

WEST KERN COMMUNITY COLLEGE DISTRICT
AGENDA FOR REGULAR MEETING

November 9, 2022

Cougar Room
(Access Through the Library Entrance)

5:00 p.m.

29 Cougar Court
Taft, California 93268

A. Accessibility. *In compliance with the Americans with Disabilities Act, if you need special assistance to access the meeting room or to otherwise participate in this meeting, including auxiliary aids or services, please contact Sarah Criss at (661) 763-7711. Notification at least 48 hours prior to the meeting will enable the Governing Board to make reasonable arrangements to ensure accessibility to the meeting.*

B. Obtaining Public Records. *A copy of the Board packet, including documents relating to any open session item are available to members of the public on the District website and also at the District Office. Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 29 Cougar Ct., Taft, California, during normal business hours. These documents will be made available to the public at the same time that they are made available to a majority of the Board.*

C. Language Assistance. *The District welcomes Spanish and other language speakers to Board meetings. Anyone planning to attend and needing an interpreter should call Sarah Criss at (661) 763-7711 forty-eight (48) hours in advance of the meeting so that arrangements can be made for an interpreter. El Distrito da la bienvenida a las personas de habla hispana a las juntas de la Mesa Directiva. Si planea asistir y necesita interpretacion llame al (661) 763-7711 (48) horas antes de la junta, para poder hacer arreglos de interpretacion.*

D. Addressing the District Board. *The Board encourages public participation and involvement. Community members will therefore have several opportunities to address the Board. However, please respect the Board's time and the need for efficient board meetings. The Board also requests that comments be respectful and professional.*

- 1. Agenda Items.** *If you wish to address the Board on an agenda item, please do so when that item is called. Presentations will be limited to a maximum of five (5) minutes. Time limitations are at the discretion of the Board President.*
- 2. Non-Agenda Items.** *Individuals have an opportunity to address the Board during the period set aside for Public Comment on Items of General Interest on topics within the subject matter jurisdiction of the Board **not** listed on the agenda. Presentations will be limited to a maximum of five (5) minutes, with a total of thirty (30) minutes designated for this portion of the agenda.*

E. Questions for the Board. *Individuals with questions on District issues may submit them in writing. The Board will refer such requests to the Superintendent, who will endeavor to respond to your questions after the meeting.*

F. Placing issues on the Board Agenda. *Items from the public pertaining directly to College business may be placed on the Board agenda by submitting the request in writing to the Office of the Superintendent. The proposed agenda item will be reviewed and placed, if appropriate, on the Board's agenda within a reasonable period of time. Please contact the Office of the Superintendent at (661) 763-7711 for further information.*

1. CALL TO ORDER
2. PUBLIC COMMENT ON CLOSED SESSION ITEMS
3. ADJOURN TO CLOSED SESSION
 - A. Public Employee Appointment/Employment, Government Code Section 54957
 - B. Public Employee Appointment/Employment, Government Code Section 54957
Title: Interim Superintendent/President
 - C. Public Employee Performance Evaluations, Government Code Section 54957
 - D. Public Employee Discipline/Dismissal/Release/Complaint, Government Code Section 54957
 - E. Conference with Labor Negotiators (Government Code section 54957.6)
Agency Designated Representative: Superintendent/President
Employee Organizations: TC Faculty Association, CSEA Chapter #543 & Management/Supervisory/Classified Confidential Employees
 - F. Conference with Legal Counsel – Potential Litigation, Pursuant to Paragraph (4) of Subdivision (d) of Government Code Section 54956.9
 - G. Student Discipline and Other Confidential Student Matters, Education Code Sections 35146, 48900 et. Seq. and 48912(b)
4. RECONVENE IN OPEN SESSION; ANNOUNCE CLOSED SESSION ACTION
5. FLAG SALUTE
6. PUBLIC COMMENT ON OPEN SESSION AGENDA ITEMS
7. GENERAL COMMUNICATIONS
8. APPROVAL OF MINUTES –Regular meeting October 12, 2022
9. NEW BUSINESS:
 - A. Request for Approval – Dell Technologies Quote #3000133248518.2 – Technology Equipment Replacement; \$323,942.52
 - B. Second Reading and Request for Approval – Memorandum of Understanding between Taft College Faculty Association (TCFA/CTA/NEA) and West Kern Community College District - Enrollment Limits

10. CONSENT AGENDA (Items A – Q)

A. Request for Approval – Course Revision

Learning Support Division

- STSU 1001 Educational Planning
- STSU 1016 College Survival
- STSU 1017 Becoming a Successful Online Student
- STSU 1018 Career and Major Exploration
- STSU 1019 Career/Life Planning
- STSU 1500 Strategies for College and Life Management
- STSU 1525 Transfer Planning
- STSU 1530 Transitioning from High School to College
- STSU 1550 Funding a Transfer Plan

Social Science Division

- PSYC 1501 Crisis Intervention

B. Request for Approval – New Courses

Science and Math Division

- MATH 1500C Support for Math for a Modern Society
- MATH 1505C Support for Mathematical Concepts for Elementary Teachers
- MATH 1510C Support for College Algebra
- MATH 1520C Support for Finite Mathematics
- MATH 1530C Support for Plane Trigonometry
- MATH 1540C Support for Precalculus
- BIOL 1520 The Biology of Food and Cooking
- COSC 1545 Programming Concepts and Methods II with Lab
- COSC 2000 Computer Architecture and Organization
- COSC 2100 Discrete Structures

C. Request for Approval – Distance Education Course Approval

Social Science Division

- HIST 2000 Critical Thinking and the Historian’s Craft
- HIST 2216 History of Latin America

Business, Arts, and Humanities Division

- COMM 1510 Introduction to Mass Communications
- MGMT 1555 Stress Management

Applied Health/Applied Technology Division

- MATH 1500C Support for Math for a Modern Society
- MATH 1505C Support for Mathematical Concepts for Elementary Teachers

MATH	1510C	Support for College Algebra
MATH	1520C	Support for Finite Mathematics
MATH	1530C	Support for Plane Trigonometry
MATH	1540C	Support for Precalculus
BIOL	1520	The Biology of Food and Cooking

- D. Request for Ratification – Business Associate Agreement/Vendor Disclosure Statement
- E. Request for Approval – Memorandum of Understanding between Community Action Partnership of Kern (CAPK) Head Start and West Kern Community College District Early Car, Education, and Family Studies (ECEFS) Program; 11/9/22 – 6/30/24
- F. Request for Approval – Ferrelli Contract for Service for Custom Orientation Process with Canvas LMS System; Hourly Rate of \$195 per Hour Not to Exceed \$29,250.00
- G. Request for Approval – eLumen Contract Renewal – Year 1 of 3; 1/1/23 – 12/31/24; \$18,000.00
- H. Request for Approval – CDWG Deep Freeze Enterprise 3 Year License – Quote Reference NBDR201; 12/1/22 – 11/30/23; \$9,957.00
- I. Request for Approval – 2022-2023 Synapse Laserfiche LSAP Software Support Renewal; 11/28/22 – 11/27/23; \$4,343.70
- J. Request for Approval – State of California Leveraged Procurement Agreement with Miracle Recreation Equipment Company; Effective Through February 17, 2025
- K. Request for Approval – Taft College Play Structure Repair and Renovation Proposal from Miracle Playsystems, Inc. under CMAS Number 4-22-06-1021; \$56,637.47
- L. Information Item – WKCCD Budget Development Calendar for Fiscal Year 2023-24
- M. Information Item – Annual Financial and Budget Report (CCFS-311A) for the Fiscal Year Ended June 30, 2022

- N. Request for Approval – Agreement with Quicksilver Software, Inc. to Update TC-Stats Software Package; \$1,450.00
- O. Request for Approval – Records Destruction; Approximately \$650.00
- P. Request for Ratification – Agreement between Chabot-Las Positas Community College District on behalf of its California Early Childhood Mentor Program and Taft College; 7/1/22 – 6/30/23
- Q. Ratification of the October 2022 Vendor Check & Purchase Order Registers

11. PUBLIC COMMENT ON ITEMS OF GENERAL INTEREST

12. EMPLOYMENT (Action)

- A. Academic (Appendix I)
- B. Classified/Confidential/Management Employment (Appendix II)
- C. Separations (Appendix III)

13. REPORTS:

- A. Financial Reports (For Information)
 - 1. Revenue Accounts (Account Level 1) FY 2021/22
 - 2. Expenditure Accounts (Account Level 1) FY 2021/22
 - 3. Expenditure Detail of \$10,000.00 or Greater, October 2022
 - 4. Student Organization and Special Accounts, October 2022
 - 5. Funds Deposited in County Treasury, October 2022
 - 6. Employee Travel Report – October 2022
- B. Trustee Reports
- C. Academic Senate Report
- D. Reports from Staff and Student Organizations

14. REPORT OF THE SUPERINTENDENT/PRESIDENT

15. NEXT MEETING DATE

The next regular meeting is scheduled for Wednesday, December 14, 2022, at 5:00 p.m.

16. CONTINUATION OF CLOSED SESSION (If Necessary)

17. ADJOURNMENT