

**WEST KERN COMMUNITY COLLEGE DISTRICT  
AGENDA FOR REGULAR MEETING**

October 12, 2022

**Cougar Room**  
(Access Through the Library Entrance)

5:00 p.m.

29 Cougar Court  
Taft, California 93268

**A. Accessibility.** In compliance with the Americans with Disabilities Act, if you need special assistance to access the meeting room or to otherwise participate in this meeting, including auxiliary aids or services, please contact Sarah Criss at (661) 763-7711. Notification at least 48 hours prior to the meeting will enable the Governing Board to make reasonable arrangements to ensure accessibility to the meeting.

**B. Obtaining Public Records.** A copy of the Board packet, including documents relating to any open session item are available to members of the public on the District website and also at the District Office. Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 29 Cougar Ct., Taft, California, during normal business hours. These documents will be made available to the public at the same time that they are made available to a majority of the Board.

**C. Language Assistance.** The District welcomes Spanish and other language speakers to Board meetings. Anyone planning to attend and needing an interpreter should call Sarah Criss at (661) 763-7711 forty-eight (48) hours in advance of the meeting so that arrangements can be made for an interpreter. El Distrito da la bienvenida a las personas de habla hispana a las juntas de la Mesa Directiva. Si planea asistir y necesita interpretacion llame al (661) 763-7711 (48) horas antes de la junta, para poder hacer arreglos de interpretacion.

**D. Addressing the District Board.** The Board encourages public participation and involvement. Community members will therefore have several opportunities to address the Board. However, please respect the Board's time and the need for efficient board meetings. The Board also requests that comments be respectful and professional.

1. **Agenda Items.** If you wish to address the Board on an agenda item, please do so when that item is called. Presentations will be limited to a maximum of five (5) minutes. Time limitations are at the discretion of the Board President.
2. **Non-Agenda Items.** Individuals have an opportunity to address the Board during the period set aside for Public Comment on Items of General Interest on topics within the subject matter jurisdiction of the Board **not** listed on the agenda. Presentations will be limited to a maximum of five (5) minutes, with a total of thirty (30) minutes designated for this portion of the agenda.

**E. Questions for the Board.** Individuals with questions on District issues may submit them in writing. The Board will refer such requests to the Superintendent, who will endeavor to respond to your questions after the meeting.

**F. Placing issues on the Board Agenda.** Items from the public pertaining directly to College business may be placed on the Board agenda by submitting the request in writing to the Office of the Superintendent. The proposed agenda item will be reviewed and placed, if appropriate, on the Board's agenda within a reasonable period of time. Please contact the Office of the Superintendent at (661) 763-7711 for further information.

1. CALL TO ORDER
2. PUBLIC COMMENT ON CLOSED SESSION ITEMS

3. ADJOURN TO CLOSED SESSION
  - A. Public Employee Appointment/Employment, Government Code Section 54957
  - B. Public Employee Performance Evaluations, Government Code Section 54957
  - C. Public Employee Discipline/Dismissal/Release/Complaint, Government Code Section 54957
  - D. Conference with Labor Negotiators (Government Code section 54957.6)  
Agency Designated Representative: Superintendent/President  
Employee Organizations: TC Faculty Association, CSEA Chapter #543 & Management/Supervisory/Classified Confidential Employees
  - F. Conference with Legal Counsel – Potential Litigation, Pursuant to Paragraph (4) of Subdivision (d) of Government Code Section 54956.9
  - G. Student Discipline and Other Confidential Student Matters, Education Code Sections 35146, 48900 et. Seq. and 48912(b)
4. RECONVENE IN OPEN SESSION; ANNOUNCE CLOSED SESSION ACTION
5. FLAG SALUTE
6. PUBLIC COMMENT ON OPEN SESSION AGENDA ITEMS
7. GENERAL COMMUNICATIONS
8. APPROVAL OF MINUTES – Special meeting September 14, 2022 and Regular meeting September 14, 2022
9. NEW BUSINESS:
  - A. Request for Approval – 2022/23 West Kern Community College District Adopted Budget Adjustments
  - B. Request for Approval – Purchase of Real Property – 905 Arroyo Way, Taft, CA; \$534,164.00
  - C. First Reading – Memorandum of Understanding between Taft College Faculty Association (TCFA/CTA/NEA) and West Kern Community College District Enrollment Limits (No Action)
  - D. Second Reading and Request for Approval – Board Policy Revisions  
BP #5700 Intercollegiate Athletics  
BP #7340 Leaves
  - E. Second Reading and Request for Approval – Board Policy Review  
BP #5210 Communicable Disease – Students  
BP #5300 Student Equity  
BP #6750 Parking

- F. Request for Approval – Revision of Administrative Procedure #5011 – Admission and Concurrent Enrollment of High School and Other Young Adults

10. CONSENT AGENDA (Items A – P)

- A. Request for Ratification – K-16 Collaborative (Kern Regional K-16 Educational Collaborative) Contract #302707 Memorandum of Understanding; 7/1/22 – 6/30/26
- B. Request for Approval – Agreement with the Chancellor’s Office Tax Offset Program (COTOP); 10/1/22 – 12/31/23
- C. Information Item – Use of Proposition 55 Education Protection Account (EPA) Funds for FY 2022/23
- D. Request for Ratification – Execution of Child and Adult Food Program Permanent Single Agreement (PSA)
- E. Request for Approval – Purchase of Driving Simulators from Virtual Driver Interactive (VDI); \$36,500.00
- F. Request for Approval – Agreement with Foundation for California Community Colleges – The Vision Resource Center Project; Effective until 6/30/25
- G. Request for Approval – Kennedy & Company Contract for Service for CRM Admin-Level Support for Salesforce CRM; Upon Approval until 9/30/23; Not to Exceed \$32,500.00
- H. Request for Approval – Agreement for Production of Website Campus Virtual Tour; \$18,000.00
- I. Request for Approval – Purchase of One (1) Hauling Model Golf Cart; \$14,996.78
- J. Request for Approval – Convergent Proposal for Security Technical Services for the Cougar Dorms Key Card Readers; \$12,936.00
- K. Request for Approval – Contract with School Datebooks to produce Student Planners for the 2023-24 Academic Year; Not to Exceed \$9,789.08
- L. Request for Approval – IssueTrak Software Maintenance Renewal 2022-23; October 2022-October 2023; \$3,650.00
- M. Request for Approval – TeamViewer Subscription Renewal 2022-23; 10/14/22 – 10/13/23; \$2,482.80
- N. Request for Approval – MTS Maintenance Contract Renewal 2022-23; Quote #20201116i-B; 11/28/22 – 11/27/23; \$1,451.05
- O. Request for Approval – Facility Use Agreement with West Side Recreation and Parks District – Franklin Field
- P. Ratification of the September 2022 Vendor Check & Purchase Order Registers

11. PUBLIC COMMENT ON ITEMS OF GENERAL INTEREST

12. EMPLOYMENT (Action)

- A. Academic (Appendix I)
- B. Classified/Confidential/Management Employment (Appendix II)
- C. Separations (Appendix III)

13. REPORTS:

- A. Financial Reports (For Information)
  - 1. Revenue Accounts (Account Level 1) FY 2021/22
  - 2. Expenditure Accounts (Account Level 1) FY 2021/22

3. Expenditure Detail of \$10,000.00 or Greater, September 2022
  4. Student Organization and Special Accounts, September 2022
  5. Funds Deposited in County Treasury, September 2022
  6. Employee Travel Report – September 2022
- B. Trustee Reports
  - C. Academic Senate Report
  - D. Reports from Staff and Student Organizations
14. REPORT OF THE SUPERINTENDENT/PRESIDENT
  15. NEXT MEETING DATE  
The next regular meeting is scheduled for Wednesday, November 9, 2022, at 5:00 p.m.
  16. CONTINUATION OF CLOSED SESSION (If Necessary)
  17. ADJOURNMENT