOT SIGNED  
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED  
 TTC AUTHORIZED SIGNATURE



78 WEST KERN COMM. COLLEGE  
KCCD DEPOSIT

DEPOSIT TRANSACTIONS  
Date last used from: 05/12/2022 To 05/12/2022  
Transaction Number from: 220141 To 220141  
Date entered from: 00/00/0000 To 99/99/9999

J81933 DC0100 I.00.01 05/12/22 PAGE

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
20141	05/12/2022	05/12/2022	WKCCD DEPOSIT		
1.	78	CREDIT CARD STUDENT RECEIPTS	11000-000-9161-00000	ENTERED BY: MDJB UNAPPROVED	49,940.21
				TOTAL AMOUNT	49,940.21 *
				DISTRICT TOTAL	49,940.21 *
				GRAND TOTAL	49,940.21 *

**COUNTY OF KERN**  
**ELECTRONIC RECORD OF DEPOSIT**  
 SEC.26900-26902 GOV.CODE

USER NAME  
 Mindy Jewell  
 SUBMIT DATE  
 May 12, 2022 02:50:44PM  
 PROCESS DATE  
 NOT PROCESSED AT  
 THIS TIME  
 DEPT NO.  
 0886  
 EROD NO.  
 575424

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE  
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL  
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF \$1,617.25

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
BOOKSTORE	84698	0886	5490	\$1,617.25	
					\$1,617.25

TOTAL DEPOSIT: \$1,617.25

**GENERAL DEPOSIT NOTES:**

**SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$1,617.25 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT  
 CARD: \$0.00  
 NOTES: DEPOSIT #220138**

SECTION 26901 GOVERNMENT CODE  
 I HEREBY SWEAR THAT THIS IS A TRUE AND  
 CORRECT RECORD OF THE TOTAL AMOUNT  
 DUE THE KERN COUNTY TREASURER TO  
 AND INCLUDING:

**NOT PROCESSED**  
NOT SIGNED  
 AUDITOR'S AUTHORIZED SIGNATURE

**NOT PROCESSED**  
NOT SIGNED  
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE  
WKCCD DEPOSIT

DEPOSIT TRANSACTIONS  
Date last used from: 05/12/2022 To 05/12/2022  
Transaction Number from: 220138 To 220138  
Date entered from: 00/00/0000 To 99/99/9999

J81926 DC0100 L.00.01 05/12/22 PAG

APPROVED AND UNAPPROVED TRANSACTIONS						
NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-		AMOUNT
LN.	DI	DETAIL	DESCR			
220138	05/12/2022	05/12/2022	WKCCD DEPOSIT		ENTERED BY: MDJB UNAPPROVED	1,617.25
1.	78	BOOKSTORE SALES		31000-423-8841-69100		1,617.25
					TOTAL AMOUNT	1,617.25
					DISTRICT TOTAL	1,617.25
					GRAND TOTAL	1,617.25

**COUNTY OF KERN**  
**ELECTRONIC RECORD OF DEPOSIT**  
SEC.26900-26902 GOV.CODE

USER NAME  
Mindy Jewell  
SUBMIT DATE  
May 12, 2022 02:51:58PM  
PROCESS DATE  
NOT PROCESSED AT  
THIS TIME  
EROD NO.  
575426

DEPT NO.  
0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE  
THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL  
IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$8,398.62**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
STUDENT RECEIPTS	84086	0886	5490	\$8,398.62	\$8,398.62

TOTAL DEPOSIT: **\$8,398.62**

**GENERAL DEPOSIT NOTES:**

**SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$8,398.62 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT CARD: \$0.00**  
NOTES: DEPOSIT #220139

SECTION 26901 GOVERNMENT CODE  
I HEREBY SWEAR THAT THIS IS A TRUE AND  
CORRECT RECORD OF THE TOTAL AMOUNT  
DUE THE KERN COUNTY TREASURER TO  
AND INCLUDING:

**NOT PROCESSED**

NOT SIGNED  
AUDITOR'S AUTHORIZED SIGNATURE

**NOT PROCESSED**

NOT SIGNED  
TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE  
WKCCD DEPOSIT

DEPOSIT TRANSACTIONS  
Date last used from: 05/12/2022 To 05/12/2022  
Transaction Number from: 220139 To 220139  
Date entered from: 00/00/0000 To 99/99/9999

J81927 DC0100 L.00.01 05/12/22 PAG

APPROVED AND UNAPPROVED TRANSACTIONS						
NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-		AMOUNT
LN.	DI	DETAIL	DESCR			
220139	05/12/2022	05/12/2022	WKCCD DEPOSIT		ENTERED BY: MDJB UNAPPROVED	
1.	78	STUDENT RECEIPTS		11000-000-9161-00000		8,398.62
					TOTAL AMOUNT	8,398.62
					DISTRICT TOTAL	8,398.62
					GRAND TOTAL	8,398.62

**COUNTY OF KERN**  
**ELECTRONIC RECORD OF DEPOSIT**  
 SEC.26900-26902 GOV.CODE

USER NAME  
 Mindy Jewell  
 SUBMIT DATE  
 May 12, 2022 02:58:25PM  
 PROCESS DATE  
 NOT PROCESSED AT  
 THIS TIME  
 DEPT NO.  
 0886  
 EROD NO.  
 575427

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE  
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL  
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF \$17,432.12

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
GENERAL FUND	84096	0886	5490	\$987.72	\$987.72
RESTRICTED FUND	84097	0886	5490	\$7,893.71	\$7,893.71
RESTRICTED FUND 41	84597	0886	5490	\$10.00	\$10.00
CAFETERIA	84699	0886	5490	\$8,540.69	\$8,540.69

TOTAL DEPOSIT: \$17,432.12

**GENERAL DEPOSIT NOTES:**

**SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$17,432.12 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT CARD: \$0.00 NOTES: DEPSOSIT #220140**

SECTION 26901 GOVERNMENT CODE  
 I HEREBY SWEAR THAT THIS IS A TRUE AND  
 CORRECT RECORD OF THE TOTAL AMOUNT  
 DUE THE KERN COUNTY TREASURER TO  
 AND INCLUDING:

**NOT PROCESSED**  
NOT SIGNED  
 AUDITOR'S AUTHORIZED SIGNATURE

**NOT PROCESSED**  
NOT SIGNED  
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE  
 WKCCD DEPOSIT

DEPOSIT TRANSACTIONS  
 Date last used from: 05/12/2022 To 05/12/2022  
 Transaction Number from: 220140 To 220140  
 Date entered from: 00/00/0000 To 99/99/9999

J81928 DC0100 L.00.01 05/12/22 PAG1

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
LN.	DI	DETAIL	DESCR		
220140	05/12/2022	05/12/2022	WKCCD DEPOSIT		
				ENTERED BY: MDJB	UNAPPROVED
1.	78	INSURANCE REIMBURSEMENTS		11000-412-8876-67300	330.40
2.	78	TRANSCRIPTS		11000-000-8879-00000	657.32
3.	78	REIMBURSEMENT		12495-319-2190-61900	7,893.71
4.	78	CAFETERIA SALES		32000-422-8841-69400	8,540.69
5.	78	SURPLUS AUCTION		41000-000-8913-00000	10.00
				TOTAL AMOUNT	17,432.12
				DISTRICT TOTAL	17,432.12
				GRAND TOTAL	17,432.12

**COUNTY OF KERN**  
**ELECTRONIC RECORD OF DEPOSIT**  
SEC.26900-26902 GOV.CODE

USER NAME  
Mindy Jewell  
SUBMIT DATE  
May 19, 2022 01:42:14PM  
PROCESS DATE  
NOT PROCESSED AT  
THIS TIME  
DEPT NO.  
0886  
EROD NO.  
575980

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE  
THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL  
IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF \$17,245.56

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
BOOKSTORE	84698	0886	5490	\$17,245.56	\$17,245.56

TOTAL DEPOSIT: \$17,245.56

**GENERAL DEPOSIT NOTES:**

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$17,245.56 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT  
CARD: \$0.00  
NOTES: DEPOSIT #220143

SECTION 26901 GOVERNMENT CODE  
I HEREBY SWEAR THAT THIS IS A TRUE AND  
CORRECT RECORD OF THE TOTAL AMOUNT  
DUE THE KERN COUNTY TREASURER TO  
AND INCLUDING:

NOT PROCESSED

NOT SIGNED  
AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED  
TTC AUTHORIZED SIGNATURE



78 WEST KERN COMM. COLLEGE  
 KCCD DEPOSIT

DEPOSIT TRANSACTIONS  
 Date last used from: 05/19/2022 To 05/19/2022  
 Transaction Number from: 220143 To 220143  
 Date entered from: 00/00/0000 To 99/99/9999

J86014 DC0100 L.00.01 05/19/22 PAGE

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
20143	05/19/2022	05/19/2022	WKCCD DEPOSIT		17,245.56
1.	78	BOOKSTORE SALES		31000-423-8841-69100	17,245.56 *
				ENTERED BY: MDJB UNAPPROVED	
				TOTAL AMOUNT	17,245.56 *
				DISTRICT TOTAL	17,245.56 *
				GRAND TOTAL	17,245.56 *

**COUNTY OF KERN**  
**ELECTRONIC RECORD OF DEPOSIT**  
 SEC.26900-26902 GOV.CODE

USER NAME  
 Mindy Jewell  
 SUBMIT DATE  
 May 19, 2022 01:45:18PM  
 PROCESS DATE  
 NOT PROCESSED AT  
 THIS TIME  
 DEPT NO.  
 0886  
 EROD NO.  
 575982

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE  
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL  
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF \$9,640.02

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
STUDENT RECEIPTS	84096	0886	5490	\$9,640.02	\$9,640.02

TOTAL DEPOSIT: \$9,640.02

**GENERAL DEPOSIT NOTES:**

**SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$9,640.02 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT CARD: \$0.00**  
 NOTES: DEPOSIT #220144

SECTION 26901 GOVERNMENT CODE  
 I HEREBY SWEAR THAT THIS IS A TRUE AND  
 CORRECT RECORD OF THE TOTAL AMOUNT  
 DUE THE KERN COUNTY TREASURER TO  
 AND INCLUDING:

**NOT PROCESSED**

NOT SIGNED  
 AUDITOR'S AUTHORIZED SIGNATURE

**NOT PROCESSED**

NOT SIGNED  
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE  
 WKCCD DEPOSIT

DEPOSIT TRANSACTIONS  
 Date last used from: 05/19/2022 To 05/19/2022  
 Transaction Number from: 220144 To 220144  
 Date entered from: 00/00/0000 To 99/99/9999

J86013 DC0100 L.00.01 05/19/22 PAG

APPROVED AND UNAPPROVED TRANSACTIONS										
NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-						AMOUNT
LN.	DI	DETAIL	DESCR							
220144	05/19/2022	05/19/2022	WKCCD DEPOSIT	ENTERED BY: MDJB UNAPPROVED						9,640.02
1.	78	STUDENT RECEIPTS		11000-000-9161-00000						9,640.02
								TOTAL AMOUNT	9,640.02	
								DISTRICT TOTAL	9,640.02	
								GRAND TOTAL	9,640.02	

**COUNTY OF KERN**  
**ELECTRONIC RECORD OF DEPOSIT**  
 SEC.26900-26902 GOV.CODE

USER NAME  
 Mindy Jewell  
 SUBMIT DATE  
 May 19, 2022 01:47:09PM  
 PROCESS DATE  
 NOT PROCESSED AT  
 THIS TIME  
 DEPT NO.  
 0886  
 EROD NO.  
 575984

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE  
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL  
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$6,815.36**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
GENERAL FUND	84096	0886	5490	\$1,107.34	\$1,107.34
RESTRICTED FUND	84097	0886	5490	\$5,708.02	\$5,708.02

TOTAL DEPOSIT: **\$6,815.36**

**GENERAL DEPOSIT NOTES:**

**SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$6,815.36 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT  
 CARD: \$0.00  
 NOTES: DEPOSIT #220145**

SECTION 26901 GOVERNMENT CODE  
 I HEREBY SWEAR THAT THIS IS A TRUE AND  
 CORRECT RECORD OF THE TOTAL AMOUNT  
 DUE THE KERN COUNTY TREASURER TO  
 AND INCLUDING:

**NOT PROCESSED**  
NOT SIGNED  
 AUDITOR'S AUTHORIZED SIGNATURE

**NOT PROCESSED**  
NOT SIGNED  
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE  
 WKCCD DEPOSIT

DEPOSIT TRANSACTIONS  
 Date last used from: 05/19/2022 To 05/19/2022  
 Transaction Number from: 220145 To 220145  
 Date entered from: 00/00/0000 To 99/99/9999

J86012 DC0100 L.00.01 05/19/22 PAG

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
LN.	DI	DETAIL	DESCR		
220145	05/19/2022	05/19/2022	WKCCD DEPOSIT	ENTERED BY: MDJB UNAPPROVED	
1.	78	INSURANCE REIMBURSEMENTS		11000-412-8876-67300	653.34
2.	78	WEST KERN OPEB		11000-412-5990-73900	250.00
3.	78	RETAINED FINANCIAL AID		11000-000-9526-00000	204.00
4.	78	DHS ADMIN		12602-309-8839-64992	1,676.02
5.	78	DH CLINIC REVENUE		12650-205-8892-12042	700.00
6.	78	FEDERAL WORK STUDY		12401-353-8153-64600	3,078.14
7.	78	FWS ADMIN ALLOWANCE		12401-353-8151-64600	153.86
8.	78	LIBRARY PROGRAMS		12201-203-8892-61200	100.00
				TOTAL AMOUNT	6,815.36
				DISTRICT TOTAL	6,815.36
				GRAND TOTAL	6,815.36

**COUNTY OF KERN**  
**ELECTRONIC RECORD OF DEPOSIT**  
 SEC.26900-26902 GOV.CODE

USER NAME  
 Emmanuel V Campos  
 SUBMIT DATE  
 May 26, 2022 02:07:25PM  
 PROCESS DATE  
 NOT PROCESSED AT  
 THIS TIME  
 DEPT NO.  
 0886  
 EROD NO.  
 576555

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE  
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL  
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$2,161,143.00**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
GENERAL FUND	84096	0886	5490	\$1,659,919.00	\$1,659,919.00
RESTRICTED FUND	84097	0886	5490	\$501,224.00	\$501,224.00

TOTAL DEPOSIT: **\$2,161,143.00**

**GENERAL DEPOSIT NOTES:**

**SITE OF DEPOSIT: TTC ACCOUNT DEPOSITED: General CASH:\$0.00 CHECKS:\$0.00 DIRECT DEPOSIT: \$2,161,143.00 CREDIT CARD: \$0.00**  
**NOTES: 05-22 WKCCD School Apportionment**

SECTION 26901 GOVERNMENT CODE  
 I HEREBY SWEAR THAT THIS IS A TRUE AND  
 CORRECT RECORD OF THE TOTAL AMOUNT  
 DUE THE KERN COUNTY TREASURER TO  
 AND INCLUDING:

**NOT PROCESSED**  
NOT SIGNED  
 AUDITOR'S AUTHORIZED SIGNATURE

**NOT PROCESSED**  
NOT SIGNED  
 TTC AUTHORIZED SIGNATURE

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT
LN.	DI	DETAIL	DESCR		
220146	05/26/2022	05/26/2022	EROD 05-22 Apportionment		
				ENTERED BY: MXCB	UNAPPROVED
1.	78	General Apportionment		11000-000-8612-00000	1,622,703.00
2.	78	Full Time Faculty Allocation		11000-000-8618-00000	28,339.00
3.	78	Part-time Faculty Compensation		11006-201-8633-00000	8,877.00
4.	78	BOG Fee Waivers Admin		12551-353-8615-64600	3,871.00
5.	78	S.F.A.A.		12551-353-8625-64600	16,735.00
6.	78	E.O.P.S		12000-303-8622-64300	42,558.00
7.	78	C.A.R.E.		12000-305-8624-64301	5,552.00
8.	78	D.S.P.S.		12000-311-8623-64200	22,512.00
9.	78	DSPS - Access to Print & Elect		12000-311-8660-64200	816.00
10.	78	CalWorks		12600-309-8627-64992	12,302.00
11.	78	SEAP		12000-319-8644-00000	131,169.00
12.	78	Culturally Competent Faculty		12570-411-8699-00000	4,035.00
13.	78	Library Services Platform		12471-203-8699-00000	241.00
14.	78	EEO Best practices		12575-411-8699-00000	16,666.00
15.	78	Physical Plan - Sched Maint		12050-431-8654-65100	84,065.00
16.	78	CA College Promise		12573-353-8691-64600	10,909.00
17.	78	Financial Aid Tech		12569-353-8699-64600	3,773.00
18.	78	Veterans Resource Center		12000-318-8699-64800	2,267.00
19.	78	SWF Prog Local		12643-223-8647-00000	19,956.00
20.	78	Adult Edu Block Grant		12603-125-8643-68900	69,308.00
21.	78	Mental health Support		12655-351-8699-64400	14,697.00
22.	78	Basic Needs Centers		12677-301-8699-64900	14,805.00
23.	78	Student Food and Housing Suppo		12679-320-8699-00000	15,731.00
24.	78	Undocumented Resouces Liasons		12909-351-8699-00000	5,248.00
25.	78	Guided Pathways		12653-301-8699-63900	4,008.00
				TOTAL AMOUNT	2,161,143.00
				DISTRICT TOTAL	2,161,143.00
				GRAND TOTAL	2,161,143.00





**WEST KERN COMMUNITY COLLEGE DISTRICT**

**Travel Period: 05/01/2022-05/31/2022**

<b>Employee</b>	<b>Event/Purpose</b>	<b>Location</b>	<b>Travel Start Date</b>	<b>Travel End Date</b>	<b>Estimated Cost</b>
McMurray, Brock	2022 ACBO Conference	Lake Tahoe, NV	5/16/2022	5/18/2022	\$ 1,969.49
Maiocco, Vince	NV Regional High School Baseball Tournament	Las Vegas, NV	5/9/2022	5/14/2022	\$ -
Maiocco, Vince	NV High School Baseball Tournament	Las Vegas, NV	5/18/2022	2/21/2022	\$ -
Lytle, Steve	Wind Wolves - Field Trip	Wind Wolves	5/10/2022	5/10/2022	\$ 30.42
Daniels, Debra	Vice President's Retreat	Paso Robles, CA	5/12/2022	5/13/2022	\$ 3,980.75
Sundgren, Lori	CVHEC Summit	Fresno, CA	5/6/2022	5/6/2022	\$ 64.35
Nelms, Daniel	Recruiting/Coaching Clinic	Las Vegas, NV	5/13/2022	5/15/2022	\$ -
Nelms, Daniel	Recruiting	NM, AZ	5/19/2022	5/22/2022	\$ -
Groveman, Susan	Pick-up Graduation Announcements	Panorama City, CA	5/18/2022	5/18/2022	\$ 119.34