

WEST KERN COMMUNITY COLLEGE DISTRICT  
AGENDA FOR REGULAR MEETING

November 9, 2022

Cougar Room  
(Access Through the Library Entrance)

5:00 p.m.

29 Cougar Court  
Taft, California 93268

**A. Accessibility.** *In compliance with the Americans with Disabilities Act, if you need special assistance to access the meeting room or to otherwise participate in this meeting, including auxiliary aids or services, please contact Sarah Criss at (661) 763-7711. Notification at least 48 hours prior to the meeting will enable the Governing Board to make reasonable arrangements to ensure accessibility to the meeting.*

**B. Obtaining Public Records.** *A copy of the Board packet, including documents relating to any open session item are available to members of the public on the District website and also at the District Office. Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 29 Cougar Ct., Taft, California, during normal business hours. These documents will be made available to the public at the same time that they are made available to a majority of the Board.*

**C. Language Assistance.** *The District welcomes Spanish and other language speakers to Board meetings. Anyone planning to attend and needing an interpreter should call Sarah Criss at (661) 763-7711 forty-eight (48) hours in advance of the meeting so that arrangements can be made for an interpreter. El Distrito da la bienvenida a las personas de habla hispana a las juntas de la Mesa Directiva. Si planea asistir y necesita interpretacion llame al (661) 763-7711 (48) horas antes de la junta, para poder hacer arreglos de interpretacion.*

**D. Addressing the District Board.** *The Board encourages public participation and involvement. Community members will therefore have several opportunities to address the Board. However, please respect the Board's time and the need for efficient board meetings. The Board also requests that comments be respectful and professional.*

- 1. Agenda Items.** *If you wish to address the Board on an agenda item, please do so when that item is called. Presentations will be limited to a maximum of five (5) minutes. Time limitations are at the discretion of the Board President.*
- 2. Non-Agenda Items.** *Individuals have an opportunity to address the Board during the period set aside for Public Comment on Items of General Interest on topics within the subject matter jurisdiction of the Board **not** listed on the agenda. Presentations will be limited to a maximum of five (5) minutes, with a total of thirty (30) minutes designated for this portion of the agenda.*

**E. Questions for the Board.** *Individuals with questions on District issues may submit them in writing. The Board will refer such requests to the Superintendent, who will endeavor to respond to your questions after the meeting.*

**F. Placing issues on the Board Agenda.** *Items from the public pertaining directly to College business may be placed on the Board agenda by submitting the request in writing to the Office of the Superintendent. The proposed agenda item will be reviewed and placed, if appropriate, on the Board's agenda within a reasonable period of time. Please contact the Office of the Superintendent at (661) 763-7711 for further information.*

1. CALL TO ORDER
2. PUBLIC COMMENT ON CLOSED SESSION ITEMS
3. ADJOURN TO CLOSED SESSION
  - A. Public Employee Appointment/Employment, Government Code Section 54957
  - B. Public Employee Appointment/Employment, Government Code Section 54957  
Title: Interim Superintendent/President
  - C. Public Employee Performance Evaluations, Government Code Section 54957
  - D. Public Employee Discipline/Dismissal/Release/Complaint, Government Code Section 54957
  - E. Conference with Labor Negotiators (Government Code section 54957.6)  
Agency Designated Representative: Superintendent/President  
Employee Organizations: TC Faculty Association, CSEA Chapter #543 & Management/Supervisory/Classified Confidential Employees
  - F. Conference with Legal Counsel – Potential Litigation, Pursuant to Paragraph (4) of Subdivision (d) of Government Code Section 54956.9
  - G. Student Discipline and Other Confidential Student Matters, Education Code Sections 35146, 48900 et. Seq. and 48912(b)
4. RECONVENE IN OPEN SESSION; ANNOUNCE CLOSED SESSION ACTION
5. FLAG SALUTE
6. PUBLIC COMMENT ON OPEN SESSION AGENDA ITEMS
7. GENERAL COMMUNICATIONS
8. APPROVAL OF MINUTES –Regular meeting October 12, 2022
9. NEW BUSINESS:
  - A. Request for Approval – Dell Technologies Quote #3000133248518.2 – Technology Equipment Replacement; \$323,942.52
  - B. Second Reading and Request for Approval – Memorandum of Understanding between Taft College Faculty Association (TCFA/CTA/NEA) and West Kern Community College District - Enrollment Limits

10. CONSENT AGENDA (Items A – Q)

A. Request for Approval – Course Revision

Learning Support Division

- STSU 1001 Educational Planning
- STSU 1016 College Survival
- STSU 1017 Becoming a Successful Online Student
- STSU 1018 Career and Major Exploration
- STSU 1019 Career/Life Planning
- STSU 1500 Strategies for College and Life Management
- STSU 1525 Transfer Planning
- STSU 1530 Transitioning from High School to College
- STSU 1550 Funding a Transfer Plan

Social Science Division

- PSYC 1501 Crisis Intervention

B. Request for Approval – New Courses

Science and Math Division

- MATH 1500C Support for Math for a Modern Society
- MATH 1505C Support for Mathematical Concepts for Elementary Teachers
- MATH 1510C Support for College Algebra
- MATH 1520C Support for Finite Mathematics
- MATH 1530C Support for Plane Trigonometry
- MATH 1540C Support for Precalculus
- BIOL 1520 The Biology of Food and Cooking
- COSC 1545 Programming Concepts and Methods II with Lab
- COSC 2000 Computer Architecture and Organization
- COSC 2100 Discrete Structures

C. Request for Approval – Distance Education Course Approval

Social Science Division

- HIST 2000 Critical Thinking and the Historian’s Craft
- HIST 2216 History of Latin America

Business, Arts, and Humanities Division

- COMM 1510 Introduction to Mass Communications
- MGMT 1555 Stress Management

Applied Health/Applied Technology Division

- MATH 1500C Support for Math for a Modern Society
- MATH 1505C Support for Mathematical Concepts for Elementary Teachers

MATH	1510C	Support for College Algebra
MATH	1520C	Support for Finite Mathematics
MATH	1530C	Support for Plane Trigonometry
MATH	1540C	Support for Precalculus
BIOL	1520	The Biology of Food and Cooking

- D. Request for Ratification – Business Associate Agreement/Vendor Disclosure Statement
- E. Request for Approval – Memorandum of Understanding between Community Action Partnership of Kern (CAPK) Head Start and West Kern Community College District Early Car, Education, and Family Studies (ECEFS) Program; 11/9/22 – 6/30/24
- F. Request for Approval – Ferrelli Contract for Service for Custom Orientation Process with Canvas LMS System; Hourly Rate of \$195 per Hour Not to Exceed \$29,250.00
- G. Request for Approval – eLumen Contract Renewal – Year 1 of 3; 1/1/23 – 12/31/24; \$18,000.00
- H. Request for Approval – CDWG Deep Freeze Enterprise 3 Year License – Quote Reference NBDR201; 12/1/22 – 11/30/23; \$9,957.00
- I. Request for Approval – 2022-2023 Synapse Laserfiche LSAP Software Support Renewal; 11/28/22 – 11/27/23; \$4,343.70
- J. Request for Approval – State of California Leveraged Procurement Agreement with Miracle Recreation Equipment Company; Effective Through February 17, 2025
- K. Request for Approval – Taft College Play Structure Repair and Renovation Proposal from Miracle Playsystems, Inc. under CMAS Number 4-22-06-1021; \$56,637.47
- L. Information Item – WKCCD Budget Development Calendar for Fiscal Year 2023-24
- M. Information Item – Annual Financial and Budget Report (CCFS-311A) for the Fiscal Year Ended June 30, 2022



- N. Request for Approval – Agreement with Quicksilver Software, Inc. to Update TC-Stats Software Package; \$1,450.00
- O. Request for Approval – Records Destruction; Approximately \$650.00
- P. Request for Ratification – Agreement between Chabot-Las Positas Community College District on behalf of its California Early Childhood Mentor Program and Taft College; 7/1/22 – 6/30/23
- Q. Ratification of the October 2022 Vendor Check & Purchase Order Registers

11. PUBLIC COMMENT ON ITEMS OF GENERAL INTEREST

12. EMPLOYMENT (Action)

- A. Academic (Appendix I)
- B. Classified/Confidential/Management Employment (Appendix II)
- C. Separations (Appendix III)

13. REPORTS:

- A. Financial Reports (For Information)
  - 1. Revenue Accounts (Account Level 1) FY 2021/22
  - 2. Expenditure Accounts (Account Level 1) FY 2021/22
  - 3. Expenditure Detail of \$10,000.00 or Greater, October 2022
  - 4. Student Organization and Special Accounts, October 2022
  - 5. Funds Deposited in County Treasury, October 2022
  - 6. Employee Travel Report – October 2022
- B. Trustee Reports
- C. Academic Senate Report
- D. Reports from Staff and Student Organizations

14. REPORT OF THE SUPERINTENDENT/PRESIDENT

15. NEXT MEETING DATE

The next regular meeting is scheduled for Wednesday, December 14, 2022, at 5:00 p.m.

16. CONTINUATION OF CLOSED SESSION (If Necessary)

17. ADJOURNMENT

**WEST KERN COMMUNITY COLLEGE DISTRICT  
MINUTES OF THE BOARD OF TRUSTEES**

**REGULAR MEETING**

**October 12, 2022**

The regular meeting of the Board of Trustees of the West Kern Community College District was called to order at 5:00 p.m. by President Dawn Cole. Secretary Michael Long and trustees Lisa Ramirez and Billy White were present. Trustee Kathy Orrin was absent. Acting Superintendent/President Brock McMurray and Executive Secretary Sarah Criss were in attendance.

**PUBLIC COMMENT ON CLOSED SESSION ITEMS**

No comments were heard.

**CLOSED SESSION**

At 5:01 p.m. it was moved by Trustee White, seconded by Secretary Long and unanimously carried, that the Board convene in Closed Session to discuss the District's position regarding the following matters:

- A. Public Employee Appointment/Employment, Government Code Section 54957
- B. Public Employee Performance Evaluations, Government Code Section 54957
- C. Public Employee Discipline/Dismissal/Release/Complaint, Government Code Section 54957
- D. Conference with Labor Negotiators (Government Code section 54957.6)
  - a. Agency Designated Representative: Superintendent/President
  - b. Employee Organizations: TC Faculty Association, CSEA Chapter #543 & Management/Supervisory/Classified Confidential Employees
- E. Conference with Legal Counsel – Potential Litigation, Pursuant to Paragraph (4) of Subdivision (d) of Government Code Section 54956.9
- F. Student Discipline and Other Confidential Student Matters, Education Code Sections 35146, 48900 et. Seq. and 48912(b)

**RECONVENE IN OPEN SESSION; ANNOUNCE CLOSED SESSION ACTIONS**

At 6:03 p.m., it was moved by Trustee White, seconded by Trustee Ramirez and unanimously carried, to reconvene in Public Session. President Cole reported that no action was taken.

**PLEDGE OF ALLEGIANCE**

President Cole led the pledge of allegiance.

**PUBLIC COMMENT ON OPEN SESSION ITEMS**

There were no public comments.

**GENERAL COMMUNICATIONS**

Richard Treece, Director of Facilities and Maintenance, introduced BSK Associates representatives Adam Terronez and Nancy Porter. BSK Associates recently was awarded for work completed on the Taft College Student Center Project. Mr. Terronez, Branch Manager, spoke on behalf of BSK Associates and thanked the Board and administration for perseverance through the project. He presented the Board with a replica award. Brock McMurray thanked BSK Associates and noted the award will be displayed in the Student

Center. President Cole commended BSK Associates for their work on the Student Center and for acknowledging the project's success.

**APPROVAL OF MINUTES**

On a motion by Secretary Long, seconded by Trustee White and unanimously carried, the minutes of the Special meeting held September 14, 2022 and the Regular meeting held September 14, 2022 were approved.

**NEW BUSINESS**

**Request for Approval – 2022/23 West Kern Community College District Adopted Budget Adjustment**

Mr. McMurray explained that the request was to add monies received through specific funds not included in the September approved budget. On a motion by Trustee White, seconded by Secretary Long and unanimously carried, the request was approved.

**Request for Approval – Purchase of Real Property – 905 Arroyo Way, Taft, CA; \$534,164.00**

As a recruitment/retention tool for senior leadership, Mr. McMurray is requesting the purchase of 905 Arroyo Way. He noted that due to limited property opportunities within the District, that this purchase would assist in attracting and retaining a Superintendent/President. President Cole and trustees Long and White stated that the long-term relationship with Carolyn Hosking, former WKCCD trustee, made this purchase especially meaningful. The District is happy to work with the members of the Hosking trust to complete this purchase. Mr. McMurray shared that Ms. Hosking was always supportive of him and staff. On a motion by Trustee White, seconded by Secretary Long and unanimously carried, the request was approved (see copy attached to official minutes).

**First Reading – Memorandum of Understanding between Taft College Faculty Association (TCFA/CTA/NEA) and West Kern Community College District – Enrollment Limits (No Action)**

Mr. Murray said that through the bargaining process it is recommended to adopt contract language for English 1501 that limits the class size due to higher writing/grading needs.

**Second Reading and Request for Approval – Board Policy Revision**

- BP #5700      Intercollegiate Athletics**
- BP #7340      Leaves**

Mr. McMurray stated that the minor changes to these policies brought them up to date with current law and local practices (copy attached to official minutes). On a motion by Secretary Long, seconded by Trustee Ramirez and unanimously carried, the revisions were approved.

**Second Reading and Request for Approval – Board Policy Review**

- BP #5210      Communicable Disease – Students**

BP #5300 Student Equity  
BP #6750 Parking

Mr. McMurray said that the policies were reviewed and found to still be current (copy attached to official minutes). On a motion by Trustee White, seconded by Trustee Ramirez and unanimously carried, the request was approved.

**Request for Approval – Revision of Administrative Procedure #5011 – Admission and Concurrent Enrollment of High School and Other Young Adults**

Though Administrative Procedures are not typically brought to the Board for approval, Mr. McMurray requested approval from the Board due to the update in fees charged by the District. This procedure update will cover course fees for all California high school students who take Taft College courses in fall, spring, or summer sessions. On a motion by Trustee White, seconded by Secretary Long and unanimously carried, the procedure was approved (copy attached to official minutes).

**CONSENT AGENDA:**

- A. Request for Ratification – K-16 Collaborative (Kern Regional K-16 Educational Collaborative) Contract #302707 Memorandum of Understanding; 7/1/22 – 6/30/26
- B. Request for Approval – Agreement with the Chancellor’s Office Tax Offset Program (COTOP); 10/1/22 – 12/31/23
- C. Information Item – Use of Proposition 55 Education Protection Account (EPA) Funds for FY 2022/23
- D. Request for Ratification – Execution of Child and Adult Food Program Permanent Single Agreement (PSA)
- E. Request for Approval – Purchase of Driving Simulators from Virtual Driver Interactive (VDI); \$36,500.00
- F. Request for Approval – Agreement with Foundation for California Community Colleges – The Vision Resource Center Project; Effective until 6/30/25
- G. Request for Approval – Kennedy & Company Contract for Service for CRM Admin-Level Support for Salesforce CRM; Upon Approval until 9/30/23; Not to Exceed \$32,500.00
- H. Request for Approval – Agreement for Production of Website Campus Virtual Tour; \$18,000.00
- I. Request for Approval – Purchase of One (1) Hauling Model Golf Cart; \$14,996.78
- J. Request for Approval – Converjint Proposal for Security Technical Services for the Cougar Dorms Key Card Readers; \$12,936.00
- K. Request for Approval – Contract with School Datebooks to produce Student Planners for the 2023-24 Academic Year; Not to Exceed \$9,789.08
- L. Request for Approval – IssueTrak Software Maintenance Renewal 2022-23; October 2022- October 2023; \$3,650.00
- M. Request for Approval – TeamViewer Subscription Renewal 2022-23; 10/14/22 – 10/13/23; \$2,482.80
- N. Request for Approval – MTS Maintenance Contract Renewal 2022-23; Quote #20201116i-B; 11/28/22 – 11/27/23; \$1,451.05

- O. Request for Approval – Facility Use Agreement with West Side Recreation and Parks District – Franklin Field
- P. Ratification of the September 2022 Vendor Check & Purchase Order Registers

On a motion by Trustee White, seconded by Secretary Long and unanimously carried, Consent Agenda Items A – P were approved (materials related to the items are attached to official minutes).

### **PUBLIC COMMENTS ON ITEMS OF GENERAL INTEREST**

There were no comments.

### **EMPLOYMENT**

On a motion by Trustee White and seconded by Secretary Long, the amended Employment Items below were approved by the following vote (Employment Items A - C are attached to official minutes):

- A. Academic Employment
- B. Classified Employment
- C. Separations

Yes: Dawn Cole, Billy White, Michael Long, Lisa Ramirez  
No: None  
Abstain: None  
Absent: Dr. Kathy Orrin

### **REPORTS**

#### **Financial Reports**

The financial reports listed on the page following were presented for information (copies attached to official minutes).

Financial Reports (for information):

1. Revenue Accounts (Account Level 1) FY 2022/23
2. Expenditure Accounts (Account Level 1) FY 2022/23
3. Expenditure Detail of \$10,000.00 or Greater, September 2022
4. Student Organization and Special Accounts, September 2022
5. Funds Deposited in County Treasury, September 2022
6. Employee Travel Report – September 2022

#### **Trustee Reports**

President Cole thanked the Foundation, staff, and volunteers who assisted in hosting the Cougar Cookout. She said it was nice to have Spirit award co-winner Dr. Loretta Lipscomb-Garcia in attendance and that Carolyn Hosking and Wanda Barrett's family and friends were grateful to be present for the co-

honorees. President Cole commended Berry Petroleum and Fred and Barbara Holmes for helping to meet the Foundation's goal of \$1 million raised during the Centennial year. President Cole said she also attended as a Foundation guest at a Global Family event fundraising against human trafficking. She shared that the event was powerful and highlighted how close the human trafficking efforts are to our communities.

### **Academic Senate**

Dr. Sharyn Eveland, President of the Academic Senate, provided an overview of the goals and activities of the Academic Senate as a part of participatory governance with the District. Along with a handout and a PowerPoint, Dr. Eveland demonstrated committee work connected with legislative actions as it pertains to instructional and curriculum issues. As legislated, the AS assists the District in addressing legislative changes to areas of instruction which means they help to meet mandates as well as to watch for areas to advocate for on behalf of the District. There was discussion of current legislative topics.

### **Associated Student Organization**

Chelsie Kim, Student Trustee, stated that ASO had hosted a suicide and mental health awareness week with a variety of efforts to demonstrate positive mental health tactics. Current activities are focused on Hispanic Heritage month. The Multicultural Club is hosting awareness events during the month.

### **Learning Center**

Lori Sundgren, Pre-Collegiate Success Coordinator, said the Center is busy fielding resource requests from faculty for the Spring semester. They are also assisting many students for fall courses as they near the midterm.

### **Instruction**

Dr. Leslie Minor, Vice President of Instruction, noted that Instruction is assisting in much of the work completed with Academic Senate. They are also actively promoting Career Technical Education at several outreach events.

### **Child Development Center**

Meghan Hall-Silveira, Director of the CDC, is working with the ASO to prepare CDC students for Halloween activities on campus. Ms. Hall-Silveira reported that work is ongoing to plan with Facilities for an upgrade to playground equipment. She told the Board that College and high school students have come to the CDC to observe for course purposes and she is pleased to have TIL students enrolled in Early Childhood Education courses. Ms. Hall-Silveira echoed the comments of the Board on the appreciation of Ms. Hosking's service to the District.

### **Distance Education**

Jon Farmer, Director of Distance Education, informed the Board that a "Skill Up" faculty training continues as a professional development opportunity for Faculty and staff. The upcoming session will focus on the new quiz features in Canvas. The department is also working to provide training to employees in how to make web content accessibility compliant.

### **Faculty Association**

Ruby Payne, President of the Taft College Faculty Association, said that faculty are assisting with scheduling for spring semester and attending many committee meetings. The semester is nearing midterms.

### **Marketing and Community Relations**

Susan Groveman, Executive Director of Marketing and Community Relations, gave an update on the web redesign and the Centennial history book. Over 200 pages of copy have been received for the new web pages. Ms. Groveman thanked the Board for the approval tonight for the 360-degree virtual campus tour. She has also worked with the Hall of Fame committee and invitations to the November celebratory weekend have gone out.

### **Student Services**

Cecilia Alvarado, Dean of Student Services, said that staff have filled in at many outreach events while the recruitment for the new Outreach Coordinator makes its way through the process. Ms. Alvarado mentioned that outreach to the Oaxacan community has begun. In other work, staff are planning for new outreach events such as a virtual recruiting event and a celebration focused on College students that makes connections with staff and students.

### **Administrative Services**

Dr. Todd Hampton, Vice President of Administrative Services, stated that staff are in year end preparation for audit visits. He commended Bookstore Assistant Manager Kenzie Stearman for being recognized as the College's employee of the month. Ms. Stearman led the Bookstore team in her manager's absence to serve 1500 students so far this semester and is preparing for a Spooktacular Sale as well.

### **Foundation**

Dr. Sheri Horn-Bunk, Executive Director of the Foundation, announced that the Foundation met the goal to raise \$1 million for a future vocational building project. The last funds raised came from the estate of Carolyn Hosking, Berry Petroleum, and Fred and Barbara Holmes. She thanked the Board for the support and attendance at the Cougar Cookout.

### **Information Technology and Institutional Effectiveness**

Dr. Xiaohong Li, Vice President of Information Technology and Institutional Effectiveness, said that in support of Cyber Security Awareness month that there will be a phishing campaign to educate staff on phishing techniques. There will also be week-long email quiz to staff with cyber security questions with prize opportunities to encourage awareness. The Institutional Research staff continue to work one on one with departments who are undergoing the comprehensive program review. At this time staff are training departments how to best analyze specific data.

### **SUPERINTENDENT REPORT**

Mr. McMurray presented pictures from a busy month of College activities that included an EOPS mental health luncheon/speaker event, the Taft Union High School Oil Technology Academy Kickoff Dinner, a candidates forum for area political vacancies, the Cougar Cookout, and a high school counselor's luncheon. He spoke on the importance of developing a relationship with feeder schools in an effort to reach potential students and to serve the needs of our community.

**CONTINUATION OF CLOSED SESSION**

There was not a continuation of closed session.

**NEXT MEETING**

The next monthly meeting is scheduled for Wednesday, November 9, 2022.

**ADJOURNMENT**

At 7:26 p.m., on a motion by Trustee White, seconded by Trustee Ramirez and unanimously carried, the meeting was adjourned.

Respectfully Submitted:

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Michael Long, Secretary





## BOARD AGENDA ITEM

Date: November 1, 2022

Submitted by: Dr. Xiaohong Li, VP Information and Institutional Effectiveness *XL*

Area Administrator: Brock McMurray, Acting Superintendent/President

Subject: Request for Approval

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Board Meeting Date: November 9, 2022

Title of Board Item:

Dell Technologies Quote #3000133248518.2

Background:

Computers/laptops in classrooms are all over 5 years old. Most devices are 10 years-old, beyond their expected service life, and should be replaced. The recommended minimum replacement cycle for classroom equipment, including computers and laptops, is every 4 years, as specified by Recommendation 3 in the Technology Master Plan. Aging computers/laptops take time to load data and boot systems, resulting in interruptions to classroom instruction and student learning.

This purchase follows AP 6331, Taft College Technology Purchase Procedure. Dell is one of vendors included in the CMAS (California Multiple Award Schedules) contractor list with pre-approved state pricing. The CMAS Agreement number with Dell is 3-22-06-1045.

Terms (if applicable):

N/A

Expense (if applicable):

Total amount of purchase is \$323,942.52

Fiscal Impact Including Source of Funds (if applicable):

Funding came from CCCCCO's Instructional Support Grant, and it is included in the 2022 - 2023 ITS budget.

Approved:   
Brock McMurray, Acting Superintendent/President



## A quote for your consideration

Based on your business needs, we put the following quote together to help with your purchase decision. Below is a detailed summary of the quote we've created to help you with your purchase decision.

To proceed with this quote, you may respond to this email, order online through your **Premier page**, or, if you do not have Premier, use this **Quote to Order**.

<b>Quote No.</b>	<b>3000133248518.2</b>	<b>Sales Rep</b>	Aly Rhyne Rodriguez
<b>Total</b>	<b>\$323,942.52</b>	<b>Phone</b>	(800) 456-3355, 6179364
<b>Customer #</b>	24438961	<b>Email</b>	Alyssa_Rhyne@Dell.com
<b>Quoted On</b>	Oct. 20, 2022	<b>Billing To</b>	ACCOUNTS PAYABLE
<b>Expires by</b>	Nov. 13, 2022		TAFT COLLEGE
<b>Contract Name</b>	Standard governing terms in Supplier's quote		29 EMMONS PARK DR
<b>Contract Code</b>	C000000006563		TAFT, CA 93268-2317
<b>Deal ID</b>	24732952		

### Message from your Sales Rep

Please contact your Dell sales representative if you have any questions or when you are ready to place an order. Thank you for shopping with Dell!

Regards,  
Aly Rhyne Rodriguez

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### Shipping Group

<b>Shipping To</b>	<b>Shipping Method</b>
ACCOUNTS PAYABLE TAFT COLLEGE 29 EMMONS PARK DR TAFT, CA 93268-2317 (661) 763-7737	Standard Delivery Free Cost

Product	Unit Price	Quantity	Subtotal
OptiPlex 5400 AIO	\$890.00	130	\$115,700.00
Dell Latitude 5530	\$977.35	142	\$138,783.70
OptiPlex 5400 AIO	\$998.00	31	\$30,938.00
Dell Latitude 5530	\$1,196.50	12	\$14,358.00

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<b>Subtotal:</b>	<b>\$299,779.70</b>
<b>Shipping:</b>	<b>\$0.00</b>
<b>Environmental Fee:</b>	<b>\$1,575.00</b>
<b>Non-Taxable Amount:</b>	<b>\$27,563.41</b>
<b>Taxable Amount:</b>	<b>\$273,791.29</b>
<b>Estimated Tax:</b>	<b>\$22,587.82</b>
<hr/>	
<b>Total:</b>	<b>\$323,942.52</b>

## Shipping Group Details

### Shipping To

ACCOUNTS PAYABLE  
TAFT COLLEGE  
29 EMMONS PARK DR  
TAFT, CA 93268-2317  
(661) 763-7737

### Shipping Method

Standard Delivery Free Cost

	Quantity	Subtotal
<b>OptiPlex 5400 AIO</b>	<b>130</b>	<b>\$115,700.00</b>
Estimated delivery if purchased today: Nov. 10, 2022 Contract # C000000006563		

Description	SKU	Unit Price	Quantity	Subtotal
OptiPlex 5400 All-in-One	210-BDET	-	130	-
12th Generation Intel Core i5-12600 (6 Cores/18MB/12T/3.3GHz to 4.8GHz/65W)	338-CCYL	-	130	-
16GB (1x16GB) DDR4 Non-ECC Memory	370-AFWB	-	130	-
M.2 2230 512GB PCIe NVMe Class 35 Solid State Drive	400-BEUX	-	130	-
Thermal Pad	412-AALV	-	130	-
Screw for M.2 SATA SSD	773-BBBJ	-	130	-
Intel Integrated Graphics	490-BBFG	-	130	-
OptiPlex 5400 AIO, 23.8" FHD Non Touch, 65W CPU, FHD Camera, UMA, 160W Bronze PSU	329-BGPG	-	130	-
System Power Cord (Philippine/TH/US)	450-AAOJ	-	130	-
Screw for M.2 SATA SSD	555-BGOI	-	130	-
Intel Wi-Fi 6E (6GHz) AX211 2x2 Bluetooth 5.2 Wireless Card	555-BHHN	-	130	-
Wireless Driver, Intel WiFi 6E AX211 2x2 (Gig+) + Bluetooth 5	555-BHDI	-	130	-
OptiPlex All-in-One Basic Stand	575-BCFB	-	130	-
Dell KB216 Wired Keyboard English	580-ADJC	-	130	-
Dell Optical Mouse - MS116 (Black)	570-ABIE	-	130	-
No Cable Cover	325-BCZQ	-	130	-
SupportAssist	525-BBCL	-	130	-
Dell(TM) Digital Delivery Cirrus Client	640-BBLW	-	130	-
Dell Client System Update (Updates latest Dell Recommended BIOS, Drivers, Firmware and Apps)	658-BBMR	-	130	-
Waves Maxx Audio	658-BBRB	-	130	-
Dell SupportAssist OS Recovery Tool	658-BEOK	-	130	-
Dell Optimizer	658-BEQP	-	130	-
Windows PKID Label	658-BFDQ	-	130	-
SW Driver, Intel Rapid Storage Technology, OptiPlex 5400 AIO	658-BFKX	-	130	-
ENERGY STAR Qualified	387-BBLW	-	130	-
Dell Watchdog Timer	379-BESN	-	130	-
Quick Start Guide	340-CYHK	-	130	-
Windows 11 Pro, English, French, Spanish	619-AQLP	-	130	-

Trusted Platform Module (Discrete TPM Enabled)	329-BBJL	-	130	-
Shipping Material for Fixed Stand / Height Adjustable Stand OptiPlex AiO	340-CRJB	-	130	-
Shipping Label	389-BBUU	-	130	-
FCC statement label AiO	389-DVDQ	-	130	-
Regulatory Label for OptiPlex 5400 AiO integrated graphics config (FSJ)	389-EDNU	-	130	-
Intel Core i5 non-vPro Processor Label	340-CUEW	-	130	-
Desktop BTO Standard shipment	800-BBIO	-	130	-
No Microsoft Office License Included	658-BCSB	-	130	-
Custom Configuration	817-BBBB	-	130	-
Non-Touch LCD, Dell OptiPlex AiO	391-BBDM	-	130	-
In-Band Systems Management	631-ADFU	-	130	-
EPEAT 2018 Registered (Gold)	379-BDZB	-	130	-
Thank you choosing Dell ProSupport. For tech support, visit //support.dell.com/ProSupport	989-3449	-	130	-
Dell Limited Hardware Warranty Plus Service	997-8533	-	130	-
ProSupport: Next Business Day Onsite 3 Years	997-8558	-	130	-
ProSupport: 7x24 Technical Support, 3 Years	997-8578	-	130	-

			<b>Quantity</b>	<b>Subtotal</b>
<b>Dell Latitude 5530</b>		<b>\$977.35</b>	<b>142</b>	<b>\$138,783.70</b>

Estimated delivery if purchased today:  
Oct. 27, 2022  
Contract # C000000006563

Description	SKU	Unit Price	Quantity	Subtotal
Dell Latitude 5530 BTX Base	210-BDJK	-	142	-
12th Generation Intel vPro Enterprise with Intel Core i5-1245U (10 Core, 12 MB Cache, 12 Threads, up to 4.40 GHz)	379-BETW	-	142	-
Windows 10 Pro (Includes Windows 11 Pro License) English, French, Spanish	619-AQMP	-	142	-
No Microsoft Office License Included	658-BCSB	-	142	-
Assembly Base	338-CDKI	-	142	-
i5-1245U vPro, Intel Iris Xe Graphics, Thunderbolt	338-CDMX	-	142	-
Intel vPro Technology Enabled	631-ADFJ	-	142	-
16GB, 2x8GB, DDR4 Non-ECC	370-AFVQ	-	142	-
M.2 512GB PCIe NVMe Class 35 Solid State Drive	400-BNKV	-	142	-
15.6" FHD (1920x1080) Anti Glare, Non-Touch, 250 nits, FHD IR Camera, WWAN	391-BGML	-	142	-
Single Pointing Backlit English US Keyboard with numeric keypad	583-BHBG	-	142	-
Wireless Intel AX211 WLAN Driver	555-BHKF	-	142	-
Intel AX211 WiFi 6e 2x2 AX+ with Bluetooth 5.2	555-BHHU	-	142	-
58WHR, 4 Cell Battery Express Charge Capable	451-BCWY	-	142	-
65W Type-C Adapter	492-BDGC	-	142	-
Single Pointing, Smart Card Reader, Finger Print Reader, Thunderbolt 4	346-BHSX	-	142	-
E4 Power Cord 1M for US	537-BBDO	-	142	-

[APCC;BCC;CCC;DAO;EMEA;ICC] Quick setup guide for world wide	340-CYGF	-	142	-
ENERGY STAR Qualified	387-BBPW	-	142	-
Fixed Hardware Configuration	998-FNQF	-	142	-
SupportAssist	525-BBCL	-	142	-
Dell(TM) Digital Delivery Cirrus Client	640-BBLW	-	142	-
Dell Client System Update (Updates latest Dell Recommended BIOS, Drivers, Firmware and Apps)	658-BBMR	-	142	-
Waves Maxx Audio	658-BBRB	-	142	-
Dell Power Manager	658-BDVK	-	142	-
Dell SupportAssist OS Recovery Tool	658-BEOK	-	142	-
Dell Optimizer	658-BEQP	-	142	-
Windows PKID Label	658-BFDQ	-	142	-
Packaging BTS 65W Adapter + ADL CPU	340-CYVL	-	142	-
Intel Gen 12 CPU label for Core i5 vPro enable	340-CYNW	-	142	-
POD Label	389-EDJB	-	142	-
FHD/IR Camera, Temporal Noise Reduction, Camera Shutter, Mic	319-BBIE	-	142	-
EPEAT 2018 Registered (Gold)	379-BDZB	-	142	-
Bottom door ADL UMA-U15W L10 TGL UMA L10	321-BHKD	-	142	-
Dell Limited Hardware Warranty Extended Year(s)	975-3461	-	142	-
Dell Limited Hardware Warranty	997-8317	-	142	-
ProSupport Plus: Next Business Day Onsite, 1 Year	997-8366	-	142	-
Thank you for choosing Dell ProSupport Plus. For tech support, visit <a href="http://www.dell.com/contactdell">www.dell.com/contactdell</a> or call 1-866-516-3115	997-8367	-	142	-
ProSupport Plus: 7x24 Technical Support, 3 Years	997-8380	-	142	-
ProSupport Plus: Next Business Day Onsite, 2 Year Extended	997-8381	-	142	-
ProSupport Plus: Keep Your Hard Drive, 3 Years	997-8382	-	142	-
ProSupport Plus: Accidental Damage Service, 3 Years	997-8383	-	142	-

<b>Quantity</b>	<b>Subtotal</b>
<b>\$998.00</b>	<b>31</b>
	<b>\$30,938.00</b>

**OptiPlex 5400 AIO**

Estimated delivery if purchased today:  
Nov. 10, 2022  
Contract # C000000006563

Description	SKU	Unit Price	Quantity	Subtotal
OptiPlex 5400 All-in-One	210-BDET	-	31	-
12th Generation Intel Core i7-12700 (12 Cores/25MB/20T/2.1GHz to 4.9GHz/65W)	338-CCYP	-	31	-
16GB (1x16GB) DDR4 Non-ECC Memory	370-AFWB	-	31	-
M.2 2230 512GB PCIe NVMe Class 35 Solid State Drive	400-BEUX	-	31	-
Thermal Pad	412-AALV	-	31	-
Screw for M.2 SATA SSD	773-BBBJ	-	31	-
Intel Integrated Graphics	490-BBFG	-	31	-
OptiPlex 5400 AIO, 23.8" FHD Non Touch, 65W CPU, FHD Camera, UMA, 160W Bronze PSU	329-BGPG	-	31	-
System Power Cord (Philippine/TH/US)	450-AAOJ	-	31	-

Screw for M.2 SATA SSD	555-BGOI	-	31	-
Intel Wi-Fi 6E (6GHz) AX211 2x2 Bluetooth 5.2 Wireless Card	555-BHHN	-	31	-
Wireless Driver, Intel WiFi 6E AX211 2x2 (Gig+) + Bluetooth 5	555-BHDI	-	31	-
OptiPlex All-in-One Basic Stand	575-BCFB	-	31	-
Dell KB216 Wired Keyboard English	580-ADJC	-	31	-
Dell Optical Mouse - MS116 (Black)	570-ABIE	-	31	-
No Cable Cover	325-BCZQ	-	31	-
SupportAssist	525-BBCL	-	31	-
Dell(TM) Digital Delivery Cirrus Client	640-BBLW	-	31	-
Dell Client System Update (Updates latest Dell Recommended BIOS, Drivers, Firmware and Apps)	658-BBMR	-	31	-
Waves Maxx Audio	658-BBRB	-	31	-
Dell SupportAssist OS Recovery Tool	658-BEOK	-	31	-
Dell Optimizer	658-BEQP	-	31	-
Windows PKID Label	658-BFDQ	-	31	-
SW Driver, Intel Rapid Storage Technology, OptiPlex 5400 AIO	658-BFKX	-	31	-
ENERGY STAR Qualified	387-BBLW	-	31	-
Dell Watchdog Timer	379-BESN	-	31	-
Quick Start Guide	340-CYHK	-	31	-
Windows 11 Pro, English, French, Spanish	619-AQLP	-	31	-
Trusted Platform Module (Discrete TPM Enabled)	329-BBJL	-	31	-
Shipping Material for Fixed Stand / Height Adjustable Stand OptiPlex AIO	340-CRJB	-	31	-
Shipping Label	389-BBUU	-	31	-
FCC statement label AIO	389-DVDQ	-	31	-
Regulatory Label for OptiPlex 5400 AiO integrated graphics config (FSJ)	389-EDNU	-	31	-
Intel Core i7 non-vPro Processor Label	340-CUEQ	-	31	-
Desktop BTO Standard shipment	800-BBIO	-	31	-
No Microsoft Office License Included	658-BCSB	-	31	-
Custom Configuration	817-BBBB	-	31	-
Non-Touch LCD, Dell OptiPlex AIO	391-BBDM	-	31	-
In-Band Systems Management	631-ADFU	-	31	-
EPEAT 2018 Registered (Gold)	379-BDZB	-	31	-
Thank you choosing Dell ProSupport. For tech support, visit //support.dell.com/ProSupport	989-3449	-	31	-
Dell Limited Hardware Warranty Plus Service	997-8533	-	31	-
ProSupport: Next Business Day Onsite 3 Years	997-8558	-	31	-
ProSupport: 7x24 Technical Support, 3 Years	997-8578	-	31	-
			<b>Quantity</b>	<b>Subtotal</b>
<b>Dell Latitude 5530</b>		<b>\$1,196.50</b>	<b>12</b>	<b>\$14,358.00</b>

Estimated delivery if purchased today:  
Oct. 26, 2022  
Contract # C000000006563

Description	SKU	Unit Price	Quantity	Subtotal
Dell Latitude 5530 BTX Base	210-BDJK	-	12	-
12th Generation Intel vPro Enterprise with Intel Core i7-1265U (10 Core, 12 MB Cache, 12 Threads, up to 4.80 GHz)	379-BETU	-	12	-
Windows 10 Pro (Includes Windows 11 Pro License) English, French, Spanish	619-AQMP	-	12	-
No Microsoft Office License Included	658-BCSB	-	12	-
Assembly Base	338-CDKI	-	12	-
i7-1265U vPro, Intel Iris Xe Graphics, Thunderbolt	338-CDMZ	-	12	-
Intel vPro Technology Enabled	631-ADFJ	-	12	-
16GB, 2x8GB, DDR4 Non-ECC	370-AFVQ	-	12	-
M.2 512GB PCIe NVMe Class 35 Solid State Drive	400-BNKV	-	12	-
15.6" FHD (1920x1080) Anti Glare, Non-Touch, 250 nits, FHD IR Camera, WWAN	391-BGML	-	12	-
Single Pointing Backlit English US Keyboard with numeric keypad	583-BHBG	-	12	-
Wireless Intel AX211 WLAN Driver	555-BHKF	-	12	-
Intel AX211 WiFi 6e 2x2 AX+ with Bluetooth 5.2	555-BHHU	-	12	-
58WHR, 4 Cell Battery Express Charge Capable	451-BCWY	-	12	-
65W Type-C Adapter	492-BDGC	-	12	-
Single Pointing, Smart Card Reader, Finger Print Reader, Thunderbolt 4	346-BHSX	-	12	-
E4 Power Cord 1M for US	537-BBDO	-	12	-
[APCC;BCC;CCC;DAO;EMEA;ICC] Quick setup guide for world wide	340-CYGF	-	12	-
ENERGY STAR Qualified	387-BBPW	-	12	-
Fixed Hardware Configuration	998-FNQK	-	12	-
SupportAssist	525-BBCL	-	12	-
Dell(TM) Digital Delivery Cirrus Client	640-BBLW	-	12	-
Dell Client System Update (Updates latest Dell Recommended BIOS, Drivers, Firmware and Apps)	658-BBMR	-	12	-
Waves Maxx Audio	658-BBRB	-	12	-
Dell Power Manager	658-BDVK	-	12	-
Dell SupportAssist OS Recovery Tool	658-BEOK	-	12	-
Dell Optimizer	658-BEQP	-	12	-
Windows PKID Label	658-BFDQ	-	12	-
Packaging BTS 65W Adapter + ADL CPU	340-CYVL	-	12	-
Intel Gen 12 CPU label for Core i7 vPro enable	340-CYNX	-	12	-
POD Label	389-EDJB	-	12	-
FHD/IR Camera, Temporal Noise Reduction, Camera Shutter, Mic	319-BBIE	-	12	-
EPEAT 2018 Registered (Gold)	379-BDZB	-	12	-
Bottom door ADL UMA-U15W L10 TGL UMA L10	321-BHKD	-	12	-
Dell Limited Hardware Warranty Extended Year(s)	975-3461	-	12	-
Dell Limited Hardware Warranty	997-8317	-	12	-
ProSupport Plus: Next Business Day Onsite, 1 Year	997-8366	-	12	-



Thank you for choosing Dell ProSupport Plus. For tech support, visit www.dell.com/contactdell or call 1-866-516-3115	997-8367	-	12	-
ProSupport Plus: 7x24 Technical Support, 3 Years	997-8380	-	12	-
ProSupport Plus: Next Business Day Onsite, 2 Year Extended	997-8381	-	12	-
ProSupport Plus: Keep Your Hard Drive, 3 Years	997-8382	-	12	-
ProSupport Plus: Accidental Damage Service, 3 Years	997-8383	-	12	-

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<b>Subtotal:</b>	<b>\$299,779.70</b>
<b>Shipping:</b>	<b>\$0.00</b>
<b>Environmental Fee:</b>	<b>\$1,575.00</b>
<b>Estimated Tax:</b>	<b>\$22,587.82</b>

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<b>Total:</b>	<b>\$323,942.52</b>
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## Important Notes

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### Terms of Sale

This Quote will, if Customer issues a purchase order for the quoted items that is accepted by Supplier, constitute a contract between the entity issuing this Quote ("Supplier") and the entity to whom this Quote was issued ("Customer"). Unless otherwise stated herein, pricing is valid for thirty days from the date of this Quote. All product, pricing and other information is based on the latest information available and is subject to change. Supplier reserves the right to cancel this Quote and Customer purchase orders arising from pricing errors. Taxes and/or freight charges listed on this Quote are only estimates. The final amounts shall be stated on the relevant invoice. Additional freight charges will be applied if Customer requests expedited shipping. Please indicate any tax exemption status on your purchase order and send your tax exemption certificate to [Tax\\_Department@dell.com](mailto:Tax_Department@dell.com) or [ARSalesTax@emc.com](mailto:ARSalesTax@emc.com), as applicable.

**Governing Terms:** This Quote is subject to: (a) a separate written agreement between Customer or Customer's affiliate and Supplier or a Supplier's affiliate to the extent that it expressly applies to the products and/or services in this Quote or, to the extent there is no such agreement, to the applicable set of Dell's Terms of Sale (available at [www.dell.com/terms](http://www.dell.com/terms) or [www.dell.com/oemterms](http://www.dell.com/oemterms)), or for cloud/as-a-Service offerings, the applicable cloud terms of service (identified on the Offer Specific Terms referenced below); and (b) the terms referenced herein (collectively, the "Governing Terms"). Different Governing Terms may apply to different products and services on this Quote. The Governing Terms apply to the exclusion of all terms and conditions incorporated in or referred to in any documentation submitted by Customer to Supplier.

**Supplier Software Licenses and Services Descriptions:** Customer's use of any Supplier software is subject to the license terms accompanying the software, or in the absence of accompanying terms, the applicable terms posted on [www.Dell.com/eula](http://www.Dell.com/eula). Descriptions and terms for Supplier-branded standard services are stated at [www.dell.com/servicecontracts/global](http://www.dell.com/servicecontracts/global) or for certain infrastructure products at [www.dellemc.com/en-us/customer-services/product-warranty-and-service-descriptions.htm](http://www.dellemc.com/en-us/customer-services/product-warranty-and-service-descriptions.htm).

**Offer-Specific, Third Party and Program Specific Terms:** Customer's use of third-party software is subject to the license terms that accompany the software. Certain Supplier-branded and third-party products and services listed on this Quote are subject to additional, specific terms stated on [www.dell.com/offeringspecificterms](http://www.dell.com/offeringspecificterms) ("Offer Specific Terms").

**In case of Resale only:** Should Customer procure any products or services for resale, whether on standalone basis or as part of a solution, Customer shall include the applicable software license terms, services terms, and/or offer-specific terms in a written agreement with the end-user and provide written evidence of doing so upon receipt of request from Supplier.

**In case of Financing only:** If Customer intends to enter into a financing arrangement ("Financing Agreement") for the products and/or services on this Quote with Dell Financial Services LLC or other funding source pre-approved by Supplier ("FS"), Customer may issue its purchase order to Supplier or to FS. If issued to FS, Supplier will fulfill and invoice FS upon confirmation that: (a) FS intends to enter into a Financing Agreement with Customer for this order; and (b) FS agrees to procure these items from Supplier. Notwithstanding the Financing Agreement, Customer's use (and Customer's resale of and the end-user's use) of these items in the order is subject to the applicable governing agreement between Customer and Supplier, except that title shall transfer from Supplier to FS instead of to Customer. If FS notifies Supplier after shipment that Customer is no longer pursuing a Financing Agreement for these items, or if Customer fails to enter into such Financing Agreement within 120 days after shipment by Supplier, Customer shall promptly pay the Supplier invoice amounts directly to Supplier.

Customer represents that this transaction does not involve: (a) use of U.S. Government funds; (b) use by or resale to the U.S. Government; or (c) maintenance and support of the product(s) listed in this document within classified spaces. Customer further represents that this transaction does not require Supplier's compliance with any statute, regulation or information technology standard applicable to a U.S. Government procurement.

For certain products shipped to end users in California, a State Environmental Fee will be applied to Customer's invoice. Supplier encourages customers to dispose of electronic equipment properly.

Electronically linked terms and descriptions are available in hard copy upon request.

**^DELL BUSINESS CREDIT (DBC):** Offered to business customers by WebBank, who determines qualifications for and terms of credit. Taxes, shipping and other charges are extra and vary. The Total Minimum Payment Due is the greater of either \$20 or 3% of the New Balance shown on the statement rounded up to the next dollar, plus all past due amounts. Dell and the Dell logo are trademarks of Dell Inc.

# BOARD AGENDA ITEM

**Date:** October 4, 2022  
**Submitted by:** Heather del Rosario, Vice President, Human Resources  
**Area Administrator:** Brock McMurray, Superintendent/President  
**Subject:** Request for Approval

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**Board Meeting Date:** November 9, 2022

**Title of Board Item:**

Second Reading and Request for Approval - Memorandum of Understanding between Taft College Faculty Association ("TCFA/CTA/NEA") and West Kern Community College District - Enrollment Limits

**Background:**

As part of continuing dialogue through the Taft College Classified Collective Bargaining Committee, the parties have reached a consensus regarding the revision to Article 6.1.1.3.2 Enrollment Limits policy to the Faculty Collective Bargaining Agreement, effective October 1, 2022.

- 6.1.1.3.2 The enrollment limit for English classes (except English 1000, English 1500 and English 1501) (distance learning and on-campus) is thirty (30) students. The enrollment limit for English 1000, English 1500 and English 1501 classes (distance learning and on-campus) is twenty-five (25) students.

**Terms (if applicable):**

Effective October 1, 2022


**Expense (if applicable):**

N/A

**Fiscal Impact Including Source of Funds (if applicable):**

N/A

**Approved:**



\_\_\_\_\_  
Brock McMurray, Acting Superintendent/President

**Tentative Agreement Between**  
**Taft College Faculty Association (TCFA/CTA/NEA)**  
**And**  
**West Kern Community College District**

**ENROLLMENT LIMITS**

This Tentative Agreement (“Agreement”) is made by and between the Taft College Faculty Association (“TCFA/CTA/NEA”) and the West Kern Community College District (“District”) (collectively referenced as the “parties”) with respect to the following recitals:

As part of continuing dialogue through the Taft College Faculty Collective Bargaining Committee, the parties have reached a consensus regarding the revision to Article 6.1.1.3.2 Enrollment Limits policy to the Faculty Collective Bargaining Agreement.

Now, therefore, TCFA/CTA/NEA and the District hereby agree as follows:

1. The above recitals are true and correct.
2. The parties agree, effective October 1, 2022, Article 6.1.1.3.2 Enrollment Limits, shall be revised and added to the TCFA Collective Bargaining Agreement as listed below. Article 6.1.1.3.2, with agreed upon revisions in red, shall be added as follows:  
  

**6.1.1.3.2** The enrollment limit for English classes (except English 1000, English 1500 **and English 1501**) (distance learning and on-campus) is thirty (30) students. The enrollment limit for English 1000, English 1500 and **English 1501** classes (distance learning and on-campus) is twenty-five (25) students.
3. Except as set forth in this Agreement, all other terms and conditions of the CBA shall remain unchanged.
4. This Agreement will become effective after ratification by the TCFA/CTA/NEA members and the District’s Governing Board.

\_\_\_\_\_  
Dawn Cole, President  
Board of Trustees  
West Kern Community College District

\_\_\_\_\_  
Ruby Payne, President  
Taft College Faculty Association/CTA/NEA

Dated: November \_\_\_\_\_, 2022

Dated: November \_\_\_\_\_, 2022

Board Approval:  
First Presentation: October 12, 2022  
Second Presentation/Approval: November 9, 2022



## BOARD AGENDA ITEM

**Date:** October 19, 2022  
**Submitted by:** Norberto Lopez Jr., Curriculum Technician  
**Area Administrator:** Dr. Leslie Minor, Vice President of Instruction  
**Subject:** Request for Approval

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**Board Meeting Date:** November 9, 2022

**Title of Board Item:**

Course Revision

**Background:**

Under accreditation requirements, academic institutions are expected to review and update their courses to ensure they meet current standards.

**Learning Support Division**

This request was reviewed and approved by the Curriculum and General Education Committee:

1. STSU 1001 Educational Planning
2. STSU 1016 College Survival
3. STSU 1017 Becoming A Successful Online Student
4. STSU 1018 Career and Major Exploration
5. STSU 1019 Career/Life Planning
6. STSU 1500 Strategies for College and Life Management
7. STSU 1525 Transfer Planning
8. STSU 1530 Transitioning from High School to College
9. STSU 1550 Funding a Transfer Plan

**Social Science Division**

This request was reviewed and approved by the Curriculum and General Education Committee:

1. PSYC 1501 Crisis Intervention

**Fiscal Impact Including Source of Funds (if applicable):**

None

Approved: \_\_\_\_\_

  
Brock McMurray, Superintendent/President



# BOARD AGENDA ITEM

**Date:** October 19, 2022  
**Submitted by:** Norberto Lopez Jr., Curriculum Technician  
**Area Administrator:** Dr. Leslie Minor, Vice President of Instruction  
**Subject:** Request for Approval

---

**Board Meeting Date:** November 9, 2022

**Title of Board Item:**

New Courses

**Background:**

Under accreditation requirements, academic institutions are expected to review and update their curriculum to ensure they meet current standards.

**Science and Math Division**

This request was reviewed and approved by the Curriculum and General Education Committee:

1. MATH1500C Support for Math for a Modern Society
2. MATH1505C Support for Mathematical Concepts for Elementary Teachers
3. MATH1510C Support for College Algebra
4. MATH1520C Support for Finite Mathematics
5. MATH1530C Support for Plane Trigonometry
6. MATH1540C Support for Precalculus
7. BIOL 1520 The Biology of Food and Cooking
8. COSC 1545 Programming Concepts and Methods II with Lab
9. COSC 2000 Computer Architecture and Organization
10. COSC 2100 Discrete Structures

**Impact Including Source of Funds (if applicable):**

None

**Approved:** \_\_\_\_\_

  
Brock McMurray, Superintendent/President



## BOARD AGENDA ITEM

**Date:** October 24, 2022  
**Submitted by:** Norberto Lopez Jr., Curriculum Technician  
**Area Administrator:** Dr. Leslie Minor, Vice President of Instruction  
**Subject:** Request for Approval

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**Board Meeting Date:** November 9, 2022

**Title of Board Item:**  
Distance Education Course Approval

**Background:**

The Distance Learning Committee and the Curriculum and General Education Committee have both approved the requests for the following courses to be offered through distance delivery.

**Social Science Division**

1. HIST 2000 Critical Thinking and the Historian's Craft
2. HIST 2216 History of Latin America

**Business, Arts, and Humanities Division**

1. COMM 1510 Introduction to Mass Communications
2. MGMT 1555 Stress Management

**Allied Health/Applied Tech Division**


1. MATH 1500C Support for Math for a Modern Society
2. MATH 1505C Support for Mathematical Concepts for Elementary Teachers
3. MATH 1510C Support for College Algebra
4. MATH 1520C Support for Finite Mathematics
5. MATH 1530C Support for Plane Trigonometry
6. MATH 1540C Support for Precalculus
7. BIOL 1520 The Biology of Food and Cooking

**Fiscal Impact Including Source of Funds (if applicable):**

None

Approved: \_\_\_\_\_

Brock McMurray, Superintendent/President

**Date:** October 27, 2022  
**Submitted by:** Aaron Markovits, Program Director, TIL  
**Area Administrator:** Dr. Damon Bell, VP Student Services   
**Subject:** Request for Ratification

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**Board Meeting Date:** November 9, 2022

**Title of Board Item:**

Ratification of Business Associate Agreement/Vendor Disclosure Statement

**Background:**

The TIL Program does business with Regional Centers throughout the State of California. All organizations that do business with Regional Centers are required to have a Business Agreement and Vendor Disclosure Statement on file. This agreement provides assurances that the District will appropriately secure and guard the consumer's (TIL Students) Protected Health Information (PHI) they create, receive, maintain, or transmit on behalf of the Regional Centers and requires the District to implement safeguards to protect the privacy of a patient's medical information. It outlines the obligations of the District to properly manage and maintain the privacy of information for the clients' of the Regional Centers when doing business with the District. This is to prevent unlawful use or unauthorized access to or disclosure of a patient's medical information.

**Terms (if applicable):**

Effective as of the date the first Protected Health Information (PHI) is released to the District pursuant to the agreement and shall terminate when the District's partnership ends with the Regional Centers and when all PHI is returned or destroyed as requested by the Regional Centers.

**Expense (if applicable):** N/A

**Fiscal Impact Including Source of Funds (if applicable):** N/A

**Approved:**   
Brock McMurray, Acting Superintendent/President



## BUSINESS ASSOCIATE AGREEMENT

This Business Associate Agreement (Hereinafter "Agreement") dated as of October 25, 2022, is made by and between KERN REGIONAL CENTER (KRC) (Hereinafter "Covered Entity") and

West Kern Community College District, Transition to Independent Living Program, a State of California Business operating as a  
NAME OF ORGANIZATION

Governmental Corporation (Hereinafter "Business Associate").  
TYPE OF BUSINESS CORPORATION

### ARTICLE 1 INTRODUCTION

1.1 This Agreement governs the terms and conditions under which Business Associate will access Protected Health Information belonging to patients of Covered Entity in performing services for, or on behalf of, Covered Entity. Specifically, this Agreement governs the terms and conditions under which Business Associate *to make changes in order to meet the requirements of the federal Centers for Medicare & Medicaid Services (CMS) Home and Community-Based Services (HCBS) final regulations, or rules. DDS has awarded funds for Concept Proposals based on the contractor submission. Generally, HCBS settings must (i) be integrated in and facilitate a consumer's full access to the greater community; (ii) optimize consumer autonomy and independence in making life choices; (iii) be chosen by the consumer from among residential and day options, including non-disability specific settings; (iv) ensure the right to the consumer's privacy, dignity, respect and freedom from coercion and restraint; (v) provide each consumer an option to choose a private unit in a residential setting; and (vi) facilitate a consumer's choice of services and who provides them.* (Hereinafter, "Services").

1.2 Covered Entity and Business Associate intend to: (a) protect the privacy and provide for the security of Protected Health Information disclosed pursuant to this Agreement and (b) comply with the Health Insurance Portability and Accountability Act of 1996 ("HIPAA"), Public Law 104-191, as amended by the Health Information Technology for Economic and Clinical Health Act ("HITECH"), Public Law 111-5, and the regulations promulgated hereunder by the U.S. Department of Health & Human Services (Hereinafter, "HIPAA Regulations"), and other applicable federal and state laws. HIPAA regulations require that each Regional Center, as a business associate of DDS, obtain satisfactory assurances from its subcontractors who create, receive, maintain, or transmit Protected Health Information (PHI) on behalf of the Regional Center that they will appropriately safeguard the consumer's PHI. Each Regional Center can meet this requirement by entering into a Business Associate Agreement (BAA) with each service provider who creates, receives, maintains or transmits PHI.

### ARTICLE 2 DEFINITIONS

2.1 Terms used, but not otherwise defined, in this Agreement shall have the same meaning as those terms in the HIPAA Regulations.

2.2 For purposes of this Agreement:

- 2.2.1 "Breach" means the acquisition, access, use, or disclosure of PHI in a manner not permitted under Subpart E of 45 CFR Part 164 that compromises the security or privacy of the PHI (within the meaning of 45 CFR 164.402).
- 2.2.2 "Designated Record Set" shall have the meaning given to such term under the Privacy Rule, including, but not limited to, 45 CFR 164.501.
- 2.2.3 "Electronic Protected Health Information" or "ePHI" means PHI that is transmitted by or maintained in electronic media as defined in 45 CFR 160.103.
- 2.2.4 "Individual" shall have the same meaning as the term "Individual" in 45 CFR 164.501 and shall include a person who qualifies as a personal representative in accordance with 45 CFR 164.502(g).
- 2.2.5 "Privacy Rule" shall mean the Standards for Privacy of Individually Identifiable Health Information at 45 CFR Parts 160 and 164, subparts A and E.
- 2.2.6 "Protected Health Information" or "PHI" shall have the same meaning as the term "protected health information" in 45 CFR 164.501, limited to the information created or received by Business Associate from or on behalf of Covered Entity.
- 2.2.7 "Required By Law" shall have the same meaning as the term "required by law" in 45 CFR 164.501.
- 2.2.8 "Secretary" shall mean the Secretary of the Department of Health and Human Services or his/her designee.
- 2.2.9 "Unsecured PHI" means PHI that is not rendered unusable, unreadable, or indecipherable to unauthorized individuals through the use of a technology or methodology specified by the Secretary in regulations or other guidance issued under Section 13402(h)(2) of HITECH.

### **ARTICLE 3 OBLIGATIONS AND ACTIVITIES OF BUSINESS ASSOCIATE**

**Business Associate agrees to:**

- 3.1 **Use and Disclosure.** Not use or further disclose Protected Health Information other than as permitted or required by this Agreement or as Required By Law.
- 3.2 **Appropriate Safeguards.** Use appropriate physical, technical, and administrative safeguards (a) to prevent use or disclosure of PHI other than as permitted under this Agreement or as Required By Law and (b) to reasonably and appropriately protect

the confidentiality, integrity, and availability of the ePHI that Business Associate creates, receives, maintains, or transmits on behalf of Covered Entity.

- 3.3 **Assurances.** Provide Covered Entity with written assurances that any PHI placed on any type of mobile media, including, but by no means limited to, lap top computers, iPads and mobile phones, are encrypted in accordance with guidance issued by the Secretary.
- 3.4 Title 17 CCR Section 50607 provides that all written contracts between Regional Centers and providers include provisions indicating that all services shall be rendered in accordance with specifically identified provisions of statute, and Federal and State regulations.
- 3.5 Title 17 CCR Section 50611 provides that all written contracts between Regional Centers and providers include a provision entitling the Regional Center to terminate the contract if the service provider fails to comply with the terms of the contract, applicable Federal and State regulations, statutes governing the service program and/or the provision of services to persons with developmental disabilities.
- 3.6 **Breach Reporting.** Report in writing to Covered Entity within two (2) business days after discovery, any suspected or actual: (a) access, use or disclosure of PHI not permitted by this Agreement; (b) Breach of unsecured PHI in accordance with 45 CFR 164.410; (c) security breach or intrusion; (d) use or disclosure of PHI in violation of any applicable federal or state laws or regulations. Business Associate will implement a reasonable system for discovery of Breaches.
- 3.7 **Mitigation.** Mitigate, to the extent practicable, any harmful effect that is known to Business Associate of a use or disclosure of Protected Health Information by Business Associate in violation of the requirements of this Agreement.
- 3.8 **Agents and Subcontractors.** Ensure that any agent, including a subcontractor that creates, receives, maintains, or transmits Protected Health Information on behalf of Business Associate agrees to the same restrictions, conditions and requirements that apply through this Agreement to Business Associate with respect to such information.
- 3.9 **Access to PHI.** In the event that the Business Associate maintains PHI in a Designated Record Set, Business Associate agrees to provide access, within ten (10) days of a request by Covered Entity in the time and manner designated by Covered Entity, to Protected Health Information in a Designated Record Set, to Covered Entity or, as directed by Covered Entity, to an Individual in order to meet the requirements under 45 CFR 164.524.
- 3.10 **Amendment of PHI.** In the event that the Business Associate maintains Protected Health Information in a Designated Record Set, Business Associate agrees to make any amendment(s) to Protected Health Information in a designated record set that the Covered Entity directs or agrees to pursuant to 45 CFR 164.526 at the request of

Covered Entity or an Individual, within ten (10) days of receipt of a request from Covered Entity and in the time and manner designated by Covered Entity.

- 3.11 **Document Disclosures.** Document such disclosures of Protected Health Information and information related to such disclosures as would be required for Covered Entity to respond to a request by an Individual for an accounting of disclosures of Protected Health Information in accordance with 45 CFR 164.528.
- 3.12 **Accounting of Disclosures.** Within ten (10) days of notice by Covered Entity of a request for an accounting of disclosures of PHI, provide to Covered Entity, in the time and manner designated by Covered Entity, information collected in accordance with Section 3.9, to permit Covered Entity to respond to a request by an Individual for an accounting of disclosures of Protected Health Information in accordance with 45 CFR 164.528.
- 3.13 **Compliance with Applicable Requirements.** To the extent Business Associate is to carry out one or more of Covered Entity's obligation(s) under Subpart E of 45 CFR Part 164, comply with the requirements of Subpart E that apply to Covered Entity in the performance of such obligation(s).
- 3.14 **Electronic Transactions.** If Business Associate conducts any Standard Transaction for or on behalf of Covered Entity, Business Associate shall comply with the requirements under the Electronic Transaction Rule (as those terms are defined in the Security Rule).
- 3.15 **Government Access.** Make internal practices, books, and records relating to the use and disclosure of Protected Health Information received from, or created or received by Business Associate on behalf of, Covered Entity available to the Covered Entity, or at the request of the Covered Entity to the Secretary, in a time and manner designated by the Covered Entity or the Secretary, for purposes of the Secretary determining Covered Entity's compliance with the Privacy Rule. In the event such a request comes directly from the Secretary, Business Associate agrees to notify Covered Entity immediately of such request.
- 3.16 **Inspection.** Within ten (10) business days of a written request by Covered Entity, Business Associate and its agents or subcontractors, if any, shall allow Covered Entity to conduct a reasonable inspection of the facilities, systems, books, records, agreements, policies and procedures relating to the use or disclosure of PHI pursuant to this Agreement for the purpose of determining whether Business Associate has complied with this Agreement; provided, however, that (a) Business Associate and Covered Entity will mutually agree in advance upon the scope, location and timing of such an inspection, and (b) Covered Entity will protect the confidentiality of all confidential and proprietary information of Business Associate to which Covered Entity has access during the course of such inspection.
- 3.17 **Identity Theft.** Implementation of an Identity Theft Monitoring Policy and Procedure, to protect any patient information that may be breached by the Business

Associate to the extent applicable under the Federal Trade Commission's Red Flag Rules.

- 3.18 HITECH Compliance. Business Associate shall:
- 3.18.1 Not receive, directly or indirectly, any impermissible remuneration in exchange for PHI or ePHI, except as permitted by HITECH § 13405(d) or the HIPAA Regulations;
  - 3.18.2 Comply with the marketing and other restrictions applicable to business associates contained in HITECH § 13406 and the HIPAA Regulations;
  - 3.18.3 To the extent required under HITECH § 13404, fully comply with the applicable requirements of 45 CFR 164.502(e) (2) for each use or disclosure of PHI;
  - 3.18.4 To the extent required under HITECH § 13401, fully comply with 45 CFR 164.308, 164.310, 164.312, and 164.316;
  - 3.18.5 To the extent required under HITECH §§ 13401 and 13404, comply with the additional privacy and security requirements that apply to covered entities in the same manner and to the same extent as Covered Entity is required to do so; and
  - 3.18.6 To the extent required under the HIPAA Regulations, comply with the privacy and security requirements that apply to business associates.
- 3.19 State Privacy Laws. Business Associate shall understand and comply with state privacy laws to the extent that such state privacy laws are not preempted by HIPAA or HITECH. Without limiting the generality of the foregoing, all of Business Associate's uses and disclosures of PHI shall be consistent with: (a) the California Confidentiality of Medical Information Act ("CMIA"), Cal. Civ. Code Section 56 et seq.; and (b) Cal. Health and Safety Code Section 1280.15.

#### **ARTICLE 4**

#### **PERMITTED USES AND DISCLOSURES BY BUSINESS ASSOCIATE**

Except as otherwise limited in this Agreement:

- 4.1 Business Associate may use or disclose Protected Health Information to perform functions, activities or services for, or on behalf of, Covered Entity, provided that such use or disclosure would not violate the Privacy Rule if done by Covered Entity.
- 4.2 Business Associate may disclose Protected Health Information for the proper management and administration of the Business Associate, provided that disclosures are Required By Law, or Business Associate obtains reasonable assurances from the person to whom the information is disclosed that it will remain confidential and used

or further disclosed only as Required By Law or for the purpose for which it was disclosed to the person, and the person notifies the Business Associate of any instances of which it is aware in which the confidentiality of the information has been breached.

## **ARTICLE 5 OBLIGATIONS OF COVERED ENTITY**

- 5.1 **Notice of Privacy Practices.** Covered Entity shall provide Business Associate with the notice of privacy practices that Covered Entity produces in accordance with 45 CFR 164.520, as well as any changes to such notice.
- 5.2 **Permissible Requests.** Covered Entity shall not request Business Associate to use or disclose Protected Health Information in any manner that would not be permissible under the Privacy Rule if done by Covered Entity.

## **ARTICLE 6 TERM AND TERMINATION**

- 6.1 **Term.** The obligations set forth in this Agreement shall be effective as of the date the first Protected Health Information is released to Business Associate pursuant to this Agreement, and shall terminate only when all of the Protected Health Information provided by Covered Entity to Business Associate, or created or received by Business Associate on behalf of Covered Entity, is destroyed or returned to Covered Entity, or, if it is infeasible to return or destroy Protected Health Information, protections are extended to such information, in accordance with the termination provisions in this Article 6.
- 6.2 **Termination for Cause.** Upon Covered Entity's knowledge of a material breach by Business Associate, Covered Entity shall provide an opportunity for Business Associate to cure the breach or end the violation. Covered Entity may terminate this Agreement if Business Associate does not cure the breach or end the violation within the time specified by Covered Entity.
- 6.3 **Effect of Termination.**
  - 6.3.1 Except as provided in Section 6.3.2, upon termination of this Agreement, for any reason, Business Associate shall return or destroy all Protected Health Information received from Covered Entity, or created or received by Business Associate on behalf of Covered Entity. This provision shall apply to Protected Health Information that is in the possession of subcontractors or agents of Business Associate. Business Associate shall retain no copies of the Protected Health Information.
  - 6.3.2 In the event that Business Associate determines that returning or destroying the Protected Health Information is infeasible, Business Associate shall provide to Covered Entity notification of the conditions that make return or destruction infeasible. Upon mutual agreement of the Parties that return or

destruction of Protected Health Information is infeasible, Business Associate shall extend the protections of this Agreement to such Protected Health Information and limit further uses and disclosures of such Protected Health Information to those purposes that make the return or destruction infeasible, for so long as Business Associate maintains such Protected Health Information.

## **ARTICLE 7 MISCELLANEOUS**

- 7.1 **Indemnification.** Business Associate agrees to indemnify, defend, and hold harmless Covered Entity, its directors, officers, employees, contractors and agents, against, and in respect of, any and all claims, losses, expenses, costs, damages, obligations, penalties, and liabilities which Covered Entity may incur by reason of Business Associate's breach of or failure to perform any of its obligations pursuant to this Agreement. Further, Business Associate agrees to indemnify, defend, and hold harmless Covered Entity, its directors, officers, employees, contractors and agents, against all costs and expenses, including but not limited to, reasonable legal expenses, which are incurred by or on behalf of Business Associate in connection with the defense of such claims.
- 7.2 **Disclaimer.** Covered Entity makes no warranty or representation that compliance by Business Associate with this Agreement, HIPAA, HITECH, or the HIPAA Regulations will be adequate or satisfactory for Business Associate's own purposes. Business Associate is solely responsible for all decisions made by Business Associate regarding the safeguarding of PHI.
- 7.3 **Assistance in Litigation or Administrative Proceedings.** Business Associate shall make itself, and any subcontractors, employees, affiliates or agents assisting Business Associate in the performance of its obligations under this Agreement, available to Covered Entity, at no cost to Covered Entity, to testify as witnesses, or otherwise, in the event of litigation or administrative proceedings being commenced against Covered Entity, its directors, officers or employees based upon a claimed violation of HIPAA, HITECH, the HIPAA Regulations, or other laws relating to security and privacy, except where Business Associate or its subcontractor, employee or agent is named adverse party.
- 7.4 **Survival.** The respective rights and obligations of Business Associate under this section shall survive the termination of this Agreement.
- 7.5 **Ownership of Information.** Covered Entity holds all right, title, and interest in and to the PHI and Business Associate does not hold and will not acquire by virtue of this Agreement or by virtue of providing goods or services to Covered Entity, any right, title, or interest in or to the PHI or any portion thereof.
- 7.6 **Right to Injunctive Relief.** Business Associate expressly acknowledges and agrees that the breach, or threatened breach, by it of any provision of this Agreement may cause Covered Entity to be irreparably harmed and that Covered Entity may not

have an adequate remedy at law. Therefore, Business Associate agrees that upon such breach, or threatened breach, Covered Entity will be entitled to seek injunctive relief to prevent Business Associate from commencing or continuing any action constituting such breach without having to post a bond or other security and without having to prove the inadequacy of any other available remedies. Nothing in this paragraph will be deemed to limit or abridge any other remedy available to Covered Entity at law or in equity.

- 7.7 **Regulatory References.** A reference in this Agreement to a section in HIPAA, HITECH or the HIPAA Regulations means the section as in effect or as amended.
- 7.8 **Amendment.** The Parties agree to take such action as is necessary to amend this Agreement from time to time as is necessary for Covered Entity to comply with the requirements of the HIPAA Regulations.
- 7.9 **Interpretation.** Any ambiguity in this Agreement shall be resolved in favor of a meaning that permits Covered Entity to comply with the HIPAA Regulations.
- 7.10 **Severability.** In the event any part or parts of this Agreement are held to be unenforceable, the remainder of this Agreement will continue in effect.
- 7.11 **California HIPAA Rule. Understand and Comply with California Senate Bill 541 and AB 211** to the extent applicable which requires health facilities, clinics, hospices and home health agencies to prevent unlawful or unauthorized access to, or use or disclosure of, a patient's medical information. This requirement creates a stricter standard than any currently in effect under existing state law or HIPAA because facilities are required under this bill to "prevent" unauthorized access, not merely to take reasonable steps to try to monitor and stop inappropriate access.

SB 541 also authorizes administrative penalties on the facility of up to \$25,000 per patient per violation, and up to \$17,500 for each subsequent accessing, use or disclosure of that information, and increases existing penalties for violations that result in immediate jeopardy of patients.

Assembly Bill 211 requires that every health care provider implement specified safeguards to protect the privacy of a patient's medical information, and establishes an Office of Health Information Integrity (OHII) within the California Health and Human Services Agency, which will assess and impose fines for violations of privacy laws. Penalties may be assessed: against any person or provider of health care, whether licensed or unlicensed up to \$250,000 as set forth in CMIA and requires referral from DPH for assessment of fines.



IN WITNESS WHEREOF, the parties hereto have duly executed this Agreement as of the date first written above.

**COVERED ENTITY:**


By: KERN REGIONAL CENTER (KRC), a California Non-Profit Corporation

Signature: \_\_\_\_\_  
Enrique Roman, Director, Community Services

**BUSINESS ASSOCIATE:**

West Kern Community College District, Transition to  
Independent Living Program  
By: \_\_\_\_\_, a State of California Business operating as a  
Name of Organization

Governmental Corporation  
\_\_\_\_\_  
Type of Business Corporation

Signature:  \_\_\_\_\_  
Name of Owner/Administrator/ Executive

## APPLICANT/VENDOR DISCLOSURE STATEMENT

### GENERAL INSTRUCTIONS

Every applicant or vendor must complete and submit a current Applicant/Vendor Disclosure Statement, DS 1891 (disclosure statement) as part of a complete application packet for vendorization or upon request of the vendoring regional center. The following instructions are designed to clarify certain questions on the form. Instructions are listed in order of question for easy reference. See 42 CFR 455.101 for additional definitions.

*Overall Authority: Code of Federal Regulations (CFR), Title 42, Part 455; California Code of Regulations, Title 17, Section 54311. Welfare and Institutions Code, Section 4648.12.*

#### **Important:**

- **IT IS ESSENTIAL THAT ALL APPLICABLE QUESTIONS BE ANSWERED ACCURATELY AND THAT ALL INFORMATION BE CURRENT.**
- **Parents and consumers of Vouchers, Participant-Directed Services, or Purchase Reimbursements:** Complete Part 1 on page 2 and Part 3 on page 3, then proceed to **Applicant/Vendor Signature** on page 4 to sign and date.
- Failure to disclose complete and accurate information will result in a denial of enrollment and/or may be cause for termination of vendorization.
- Read **ALL** instructions when completing the disclosure statement.
- Type or print clearly in ink.
- If applicant or vendor must make corrections, please line through, date, and initial in ink. Do not use correction fluid.
- Answer all questions as of the current date.
- If additional space is needed, attach a sheet referencing the part and question being completed.
- Return this completed statement with the complete application package to the regional center to which you are applying.

### Part 1: Identifying Information

- A. Specify name of the applicant or vendor, agency, facility or organization, vendor number and service code, business address, and telephone number of applicant or vendor submitting the vendor application.
- B. Specify in what capacity the applicant or vendor is doing business. For example: The name of the corporation under which they are doing business. This name must match the license name, if applicable.
- C. List the National Provider Identifier, of the applicant or vendor, if any.
- D. List the Social Security Number, Date of Birth, and/or the Federal Employer Identification Number (EIN) of the applicant or vendor, if any. Enter Vendor's nine-digit EIN assigned by the IRS in the following format: XX-XXXXXXX.
  - An EIN is used to identify the accounts of employers and certain others who have no employees.
  - For more information about an EIN, please check <http://www.irs.gov> for "Employer Identification Numbers" or "EIN". Whenever this Disclosure Statement requests an EIN about an individual or entity, it has the same meaning.
- E. Check the entity type that best describes the structure of your organization.

### Part 2: Ownership and Control Interests. Use the following definitions to identify the individuals you should enter in A, B and C of this section. See 42 CFR 455.101 for additional definitions.

- "Indirect Ownership Interest" means an ownership interest in an entity that has an ownership interest in the applicant or vendor. This term includes an ownership interest in any entity that has an indirect ownership interest in the applicant or vendor;
- "Managing Employee" means a general manager, business manager, administrator, director, or other individual who exercises operational or managerial control over, or who directly or indirectly conducts the day-to-day operation of an institution, organization, agency or business entity;
- "Ownership Interest" means the possession of equity in the capital, the stock, or the profits of the applicant or vendor.
- "Person with an Ownership or Control Interest" means a person or corporation that:
  - A) Has an ownership interest totaling 5 percent or more in an applicant or vendor;
  - B) Has an indirect ownership interest equal to 5 percent or more of an applicant or vendor;
  - C) Has a combination of direct or indirect ownership interests equal to 5 percent or more in an applicant or vendor;
  - D) Owns an interest of 5 percent or more in any mortgage, deed of trust, note, or other obligation secured by the applicant or vendor if that interest equals at least 5 percent of the value of the property or assets of the applicant or vendor;
  - E) Is an officer or director of an applicant or vendor that is organized as a corporation; or
  - F) Is a partner in an applicant or vendor that is organized as a partnership.
- "Significant Business Transaction" means any business transaction or series of transactions that, during any one fiscal year, exceed the lesser of \$25,000 and 5 percent of an applicant or vendor's total operating expenses.

- "Subcontractor" means an individual, agency, or organization to which an applicant or vendor has contracted or delegated some of the management functions or responsibilities of providing services.
- "Wholly Owned Supplier" means a supplier whose total ownership interest is held by an applicant or vendor or by a person, persons, or other entity with an ownership or control interest in an applicant or vendor.

**Part 3: Excluded Individuals or Entities. (See page 3. Must be disclosed if applicable.)**

"Excluded Individuals or Entities" means those individuals and entities that have been placed on either the U.S. Department of Health and Human Services Office of Inspectors' General (OIG) List of Excluded Individuals/Entities or the Department of Health Care Services (DHCS) Medi-Cal Suspended and Ineligible Provider List of persons, or individuals and entities that have been convicted of a criminal offense related to involvement in any program under Medicare, Medicaid or the Title XX services program, or those individuals and entities that meet the criteria included in Title 17, Section 54311(a)(6).

**Title 17, California Code of Regulations, Section 54311(a)(6)  
(Criteria for Excluded Individuals or Entities)**

The name, title and address of any person(s) who, as applicant or vendor, or who has ownership or control interest in the applicant or vendor, or is an agent, director, members of the board of directors, officer, or managing employee of the applicant or vendor, has within the previous ten years:

- (A) Been convicted of any felony or misdemeanor involving fraud or abuse in any government program, or related to neglect or abuse of an elder or dependent adult or child, or in any connection with the interference with, or obstruction of, any investigation into health care related fraud or abuse; or
- (B) Been found liable any civil proceeding for fraud or abuse involving any government program; or
- (C) Entered into a settlement in lieu of conviction involving fraud or abuse in any government program.

**PLEASE FILL OUT**

**Part 1. Applicant/Vendor Information**

**A. Name of applicant or vendor, entity, agency, facility, or organization as reported to IRS:**

West Kern Community College District - Taft College - Transition to Independent Living Program

Vendor Number and Service Code:

H58500 520; PK5499 063

Business Address:

29 Cougar Court Taft, CA 93568

Telephone number (with area code):

(661) 763-7900

**B. Name registered with California Secretary of State, if any:**

N/A

**C. National Provider Identifier (NPI), if any:**

N/A

**D. Social Security Number (SSN), Date of Birth (DOB), and/or Federal Employer Identification Number (EIN), if any:**

952-26-6481

**E. Check the entity type that best describes the structure of the applicant or vendor individual, business entity, agency, facility or organization: Check only one box:**

**Parent or Consumer for Vouchers, Participant-Directed Services, or Purchase Reimbursements** (Complete Part 1 above and Part 3 on page 3, then proceed to Applicant/Vendor Signature on page 4 to sign and date).

**Sole Proprietor (Unincorporated)**

**General Partnership**       **Limited Partnership**       **Limited Liability Partnership**

**Limited Liability Company:**    State of formation: \_\_\_\_\_

**Governmental**

**Corporation:**      Corporate number: \_\_\_\_\_    State incorporated: \_\_\_\_\_

**Nonprofit – Check One:**       **Unincorporated Association**       **Religious/Charitable**

**Corporation**       **Other (specify):** \_\_\_\_\_

**Part 2. Ownership, indirect ownership, and managing employee interests (If not applicable, please indicate.)**

A. List the name(s), title(s), address(es), SSNs, and DOBs of individuals for organizations having direct or indirect ownership interests, and/or managing employees in the applicant/vendor (see instructions for definitions). Also list all members of a group practice. Attach additional pages as necessary to list all officers, owners, management and ownership individuals and entities.

Name	Title	Address	SSN	DOB
N/A	N/A	N/A		

B. List those persons named in 'A' above or 'Part 4. A' below, that are related to each other as spouse, parent, child, or sibling.

Name	Relationship	Address
N/A	N/A	N/A

C. List the name, address, vendor number and service code, SSN, NPI and/or EIN of any other applicant or vendor in which a person with an ownership or controlling interest in the applicant or vendor also has an ownership or control interest of at least 5 percent or more. For example: Are any owners of the applicant or vendor also owners of Medicare or Medicaid facilities? (Example: sole proprietor, partnership or members of Board of Directors.)

Name	Address	Vendor Number and Service Code	SSN, NPI and/or EIN
N/A	N/A	N/A	N/A

**Part 3. Excluded Individuals or Entities (If not applicable, please indicate.)**

List the name, title, and address of any person, as applicant or vendor, or entity with an ownership or control interest, any agent, director, officer, or managing employee of the applicant or vendor who is an excluded individual or entity, as defined on page 2.

Name	Title	Address
N/A	N/A	N/A

**Part 4. Subcontractor (If not applicable, please indicate.)**

A. List the name, title, address, SSN, NPI and/or EIN of each person or entity with an ownership or control interest in any subcontractor in which the applicant or vendor has direct or indirect ownership of 5 percent or more. State percentage.

Name	Title	Address	Percentage	SSN, NPI and/or EIN
N/A	N/A	N/A	N/A	N/A

B. List the name, title, address, SSN, NPI and/or EIN of each subcontractor or wholly owned supplier in which the applicant or vendor has had any significant business transactions within 5 years of the application or request.


Name	Title	Address	SSN, NPI, and/or EIN
N/A	N/A	N/A	N/A



**APPLICANT/VENDOR SIGNATURE**

Knowingly and willfully failing to fully and accurately disclose the information requested may result in denial of a request to become vendored, or if the service provider already is vendored, a termination of its vendorization.

By signing this disclosure statement, you hereby certify and swear under penalty of perjury that (a) you have knowledge concerning the information above, and (b) the information above is true and accurate. You agree to inform the vendoring Regional Center, in writing, within 30 days of any changes or if additional information becomes available.

Brock McMurray	Interim President / Superintendent
<hr/> Name of Applicant/Vendor or Authorized Representative	<hr/> Title
	10-26-22
<hr/> Signature	<hr/> Date

**Recordkeeping and Access to Records**

Subject to the provisions of Title 17, California Code of Regulations, Section 54311 and Code of Federal Regulations, Title 42, Part 455.105, an applicant or vendored provider agrees to provide access for the review of any and all ownership disclosure information and/or documentation upon written request by the vendoring regional center, the Department of Developmental Services, the State Medicaid Agency, Department of Health Care Services, any State survey team, the Secretary of the United States Department of Health and Human Services, or any duly authorized representatives of the above named entities.

**Privacy Statement**

All information requested on the application and the disclosure statement is mandatory with the exception of the social security number for any person other than the person or entity for whom an IRS Form 1099 must be provided by the Department of Developmental Services pursuant to 26 USC 6041. This information is required by the authority of Welfare and Institutions Code, Section 4648.12 and Title 17, California Code of Regulations, Section 54311. The consequences of not supplying the mandatory information requested are denial of vendorization as a regional center vendor or termination of vendorization. Any information may also be provided to the State Controller's Office, the California Department of Justice, the Department of Consumer Affairs, other state or local agencies as appropriate, fiscal intermediaries, managed care plans, the Federal Bureau of Investigation, the Internal Revenue Service, Medicare Fiscal Intermediaries, Centers for Medicare and Medicaid Services, Office of the Inspector General, Medicaid, or licensing programs in other states.

**Date:** October 17, 2022  
**Submitted by:** Dr. Leslie Minor, Vice President of Instruction  
**Area Administrator:** Brock McMurray, Acting Superintendent/President  
**Subject:** Request for Approval

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**Board Meeting Date:** November 9, 2022

**Title of Board Item:**

Memorandum of understanding between Community Action Partnership of Kern (CAPK) Head Start and West Kern Community College District Early Care, Education, and Family Studies (ECEFS) Program

**Background:**

Taft College's ECEFS Program requires observation and/or use of a classroom setting where Taft College students can obtain the learning experiences required in Early Care, Education, and Family Studies curriculum.

This MOU would allow Taft College's ECEFS program to partner with the CPAK Head Start program that has settings suitable for Taft College students as part of their practical learning experience.

**Terms (if applicable):**

November 9, 2022, to June 30, 2024

**Expense (if applicable):**

N/A

**Fiscal Impact Including Source of Funds (if applicable):**

N/A

**Approved:** \_\_\_\_\_

  
Brock McMurray, Acting Superintendent/President

**AGREEMENT FOR THE PROVISION OF STUDENTS FOR  
THE TAFT COLLEGE EARLY CARE, EDUCATION, AND  
FAMILY STUDIES PROGRAM**

**Memorandum of Understanding for Collaboration  
BETWEEN Community Action Partnership of Kern (CAPK) Head Start and  
West Kern Community College District (WKCCD) ECEFS Program**

**THIS AGREEMENT** is made and entered into on October 12, 2022 by and between **Community Action Partnership of Kern (CAPK) Head Start** and Taft College (TC) and the Early Care, Education, and Family Studies Program.

**WITNESSETH:**

**WHEREAS:**

- A. WKCCD operates an approved Child Development program in the Education Pathway, hereinafter referred to as “TC ECEFS”
- B. TC ECEFS requires the observation and/or use of classroom settings where TC students can obtain the learning experience required in the curriculum;
- C. TC ECEFS partners with the CAPK Head Start program that has settings suitable for students in TC ECEFS as part of their practical learning experience; and
- D. It is in the mutual benefit of both parties to enter into the Agreement as herein set forth.

**NOW THEREFORE**, in consideration of the foregoing and of the mutual promises set forth herein, CAPK Head Start and WKCCD/TC ECEFS agree as follows:

**I. RESPONSIBILITIES OF CAPK Head Start**

CAPK Head Start partners will provide WKCCD TC ECEFS students a classroom setting to observe and/or participate in that aligns with the goals and objectives established by TC ECEFS. It is understood that this Agreement is in compliance with the regulations of WKCCD. It is understood that in no circumstances shall students replace regular CAPK Head Start staff. The students will be assigned to CAPK Head Start site locations as approved by the Head Start Administration and only per the approval of a Head Start office administrator.

- A. CAPK Head Start will designate a qualified individual to be physically present and responsible for the classroom setting during each student's learning experience in the TC ECEFS. That person hereinafter will be referred to as the Master Teacher. The experience and training of the Master Teacher must be professionally sufficient to be responsible for the classroom setting.

The Master Teacher will:

1. Communicate a schedule of classroom setting availability to the students, which is mutually agreeable between CAPK Head Start and TC ECEFS. It is intended for the students to complete 48 hours of fieldwork per course, per semester as detailed in TC ECEFS course syllabi.
  2. Monitor and verify the students' hours using the Fieldwork Time Record provided by TC ECEFS Program.
  3. Ensure students are provided with policies regarding student record confidentiality.
  4. Inform TC ECEFS course professor of any concerns regarding the behavior, performance, or attendance of the student(s).
- B. CAPK Head Start reserves the right to exclude any student from its premises for any reason.
- C. CAPK Head Start shall inform TC ECEFS course professor within 3 working days if a student has been excluded from CAPK Head Start site premises.
- D. CAPK Head Start shall notify TC ECEFS course professor of the number of available student placements before placement begins.

## **II. RESPONSIBILITIES OF WKCCD TC ECEFS**

- A. TC ECEFS will withdraw a student from CAPK Head Start if, after consultation with a CAPK Head Start administrator, it is determined that such action is warranted.
- B. TC ECEFS will provide each student assigned to CAPK Head Start information about the field education component of the curriculum and the responsibilities of each student in field education.
- C. TC ECEFS will provide CAPK Head Start with a description of the TC ECEFS requirements, curriculum, and objectives to be achieved by CAPK Head Start.
- D. TC ECEFS will require all students to abide by the TC ECEFS and/or CAPK Head Start safety-related requests while completing field education. Students shall be expected to conduct themselves in a professional manner, and their attire and appearance shall conform to the accepted standard of the CAPK Head Start policies.
- E. WKCCD/TC will ensure that each student is covered by health and liability (malpractice) insurance in accordance with the terms listed below.
- F. WKCCD/TC will require each TC ECEFS student to comply with pre-service screening requirements to include required immunizations, and tuberculosis testing at the student's expense.



- G. TC ECEFS shall advise CAPK Head Start administrator of the name of each prospective TC ECEFS student, his/her level of academic preparation, contact information, and length and dates of proposed field experience.
- H. TC ECEFS shall notify each TC ECEFS student that they are responsible for:
  - 1. Complying with CAPK Head Start's administrative policies, procedures, rules and regulations;
  - 2. Arranging their own transportation;
  - 3. Assuming responsibility for their personal illnesses, necessary immunizations, tuberculin tests, and annual health examinations;
  - 4. Maintaining the confidentiality of the CAPK Head Start pupil information. Pupil information is strictly confidential and TC ECEFS students shall not disclose it to others unless directed to do so by the CAPK Head Start;
  - 5. Complying with CAPK Head Start dress/grooming code and wearing name badges identifying themselves as students;
  - 6. Attending any orientations that may be offered;
  - 7. Notifying the CAPK Head Start site administrator immediately of any violation of state or federal laws;
  - 8. Providing services to CAPK Head Start pupils only while under the direct supervision of CAPK Head Start professional staff; and
  - 9. That they are not employees of the CAPK Head Start and are not entitled to be paid by CAPK Head Start nor are they entitled to any benefits typically available CAPK Head Start employees.
- I. Fingerprinting/DOJ/FBI Clearance: WKCCD shall ensure that each TC ECEFS student placed with CAPK Head Start shall provide fingerprint impressions for submission to the Department of Justice and the Federal Bureau of Investigation, at the student's expense, and to obtain clearance before beginning any education-related activity on any CAPK Head Start campus or at any facility.

### **III. TERMINATION OF INDIVIDUAL TC ECEFS STUDENT PLACEMENTS**

- A. CAPK Head Start has the right to immediately terminate activities of any TC ECEFS student convicted of any offense for which CAPK Head Start is prohibited from hiring or contracting to employ a person under the California Education Code.

- B. CAPK Head Start has the right to immediately terminate the activities of any TC student who, as a matter of hiring policies or practice, CAPK Head Start would generally not hire due to their criminal background or character flaws.
- C. CAPK Head Start has the right to immediately terminate the activities of any TC ECEFS student who CAPK Head Start determines is not performing satisfactorily, refuses to follow CAPK Head Start administrative policies, procedures, rules and regulations, or violates any federal or state laws.
- D. CAPK Head Start has the right to immediately terminate the activities of any TC ECEFS student if their professional liability coverage has lapsed.

#### **IV. EARLY TERMINATION**

Either party may terminate the underlying Agreement for the material breach of any covenant, term or condition by the other party, its officers, agents or employees, provided that the breach is not cured within ten (10) business days after written notice thereof is presented to the non-terminating party.

Either party may terminate the underlying Agreement, without cause after thirty (30) calendar days' notice to the other party.

#### **V. INSURANCE**

Each party shall maintain in effect during the life of this Agreement for the following policies of insurance:

A. Professional Liability coverage with limits of One Million Dollars (\$1,000,000) per occurrence and an aggregate of Three Million Dollars(\$3,000,000).

B. General Liability coverage with limits of One Million Dollars (\$1,000,000) per occurrence and an aggregate of Three Million Dollars (\$3,000,000).

C. Such other insurance in such amounts which from time to time may be reasonably required by the mutual consent of the parties, against other insurable risks relating to this Agreement. It should be expressly understood, however, that the coverage required under this Section shall not in any way limit the liability of WKCCD or CAPK Head Start.

D. WKCCD AND CAPK Head Start upon execution of this Agreement, shall each furnish the other with certificates evidencing compliance with these insurance requirements. Certificates shall further provide for thirty (30) days advance written notice to CAPK Head Start or WKCCD, as the case may be, of any cancellation of the above coverage.

**VI. INDEMNIFICATION**

Each party hereby agrees to indemnify, defend and hold harmless the other party and the other party's agents, officers, employees, volunteers and authorized representatives from any and all losses, liabilities, costs, expenses, charges, damages, claims, liens, and causes of action, of whatsoever kind or nature (including, but not limited to, reasonable attorneys' fees) which are in any manner directly or indirectly caused, occasioned, or contributed to in whole or in part, through any act, omission, fault, or negligence of the indemnifying party or the indemnifying party's officers, agents, employees, or authorized representatives, which relates in any manner to this Agreement, any work to be performed by the indemnifying party under this Agreement, or any authority delegated to the indemnifying party under this Agreement, unless the same is caused by the sole negligence or willful misconduct of the party indemnified or held harmless. Without limiting the generality of the foregoing, the same shall include injury or death to any person or persons and damage to any property, regardless of where located, including the property of CAPK Head Start.

**VII. COMPENSATION**

Neither party to this Agreement shall be obligated to pay any monetary compensation to the other. TC ECEFS students will not be compensated for field education hours.

**VIII. TERM**

The term of this Agreement shall commence on November 9, 2022, and shall terminate on June 30, 2024 unless sooner terminated in accordance with the terms of this Agreement.

**IX. NONDISCRIMINATION**

CAPK Head Start and the WKCCD agree that neither will discriminate against a beneficiary of services provided by the CAPK Head Start in the performance of this Agreement or against any individual on the basis of age, sex, race, color, religious belief, national origin, or physical handicap.

**X. DRUG-FREE WORKPLACE CERTIFICATION**

The CAPK Head Start certifies that CAPK Head Start will comply with the requirements of the Drug-Free Workplace Act of 1990 (Government Code, Section 8355 et. seq.) and will provide a drug-free workplace by doing all that which Section 8355 et seq. require.

**XI. INDEPENDENT CONTRACTOR STATUS**

The parties hereby acknowledge that they are independent contractors. In no event shall this Agreement be construed as establishing a partnership, joint venture, or similar relationship between the parties hereto, and nothing herein contained shall be construed to authorize either party to act as agent for the other. The CAPK Head Start and the WKCCD shall be liable for their own debts, obligations, acts and omissions, including the payment of all required withholding, social security, and other taxes or benefits. No TC ECEFS student shall look to CAPK Head Start for any salaries, insurance, or other benefits.

**XII. CONFIDENTIALITY**

WKCCD will require students to maintain the confidentiality of student and CAPK Head Start information obtained during TC ECEFS field experience at CAPK Head Start.

**XIII. NON-ASSIGNMENT AND SUB-CONTRACTING**

This Agreement shall not be assigned or transferred without the written mutual approval of the parties. This Agreement shall constitute the entire understanding between the parties with respect to the subject matter hereof and supersedes any and all prior understandings and agreements, oral and written relating hereto.

**XIV. STATUS OF WKCCD/TC ECEFS AND CAPK HEAD START**

The parties expressly understand and agree that TC ECEFS students are completing field experience for educational purposes only and are not considered employees of either CAPK Head Start or WKCCD for any purpose including, but not limited to, compensation for services, welfare and pension benefits. The activities performed by WKCCD/TC ECEFS students are not performed as employees of CAPK Head Start, but rather in fulfillment of the academic requirements of WKCCD/TC ECEFS.

Nothing contained in the underlying Agreement shall be construed to imply a joint venture, partnership, employer-employee, or principal agent relationship between the parties, and neither party shall have the authority to bind or make any commitment on behalf of the other.

**XV. GOVERNING LAW/VENUE**

The validity, interpretation, and performance of the underlying Agreement shall be governed by and construed in accordance with the laws of the State of California. Venue shall be Kern County.

**XVI. NO THIRD-PARTY BENEFICIARIES**

It is expressly understood and agreed that the enforcement of these terms and conditions and all rights of action relating to such enforcement shall be strictly reserved to WKCCD and CAPK Head Start. Nothing contained in the underlying Agreement shall give or allow any claim or right of action whatsoever by any third person including, but not limited to, the individual TC ECEFS students. It is the express intention of WKCCD and CAPK Head Start that any person or entity, other than WKCCD or CAPK Head Start receiving services or benefits under the Agreement shall be deemed an incidental beneficiary only.

**XVII. SOLE AGREEMENT**

The underlying Agreement contain the entire agreement between the parties relating to the TC ECEFS. No inducements, representations, or promises have been made, other than those recited in the underlying Agreement. No oral promise, modification, change or inducement shall be effective or given any force or effect.

**XVIII. NOTICES**

Any notices required or permitted to be given under this Agreement shall be in writing and shall be provided by personal delivery, deposited in the US Mail, or sent by certified or registered mail to the addresses specified below.

Notices to CAPK Head Start shall be addressed as follows:

Yolanda Gonzales, Director of Head Start/State Child Development  
**Community Action Partnership of Kern**  
5005 Business Park North  
Bakersfield, CA 93309

Notices to WKCCD shall be addressed as follows:

Brock McMurray  
Acting Superintendent/President  
West Kern Community College  
29 Cougar Court  
Taft, CA 93268

**IN WITNESS THEREOF**, the authorized representative of the parties have made and executed this Agreement the day and year first written above.


**YOLANDA GONZALES, DIRECTOR  
COMMUNITY ACTION PARTNERSHIP OF KERN HEAD START**

By \_\_\_\_\_

**WEST KERN COMMUNITY COLLEGE DISTRICT**

By \_\_\_\_\_  
Brock McMurray, Acting Superintendent/President, WKCCD

# BOARD AGENDA ITEM

Date: November 1, 2022  
Submitted by: Dr. Xiaohong Li, VP Information and Institutional Effectiveness   
Area Administrator: Brock McMurray, Acting Superintendent/President  
Subject: Request for Approval

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Board Meeting Date: November 9, 2022

Title of Board Item:

eLumen Contract Renewal – Year 1 of 3

Background:

The renewal of this contract will allow the institution to continue to maintain a repository for all Student Learning Outcome (SLO) assessment activity.

Terms (if applicable):

Year 1 of 3


January 1, 2023 – December 31, 2024

Expense (if applicable):

2023-24 renewal is \$18,000.

Fiscal Impact Including Source of Funds (if applicable):

This cost is included in the Information Technology Services budget.

Approved:   
Brock McMurray, Acting Superintendent/President



**SCHEDULE A: ELUMEN® TERM AND FEE SCHEDULE**

Schedule A describes the fees and term associated with the relationship between eLumen Inc. (a Delaware corporation) and *Client*.

<b>CUSTOMER INFORMATION:</b>			
<b>Client:</b>	Taft College	<b>Principal Contact:</b>	Leslie Minor, Ph.D.
<b>Title:</b>	Vice President of Instruction	<b>Phone:</b>	661-763-7871
		<b>Email:</b>	lminor@taftcollege.edu
<b>Address:</b>	29 Cougar Court, Taft, CA 93268		
<b>Billing Contact:</b>		<b>Title:</b>	
<b>Address:</b>			
<b>Phone:</b>		<b>Email Address:</b>	
<b>Fax:</b>			
<b>Initial Term of Agreement:</b>	3 year agreement with one optional two (2) year term extension. Initial Term: 1/1/2023 – 12/31/2025 Renewal Term: 1/1/2026 – 12/31/2027		

*Client Pricing Summary*

Fees for eLumen Software modules are detailed below.

<b>eLumen CONNECT – Taft College</b>					
<b>Product</b>	<b>2023-24</b>	<b>2024-25</b>	<b>2025-26</b>	<b>2026-27</b>	<b>2027-28</b>
eLumen Software License: Outcomes Assessment & Strategic Initiatives	\$15,500	\$16,120	\$16,765	\$17,435	\$18,133
Professional Services: Essential Support (5 service credits)	\$2,500		\$2,500		\$2,500
<b>Total Annual Software License – Taft College</b>	<b>\$18,000</b>	<b>\$16,120</b>	<b>\$19,265</b>	<b>\$17,435</b>	<b>\$20,633</b>

**NOTES AND ASSUMPTIONS**

1. Annual Software Licensing is subject to an annual increase of at least 6%.
2. Professional Services Costs are one-time costs.
3. Additional consulting and customization services and pricing will be provided upon request from Client.
4. The Standard Onboarding Support Package includes all reasonably necessary consultation requested in connection with use of the Professional Services stated in the eLumen Standard Onboard description as defined in Schedule B of this agreement.
5. Additional Support Requests for support that are beyond the scope of Standard Onboard Support described above (“Additional Support”) may be made and shall be billed at \$250/hour.
6. Fee Schedule Changes. Except as provided in paragraph 1 and 2 above and Section 3a of the Agreement, this Fee Schedule may only be amended by the written agreement of the Parties.



By their signatures below, the Parties accept the foregoing Fee Schedule.

IN WITNESS WHEREOF, the parties hereto have executed this cover page as of the date written below.

<b>For eLumen® Inc.</b>	<b>Client: Taft College</b>
Signature:	Signature:
Name: Sean P. Casey	Name:
Title: President & CEO	Title:
Date:	Date:

**eLumen® Software**  
**CLIENT SERVICES AGREEMENT**

**THIS CLIENT SERVICES AGREEMENT** (the “Agreement”) is made as of *1/1/2023* (“Effective Date”).

**THE PARTIES  
TO THIS  
AGREEMENT**

<b>eLumen® Inc., (“eLumen”)</b> a Delaware corporation	<i>Client</i> (“Client”)  Taft College
Address:  1300 Godward Street, Suite 3850 Minneapolis, Minnesota 55413	Address:  29 Cougar Court Taft, CA 93268

## The Services

eLumen has developed and is the owner of all right, title, and interest in and to certain computer programs and related documentation known as eLumen Software (as defined below). The Software provides Clients the capability of defining, analyzing, and communicating data to track and analyze curriculum and student achievement. This Agreement sets forth the terms and conditions for Client's access to and use of the Services on a secure basis through an internet site hosted by eLumen. The module(s) and support services purchased by Client are designated on the attached Fee Schedule. Client may upgrade or change its module(s) or service level by contacting eLumen and agreeing to a new Fee Schedule.

## THE TERMS AND CONDITIONS

1. **DEFINITIONS.** The following definitions shall apply to this Agreement:
  - A. **"AUP"** shall mean the End User License Agreement and Terms and Conditions of Website Use, which includes an acceptable use policy, which eLumen may amend from time to time by posting a revised version on its website (<http://elumenconnect.com>).
  - B. **"Authorized Users"** shall mean the students and personnel designated by Client.
  - C. **"Client Data"** refers to the all content, copy, pictures, and/or data provided by Client that is owned by Client and resides in Client's services environment.
  - D. **"Confidential Information"** means any information, knowledge, and know-how, not known to the general public and disclosed by a party to the other party under this Agreement that is marked as confidential or would normally be considered confidential under the circumstances. Client Data is Client's Confidential Information. Confidential Information does not include any information that: (i) is or becomes publicly available without breach of this Agreement, (ii) was known to a party prior to the date of this Agreement and can be proven so through documentation, (iii) is received from a third party who did not acquire or disclose the same by a wrongful act; or (iv) can be shown by documentation to have been independently developed by a party without reference to the other party's Confidential Information.
  - E. **"Content"** means information and data uploaded to the Site by Client and its Authorized Users.
  - F. **"Derivative Works"** means a work that is based upon one or more pre-existing works, such as a revision, modification, translation, abridgment, condensation, expansion or any other form in which such a pre-existing work may be recast, transformed or adapted, and that, if prepared without authorization by the owner of the pre-existing work, would constitute copyright infringement.
  - G. **"Documentation"** means any and all text material that describes the design, functions, operation, and use of the Services or the Software. The Documentation shall consist of all on-line screens designed for instructional purposes, operator and user manuals, training materials, guides, listings, specifications, and other materials for use in conjunction with the Software.
  - H. **"Enhancements"** means any and all changes or additions to the Software, including new releases and versions thereof other than Modifications that add new functions to, or substantially improve performance of, the Software.

- I. **“FERPA”** means the U.S. Family Educational Rights and Privacy Act.
  - J. **“Intellectual Property”** means any and all intellectual property associated with the Software, Modifications and Enhancements, including, without limitation, designs, formulas, procedures, methods, apparatus, ideas, creations, improvements, works of authorship, materials, processes, inventions, techniques, data, know-how, show-how, algorithms, programs, subroutines, tools, patents and patentable materials, copyrights and copyrightable materials, and trade secrets.
  - K. **“Modifications”** means any and all changes or additions to the Software, other than Enhancements, that correct errors therein or support new releases thereof.
  - L. **“Party”** means either eLumen or Client and **“Parties”** means both.
  - M. **“Services”** means access through the Site to the Software, use of the Site to upload Content, information on and support for the use of the Services and Software, and such additional and ancillary services and products, which may become available on the Site. Services include, without limitation, any improvements, upgrades and new version releases. If any products or functionality are renamed, repackaged or rebundled by eLumen, Client is entitled to equivalent or better products or functionality at no additional cost to Client.
  - N. **“Site”** means the password-protected secure Internet site hosted and controlled by eLumen to which Client shall be provided access to the Services for the purposes of using the Software.
  - O. **“Software”** means the computer programs and any Documentation related to and comprising the eLumen Software and its various licensed modules as defined in Schedule A, a unique and proprietary software application residing on a server and accessed through a web environment that provides organizations with the capability of defining, documenting, and communicating data on the achievements of students. Unless the context indicates otherwise, as used herein, **“Software”** includes Enhancements and Modifications to the modules listed in Schedule A.
  - P. **“Third Party Product”** means software or other technology owned by a third party that is or will be incorporated into or can reasonably be foreseen as likely to be used in connection with the Software, Modifications or Enhancements.
  - Q. **“Business Day”** means Monday through Friday excluding holidays as specified in the Business Schedule published in the elumen.info website, starting at 8:00 AM Pacific Time and Ending at 5:00 PM Pacific Time.
2. **TERM.** This Agreement is for an Initial Term. This Initial Term is designated in Schedule A. After this Initial Term, this Agreement will automatically extend for one (1) two-year term (**“Renewal Term”**), unless eLumen is notified, in writing, by Client of their intent to terminate the Agreement ninety (90) days prior to the initiation of the successive two (2) year term. Term and Renewal Term may be referred to as individually or collectively as **“Term”**.
3. **FEES.**
- A. The fees payable by Client (**“Fee”**) appear on the Fee Schedule attached and incorporated by reference as Schedule A. At the end of the Initial Term or at the end of any Renewal Term,

eLumen may increase the fees appearing on the Fee Schedule for the subsequent Term. Annual fee increases for the Software shall not exceed ten percent (10%) in any given year. If there is an increase in annual Fees upon completion of the contract, eLumen shall give Client written notice of such increase at least ninety (90) days prior to the expiration of the applicable Term. Invoices submitted to Client will be due to eLumen within thirty (30) days of the date on the invoice. Any balances outstanding after thirty (30) days will be subject to a one percent (1%) monthly late fee, or the highest amount allowed by applicable law, whichever is less.

B. eLumen shall pay all contributions, taxes and premiums payable under federal, state and local laws measured upon the payroll of employees engaged in the performance of work under this Agreement, and all applicable sales, use, excise, transportation, privilege, occupational and other taxes applicable to furnish the work performance hereunder and shall save Client harmless from liability for any such contributions, premiums, and taxes for eLumen's employees and subcontractors, if applicable. eLumen shall be responsible for taxes assessable against eLumen based on eLumen's income, real or tangible property and employees.

4. **TRADEMARK/LOGO USE.** eLumen will provide written notice to the Client's Public Information Office ("PIO") prior to using the Client's name and/or logos in any advertisements, promotions, press releases or other media. Within thirty (30) days, the PIO will furnish eLumen with camera-ready artwork for such use. Client, at its sole discretion, may limit or otherwise place conditions on eLumen's use of Client's name, and/or logos in which case such limitations shall be incorporated into this Agreement. eLumen shall not revise, change, or otherwise alter any material related to Client's name and/or logo without written consent from Client and shall obtain prior written permission from Client for each use of its name and logo.

5. **CLIENT'S RIGHTS AND OBLIGATIONS.** Client agrees to the following:

- A. Upon eLumen's acceptance of Client's order and for Term, Client has the nonexclusive, non-assignable, royalty free, worldwide limited right to use the Services solely for Client's internal business operations and subject to the terms of the Agreement.
- B. In order to use or access the Services, Client will obtain access to the Internet, either directly or through devices that access web-based content, and pay any service fees associated with such access, and provide all equipment necessary to make such Internet connection.
- C. Prior to accessing the Site and using the Services, Client will designate its Authorized Users and assign usernames and passwords to each Authorized User. Client accepts full responsibility for safeguarding their access to the Services and for protecting the Services and Client's Content from unauthorized access. Client shall ensure that each Authorized User is in compliance with the terms and conditions of this Agreement, which by their nature are intended to be applicable to Authorized Users.
- D. Client shall ensure that its Authorized Users' software, networks, computer equipment, terminals, peripheral equipment, smartphones, telecommunications systems and network connections comply with any specifications provided by eLumen from time to time.
- E. eLumen will be immediately notified of any loss or theft or unauthorized use of any of a user name, password, and/or other personal or company identification numbers that may be assigned by Client.

- F. Client will, and will require Authorized Users to, access and use the Services only in compliance with applicable law, this Agreement, and the AUP.
  - G. Client has the requisite authority to use and store any confidential, proprietary or personally identifiable information included in the Content. Client is solely responsible for the development and use of Client Data. Without limiting the generality of the preceding sentence, eLumen is not responsible for compliance of Client Data with all laws and regulations and the AUP.
  - H. The Services and Software may be able to be used in connection with third party software, applications, products and platforms (“Third Party Tools”). In relation to any Third-Party Tools:
    - i. Client must not interface any Third-Party Tools with the Software and Services without eLumen’s prior written consent;
    - ii. if the Client elects to use or interface any Third-Party Tools, Client shall be deemed to have indemnified eLumen from and against any loss and/or damage that eLumen may incur as a result of the Client’s use thereof and/or interfacing therewith;
    - iii. eLumen does not warrant that the Software and/or Services are compatible with the Third-Party Tools; and
    - iv. Any such Third-Party Tools are subject to their own terms and conditions and the applicable flow through provisions. If Client does not agree to abide by the applicable terms for any such Third-Party Tools, then Client should not install or use such Third-Party Tools.
  - I. In no event shall eLumen be liable for any act or omission of the Client or an Authorized User and any non-performance of its obligations under this Agreement where caused by any act or omission of the Client or an Authorized User. If eLumen is delayed or prevented from complying with an obligation under this Agreement due to an act or omission of the Client or an Authorized User, in such circumstances and without prejudice to any other of eLumen’s rights, eLumen’s obligations will be postponed or relieved accordingly to the extent affected by that act or omission.
  - J. Except as expressly and specifically provided in this Agreement, the Client assumes sole responsibility for results obtained from access to the Software and related Services by the Client and Authorized Users, and for conclusions drawn from such use. eLumen shall have no liability for any damage caused by errors or omissions in any information, Client Data, instructions or scripts accessed by the Client or Authorized Users in connection with the Services, or any actions taken by eLumen at the Client's direction;
- 6. ACCEPTABLE USE.** eLumen’s current AUP is attached hereto as Schedule C. All terms, provisions and agreements set forth in the AUP (except to the extent expressly modified herein) are hereby incorporated herein by reference with the same force and effect as though fully set forth herein. eLumen may amend the AUP unilaterally by posting revisions to its website and such revisions are binding on Client. To the extent that any terms set forth in this Agreement are inconsistent with the terms of the AUP, the terms set forth herein shall apply.
- 7. DATA SECURITY AND FERPA.** eLumen’s protocols for protection of Content and to ensure compliance with FERPA are as follows:

- A. The Services are designed to store all sensitive and personally identifiable information in an encrypted format. Encrypted data elements include but are not limited to: First Name, Last Name, Email, Student Id, Login Id, and Phone Number.
- B. Only Client's authorized representatives will have access to the encryption keys, which are required in order to view encrypted data. Accordingly, all private and sensitive Content will be indecipherable while it is "at rest" on the physical database. No FERPA-protected or confidential Content will be transmitted without encryption or on an unsecured network connection. During network transmissions, confidentiality of such data will be maintained via an industry standard SSL (Secure Socket Layer) connection.
- C. eLumen employees and agents have no access to FERPA-protected or confidential Content unless specifically authorized by Client in writing and then only on a temporary basis, for up to five (5) days for each written authorized use, unless otherwise agreed upon, for a specific purpose, e.g., troubleshooting during Support Services. When eLumen employees and agents are provided access by Client to Content and student data, records and information including paper and electronic student education record information ("Student Information"):
  - i. eLumen will be considered a "school official" for purposes of receipt of such Student Information. eLumen acknowledges it is familiar with all legal restrictions associated with the use and nondisclosure of Student Information. Both Client and eLumen certify that they will abide by United States laws concerning confidential Student Information and Student Information, including, but not limited to, FERPA and Education Code section 49060 et seq. Student Information is hereby included in the definition of Client Confidential Information.
  - ii. eLumen agrees to hold Student Information in strict confidence. eLumen shall not use or disclose Student Information received from, or on behalf of, Client, except as permitted or required by the Agreement, or as required by law. eLumen agrees that it will protect the Student Information it receives from, or on behalf of, Client, according to commercially acceptable standards and no less rigorously than it protects its own confidential information. eLumen shall develop, implement, maintain and use appropriate administrative, technical and physical security measures to preserve the confidentiality, integrity and availability of all maintained or transmitted Student Information received from or on behalf of Client or its students and these measures will be extended by contract to all subcontractors used by eLumen.
  - iii. Upon termination, cancellation, expiration or other conclusion of the Agreement, eLumen shall return all Student Information to Client in a usable format acceptable to Client within fifteen (15) days after such termination, cancellation or expiration, or such other date as mutually agreed to in writing between the Client and eLumen. If return is not feasible as determined by Client in written notice to eLumen, eLumen shall destroy any and all Student Information.
  - iv. If Client reasonably determines in good faith that eLumen has materially breached any of its obligations relating to Student Information, Client, in its sole discretion, shall have the right to provide eLumen with a fifteen (15) day period to cure the breach, or terminate the Agreement immediately if cure is not possible. Client shall

provide written notice to eLumen describing the violation and the action it intends to take.

- v. eLumen shall notify Client of unauthorized access, use or disclosure of Student Information within one (1) calendar day of discovery, and shall provide a written report to Client in the most expedient time possible and without unreasonable delay (if possible within one (1) business day of validating discovery and after release by law enforcement, if applicable). To the extent of eLumen's actual knowledge, eLumen's report shall identify: (a) the nature of the unauthorized access, use or disclosure; (b) the Student Information accessed, used or disclosed; (c) who made the unauthorized access, use or received the unauthorized disclosure; (d) what eLumen has done or shall do to mitigate any effect of the unauthorized access use or disclosure; and (e) what corrective action eLumen has taken or shall take to prevent future similar unauthorized access, use or disclosure.
- D. The Client controls the Content uploaded to Client's database and its disposition. eLumen's hosted environment for the Services provides for automatic daily back-ups of Client's Content. Client may request additional back-ups to store and maintain Content off-site.
  - E. eLumen will not access or disclose any Content entered by Client unless authorized by Client in writing and/or compelled to do so by law. If eLumen is ordered to make such disclosure, eLumen will notify Client and to allow it the opportunity to oppose such disclosure.
  - F. eLumen shall permit Client to retain Content stored on the Site for a minimum of three (3) years after termination of this agreement or the date of the last paid invoice, whichever is later.
  - G. eLumen will host the Client's application services and database at a U.S. datacenter. The eLumen services are currently hosted in Amazon's US-West (Oregon) center with fail-over to US-East (Virginia). The client shall be notified in writing thirty (30) days prior to any territorial changes to eLumen's hosting providers/infrastructure. Client's Data shall not be stored outside of the United States.
- 8. PROPRIETARY RIGHTS.** Subject to the terms and conditions of this Agreement, and conditioned on Client's and its Authorized Users' compliance therewith, eLumen hereby grants to Client a non-exclusive, non-sublicensable and non-transferable, limited license to use the Services and Software solely as permitted in this Agreement during the Term. Client shall not copy, modify, rent, lease, sell, assign, distribute, reverse engineer, or breach any security device related to the Software.

Client will retain all ownership and intellectual property rights in and to Client's Data. eLumen retains all of its ownership and license rights in the Software and all associated Modifications and Enhancements (including, without limitation, all Intellectual Property, Documentation and all Derivative Works). eLumen owns and retains all applicable rights to patents, copyrights, trademarks, trade secret rights, mask rights, trademark and service mark rights, and any and all other proprietary rights of any kind whatsoever (collectively, the "Rights") now existing or later arising in connection with the Software and any and all updates, improvements, Enhancements, Modifications or Derivative Works regardless of whether the Enhancements, Modifications or Derivative Works are suggested or developed by eLumen, Client, or any other person or organization. eLumen reserves the right to audit the Client's use of the Software with respect to features, functionality, and time without accessing confidential Content.



**9. EARLY TERMINATION FOR DEFAULT OR BREACH; EFFECTS OF TERMINATION.**

- A. eLumen shall have the right to terminate this Agreement upon thirty (30) days' notice, unless Client cures such default within the thirty (30) days provided Client or shall have such extended period as may be required beyond the thirty (30) days if the nature of the cure is such that it reasonably requires more than thirty (30) days and Client commences the cure within the thirty (30) day period and thereafter continuously and diligently pursues the cure to completion.
- B. Client shall have the right, if eLumen has materially breached any of its obligations relating to Student Information, in its sole discretion, to provide eLumen with a fifteen (15) day period to cure the breach, or terminate the Agreement immediately if cure is not possible. In the event of any other default by eLumen, Client shall have the right to immediately terminate this Agreement upon thirty (30) days' notice, unless eLumen cures such default within the thirty (30) days provided eLumen shall have such extended period as may be required beyond the thirty (30) days if the nature of the cure is such that it reasonably requires more than thirty (30) days and eLumen commences the cure within the thirty (30) day period and thereafter continuously and diligently pursues the cure to completion. If Client terminates for cause, eLumen shall refund a prorated portion of any unused annual Fees paid by Client. In the event that a dispute arises between eLumen and Client, eLumen expressly agrees to continue to perform its obligations under this Agreement during the pendency of the dispute. Each party agrees to the other that it shall diligently and in good faith attempt to resolve any disputes which may arise.
- C. Upon termination of this Agreement, Client's access to the Services and Software shall cease and Client shall promptly return all copies of any Documentation in its possession or control. Client shall delete all copies of Documentation residing in on or off-line computer memory, and destroy all copies of such Documentation. Client shall, within ten (10) business days from the effective date of the termination, certify in writing by an officer or director of the Client, based on that officer's or director's actual knowledge, that all copies of the Documentation have been returned, deleted, and/or destroyed. In the absence of any direction from Client, eLumen shall retain all Client Data for the time period specified in Section 7(F). Any time after the termination of this Agreement, Client may deliver a written request to eLumen for the delivery to Client of the then most recent backup of the Client Data. eLumen shall deliver Client Data to Client in a usable format as mutually agreed to between Client and eLumen within fifteen (15) days of its receipt of such a written request. After delivery of the Client Data pursuant to this Section, eLumen shall no longer be subject to the requirements of Section 7(F) and may destroy or otherwise dispose of any of the Client Data in its possession.

**10. SERVICE LEVEL AGREEMENT.** The following sets forth eLumen's agreement with respect to service levels provided to Client.

- A. eLumen provides IT support for the Services in the form of telephone support, monitored email support, remote assistance using Remote Desktop, and a Virtual Private Network where available. Coverage parameters are as follows:
- E-mail support (preferred): 9:00 A.M. to 6:00 P.M. Monday – Friday Central Time.
  - E-mails received outside of office hours will be collected; however, no action can be guaranteed until the next working day.

- Twenty-four (24)-hour self-service online support is available through the application's knowledge base and ticketing system.
- B. eLumen will respond to Service-related incidents and/or requests submitted by the Client within twenty-four (24) business hours. Support will be provided in the shortest time frame possible depending on the complexity of the issue.
- C. Service-Level Agreement uptime is guaranteed to be 99.9% availability in any calendar month, not including scheduled maintenance.
- D. From time to time, the Services may be temporarily interrupted or curtailed due to equipment modifications, upgrades, relocation, repairs and other similar activities necessary during the operation and upgrade of the Services. eLumen will post notice of periodic interruptions of the Services or "maintenance windows" from time to time to perform such activities and no reduction of payments will be made in the case of such temporary interruption of Services or "maintenance windows" previously posted. In the event of a temporary interruption in Services that is outside of such "maintenance windows" and is caused by a failure in the Software or servers or network connections, eLumen shall issue to Client credits, to be used against future service fees, in an amount equal to the pro rata portion of the Fee paid by Client for the portion of the Services not furnished as a result of such interruption in Services, and if service is discontinued for any reason, the credits shall be in the form of a rebate at the end of service. Provided, however, that in no event shall eLumen be liable for interruption or delays in transmission or errors or defects in transmission or failure to transmit caused by causes beyond its control, including without limitation acts of God or failure of any internet provider. In no event shall eLumen be liable for any damages due to interruption of Services.

**11. WARRANTY AND DISCLAIMER.** Each party warrants that it has the authority to enter into this Agreement and, in connection with its performance of this Agreement, shall comply with all laws applicable to it related to data privacy, international communications and the transmission of technical or personal data. eLumen warrants that during the Term (i) the Software and Services shall perform substantially in accordance with the Agreement, except where non-performance is not material; and (ii) the functionality of the Software and Services will not be materially or substantially decreased during the Term and shall meet the service levels set forth in the Service Level Agreement (Section 10). eLumen warrants that during the Term of this Agreement installers and/or executables made available by eLumen to the Client are free from material defects in workmanship. eLumen further warrants that during the Term of the Agreement the Software and Services shall operate materially and substantially in accordance with the functional specifications in the Agreement under normal, proper and intended usage and that the Software and Services do not contain any malicious code, computer worms, viruses or other harmful code or disabling device or any unlawful, discriminatory, libelous, harmful, obscene or otherwise objectionable material of any kind. eLumen further warrants that (a) eLumen has the right to possess, use and license the Services to Client for the purposes contemplated herein and stated in the Agreement and (b) that to eLumen's knowledge, the Software and Services do not infringe any copyright, trademark or trade secret of any third party; provided, however, that notwithstanding any other terms of this Agreement to the contrary, eLumen shall have no obligation to Client with respect to any claim that arises from any modification of the Software and Services by Client or any third party not authorized by eLumen. eLUMEN DOES NOT GUARANTEE THAT THE SERVICES WILL BE PERFORMED ERROR-FREE OR UNINTERRUPTED, OR THAT eLUMEN® WILL CORRECT ALL SERVICES ERRORS. CLIENT ACKNOWLEDGES THAT eLUMEN® DOES NOT CONTROL THE TRANSFER OF DATA OVER COMMUNICATIONS FACILITIES, INCLUDING THE INTERNET, AND THAT THE SERVICE MAY BE SUBJECT TO LIMITATIONS, DELAYS,

AND OTHER PROBLEMS INHERENT IN THE USE OF SUCH COMMUNICATIONS FACILITIES. eLUMEN IS NOT RESPONSIBLE FOR ANY DELAYS, DELIVERY FAILURES, OR OTHER DAMAGE RESULTING FROM SUCH PROBLEMS. EXCEPT FOR THE LIMITED WARRANTY SET FORTH ABOVE, THE SOFTWARE AND SERVICES ARE PROVIDED "AS IS" AND eLUMEN HEREBY DISCLAIMS ALL WARRANTIES, WHETHER EXPRESS, IMPLIED, STATUTORY, OR OTHERWISE. eLUMEN SPECIFICALLY DISCLAIMS ALL IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, TITLE, AND NON-INFRINGEMENT, AND ALL WARRANTIES ARISING FROM COURSE OF DEALING, USAGE, OR TRADE PRACTICE.

**12. LIMITATION OF LIABILITY.** IN NO EVENT WILL eLUMEN'S LIABILITY UNDER OR RELATING TO THIS AGREEMENT OR ANY USE MADE BY THE CLIENT OR ANY AUTHORIZED USERS OF THE SOFTWARE OR RELATED SERVICES OR ANY PART THEREOF EXCEED THE AMOUNT CLIENT ACTUALLY PAID UNDER THIS AGREEMENT FOR THE SERVICES THAT GAVE RISE TO THE CLAIM DURING THE TWELVE (12) MONTHS PRECEDING THE CLAIM UP TO BUT NOT EXCEEDING THE AMOUNT OF eLUMEN'S INSURANCE COVERAGE FOR SUCH CLAIM. CLIENT AGREES THAT IN NO EVENT SHALL eLUMEN OR ITS AGENTS, EMPLOYEES, DIRECTORS OR SUPPLIERS BE LIABLE TO CLIENT, OR ANYONE CLAIMING THROUGH CLIENT, FOR (A) CLIENT'S INTENTIONAL ACTS, OMISSIONS OR NEGLIGENT ACTS; OR (B) FAILURE BY CLIENT TO COMPLY WITH CLIENT'S OBLIGATIONS UNDER THIS AGREEMENT, AND/OR APPLICABLE STATE, FEDERAL OR INTERNATIONAL LAW AND REGULATION; OR (C) INCIDENTAL, INDIRECT, SPECIAL OR CONSEQUENTIAL DAMAGES, REGARDLESS OF THE TYPE OF CLAIM FROM WHICH THEY ARISE, EVEN IF THE POSSIBILITY OF SUCH DAMAGES WAS FORESEEABLE.

**13. CONFIDENTIAL INFORMATION.** Subject to any state or federal laws requiring disclosure, each party agrees, during the term of this Agreement and for five (5) years after termination or expiration of the Agreement, that it will protect the other party's Confidential Information in strict confidence with the same standard of care it uses to protect its own Confidential Information or in a commercially reasonable manner, whichever is greater, except for any information protected under confidentiality laws which shall be held in such confidence in perpetuity. Except as allowed in this Agreement, neither party will use or disclose Confidential Information, except to Affiliates, employees, and agents who have agreed in writing to keep it confidential. Each party (and any Affiliates, employees, and agents to which it has disclosed Confidential Information) may use Confidential Information only to exercise rights and to fulfill its obligations under this Agreement, while using reasonable care to protect such Confidential Information. To the extent of any conflict between this Section 13 and Section 7 hereof, Section 7 will control.

**14. INDEMNIFICATION.** eLumen shall defend, indemnify and hold Client harmless against any loss, damage or costs (including reasonable attorneys' fees) in connection with claims, demands, suits, or proceedings ("Claims") made or brought against Client by a third party alleging that the use of the Service as contemplated hereunder infringes a copyright, a U.S. patent, trade name, trade secret, trademark or other proprietary or contractual right of a third party, excluding such claims caused by the Client. Additionally, eLumen agrees to and does hereby indemnify, hold harmless and defend Client and its Board of Regents, officers, employees and agents from every claim or demand made and every liability, loss, damage or expense (including attorneys' fees), of any nature whatsoever ("Damages"), which may be incurred by reason of any injury to or death of any person(s), or damage to or loss of any property or any and all other actions, claims, liens, damages to persons or property, penalties, obligations or liabilities that may be asserted or claimed by any person, firm, association, entity, corporation, political subdivision, or other organization, caused by any act, neglect, default,

or omission of eLumen, or any person, firm or corporation employed by eLumen, either directly or by independent contract, arising out of, or related to, the services covered by this Agreement, whether said Damages occur either on or off Client's property, except for liability for Damages which result from the Client or its officers, employees or agents. eLumen and Client (each an "Indemnifying Party") will defend the other party ("Indemnified Party") against any claim, demand, suit or proceeding made or brought against Indemnified Party by a third party arising out of the Indemnifying Party's actual or alleged negligence, willful misconduct, violation of law, or breach of this Agreement by the Indemnifying Party (a "Claim"), and will further indemnify the Indemnified Party from any damages, attorney fees and costs finally awarded against the Indemnified Party as a result of, or for any amounts paid by Indemnified Party under a court-approved settlement of, a Claim.

- 15. COMPLIANCE WITH APPLICABLE LAWS.** Except as noted in the Voluntary Product Accessibility template (VPAT) supplied to Client, each party agrees to comply with all federal, State and local laws, rules, regulations and ordinances that are now or may in the future become applicable to provision and use of the Services and Software covered by this Agreement. eLumen certifies that it is familiar with the federal and state laws, as well as any other applicable requirements for the storage and transmission of Client Data and, except as noted in VPAT supplied to client eLumen will comply with all such requirements. eLumen and all eLumen's employees or agents shall secure and maintain in force such permits and licenses as are required by law in connection with the furnishing of services pursuant to this Agreement.
- 16. ACCESSIBILITY OF INFORMATION TECHNOLOGY.** eLumen hereby warrants that the Work to be provided under this Agreement complies with the accessibility requirements of Section 508 of the Rehabilitation Act of 1973, as amended (29 U.S.C §794d), and its implementing regulations set forth at Title 36, Code of Federal Regulations, Part 1194. eLumen agrees to promptly respond to and resolve any complaint regarding accessibility of its products brought to its attention. eLumen further agrees to indemnify and hold harmless Taft College using the Service Provider's products from any claim arising out of its failure to comply with the aforesaid requirements. Failure to comply with these requirements shall constitute a breach and be grounds for termination of this Agreement.
- 17. INSURANCE.** eLumen agrees to carry, in full force and effect, at eLumen's expense, the following insurance coverages:(i) a comprehensive Commercial General Liability insurance with limits of One Million Dollars (\$1,000,000.00) per occurrence combined single limit for bodily injury, broad form property and blanket contractual liability, written on an "occurrence" form; (ii) Professional Liability Insurance with limits of not less than One Million Dollars (\$1,000,000); (iii) Employer's Liability with limits of not less than One Million Dollars (\$1,000,000) per occurrence; (iv) Workers' Compensation insurance as required by statutory insurance requirements; and (v) Automobile Liability covering all owned, non-owned and hired vehicles with combined single limit for bodily injury and/or property damage of not less than One Million Dollars (\$1,000,000) and (iv) Cyber Liability Insurance with limits of not less than Five Million Dollars (\$5,000,000.00) for each occurrence and aggregate for the policy period to cover claims involving Network Security, Privacy violations, damage to or destruction of electronic information, information theft, any release of private information, alteration of electronic information, Business Interruption, Cyber Extortion, Denial of Service and coverage needs to include remediation costs for expenses incurred relating to notification expenses, call centers, Information Technology forensics, and Public Relations support following an incident or breach. eLumen agrees to name Client as an additional insured under said policies.

- 18. AUDIT.** eLumen security procedures, financial records and supporting documents shall be available for inspection, reproduction and audit by the Client or its auditors at Client's request.
- 19. TIME IS OF THE ESSENCE.** Time is of the essence of all terms, covenants and conditions of this Agreement and except as otherwise provided herein, all of the terms, covenants and conditions of this Agreement shall apply to, benefit and bind the successors or assigns of the respective parties, jointly and individually.
- 20. INDEPENDENT CONTRACTOR.** For purposes of this Agreement, all persons employed by eLumen in the performance of services and functions with respect to this Agreement shall be deemed employees of eLumen and no eLumen employee shall be considered as an employee of the Client under the jurisdiction of Client, nor shall such eLumen employees be entitled to benefits of any kind or nature normally provided employees of the Client and/or to which Client's employees are normally entitled, including, but not limited to, State Unemployment Compensation, Worker's Compensation, or have any Client pension, civil service, or other status while an employee of the eLumen. It is not intended by this Agreement to, and nothing contained in this Agreement shall, create any partnership, joint venture or other agreement between the Client and eLumen.
- 21. ATTORNEY FEES.** If any legal action is necessary to enforce this License, the prevailing Party shall be entitled to reasonable attorney fees, costs, and expenses in addition to any other relief to which it may be entitled.
- 22. NOTICE.** All notices required or permitted to be given by one Party to the other under this Agreement shall be sufficient if sent by certified mail, return receipt requested, to the Parties at the respective addresses set forth above or to such other address as the Party to receive the notice has designated by notice to the other Party. Notices sent to Client shall be sent to the attention of the Vice President, Business Services.
- 23. GOVERNING LAW; JURISDICTION AND VENUE.** This Agreement shall be governed by and construed under the laws of the State of California. Each of the Parties consents and agrees that all legal proceedings relating to the subject matter of this Agreement shall be maintained in courts sitting within the State of California. Service of process in any such proceeding may be made by certified mail, return receipt requested, directed to the respective Party at the address at which it is to receive notice as provided herein.
- 24. SEVERABILITY.** If any provision of this Agreement is held invalid or otherwise unenforceable, the enforceability of the remaining provisions shall not be impaired thereby.
- 25. NON-DISCRIMINATION.** eLumen agrees not to engage in unlawful discrimination in the employment of persons, or in the acceptance, assignment, treatment on the basis of race, color, religion, nationality, national origin, ancestry, sex, gender, gender identity, gender expression, ethnicity, age, medical condition, mental or physical disability, marital status, sexual orientation or Vietnam-era veteran status.
- 26. NO WAIVER.** The failure by any Party to exercise any right provided for herein shall not be deemed a waiver of any right hereunder.
- 27. NON-EXCLUSIVITY.** eLumen acknowledges that Client may enter into Contracts with other parties for services similar to the services that are subject to this Agreement or may have its own employees perform services similar to those services contemplated by this Agreement.

- 28. COMPLETE AGREEMENT.** Appended to this Agreement is Schedule A, the Fee Schedule and together this Agreement and the Fee Schedule comprise the complete agreement of the Parties. Conflicting provisions hereof, if any, shall prevail in the following descending order of precedence: (a) provisions set forth in this Agreement, (b) provisions set forth in any referenced attachments or exhibits to this Agreement attached or incorporated herein by reference.
- 29. BINDING EFFECT; ASSIGNMENT.** This Agreement shall be binding upon and inure to the benefit of the successors and assigns of each party. Neither this Agreement nor any of the rights or obligations hereunder shall be assigned or delegated by either party hereto without the prior written consent of the other party; provided, however, this Agreement may be assigned by eLumen to an Affiliate or any person or entity which succeeds to the interests of eLumen by reason of a merger, consolidation, or reorganization involving eLumen or a sale of all or substantially all of the assets or equity of eLumen. This Agreement may be executed in counterparts, each of which is deemed an original, but all of which together are deemed to be one and the same agreement.
- 30. NO THIRD-PARTY BENEFICIARIES.** There are no third-party beneficiaries to this Agreement.
- 31. SURVIVAL.** The following Sections will survive expiration or termination of this Agreement: 1, 5(I), 5(J), 8, 9(C), 11 through 14, 23, 24, and 26 through 31.

IN WITNESS WHEREOF, the Parties have executed this Agreement on the dates set forth first above, with full knowledge of its content and significance and intending to be legally bound by the terms hereof.

<b>eLumen, Inc.</b>	<b>Client: Taft College</b>
Signature:	Signature:
Name: Sean P. Casey	Name:
Title: President & CEO	Title:
Date:	Date:

## **SCHEDULE B: ELUMEN IMPLEMENTATION STATEMENT OF WORK**

eLumen provides a dedicated Customer Success Manager (CSM) to manage each implementation project. The project sponsor and leads will have direct contact information for their assigned CSM. The CSM will set regular check-in meetings with the project leads up to once per week and answer technical and administrative support emails and calls during normal business hours.

The client commits to providing an assigned data steward or similar resource that the CSM can guide and train through the implementation process and post-launch whose responsibility will be to maintain the platform and to help support adoption and training of eLumen by staff, faculty and students over time.

### **Technical Implementation**

The Technical Implementation project includes an eLumen production and test site with at least one academic term of enrollment data. Authentication will be achieved through either internal eLumen Authentication or one of the eLumen supported methods of Single Sign-on (LDAP, CAS, Shibboleth, etc.).

eLumen will provide:

- Two eLumen instances (where “Client” will be replaced with the URL label specified by the client that ensures uniqueness):
  - Production: [Client].elumenapp.com
  - Test: [Client]test.elumenapp.com
- Up to 2 hours of guidance and setting of Organization Configuration
- Up to 3 hours of training plus documentation for a data loader
- Technical documentation and configuration of eLumen for authentication

The Client will provide:

- Personnel to determine a single organization configuration that supports implementation of course and program curriculum, assessment, and strategic initiative
- A single point of contact for preparation of the data load
- A preliminary XML data load of organizations, academic terms, and key personnel
- A CSV file containing basic course information for all catalog courses
- A repeatable enrollment XML data load process
- A single point of contact for configuration of authentication (if required)

### **Assessment Implementation**

The Assessment Implementation includes Student Learning Outcomes (SLO)s and assessment rubric planning and scoring on both the test and production sites configured to the Client’s preferences for rubric design and faculty configuration.

eLumen will provide:

- Up to 3 test loads of CSLO, PSLO, and ISLO data into test using the eLumen SLO Import Template
- 1 import of CSLO, PSLO, and ISLO data into production using the eLumen SLO Import Template
- Up to 3 hours of guidance on configuration of the assessment platform
- Up to 4 hours of planning and assessment creation training for project leads
- Up to 4 hours of planning and assessment creation training for Coordinator users
- Up to 3 hours of assessment scoring and faculty training guidance for project leads
- Up to 3 hours of assessment scoring training for faculty

The Client will provide:

- A single point of contact for assessment implementation
- A spreadsheet for CSLO, PSLO, and ISLO data in the designated format
- Configuration of eLumen assessment settings to meet the institution’s desired assessment strategy
- Creation of all assessment rubrics within eLumen
- Planning of all assessment rubrics to the sections within eLumen
- Scoring and evaluation of assessment data
- Support for faculty end users



### **Strategic Initiative Implementation**

The Strategic Initiative Implementation includes templates for collecting continuous improvement reporting and the tracking of goals, actions, resource requests, and budget allocation.

eLumen will provide:

- Up to 2 hours of guidance and training on configuring templates
- Up to 2 hours of guidance and training on setup and completion of strategic initiatives

The Client will provide:

- A single point of contact for Strategic Initiative implementation
- Design and development of Strategic Initiative Templates within eLumen
- Distribution and configuration of Strategic Initiatives for organizations within eLumen
- Files and written responses for Strategic Initiatives
- Training and support for end users

### **Curriculum Implementation**

The Curriculum Implementation project includes a Curriculum module on both the test and production site that has been configured to include institution language and processes, additional data not included in the standard course and/or program proposal outline, and all currently active curriculum content.

eLumen will provide:

- Analysis and up to 1 hour of guidance on cleaning any historical eLumen assessment (course and program) data in preparation for implementation
- Up to 2 hours of guidance on templates for the eLumen curriculum import process
- Up to 4 hours of training on configuring eLumen course and program fields, field values, field rules, and workflows
- Up to 3 test loads of course data into test using the eLumen Course Import template
- 1 import of course data into production using the eLumen Course Import template
- Up to 3 test loads of program data into test using the eLumen Program Import template
- 1 import of program data into production using the eLumen Course Import template
- Up to 3 hours of training for course and program import approvers
- Up to 3 hours of train-the-trainer on proposing and reviewing course and program workflows

The Client will provide:

- A single point of contact for the Curriculum Implementation
- Mitigation of inaccurate historical eLumen course and program data from assessment implementation and usage
- Data mapping of historical curriculum data to eLumen curriculum data fields
- Configuration of course and program fields, field values, fields rules, and workflows
- Course and program import data in the designated eLumen import format
- Training for curriculum proposer and reviewer end users
- Support for end users

### **Catalog Implementation**

The Catalog Implementation project includes an online Catalog site for both the test and production eLumen main sites that will hold the institution specific curriculum data from the Curriculum module, along with custom pages holding content that are not coming directly from the eLumen Curriculum module, such as a Letter from the President.

eLumen will provide:

- Two eLumen catalog instances (where "Client" will be replaced with a URL label specified by the client that ensures uniqueness):
  - Production: [Client].elumenapp.com/catalog
  - Test: [Client]test.elumenapp.com/catalog
- Credentials for 1 administrative user for each site

- Training and documentation for catalog builder

The Client will provide:

- A single point of contact for catalog implementation
- Design and development of custom HTML templates or configuration of default HTML templates
- Design and development of custom CSS or configuration of default CSS
- Customization of auto generated pages
- Design and development of custom pages
- Training and support for end users

### **Student Attainment Implementation**

The student attainment project includes the student engagement module for both the test and production eLumen sites and configuration of attainment rules for SLOs and badges that are awarded to students in the eLumen Extended Transcript and integrated with a badging platform.

eLumen will provide:

- Direct Access to eLumen for students
- Up to 2 hours training on creating attainment rules
- Up to 2 hours training on student module

The Client will provide

- A single point of contact for Student Attainment implementation
- Design and development of an outcomes attainment model
- Design and development of badge graphics and requirements
- Training and support for faculty end users
- Training and support for student end users

## SCHEDULE C: ELUMEN ACCEPTABLE USE POLICY

eLumen, Inc. ("eLumen") provides its proprietary Software on a hosted secure Internet site. All Clients must agree to access and use the Services only as permitted by this **ACCEPTABLE USE POLICY ("AUP")**. YOUR USE OF THE SERVICES CONSTITUTES AGREEMENT TO THIS AUP. Unless otherwise defined in this AUP, all capitalized terms in this AUP have the same meaning as defined in the eLumen Software Client Services Agreement.

### PROHIBITED USE AND CONTENT.

You agree not to upload Client Data or Content or use the Services in any manner that:

1. Violates any applicable law, treaty, or regulation, including FERPA;
2. Is false, misleading, libelous, defamatory, slanderous, deceptive, pornographic, or otherwise impermissible;
3. Violates or encroaches on the rights of others, e.g., infringing on or misappropriating any Confidential Information or Intellectual Property;
4. Misrepresents an Authorized User's or student's affiliation with you;
5. Modifies, alters, tampers with, repairs, or creates Derivative Works of the Software or Third Party Product;
6. Accesses or uses the Services in a way which breaches the Client Services Agreement;
7. Interferes with or disrupts the Services or accounts, servers or networks connected to the Services;
8. Attempts to probe, scan, or test the vulnerability of, or gain unauthorized access to any portion of the Services, the Software, Third Party Product, or any other accounts, systems or networks connected to the Services;
9. Using any means (manual or electronic) to avoid any use limitations placed on your use of the Services, such as access and storage restrictions; or
10. Avoids, bypasses, removes, deactivates, or otherwise circumvents any technological measure implemented by eLumen or any other third party (including another Client) to protect the Services, Software, Third Party Product, Client Data or Content.

eLumen may in its sole discretion determine whether this AUP has been violated. All Content or Client Data that is provided to eLumen or actions that are performed via Client's account, whether provided or performed by Client's employees, agents or Authorized Users, is the sole responsibility of Client.

### MONITORING AND ENFORCEMENT.

eLumen may, but is not required to:

1. Investigate violations of this AUP or potential breaches of the Client Services Agreement;
2. Investigate and help prevent security threats, fraud, or other illegal, malicious, or inappropriate activity; and/or
3. Suspend or terminate your account for violations of this AUP or the Client Services Agreement.


eLumen may report any activity that it suspects violates any law or regulation to appropriate law enforcement officials, regulators, or other appropriate third parties. eLumen's reporting may include disclosing appropriate Client Data or Content, as permitted by law. eLumen may cooperate with appropriate law enforcement agencies, regulators, or other third parties in the investigation and prosecution of illegal conduct by providing network and systems information related to alleged violations of this AUP.

### MODIFICATIONS TO THE AUP.

eLumen may, in its sole discretion, modify this AUP from time to time and post such changes on the Site. Continued use of the Services constitutes Client's acknowledgement of such changes and agreement to be bound by the changes.

### CONTACT US.

Questions? Please contact eLumen, Inc. at +1-612-444-3291 or [info@elumenconnect.com](mailto:info@elumenconnect.com).

**Date:** October 21, 2022  
**Submitted by:** Damon Bell, VPSS of Student Services   
**Area Administrator:** Brock McMurray, Acting Superintendent/President  
**Subject:** Request for Approval

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**Board Meeting Date:** November 9, 2022

**Title of Board Item:**

Ferrilli Contract for Service for Custom Orientation Process with Canvas LMS System

**Background:**

This project is seeking to move the new student orientation on-boarding process from the current Comevo system to a custom orientation process within the District's Canvas LMS system. It will allow the student to register for classes faster. Student orientation information will automatically send data to the Banner student record that indicates the incoming student has completed the new student orientation course and is now eligible to begin the course registration process. More important is that the new and better orientation on-boarding process will give new students a better experience learning how things work at Taft college.

**Terms (if applicable):**

Once approved until project is complete.

**Expense (if applicable):**

The agreement is based on a time and materials approach which means the District will only be billed for actual time used not to exceed \$29,250. Services will be billed at an hourly rate of \$195/hr. not to exceed a total estimated hours of 150.

**Fiscal Impact Including Source of Funds (if applicable):**

The services for this project will be funded by the 2022-2023 Guided Pathways Program Budget.

**Approved:**



Brock McMurray, Acting Superintendent/President

# About Ferrilli

## Introduction

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Thank you for the opportunity to submit this proposal for our services. This proposal provides information regarding our company, overview of the assignment and associated timing and cost.

We hope that you will choose Ferrilli and allow us to demonstrate the difference that dedicated customer-centric service, a proactive approach and deep higher education experience can make on student success.

It has been our experience that clients tend to think of Ferrilli in singular terms, such as the specific service we provided for them. Later, they are typically surprised to learn about our full range of capability. We want to emphasize from the start that when it comes to IT services for Higher Education, Ferrilli is ready and able to assist you in a variety of ways.

The relationship we have with each client is something we cherish. While we are known for our proactive approach, please remember that we are always ready to help with any question, concern or additional needs you may have—just ask. We look forward to serving you.

Relationships are at  
**the heart of what we do.**

---

Please direct questions regarding any portion of this proposal to:

**NAME: Kimberly Steele**

**TITLE: Technology Account Manager**

**PHONE: (805) 407-6200**

**EMAIL: [ksteele@figsolutions.com](mailto:ksteele@figsolutions.com)**

# **Ferrilli is a technology services provider** that helps higher education transform technology into accomplishment.

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Our company was founded in 2002 to fulfill the need for IT service professionals who truly understand the unique needs and challenges of higher education.

Our clients value our integrity, reliability, specialized experience, and diverse range of capability. They tell us that working with Ferrilli is like having a trusted partner or a skilled extension of their staff on-call 24/7/365. We are called upon to solve problems, or as a strategic partner who can help map out the best way forward.

With the right people in place, there's  
no limit to what **you can accomplish.**

---

## **What you can expect.**

- Our goal is the same as your goal—student success—and we focus our experience, creativity, and expertise to help achieve it on every assignment, large or small.
- Every institution is unique. That's why we take the time to get to know you. We listen and ask the right questions in order to thoroughly understand your needs and culture before ever making a single recommendation.
- Think of us as a fully capable strategic partner who can solve a pressing technology problem, perform a technology audit or provide the advice and support you need on any project.
- On every assignment, we objectively look for ways to maximize your return on technology and offer those suggestions to you. That's the Ferrilli way.
- We stand by our work and performance with unconditional support. We guarantee it.

# Ferrilli Services

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The following list provides a general overview of our services. Please contact us if you have questions regarding additional technology services that are not listed here.

## **Strategic Technology Consulting and Planning**

We will help establish a clear vision for your technology moving forward, set realistic goals, plan, implement and measure overall success.

## **Technology Effectiveness Assessments**

We will help you assess institutional goals; gather input and feedback from students, faculty and staff campus-wide; identify solutions; develop initiatives aligned with priorities. The end deliverable is a solid plan, complete with strong buy-in and the budget required to achieve your goals.

## **Leadership and Managed Services**

Our professionals have the skills and experience to keep your initiatives on track and perform seamlessly in a leadership capacity for as long as needed. We can also provide assistance with an executive search to fill a permanent position.

## **Dedicated Project Services**

Available on a per-project basis to fulfill most higher education IT service needs, including custom programming, technical support, implementations, migrations, upgrades, enhancements and more!

## **System Administration Services**

Comprehensive administration of the ERP application, database and operating system, including software updates, database maintenance, environment cloning, 24/7 monitoring and response, performance tuning and upgrades.

## **Interim Staffing**

Should your institution suddenly face a vacancy or leave of absence among essential technology personnel, Ferrilli can provide functional and technical expertise that will not only fill the gap, but deliver beyond expectations.



**The Ferrilli Experience** can best be summed up as the unique combination of the following attributes:

---

### **Deep higher education expertise**

All team members possess a professional background in higher education, providing valuable insight to help solve your institution's biggest challenges.

### **Holistic approach**

We approach every assignment knowing that the only way to improve student success and institutional effectiveness is to make sure that students, strategy, culture and technology are aligned.

### **Perpetually proactive, value-add philosophy**

We constantly look for ways to unlock potential and add value in all we do for you.

### **Unparalleled commitment to customer service and satisfaction**

For Ferrilli, this isn't an empty sales claim. It's intrinsic to our corporate culture.

### **Real-world mentoring**

Our mentors have spent their careers immersed in the unique challenges of management in today's higher education environment. That's the kind of experience you can count on to help candidates transition successfully into new roles.

### **Independent, objective advice up front**

We don't sell hardware or software. We solve problems and suggest ways to help you achieve more.

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# Scope of Work

## TERMS AND CONDITIONS

### 1. Services

Ferrilli will provide services as directed in the completion of the tasks set forth in the attached Job Order. The Job Order, together with these Terms and Conditions, shall constitute the parties' Agreement. Ferrilli agrees to keep the Client regularly informed of the progress of work performed under this Agreement

### 2. Compensation

The Client will pay Ferrilli the agreed upon costs as set forth in the Job Order plus reasonable travel expenses as set forth in the Job Order. Ferrilli will invoice on the basis set forth in the Job Order for labor, travel time and travel expenses with payment due as set forth in the Job Order. No increase in amount or scope of services is authorized without formal written amendment to this Agreement through a Change Order executed by the parties.

### 3. Cancellation of Scheduled Services

The parties agree that once the Client and Ferrilli have scheduled a specific time during which Ferrilli will provide services under the terms of this Agreement, the Client shall pay Ferrilli for such services as if Ferrilli had performed such services on the date scheduled, unless the Client has notified Ferrilli that the Client would like to reschedule or cancel the scheduled services at least fifteen (15) business days prior to the date on which Ferrilli is scheduled to perform such services. The Client's payment shall include the full cost of scheduled consulting services and all actual out-of-pocket expenses incurred in advance of the scheduled consulting services (e.g., non-refundable airline tickets).

### 4. Term

This Agreement is effective upon signatures and will be presumed to continue in effect until cancelled by either party by providing at least 30 days' advance written notice to the other party.

### 5. Reports

Any and all files, notes, reports, manuscripts and any other work produced, prepared or developed by Ferrilli as a part of the work under this Agreement are the property of the Client and shall be provided to the Client upon the termination of this Agreement.

### 6. Independent Contractor; Relationship with Ferrilli

Ferrilli will control the means and manner in which work is performed under this agreement and, in all respects, Ferrilli's relationship to the Client will be that of an independent contractor, not an employee. Further, nothing contained herein shall be deemed or construed to create any agency relationship, joint venture, partnership or similar relationship between Client and Ferrilli. Neither party is authorized to incur any obligation in the other's name. Neither shall be held responsible or liable to the other except as specifically set forth in this Agreement. Neither party shall be held responsible or liable to the other party or to any third party for or on account of any act or omission by the other party except as specifically set forth in this Agreement. Consistent with this independent relationship, Ferrilli may provide services to other clients which are substantially similar to the services provided to the Client.

### 7. Force Majeure

Neither party to this Agreement will be liable to the other for any failure or delay in performance under this Agreement due to circumstances beyond its reasonable control including without limitation: acts of God; accident; labor disruption; acts, omissions and defaults of third parties; and official, governmental and judicial action not the fault of the party failing or delaying in performance. The effect of such an occurrence of a *force majeure* event shall result in the immediate termination of this Agreement unless both parties ratify, accept, or acknowledge that this Agreement shall continue.

#### **8. No Warranty**

No warranty is stated or implied regarding the services provided under this Agreement. As such, Ferrilli specifically disclaims any and all warranties. Ferrilli makes no warranties or representations of any kind for the services. This means that Ferrilli is providing the services without warranties of any kind, either express or implied, including but not limited to warranties of title, non-infringement, or express or implied warranties of merchantability or fitness for any particular purpose. No advice or information given by Ferrilli or its agents or employees shall create any kind of warranty.

#### **9. Indemnification**

Ferrilli agrees to and shall indemnify, defend and hold harmless the Client, its officers, agents and employees free and harmless from, against and in respect of all claims, demands, losses, costs, expenses, obligations, liabilities, damages, recoveries and deficiencies, including interest penalties and reasonable attorneys fees that the Client shall incur or suffer, which solely arise, result from, or relate to Ferrilli's negligence in providing the services set forth in this Agreement. Ferrilli shall only be liable for those losses, claims, or damages that arise as a result of performance under the terms, conditions, and period of this Agreement which solely and directly result from the negligence of Ferrilli and shall in no circumstance exceed amounts actually paid by the Client pursuant to this Agreement in aggregate.

#### **10. Limitation of Liability**

Ferrilli and the Client acknowledge and agree that in no event will Ferrilli's liability in connection with the services provided by Ferrilli under this agreement exceed the amount actually paid to Ferrilli by the Client under this agreement and Ferrilli will not be liable for any special, incidental, or consequential damages, including without limitation loss of profits, loss of data, and loss of revenues, even if informed of the possibility thereof in advance. These limitations apply to all causes of action in the aggregate, including without limitation breach of contract, Ferrilli's negligence, strict liability, misrepresentation, and other causes of action based on similar legal theories. Ferrilli and the Client further acknowledge and agree that they are entering into this agreement on the understanding that the fees for the services provided by Ferrilli under this agreement have been set to reflect the fact that the Client's remedies, and Ferrilli's liability, shall be limited as expressly set forth in this agreement, and, if not so limited, the fees for the same services would have been substantially higher.

#### **11. Client Representations and Indemnification**

Client represents and warrants (a) that it is duly authorized and empowered to enter into this Agreement, (b) the execution, delivery and performance of this Agreement by Ferrilli does not and will not conflict with, breach, violate or cause a default under any contract, agreement, license, instrument, order, judgment or decree to which Client is a party or by which it is bound, and (c) upon the execution and delivery of this Agreement, this Agreement shall be the valid and binding obligation of Company, enforceable in accordance with its terms, subject to applicable bankruptcy, insolvency and similar laws affecting the rights of creditor generally. Client agrees to and shall indemnify, defend and hold harmless Ferrilli, its officers, agents and employees free and harmless from, against and in respect of all claims,

demands, losses, costs, expenses, obligations, liabilities, damages, recoveries and deficiencies, including interest penalties and reasonable attorneys fees that Ferrilli shall incur or suffer, which solely arise, result from, or relate to Client's breach of these specific representations.

#### **12. Ownership of Works for Hire**

All matters produced under this Agreement shall be works for hire and shall become the sole property of the Client. Said works cannot be used for any other client or purposes without the Client's expressed written permission. The Client shall have all right, title and interest in said matters, including the right to obtain and maintain the copyright, trademark, and/or patent of said matters in the name of the Client. Ferrilli shall reserve the right to provide similar services or solutions to other clients to the extent that (a) Client does not exercise its rights to copyright, trademark and/or patent any of the said matter; or (b) such similar services do not use the Client's work product from the scope of work of this agreement; or (c) such similar services or solutions do not use the Client's valid copyrighted, trademarked, patented, or confidential materials.

#### **13. Worker's Compensation Insurance**

Ferrilli agrees to procure and maintain in full force and effect worker's compensation insurance covering its partners, employees and agents while said persons are performing services pursuant to this Agreement. In the event that an employee of Ferrilli performing this Agreement files a worker's compensation claim against the Client, Ferrilli agrees to defend and hold the Client harmless from such claim.

#### **14. Cyber Insurance**

Ferrilli maintains cyber insurance for services it provides pursuant to this Agreement. Client shall be entitled to review the current policy coverage terms and limits upon request.

#### **15. Nondiscrimination in Employment**

Ferrilli maintains a written policy against unlawful discrimination in employment because of race, color, religious creed, national origin, ancestry, physical handicap, marital status, or gender.

#### **16. Severability**

It is the intent and understanding of the parties hereto that if, in any action before any court or other tribunal of competent jurisdiction legally empowered to enforce this Agreement, any term, restriction, covenant, or promise is held to be unenforceable as a result of being unreasonable or for any other reason, then such term, restriction, covenant, or promise shall not thereby be terminated, but, that it shall be deemed modified to the extent necessary to make it enforceable by such court or other tribunal and, if it cannot be so modified, that it shall be deemed amended to delete therefrom such provision or portion adjudicated to be invalid or unenforceable, and this agreement shall be deemed to be in full force and effect as so modified and such modification or amendment in any event shall apply only with respect to the operation of this Agreement in the particular jurisdiction in which such adjudication is made.

#### **17. Waiver**

No provision of this Agreement may be modified, waived or discharged unless such waiver, modification or discharge is agreed to in a writing executed by Client and Ferrilli.

#### **18. Entire Agreement**

This agreement contains the entire agreement between the parties hereto, and supersedes any and all other agreements heretofore made.

**Job Name** Canvas Assistance

**Institution** Taft College

**Contract Contact** Xiaohong II

**Job Contact** Xiaohong II

**Hereafter referred to as "Client"**

**Assigned Consultant** TBD

**Scheduled Dates:** Dates will be scheduled upon signature of proposal and availability.

**Account Manager:** Kimberly Steele

**Account Manager Phone:** (805) 407-6200

**Summary of Needs:**

Taft College is moving away from the Comevo student orientation system to a custom developed, course-based system in the Canvas LMS. As part of the move toward the Canvas solution, Taft has identified a need to systematically update the Student's Registration records in Banner.

**Scope of Work:**

Taft College is seeking to move the new student orientation on-boarding process from the current Comevo system to a custom orientation process within their Canvas LMS system. As currently identified, Taft has established the following needs, or goals they would like to achieve with this project:

- Move off the Comevo system
- Automate the Canvas new student orientation process
- To satisfy the counseling requirements, provide some type of automation from Canvas back into the Banner student record that indicates that the incoming student has completed the new student orientation course and is now eligible to begin the course registration process

**Approach/Methodology:**

Using the previously identified needs or goals, Ferrilli consultants will perform the following analysis:

- Conduct a brief assessment of the current and requested new student orientation systems and processes:
  - Understand and document the current counseling requirements so the students can complete their

- course registration process
- Perform all requirements gathering in order move to the new Canvas student orientation process
- In conjunction with Taft IT, build out a test automated Canvas-to-Banner procedure within a designated Banner Test instance
- Provide Taft with any relevant parameter and technical setup information to transition any code or processes to the Banner Production instance

**Deliverables:**

- A brief assessment with recommendations on how to fulfill the needs of Taft to complete the requirements for building a new Canvas to Banner interface
- In conjunction with Taft IT, build out a working interface within a Test instance of Banner
- Any relevant documentation for knowledge transfer between Ferrilli and Taft

Project work will be on an Hourly Time & Material contract (*Taft will not be charged for hours not used in the contract*)

**Client Responsibilities:**

- Taft will provide Ferrilli consultants with access to the required environments necessary to complete the proposed project scope of work
- Taft will ensure the availability of key functional and technical personnel during the project engagement
- Taft will provide executive sponsorship to validate and enforce all policy, process and technical decisions made with respect to the project
- Taft will provide timely access to all the technical resources necessary for the completion of the project

**Scope Exclusions:**

This project scope is limited to the helping Taft assess and build an interface between Canvas and Banner for the new student orientation process. Any development work due to currently unknown local customizations may require a change-order to the original contract, and an increase in additional project hours.

**Location of Work:**

Remote

**Pricing:**

**Hourly Rate: \$195.00\***

**Estimated Number of Hours: 150**

**Total: \$29,250.00**

Plus travel and expenses

\*Ferrilli's normal rate is \$250/hour

- 1. All prices shall be held open for [30] days.**
- 2. All orders are subject to the terms and conditions included with this job order.**
- 3. Job order effective upon receipt of signed acceptance by client.**

For Ferrilli:

A handwritten signature in black ink, appearing to read 'R. Ferrilli', written in a cursive style.

Robert Ferrilli, President

Date: 9/30/2022

**Accepted as to job order and terms and conditions.**

**Certified Foundation CCC Agreement #0000-6199**

# Signature

Presented to:

Taft College

Accepted by:

---

**Printed Name**

---

**Signed Name**

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**Title**

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**Date**



## BOARD AGENDA ITEM

Date: November 1, 2022  
Submitted by: Dr. Xiaohong Li, VP Information and Institutional Effectiveness *DL*  
Area Administrator: Brock McMurray, Acting Superintendent/President  
Subject: Request for Approval

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Board Meeting Date: November 9, 2022

Title of Board Item:

CDWG Deep Freeze Enterprise 3 Year License - Quote Reference NBDR201

Background:

The purpose of Deep Freeze software is to raise the security baseline of the District's system. Deep Freeze protects computers from unauthorized changes, viruses, and malware, that can leave computers in a non-functional state. Deep Freeze also provides features to retain user data while protecting the computer, and it makes workstation configurations indestructible. Guarantees 100% workstation recovery upon restart.

Terms (if applicable):

December 1, 2022 - November 30, 2023

Expense (if applicable):

Total 3 Year Maintenance Contract \$9,957.00

Fiscal Impact Including Source of Funds (if applicable):

Funding came from the CCCCCO cybersecurity special allocation, and it is included in the 2022 - 2023 ITS budget.

Approved:   
Brock McMurray, Acting Superintendent/President





Thank you for choosing CDW. We have received your quote.

Hardware    Software    Services    IT Solutions    Brands    Research Hub

## Review and Complete Purchase

**MARK GIBSON,**

Thank you for considering CDW•G for your technology needs. The details of your quote are below. **If you are an eProcurement or single sign on customer, please log into your system to access the CDW site.** You can search for your quote to retrieve and transfer back into your system for processing.

For all other customers, click below to convert your quote to an order.

**Convert Quote to Order**

**ACCOUNT MANAGER NOTES:** 3yr maintenance

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
NBDR201	10/11/2022	NBDR201	7476449	\$9,957.00

**IMPORTANT - PLEASE READ**

**Special Instructions:** 3yr maintenance  
3yr maintenance

**QUOTE DETAILS**

ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
<u>Faronics Deep Freeze Enterprise Edition - license - 1 computer</u> Mfg. Part#: DFE0NA2PL0E06SN UNSPSC: 43233415 Electronic distribution - NO MEDIA Contract: ClgBuys-CSU Master Agmt #00004442 Catalog (00004442)	300	2625796	\$21.38	\$6,414.00
<u>ACAD FARONICS DEEP FREEZE ENT 3Y 100</u> Mfg. Part#: DFE0NA2MA3E06SN Electronic distribution - NO MEDIA Contract: ClgBuys-CSU Master Agmt #00004442 Catalog (00004442)	300	2697454	\$11.81	\$3,543.00

<b>SUBTOTAL</b>	\$9,957.00
<b>SHIPPING</b>	\$0.00
<b>SALES TAX</b>	\$0.00
<b>GRAND TOTAL</b>	<b>\$9,957.00</b>

**PURCHASER BILLING INFO**

**Billing Address:**  
WEST KERN COMMUNITY COLLEGE DIST.  
ACCOUNTS PAYABLE  
29 COUGAR COURT  
TAFT, CA 93268  
**Phone:** (661) 763-7700  
**Payment Terms:** NET 30 Days-Govt/Ed

**DELIVER TO**

**Shipping Address:**  
WEST KERN COMMUNITY COLLEGE DIST.  
MARK GIBSON  
29 COUGAR COURT  
TAFT, CA 93268  
**Phone:** (661) 763-7700  
**Shipping Method:** ELECTRONIC DISTRIBUTION

**Please remit payments to:**



### Sales Contact Info

**Gianna Panozzo** | (866) 339-7083 | [gianna.panozzo@cdwg.com](mailto:gianna.panozzo@cdwg.com)

LEASE OPTIONS			
FMV TOTAL	FMV LEASE OPTION	BO TOTAL	BO LEASE OPTION
\$9,957.00	\$279.69/Month	\$9,957.00	\$319.52/Month

Monthly payment based on 36 month lease. Other terms and options are available. Contact your Account Manager for details. Payment quoted is subject to change.

#### Why finance?

- Lower Upfront Costs. Get the products you need without impacting cash flow. Preserve your working capital and existing credit line.
- Flexible Payment Terms. 100% financing with no money down, payment deferrals and payment schedules that match your company's business cycles.
- Predictable, Low Monthly Payments. Pay over time. Lease payments are fixed and can be tailored to your budget levels or revenue streams.
- Technology Refresh. Keep current technology with minimal financial impact or risk. Add-on or upgrade during the lease term and choose to return or purchase the equipment at end of lease.
- Bundle Costs. You can combine hardware, software, and services into a single transaction and pay for your software licenses over time! We know your challenges and understand the need for flexibility.

#### General Terms and Conditions:

This quote is not legally binding and is for discussion purposes only. The rates are estimate only and are based on a collection of industry data from numerous sources. All rates and financial quotes are subject to final review, approval, and documentation by our leasing partners. Payments above exclude all applicable taxes. Financing is subject to credit approval and review of final equipment and services configuration. Fair Market Value leases are structured with the assumption that the equipment has a residual value at the end of the lease term.

### Need Help?



My Account



Support



Call 800.800.4239

[About Us](#) | [Privacy Policy](#) | [Terms and Conditions](#)

This order is subject to CDW's Terms and Conditions of Sales and Service Projects at

<http://www.cdw.com/content/terms-conditions/product-sales.aspx>

For more information, contact a CDW account manager

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## BOARD AGENDA ITEM

Date: November 1, 2022  
Submitted by: Dr. Xiaohong Li, VP Information and Institutional Effectiveness  
Area Administrator: Brock McMurray, Acting Superintendent/President  
Subject: Request for Approval

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Board Meeting Date: November 9, 2022

Title of Board Item:

2022-2023 Synapse Laserfiche LSAP Software Support Renewal.

Background:

The Laserfiche support annual renewal is for the college's document management system. The document system retains information of student transcripts, district financial records, and board of trustee minutes and agendas. This system is accessible via web browser and stores the data for several departments who are using it for their document archiving.

Terms (if applicable):

November 28, 2022 – November 27, 2023

Expense (if applicable):

The total cost of the renewal is \$4,343.70.

Fiscal Impact Including Source of Funds (if applicable):

Funding is included in the 2022 – 2023 ITS budget.

Approved:   
Brock McMurray Acting Superintendent/President



Synapse Technologies Inc 11000 Brimhall Rd. Suite E-50  
Bakersfield, California  
93312  
United States

Billed To  
Taft College  
29 Cougar Court  
Taft, California  
93268  
United States

Date of Issue  
10/07/2022  
  
Due Date  
11/30/2022

Invoice Number  
1698

Amount Due (USD)  
**\$4,343.70**


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Description	Rate	Qty	Line Total
LSAP MS SQL Server	\$775.00	1	\$775.00
LSAP Named Full User	\$93.00	12	\$1,116.00
LSAP Starter Public Portal	\$2,400.00	1	\$2,400.00
LSAP Scan Connect	\$26.35	2	\$52.70
	Subtotal		4,343.70
	Tax		0.00
	Total		4,343.70
	Amount Paid		0.00
	Amount Due (USD)		\$4,343.70

Terms  
Thank you for your business. Payment Terms, Net 30.

# BOARD AGENDA ITEM

**Date:** October 28, 2022

**Submitted by:** Todd Hampton, Ed.D., Vice President of Administrative Services 

**Area Administrator:** Brock McMurray, Acting Superintendent/President

**Subject:** Request for Approval

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**Board Meeting Date:** November 9, 2022

**Title of Board Item:** Request for Approval of State of California Leveraged Procurement Agreement with Miracle Recreation Equipment Company

**Background:**

The State of California Department of General Services negotiates Leveraged Procurement Agreements (LPAs) that allow state, county, city, special district, education, and other government entities to buy directly from suppliers through existing contracts and agreements. These LPAs include cooperative agreements, statewide commodity contracts, statewide food contracts, master agreements, software licensing program contracts, state price schedules, and California Multiple Award Schedules (CMAS).

It is requested that the Board of Trustees approve the attached CMAS with Miracle Recreation Equipment Company for the purpose of purchasing parts and equipment for the play structures located at the Child Development Center.

**Terms (if applicable):**


The attached CMAS is effective through February 17, 2025.

**Expense (if applicable):**

Not applicable.

**Fiscal Impact Including Source of Funds (if applicable):**

None.

**Approved:**   
Brock McMurray, Superintendent/President



State of California

# MULTIPLE AWARD SCHEDULE

## Miracle Recreation Equipment Company

CMAS NUMBER:	<b>4-22-06-1021</b>
SUPPLEMENT NUMBER:	1
CMAS TERM DATES:	6/09/2022 through 2/17/2025
CMAS CATEGORY:	Non-Information Technology Commodities
APPLICABLE TERMS & CONDITIONS:	<a href="#">January 20, 2022</a>
MAXIMUM ORDER LIMIT:	State Agencies: <b>See Purchasing Authority Dollar Threshold provision</b> Local Government Agencies: <b>Unlimited</b>
FOR USE BY:	State & Local Government Agencies
BASE SOURCEWELL #:	<a href="#">010521-LTS-3</a>
BASE SOURCEWELL HOLDER:	Miracle Recreation - PlayPower

This California Multiple Award Schedule (CMAS) provides for the purchase, warranty, planning, design, demolition, removal, site preparation, installation, maintenance and repair of playground equipment and outdoor fitness equipment.

The purpose of this supplement is to incorporate the following change:

Add "Miracle Playground Sales of Southern California LLC", "Miracle Playground Sales Inc.", and "Miracle Playsystems Incorporated" to the list of Authorized Resellers. See page 21 for a complete list of Authorized Resellers for this CMAS.

The most current Ordering Instructions and Special Provisions, CMAS Terms and Conditions, products and/or services are included herein. All purchase orders issued by State agencies shall incorporate these Ordering Instructions and Special Provisions and CMAS Terms and Conditions. Review these provisions carefully as they have changed.

Supplement 1 replaces the original agreement in its entirety.

*Original Signature on File*

Effective Date: **7/19/2022**

Bryan Dugger, Program Analyst, California Multiple Award Schedules Unit

**CALIFORNIA MULTIPLE AWARD SCHEDULE (CMAS)  
MIRACLE RECREATION EQUIPMENT COMPANY  
CMAS NO 4-22-06-1021, SUPPLEMENT NO. 1**

**NOTICE:** Products and/or services on this CMAS may be available on a Mandatory Statewide Contracts. If this is the case, the use of this CMAS is restricted unless the State agency has an approved exemption as explained in the Statewide Contract User Instructions. Information regarding Statewide Contracts can be obtained at the: [Statewide Contract Index Listing](http://www.dgs.ca.gov/PD/About/Page-Content/PD-Branch-Intro-Accordion-List/Acquisitions/Statewide-Contracts) ([www.dgs.ca.gov/PD/About/Page-Content/PD-Branch-Intro-Accordion-List/Acquisitions/Statewide-Contracts](http://www.dgs.ca.gov/PD/About/Page-Content/PD-Branch-Intro-Accordion-List/Acquisitions/Statewide-Contracts)). This requirement is not applicable to local government agencies.

The services provided under this CMAS are only available in support of the products covered by this CMAS. The public works services provided may only be performed by company with a valid California Contractor's License.

Agency non-compliance with the requirements may result in the loss of delegated authority to use the CMAS program.

CMAS contractor non-compliance with the requirements may result in termination.

**CALIFORNIA MULTIPLE AWARD SCHEDULE (CMAS)  
MIRACLE RECREATION EQUIPMENT COMPANY  
CMAS NO 4-22-06-1021, SUPPLEMENT NO. 1**

**CMAS PRODUCT & SERVICE CODES**

Product & Service Codes listed below are for marketing purposes only. Review the base contract for the products and/or services available.

Brand-Miracle Recreation  
Outdoor-Barbecue Steel  
Outdoor-Benches  
Outdoor-Bike Stand  
Outdoor-Charcoal Receptacle  
Outdoor-Picnic Table  
Outdoor-Waste Receptacle  
Playground-Equip  
Recreational-Sporting Goods  
Service-Equipment Installation  
Service-Equipment Maintenance  
Service-Equipment Repair

**AVAILABLE PRODUCTS AND/OR SERVICES**

All of the products in the base contract are available within the scope of this CMAS.

The ordering agency must verify all products and services are currently available on the base Sourcewell contract. Access the [Sourcewell contract 010521-LTS-3](#) documents and pricing at [www.sourcewell-mn.gov/cooperative-purchasing/010521-lts-3](http://www.sourcewell-mn.gov/cooperative-purchasing/010521-lts-3).

**ISSUE PURCHASE ORDER TO**

Agency purchase orders must be sent to the following:

**Miracle Recreation Equipment Company  
9106 Pulsar Court  
Corona, CA 92883  
Attn: Miracle Recreation**

**E-mail: [kelly.spence@miracleplayground.com](mailto:kelly.spence@miracleplayground.com)**

Agencies with questions regarding products and/or services may contact the CMAS contractor as follows:

**Contact: Kelly Spence  
Phone: (800) 264-7225, Ext.: 108  
E-mail: [kelly.spence@miracleplayground.com](mailto:kelly.spence@miracleplayground.com)**



**CALIFORNIA MULTIPLE AWARD SCHEDULE (CMAS)  
MIRACLE RECREATION EQUIPMENT COMPANY  
CMAS NO 4-22-06-1021, SUPPLEMENT NO. 1**

**TOP 500 DELINQUENT TAXPAYERS**

In accordance with Public Contract Code (PCC) 10295.4, and prior to placing an order for non-IT goods and/or services, **agencies must verify** with the Franchise Tax Board and the California Department of Tax and Fee Administration that this CMAS contractor's name does not appear on either list of the 500 largest tax delinquencies pursuant to Revenue and Taxation Code 7063 or 19195. **See next paragraph for information.**

The Franchise Tax Board's list of Top 500 Delinquent Taxpayers is available at [www.ftb.ca.gov/about-ftb/newsroom/top-500-past-due-balances/index.html](http://www.ftb.ca.gov/about-ftb/newsroom/top-500-past-due-balances/index.html).

The California Department of Tax and Fee Administration's list of Top 500 Sales & Use Tax Delinquencies in California is available at [www.cdtfa.ca.gov/taxes-and-fees/top500.htm](http://www.cdtfa.ca.gov/taxes-and-fees/top500.htm).

**CALIFORNIA SELLER'S PERMIT**

The CMAS contractor's California Seller's Permit Number is 030621005. Prior to placing an order with this company, agencies must verify that this permit is still valid at the California Department of Tax and Fee Administration website ([cdtfa.ca.gov](http://cdtfa.ca.gov)).

When issuing an order to an authorized reseller listed on a CMAS, it is the agency's responsibility to ensure that the reseller holds a valid California Seller's Permit.

**MINIMUM ORDER LIMITATION**

There is no minimum dollar value limitation on orders placed under this CMAS.

**CMAS PRICES**

The maximum prices allowed for the products and/or services available are those set forth in the base contract.

The ordering agency is encouraged to seek prices lower than those in the base contract. When responding to an agency's Request for Offer (RFO), the CMAS contractor can offer lower prices to be competitive.

**PRICE DISCOUNTS**

This CMAS contains significant dollar volume discounts off the manufacturer's list price. See the base contract for the specific percentage of discount.

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**EXECUTIVE ORDER N-6-22 – RUSSIA SANCTIONS**

On March 4, 2022, Governor Gavin Newsom issued Executive Order N-6-22 (the EO) regarding Economic Sanctions against Russia and Russian entities and individuals. “Economic Sanctions” refers to sanctions imposed by the U.S. government in response to Russia’s actions in Ukraine, as well as any sanctions imposed under state law. The EO directs state agencies to terminate contracts with, and to refrain from entering any new contracts with, individuals or entities that are determined to be a target of Economic Sanctions. Accordingly, should the State determine Contractor is a target of Economic Sanctions or is conducting prohibited transactions with sanctioned individuals or entities, that shall be grounds for termination of this agreement. The State shall provide Contractor advance written notice of such termination, allowing Contractor at least 30 calendar days to provide a written response. Termination shall be at the sole discretion of the State.

**DARFUR CONTRACTING ACT**

This CMAS contractor has certified compliance to the Darfur Contracting Act, per PCC 10475. It is the agency’s responsibility to verify that the contractor has a Darfur Contracting Act Certification on file.

When issuing an order to an authorized reseller listed on a CMAS, it is the agency’s responsibility to ensure that the reseller provides a Darfur Contracting Act Certification.

**CALIFORNIA CIVIL RIGHTS LAW CERTIFICATION**

Pursuant to PCC 2010, effective January 1, 2017, applicants must certify their compliance with the California Civil Rights laws and Employer Discriminatory Policies (Civil Code 51, GC 12960). It is the agency’s responsibility to verify that the contractor has a California Civil Rights Law Certification on file.

When issuing an order to an authorized reseller listed on a CMAS, it is the agency’s responsibility to ensure that the reseller provides a California Civil Rights Law Certification.

**WARRANTY**

For warranties, see the base contract, the CMAS Terms and Conditions, General Provisions, and CMAS Warranty.

**DELIVERY**

As negotiated between agency and CMAS contractor and included in the purchase order.

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**SHIPPING INSTRUCTIONS**

F.O.B. (Free On Board) Origin. Buying agency pays the freight charges.

**State agencies shall follow the instructions below whenever the weight of the purchase is 100-lbs or more and F.O.B. Destination, Freight Prepaid is not used. This requirement is not applicable to local government agencies.**

All shipments will be made by ground transportation unless otherwise ordered on the purchase order.

**Before placing order**, contact DGS Transportation Management Unit (TMU) to determine the routing of freight shipments. The TMU contact information can be found at the TMU website ([www.dgs.ca.gov/PD/About/Page-Content/PD-Branch-Intro-Accordion-List/Acquisitions/Transportation-Management](http://www.dgs.ca.gov/PD/About/Page-Content/PD-Branch-Intro-Accordion-List/Acquisitions/Transportation-Management)). You will need to provide Transportation Management with the point of origin and destination. They will also want to know the commodity being shipped and the estimated shipping weight of the order. If shipping overnight, the account number must be included.

Routing information should be shown on the face of the purchase order in the format shown below.

**Shipping Instructions:**

Supplier route via:

Carrier's telephone number: \_\_\_\_\_

Annotate bill/s of lading as follows:

"Freight for account of State of California. Tender Number: \_\_\_\_\_ applies. State of California Purchase Order Number: \_\_\_\_\_ SHIP FREIGHT COLLECT." Estimated Freight charges: \_\_\_\_\_.

If supplier is unable to use this carrier, contact TMU.

***The following statement must be noted on the purchase order when the commodities are being shipped via United Parcel Service (UPS) and the State is paying directly to UPS (Collect).***

**Shipping Instructions:**

Supplier route via United Parcel Service (ground).

State of California, Department of \_\_\_\_\_ UPS account number applies.

State of California Purchase Order Number \_\_\_\_\_ SHIP COLLECT. Estimated UPS charges: \_\_\_\_\_.

If supplier is unable to use UPS, contact TMU.

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**CMAS Contractor Note:** Additional shipping costs incurred by deviation to above shipping instructions without Transportation Management approval shall be charged to the CMAS contractor.

**PURCHASING AUTHORITY DOLLAR THRESHOLD**

Order limits for the purchase of goods and/or services is determined by the individual agency purchasing authority threshold.

No CMAS order may be executed by a State agency that exceeds that agency's purchasing authority threshold. State agencies with approved purchasing authority, along with their dollar thresholds can be obtained at the List of State Departments with Approved Purchasing Authority website ([www.dgs.ca.gov/PD/Resources/Page-Content/Procurement-Division-Resources-List-Folder/List-of-State-Departments-with-Approved-Purchasing-Authority](http://www.dgs.ca.gov/PD/Resources/Page-Content/Procurement-Division-Resources-List-Folder/List-of-State-Departments-with-Approved-Purchasing-Authority)).

**HOW TO USE CMAS**

Agencies must adhere to the detailed requirements in the State Contracting Manual (SCM) when using CMAS. The requirements for the following bullets are in SCM, Volume 2, Chapter 6 (for non-IT), SCM, Volume 3, Chapter 6 (for IT), and SCM, Volume FISCal, Chapter 5 (FISCal):

- Develop an RFO, which includes a Scope of Work (SOW) and Bidder Declaration form. For information on the Bidder Declaration requirements, see SCM, Volume 2, Chapter 3, 3.5.7 and Volume 3, Chapter 3, 3.4.7.
- Search for potential CMAS contractors on the CMAS website ([www.dgs.ca.gov/PD/About/Page-Content/PD-Branch-Intro-Accordion-List/Acquisitions/California-Multiple-Award-Schedules](http://www.dgs.ca.gov/PD/About/Page-Content/PD-Branch-Intro-Accordion-List/Acquisitions/California-Multiple-Award-Schedules)) and select "Find a CMAS Contractor."
- Request offers from a minimum of 3 CMAS contractors including one small business (SB) and/or Disabled Veteran Business Enterprise (DVBE), if available, who are authorized to sell the products and/or services needed.
- If requesting offers from a certified DVBE, include the Disabled Veteran Business Enterprise Declarations form (Standard 843) in the RFO. This declaration must be completed and returned by the DVBE prime contractor and/or any DVBE subcontractors. (See SCM Volumes 2, 3, and FISCal, Chapter 3).
- This is not a bid transaction, so the small business preference, DVBE incentives, protest language, intent to award, evaluation criteria, advertising, etc., are not applicable.
- If less than 3 offers are received, State agencies must document their file with the reasons why the other suppliers did not respond with an offer.
- Assess the offers received using best value methodology, with cost as one of the criteria.
- Issue a Purchase Order to the selected CMAS contractor.
- For CMAS transactions under \$10,000, only one offer is required if the State agency can establish and document that the price is fair and reasonable. The fair and reasonable method can only be used for non-customizable purchases.

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**SPLITTING ORDERS**

Splitting orders to avoid any monetary limitations is prohibited.

Do not circumvent normal procurement methods by splitting purchases into a series of delegated purchase orders, per PCC 10329.

Splitting a project into small projects to avoid either fiscal or procedural controls is prohibited, per State Administrative Manual (SAM) 4819.34.

**ORDERING PROCEDURES**

**1. Purchase Orders**

All Ordering Agency purchase order documents executed under this CMAS must contain the applicable CMAS number as show on page 1.

a. State Departments:

**Standard 65 Purchase Documents** – State departments not transacting in FISCal must use the Purchasing Authority Purchase Order (Standard 65) for purchase execution. An electronic version of the **Standard 65** is available at the Department of General Services (DGS), Procurement Division (PD) website ([www.dgsapps.dgs.ca.gov/osp/StatewideFormsWeb/Forms.aspx](http://www.dgsapps.dgs.ca.gov/osp/StatewideFormsWeb/Forms.aspx)), select Standard (STD) Forms.

**FISCAL Purchase Documents** – State departments transacting in FISCal will follow the FISCal procurement and contracting procedures.

b. Local Government Agencies:

Local government agencies may use their own purchase order document for purchase execution.

The agency is required to complete and distribute the purchase order. For services, the agency shall modify the information contained on the order to include the service period (start and end date), and the monthly cost (or other intermittent cost), and any other information pertinent to the services. The cost for each line item must be included in the order, not just system totals.

The contractor must immediately reject purchase orders that are not accurate. Discrepancies are to be negotiated and incorporated into the purchase order prior to product delivery and service implementation.

**2. Service and Delivery after CMAS Expiration**

The purchase order must be issued before the CMAS expires. However, delivery of the products or completion of the services may be after the CMAS expires (unless otherwise specifically stated in the purchase order). Amending the purchase order to add quantity, time, or money is not possible if the CMAS expired.

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**3. Multiple CMAS Agreements on a Single Purchase Order**

Agencies wishing to include multiple CMAS agreements on a single FISCal purchase order must adhere to the following guidelines:

- All CMAS must be for the same CMAS contractor.
- The purchase order must go to one contractor location.
- Enter the word "CMAS" in the space reserved for the Leveraged Procurement Agreement (LPA) number. The word "CMAS" signifies that the purchase order contains items from multiple CMAS agreements. The purchasing agency may only use one bill code.
- For each individual CMAS, the agency must identify and group together the CMAS number with the line items and subtotal per CMAS number (do not include tax in the subtotal), and sequentially identify each individual CMAS as Sub #1, Sub #2, Sub #3, etc. This facilitates accurate billing of administrative fees by the Procurement Division.
- The total of all items on the purchase order must not exceed the purchase order limit identified in the CMAS.
- Do not combine items from IT and non-IT CMAS agreements. An Information Technology CMAS begins with the number "3" and a non-IT CMAS begins with the number "4." The purchase order limits are different for these CMAS agreements.

**4. Amendments to State Agency's Purchase Orders**

Agency purchase orders cannot be amended if the CMAS has expired.

SCM, Volumes 2 & 3, Chapter 6, 6.A5.0 and SCM, Volume FISCal, Chapter 5, 5.A4.0 provides the following direction regarding amendments to all types of LPA purchase orders:

Original orders, which include options for changes (e.g., quantity or time), that were evaluated and considered in the selection for award during the RFO process, may be amended consistent with the terms of the original order, provided that the original order allowed for amendments. If the original order did not evaluate options, then amendments are not allowed unless an NCB is approved for those amendments.

Amendments unique to non-IT services are covered in SCM, Volume 2, Chapter 6, 6.B2.9 and SCM, Volume FISCal, Chapter 5, 5.A4.1 as follows:

If the original contract permitted amendments, but did not specify the changes (e.g., quantity or time), it may be amended, per Public Contract Code (PCC) § 10335 (d)(1). Only a contract may be amended once under this exemption. The time shall not exceed one year, or add not more than 30% of the original order value and may not exceed \$250,000. If the original contract did not have language permitting amendments, the NCB process must be followed.

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**CMAS CONTRACTOR OWNERSHIP INFORMATION**

The CMAS contractor is a large business enterprise.

**SMALL BUSINESS MUST BE CONSIDERED**

Prior to placing orders under the CMAS program, State agencies shall whenever practicable first consider offers from small businesses that have established CMAS (GC 14846(b)). NOTE: DGS auditors will request substantiation of compliance with this requirement when agency files are reviewed.

CMAS Small Business and Disabled Veteran Partners lists ([www.dgs.ca.gov/PD/About/Page-Content/PD-Branch-Intro-Accordion-List/Acquisitions/California-Multiple-Award-Schedules](http://www.dgs.ca.gov/PD/About/Page-Content/PD-Branch-Intro-Accordion-List/Acquisitions/California-Multiple-Award-Schedules)) can be found on the CMAS website by selecting "Find a CMAS Contractor".

In response to our commitment to increase participation by small businesses, the Department of General Services waives the administrative fee (a fee charged to customer agencies to support the CMAS program) for orders to California certified small business enterprises.

**SMALL BUSINESS/DVBE - TRACKING**

State agencies are able to claim subcontracting dollars towards their SB or DVBE goals whenever the CMAS contractor subcontracts a commercially useful function to a certified SB or DVBE. The CMAS contractor will provide the ordering agency with the name of the SB or DVBE used and the dollar amount the ordering agency can apply towards its SB or DVBE goal.

**SMALL BUSINESS/DVBE - SUBCONTRACTING**

1. The amount an ordering agency can claim towards achieving its SB or DVBE goals is the dollar amount of the subcontract award made by the CMAS contractor to each SB or DVBE.
2. The CMAS contractor will provide an ordering agency with the following information at the time the order is quoted:
  - a. The CMAS contractor will state that, as the prime contractor, it shall be responsible for the overall execution of the fulfillment of the order.
  - b. The CMAS contractor will indicate to the ordering agency how the order meets the SB or DVBE goal, as follows:
    - i. List the name of each company that is certified by the Office of Small Business and DVBE Services that it intends to subcontract a commercially useful function to; and
    - ii. Include the SB or DVBE certification number of each company listed, and attach a copy of each certification; and
    - iii. Indicate the dollar amount of each subcontract with a SB or DVBE that may be claimed by the ordering agency towards the SB or DVBE goal; and

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- iv. Indicate what commercially useful function the SB or DVBE subcontractor will be providing towards fulfillment of the order.
3. The ordering agency's purchase order must be addressed to the prime contractor, and the purchase order must reference the information provided by the prime contractor as outlined above.

**WITHHOLD LANGUAGE (SB588)**

**Option 1 – Withhold Language**

Upon delivery or completion of ordered goods or services for which the Contractor committed to DVBE subcontractor participation, state departments must require the Contractor to certify all the following:

1. The amount and percentage of work the Contractor committed to provide to one or more DVBEs under the requirements of the contract and the amount each DVBE received from the Contractor.
2. That all payments under the contract have been made to the DVBE. Upon request, the Contractor must provide proof of payment for the work.

In accordance with the Military and Veterans Code 999.7, state departments shall withhold \$10,000 from the final payment, or the full final payment if less than \$10,000, if the Contractor fails to meet the certification requirements identified above. State departments shall notify the Contractor of their failure to meet the certification requirements and give the Contractor an opportunity to comply with the certification requirements. If after 30 calendar days from the date of notice, the Contractor refuses to comply with the certification requirements, the state department shall permanently deduct \$10,000 from the final payment, or the full payment if less than \$10,000.

**Option 2 – No Withhold Language**

During the contract term and upon completion of the contract for which a DVBE subcontractor commitment was made, DGS-PD will require the Contractor to certify all participation commitments and payments under the contract have been made to the DVBE. Upon request by DGS-PD, the Contractor shall provide proof of payment for the work.

**PRODUCT SUBSTITUTIONS**

Substitution of Deliverables may not be tendered without advance written consent of the Buyer. The Contractor must offer an equivalent or newer model of the product from the same manufacturer at the same or lower price. Contractor cannot use any specification in lieu of those contained in the Contract without written consent from the Buyer.



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**NEW EQUIPMENT REQUIRED**

The State will procure new equipment. All equipment must be new (or warranted as newly manufactured) and the latest model in current production. Used, shopworn, demonstrator, prototype, or discontinued models are not acceptable.

Where Federal Energy Management Program (FEMP) standards are available, all State agencies shall purchase only those products that meet the recommended standards. All products displaying the Energy Star label meet the FEMP standards.

**SPECIAL MANUFACTURED GOODS**

Any CMAS for goods to be manufactured by the CMAS contractor specifically for the State and not suitable for sale to others may require progress payments.

For a Non-IT goods CMAS, see the CMAS Non-IT Commodities Terms and Conditions, Provision 69, Progress Payments.

**TRADE-IN EQUIPMENT**

Trade-ins at open market price may be considered. The product description and trade-in allowance must be identified on the purchase order.

Agencies are required to adhere to SAM 3520 through 3520.6, Disposal of Personal Property and Surplus Personal Property, as applicable, when trade-ins are considered. A Property Survey Report, Standard 152, must be submitted for approval prior to disposition of any State-owned personal property, including general office furniture regardless of the acquisition value, or if the property was recorded or capitalized for accounting purposes.

**STATE AGENCY BUY RECYCLED CAMPAIGN**

State ordering agencies are required to report purchases made within the eleven product categories in the California Department of Resources Recycling and Recovery's State Agency Buy Recycled Campaign per PCC 12200 through 12217.

Contractor will be required to complete and return a Recycled-Content Certification form ([www.calrecycle.ca.gov/contracts/forms](http://www.calrecycle.ca.gov/contracts/forms)) upon request by the state ordering agency.

**PRODUCT INSTALLATION**

The CMAS contractor is fully responsible for all installation services performed under the CMAS. Product installations must be performed by manufacturer authorized personnel and meet manufacturer documented specifications.

The prime contractor, as well as any subcontractors, must hold any certifications and/or licenses required for the project.

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**NOT SPECIFICALLY PRICED ITEMS**

The only time that open market/incidental, non-contract items may be included in a CMAS order is when they fall under the parameters of the Not Specifically Priced (NSP) Items provision.

CMAS contractors must be authorized providers of the hardware, software and/or services they offer under the NSP Items provision.

Agency and CMAS contractor use of the NSP provision is subject to the following requirements:

1. Purchase orders containing only NSP items are prohibited.
2. A purchase order containing NSP items may be issued only if it results in the lowest overall alternative to the State.
3. NSP items shall be clearly identified in the order. Any product or service already specifically priced and included in the base contract may not be identified as an NSP item.
4. NSP Installation Services: The CMAS contractor is fully responsible for all installation services performed under the CMAS. Product installations must be performed by manufacturer authorized personnel and meet manufacturer documented specifications. The prime contractor, as well as any subcontractors, must hold any certifications and/or licenses required for the project. The total dollar value of all installation services included in the purchase order cannot exceed the dollar value of the products included in the purchase order, nor can they exceed the NSP Maximum Order Limitation.
5. Maximum Order Limitation: For orders \$250,000, or less, the total dollar value of all NSP items included in a purchase order shall not exceed \$5,000. For orders exceeding \$250,000, and at the option of the contractor, the total dollar value of all NSP items in a purchase order shall not exceed 5% of the total cost of the order or \$25,000 whichever is lower.
6. An NSP item included in an order issued against a CMAS is subject to all of the terms and conditions set forth in the contract.
7. Trade-ins, upgrades, involving the swapping of boards, are permissible, where the contract makes specific provisions for this action. In those instances, where it is permitted, the purchase order must include the replacement item and a notation that the purchase involves the swapping of a board.

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The following NSP items **are specifically excluded** from any order issued under this CMAS:

1. Items not intended for use in direct support of the priced items included in the same order. An NSP item must be subordinate to the specifically priced item that it is supporting. For example, a cable, which is not otherwise specifically priced in the base contract, is subordinate to a specifically priced printer or facsimile machine and is eligible to be an NSP item subject to that cable meeting the remaining NSP requirements. However, a printer or facsimile machine, which is not otherwise specifically priced in the base contract, is not subordinate to a specifically priced cable, and is not eligible to be an NSP item.
2. Supply type items, except for the minimum amount necessary to provide initial support to the priced items included in the same order.
3. Items that do not meet the Productive Use Requirements for information technology products, per SCM, Volume 3, Chapter 2, 2.B6.2 and SCM, Volume FISCal, Chapter 2, 2.E3.2.
4. Any other item or class of items specifically excluded from the scope of this CMAS.
5. Public Works components NOT incidental to the total purchase order amount.
6. Products or services the CMAS contractor is NOT factory authorized or otherwise certified or trained to provide.
7. Follow-on consultant services that were previously recommended or suggested by the same CMAS contractor.

The CMAS contractor is required to reject purchase orders containing NSP items that do not conform to the above requirements. The CMAS contractor will promptly notify the agency issuing the non-conforming order of its non-acceptance and the reasons for its non-acceptance.

**STATE AND LOCAL GOVERNMENTS CAN USE CMAS**

State and local government agency use of CMAS is optional. A local government is any city, county, city and county, district, or other local governmental body or corporation, including Universities of California, California State Universities, K-12 schools, and community colleges empowered to expend public funds. While the State makes this CMAS available, each local government agency should make its own determination whether the CMAS program is consistent with its procurement policies and regulations.

PCC 10298 allows any city, county, city and county, district, or other local governmental body or corporation empowered to expend public funds to contract with suppliers awarded CMAS without further competitive bidding.

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See complete PCC 10298 language at  
([leginfo.legislature.ca.gov/faces/codes\\_displaySection.xhtml?lawCode=PCC&sectionNum=10298](http://leginfo.legislature.ca.gov/faces/codes_displaySection.xhtml?lawCode=PCC&sectionNum=10298)).

PCC 10299 allows any school district empowered to expend public funds to utilize CMAS without further competitive bidding.

See complete PCC 10299 language at  
([leginfo.legislature.ca.gov/faces/codes\\_displaySection.xhtml?lawCode=PCC&sectionNum=10299](http://leginfo.legislature.ca.gov/faces/codes_displaySection.xhtml?lawCode=PCC&sectionNum=10299)).

### **UPDATES AND/OR CHANGES**

A CMAS supplement is not required for updates and/or changes once the update and/or change becomes effective for the base contract, except as follows:

- A CMAS supplement is required when the CMAS is based on specific products and/or services from another contractor's multiple award contract and the contractor wants to add a new manufacturer's products and/or services.
- A CMAS supplement is required for new federal contract terms and conditions that constitute a material difference from existing contract terms and conditions. A material change has a potentially significant effect on the delivery, quantity or quality of items provided, the amount paid to the contractor or on the cost to the State.

### **SELF-DELETING BASE CONTRACT TERMS AND CONDITIONS**

Instructions, or terms and conditions that appear in the Special Items or other provisions of the base contract and apply to the purchase, license, or rental (as applicable) of products or services by the US Government in the United States, and/or to any overseas location shall be self-deleting. (Example: "Examinations of Records" provision).

Federal regulations and standards, such as Federal Acquisition Regulation, Federal Information Resources Management Regulation, Federal Information Processing Standards, General Services Administration Regulation, or Federal Installment Payment Agreement shall be self-deleting. Federal blanket orders and small order procedures are not applicable.

### **ORDER OF PRECEDENCE**

The CMAS Terms and Conditions takes precedence if there is a conflict between the terms and conditions of the contractor's base contract, packaging, invoices, catalogs, brochures, technical data sheets or other documents (see CMAS Terms and Conditions, CONFLICT OF TERMS).

### **APPLICABLE CODES, POLICIES AND GUIDELINES**

All California codes, policies, and guidelines are applicable. The use of CMAS does not reduce or relieve state agencies of their responsibility to meet statewide requirements regarding contracting or the procurement of goods or services. Most procurement and contract codes, policies, and guidelines are incorporated into CMAS agreements. Nonetheless, there is no guarantee that every possible requirement that pertains to all the different and unique State processes has been included.

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**PAYMENTS AND INVOICES**

**1. Payment Terms**

Payment terms for this CMAS are net 45 days.

Payment will be made in accordance with the provisions of the California Prompt Payment Act, GC 927. Unless expressly exempted by statute, the Act requires State agencies to pay properly submitted, undisputed invoices not more than 45 days after (1) the date of acceptance of goods or performance of services; or (2) receipt of an undisputed invoice, whichever is later.

**2. Payee Data Record (Standard 204)**

State Agencies not transacting in FISCal, must obtain a copy of the Payee Data Record (Standard 204) in order to process payments. State Ordering Agencies must forward a copy of the Standard 204 to their accounting offices. Without the Standard 204, payment may be unnecessarily delayed. State Agencies should contact the CMAS contractor for copies of the Payee Data Record.

**3. DGS Administrative and Incentive Fees**

**Orders from State Agencies:**

DGS will bill each State agency directly an administrative fee for use of CMAS. The administrative fee should NOT be included in the order total or remitted before an invoice is received from DGS. This administrative fee is waived for CMAS purchase orders issued to California certified small businesses.

**Orders from Local Government Agencies:**

CMAS contractors, who are not California certified small businesses, are required to remit to DGS an incentive fee equal to a percentage of the total of all local government agency orders (excluding sales tax and shipping) placed against their CMAS.

The incentive fee is waived for CMAS purchase orders issued to California certified small businesses.

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**4. Contractor Invoices**

Unless otherwise stipulated, the CMAS contractor must send their invoices to the agency address set forth in the purchase order. Invoices shall be submitted in triplicate and shall include the following:

- CMAS number
- Agency purchase order number
- Agency Bill Code (State Only)
- Line item number
- Unit price
- Extended line item price
- Invoice total

State sales tax and/or use tax shall be itemized separately and added to each invoice as applicable.

The company name on the CMAS, purchase order and invoice must match or the State Controller's Office will not approve payment.

**5. Advance Payments**

Advance payment is allowed for services only under limited, narrowly defined circumstances, i.e., between specific departments and certain types of non-profit organizations, or when paying another government agency (GC 11256 through 11263 and 11019).

It is NOT acceptable to pay in advance, except software maintenance and license fees, which are considered a subscription and may be paid in advance if a provision addressing payment in advance is included in the purchase order.

Software warranty upgrades and extensions may also be paid for in advance, one time.

**6. Credit Card**

The CMAS contractor accepts the State of California credit card (CAL-Card).

A purchase order is required even when the ordering department chooses to pay the CMAS contractor via the CAL-Card.

**7. Leasing/Financing**

California State Agencies are required to utilize the Golden State Financial Marketplace (GS SMart) program for all financing and leasing needs. California Local Government Agencies (counties, cities, K-12 school districts, community colleges, California State Universities, Universities of California, etc.) may utilize the GS SMart program for financing and leasing according to PCC 14937. The minimum dollar amount for Local Government Agency financing and leasing is \$100,000.

**CALIFORNIA MULTIPLE AWARD SCHEDULE (CMAS)  
MIRACLE RECREATION EQUIPMENT COMPANY  
CMAS NO 4-22-06-1021, SUPPLEMENT NO. 1**

**8. Lease/Purchase Analysis**

State agencies must complete a Lease/Purchase Analysis (LPA) to determine best value when contemplating a lease/rental and retain a copy for future audit purposes (SAM 3710).

For short-term rental equipment, the lease/purchase analysis must be approved by DGS Office of legal Services.

The lease/purchase analysis for all other purchases must be approved by the Department of General Services, GS Smart State Financial Marketplace. Buyers may contact the GS Smart Administrator, Kris Bianchini via e-mail at [kristopher.bianchini@dgs.ca.gov](mailto:kristopher.bianchini@dgs.ca.gov) for further information.

**9. Leasing**

The State reserves the right to select the form of payment for all procurements, be it either an outright purchase with payment rendered directly by the State, or a financing/lease-purchase or operating lease via the State Financial Marketplace (GS Smart and/or Lease Smart). If payment is via the financial marketplace, the Supplier will invoice the State and the State will approve the invoice and the selected Lender/Lessor for all product listed on the State's procurement document will pay the supplier on behalf of the State.

Buyers may contact the GS Smart Administrator, Kris Bianchini via e-mail at [kristopher.bianchini@dgs.ca.gov](mailto:kristopher.bianchini@dgs.ca.gov) for further information.

**10. Maintenance Tax**

The California Department of Tax and Fee Administration has ruled that in accordance with Section 1546 of the Sales and Use Tax Regulations of the Business Taxes Law Guide, whenever optional maintenance contracts include consumable supplies, such supplies are subject to sales tax.

Generally, the State has two options:

1. For agreements that provide for only maintenance services (i.e., the furnishing of labor and parts necessary to maintain equipment), the charges for the provision of maintenance services are not taxable.
2. For agreements that provide for both maintenance services and consumable supply items (i.e., toner, developer, and staples, for example), the provision of the consumable supplies is considered a taxable sale of tangible personal property. Therefore, State agencies awarding optional maintenance contracts are responsible for paying the applicable sales tax on the consumable supplies used during the performance period of the maintenance contract.

The Contractor will be required to itemize the taxable consumables for State accounting purposes.

**CALIFORNIA MULTIPLE AWARD SCHEDULE (CMAS)  
MIRACLE RECREATION EQUIPMENT COMPANY  
CMAS NO 4-22-06-1021, SUPPLEMENT NO. 1**

**OBTAINING COPY OF ORIGINAL CMAS AND SUPPLEMENTS**

A copy of a CMAS and supplements, if any, can be obtained at [Cal eProcure \(caleprocure.ca.gov\)](http://Cal eProcure (caleprocure.ca.gov)). A complete CMAS consists of the following:

- CMAS cover pages (which includes the signature page, ordering instructions and special provisions, and any attachments or exhibits as prepared by the CMAS Unit)
- CMAS Terms and Conditions.
- Base contract terms and conditions
- Product/service listing and prices
- Supplements, if applicable.

It is important for the agency to confirm that the required products, services, and prices are included in the CMAS and are at or below base contract rates. To streamline substantiation that the needed items are in the base contract, the agencies should ask the CMAS contractor to identify the specific pages from the base contract that include the required products, services, and prices. Agencies should save these pages for their file documentation.

**CONTRACTORS ACTING AS FISCAL AGENTS ARE PROHIBITED**

When a subcontractor ultimately provides all of the products or performs all of the services that a CMAS contractor has agreed to provide, and the prime contractor only handles the invoicing of expenditures, then the prime contractor's role becomes that of a fiscal agent because it is merely administrative in nature and does not provide a Commercially Useful Function. It is unacceptable to use fiscal agents in this manner because the agency is paying unnecessary administrative costs.

**AGENCY RESPONSIBILITY**

Each agency is responsible for its own contracting program and purchasing decisions, including use of the CMAS program and associated outcomes.

This responsibility includes, but is not necessarily limited to, ensuring the necessity of the services, securing appropriate funding, complying with laws and policies, preparing the purchase order in a manner that safeguards the State's interests, obtaining required approvals, and documenting compliance with GC 19130.b (3) for outsourcing services.

It is the responsibility of each agency to consult as applicable with their legal staff and contracting offices for advice depending upon the scope or complexity of the purchase order.

If you do not have legal services available to you within your agency, DGS Office of Legal Services is available to provide services.

**CONFLICT OF INTEREST**

Agencies must evaluate the proposed purchase order to determine if there are any potential conflict of interest issues. See the CMAS Terms and Conditions, Conflict of Interest, for more information.



**CALIFORNIA MULTIPLE AWARD SCHEDULE (CMAS)  
MIRACLE RECREATION EQUIPMENT COMPANY  
CMAS NO 4-22-06-1021, SUPPLEMENT NO. 1**

**FEDERAL DEBARMENT**

When federal funds are being expended, the agency is required to obtain (retain in file) a signed "Federal Debarment" certification from the CMAS contractor before the purchase order is issued.

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 29 CFR Part 98, Section 98.510, Participants; responsibilities. The regulations were published as Part VII of the May 26, 1988 Federal Register (pages 19160-19211).

**CONTRACTOR TRAVEL**

The Travel provision is not applicable to this CMAS.

**LIQUIDATED DAMAGES FOR LATE DELIVERY**

The value of the liquidated damages cannot be a penalty, must be mutually agreed upon by agency and contractor and included in the purchase order to be applicable.

**ACCEPTANCE TESTING CRITERIA**

If the agency wants to include acceptance testing for all newly installed technology systems, and individual equipment, and machines which are added or field modified (modification of a machine from one model to another) after a successful performance period, the test criteria must be included in the purchase order to be applicable.

**AMERICANS WITH DISABILITY ACT**

To view the [DGS Accessibility Policy](http://www.dgs.ca.gov/Configuration/Footer-Utility-Links/Accessibility/Accessibility), please visit [www.dgs.ca.gov/Configuration/Footer-Utility-Links/Accessibility/Accessibility](http://www.dgs.ca.gov/Configuration/Footer-Utility-Links/Accessibility/Accessibility).




Procurement Division  
707 Third Street, 2nd Floor, MS #2-202  
West Sacramento, CA 95605-2811

**LIST OF AUTHORIZED RESELLERS**

<b>Company Name</b>	<b>Address</b>	<b>Contact</b>	<b>Phone</b>	<b>Email</b>
Miracle Playground Sales of Southern California LLC	9106 Pulsar Court, Suite C Corona, CA 92883	Rob Fryhoff	(800) 264-7225	<a href="mailto:Rfryhoff@miracleplayground.com">Rfryhoff@miracleplayground.com</a>
Miracle Playground Sales Inc.	9106 Pulsar Court, Suite C Corona, CA 92883	Kelly Spence	(800) 264-7225	<a href="mailto:Kelly.Spence@miracleplayground.com">Kelly.Spence@miracleplayground.com</a>
Miracle Playsystems Incorporated	PO Box 263 Alamo, CA 94507	Kit Steven	(800) 879-7730	<a href="mailto:kit@miracleplaygroup.com">kit@miracleplaygroup.com</a>



Procurement Division  
707 Third Street, 2nd Floor, MS #2-202  
West Sacramento, CA 95605-2811

**Date:** October 28, 2022  
**Submitted by:** Meghan Hall-Silveira, Director of Child Care Development Center  
**Area Administrator:** Dr. Leslie Minor, Vice President of Instruction   
**Subject:** Request for Approval

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**Board Meeting Date:** November 9, 2022

**Title of Board Item:** Request for Approval of Taft College Play Structure Repair and Renovation Proposal from Miracle Playsystems Inc. under CMAS number 4-22-06-1021

**Background:**

The current Child Development Center play structure was installed by Miracle Playsystems in 2007. The structure needs certain repairs and renovation for the purposes of safety and compliance.

It is requested that the Board of Trustees approve the attached proposal from Miracle Playsystems Inc. for repair and renovation of the Child Development Center play structure under the State of California Multiple Award Schedule number 4-22-06-1021.

**Terms (if applicable):**

Please see attached proposal.

**Expense (if applicable):**

\$56,637.47

**Fiscal Impact Including Source of Funds (if applicable):**

This project is funded through the 2022-23 Child Development Center budget.

**Approved:**   
Brock McMurray, Superintendent/President

## Taft College Play Structure Renovation

Taft, California

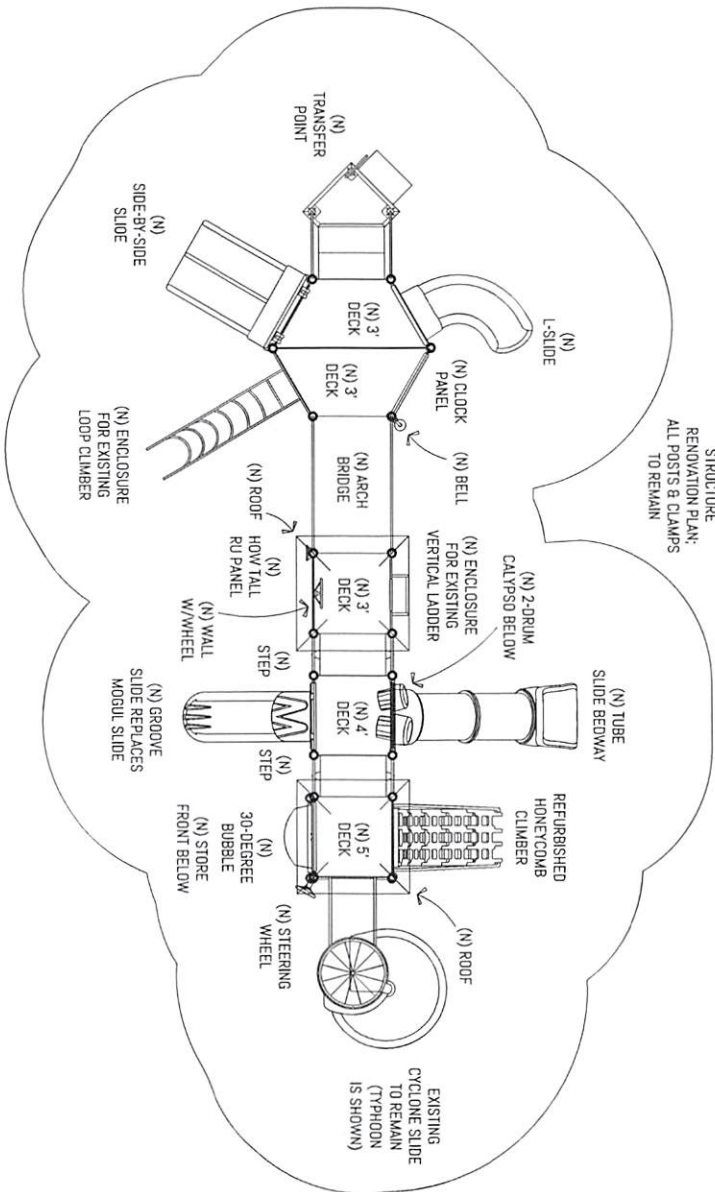
Prepared for: Taft College



Prepared By

**Matt Durkin**  
Sales Account Manager  
Miracle Playsystems Inc  
matt@miracleplaygroup.com  
(559)545-5274





01-04-2022  
M21\_0360\_Taft\_006

Creating Fun Play Environments to Enrich Communities





Colors Used in Rendering:



Beige



Plum



Forest Green



Dark Gray Decks

\*Colors shown in rendering is for illustrative purposes only. Actual color and pattern may vary slightly.

01-04-2022  
M21\_0360\_Tat\_006

Creating Fun Play Environments to Enrich Communities





01-04-2022  
M21\_0360\_Taft\_006

Creating Fun Play Environments to Enrich Communities







01-04-2022  
M21\_0360\_Taft\_006

Creating Fun Play Environments to Enrich Communities

**Job Number:****Job:** M21\_0360\_Taft College - Childrens Center**Quote Name:** Quote--M21\_0360\_TaftCollege\_001**Quote Number:** Q-04085**Prepared by:**

MattDurkin

matt@miracleplaygroup.com

**Terms:** Net 30**Remit to:** Miracle Playsystems, Inc.

1276 S Main St., Salinas, CA 93901

**Sub Total:** \$51,340.76**Freight:** \$2,902.00**Estimated Tax:** \$2,394.71**Total:** \$56,637.47

## Miracle

Product Code	Description	Qty	Rate	Total	Estimated Tax (if applicable)
Miracle Parts	112588BRG - Miracle Roof, 60" Square; COLOR = BRG; Discount Applied per Terms of Sourcewell Contract #010521-LTS	2	\$755.00	\$1,253.30	\$103.39
Miracle Parts	981108 - Miracle Parts Carton, 4 Poster Roof; Discount Applied per Terms of Sourcewell Contract #010521-LTS	2	\$41.00	\$68.06	\$5.61
Miracle Parts	112719BEI - Miracle Polytuff Honey Comb; Color - BEI; Discount Applied per Terms of Sourcewell Contract #010521-LTS	3	\$299.00	\$744.51	\$61.43
Miracle Parts	720029SND - Miracle Rung, Honey Comb Top; Color = SND; Discount Applied per Terms of Sourcewell Contract #010521-LTS	1	\$59.00	\$48.97	\$4.04
Miracle Parts	720033SND - Miracle Mid-Rung; Honey Comb; Color = SND; Discount Applied per Terms of Sourcewell Contract #010521-LTS	4	\$45.00	\$149.40	\$12.31

M21\_0360\_Taft College - Childrens Center  
 MIRACLE PLAYSYSTEMS, INC. – PO BOX 263, ALAMO, CA 94507 – (800) 879-7730 – (510) 893-2163 (FAX)  
 CSL: 981433 (Exp Date 03/23) – DIR: 1000015853



Product Code	Description	Qty	Rate	Total	Estimated Tax (if applicable)
Miracle Parts	991949SND - Miracle Parts Carton; 718-755-5; Color = SND; Discount Applied per Terms of Sourcewell Contract #010521-LTS	1	\$132.00	\$109.56	\$9.04
Miracle Parts	980698BEI - Miracle 10 Tube Slide Assembly; Color = BEI; Discount Applied per Terms of Sourcewell Contract #010521-LTS	1	\$2,682.00	\$2,226.06	\$183.65
Miracle Parts	992869GRN - Miracle Parts Carton; Tube Slides; TC; Color = GRN; Discount Applied per Terms of Sourcewell Contract #010521-LTS	1	\$53.00	\$43.99	\$3.63
Miracle Parts	982177SND - Miracle Arched Enclosure with Brackets; Discount Applied per Terms of Sourcewell Contract #010521-LTS	1	\$455.00	\$377.65	\$31.16
Miracle Parts	990663SND - Miracle Arch Enclosure Assembly; Climber; Color = SND; Discount Applied per Terms of Sourcewell Contract #010521-LTS	1	\$380.00	\$315.40	\$26.01
Miracle Parts	982439GRN - Miracle Parts Carton, 718-815; Discount Applied per Terms of Sourcewell Contract #010521-LTS	2	\$35.00	\$58.10	\$4.80
Miracle Parts	718-502-9 - Miracle Square Deck (Attaches to 4 Posts); Colors: Post/ Clamp = GRN; Accent = PLM; PVC = BL; Discount Applied per Terms of Sourcewell Contract #010521-LTS	3	\$993.00	\$2,472.57	\$203.99
Miracle Parts	718-503-9 - Miracle 1/2 Hexagon Full Deck (Attaches to 4 Posts); Colors: Post/Clamp = GRN; Accent = PLM; PVC = BL; Discount Applied per Terms of Sourcewell Contract #010521-LTS	2	\$1,317.00	\$2,186.22	\$180.36
Miracle Parts	718-633 - Miracle How Tall RU Panel (Post Mount); Colors: Post/ Clamp = GRN; Accent = PLM; PVC = BL; Rockite = BEI; Miralene = BLSBL; Discount Applied per Terms of Sourcewell Contract #010521-LTS	1	\$416.00	\$345.28	\$28.48

Product Code	Description	Qty	Rate	Total	Estimated Tax (if applicable)
Miracle Parts	718-638-4 - Miracle Groove II Slide (4' Deck); Colors: Post/Clamp = GRN; Accent = PLM; PVC = BL; Rockite = BEI; Discount Applied per Terms of Sourcewell Contract #010521-LTS	1	\$1,890.00	\$1,568.70	\$129.42
Miracle Parts	718-700 - Miracle 5' Side by Side Slide with Canopy (3' Deck); Colors: Post/Clamp = GRN; Accent = PLM; PVC = BL; Rockite = BEI; Discount Applied per Terms of Sourcewell Contract #010521-LTS	1	\$1,888.00	\$1,567.04	\$129.28
Miracle Parts	718-713-7B - Miracle Store Front Panel (Below Deck Only); Colors: Post/Clamp = GRN; Accent = PLM; PVC = BL; Rockite = BEI; Miralene = BLSBL; Discount Applied per Terms of Sourcewell Contract #010521-LTS	1	\$1,100.00	\$913.00	\$75.32
Miracle Parts	716-715-13HB - Miracle Calypso 2 Drum 1/2 Panel (Below Deck); Colors: Post/Clamp = GRN; Accent = PLM; PVC = BL; Rockite = BEI; Miralene = BLSBL; Discount Applied per Terms of Sourcewell Contract #010521-LTS	1	\$1,291.00	\$1,071.53	\$88.41
Miracle Parts	718-796-P1 - Miracle Bell (Post Mount); Colors: Post/Clamp = GRN; Accent = PLM; PVC = BL; Rockite = BEI; Discount Applied per Terms of Sourcewell Contract #010521-LTS	1	\$193.00	\$160.19	\$13.21
Miracle Parts	718-810-9 - Miracle ADA Stairs Between Decks with 1' Rise; Colors: Post/Clamp = GRN; Accent = PLM; PVC = BL; Rockite = BEI; Discount Applied per Terms of Sourcewell Contract #010521-LTS	2	\$1,281.00	\$2,126.46	\$175.43
Miracle Parts	718-875-30 - Miracle Look-Out Bubble Panel 30 Degree; Colors: Post/Clamp = GRN; Accent = PLM; PVC = BL; Rockite = BEI; Discount Applied per Terms of Sourcewell Contract #010521-LTS	1	\$1,073.00	\$890.59	\$73.49

Product Code	Description	Qty	Rate	Total	Estimated Tax (if applicable)
Miracle Parts	718-876-B - Miracle Crawl Thru Panel (Below Deck); Colors: Post/Clamp = GRN; Accent = PLM; PVC = BL; Rockite = BEI; Crawl Thru = PLM; Discount Applied per Terms of Sourcewell Contract #010521-LTS	1	\$894.00	\$742.02	\$61.22
Miracle Parts	718-900 - Miracle Wall Enclosure with Steering Wheel; Colors: Post/Clamp = GRN; Accent = PLM; PVC = BL; Rockite = BEI; Discount Applied per Terms of Sourcewell Contract #010521-LTS	1	\$655.00	\$543.65	\$44.86
Miracle Parts	718-900-P1 - Miracle Steering Wheel (Post Mount); Colors: Post/Clamp = GRN; Accent = PLM; PVC = BL; Rockite = BEI; Discount Applied per Terms of Sourcewell Contract #010521-LTS	1	\$192.00	\$159.36	\$13.14
Miracle Parts	718-904 - Miracle Clock Panel; Colors: Post/Clamp = GRN; Accent = PLM; PVC = BL; Rockite = BEI; Miralene = BLSBL; Discount Applied per Terms of Sourcewell Contract #010521-LTS	1	\$1,232.00	\$1,022.56	\$84.37
Miracle Parts	718-907-1 - "L" Slide, Right Hand, with Canopy (3' Deck); Colors: Post/Clamp = GRN; Accent = PLM; PVC = BL; Rockite = BEI; Discount Applied per Terms of Sourcewell Contract #010521-LTS	1	\$1,339.00	\$1,111.37	\$91.68
Miracle Parts	718-965-39C - Miracle Transfer Point, Single Step, Closed Handrails (3' Deck); Colors: Post/Clamp = GRN; Accent = PLM; PVC = BL; Rockite = BEI; Discount Applied per Terms of Sourcewell Contract #010521-LTS	1	\$3,578.00	\$2,969.74	\$245.00
Miracle Parts	718-970-9 - Miracle 6' Arch Bridge Between Decks; Closed Handrails; Colors: Post/Clamp = GRN; Accent = PLM; PVC = BL; Rockite = BEI; Discount Applied per Terms of Sourcewell Contract #010521-LTS	1	\$2,984.00	\$2,476.72	\$204.33

M21\_0360\_Taft College - Childrens Center

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CSL: 981433 (Exp Date 03/23) - DIR: 1000015853



Product Code	Description	Qty	Rate	Total	Estimated Tax (if applicable)
Miracle Parts	282-200 - Miracle Fun Tunnel; Colors: Post/Clamp = GRN; Accent = PLM; Rockite = BEI; Discount Applied per Terms of Sourcewell Contract #010521-LTS	1	\$1,572.00	\$1,304.76	\$107.65

## Installation Services

Product Code	Description	Qty	Rate	Total	Estimated Tax (if applicable)
B15	Remove and Dispose of Existing Parts to be Replaced; Install New Replacement Parts	1	\$22,314.00	\$22,314.00	\$0.00

**Sub Total:** \$51,340.76  
**Total Freight:** \$2,902.00  
**Total Estimated Tax:**  
 \$2,394.71  
**Grand Total:** \$56,637.47

Company: \_\_\_\_\_

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Date: \_\_\_\_\_

**Please confirm or edit order information below.**
**End User Company:**

Taft College

**End User Contact:****End User Email:****Delivery Contact:****Bill To Email:****Bill To:**
 Taft College,  
 729 Ash St,  
 Taft, CA,

M21\_0360\_Taft College - Childrens Center  
 MIRACLE PLAYSYSTEMS, INC. – PO BOX 263, ALAMO, CA 94507 – (800) 879-7730 – (510) 893-2163 (FAX)  
 CSL: 981433 (Exp Date 03/23) – DIR: 1000015853

Brooke Campbell  
**Delivery Email:**  
bcampbell@taftcollege.edu  
**Delivery Phone:**  
**Delivery Address:**  
Taft  
CA

93268

**Customer Reference #:****Site Address:****INDEMNITY**

Client/Owner shall defend, indemnify and hold harmless Miracle Playsystems, Inc., its officers, directors, board of trustees, agents, or employees and each of them, from any and all claims, demands, causes of action in law or in equity, damages, penalties, costs, expenses, reasonable attorneys' fees, reasonable experts' fees, reasonable consultants' fees, judgments, losses or liabilities, of every kind and nature whatsoever arising out of or in any way connected with or incidental to, the performance of the services under this Agreement or any of the obligations contained in this Agreement ("Claims"). Without limitation, "damages" include personal injury, including, but not limited to bodily injury, emotional injury, sickness or disease, or death to persons, including, but not limited to, any employees or agents of Miracle Playsystems, Inc., or any other person; or other damages of any kind to anyone including, without limitation, economic loss, property damage and loss of use thereof. It is expressly acknowledged and agreed that each of the foregoing indemnities is independent, that each shall be given effect, and that each shall apply despite any acts or omissions, misconduct or negligent conduct, whether active or passive, on the part of, or other contractor(s); provided, however, Miracle Playsystems, Inc. duty to indemnify shall be limited to the percentage or the degree Miracle Playsystems, Inc. comparative negligence caused any damages.

**STANDARD NOTES**

- Price quotation is good for 30 days. Accurate color selections must be made in writing prior to equipment going into production. Colors to be confirmed with your local sales representative.
- PLEASE MAKE PURCHASE ORDER TO MIRACLE PLAYSYSTEMS, INC at PO Box 263 Alamo, CA 94507
- PLEASE REMIT CHECKS TO: MIRACLE PLAYSYSTEMS INC., 1276 S MAIN ST, SALINAS, CA 93901
- Please email/fax quotation with your signature to accept this quote and place order. Fax 510-893-2163 or email Info@MiraclePlayGroup.com
- Unless otherwise specified, Miracle Playsystems, Inc **DOES NOT** include the following in this proposal:
  - Engineered drawings
  - Installation of equipment or other site amenities
  - Specialty trades, equipment, power supply required to install equipment
- Any insurance requiring in excess of \$1M/\$2M per occurrence, special insurance coverage or wording, Prevailing/Certified wage rates, local permitting, bid/performance bonds, temp fencing, geo tech surveys, playground safety inspection, equipment offload, and testing services.
- Inspect equipment upon delivery. Color discrepancy must be reported at time of delivery. Installation constitutes acceptance of colors.
- Warranty does not cover labor for reinstallation.

**TERMS & CONDITIONS**

- Purchase contract terms & conditions of sale: The client/customer's acceptance and understanding of these terms & conditions and all other supporting documentation provided as part of this package is evidenced by signing of this estimate/quote.
- Payment terms: Standard terms (on approved credit), unless otherwise noted are 50% with order and balance to ship equipment (no retention). Should any changes be required to the products after order is placed, modifications or changes will be at client/customers

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CSL: 981433 (Exp Date 03/23) – DIR: 1000015853

expense. Miracle Playsystems, Inc maintains a no return policy and asks all clients to determine feature, layout and color selection prior to ordering. Should any order be cancelled after production has started a 30% restocking fee will be charged to client. Credit card convenience fee is 3.5% which will be added to all credit card charges

- Lead times: Estimated lead times for the time the order is released into production until it is delivered will vary.
- **Lead times may currently be extended due to reasons such as supply chain issues, shipping delays, raw material shortages, and other COVID-19 related impacts.**
- Custom play feature lead times are determined on a case by case basis.

**CONSTRUCTION SERVICES (if applicable)**

Unless otherwise noted, we exclude responsibility for material delivery & offloading equipment, removal & disposal of packaging accumulated by equipment packaging, project security, landscape & hardscape repair based on access route to site, delays or returns due to layout conflicts or delay of other trades, removal of spoils from job site, locating underground: utilities, pipes, obstructions in work area, conditions unforeseen and/or not disclosed at time of estimate, permits, engineering, material testing, soil samples, CPSI. Conditions: Grades; stable, compacted & workable with 95% compaction and less than 1% grade, adequate access to site for labor, materials, tools and equipment. Estimate good for 90 days from quote or Dec. 31 of current calendar year, whichever comes first. Terms: Upon completion.

**GENERAL TERMS**

- THIS QUOTE IS LIMITED TO AND GOVERNED BY THE TERMS CONTAINED HEREIN: Miracle Playsystems, Inc. objects to any other terms proposed by client, in writing or otherwise, as material alterations, and all such proposed terms shall be void. Client authorizes Miracle Playsystems, Inc. to ship equipment and agrees to pay the total specified. Shipping terms are FOB the place of shipment via common carrier.
- Client and owner/operator agree to indemnify and hold Miracle Playsystems, Inc. harmless from and against all liabilities, losses, penalties, damages and expenses, including costs and attorney fees, resulting from any and all claims, liens, damages, actions, suits, judgments or settlements, injuries arising or alleged to arise out of their failure, or failure of architect, contractors, subcontractors, installers, employees, agents and assigns to assemble, install, inspect and/or maintain the play equipment and impact absorbing surfacing in full compliance with each manufacturers installation instructions and safety requirements and their misuse and/or alteration of the play equipment.

Company: \_\_\_\_\_

Signature: \_\_\_\_\_


Name: \_\_\_\_\_

Date: \_\_\_\_\_





Date: October 27, 2022

Submitted by: Todd Hampton, Ed.D., Vice President of Administrative Services 

Area Administrator: Brock McMurray, Acting Superintendent/President

Subject: Information Item

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**Board Meeting Date:** November 9, 2022

**Title of Board Item:**

WKCCD Budget Development Calendar for Fiscal Year 2023-24

**Background:**

Please find attached a draft of the Budget Development Calendar for FY 2023-24. The Budget Development Calendar is reviewed and approved by both the Taft College Budget Committee and Governance Council. This calendar creates a realistic timeline for development of the 2023-24 budget and provides opportunity for campus constituencies to participate in the process.

**Terms (if applicable):**


Fiscal Year July 1, 2023 – June 31, 2024.

**Expense (if applicable):**

Not applicable.

**Fiscal Impact Including Source of Funds (if applicable):**


Not applicable.

Approved: 

Brock McMurray, Acting Superintendent/President

**WEST KERN COMMUNITY COLLEGE DISTRICT  
BUDGET DEVELOPMENT CALENDAR  
FISCAL YEAR 2023-2024**

<b><u>Month</u></b>	<b><u>Date</u></b>	<b><u>Description</u></b>
November		Governance Council reviews proposed annual budget calendar.
November	11/9/22	Budget calendar is submitted to Board of Trustees as an information item.
November		Governance Council, Academic Senate and Classified unit rank resource requests from program reviews.
November		Budget Committee identifies possible funding sources for resource allocation.
January		Superintendent/President evaluates Faculty position request based on recommendations.
January		Governor of California releases proposed Budget for FY 2023-24.
January	1/15/23	Fall semester Apportionment Attendance Report submitted with census information. Use results for enrollment planning.
February		Governance Council, Academic Senate and Classified unit rank additional resource requests from program reviews.
February		Preliminary revenue assumptions established and shared with Governance Council.
February		Preliminary budget allocations submitted to Vice Presidents. All labor assumptions are finalized for next fiscal year.
February		Budget manager's work with faculty and staff to identify budget needs and priorities based on program review and resource allocation ranking process.
February		Budget Committee identifies possible funding sources for additional resource allocation requests.
February	2/15/23	HR distributes step and column for all employees to budget managers.
March	3/15/23	Budget augmentation requests, reductions and adjustments are due to Vice Presidents from budget managers.
March	3/25/23	Vice Presidents submit budget augmentation requests, reductions and adjustments to President and Business Office.
April	4/20/23	Spring semester Apportionment Attendance Report (Second period Apportionment Attendance Report CCCFS-320) submitted with census information.
May	5/2/23	HR provides Statutory costs and Health costs to budget managers.
May	5/15/23	Governor releases May revise. Budget assumptions and preliminary revenue allocations revised as necessary and communicated to Governance Council.
May	5/16/23	Budget assumptions and preliminary revenue allocations revised as necessary, per the May 15 Revised State Budget, and communicated to Governance Council.
May		Superintendent/President reviews resource requests and includes funded requests for tentative budget.
June	6/8/23	Tentative Budget presented to WKCCD Board of Trustees.
June	6/25/23	Chancellor's Office releases Second Principal Apportionment. Budget assumptions and preliminary revenue allocations revised as necessary.
September	9/14/23	Public Hearing/Adoption of Final Budget.
September		Budget Committee and Governance Council reviews Final Budget.
October		Communicate resource requests funded from prior year

**Date:** November 3, 2022  
**Submitted by:** Nick Valsamides, Executive Director of Fiscal Services  
**Area Administrator:** Todd Hampton, Ed.D., Vice President of Administrative Services   
**Subject:** Information Item

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**Board Meeting Date:** November 9, 2022

**Title of Board Item:**

Annual Financial and Budget Report (CCFS-311A) for the Fiscal Year Ended June 30, 2022.

**Background:**

Attached is the *Annual Financial and Budget Report (CCFS-311A) for the Year Ended June 30, 2022* as submitted to the Chancellor's Office. This is to certify the Annual Financial Report for 2021/2022 has been prepared and the budget for the 2022/2023 has been adopted in accordance with *Title 5 of the California Code of Regulations, beginning with section 58300*. The Annual Financial and Budget Report contains, as specified by the Chancellor's Office, a statement of the actual revenues and expenditures for the year just ended, plus the budgeted revenues and proposed expenditures for the succeeding fiscal year.

**Terms (if applicable):**

Not applicable.

**Expense (if applicable):**

Not applicable.

**Fiscal Impact Including Source of Funds (if applicable):**

None.

**Approved:**   
Brock McMurray, Superintendent/President

California Community Colleges

**ANNUAL FINANCIAL AND BUDGET REPORT**  
(Financial Report for Fiscal Year 2021-2022)  
(Budget Report for Fiscal Year 2022-2023)

District: WEST KERN

District Code: 690

This is to certify that the Annual Financial and Budget Report has been prepared and the budget adopted in accordance with the *California Code of Regulations*, beginning with Section 58300. Further, to the best of my knowledge, the data contained in this report are correct.

\_\_\_\_\_  
District Chief Business Officer

\_\_\_\_\_  
Date

\_\_\_\_\_  
District Superintendent

\_\_\_\_\_  
Date

Contact: Nicholas Valsamides  
(661) 763-7853      Ext:      nvalsamides@taftcollege.edu  
Executive Director of Business Services

In accordance with the California Code of Regulations, title 5, section 58305(d): Each district shall submit a copy of its adopted annual financial and budget report to the Chancellor's Office on or before October 10th.

Please submit the report electronically to: [fiscalstandards@cccco.edu](mailto:fiscalstandards@cccco.edu)

For Actual Year: 2021-2022

Budget Year: 2022-2023

District ID: 690

Name: WEST KERN

	Object Code	Activity (ECSA)	Activity (ECSB)	Activity (ECSX)	
		ECS 84362 A	ECS 84362 B	Excluded	
Academic Salaries		Instructional Salary Cost	Total CEE	Activities	
		AC 0100-5900 & AC 6110	AC 0100 - 6799	AC 6800 - 7390	Total
<b>Instructional Salaries</b>					
Contract or Regular	1100	4,907,557	4,907,557		4,907,557
Other	1300	2,273,665	2,273,916		2,273,916
<b>Total Instructional Salaries</b>		7,181,222	7,181,473	0	7,181,473
<b>Non-Instructional Salaries</b>					
Contract or Regular	1200		1,584,912	244,310	1,829,222
Other	1400		168,600	151,065	319,665
<b>Total Non-Instructional Salaries</b>		0	1,753,512	395,375	2,148,887
<b>Total Academic Salaries</b>		7,181,222	8,934,985	395,375	9,330,360
<b>Classified Salaries</b>					
<b>Non-Instructional Salaries</b>					
Regular Status	2100		4,389,272	528,068	4,917,340
Other	2300		241,124	13,353	254,477
<b>Total Non-Instructional Salaries</b>		0	4,630,396	541,421	5,171,817
<b>Instructional Aides</b>					
Regular Status	2200	269,667	269,667		269,667
Other	2400	5,868	5,868		5,868
<b>Total Instructional Aides</b>		275,535	275,535	0	275,535
<b>Total Classified Salaries</b>		275,535	4,905,931	541,421	5,447,352
<b>Employee Benefits</b>					
	3000	3,743,335	7,957,133	392,104	8,349,237
<b>Supplies and Materials</b>					
	4000		134,181	91,829	226,010
<b>Other Operating Expenses</b>					
	5000	695,636	2,707,278	550,329	3,257,607
<b>Equipment Replacement</b>					
	6420		99,468	4,684	104,152
<b>Total Expenditures Prior to Exclusions</b>		11,895,728	24,738,976	1,975,742	26,714,718

SUPPLEMENTAL DATA

S11 GENERAL FUND - UNRESTRICTED SUBFUND

For Actual Year: 2021-2022

Budget Year: 2022-2023

District ID: 690

Name: WEST KERN

		Activity (ECSA)	Activity (ECSB)	Activity (ECSX)	
		ECS 84362 A	ECS 84362 B	Excluded	
		Instructional Salary Cost	Total CEE	Activities	
Exclusions		AC 0100-5900 & AC 6110	AC 0100 - 6799	AC 6800 - 7390	Total
<b>Activities to Exclude</b>	<b>TOP Code</b>				
Instructional Staff-Retirees' Benefits and Retirement Incentives	5900	234,683	234,683		234,683
Student Health Services Above Amount Collected	6441				0
Student Transportation	6491				0
Noninstructional Staff-Retirees' Benefits and Retirement Incentives	6740		1,147,076		1,147,076
<b>Objects to Exclude</b>	<b>Object Code</b>				
Rents and Leases	5060		58,027		58,027
Lottery Expenditures					
Academic Salaries	1000				0
Classified Salaries	2000		218,518		218,518
Employee Benefits	3000		146,374		146,374
Supplies and Materials	4000				
Software	4100				0
Books, Magazines, & Periodicals	4200				0
Instructional Supplies & Materials	4300		1,062		1,062
Noninstructional, Supplies & Materials	4400				0
Total Supplies and Materials		0	1,062	0	1,062
Other Operating Expenses and Services	5000		180,206		180,206

For Actual Year: 2021-2022

Budget Year: 2022-2023

District ID: 690

Name: WEST KERN

		Activity (ECSA)	Activity (ECSB)	Activity (ECSX)	
		ECS 84362 A	ECS 84362 B	Excluded	
	Object	Instructional Salary Cost	Total CEE	Activities	
	Code	AC 0100-5900 & AC 6110	AC 0100 - 6799	AC 6800 - 7390	Total
Capital Outlay	6000				
Library Books	6300		205		205
Equipment	6400				
Equipment - Additional	6410				0
Equipment - Replacement	6420				0
Total Equipment		0	0	0	0
Total Capital Outlay		0	205	0	205
Other Outgo	7000				0
<b>Total Exclusions</b>		234,683	1,986,151	0	1,986,151
<b>Total for ECS 84362, 50% Law</b>		11,661,045	22,752,825	1,975,742	24,728,567
<b>Percent of CEE (Instructional Salary Cost / Total CEE)</b>		51.25%	100.00%		
<b>50% of Current Expense of Education</b>			11,376,412		
<b>Nonexempted (Remaining) Deficiency from second preceeding Fiscal Year</b>					
<b>Amount Required to be Expended for Salaries of Classroom Instructors</b>		11,661,045	22,752,825	1,975,742	24,728,567
<b>Reconciliation to Unrestricted General Fund Expenditures</b>					
<b>Total Expenditures Prior to Exclusions</b>		11,895,728	24,738,976	1,975,742	26,714,718
<b>Capital Expenditures</b>	6000	13,636	130,680	8,593	139,273
<b>Equipment Replacement (Back out)</b>	6420		(4,715)	0	(4,715)
<b>Total Unrestricted General Fund Expenditures</b>		11,909,364	24,864,941	1,984,335	26,849,276

For Year Ended June 30, 2022

District ID: 690

Name: WEST KERN

Description	CA (Object)	11	12	10
		General Fund Unrestricted	General Fund Restricted	General Fund COMBINED
<b>ASSETS</b>				
Cash, Investments, and Receivables	9100			
Cash:				
Awaiting Deposit and in Banks	9111	370	650	1,020
In County Treasury	9112	14,953,698	5,415,544	20,369,242
Cash With Fiscal Agents	9113			0
Revolving Cash Accounts	9114	897,594		897,594
Investments (at cost)	9120			0
Accounts Receivable	9130	4,067,363	899,718	4,967,081
Due from Other Funds	9140			0
Inventories, Stores, and Prepaid Items	9200			
Inventories and Stores	9210			0
Prepaid Items	9220	230,515	208,121	438,636
<b>TOTAL ASSETS</b>		20,149,540	6,524,033	26,673,573
<b>LIABILITIES</b>				
Current Liabilities and Deferred Revenue	9500			
Accounts Payable	9510	311,088	217,626	528,714
Accrued Salaries and Wages Payable	9520	236,793	45,067	281,860
Compensated Absences Payable Current	9530	429,548	26,142	455,690
Due to Other Funds	9540	223,542	9,134	232,676
Temporary Loans	9550	18,750		18,750
Current Portion of Long-Term Debt	9560			0
Deferred Revenues	9570	541,854	5,178,292	5,720,146
<b>TOTAL LIABILITIES</b>		1,761,575	5,476,261	7,237,836



For Year Ended June 30, 2022

District ID: 690

Name: WEST KERN

Description	CA (Object)	11	12	10
		General Fund Unrestricted	General Fund Restricted	General Fund COMBINED
<b>FUND BALANCE (NON-GASB 54)</b>				
Fund Balance Reserved	9710			0
NonCash Assets	9711			0
Amounts Restricted by Law for Specific Purposes	9712			0
Reserve for Encumbrances Credit	9713			0
Reserve for Encumbrances Debit	9714			0
Reserve for Debt Services	9715			0
Assigned/Committed	9754			0
Unassigned	9790			0
Total Fund Balance		0	0	0
<b>Fund Balance (GASB 54)</b>	9750			
Nonspendable Fund Balance	9751			0
Restricted Fund Balance	9752		1,047,772	1,047,772
Committed Fund Balance	9753			0
Assigned Fund Balance	9754			0
Total Designated Fund Balance		0	1,047,772	1,047,772
Uncommitted Fund Balance	9790	18,387,965		18,387,965
<b>TOTAL FUND EQUITY</b>		18,387,965	1,047,772	19,435,737
<b>TOTAL LIABILITIES AND FUND EQUITY</b>		20,149,540	6,524,033	26,673,573

- 20 Debt Service Funds:
- 21 Bond Interest and Redemption Fund
- 22 Revenue Bond Interest and Redemption Fund
- 29 Other Debt Service Fund

**COMBINED BALANCE SHEET**

For Year Ended June 30, 2022

District ID: 690

Name: WEST KERN

Description	CA (Object)	21 Bond Interest and Redemption Fund	22 Revenue Bond Interest and Redemption Fund	29 Other Debt Service Fund
<b>ASSETS</b>				
Cash, Investments, and Receivables	9100			
Cash:				
Awaiting Deposit and in Banks	9111			
In County Treasury	9112			120,629
Cash With Fiscal Agents	9113	2,884,143		856,500
Investments (at cost)	9120			
Accounts Receivable	9130	26,189,998		
Due from Other Funds	9140			
<b>TOTAL ASSETS</b>		29,074,141	0	977,129
<b>LIABILITIES</b>				
Current Liabilities and Deferred Revenue	9500			
Accounts Payable	9510			
Accrued Salaries and Wages Payable	9520			
Compensated Absences Payable Current	9530			
Due to Other Funds	9540			
Temporary Loans	9550			
Current Portion of Long-Term Debt	9560	26,189,998		
Deferred Revenues	9570			
<b>TOTAL LIABILITIES</b>		26,189,998	0	0

- 20 Debt Service Funds:
- 21 Bond Interest and Redemption Fund
- 22 Revenue Bond Interest and Redemption Fund
- 29 Other Debt Service Fund

COMBINED BALANCE SHEET

For Year Ended June 30, 2022

District ID: 690

Name: WEST KERN

Description	CA (Object)	21 Bond Interest and Redemption Fund	22 Revenue Bond Interest and Redemption Fund	29 Other Debt Service Fund
<b>FUND BALANCE (NON-GASB 54)</b>				
Fund Balance Reserved	9710			
NonCash Assets	9711			
Amounts Restricted by Law for Specific Purposes	9712			
Reserve for Encumbrances Credit	9713			
Reserve for Encumbrances Debit	9714			
Reserve for Debt Services	9715			
Assigned/Committed	9754			
Unassigned	9790			
Total Fund Balance		0	0	0
<b>Fund Balance (GASB 54)</b>	9750			
Nonspendable Fund Balance	9751	2,884,143		
Restricted Fund Balance	9752			
Committed Fund Balance	9753			
Assigned Fund Balance	9754			
Total Designated Fund Balance		2,884,143	0	0
Uncommitted Fund Balance	9790			977,129
<b>TOTAL FUND EQUITY</b>		2,884,143	0	977,129
<b>TOTAL LIABILITIES AND FUND EQUITY</b>		29,074,141	0	977,129

- 31 Bookstore Fund
- 32 Cafeteria Fund
- 33 Child Development Fund
- 34 Farm Operation Fund
- 35 Revenue Bond Project Fund
- 39 Other Special Revenue Fund

COMBINED BALANCE SHEET

For Year Ended June 30, 2022

District ID: 690

Name: WEST KERN

Description	CA (Object)	31 Bookstore Fund	32 Cafeteria Fund	33 Child Development Fund	34 Farm Operation Fund	35 Revenue Bond Project Fund	39 Other Special Revenue Fund
<b>ASSETS</b>							
Cash, Investments, and Receivables	9100						
Cash:							
Awaiting Deposit and in Banks	9111						
In County Treasury	9112	935,899	438,678	1,419,873		305,073	(91,288)
Cash With Fiscal Agents	9113						
Revolving Cash Accounts	9114						
Investments (at cost)	9120						
Accounts Receivable	9130	253,483	73,294	64,753		27,741	245,026
Due from Other Funds	9140						
Inventories, Stores, and Prepaid Items	9200						
Inventories and Stores	9210	184,891	27,604				
Prepaid Items	9220	9,770	30				
<b>TOTAL ASSETS</b>		1,384,043	539,606	1,484,626	0	332,814	153,738
<b>LIABILITIES</b>							
Current Liabilities and Deferred Revenue	9500						
Accounts Payable	9510	64,153	5,395	52,686		1,716	8,707
Accrued Salaries and Wages Payable	9520	12,268	6,980	5,490			20,494
Compensated Absences Payable Current	9530	17,407	19,863	29,057		9,314	30,549
Due to Other Funds	9540	5,374	1,642			1,400	
Temporary Loans	9550		(4,757)			112,980	
Current Portion of Long-Term Debt	9560						
Deferred Revenues	9570						
<b>TOTAL LIABILITIES</b>		99,202	29,123	87,233	0	125,410	59,750

- 31 Bookstore Fund
- 32 Cafeteria Fund
- 33 Child Development Fund
- 34 Farm Operation Fund
- 35 Revenue Bond Project Fund
- 39 Other Special Revenue Fund

COMBINED BALANCE SHEET

For Year Ended June 30, 2022

District ID: 690

Name: WEST KERN

Description	CA (Object)	31 Bookstore Fund	32 Cafeteria Fund	33 Child Development Fund	34 Farm Operation Fund	35 Revenue Bond Project Fund	39 Other Special Revenue Fund
<b>FUND BALANCE (NON-GASB 54)</b>							
Fund Balance Reserved	9710	0	0	0	0	0	0
NonCash Assets	9711	0	0	0	0	0	0
Amounts Restricted by Law for Specific Purposes	9712	0	0	0	0	0	0
Reserve for Encumbrances Credit	9713	0	0	0	0	0	0
Reserve for Encumbrances Debit	9714	0	0	0	0	0	0
Reserve for Debt Services	9715	0	0	0	0	0	0
Assigned/Committed	9754	0	0	0	0	0	0
Unassigned	9790	0	0	0	0	0	0
Total Fund Balance		0	0	0	0	0	0
<b>Fund Balance (GASB 54)</b>	9750						
Nonspendable Fund Balance	9751	0	0	0	0	0	0
Restricted Fund Balance	9752	0	0	0	0	0	0
Committed Fund Balance	9753	0	0	0	0	0	0
Assigned Fund Balance	9754	0	0	0	0	0	0
Total Designated Fund Balance		0	0	0	0	0	0
Uncommitted Fund Balance	9790	1,284,841	510,483	1,397,393	0	207,404	93,988
<b>TOTAL FUND EQUITY</b>		1,284,841	510,483	1,397,393	0	207,404	93,988
<b>TOTAL LIABILITIES AND FUND EQUITY</b>		1,384,043	539,606	1,484,626	0	332,814	153,738

COMBINED BALANCE SHEET

For Year Ended June 30, 2022

District ID: 690

Name: WEST KERN

Description	CA (Object)	41	42	43
		Capital Outlay Projects Fund	Revenue Bond Construction Fund	General Obligation Bond Fund
<b>ASSETS</b>				
Cash, Investments, and Receivables	9100			
Cash:				
Awaiting Deposit and in Banks	9111			
In County Treasury	9112	5,021,402		
Cash With Fiscal Agents	9113			
Revolving Cash Accounts	9114			
Investments (at cost)	9120			
Accounts Receivable	9130	12,518		
Due from Other Funds	9140			
Inventories, Stores, and Prepaid Items	9200			
Inventories and Stores	9210			
Prepaid Items	9220			
<b>TOTAL ASSETS</b>		5,033,920	0	0
<b>LIABILITIES</b>				
Current Liabilities and Deferred Revenue	9500			
Accounts Payable	9510	3,365		
Accrued Salaries and Wages Payable	9520			
Compensated Absences Payable Current	9530			
Due to Other Funds	9540			
Temporary Loans	9550			
Current Portion of Long-Term Debt	9560			
Deferred Revenues	9570			
<b>TOTAL LIABILITIES</b>		3,365	0	0

COMBINED BALANCE SHEET

For Year Ended June 30, 2022

District ID: 690

Name: WEST KERN

Description	CA (Object)	41	42	43
		Capital Outlay Projects Fund	Revenue Bond Construction Fund	General Obligation Bond Fund
<b>FUND BALANCE (NON-GASB 54)</b>				
Fund Balance Reserved	9710			
NonCash Assets	9711			
Amounts Restricted by Law for Specific Purposes	9712			
Reserve for Encumbrances Credit	9713			
Reserve for Encumbrances Debit	9714			
Reserve for Debt Services	9715			
Assigned/Committed	9754			
Unassigned	9790			
Total Fund Balance		0	0	0
<b>Fund Balance (GASB 54)</b>	9750			
Nonspendable Fund Balance	9751			
Restricted Fund Balance	9752			
Committed Fund Balance	9753			
Assigned Fund Balance	9754			
Total Designated Fund Balance		0	0	0
Uncommitted Fund Balance	9790	5,030,555		
<b>TOTAL FUND EQUITY</b>		5,030,555	0	0
<b>TOTAL LIABILITIES AND FUND EQUITY</b>		5,033,920	0	0

51 Bookstore Fund

53 Farm Operations Fund

COMBINED BALANCE SHEET

52 Cafeteria Fund

59 Other Enterprise Fund

For Year Ended June 30, 2022

District ID: 690

Name: WEST KERN

Description	CA (Object)	51	52	53	59
		Bookstore Fund	Cafeteria Fund	Farm Operations Fund	Other Enterprise Fund
<b>ASSETS</b>					
Cash, Investments, and Receivables	9100				
Cash:					
Awaiting Deposit and in Banks	9111				
In County Treasury	9112				
Cash With Fiscal Agents	9113				
Revolving Cash Accounts	9114				
Investments (at cost)	9120				
Accounts Receivable	9130				
Due from Other Funds	9140				
Inventories, Stores, and Prepaid Items	9200				
Inventories and Stores	9210				
Prepaid Items	9220				
<b>Fixed Assets</b>	9300				
Sites	9310				
Site Improvements	9320				
Accumulated Depreciation Site Improvements	9321				
Buildings	9330				
Accumulated Depreciation Buildings	9331				
Library Books	9340				
Equipment	9350				
Accumulated Depreciation Equipment	9351				
Work in Progress	9360				
<b>Total Fixed Assets</b>		0	0	0	0
<b>TOTAL ASSETS</b>		0	0	0	0



51 Bookstore Fund

53 Farm Operations Fund

COMBINED BALANCE SHEET

52 Cafeteria Fund

59 Other Enterprise Fund

For Year Ended June 30, 2022

District ID: 690

Name: WEST KERN

Description	CA (Object)	51	52	53	59
		Bookstore Fund	Cafeteria Fund	Farm Operations Fund	Other Enterprise Fund
<b>LIABILITIES</b>					
Current Liabilities and Deferred Revenue	9500				
Accounts Payable	9510				
Accrued Salaries and Wages Payable	9520				
Compensated Absences Payable Current	9530				
Due to Other Funds	9540				
Temporary Loans	9550				
Current Portion of Long-Term Debt	9560				
Deferred Revenues	9570				
Total Current Liabilities and Deferred Revenue		0	0	0	0
Long-Term Liabilities	9600				
Bonds Payable	9610				
Revenue Bonds Payable	9620				
Certificates of Participation	9630				
Lease Purchase of Capital Lease	9640				
Compensated Absences Long Term	9650				
Post-Employment Benefits Long Term	9660				
Other Long-Term Liabilities	9670				
Total Long-Term Liabilities		0	0	0	0
<b>TOTAL LIABILITIES</b>	968	0	0	0	0

51 Bookstore Fund

53 Farm Operations Fund

COMBINED BALANCE SHEET

52 Cafeteria Fund

59 Other Enterprise Fund

For Year Ended June 30, 2022

District ID: 690

Name: WEST KERN

Description	CA (Object)	51	52	53	59
		Bookstore Fund	Cafeteria Fund	Farm Operations Fund	Other Enterprise Fund
<b>FUND EQUITY</b>					
Fund Balance Reserved	9710				
NonCash Assets	9711				
Amounts Restricted by Law for Specific Purposes	9712				
Reserve for Encumbrances Credit	9713				
Reserve for Encumbrances Debit	9714				
Reserve for Debt Services	9715				
Assigned/Committed	9754				
Unassigned	9790				
Total Reserved Fund Balance		0	0	0	0
<b>Fund Balance (GASB 54)</b>	9750				
Nonspendable Fund Balance	9751				
Restricted Fund Balance	9752				
Committed Fund Balance	9753				
Assigned Fund Balance	9754				
Total Designated Fund Balance		0	0	0	0
Uncommitted(Unrestricted) Fund Balance	9790				
<b>Other Equity</b>	9800				
Contributed Capital	9810				
Retained Earnings	9850				
Investment in General Fixed Assets	9890				
<b>TOTAL FUND EQUITY</b>		0	0	0	0
<b>TOTAL LIABILITIES AND FUND EQUITY</b>		0	0	0	0

COMBINED BALANCE SHEET

For Year Ended June 30, 2022

District ID: 690

Name: WEST KERN

Description	CA	61	69
	(Object)	Self-Insurance Fund	Other Internal Service Fund
<b>ASSETS</b>			
Cash, Investments, and Receivables	9100		
Cash:			
Awaiting Deposit and in Banks	9111		
In County Treasury	9112		
Cash With Fiscal Agents	9113		
Revolving Cash Accounts	9114		
Investments (at cost)	9120		
Accounts Receivable	9130		
Due from Other Funds	9140		
Student Loans Receivable	9150		
Inventories, Stores, and Prepaid Items	9200		
Inventories and Stores	9210		
Prepaid Items	9220		
<b>Fixed Assets</b>	9300		
Sites	9310		
Site Improvements	9320		
Accumulated Depreciation Site Improvements	9321		
Buildings	9330		
Accumulated Depreciation Buildings	9331		
Library Books	9340		
Equipment	9350		
Accumulated Depreciation Equipment	9351		
Work in Progress	9360		
<b>Total Fixed Assets</b>		0	0
<b>TOTAL ASSETS</b>		0	0

COMBINED BALANCE SHEET

For Year Ended June 30, 2022

District ID: 690

Name: WEST KERN

Description	CA	61	69
	(Object)	Self-Insurance Fund	Other Internal Service Fund
<b>LIABILITIES</b>			
Current Liabilities and Deferred Revenue	9500		
Accounts Payable	9510		
Accrued Salaries and Wages Payable	9520		
Compensated Absences Payable Current	9530		
Due to Other Funds	9540		
Temporary Loans	9550		
Current Portion of Long-Term Debt	9560		
Deferred Revenues	9570		
Total Current Liabilities and Deferred Revenue		0	0
Long-Term Liabilities	9600		
Bonds Payable	9610		
Revenue Bonds Payable	9620		
Certificates of Participation	9630		
Lease Purchase of Capital Lease	9640		
Compensated Absences Long Term	9650		
Post-Employment Benefits Long Term	9660		
Other Long-Term Liabilities	9670		
Total Long-Term Liabilities		0	0
<b>TOTAL LIABILITIES</b>	968	0	0

COMBINED BALANCE SHEET

For Year Ended June 30, 2022

District ID: 690

Name: WEST KERN

Description	CA (Object)	61 Self-Insurance Fund	69 Other Internal Service Fund
<b>FUND EQUITY</b>			
Fund Balance Reserved	9710		
NonCash Assets	9711		
Amounts Restricted by Law for Specific Purposes	9712		
Reserve for Encumbrances Credit	9713		
Reserve for Encumbrances Debit	9714		
Reserve for Debt Services	9715		
Assigned/Committed	9754		
Unassigned	9790		
Total Reserved Fund Balance		0	0
<b>Fund Balance (GASB 54)</b>	9750		
Nonspendable Fund Balance	9751		
Restricted Fund Balance	9752		
Committed Fund Balance	9753		
Assigned Fund Balance	9754		
Total Designated Fund Balance		0	0
Uncommitted(Unrestricted) Fund Balance	9790		
<b>Other Equity</b>	9800		
Contributed Capital	9810		
Retained Earnings	9850		
Investment in General Fixed Assets	9890		
<b>TOTAL FUND EQUITY</b>		0	0
<b>TOTAL LIABILITIES AND FUND EQUITY</b>		0	0

COMBINED BALANCE SHEET

For Year Ended June 30, 2022

District ID: 690

Name: WEST KERN

Description	CA (Object)	71	72	73	74	75	76	77	79
		Associated Students Trust Fund	Student Representation Fee Trust Fund	Student Body Center Fee Trust Fund	Student Financial Aid Trust Fund	Scholarship and Loan Trust Fund	Investment Trust Fund	Deferred Compensation Trust Fund	Other Trust Fund
<b>ASSETS</b>									
Cash, Investments, and Receivables	9100								
Cash:									
Awaiting Deposit and in Banks	9111								
In County Treasury	9112		15,649						500,574
Cash With Fiscal Agents	9113								
Revolving Cash Accounts	9114	203,960			319,135				
Investments (at cost)	9120								
Accounts Receivable	9130		4,061		159,693				
Due from Other Funds	9140								
Student Loans Receivable	9150								
Inventories, Stores, and Prepaid Items	9200								
Inventories and Stores	9210								
Prepaid Items	9220								
<b>Fixed Assets</b>	9300								
Sites	9310								
Site Improvements	9320								
Accumulated Depreciation Site Improvements	9321								
Buildings	9330								
Accumulated Depreciation Buildings	9331								
Library Books	9340								
Equipment	9350								
Accumulated Depreciation Equipment	9351								
Work in Progress	9360								
<b>Total Fixed Assets</b>		0	0	0	0	0	0	0	0
<b>TOTAL ASSETS</b>		203,960	19,710	0	478,828	0	0	0	500,574

COMBINED BALANCE SHEET

For Year Ended June 30, 2022

District ID: 690

Name: WEST KERN

Description	CA (Object)	71	72	73	74	75	76	77	79
		Associated Students Trust Fund	Student Representation Fee Trust Fund	Student Body Center Fee Trust Fund	Student Financial Aid Trust Fund	Scholarship and Loan Trust Fund	Investment Trust Fund	Deferred Compensation Trust Fund	Other Trust Fund
<b>LIABILITIES</b>									
Current Liabilities and Deferred Revenue	9500								
Accounts Payable	9510				106,006				
Accrued Salaries and Wages Payable	9520								
Compensated Absences Payable Current	9530								
Due to Other Funds	9540								
Temporary Loans	9550								
Current Portion of Long-Term Debt	9560								
Deferred Revenues	9570				371,122				
Total Current Liabilities and Deferred Revenue		0	0	0	477,128	0	0	0	0
Long-Term Liabilities	9600								
Bonds Payable	9610								
Revenue Bonds Payable	9620								
Certificates of Participation	9630								
Lease Purchase of Capital Lease	9640								
Compensated Absences Long Term	9650								
Post-Employment Benefits Long Term	9660								
Other Long-Term Liabilities	9670								
Total Long-Term Liabilities		0	0	0	0	0	0	0	0
<b>TOTAL LIABILITIES</b>	968	0	0	0	477,128	0	0	0	0

COMBINED BALANCE SHEET

For Year Ended June 30, 2022

District ID: 690

Name: WEST KERN

Description	CA (Object)	71	72	73	74	75	76	77	79
		Associated Students Trust Fund	Student Representation Fee Trust Fund	Student Body Center Fee Trust Fund	Student Financial Aid Trust Fund	Scholarship and Loan Trust Fund	Investment Trust Fund	Deferred Compensation Trust Fund	Other Trust Fund
<b>FUND EQUITY</b>									
Fund Balance Reserved	9710								
NonCash Assets	9711								
Amounts Restricted by Law for Specific Purposes	9712								
Reserve for Encumbrances Credit	9713								
Reserve for Encumbrances Debit	9714								
Reserve for Debt Services	9715								
Assigned/Committed	9754								
Unassigned	9790								
Total Reserved Fund Balance		0	0	0	0	0	0	0	0
<b>Fund Balance (GASB 54)</b>	9750								
Nonspendable Fund Balance	9751								
Restricted Fund Balance	9752	203,960			1,700				500,574
Committed Fund Balance	9753								
Assigned Fund Balance	9754								
Total Designated Fund Balance		203,960	0	0	1,700	0	0	0	500,574
Uncommitted(Unrestricted) Fund Balance	9790		19,710						
<b>Other Equity</b>	9800								
Contributed Capital	9810								
Retained Earnings	9850								
Investment in General Fixed Assets	9890								
<b>TOTAL FUND EQUITY</b>		203,960	19,710	0	1,700	0	0	0	500,574
<b>TOTAL LIABILITIES AND FUND EQUITY</b>		203,960	19,710	0	478,828	0	0	0	500,574



Annual Financial and Budget Report

SUPPLEMENTAL DATA

For Actual Year: 2021-2022

District ID: 690

Name: WEST KERN

Description	Object Code	Fund S11	Fund S12	Fund S10 Total
		Unrestricted	Restricted	General Fund
		Actual	Actual	Actual
<b>Federal Revenues</b>	8100			
Forest Revenues	8110			0
Higher Education Act	8120			0
Workforce Investment Act	8130			0
Temporary Assistance for Needy Families (TANF)	8140			0
Student Financial Aid	8150		111,206	111,206
Veterans Education	8160	304		304
Vocational and Technical Education Act (VATEA)	8170		141,348	141,348
Other Federal Revenues	8190	6,382	2,833,096	2,839,478
<b>Total Federal Revenues</b>	8100	6,686	3,085,650	3,092,336
<b>State Revenues</b>	8600			
General Apportionments	8610			0
Apprenticeship Apportionment	8611			0
State General Apportionment	8612	18,244,007		18,244,007
Other General Apportionment	8613	354,238		354,238
General Categorical Programs	8620			
Child Development	8621			0
Extended Opportunity Programs and Services(EOPS)	8622		442,373	442,373
Disabled Students Programs and Services(DSPS)	8623		273,170	273,170
Temporary Assistance for Needy Families (TANF)	8624		31,403	31,403
California Work Opportunity and Responsibility to Kids (CalWORKs)	8625		109,616	109,616
Telecommunications and Technology Infrastructure Program (TTIP)	8626			0
Other General Categorical Programs	8627		4,460,620	4,460,620

Annual Financial and Budget Report

SUPPLEMENTAL DATA

For Actual Year: 2021-2022

District ID: 690

Name: WEST KERN

Description	Object Code	Fund S11	Fund S12	Fund S10 Total
		Unrestricted	Restricted	General Fund
		Actual	Actual	Actual
<b>EPA Proceeds</b>	8630	5,708,561		5,708,561
<b>Reimbursable Categorical Programs</b>	8650			
Instructional Improvement Grant	8651			0
Other Reimbursable Categorical Programs	8652			0
<b>State Tax Subventions</b>	8670			
Homeowners' Property Tax Relief	8671	52,267		52,267
Timber Yield Tax	8672			0
Other State Tax Subventions	8673			0
<b>State Non-Tax Revenues</b>	8680			
State Lottery Proceeds	8681	546,865	198,283	745,148
State Mandated Costs	8685	87,998		87,998
Other State Non-Tax Revenues	8686			0
Other State Revenues	8690	2,159,730	123,883	2,283,613
<b>Total State Revenues</b>	8600	27,153,666	5,639,348	32,793,014

SUPPLEMENTAL DATA

For Actual Year: 2021-2022

District ID: 690

Name: WEST KERN

Description	Object Code	Fund S11	Fund S12	Fund S10 Total
		Unrestricted Actual	Restricted Actual	General Fund Actual
<b>Local Revenues</b>	8800			
Property Taxes	8810			
Tax Allocation, Secured Roll	8811	5,619,805		5,619,805
Tax Allocation, Supplemental Roll	8812	139,730		139,730
Tax Allocation, Unsecured Roll	8813	533,867		533,867
Prior Years Taxes	8816	208,424		208,424
Education Revenues Augmentation Fund (ERAF)	8817	(437,829)		(437,829)
Redevelopment Agency Funds - Pass Through	8818			0
Redevelopment Agency Funds - Residual	8819	17,238		17,238
Redevelopment Agency Funds - Asset Liquidation	8819.1			0
Contributions, Gifts, Grants, and Endowments	8820		902	902
Contract Services	8830			
Contract Instructional Services	8831			0
Other Contract Services	8832		20,961	20,961
Sales and Commissions	8840			0
Rentals and Leases	8850			0
Interest and Investment Income	8860	173,019	457	173,476
Student Fees and Charges	8870			
Community Services Classes	8872			0
Dormitory	8873			0
Enrollment	8874	899,139		899,139
Enrollment Contra Revenue for Uncollectible Receivables	8874.1			0
Enrollment Contra Revenue for HEERF Lost Revenue	8874.3			0
Enrollment Contra Revenue for AB19 College Promise Waivers	8874.5			0
Field Trips and Use of Nondistrict Facilities	8875			0
Health Services	8876	22,819		22,819
Instructional Materials Fees and Sales of Materials	8877		10,490	10,490
Insurance	8878			0
Student Records	8879	10,338		10,338
Nonresident Tuition	8880	211,356		211,356
Parking Services and Public Transportation	8881			0
Other Student Fees and Charges	8885	58,109	20,700	78,809
Other Local Revenues	8890	160,516	131,036	291,552
<b>Total Local Revenues</b>	8800	7,616,531	184,546	7,801,077
<b>Total Revenues</b>		34,776,883	8,909,544	43,686,427

Annual Financial and Budget Report

SUPPLEMENTAL DATA

For Actual Year: 2021-2022

District ID: 690

Name: WEST KERN

Description	Object Code	Fund S11	Fund S12	Fund S10 Total
		Unrestricted	Restricted	General Fund
		Actual	Actual	Actual
<b>Other Financing Sources</b>	8900			
Proceeds of General Fixed Assets	8910	463		463
Proceeds of Long-Term Debt	8940			0
Incoming Transfers -- (8970/8981/8982/8983)	898#			0
<b>Total Other Financing Sources</b>	8900	463	0	463
<b>Total Revenues and Other Financing Sources</b>		34,777,346	8,909,544	43,686,890

For Actual Year: 2021-2022

Budget Year: 2022-2023

District ID: 690

Name: WEST KERN

Activity Classification	Activity Code	Salaries and Benefits		Operating Expenses (4000 - 5000)	Capital Outlay (6000)	Other Outgo (7000)	Total
		Instructional	Non Instructional				
Agriculture and Natual Resources	0100						0
Architecture and Environmental Design	0200						0
Environmental Sciences and Technologies	0300						0
Biological Sciences	0400	1,131,088		33,651	4,996		1,169,735
Business and Management	0500	397,962	1,308	355			399,625
Communications	0600	46,851					46,851
Computer and Information Science	0700	54,677					54,677
Education	0800	910,340	356,205	4,335			1,270,880
Engineering and Related Industrial Technology	0900	258,384		763,311			1,021,695
Fine and Applied Arts	1000	303,450		490			303,940
Foreign language	1100	269,571		396	368		270,335
Health	1200	903,842	253,828	140,443	(427)		1,297,686
Consumer Education And Home Economics	1300	426,913		927			427,840
Law	1400						0
Humanities(Letters)	1500	1,284,107	12,500	623			1,297,230
Library Science	1600	73,677	120,337				194,014
Mathematics	1700	1,218,063		4,491	1,886		1,224,440
Military Studies	1800						0
Physical Sciences	1900	748,790		18,109	1,224		768,123
Psychology	2000	621,990	5,163	1,381			628,534
Public Affairs and Services	2100	97,160					97,160
Social Sciences	2200	780,995	49,519	750			831,264
Commercial Services	3000						0
Interdisciplinary Studies	4900	1,419,022	961	11,493	5,589		1,437,065
Instruc Staff-Retirees' Bnfts & Retire Incents	5900	234,683					234,683
<b>Sub-Total Instructional Activites</b>		11,181,565	799,821	980,755	13,636		12,975,777
<b>Total Expenditures for GF Activities*</b>		11,527,100	15,136,335	4,730,604	2,279,278	7,626,831	41,300,148

\*Total Expenditures for GF Activities above is the grand total of Instructional and Non-Instructional activities.

For Actual Year: 2021-2022

Budget Year: 2022-2023

District ID: 690

Name: WEST KERN

Activity Classification	Activity Code	Salaries and Benefits		Operating Expenses (4000 - 5000)	Capital Outlay (6000)	Other Outgo (7000)	Total
		Instructional	Non Instructional				
Instructional Administration and Governance	6000						
Academic Administration	6010		1,208,662	85,411	62,463		1,356,536
Course and Curriculum Development	6020		393,712	26,804	897		421,413
Academic / Faculty Senate	6030		102,267	3,916			106,183
Other Instructional Administration & Governance	6090		15,692				15,692
<b>Total Instructional Admin. &amp; Governance</b>		0	1,720,333	116,131	63,360	0	1,899,824
Instructional Support Services	6100						
Learning Center	6110	345,535	140,677	6,669	192		493,073
Library	6120		200,919	66,562	18,895		286,376
Media	6130						0
Museums and Galleries	6140						0
Academic Information Systems and Technology	6150						0
Other Instructional Support Services	6190		42,057	8,592	1,220		51,869
<b>Total Instructional Support Services</b>		345,535	383,653	81,823	20,307	0	831,318
Admissions and Records	6200		499,687	42,445			542,132
Student Counseling and Guidance	6300						
Counseling and Guidance	6310		458,897	10,424	2,244		471,565
Matriculation and Student Assessment	6320		1,026,807	74,033	10,370		1,111,210
Transfer Programs	6330		90,017	1,495			91,512
Career Guidance	6340						0
Other Student Counseling and Guidance	6390		19,399	81,294	1,035		101,728
<b>Total Student Counseling and Guidance</b>		0	1,595,120	167,246	13,649	0	1,776,015

CALIFORNIA COMMUNITY COLLEGES

Annual Financial and Budget Report

SUPPLEMENTAL DATA

Expend by Non-Instructional Activity

S10 General Fund - Combined

(Total Unrestricted and Restricted)

For Actual Year: 2021-2022

Budget Year: 2022-2023

District ID: 690

Name: WEST KERN

Activity Classification	Activity Code	Salaries and Benefits		Operating Expenses (4000 - 5000)	Capital Outlay (6000)	Other Outgo (7000)	Total
		Instructional	Non Instructional				
Other Student Services	6400						
Cal Work Opportunity and Responsibility to Kids *	6410						0
Disabled Student Programs and Services (DSPS)	6420		375,855	7,274	10,838		393,967
Extended Opportunity Programs and Services (EOPS)	6430		431,169	8,911	11,727		451,807
Health Services	6440						0
Student Personnel Administration	6450		243,587	30,373			273,960
Financial Aid Administration	6460		562,931	207,841	69,390		840,162
Job Placement Services	6470						0
Veterans Services	6480			1,511	32,315		33,826
Miscellaneous Student Services	6490		417,738	279,985	34,523		732,246
<b>Total Other Student Services</b>		0	2,031,280	535,895	158,793	0	2,725,968
Operation and maintenance of Plant	6500						
Building Maintenance and Repairs	6510		761,926	67,001	183,113		1,012,040
Custodial Services	6530		367,193	12,965	16,890		397,048
Grounds Maintenance and Repairs	6550		75,694	10,010	48,081		133,785
Utilities	6570			607,711			607,711
Other Operations and Maintenance of Plant	6590						0
<b>Total Operation and Maintenance of Plant</b>	6500	0	1,204,813	697,687	248,084	0	2,150,584
<b>Planning, Policymaking and Coordinations</b>	6600		848,318	237,353	1,290		1,086,961

\* California Work Opportunity and Responsibility to Kids (CalWORKs).

For Actual Year: 2021-2022

Budget Year: 2022-2023

District ID: 690

Name: WEST KERN

Activity Classification	Activity Code	Salaries and Benefits		Operating Expenses (4000 - 5000)	Capital Outlay (6000)	Other Outgo (7000)	Total
		Instructional	Non Instructional				
General Institutional Support Services	6700						
Community Relations	6710		202,161	47,819			249,980
Fiscal Operations	6720		946,309	244,564	724		1,191,597
Human Resources Management	6730		564,281	182,905			747,186
Noninstruct Staff Retirees' Benefits & Retirement *	6740		1,147,076				1,147,076
Staff Development	6750		1,482	6,868			8,350
Staff Diversity	6760						0
Logistical Services	6770		220,895	233,728			454,623
Management Information Systems	6780		1,020,670	214,934	2,960		1,238,564
Other General Institutional Support Services	6790		239,609	432,742	1,571,812		2,244,163
<b>Total General Institutional Support Services</b>	6700	0	4,342,483	1,363,560	1,575,496	0	7,281,539
Community Services & Economic Development	6800						
Community Recreation	6810			600			600
Community Service Classes	6820						0
Community Use of Facilities	6830						0
Economic Development	6840		33,264				33,264
Other Community Services & Economic Development	6890		156,107	114,942			271,049
<b>Total Community Services</b>	6800	0	189,371	115,542	0	0	304,913

\* Noninstructional Staff Retirees' Benefits & Retirement Incentives.



For Actual Year: 2021-2022

Budget Year: 2022-2023

District ID: 690

Name: WEST KERN

Activity Classification	Activity Code	Salaries and Benefits		Operating Expenses (4000 - 5000)	Capital Outlay (6000)	Other Outgo (7000)	Total
		Instructional	Non Instructional				
Ancillary Services	6900						
Bookstore	6910		24,331	932			25,263
Child Development Centers	6920		25,249	1,430	22,460		49,139
Farm Operations	6930						0
Food Services	6940		53,583	1,806			55,389
Parking	6950		22,993				22,993
Student and Co-Curricular Activities	6960		381,148	276,591	8,593		666,332
Student Housing	6970		173,816	3,414			177,230
Other Ancillary Services	6990		233,219	30,130	32,877		296,226
<b>Total Ancillary Services</b>	6900	0	914,339	314,303	63,930	0	1,292,572
Auxiliary Operations	7000						
Contract Education	7010						0
Other Auxiliary Operations	7090		358,980	370		32,880	392,230
<b>Total Auxiliary Operations</b>	7000	0	358,980	370	0	32,880	392,230

For Actual Year: 2021-2022

Budget Year: 2022-2023

District ID: 690

Name: WEST KERN

Activity Classification	Activity Code	Salaries and Benefits		Operating Expenses (4000 - 5000)	Capital Outlay (6000)	Other Outgo (7000)	Total
		Instructional	Non Instructional				
<b>Physical Property and Related Acquisitions</b>	7100		248,137	77,494	120,733		446,364
Long-Term Debt and Other Financing	7200						
Long_Term Debt	7210						0
Tax revenue Anticipation Notes	7220						0
Other Financing	7290						0
<b>Total Long-Term Debt and Other Financing</b>	7200	0	0	0	0	0	0
Transfers, Student Aid and Other Outgo	7300						
Transfers	7310					6,228,469	6,228,469
Student Aid	7320					1,099,091	1,099,091
Other Outgo	7390					266,391	266,391
<b>Total Transfers, Student Aid and Other Outgo</b>	7300	0	0	0	0	7,593,951	7,593,951
<b>Sub-Total Non-Instructional Activites</b>		345,535	14,336,514	3,749,849	2,265,642	7,626,831	28,324,371
<b>Total Expenditures General Fund: activities *</b>		11,527,100	15,136,335	4,730,604	2,279,278	7,626,831	41,300,148

\* Total Expenditures for the General Fund: Instructional Activities and Non-Instructional Activities.

Gann Appropriations Limit

GANN Report

DISTRICT NAME: WEST KERN

I.	2022-2023 Appropriations Limit:			
A.	2021-2022 Appropriations Limit:			\$28,093,009
B.	2022-2023 Price Factor:	1.0755		
C.	Population factor:			
	1. 2020-2021 Second Period Actual FTES	2,061.32		
	2. 2021-2022 Second Period Actual FTES	1,785.34		
	3. 2021-2022 Population change factor (C2/C1)	0.8661		
D.	2021-2022 Limit adjusted by inflation and population factors (A * B * C.3)			\$26,168,372
E.	Adjustments to increase limit:			
	1. Transfers in of financial responsibility		\$0	
	2. Temporary voter approved increases		0	
	3. Total adjustments - increase			0
	Sub-Total (D + E.3)			\$26,168,372
F.	Adjustments to decrease limit:			
	1. Transfers out of financial responsibility		\$0	
	2. Lapses of voter approved increases		0	
	3. Total adjustments - decrease			0
G.	2022-2023 Appropriations Limit (D + E.3 - F.3)			\$26,168,372
II.	2022-2023 Appropriations Subject to Limit:			
A.	State Aid (General Apportionment, Apprenticeship Allowance, Basic Skills, and Partnership for Excellence)			23,948,931
B.	State Subventions (Home Owners Property Tax Relief, Timber Yield tax, etc.)			0
C.	Local Property taxes			5,195,907
D.	Estimated excess Debt Service taxes			0
E.	Estimated Parcel taxes, Square Foot taxes, etc.			0
F.	Interest on proceeds of taxes			0
G.	Local appropriations from taxes for unreimbursed State, court, and federal mandates			87,000
H.	2022-2023 Appropriations Subject to Limit			\$29,057,838

For Actual Year: 2021-2022

Budget Year: 2022-2023

General Fund

Description	Object Code	Fund: 11		Fund: 12		Fund: 10	
		UNRESTRICTED SUBFUND		RESTRICTED SUBFUND		TOTAL	
		Actual	Budget	Actual	Budget	Actual	Budget
<b>REVENUES:</b>							
Federal Revenues	8100	6,686	0	3,085,650	3,732,153	3,092,336	3,732,153
State Revenues	8600	27,153,666	27,710,083	5,639,348	15,038,028	32,793,014	42,748,111
Local Revenues	8800	7,616,531	6,788,208	184,546	680,382	7,801,077	7,468,590
<b>Total Revenues</b>		<b>34,776,883</b>	<b>34,498,291</b>	<b>8,909,544</b>	<b>19,450,563</b>	<b>43,686,427</b>	<b>53,948,854</b>
<b>EXPENDITURES:</b>							
Academic Salaries	1000	9,330,366	11,042,647	1,325,442	1,429,009	10,655,808	12,471,656
Classified Salaries	2000	5,447,351	6,867,640	1,060,653	1,157,521	6,508,004	8,025,161
Employee Benefits	3000	8,349,235	9,352,583	1,150,388	986,671	9,499,623	10,339,254
Supplies and Materials	4000	226,008	771,680	385,586	477,773	611,594	1,249,453
Other Operating Expenses and Services	5000	3,095,975	5,152,088	1,023,035	5,679,880	4,119,010	10,831,968
Capital Outlay	6000	139,273	229,722	2,140,005	6,563,443	2,279,278	6,793,165
<b>Total Expenditures</b>		<b>26,588,208</b>	<b>33,416,360</b>	<b>7,085,109</b>	<b>16,294,297</b>	<b>33,673,317</b>	<b>49,710,657</b>
<b>Excess /(Deficiency) of Revenues over Expenditures</b>		<b>8,188,675</b>	<b>1,081,931</b>	<b>1,824,435</b>	<b>3,156,266</b>	<b>10,013,110</b>	<b>4,238,197</b>
<b>Other Financing Sources</b>	8900	463	0		0	463	0
<b>Other Outgo</b>	7000	5,520,221	1,081,931	2,106,610	3,156,266	7,626,831	4,238,197
<b>Net Increase/(Decrease) in Fund Balance</b>		<b>2,668,917</b>	<b>0</b>	<b>(282,175)</b>	<b>0</b>	<b>2,386,742</b>	<b>0</b>
<b>BEGINNING FUND BALANCE:</b>							
Net Beginning Balance, July 1	9010	15,719,588	18,387,965	1,329,947	1,047,772	17,049,535	19,435,737
Prior Years Adjustments	9020	(540)				(540)	
Adjusted Beginning Balance	9030	15,719,048		1,329,947		17,048,995	
<b>Ending Fund Balance, June 30</b>		<b>18,387,965</b>	<b>18,387,965</b>	<b>1,047,772</b>	<b>1,047,772</b>	<b>19,435,737</b>	<b>19,435,737</b>

REVENUES, EXPENDITURES, AND FUND BALANCE DATA

690 WEST KERN

For Actual Year: 2021-2022

Budget Year: 2022-2023

DEBT SERVICE FUNDS

Description	Object Code	Fund: 21		Fund: 22		Fund: 29	
		BOND INTEREST AND REDEMPTION FUND		REVENUE BOND INTEREST AND REDEMPTION FUND		OTHER DEBT SERVICE FUND	
		Actual	Budget	Actual	Budget	Actual	Budget
<b>REVENUES:</b>							
Federal Revenues	8100						
State Revenues	8600	5,375					
Local Revenues	8800	3,210,062				20,707	
<b>Total Revenues</b>		3,215,437	0	0	0	20,707	0
Other Financing Sources	8900						
Interfund Transfers In	8981						
Other Incoming Transfers	8983						
<b>Total Other Financing Sources</b>		0	0	0	0	0	0
Other Outgo	7000						
Debt Retirement (Long Term Debt)	7100						
Debt Reduction	7110	2,856,483					
Debt Interest and Other Service Charges	7120						
Transfers Outgoing	7300 & 7400					383,809	
Reserve for Contingencies	7900						
<b>Total Other Outgo</b>	7000	2,856,483	0	0	0	383,809	0
<b>Net Other Financing Sources / (Other Outgo)</b>	8900 & 7000	(2,856,483)	0	0	0	(383,809)	0
<b>Net Increase/Decrease in Fund Balance</b>		358,954	0	0	0	(363,102)	0
<b>BEGINNING FUND BALANCE:</b>							
Net Beginning Balance, July 1	9010	2,525,189	2,884,143		0	1,340,231	977,129
Prior Years Adjustments	9020						
Adjusted Beginning Balance	9030	2,525,189			0	1,340,231	
<b>Ending Fund Balance, June 30</b>		2,884,143	2,884,143		0	977,129	977,129

REVENUES, EXPENDITURES, AND FUND BALANCE DATA

690 WEST KERN

For Actual Year: 2021-2022

Budget Year: 2022-2023

Special Revenue Funds

Description	Object	FUND: 31		FUND 32		FUND 33	
	Code	BOOKSTORE FUND		CAFETERIA FUND		CHILD DEVELOPMENT FUND	
		Actual	Budget	Actual	Budget	Actual	Budget
<b>REVENUES:</b>							
Federal Revenues	8100					45,402	
State Revenues	8600	946		473		2,385,879	1,669,726
Local Revenues	8800	1,262,584	1,190,635	555,295	713,043	513,376	4,043
<b>Total Income</b>		1,263,530	1,190,635	555,768	713,043	2,944,657	1,673,769
<b>Expenditures</b>							
Academic Salaries	1000	10,715	10,695			42,717	45,801
Classified Salaries	2000	218,228	241,744	336,659	360,619	691,843	1,442,525
Employee Benefits	3000	111,932	143,018	201,508	222,030	471,380	509,505
Supplies and Materials	4000	417,061	576,716	315,126	391,935	85,899	23,736
Other Operating Expenses and Services	5000	141,625	147,984	6,829	14,705	182,883	168,588
Capital Outlay	6000	13,149	10,478		4,572	73,516	
<b>Total Expenditures</b>		912,710	1,130,635	860,122	993,861	1,548,238	2,190,155
<b>Excess /(Deficiency) of Revenues over Expenditures</b>		350,820	60,000	(304,354)	(280,818)	1,396,419	(516,386)
<b>Other Financing Sources</b>	8900			250,000	280,818		516,385
<b>Other Outgo</b>	7000	253,355	60,000			97,426	
<b>Net Increase/(Decrease) in Fund Balance</b>		97,465	0	(54,354)	0	1,298,993	(1)
<b>Beginning Fund Balance:</b>							
Net Beginning Balance, July 1	9010	1,187,376	1,284,841	564,837	510,483	98,400	1,397,393
Prior Years Adjustments	9020						
Adjusted Beginning Balance	9030	1,187,376		564,837		98,400	
<b>Ending Fund Balance, June 30</b>		1,284,841	1,284,841	510,483	510,483	1,397,393	1,397,392

REVENUES, EXPENDITURES, AND FUND BALANCE DATA

690 WEST KERN

For Actual Year: 2021-2022

Budget Year: 2022-2023

Special Revenue Funds

Description	Object	FUND: 34		FUND 35		FUND 39	
	Code	FARM OPERATION FUND		REVENUE BOND PROJECT FUND		OTHER SPECIAL REVENUE FUND	
		Actual	Budget	Actual	Budget	Actual	Budget
<b>REVENUES:</b>							
Federal Revenues	8100						
State Revenues	8600					1,025,307	996,500
Local Revenues	8800			322,165	442,571	279,064	607,095
<b>Total Income</b>		0	0	322,165	442,571	1,304,371	1,603,595
<b>Expenditures</b>							
Academic Salaries	1000						
Classified Salaries	2000			120,405	130,809	741,029	898,924
Employee Benefits	3000			59,287	74,213	333,508	365,376
Supplies and Materials	4000			20,216	51,033	18,034	24,400
Other Operating Expenses and Services	5000			58,416	114,170	193,561	314,895
Capital Outlay	6000			18,074	62,272		
<b>Total Expenditures</b>		0	0	276,398	432,497	1,286,132	1,603,595
<b>Excess /(Deficiency) of Revenues over Expenditures</b>		0	0	45,767	10,074	18,239	0
<b>Other Financing Sources</b>	8900						
<b>Other Outgo</b>	7000			200,000			
<b>Net Increase/(Decrease) in Fund Balance</b>		0	0	(154,233)	10,074	18,239	0
<b>Beginning Fund Balance:</b>							
Net Beginning Balance, July 1	9010		0	361,637	207,404	75,749	93,988
Prior Years Adjustments	9020						
Adjusted Beginning Balance	9030	0		361,637		75,749	
<b>Ending Fund Balance, June 30</b>		0	0	207,404	217,478	93,988	93,988

REVENUES, EXPENDITURES, AND FUND BALANCE DATA

690 WEST KERN

For Actual Year: 2021-2022

Budget Year: 2022-2023

Capital Projects Funds

Description	Object	FUND: 41		FUND 42		FUND 43	
	Code	CAPITAL QUTLAY PROJECTS FUND		REVENUE BOND CONSTRUCTION FUND		GENERAL OBLIGATION BOND FUND	
		Actual	Budget	Actual	Budget	Actual	Budget
<b>REVENUES:</b>							
Federal Revenues	8100						
State Revenues	8600						
Local Revenues	8800	36,821	1				
<b>Total Income</b>		36,821	1	0	0	0	0
<b>Expenditures</b>							
Academic Salaries	1000						
Classified Salaries	2000						
Employee Benefits	3000						
Supplies and Materials	4000						
Other Operating Expenses and Services	5000	48,320	1				
Capital Outlay	6000	1,697,087					
<b>Total Expenditures</b>		1,745,407	1	0	0	0	0
<b>Excess /(Deficiency) of Revenues over Expenditures</b>		(1,708,586)	0	0	0	0	0
<b>Other Financing Sources</b>	8900	5,400,000					
<b>Other Outgo</b>	7000						
<b>Net Increase/(Decrease) in Fund Balance</b>		3,691,414	0	0	0	0	0
<b>Beginning Fund Balance:</b>							
Net Beginning Balance, July 1	9010	1,339,142	5,030,556	0	0		0
Prior Years Adustments	9020						
Adjusted Beginning Balance	9030	1,339,142		0		0	
<b>Ending Fund Balance, June 30</b>		5,030,556	5,030,556	0	0	0	0



REVENUES, EXPENDITURES, AND FUND BALANCE DATA

690 WEST KERN

For Actual Year: 2021-2022

Budget Year: 2022-2023

Enterprise Funds

Description	Object Code	FUND: 51		FUND 52		FUND 53	
		BOOKSTORE FUND		CAFETERIA FUND		FARM OPERATIONS	
		Actual	Budget	Actual	Budget	Actual	Budget
<b>REVENUES:</b>							
Local Revenues	8800						
Other Financing Sources	8900						
<b>Total Income</b>		0	0	0	0	0	0
<b>Cost of Sales</b>	5890						
<b>Gross Profit or Loss</b>		0	0	0	0	0	0
<b>Expenditures</b>							
Academic Salaries	1000						
Classified Salaries	2000						
Employee Benefits	3000						
Supplies and Materials	4000						
Other Operating Expenses and Services	5000						
Capital Outlay	6000						
<b>Total Expenditures</b>		0	0	0	0	0	0
<b>Net Profit or Loss</b>		0	0	0	0	0	0
<b>Other Outgo</b>	7000						
<b>Net Increase/(Decrease) in Fund Balance</b>		0	0	0	0	0	0
<b>Beginning Fund Balance:</b>							
Net Beginning Balance, July 1	9010		0		0		0
Prior Years Adjustments	9020						
Adjusted Beginning Balance	9030	0		0		0	
<b>Ending Fund Balance, June 30</b>		0	0	0	0	0	0

REVENUES, EXPENDITURES, AND FUND BALANCE DATA

690 WEST KERN

For Actual Year: 2021-2022

Budget Year: 2022-2023

Enterprise Funds

Description	Object	FUND: 59					
	Code	OTHER ENTERPRISE FUND					
		Actual	Budget				
<b>REVENUES:</b>							
Local Revenues	8800						
Other Financing Sources	8900						
<b>Total Income</b>		0	0				
<b>Cost of Sales</b>	5890						
<b>Gross Profit or Loss</b>		0	0				
<b>Expenditures</b>							
Academic Salaries	1000						
Classified Salaries	2000						
Employee Benefits	3000						
Supplies and Materials	4000						
Other Operating Expenses and Services	5000						
Capital Outlay	6000						
<b>Total Expenditures</b>		0	0				
<b>Net Profit or Loss</b>		0	0				
<b>Other Outgo</b>	7000						
<b>Net Increase/(Decrease) in Fund Balance</b>		0	0				
<b>Beginning Fund Balance:</b>							
Net Beginning Balance, July 1	9010		0				
Prior Years Adjustments	9020						
Adjusted Beginning Balance	9030	0					
<b>Ending Fund Balance, June 30</b>		0	0				

REVENUES, EXPENDITURES, AND FUND BALANCE DATA

690 WEST KERN

For Actual Year: 2021-2022

Budget Year: 2022-2023

Internal Service Funds

Description	Object	FUND: 61		FUND 69			
	Code	SELF-INSURANCE FUND		OTHER INTERNAL SERVICES FUND			
		Actual	Budget	Actual	Budget		
<b>REVENUES:</b>							
Local Revenues	8800						
Other Financing Sources	8900						
<b>Total Income</b>		0	0	0	0		
<b>Expenditures</b>							
Academic Salaries	1000						
Classified Salaries	2000						
Employee Benefits	3000						
Supplies and Materials	4000						
Other Operating Expenses and Services	5000						
Capital Outlay	6000						
<b>Total Expenditures</b>		0	0	0	0		
<b>Net Profit or Loss</b>		0	0	0	0		
<b>Other Outgo</b>	7000						
<b>Net Increase/(Decrease) in Fund Balance</b>		0	0	0	0		
<b>Beginning Fund Balance:</b>							
Net Beginning Balance, July 1	9010		0		0		
Prior Years Adjustments	9020						
Adjusted Beginning Balance	9030	0		0			
<b>Ending Fund Balance, June 30</b>		0	0	0	0		

For Actual Year: 2021-2022

Budget Year: 2022-2023

**Fiduciary Funds Group**

Description	Object	FUND: 71		FUND 72		FUND 73	
	Code	ASSOCIATED STUDENTS TRUST FUND		REPRESENTATION FEE TRUST FUND		BODY CENTER FEE TRUST FUND	
		Actual	Budget	Actual	Budget	Actual	Budget
<b>REVENUES:</b>							
Federal Revenues	8100						
State Revenues	8600						
Local Revenues	8800	127,764	1	11,595			
<b>Total Income</b>		127,764	1	11,595	0	0	0
<b>Expenditures</b>							
Academic Salaries	1000						
Classified Salaries	2000						
Employee Benefits	3000						
Supplies and Materials	4000						
Other Operating Expenses and Services	5000			2,969			
Capital Outlay	6000						
<b>Total Expenditures</b>		0	0	2,969	0	0	0
<b>Excess /(Deficiency) of Revenues over Expenditures</b>		127,764	1	8,626	0	0	0
<b>Other Financing Sources</b>	8900						
<b>Other Outgo</b>	7000	148,918	1	7,906			
<b>Net Increase/(Decrease) in Fund Balance</b>		(21,154)	0	720	0	0	0
<b>Beginning Fund Balance:</b>							
Net Beginning Balance, July 1	9010	225,115	203,961	18,990	19,710		0
Prior Years Adjustments	9020						
Adjusted Beginning Balance	9030	225,115		18,990		0	
<b>Ending Fund Balance, June 30</b>		203,961	203,961	19,710	19,710	0	0

For Actual Year: 2021-2022

Budget Year: 2022-2023

**Fiduciary Funds Group**

Description	Object	FUND: 74		FUND 75		FUND 76	
	Code	FINANCIAL AID TRUST FUND		SCHOLARSHIP & LOAN TRUST FUND		INVESTMENT TRUST FUND	
		Actual	Budget	Actual	Budget	Actual	Budget
<b>REVENUES:</b>							
Federal Revenues	8100	6,920,350					
State Revenues	8600	1,414,451					
Local Revenues	8800						
<b>Total Income</b>		8,334,801	0	0	0	0	0
<b>Expenditures</b>							
Academic Salaries	1000						
Classified Salaries	2000						
Employee Benefits	3000						
Supplies and Materials	4000						
Other Operating Expenses and Services	5000						
Capital Outlay	6000						
<b>Total Expenditures</b>		0	0	0	0	0	0
<b>Excess /(Deficiency) of Revenues over Expenditures</b>		8,334,801	0	0	0	0	0
<b>Other Financing Sources</b>	8900						
<b>Other Outgo</b>	7000	8,334,801					
<b>Net Increase/(Decrease) in Fund Balance</b>		0	0	0	0	0	0
<b>Beginning Fund Balance:</b>							
Net Beginning Balance, July 1	9010	1,700	1,700		0		0
Prior Years Adjustments	9020						
Adjusted Beginning Balance	9030	1,700		0		0	
<b>Ending Fund Balance, June 30</b>		1,700	1,700	0	0	0	0

REVENUES, EXPENDITURES, AND FUND BALANCE DATA

690 WEST KERN

For Actual Year: 2021-2022

Budget Year: 2022-2023

Fiduciary Funds Group

Description	Object	FUND: 77		FUND 79	
	Code	DEFERRED COMPENSATION TRUST FUND		OTHER TRUST FUNDS	
		Actual	Budget	Actual	Budget
<b>REVENUES:</b>					
Federal Revenues	8100				
State Revenues	8600				
Local Revenues	8800			152,308	
<b>Total Income</b>		0	0	152,308	0
<b>Expenditures</b>					
Academic Salaries	1000				
Classified Salaries	2000				
Employee Benefits	3000				
Supplies and Materials	4000				
Other Operating Expenses and Services	5000				
Capital Outlay	6000				
<b>Total Expenditures</b>		0	0	0	0
<b>Excess /(Deficiency) of Revenues over Expenditures</b>		0	0	152,308	0
<b>Other Financing Sources</b>	8900				
<b>Other Outgo</b>	7000				
<b>Net Increase/(Decrease) in Fund Balance</b>		0	0	152,308	0
<b>Beginning Fund Balance:</b>					
Net Beginning Balance, July 1	9010		0	348,266	500,574
Prior Years Adjustments	9020				
Adjusted Beginning Balance	9030	0		348,266	
<b>Ending Fund Balance, June 30</b>		0	0	500,574	500,574

Annual Financial and Budget Report

SUPPLEMENTAL DATA

For Actual Year: 2021-2022

District ID: 690

Name: WEST KERN

Fund Number In	Fund Name	Fund Number Out	Fund Name	Amount Transferred
32	CAFETERIA FUND	11	UNRESTRICTED SUBFUND	250,000
41	CAPITAL OUTLAY PROJECTS FUND	11	UNRESTRICTED SUBFUND	5,000,000
41	CAPITAL OUTLAY PROJECTS FUND	31	BOOKSTORE FUND	200,000
41	CAPITAL OUTLAY PROJECTS FUND	35	REVENUE BOND PROJECT FUND	200,000

Activity Classification	Object Code	Unrestricted			Restricted Prop 20			
Lottery Adjustments and Proceeds:								
Net Beginning Balance, July 1	9010		0			0		
Adjustments	9020		0			0		
Adjusted Beginning Balance	9030		0			0		
Actual Fiscal Year Data								
State Lottery Proceeds:	8681		546,865			198,283		
		Instructional & Institutional Unrestricted				Instructional Materials Proposition 20		Total
	Object Code	Instructional Activities (AC 0100-5900)	Support Activities (AC 6000-6700)	Support Activities (AC 6800-7390)	Total Unrestricted	Instructional (AC 0100-4900)	Support Activities (AC 7320)	
<b>Expenditures</b>								
Academic Salaries	1000				0			0
Classified Salaries	2000		218,518		218,518			218,518
Employee Benefits	3000		146,374		146,374			146,374
<b>Supplies &amp; Materials</b>								
Software	4100				0	6,123		6,123
Books, Magazines, & Periodicals	4200				0	2,687		2,687
Instructional Supplies & Materials	4300		1,062		1,062	82,766		83,828
Noninstructional Supplies & Mtrls	4400				0			0
<b>Total Supplies and Materials</b>		0	1,062	0	1,062	91,576		92,638
Other Operating Expenses and Services	5000		180,206		180,206	87,812		268,018
<b>Capital Outlay</b>								
Library Books	6300				0	18,513		18,513
Equipment	6400							
Equipment - Additional	6410		705		705	382		1,087
Equipment - Replacement	6420				0			0
<b>Total Capital Outlay</b>		0	705	0	705	18,895		19,600
Other Outgo	7000				0			0
Direct Aid to Students	7500				0			0
<b>Total Other Outgo</b>	7000	0	0	0	0			0
<b>Total Expenditures</b>		0	546,865	0	546,865	198,283		745,148
<b>Ending Balance</b>					0	0		0



For Actual Year: 2021-2022

Budget Year: 2022-2023

District ID: 690

Name: WEST KERN

Activity Classification	Object Code	Unrestricted			Restricted Prop 20			
Lottery Adjustments and Proceeds:								
Net Beginning Balance, July 1	9010		0			0		
Adjustments	9020		0			0		
Adjusted Beginning Balance	9030		0			0		
Budget Fiscal Year Data								
State Lottery Proceeds:	8681		342,953			129,922		
		<b>Instructional &amp; Institutional Unrestricted</b>				<b>Instructional Materials Proposition 20</b>		<b>Total</b>
	Object Code	<b>Instructional Activities</b>	<b>Support Activities</b>	<b>Support Activities</b>	<b>Total</b>	<b>Instructional</b>	<b>Support Activities</b>	
		(AC 0100-5900)	(AC 6000-6700)	(AC 6800-7390)	Unrestricted	(AC 0100-4900)	(AC 7320)	
<b>Expenditures</b>								
Academic Salaries	1000				0			0
Classified Salaries	2000				0			0
Employee Benefits	3000				0			0
<b>Supplies &amp; Materials</b>	4000							
Software	4100				0			0
Books, Magazines, & Periodicals	4200				0	3,000		3,000
Instructional Supplies & Materials	4300				0	1,769		1,769
Noninstructional Supplies & Mtrls	4400				0			0
<b>Total Supplies and Materials</b>		0	0	0	0	4,769		4,769
Other Operating Expenses and Services	5000		342,952		342,952	102,328		445,280
Capital Outlay	6000							
Library Books	6300				0	20,000		20,000
Equipment	6400							
Equipment - Additional	6410				0	2,825		2,825
Equipment - Replacement	6420				0			0
<b>Total Capital Outlay</b>		0	0	0	0	22,825		22,825
Other Outgo	7000				0			0
Direct Aid to Students	7500				0			0
<b>Total Other Outgo</b>	7000	0	0	0	0			0
<b>Total Expenditures</b>		0	342,952	0	342,952	129,922		472,874
<b>Ending Balance</b>					1	0		

Annual Financial and Budget Report

For Actual Year: 2021-2022

District ID: 690

Name: WEST KERN

<b>EPA Revenue</b>	5,708,561
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Activity Classification	Activity Code	Salaries and Benefits	Operating Expenses	Capital Outlay	Total
		(Obj 1000-3000)	(Obj 4000-5000)	(Obj 6000)	
Instructional Activities	0100-5900	5,612,449	0	0	5,612,449
Learning Center	6110	70,613	0	0	70,613
Matriculation and Student Assessment	6320	25,499	0	0	25,499
<b>TOTAL</b>		<b>5,708,561</b>	<b>0</b>	<b>0</b>	<b>5,708,561</b>

Annual Financial and Budget Report

For Actual Year: 2021-2022

Budget Year: 2022-2023

District ID: 690

Name: WEST KERN

Fiscal Year	STRS	PERS	Total	Increase	
	Amount	Amount		Amount	Rate
2021-22	1,591,156	1,847,785	3,438,941	N/A	N/A
2022-23	1,913,991	2,180,424	4,094,415	655,474	19.06%
2023-24	2,090,710	2,379,687	4,470,397	375,982	9.18%
2024-25	2,236,881	2,544,027	4,780,908	310,511	6.95%
2025-26	2,238,506	2,689,716	4,928,222	147,314	3.08%
2026-27	2,283,276	2,840,215	5,123,491	195,269	3.96%

<b>Does the district have a plan to fund these expenses through 2026-27?</b>
Yes
<b>Explain Yes or No</b>
The district plans to budget this within its annual budget and utilize fund balance if needed.

Date: October 19, 2022  
Submitted by: Dr. Leslie Minor, Vice President of Instruction  
Area Administrator: Brock McMurray, Acting Superintendent/President  
Subject: Request for Approval

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Board Meeting Date: November 9, 2022

Title of Board Item:

Agreement with Quicksilver Software, Inc. to Update TC-Stats Software Package

Background:

TC-Stats is an iPad app developed here for data analysis that is used in an integral part of the Stat 1510 class. This will bring TC-Stats onto iOS 16 as well as address other enhancements to the app.

Terms (if applicable):

Effective upon signature

Expense (if applicable):

\$1450

Fiscal Impact Including Source of Funds (if applicable):

Office of Instruction budget for 2022/2023

Approved:   
Brock McMurray, Acting Superintendent/President



# Quicksilver Software, Inc.

19 October 2022

David Mitchell  
Taft College  
West Kern Community College District  
29 Emmons Park Drive  
Taft, CA 93268

Re: Amendment to Agreement for iPad Software Product Development

Dear David:

Following up on the recent conversations between Taft College ("Client") and Quicksilver Software, Inc. ("Quicksilver"), I am sending this Binding Agreement to confirm the terms of our providing maintenance services for our TC-Stats software ("the Product").

This document is an amendment to the original Agreement dated 5 April 2011 for the development of the TC-Stats software package for Apple iPad (the "Original Agreement") and is a follow-on to the most recent amendment, dated 10 October 2021. Unless explicitly noted below, all terms and conditions of the Original Agreement shall remain in full force and effect.

## ***Principal Business Terms***

The following are the business terms upon which Client and Quicksilver are willing to enter into this Agreement related to the Product:

### **Summary of Work:**

Update the TC-Stats software package for the Apple iPad platform and provide other support, if any, as further detailed in Exhibit B to this Agreement ("Statement of Work"). Responsibilities of each of the parties and of other third parties are also detailed in the Statement of Work.

Target date for completion is 31 December 2022, assuming project startup before the end of October 2022.

A list of milestones and associated payment terms are included in Exhibit A to this Agreement ("Project Deliverables"). Additional work may be authorized by Client on comparable terms via amendment to this Agreement either during or after completion of this phase of the Product.

**Quicksilver  
Obligations:**

Quicksilver will be responsible for technical implementation of user interface software and mathematical algorithms, as needed, and for the creation of user interface visual elements. Quicksilver will also be responsible for performing in-house testing of the software.

Quicksilver will provide office facilities, infrastructure, development machines, and software development tools for its development team, but will not provide deployment computer systems.

Quicksilver will provide regular status reports to Client's designated project manager, David Mitchell, on at least a monthly basis during the course of development. These reports will include details on the tasks completed to date and any technical problems encountered during development.

**Client  
Obligations:**

Client will continue to work with Quicksilver to provide clear definitions of terminology and functionality for specific issues, if any are identified, as needed, in order to ensure the accuracy of the results provided by the Product. At present, there are no known issues other than updating the app for compatibility with the latest version of Apple iOS.

As compensation for Quicksilver's work on the Product, Client shall pay Quicksilver in the amounts and at the times designated in Exhibit A of this Agreement.

Client shall perform verification testing to ensure that the statistical algorithms implemented by the product perform correctly and shall provide relevant test data sets to Quicksilver, if requested. Client shall have final responsibility for reviewing and approval the Product.

No material changes in or deviations from the Statement of Work will be permitted unless the following procedure is followed: (a) Client must submit a written request detailing the changes that it desires. (b) Within ten (10) days of the receipt of the request, Quicksilver will inform Client, in writing, of any problems posed by the proposed change, and of any change in cost or schedule that will be caused by the proposed change in specifications. (c) Unless Quicksilver accepts the change, in writing, within 10 business days thereafter, the change will not be made. If the change is accepted the written request for change, and Quicksilver's response thereto, will be deemed to constitute an amendment to this Agreement.

**Intellectual  
Property Rights:**

For purposes of ownership, all rights to the Product-specific work created under this Agreement, including all intellectual property rights, shall belong solely to Client. A license to any necessary Quicksilver-owned elements shall also be granted, as provided below. For avoidance of

doubt, the parties agree that Quicksilver shall not obtain any rights to patented property of Client as a result of this Agreement.

Quicksilver shall retain all right, title and interest in and to the "Quicksilver Tools" (proprietary Quicksilver software programs, tools or modules identified in a Statement of Work, and derivative works thereof), including all Intellectual Property Rights therein. In addition, Quicksilver shall own all right, title and interest in and to any customized and enhanced versions of the Quicksilver Tools developed by Quicksilver under this Agreement, including all Intellectual Property Rights therein. Quicksilver hereby grants to Client a non-exclusive, transferable, royalty-free, irrevocable, perpetual and worldwide license: (i) to use, copy, modify, create derivative works based on the Quicksilver Tools, in source code and object code forms, solely for the purpose of developing, enhancing, improving, maintaining, operating and producing the Product; and (ii) to distribute and transmit the Quicksilver Tools, in object code form only, in any media, both existing now and developed anytime in the future, solely as integrated with the Product.

**Confidentiality:** This Agreement is subject to the terms of a separate Confidentiality Agreement previously entered into between the parties and which is incorporated herein by reference.

**Warranties and Indemnification:** The parties each hereby represent and warrant that, to the best of their knowledge (1) prior to the exploitation of the Product, they have or will have all rights necessary to enter into this Agreement; (2) any pre-existing materials provided to the other party do not infringe any trademarks, copyrights, trade secrets, privacy, publicity or other proprietary rights of any third parties; (3) any original materials that they develop for the Product do not infringe against trademarks, copyrights, trade secrets, privacy, publicity or other proprietary rights of any third parties; (4) they have no reason to believe that any such infringement exists or claims based on infringement can be made by third parties; and (5) they have full legal authority to enter into and be bound by this Agreement.

The parties hereby agree to indemnify, hold harmless and defend each other, their parent corporations, affiliates, transferees and assigns from and against any and all damages, demands, claims, losses, causes of action (including, without limitation, reasonable attorneys' fees and expenses), liabilities, lawsuits, judgments and expenses arising from, relating to or in connection with a breach of their respective agreements, representations and warranties contained in this Agreement.

**Cancellation:** Client may decide to cancel development of the Product at any time and for any reason, provided only that Quicksilver be given thirty (30) calendar days advance notice of any such cancellation. All reasonable documented costs of Quicksilver incurred prior to the effective date of any such cancellation, including costs incurred prior to Quicksilver's receipt of a fully executed agreement, shall be fully recoupable and paid upon cancellation. All payments made by Client shall be non-refundable.

This Amendment to the Agreement, along with the original Agreement, constitutes the entire agreement with respect to the Product. This Agreement may not be assigned or amended except by a written instrument signed by authorized representatives of both parties. Except as specifically provided herein, this Agreement does not grant any licenses between the parties. This Agreement does not create any relationship of agency or representation between the parties. This Agreement shall be governed by and construed in accordance with the laws of the State of California covering agreements made and to be performed in that State, without regard to principles of conflict of laws.

Agreed by:



Signed

Signed

William C. Fisher

Name

Name

President

Title

Title

Quicksilver Software, Inc.

Organization

West Kern Community College District

Organization

19 October 2022

Date

Date

638 Camino de los Mares, Suite H130-479  
San Clemente, CA 92673

29 Emmons Park Drive  
Taft, CA 93268



## Exhibit A

### Project Deliverables

#### ***Development Schedule (Milestones)***

1. Startup:
  - a. Signed agreement
  - b. Maintenance issues for identified for investigation, if any
2. Delivery 1 (Beta Version): Approximately 30 November 2022
  - a. Version ready for testing on iPad operating system version 16 to verify functionality and fixes to any identified issues for which work is approved
3. Delivery 2 (Complete Version): Approximately 31 December 2022
  - a. App functional on all current versions of Apple iOS, including version 16
  - b. Identified issues resolved unless otherwise mutually agreed upon in writing
  - c. Q/A fixes and enhancements, as needed
  - d. App ready for submission to the Apple App Store

#### ***Development Terms***

1. Total Project cost: \$950 for iOS 16 compatibility and up to \$500 for maintenance and enhancements, if requested (currently, none)
2. Payments:
  - a. Balance of \$950 plus maintenance and enhancement costs (grand total not to exceed \$1,450) upon delivery of Milestone #3
3. Terms: NET 15

## **Exhibit B**

### **Statement of Work**

#### ***Features***

Features of the Product will be the same as those in the build prepared for release to the App Store in early 2022. There are no known major issues with the current product, but if issues are discovered a provision for maintenance work not to exceed \$500 has been included in this Agreement.

The Product shall be updated so that it can operate in a reasonable business manner on versions of the Apple iOS Operating System more recent than those supported by the original product. This specifically means support for iOS version 16.

Quicksilver shall make reasonable efforts to ensure that the Product can be used on older iPad devices; however, due to the deprecation of some software APIs by Apple, Quicksilver cannot guarantee that versions of iOS that were originally supported will continue to be supported by the newer version of the Product. However, given that a recent very comprehensive upgrade was done to the product, the odds are that this version of the product will work on the same set of devices as the previous version.

#### ***Quicksilver Tools***

In order to expedite development of this product, Quicksilver may incorporate portions of its extensive internal library of general-purpose software functions ranging from user interface components to computational methods. Client's rights to use these tools are defined above in the "Intellectual Property Rights" section of this Agreement. The tools anticipated to be used in this project are:

- General-purpose iPad and/or iPhone user interface components such as lists, dropdown menus, and so on
- The overall code framework for the application
- General-purpose functions for event handling, text display, user interface control handling, and so on

The Quicksilver Tools do not include any software which is specific to the Product. In particular, they do not include any Quicksilver-developed statistical algorithms and unit tests for such algorithms. All such code and related intellectual property, if any, shall be owned by Client.

#### ***Third-Party Tools***

Quicksilver often makes use of open-source software and other available tools, and anticipates using certain such tools in the Product. In particular, Quicksilver expects to obtain pre-existing software implementing certain statistical algorithms. In all cases where such software is utilized in the Product, Quicksilver shall ensure that it has appropriate rights to make use of such software and shall be responsible for ensuring that it follows the legal requirements for such use. Typically, such software simply requires that notice of use be provided with the product. Quicksilver will provide the necessary information to Client to ensure that Client is aware of such requirements.

**Exhibit C**


**Wire Transfer Information**

**BENEFICIARY FI NAME:** SUNWEST BANK  
**ID CODE:** 122228003  
**ADDRESS:** 2050 MAIN STREET, SUITE 300  
IRVINE, CA 92614 USA

**BENEFICIARY:** QUICKSILVER SOFTWARE, INC.  
**ID CODE:** DDA  
**IDENTIFIER:** 201081858  
**ADDRESS:** 638 CAMINO DE LOS MARES  
SUITE H130-479  
SAN CLEMENTE, CA 92673

**FI TO FI INFORMATION** SWB ACCT WITH WFB# 4000614156

**Date:** October 27, 2022

**Submitted by:** Todd Hampton, Ed.D., Vice President of Administrative Services 

**Area Administrator:** Brock McMurray, Acting Superintendent/President

**Subject:** Request for Approval

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**Board Meeting Date:** November 9, 2022

**Title of Board Item:**

Request for Approval – Records Destruction

**Background:**

West Kern Community College District AP 3310 outlines procedures for records retention and destruction consistent with Federal Rules of Civil Procedure, Rules 16, 26, 33, 34, 37, and 45, and Title 5, Sections 59020, et seq. The attached list of documents have been reviewed and retained for the legally required period of time.

The district has no further use of these records. Accordingly, it is requested that the Board of Trustees approve the destruction of all of the listed Class 3 – Disposable Records.

**Terms (if applicable):**


Not applicable.

**Expense (if applicable):**

Approximately \$650.00.

**Fiscal Impact Including Source of Funds (if applicable):**

Records destruction services will be paid using district general funds.

**Approved:**   
Brock McMurray, Superintendent/President



# BOARD AGENDA ITEM

**Date:** November 1, 2022  
**Submitted by:** Dr. Leslie Minor, Vice President of Instruction  
**Area Administrator:** Brock McMurray, Acting Superintendent/President  
**Subject:** Request for Ratification

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**Board Meeting Date:** November 9, 2022

**Title of Board Item:**

Agreement between the Chabot-Las Positas Community College District on behalf of its California Early Childhood Mentor Program and Taft College

**Background:**

The attached agreement between the Chabot-Las Positas Community College District on behalf of its California Early Childhood Mentor Program and Taft College is to provide coordination of local efforts and participation in the mentoring program. Becky Roth will serve as the College Coordinator.

**Terms (if applicable):**

July 1, 2022 – June 30, 2023

**Expense (if applicable):**

None

**Fiscal Impact Including Source of Funds (if applicable):**

N/A

**Approved:** \_\_\_\_\_



Brock McMurray, Acting Superintendent/President



To whom it may concern:

The **California Early Childhood Mentor Program (CECMP)**, funded by the **California Department of Social Service (CDSS)**, supports Mentors throughout California in providing leadership and guidance to students entering the Early Childhood Education (ECE) profession and current child care directors and teachers. Partnering with nearly 100 Community Colleges – and growing – the Mentor Program supports a diverse workforce of family child care programs, private child care centers, State Preschools and Head Start programs.

As a California Community College, you may be wondering if signing the attached Letter of Agreement will be of cost to your college. The answer is no. The CECMP also provides funds to the Designated Coordinator of the CECMP Program at your college, as named in the "Designation of Coordinator" form for the management and facilitation of the CECMP at your college.

Please have the appropriate person, who is designated to sign the "Letters of Agreement" for your college, review and sign the attached documents indicated by "Contractor," as soon as possible.

If you have any questions about what this partnership entails, please contact the CECMP Director, Neva Bandelow, at [nmbandleow@chabotcollege.edu](mailto:nmbandleow@chabotcollege.edu) or at 510-723-6625.



## CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT AGREEMENT

### CALIFORNIA EARLY CHILDHOOD MENTOR PROGRAM

This Agreement is being executed as of October 18th, 2022 for the contract term beginning July 1, 2022, entered into by and between: the Chabot-Las Positas Community College District (CLPCCD), hereinafter known as the "District," on behalf of its California Early Childhood Mentor Program, hereinafter known as the "Mentor Program," and Taft College/West Kern Community College District, hereinafter known as "Contractor."

This agreement is entered into through the Chabot-Las Positas Community College District Board of Trustees approval process, pursuant to its meeting on Tuesday, October 18, 2022.

Appropriation or Grant Number CN21-7015

#### RECITALS:

Whereas, the Chabot-Las Positas Community College District has applied for and has received a grant from the California Department of Social Services for the purposes of operating a Mentor Program; and

Whereas, the CLPCCD has received authorization from its Board of Trustees to enter into agreements with California community colleges to provide such services as: coordinating and offering an adult supervision course and seminars for mentors and directors; coordinating and developing mentoring programs; offering honoraria for faculty working with the college mentoring program; providing books and other instructional materials for mentors; and printing and copying mentor materials.

Now, therefore, the parties agree as follows:

1. **TERM:** The term of this Agreement shall commence on July 1, 2022 and terminate June 30, 2023 except as otherwise set forth in this agreement.
2. **SERVICES TO BE RENDERED BY CONTRACTOR:** The services to be rendered are incorporated by reference as in attachment A. If any terms of the attachment and this Agreement are in conflict, this Agreement shall prevail.
3. **PAYMENT:** Invoice to be submitted and payment as a stipend to be made by District to Contractor shall be as set forth in Attachment A.
4. **INDEPENDENT CONTRACTOR:** The parties agree that with regard to this Agreement, Contractor is an independent contractor and not an employee of the District.
  - a. Any terms in this Agreement or its attachments referring to direction from the District shall be construed as providing for direction as to policy and the result of work only, and not as to the means by which such a result is obtained.
5. **EXPENSES FOR EQUIPMENT, TOOLS, MATERIALS OR SUPPLIES:** Contractor shall supply, at no cost or charge to District, all equipment, tools, materials, and/or supplies to accomplish the services agreed to be performed unless otherwise provided in this agreement; District shall not be liable to Contractor for any expenses paid or incurred by Contractor not provided for in this agreement unless otherwise agreed to in advance in writing.



6. **ASSIGNMENT:** Contractor shall not assign this Agreement nor the consideration payable under this Agreement without the written consent of the District.

7. **TERMINATION:** District may terminate this Agreement for District's convenience and without cause at any time by giving the other parties written notice of such termination. The notice shall specify the date upon which the termination becomes effective. In the event of such termination, Contractor shall be paid for his/her services that have been performed to the satisfaction of the District under this Agreement, up to the date of termination. Any payment by District shall be conditioned on Contractor providing to the District any and all materials required by District related to the services rendered.

8. **WRITTEN NOTICE:** All notices required or permitted to be given by this Agreement shall be deemed given when delivered electronically, through DocuSign, and/or personally delivered to the recipient thereof or two (2) days after it has been mailed by certified mail, return receipt requested, postage prepaid, and addressed to the parties.

a. Any party by a written notice to the other parties may change the address or email address of notice or the names of the persons or parties to receive written notice.

9. **GOVERNING LAW:** This Agreement shall be construed in accordance with and governed by the laws of the State of California. Venue for all litigation relative to the formation, interpretation, and performance of the Agreement shall be in Dublin, California.

10. **SEVERABILITY:** If any term, provision, covenant, or condition of the Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the rest of the Agreement shall remain in full force and effect and in no way shall be affected, impaired, or invalidated.

11. **NON-WAIVER:** The failure of any party to exercise any of its rights under this Agreement for a breach thereof shall not be deemed to be a waiver of such rights or a waiver of any subsequent breach.

12. **NO AUTHORITY TO BIND DISTRICT:** Contractor has no authority to enter into contracts or agreements on behalf of District. This Agreement does not create the relationship of agent, servant, employee, partnership or joint venture with the District.

13. **AMENDMENTS:** No amendment to this Agreement shall be effective unless it is in writing and signed by all parties.

14. **CONFLICT OF INTEREST:** Contractor states that it is familiar with provisions of Section 87100 et seq. of the Government Code and certifies that it does not know of any facts which constitute a violation of said provisions. In the event Contractor receives any information subsequent to execution of this Agreement which might constitute a violation of said provisions, Contractor agrees it shall notify District of such information.

15. **DAMAGES:** Contractor shall be responsible for any and all damages resulting in whole or in part from Contractor's acts or omissions.

16. **INDEMNIFICATION:** District agrees to defend and indemnify and hold harmless Contractor, its Board of Trustees, officers, agents, and employees, individually and collectively, from and against all claims, liabilities, obligations and causes of action of whatever kind arising in any manner whatsoever out

of or in connection with the acts or omissions of District, its Board of Trustees, officers, agents, and employees.

- a. Contractor agrees to defend and indemnify and hold harmless District, its Board of Trustees, officers, agents, and employees, individually and collectively, from and against all claims, liabilities, obligations and causes of action of whatever kind arising in any manner whatsoever out of or in connection with the acts or omissions of Contractor, its Board of Trustees, officers, agents, and employees.
- b. Contractor's obligations under this section 16 shall survive the termination of this Agreement.

17. **COMPLIANCE WITH LAWS AND REGULATIONS:** Contractor shall keep informed of all laws and governmental regulations that may affect its obligations. It shall observe and comply with, and shall cause all its agents, employees, consultants, and subcontractors to observe and comply with all said laws and regulations, including obtaining business permits and licenses that may be required to carry out the work to be performed under this Agreement, including all applicable provisions for subrecipient monitoring of federal funding awards.

18. **LIABILITY OF DISTRICT:** District's obligations under this Agreement shall be limited to the payment of the compensation as provided for in Section 3 of this Agreement but shall also include activities as provided for in Attachment A. Notwithstanding any other provision of this Agreement, in no event shall District be liable, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits, arising out of or in connection with this Agreement or the services performed in connection with this Agreement.

19. **NON-DISCRIMINATION CLAUSE:** During the performance of this Agreement, District and Contractor shall not unlawfully discriminate, harass or allow harassment against any employee or applicant for employment because of sex, race, color, ancestry, religious creed, national origin, disability (including HIV and AIDS), medical condition (cancer), age, marital status, denial of family and medical care leave and denial of pregnancy disability leave. District and Contractor shall insure that the evaluation and treatment of their employees and applicants for employment are free from such discrimination and harassment. District and Contractor shall comply with the provisions of the Fair Employment and Housing Act (Government Code Section 12900 et seq.) and the applicable regulations promulgated thereunder (California Code of Regulations, Title 2, Section 7285.0 et seq.). The applicable regulations of the Fair Employment and Housing Commission implementing Government Code Section 12990 (a-f) set forth in Chapter 5 of Division 4 of Title 2 of the California Code of Regulations are incorporated into this contract by reference and made a part hereof as it set forth in full. District and Contractor shall give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining or other agreement.

20. **BUDGET CONTINGENCY:** This Agreement is valid and enforceable only if sufficient funds are made available to the State by the United States Government or the California State Legislature for the Fiscal Year(s) covered by this Agreement for the purpose of this program. In addition, this Agreement is subject to any additional restrictions, limitations, conditions or any statute enacted by the Congress or the State Legislature that may affect the provisions, terms or funding of this Agreement in any manner.

21. **ENTIRE AGREEMENT/MODIFICATION:** This writing sets forth the entire Agreement between the parties, and supersedes all other oral or written provisions. This Agreement may be modified only by a written document executed and approved in the same manner as this Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the date specified immediately adjacent to their signatures below.

“District”

“Contractor”

By:

DocuSigned by:  
*Jonah Nicholas*  
CBF8B9986F1744F...

Signature of CLPCCD person  
authorized to execute agreement

Print Name: Jonah Nicholas

Title: Vice Chancellor Business  
Services

Date:

10/14/2022

By:

\_\_\_\_\_

Signature

Print Name:

\_\_\_\_\_

Title:

\_\_\_\_\_

Address:

\_\_\_\_\_

\_\_\_\_\_

Date:

\_\_\_\_\_

Recommended By:

Signature:

DocuSigned by:  
*Neva Bandelow*  
55B14C3BCD6842A...

Print Name: Neva M. Bandelow

Title: Director, California Early Childhood Mentor Program

Address: 25555 Hesperian Blvd, Hayward, CA 94545

Date:

10/14/2022

\_\_\_\_\_



Attachment A

Taft College/West Kern Community College District

July 1, 2022-June 30, 2023

Bakersfield College will take the lead in the Kern County Regional Early Childhood Mentor Program, which includes Taft College. A Regional Program requires individual contracts between each participating College/District and the Chabot-Las Positas Community College District.

A. Chabot-Las Positas Community College District on behalf of the California Early Childhood Mentor Program shall provide the following resources for implementation of the Contractor's program, subject to the District's approval:

1. Updated materials and assistance to facilitate implementation of the program including a *Coordinator Handbook*, *LiveBinders*, reporting forms and one-on-one technical assistance.
2. Travel expenses for the Contractor's Local, Regional and College Coordinators to attend statewide meetings to discuss program elements, the status of implementation and materials. Travel expenses must be within state mileage, meal and lodging guidelines and limits as specified in the *GSA per diem rates*, and as specified on the *CECMP website*, may reasonably be revised by the District.
3. \$500 for the Contractor's College Coordinator. The Contractor's Coordinator may be paid directly by the Chabot-Las Positas Community College District in the sole discretion of the District. The District reserves the right to withhold and/or reduce the Coordinator payment if responsibilities listed in Section B and D are not fulfilled in a timely manner.
4. \$214 for printing and copying costs for program implementation or Mentor materials. The Contractor's Coordinator may be reimbursed directly by the Chabot-Las Positas Community College District in the sole discretion of the District, or through their local college.

B. The signed **Designation of Coordinator form** and this signed **Letter of Agreement** must be submitted to the District no later than **March 15th of this contract year**. The College Coordinator's stipend and any reimbursements due to the college will be withheld until these signed documents are received by the Mentor Program Office at Chabot College.

C. The lead college agrees to designate a Regional Coordinator. The Regional Coordinator shall be responsible for the following activities:

1. Promoting the program on campus and in the community, and updating coordinating supervisor and department heads where applicable regarding the Mentor Program.
2. Enrolling teachers and providers in the Mentor Teacher/Adult Supervision Course, based on the sample syllabus provided on the *CECMP website* and as may reasonably be revised by the District. The Contractor as a college agrees to enroll students and to issue





credit. The Contractor also agrees that it will accrue no ADA when instructional costs are reimbursed. Students pay tuition if they are receiving credit.

3. Adhering to the Policy on the Mentor Option in Campus Labs as currently described in the *CECMP website* and as may reasonably be revised by the District. However, in FY 2022-23, all lab hours must be in person, unless authorized by the CECMP State office.
4. Maintaining eligibility requirements for Mentor Teachers in accordance with program policy as currently described in the *CECMP website and Coordinator Handbook* and as may reasonably be revised by the District.
5. Selection and Re-Certification as outlined in the *Coordinator Handbook and Selection Committee Handbook*.

#### Professional Growth

6. Facilitating or arranging for facilitation by Mentors with at least 3 years of experience with the program (for leadership development purposes) of a 1-2-unit credit-optional Seminar for Mentors to build a reflective community of practice to discuss issues they confront in mentoring student teachers, combined with further study of reflective supervision, leadership and mentoring skills.
7. Facilitating or arranging for facilitation on a rotating basis with Director Mentors with at least 3 years of experience with the program (for leadership development purposes) of a Seminar for directors to study administrative issues, quality improvement strategies, leadership development and mentoring issues. Documentation of meeting notes and sign in sheets are to be sent to the main office quarterly.
8. Providing Mentor Instructors with Mentor and leadership materials such as *Braving Trust*, or other current instructional materials as supplied by the District.
9. Ensuring that facilitators for the Mentors are regularly evaluated in accordance with college policies.
10. Supporting Mentor Seminar activities with Mentor materials and other appropriate funding where available.

#### Placements and Stipend Activities

11. Working within the college's administrative procedures to institutionalize the Mentor Program. This includes seeking curriculum committee approval for courses, including program information in the college catalog and course schedule, and establishing load credit for practicum instructors who support placements with Mentors.
12. Providing the District with official course outlines for all courses in which students may be placed with Mentors.
13. Placing students with Mentors, acting as intermediary between the student and Mentor, and monitoring the Mentors' work. The college agrees to offer the placement with a Mentor as an alternative to the existing practicum course(s), and that the Mentor Program cannot accommodate all alternative practicum placements, and is a supplemental program for only a portion of placements up to the budget limit for the college.



14. Overseeing student placements with Mentors to ensure only one student will be in the Mentor's classroom at a time.
15. Approving the following as currently described in the *Coordinator's Handbook* and as may reasonably be revised by the District:
  - Mentor-protégé contracts for Post-Practicum placements;
  - Mentor-student contracts for Individual Student Mentoring;
  - Hourly Mentoring Record stipends for short-term mentoring services;
  - Hourly Birth to Three/FCCH Mentoring Record stipends for short-term mentoring services for Infant/Toddler and Family Child Care teachers and providers;
  - Mentoring Practicum Request;
  - Director Mentoring Birth to Three/FCCH Mentoring Request;
  - Director Mentoring Record Request;
  - Director Mentor Placement Contract Request;
16. Serving, if requested and willing, as a Field Trainer as currently described in the *Coordinator Handbook* and as may reasonably be revised by the District.

#### Payments

17. Maintaining records of all costs and disbursements and reporting these monthly to the District in a timely and accurate manner within thirty days of expenditures. Pay may be docked in the following years' Letter of Agreement for all late paperwork.
18. Making and enforcing deadlines with all Mentors and Mentor Directors for dates when their forms must be submitted to the Regional Coordinator.
19. Submitting all forms approving the placement within 30 days of placement beginning.
20. Submitting authorizations to pay all stipends within 30 days following the end of the placement.
21. Submitting all final fiscal reporting to the District no later than the final fiscal year deadline (typically mid-June), in accordance with the *Payment Schedule* as provided to the Coordinator each contract year.
22. Submitting all requests for reimbursement to the District monthly in accordance with the *Payment Schedule* as provided to the Coordinator each contract year.
23. Acknowledging that the Coordinator's payment may be withheld and/or reduced if reporting is not accomplished in a timely manner, and may be reflected in following years' budget.
24. Applying for and utilizing Additional Funding to Support Instructional Costs for an Adult Supervision Course if appropriate.

#### Evaluations

25. Facilitating program evaluation. Compiling all evaluations and making them accessible to the main office.
26. Requiring completion of protegee/mentee Evaluation of Mentor Teacher and/or Director Mentor.





### Agreements and Reports

27. Completing and submitting to the District Quarterly Reports as follows:
  - First Quarter: July 1- September 30, **due October 7**
  - Second Quarter: October 1 to December 31, **due January 7 of each contract year**
  - Third Quarter: January 1 to March 31, **due April 7 of each contract year**
  - Fourth Quarter: April 1-June 30, **due July 7 of each contract year**
28. Completing and submitting to the District all Annual Reporting materials on or before **July 10 of each contract year.**

### Mentor Program Meetings

29. Attending all required Coordinator online meetings and/or being responsible for acquiring and understanding the information and materials presented at these meetings.
30. Facilitating the selection of eligible participants for the annual Mentor Institute.

### Maintaining Records

31. Keeping records on each Mentor and Director Mentor's placement history, student evaluations of the Mentor, the Mentor's application and re-certification, and stipend amounts. Being prepared to submit those records to the main office or during a program audit or evaluation upon request.
32. Maintaining program data and records in archives for seven years.

### **D. Contractor will designate a College Coordinator to perform the following functions:**

1. Place students with Mentors, act as intermediary between the student and Mentor, and monitor the Mentors' work. The college agrees to offer the placement with a Mentor as an alternative to the existing practicum course(s), and that the Mentor Program cannot accommodate all alternative practicum placements, and is a supplemental program for only a portion of placements up to the budget limit for the college.
2. Collect student evaluations of Mentors and provide to the Regional Coordinator—in a timely and accurate manner—with any data necessary for the monthly, quarterly or annual reports.
3. Facilitate the evaluation of the statewide program.

E. Contractor will designate an instructor who will be responsible for teaching the Mentor Teacher/Adult Supervision Course, a 2-unit course on adult supervision skills for Mentor candidates, based on a sample course syllabus included on the *CECMP website* and as may be reasonably revised by the District.



F. Contractor agrees to provide the following resources for implementation of the program:

1. Facilities for the Mentor Teacher/Adult Supervision Course, the Mentor Seminar as currently described on the *CECMP website* and as may be reasonably revised by the District.
2. Funds for program costs in excess of amounts provided in Section A of this agreement.

G. District reserves the right to withdraw the resources listed in Section A for non-performance of activities and requirements listed in Sections B through G. Written notice of such withdrawal—and a procedure and timeline to appeal such a decision—will be provided to the Contractor. Under some circumstances a program may be put on written probationary notice for six months to one year, and a determination will be made after performance is reviewed if resources will be withdrawn.





## Designation of Coordinator 2022-2023

This is to certify that:

1. The individual named below has been designated to serve as the CECMP Coordinator for the current Program Year
2. The Coordinator named below has been informed of their designation and has agreed to satisfactorily perform all required activities and submit all required reports in a timely manner.

<b>REGION NAME:</b>	<b>COLLEGE NAME:</b>
<b>COORDINATOR</b>	
Name:	Title:
Email:	
Supervisor Name:	Title:
Work Phone:	Email:

<b>CO-COORDINATOR (OPTIONAL)</b>	
Name:	Title:
Email:	
Supervisor Name:	Title:
Work Phone:	Email:

This information has been approved by:

**\*CONTRACTOR\***

_____	_____	_____
Printed Name	Signature	Date
_____	_____	_____
Title	Phone Number	Email

**Taft College Check Register Report**

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**FY 22-23**

78061499	10/03/2022	A00200017A.P.I. Plumbing	I0069646	23871	35815	357	5631	69700	14,885.00
			I0069680	23928	11000	431	4312	69400	836.55
78061500	10/03/2022	A00243588AARP Health Care Options	I0069669	OCT 22	11000	412	3350	59100	18,920.88
78061501	10/03/2022	A00327115ABC Occupational Medical Cen	I0069666	EM008052	12700	421	5980	67900	480.00
			I0069682	EM007918	12700	421	5980	67900	320.00
			I0069683	EM007851	11000	411	5985	67300	90.00
			I0069696	EM007548	12700	421	5980	67900	640.00
78061502	10/03/2022	A00306660Advanced Data Storage, Inc.	I0069667	0153101	11000	411	5990	67300	97.75
78061503	10/03/2022	A00200063Austin's Pest Control, Inc.	I0069640	SEP 22	39000	314	5860	64991	100.00
			I0069641	SEP. 22	11000	431	5860	65100	420.00
78061504	10/03/2022	A00327844Baker Supplies and Repairs	I0069642	7849	11000	431	4312	65500	149.12
78061505	10/03/2022	A00200243Blick Art Materials	I0069656	9170563	31000	423	4310	69100	99.60
			I0069657	9220162	31000	423	4310	69100	1,697.57
78061506	10/03/2022	A00200119C.A. Reding Company, Inc.	I0069664	645223	31000	423	5971	69100	5.56
78061507	10/03/2022	A00250381California Chamber of Commer	I0069678	SI473814	12571	411	5210	67300	399.00
78061508	10/03/2022	A00233959California State University	I0069643	49196	11000	110	5210	66003	7,325.00
78061509	10/03/2022	A00200146Carolina Biological Supply C	I0069628	51900033RI	11000	209	4311	04014	105.87
78061510	10/03/2022	A00200161CDW-G	I0069632	CP48278	11000	358	4318	62100	422.32
			I0069633	CP64229	11000	352	6415	69610	428.87
			I0069634	CR42180	11000	110	6415	66003	784.44
			I0069635	CR41770	11000	113	6412	67801	58.95
78061511	10/03/2022	A00200181City of Taft	I0069688	10-13-22	31000	423	5850	69100	123.45
78061512	10/03/2022	A00200181City of Taft	I0069691	10.13.22	12560	223	5850	09565	9.13
78061513	10/03/2022	A00230466Classic Charter, Inc.	I0069629	159094	11000	352	5750	69610	1,379.00
78061514	10/03/2022	A00264649Convergint Technologies, LLC	I0069661	605SM7316-1	12050	431	6121	65101	3,222.00
78061515	10/03/2022	A00209980County of Kern	I0069660	IN0469274.	12560	223	4310	60103	50.00
78061516	10/03/2022	A00330194CRLA	I0069690	8031	12495	319	5710	61900	590.00
78061517	10/03/2022	A00200235Cutrona, Myisha J.	I0069693	091522	12676	320	7602	73200	2,595.60
78061518	10/03/2022	A00200238Department of Justice	I0069668	595398	11000	411	5985	67300	32.00
78061518	10/03/2022	A00200238Department of Justice	I0069668	595398	31000	423	5985	69100	241.00
78061519	10/03/2022	A00325532Executive Express Lines Inc.	I0069663	3838	11000	352	5750	69610	2,400.00
78061520	10/03/2022	A00200307Farmer Bros. Company	I0069671	90192259	32000	422	4410	69400	257.68
			I0069698	90192160	32000	422	4410	69400	395.78
78061521	10/03/2022	A00200627Gonzalez, Lourdes	I0069694	091922	12000	303	4410	64300	256.19
78061522	10/03/2022	A00202979Health First Corporation	I0069624	INV60798932	11000	205	4311	12042	467.70
78061523	10/03/2022	A00200655Henry Schein, Inc.	I0069626	24844605	11000	202	4311	60100	308.73
			I0069627	24980502	11000	205	4311	12042	186.43
			I0069636	24980503	11000	205	4311	12042	114.05
78061524	10/03/2022	A00325452Hillcrest Construction Compa	I0069649	39914	11000	423	4310	69100	1,395.00
78061525	10/03/2022	A00326613Institute for Campus Safety,	I0069686	1830	12010	411	5710	67500	90.00
78061526	10/03/2022	A00213701MCM Group	I0069623	509319	31000	423	4310	69100	630.00
					31000	423	5940	69100	34.69
78061527	10/03/2022	A00330381National Community College H	I0069672	019	12909	351	5710	64900	450.00
78061528	10/03/2022	A00285810National Emergency Number As	I0069631	300016775	11000	113	5840	67801	255.00
78061529	10/03/2022	A00200498Office Depot	I0069618	261896729001	11000	411	4310	67300	264.53
			I0069637	265082992001	12560	223	4310	09565	197.84
			I0069644	263376140001	11000	209	4310	04013	195.06
			I0069647	265510156001	11000	421	4318	67704	440.79
			I0069648	265220435001	11000	431	4310	65100	57.69
			I0069652	262198547001	11000	302	4310	63100	296.94
			I0069658	261528787001	12495	319	4310	61100	154.92

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			I0069684	256765130003	12495	319	4311	61900	8.64
			I0069687	260598284001	12000	353	4310	64600	192.00
78061530	10/03/2022	A00315956Orkin Pest Control	I0069625	232943780	11000	431	5860	65100	179.00
78061531	10/03/2022	A00288637Otis Elevator Company	I0069679	100400916398	11000	431	5641	65100	721.80
78061532	10/03/2022	A00200518Pearson Education	I0069659	18499887	31000	423	4110	69100	6,659.13
78061533	10/03/2022	A00200522Pepsi-Cola Company	I0069582	03652052	32000	422	4410	69400	696.16
			I0069645	03473202	32000	422	4410	69400	688.86
			I0069662	47692757	31000	423	4310	69100	139.89
78061534	10/03/2022	A00317367Quadient Leasing USA, Inc.	I0069653	N9570378	31000	423	5612	69100	1,075.64
78061535	10/03/2022	A00249911Renaissance Long Beach Hotel	I0069673	LH4XN3IJ	12909	351	5710	64900	783.60
78061536	10/03/2022	A00280086Rothgeb, Julie J.	I0069697	SEP 22	12640	223	5710	60103	37.50
78061537	10/03/2022	A00200393Sparkletts	I0069621	090922	11000	223	4310	60103	104.37
78061538	10/03/2022	A00237176SSD Systems	I0069630	R-00392904	11000	113	5641	67801	605.10
					11000	205	5641	12042	117.75
			I0069650	R-00396928	33428	310	5880	69200	37.85
					33528	310	5880	69200	37.85
					33588	310	5880	69200	75.68
			I0069654	R-00398718	31000	423	5880	69100	224.70
			I0069655	P-01004796	31000	423	5880	69100	29.60
78061539	10/03/2022	A00200417Sysco Food Service of Ventur	I0069620	279936008	33429	310	4410	69250	1,018.94
			I0069665	279943220	32000	422	4410	69400	5,397.55
					32000	422	4411	69400	1,075.95
					32000	422	4411	69400	386.89
78061540	10/03/2022	A00200423Taft City School District	I0069622	23-014	11000	432	4312	65100	219.74
					11000	432	5632	65100	57.00
					11000	352	4312	69610	89.58
78061540	10/03/2022	A00200423Taft City School District	I0069622	23-014	11000	352	5632	69610	95.00
78061541	10/03/2022	A00200862Taft College Bookstore	I0069638	0281	11000	352	5940	69610	18.98
78061542	10/03/2022	A00252942TC Federal Financial Aid Cle	I0069689	092622	11000	353	7130	73900	2,209.00
78061543	10/03/2022	A00256341Terminix	I0069651	424295609	33428	310	5860	69200	41.50
					33528	310	5860	69200	41.50
					33588	310	5860	69200	83.00
78061544	10/03/2022	A00200282True Value Home Center	I0069639	460871	11000	352	4310	69610	48.86
			I0069670	460855	35819	357	4310	69700	52.24
			I0069695	460960	12560	223	4311	09565	45.39
78061545	10/03/2022	A00200284U.S. Foods	I0069676	4345383	32000	422	4410	69400	1,549.56
					32000	422	4411	69400	145.79
			I0069677	4164411	33429	310	4410	69250	2,073.57
78061546	10/03/2022	A00200433Vibul Tangpraphaphorn, M.D.	I0069681	SEP 22	39000	314	5980	64991	315.00
78061547	10/03/2022	A00200355West Kern Water District	I0069674	092022	33428	310	5810	69200	22.43
78061547	10/03/2022	A00200355West Kern Water District	I0069674	092022	33528	310	5810	69200	22.43
					33588	310	5810	69200	44.86
78061548	10/03/2022	A00200355West Kern Water District	I0069675	09/20/22	11000	431	5810	65700	148.92
					39000	314	5810	64991	27.45
					12433	314	5810	69800	3.05
78061549	10/03/2022	A00200355West Kern Water District	I0069692	091322	12560	223	5850	09565	116.60
78061550	10/03/2022	A00286529West Side Health Care Distri	I0069619	1263K14270	12700	421	5980	67900	386.40
78061551	10/03/2022	A00200360Westec	I0069685	28291	11450	204	5641	09543	35,857.50
78061552	10/05/2022	A00237174Allikas, Krystal A.	S0056958		11000		9526		368.00
78061553	10/05/2022	A00329289Arvizu, Jessica M.	S0056960		11000		9526		322.00
78061554	10/05/2022	A00039652Easley, Jolene	S0056955		11000		9526		598.00

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78061555	10/05/2022	A00319999Garcia, Analynn D.	S0056963		11000		9526		300.00
78061556	10/05/2022	A00326638Geauque, Nikole A.	S0056953		11000		9526		2,565.30
78061557	10/05/2022	A00255171Gonzalez, Erika M.	S0056964		11000		9526		276.00
78061558	10/05/2022	A00309326Jones, Karrington Q.	S0056968		11000		9526		414.00
78061559	10/05/2022	A00327162Lingle, Chloe E.	S0056965		11000		9526		184.00
78061560	10/05/2022	A00329817Luevano-Castillo, Mariah A.	S0056967		11000		9526		46.00
78061561	10/05/2022	A00294562Marsh, Jasmine M.	S0056954		11000		9526		782.00
78061562	10/05/2022	A00327761Martinez, Andre	S0056966		11000		9526		52.98
78061563	10/05/2022	A00327877McDowell, Caleb	S0056961		11000		9526		322.00
78061564	10/05/2022	A00327305Mendoza, Dayanara C.	S0056957		11000		9526		501.00
78061565	10/05/2022	A00281880Nachor, Aubrey N.	S0056962		11000		9526		322.00
78061566	10/05/2022	A00298870Ocampo, Rodolfo	S0056956		11000		9526		506.00
78061567	10/05/2022	A00330020Yue, Anfield	S0056959		11000		9526		324.00
78061568	10/10/2022	A002000164Imprint	I0069763	10407822	31000	423	4310	69100	450.00
					31000	423	5940	69100	111.57
78061569	10/10/2022	A00200017A.P.I. Plumbing	I0069709	23558	35819	357	4312	69700	1,206.56
78061570	10/10/2022	A00102251Adriano, Christi L.	I0069790	093022	12652	205	5710	12042	161.37
78061571	10/10/2022	A00306660Advanced Data Storage, Inc.	I0069740	0154402	11000	207	5990	49999	25.30
			I0069745	0141725	11000	207	5990	49999	25.30
			I0069746	0150391	11000	207	5990	49999	25.30
78061572	10/10/2022	A00292936Albertson's LLC	I0069738	177691092822	32000	422	4410	69400	11.97
			I0069755	177689092822	39000	314	4311	64991	188.48
					12433	314	4311	69800	33.26
78061573	10/10/2022	A00237174Allikas, Krystal A.	I0069777	100422	11000	120	5710	66002	455.67
78061574	10/10/2022	A00327542Alvarado, Cecilia	I0069699	SEP 22	12676	351	5710	64900	276.25
78061575	10/10/2022	A00200043American Express	I0069725	11005092522	11000	000	7211	00000	7,538.09
78061576	10/10/2022	A00064930Aycock, Bette J.	I0069786	093022	11000	205	5710	12042	161.37
78061577	10/10/2022	A00200064B & B Surplus	I0069754	1011397	12640	223	4311	09565	841.64
78061578	10/10/2022	A00326017BarkleyREI, LLC	I0069711	128733	12418	421	5510	67900	13,431.25
78061579	10/10/2022	A00320892Barnes Welding	I0069765	63051366	31000	423	4310	69100	468.57
78061580	10/10/2022	A00290343Bauer, Amanda M.	I0069704	09302022-A	11000	401	5510	67200	1,500.00
78061581	10/10/2022	A00015850Berry, Wendy J.	I0069744	092222	11000	209	4311	04014	255.12
78061582	10/10/2022	A00250001Blake, Paul A.	I0069705	082222	11000	209	4311	09011	75.99
78061583	10/10/2022	A00200243Blick Art Materials	I0069719	9090286	31000	423	4310	69100	1,756.93
			I0069764	9268241	31000	423	4310	69100	314.55
78061584	10/10/2022	A00305936Brown, Angelica	I0069732	092622	11000	202	5990	60100	30.50
78061585	10/10/2022	A00200109Brown & Reich Petroleum, Inc	I0069718	31490	11000	432	4316	65100	127.35
					11000	432	4316	65500	56.74
					11000	113	4316	67801	101.95
			I0069720	31491	39000	314	4316	64991	194.89
					12433	314	4316	64991	34.39
78061586	10/10/2022	A00200161CDW-G	I0069714	CL19687	12000	318	6415	64800	1,940.30
			I0069715	CL18628	12000	318	6415	64800	3,880.58
			I0069758	CS27262	12433	314	6415	69800	363.50
			I0069759	CV38450	12679	320	6412	64900	2,352.45
			I0069775	CS66260	12000	318	4310	64800	46.80
			I0069776	CT06910	11000	210	6415	21056	192.94
78061587	10/10/2022	A00200758Champion, Diana K.	I0069788	093022	12652	205	5710	12042	493.37
78061588	10/10/2022	A00297767Cintas Corporation	I0069736	5125559770	11000	205	4311	12042	53.82
78061589	10/10/2022	A00230466Classic Charter, Inc.	I0069761	159084	11000	352	5750	69610	1,529.00
			I0069762	159085	11000	352	5750	69610	1,959.00

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78061589	10/10/2022	A00230466Classic Charter, Inc.	I0069767	159096	11000	352	5750	69610	1,959.00
78061590	10/10/2022	A00200200Computerland of Silicon Vall	I0069757	284228	11000	113	5643	67801	34,710.50
78061591	10/10/2022	A00324281De Duclos, MJ Breceda	I0069782	NOV 22	39000	314	5610	64991	872.73
78061592	10/10/2022	A00265229DK&M Property	I0069778	NOV 22	39000	314	5610	64991	3,484.47
78061593	10/10/2022	A00320572Eveland, Matthew J.	I0069733	092622	11000	202	5990	60100	30.50
78061594	10/10/2022	A00325532Executive Express Lines Inc.	I0069768	3839	11000	352	5750	69610	1,575.00
78061595	10/10/2022	A00202335Fastenal Industrial & Constr	I0069752	CATAF52319	11000	431	4310	65100	152.91
78061596	10/10/2022	A00200308Federal Express Corporation	I0069760	7-900-36084	11000	401	5940	67705	37.62
78061597	10/10/2022	A00319544FFP Fund V Lesseel, LLC	I0069702	2023-F5L1-038	11000	431	5830	65700	18,194.56
78061598	10/10/2022	A00329125Foundation Properties Inc	I0069780	NOV 22	39000	314	5610	64991	2,127.27
78061599	10/10/2022	A00040528Gardner, Gina L.	I0069789	093022	12652	205	5710	12042	161.37
					12652	205	5710	12042	332.00
78061600	10/10/2022	A00200629Grainger	I0069751	9448373259	11000	431	4312	65100	118.79
78061601	10/10/2022	A00330330Hampton, Todd	I0069703	092622	11000	401	5985	67200	25.00
78061602	10/10/2022	A00200655Henry Schein, Inc.	I0069753	25569839	11000	205	4311	12042	1,467.56
78061602	10/10/2022	A00200655Henry Schein, Inc.	I0069753	25569839	11000	205	4311	12042	40.93
78061603	10/10/2022	A00227931Hershkowitz, Eric R.	I0069787	093022	11000	205	5710	12042	691.74
78061604	10/10/2022	A00201122Home Depot Credit Services	I0069717	3406091322	11000	431	4310	65100	766.11
78061605	10/10/2022	A00304224Itasca Books	I0069783	234345	31000	423	4110	69100	696.00
					31000	423	5940	69100	109.72
78061606	10/10/2022	A00325895Linde Gas & Equipment Inc.	I0069735	31382627	11000	205	5641	12042	923.01
78061607	10/10/2022	A00262851Lytle, Steve	I0069730	091722	11000	209	4311	04011	45.04
78061608	10/10/2022	A00319978Morales, Alexis M.	I0069731	092622	11000	202	5990	60100	62.50
78061609	10/10/2022	A00200498Office Depot	I0069721	267250205001	11000	205	4310	12042	135.68
			I0069723	265433340001	11000	202	4310	60100	201.58
			I0069724	265202288001	12560	223	4310	09565	64.94
			I0069742	264221307001	11000	209	4318	09011	158.26
			I0069743	261528694001	12495	319	4310	61100	6.48
			I0069774	261469871001	11000	209	4310	04011	78.07
78061610	10/10/2022	A00251929Oja, Michelle E.	I0069707	092622	11000	210	4311	20014	86.56
78061611	10/10/2022	A00324842Payne, Kenneth E.	I0069779	NOV 22	39000	314	5610	64991	2,045.46
78061612	10/10/2022	A00200522Pepsi-Cola Company	I0069726	03058305	32000	422	4410	69400	353.28
78061613	10/10/2022	A00200541Proforma	I0069710	B788004730A	12000	303	4323	64300	1,598.71
			I0069727	B788004730B	12000	303	4323	64300	1,815.21
78061614	10/10/2022	A00270674Public Agency Law Group	I0069706	091822	11000	401	5430	67200	759.00
78061615	10/10/2022	A00034597Simpson, Amanda L.	I0069781	NOV 22	39000	314	5610	64991	1,909.09
78061616	10/10/2022	A00200417Sysco Food Service of Ventur	I0069713	279947255	32000	422	4411	69400	291.72
					32000	422	5940	69400	29.64
			I0069741	279950589	32000	422	4410	69400	6,050.51
					32000	422	4411	69400	867.58
					32000	422	4411	69400	630.77
			I0069770	279950591	33429	310	4410	69250	1,089.02
			I0069773	279943222	33429	310	4411	69250	181.30
78061617	10/10/2022	A00319064T-Mobile USA Inc.	I0069750	101322	11000	431	5840	65100	7.93
			I0069756	10/13/22	39000	314	5840	64991	47.85
					12433	314	5840	64991	8.45
78061618	10/10/2022	A00200862Taft College Bookstore	I0069712	0455	11000	353	4318	64600	497.95
78061619	10/10/2022	A00200862Taft College Bookstore	I0069716	4054	12560	223	4310	09565	625.32
78061620	10/10/2022	A00200862Taft College Bookstore	I0069729	0456.	11000	110	4310	66003	746.93
78061621	10/10/2022	A00200862Taft College Bookstore	I0069769	4234	11000	101	4310	66004	37.35
78061622	10/10/2022	A00200862Taft College Bookstore	I0069784	100322	11000	000	9161	00000	437,783.86

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78061623	10/10/2022	A00309285The Home Depot Pro	I0069748 707518064	39000	314	4310	64991	728.80
			I0069749 707671202	39000	314	4310	64991	106.60
78061624	10/10/2022	A00326051Tinoco, Emely	I0069734 092622	11000	202	5990	60100	30.50
78061625	10/10/2022	A00200282True Value Home Center	I0069728 461163	11000	431	4310	65100	44.90
				11000	431	4317	65100	228.08
				35819	357	4310	69700	26.05
			I0069747 461261	11000	431	4310	65100	110.85
78061626	10/10/2022	A00243766Tweedy, Allisa M.	I0069737 093022	12640	223	5710	60103	66.00
78061627	10/10/2022	A00200284U.S. Foods	I0069766 4523031	32000	422	4410	69400	1,679.50
				32000	422	4411	69400	0.01
78061627	10/10/2022	A00200284U.S. Foods	I0069771 4345385	33429	310	4410	69250	1,477.90
78061628	10/10/2022	A00200293United Parcel Service	I0069701 0000969726402.	31000	423	5940	67705	705.04
78061629	10/10/2022	A00000456Uribe, Jose	I0069739 SEP 22	35000	000	5633	69700	120.00
78061630	10/10/2022	A00279084Watts, Cliff H.	I0069700 SEP 22	11000	421	5710	67200	136.50
78061631	10/10/2022	A00275443WestAir Gases & Equipment In	I0069722 80464697	11000	352	4310	69610	34.12
78061632	10/10/2022	A00329149WEX Bank	I0069708 83878753	11000	432	4316	67703	687.36
78061633	10/10/2022	A00286901WinCraft, Incorporated	I0069772 811183	31000	423	4310	69100	1,950.32
				31000	423	5940	69100	610.75
78061634	10/17/2022	A00200017A.P.I. Plumbing	I0069825 23981	11000	431	4310	65100	106.19
				11000	431	4310	69800	38.61
				11000	431	4310	69200	19.31
78061635	10/17/2022	A00288646Amazon Web Services, Inc.	I0069813 1134168689	11000	113	5644	67801	934.05
78061636	10/17/2022	A00223048AMS.NET	I0069861 0059408	11000	113	5643	67801	13,728.00
78061637	10/17/2022	A00202445AT&T Mobility	I0069802 100222	12551	353	6415	64600	120.72
78061638	10/17/2022	A00326017BarkleyREI, LLC	I0069816 P000563	12418	421	5510	67900	34,802.50
78061639	10/17/2022	A00200096Board of Governors, CCC	I0069851 22-22-513	11000	113	5641	67801	5,900.00
78061640	10/17/2022	A00200119C.A. Reding Company, Inc.	I0069860 646747	11000	207	5641	49999	122.64
78061641	10/17/2022	A00200143Carlson, Kamala A.	I0069867 29	31000	423	4110	69100	6,292.00
78061642	10/17/2022	A00200146Carolina Biological Supply C	I0069808 51920511RI	11000	209	4311	04011	43.84
			I0069822 51916049RI	11000	209	4311	04011	25.65
78061643	10/17/2022	A00200161CDW-G	I0069830 CZ97778	12433	314	6415	69800	631.25
			I0069831 DC17700	11000	352	6415	69610	413.72
			I0069832 DB25181	11000	224	6415	60200	153.20
			I0069833 DB84156	11000	224	4318	60200	489.91
			I0069834 DB69747	11000	411	6412	67300	353.71
78061644	10/17/2022	A00230466Classic Charter, Inc.	I0069799 159086	11000	352	5750	69610	1,469.00
78061645	10/17/2022	A00221118Community College Facility C	I0069841 300000179	11000	401	5210	67200	761.00
78061646	10/17/2022	A00302543Darby Dental Supply, LLC	I0069812 2481460	12651	205	4311	12042	887.40
78061647	10/17/2022	A00200238Department of Justice	I0069842 583195	31000	423	5985	69100	128.00
				33428	310	5985	69200	35.33
				33528	310	5985	69200	35.33
				33588	310	5985	69200	35.34
				11000	352	5985	08350	32.00
				39000	314	5985	64991	64.00
78061647	10/17/2022	A00200238Department of Justice	I0069842 583195	11000	421	5985	67200	32.00
78061648	10/17/2022	A00277845Double D Cleaning Service	I0069798 087	12560	223	5890	09565	240.00
78061649	10/17/2022	A00253023Ellucian Company L.P.	I0069806 90378307	12551	353	5641	64600	600.00
78061650	10/17/2022	A00325532Executive Express Lines Inc.	I0069796 3840	11000	352	5750	69610	1,954.00
			I0069804 3931	11000	352	5750	69610	1,232.00
78061651	10/17/2022	A00200307Farmer Bros. Company	I0069815 90192359	32000	422	4410	69400	1,442.44
78061652	10/17/2022	A00283199Fork Lift Specialties, Inc.	I0069800 24745661	11000	431	5632	65100	248.96



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					11000	431	5632	65100	185.99
78061653	10/17/2022	A00201045Golling, Greg P.	I0069792	FALL2022	31000	423	4110	69100	1,509.60
78061654	10/17/2022	A00200629Grainger	I0069826	9452180194	11000	431	4312	65100	108.68
78061655	10/17/2022	A00203431Grimes, Jessica R.	I0069868	26	31000	423	4110	69100	1,808.00
78061656	10/17/2022	A00330608Growers Supply Co.	I0069795	77290A	11000	209	4311	04011	31.62
78061657	10/17/2022	A00200655Henry Schein, Inc.	I0069811	26274700	11000	205	5632	12042	295.60
					11000	205	4312	12042	961.53
78061658	10/17/2022	A00304231Higher Education Services, I	I0069818	HES-1559	31000	423	4110	69100	520.00
					31000	423	5940	69100	22.00
78061659	10/17/2022	A00200673IBM	I0069835	3998284	11000	202	5642	60100	13,538.90
78061660	10/17/2022	A00200715Kern Electric Distributors	I0069824	592551	11000	431	4310	65100	169.31
78061661	10/17/2022	A00328201KWB Entertainment Inc.	I0069819	2969	12676	351	4310	64900	5,455.80
78061662	10/17/2022	A00330411Liberty PATS	I0069839	100	12551	353	5970	64600	1,300.00
78061663	10/17/2022	A00227772MBS Textbook Exchange, Inc.	I0069817	47-5224617	31000	423	4115	69100	3,131.00
					31000	423	5940	69100	468.43
78061664	10/17/2022	A00327810Minuteman Press	I0069794	75986	11020	110	5970	68900	1,567.83
78061665	10/17/2022	A00308756Montgomery Hardware Co.	I0069821	746154	11000	431	4310	65100	65.19
78061666	10/17/2022	A00200585NAEYC	I0069866	06/14/2022	11000	210	5210	13052	150.00
78061667	10/17/2022	A00224086NICE	I0069801	7170226	11000	431	5840	65100	151.52
					11000	431	5840	65700	1,225.90
78061668	10/17/2022	A00200498Office Depot	I0069859	266667859001	11000	209	4310	17011	34.29
					11000	210	4310	20014	71.82
78061669	10/17/2022	A00200516Patterson Dental Supply, Inc	I0069837	3021467025	11000	205	4310	12042	228.44
78061670	10/17/2022	A00200518Pearson Education	I0069805	18449550	31000	423	4110	69100	20,286.62
					31000	423	4115	69100	4,324.75
					31000	423	5940	69100	532.85
78061671	10/17/2022	A00200522Pepsi-Cola Company	I0069844	03616253	32000	422	4410	69400	568.66
78061672	10/17/2022	A00318642Randy Witt Productions	I0069807	586	11020	110	5970	68900	1,500.00
78061673	10/17/2022	A00285838Sammy's Detail	I0069828	2375	11000	432	5632	67703	420.00
					39000	314	5632	64991	45.00
					39000	314	5632	64991	45.00
					39000	314	5632	64991	45.00
					39000	314	5632	64991	35.00
78061674	10/17/2022	A00200400Stinson's	I0069857	190447-0	11000	352	4318	69610	317.58
78061675	10/17/2022	A00330155Strautman, James A.	I0069814	220823	12418	421	5510	67900	22,200.00
78061676	10/17/2022	A00200417Sysco Food Service of Ventur	I0069838	279959948	32000	422	4410	69400	5,733.44
					32000	422	4411	69400	1,941.46
					32000	422	4411	69400	664.58
78061677	10/17/2022	A00200862Taft College Bookstore	I0069793	4595	12000	303	7605	73200	2,651.75
78061678	10/17/2022	A00200862Taft College Bookstore	I0069809	2841	11000	110	4310	66003	38.96
78061679	10/17/2022	A00200862Taft College Bookstore	I0069820	4134	12654	301	4310	64900	56.25
78061680	10/17/2022	A00200862Taft College Bookstore	I0069827	4199	11000	209	4110	04013	150.00
					11000	208	4110	15010	48.70
					11000	210	4110	22013	117.52
					11000	208	4110	15013	41.14
					11000	210	4110	22013	117.52
					11000	210	4110	49999	31.38
					11000	209	4110	04014	150.00
					11000	209	4110	04014	150.00
					11000	208	4110	15017	41.75
					11000	213	4110	49999	43.28

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					11000	207	4110	49999	10.81			
					11000	209	4110	49999	21.64			
					11000	210	4110	21056	34.63			
					11000	208	4110	15011	41.75			
78061681	10/17/2022	A00200862	Taft College Bookstore	I0069840	0953.	11000	212	4110	61100	64.70		
78061682	10/17/2022	A00200862	Taft College Bookstore	I0069845	4238	12495	319	4310	61900	37.35		
78061683	10/17/2022	A00200862	Taft College Bookstore	I0069846	3339	12495	319	4311	61900	27.05		
78061684	10/17/2022	A00200862	Taft College Bookstore	I0069847	3338	12495	319	4110	61100	23.76		
78061685	10/17/2022	A00200862	Taft College Bookstore	I0069848	2751	11000	212	4310	61100	159.35		
78061686	10/17/2022	A00200862	Taft College Bookstore	I0069854	0925	11000	319	4310	61100	181.73		
78061687	10/17/2022	A00200862	Taft College Bookstore	I0069855	0028	12495	319	4310	61900	455.47		
78061688	10/17/2022	A00200862	Taft College Bookstore	I0069856	0029	11000	212	4110	61100	202.97		
78061689	10/17/2022	A00200862	Taft College Bookstore	I0069862	4648	12551	353	4310	64600	605.91		
78061690	10/17/2022	A00200862	Taft College Bookstore	I0069863	0354	11020	110	4310	68900	1,311.11		
78061691	10/17/2022	A00200862	Taft College Bookstore	I0069864	2621.	11000	302	4310	63100	37.35		
						11000	213	4311	10021	220.70		
						11000	209	4310	09011	37.35		
						11000	208	4310	15010	42.22		
						11000	213	4310	05062	42.22		
						11000	209	4310	04014	4.32		
						11000	209	4310	04014	15.14		
78061692	10/17/2022	A00200432	Taft Union High School	I0069797	23-005	11000	352	5611	69612	1,975.00		
						11000	352	5611	69613	0.00		
78061693	10/17/2022	A00309285	The Home Depot Pro	I0069823	708897863	11000	431	4310	69400	49.30		
78061694	10/17/2022	A00200282	True Value Home Center	I0069852	459596	12560	223	6415	60103	158.69		
						I0069853	459609	12560	223	6415	60103	66.02
78061695	10/17/2022	A00200284	U.S. Foods	I0069810	4699068	32000	422	4410	69400	2,160.02		
						32000	422	4411	69400	57.13		
78061696	10/17/2022	A00200338	Verizon Wireless	I0069803	9917085676	11000	357	5840	69700	225.70		
78061697	10/17/2022	A00200338	Verizon Wireless	I0069836	9916717057	11000	113	5840	67801	38.01		
						12676	351	5840	64900	38.01		
78061698	10/17/2022	A00294733	West Kern Adult Education Ne	I0069829	SEP 22	12603	125	7410	73100	110,783.00		
78061699	10/17/2022	A00275443	WestAir Gases & Equipment In	I0069858	80470585	31000	423	4321	69100	33.60		
78061700	10/17/2022	A00200360	Westec	I0069791	28324	11450	204	5641	09543	35,857.50		
78061701	10/17/2022	A00323909	Winfree, Terri L.	I0069849	10012022T	11000	110	5510	66003	875.00		
						I0069850	09152022T	11000	110	5510	66003	875.00
78061702	10/17/2022	A00271281	WKCCD-Taft College Grant Cle	I0069843	3260	11000	000	7211	00000	24,264.00		
78061703	10/17/2022	A00266014	World Institute for Nurturin	I0069865	JUL-2022	11000	210	5210	13052	85.00		
78061704	10/18/2022	A00324612	Acuna, Luis E.	S0056973		11000		9526		125.00		
78061705	10/18/2022	A00327676	Aguilar, Leslie	S0056974		11000		9526		123.00		
78061706	10/18/2022	A00320612	Akinola-Drake, Nafisat O.	S0056975		11000		9526		125.00		
78061707	10/18/2022	A00320478	Allen, Amber A.	S0056976		11000		9526		125.00		
78061708	10/18/2022	A00319742	Atriano, Jennifer	S0056977		11000		9526		125.00		
78061709	10/18/2022	A00317375	Babines Ortiz, Natalie F.	S0056978		11000		9526		125.00		
78061710	10/18/2022	A00271121	Baca, Emily N.	S0056979		11000		9526		125.00		
78061711	10/18/2022	A00307885	Becerra, Patricia	S0056980		11000		9526		125.00		
78061712	10/18/2022	A00303750	Blanco, Erik R.	S0056981		11000		9526		125.00		
78061713	10/18/2022	A00319580	Boyd, Blake A.	S0056982		11000		9526		125.00		
78061714	10/18/2022	A00318435	Bradford, Tatum J.	S0056983		11000		9526		125.00		
78061715	10/18/2022	A00312948	Brewer, Alisha S.	S0056984		11000		9526		125.00		
78061716	10/18/2022	A00301287	Cantrell, Allison H.	S0056985		11000		9526		125.00		



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78061717	10/18/2022	A00327426	Carver, Rebecca E.	S0056986	11000	9526	125.00
78061718	10/18/2022	A00317358	Cisneros, Moises	S0056987	11000	9526	125.00
78061719	10/18/2022	A00327123	Cummings, Jack J.	S0056988	11000	9526	125.00
78061720	10/18/2022	A00325621	Curtis, Angela R.	S0056989	11000	9526	125.00
78061721	10/18/2022	A00320867	Dahl, Claire B.	S0056990	11000	9526	125.00
78061722	10/18/2022	A00305094	Davis, Emalyne G.	S0056991	11000	9526	125.00
78061723	10/18/2022	A00320599	Dhaliwal, Jasmine K.	S0056992	11000	9526	125.00
78061724	10/18/2022	A00303768	Dodson, Chloe L.	S0056993	11000	9526	125.00
78061725	10/18/2022	A00318062	Duran, Darien J.	S0056994	11000	9526	125.00
78061726	10/18/2022	A00324132	Esparza, James E.	S0056995	11000	9526	125.00
78061727	10/18/2022	A00326005	Esparza, Joshua J.	S0056996	11000	9526	125.00
78061728	10/18/2022	A00294947	Flores, Alexis E.	S0056997	11000	9526	125.00
78061729	10/18/2022	A00320950	Flory, Lara M.	S0056998	11000	9526	125.00
78061730	10/18/2022	A00321127	Fonseca, Juliet M.	S0056999	11000	9526	125.00
78061731	10/18/2022	A00319764	Garcia Gonzalez, Eder	S0057000	11000	9526	125.00
78061732	10/18/2022	A00324375	Garcia-Mitzel, Carlos A.	S0057001	11000	9526	121.00
78061733	10/18/2022	A00320170	Gee, Ariel G.	S0057002	11000	9526	123.00
78061734	10/18/2022	A00316986	Gonzalez, Sergio C.	S0057003	11000	9526	125.00
78061735	10/18/2022	A00327906	Gonzalez, Sydney	S0057004	11000	9526	125.00
78061736	10/18/2022	A00224327	Gross, Kristine	S0057005	11000	9526	125.00
78061737	10/18/2022	A00320185	Hernandez, Katie K.	S0057006	11000	9526	125.00
78061738	10/18/2022	A00325164	Howard, Madison L.	S0057007	11000	9526	123.00
78061739	10/18/2022	A00317671	Hunter, Macayla C.	S0057008	11000	9526	125.00
78061740	10/18/2022	A00317415	Isbell, Jaylyn N.	S0057009	11000	9526	125.00
78061741	10/18/2022	A00257581	Kallenberger, Lyndsey J.	S0057010	11000	9526	125.00
78061742	10/18/2022	A00306278	Keelin, Keanna J.	S0057011	11000	9526	125.00
78061743	10/18/2022	A00326890	Kim, Chelsie	S0057012	11000	9526	125.00
78061744	10/18/2022	A00002314	Laureles, Monica	S0057013	11000	9526	121.00
78061745	10/18/2022	A00304626	Lee, Joshua A.	S0057014	11000	9526	125.00
78061746	10/18/2022	A00320973	Lee, Tara N.	S0057015	11000	9526	125.00
78061747	10/18/2022	A00326019	Leyva, Josue R.	S0056969	11000	9526	300.00
78061748	10/18/2022	A00315899	Lozano Cortez, Lucero J.	S0057016	11000	9526	125.00
78061749	10/18/2022	A00327799	Madrigal, Gabriel	S0057017	11000	9526	125.00
78061750	10/18/2022	A00316575	Marquez, Citlaly I.	S0057018	11000	9526	125.00
78061751	10/18/2022	A00315414	Medina, Lizeth S.	S0057019	11000	9526	125.00
78061752	10/18/2022	A00324059	Moran, Maverick A.	S0057020	11000	9526	125.00
78061753	10/18/2022	A00305711	Navarro, Elizabeth A.	S0057021	11000	9526	123.00
78061754	10/18/2022	A00319327	Nguyen, Stella P.	S0057022	11000	9526	125.00
78061755	10/18/2022	A00277408	Olejnik, Isabelle C.	S0057023	11000	9526	125.00
78061756	10/18/2022	A00323145	Orona, Josephine L.	S0057024	11000	9526	125.00
78061757	10/18/2022	A00319424	Oropeza, Leslie G.	S0057025	11000	9526	125.00
78061758	10/18/2022	A00314148	Orozco, Sebastian C.	S0057026	11000	9526	125.00
78061759	10/18/2022	A00322953	Pacheco, Adrian M.	S0057027	11000	9526	125.00
78061760	10/18/2022	A00325568	Parra, Anyi J.	S0057028	11000	9526	125.00
78061761	10/18/2022	A00321458	Perez, Aviana K.	S0057029	11000	9526	125.00
78061762	10/18/2022	A00324115	Perez, Jasmine R.	S0057030	11000	9526	125.00
78061763	10/18/2022	A00303905	Perez, Jeidy	S0057031	11000	9526	125.00
78061764	10/18/2022	A00305095	Pilgrim, Willow L.	S0057032	11000	9526	125.00
78061765	10/18/2022	A00317388	Plascencia Ruiz, Daisy	S0057033	11000	9526	125.00
78061766	10/18/2022	A00326032	Ramirez, Gisela	S0056970	11000	9526	300.00
78061767	10/18/2022	A00304854	Ramirez, Joseph	S0057034	11000	9526	125.00

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78061768	10/18/2022	A00327192Rappleye, Aaron J.	S0057035	11000		9526		125.00	
78061769	10/18/2022	A00272440Reed, Braiden A.	S0057036	11000		9526		125.00	
78061770	10/18/2022	A00329059Rico, Cason S.	S0057037	11000		9526		123.00	
78061771	10/18/2022	A00320759Rodriguez, Abigail	S0057038	11000		9526		125.00	
78061772	10/18/2022	A00105180Rolls, Aaron R.	S0057039	11000		9526		125.00	
78061773	10/18/2022	A00324067Rubalcava, Juana	S0057040	11000		9526		125.00	
78061774	10/18/2022	A00316498Salbador Dominguez, Liset	S0057041	11000		9526		125.00	
78061775	10/18/2022	A00325548Sanchez, Alyssa G.	S0057042	11000		9526		121.00	
78061776	10/18/2022	A00327408Sherrell, Andrew C.	S0056971	11000		9526		300.00	
78061777	10/18/2022	A00320737Shwiyhat, Kalie S.	S0057043	11000		9526		125.00	
78061778	10/18/2022	A00328091Singleton, Quentin	S0057044	11000		9526		125.00	
78061779	10/18/2022	A00328475Spry, Allie M.	S0057045	11000		9526		125.00	
78061780	10/18/2022	A00328261Sweeney, Alivia K.	S0057046	11000		9526		125.00	
78061781	10/18/2022	A00279319Swinney, James	S0057047	11000		9526		125.00	
78061782	10/18/2022	A00319555Tolentino, Jericho F.	S0057048	11000		9526		125.00	
78061783	10/18/2022	A00330085Torrighiani, Brady A.	S0057049	11000		9526		125.00	
78061784	10/18/2022	A00311448Uykur, Norma	S0057050	11000		9526		125.00	
78061785	10/18/2022	A00318100Van Roekel, John A.	S0056972	11000		9526		294.00	
78061786	10/18/2022	A00328659Vargas, Juan C.	S0057051	11000		9526		123.00	
78061787	10/18/2022	A00294610Walter, Alexis L.	S0057052	11000		9526		125.00	
78061788	10/18/2022	A00326650White, Alyssa N.	S0057053	11000		9526		125.00	
78061789	10/18/2022	A00251602Woodward, Danica K.	S0057054	11000		9526		125.00	
78061790	10/18/2022	A00319769Wooley, Camille A.	S0057055	11000		9526		125.00	
78061791	10/18/2022	A00306934Zacarias, Eric	S0057056	11000		9526		125.00	
78061792	10/18/2022	A00321162Zamora, Daniel	S0057057	11000		9526		125.00	
78061793	10/20/2022	A002000164Imprint	I0069893	10448081	31000	423	4310	69100	1,035.50
					31000	423	5940	69100	87.30
			I0069894	10455591	31000	423	4310	69100	1,582.87
					31000	423	5940	69100	38.89
78061794	10/20/2022	A00293918A&B Athletics	I0069880	6417	11000	352	4310	69610	302.02
78061795	10/20/2022	A00330532Acadental Inc.	I0069926	63519	12652	205	4311	12042	2,393.00
78061796	10/20/2022	A00238497All-Tech Fire & Security, In	I0069902	2504	11000	431	5631	65100	400.00
78061797	10/20/2022	A00200376Amerio, Barbara J.	I0069908	101622	12551	353	5710	64600	368.31
78061798	10/20/2022	A00200063Austin's Pest Control, Inc.	I0069878	SEP '22	12560	223	5860	09565	55.00
78061799	10/20/2022	A00272600Beard Family Trust	I0069928	NOV 22	12560	223	5610	09565	3,500.00
78061800	10/20/2022	A00200243Blick Art Materials	I0069891	9317763	31000	423	4310	69100	44.00
78061801	10/20/2022	A00200109Brown & Reich Petroleum, Inc	I0069885	31806	39000	314	4316	64991	205.13
					12433	314	4316	64991	36.20
78061802	10/20/2022	A00281160BSN Sports, LLC	I0069889	918521912	11000	352	4310	69610	1,319.52
78061803	10/20/2022	A00328288Cal Pro Specialties	I0069887	12409	12909	301	4310	64900	336.60
78061804	10/20/2022	A00200146Carolina Biological Supply C	I0069869	51937554RI	11000	209	4311	04014	248.65
			I0069870	51930954RI	11000	209	4311	04011	79.46
78061805	10/20/2022	A00200161CDW-G	I0069876	DC51998	11000	401	4310	67704	87.95
			I0069886	DC83240	11000	224	6415	60200	171.26
78061806	10/20/2022	A00200213Council of Chief Librarians	I0069924	22-104	11000	203	5210	61200	150.00
78061807	10/20/2022	A00200235Cutrona, Myisha J.	I0069925	090622	12679	320	4410	64900	323.40
					12679	320	4310	64900	196.38
78061808	10/20/2022	A00278562DAI Source	I0069873	115628	11000	113	5643	67801	5,428.18
					11000	202	5642	60100	5,428.18
78061809	10/20/2022	A00237331Dumbrigue, Joanne Lucille V.	I0069922	SEP 22	12676	351	5710	64900	52.31
78061810	10/20/2022	A00200308Federal Express Corporation	I0069930	7-906-65334	11000	353	5940	64600	73.58

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78061811	10/20/2022	A00283264Frontier California Inc.	I0069910	092822	11000	431	5840	65700	833.77
78061812	10/20/2022	A00283264Frontier California Inc.	I0069911	09/28/22	11000	431	5840	65700	1,121.69
78061813	10/20/2022	A00200618Gardener's Supply	I0069875	40480	11000	352	4312	69611	2,705.25
					11000	431	6121	69610	4,057.88
78061814	10/20/2022	A00200645Hardy Diagnostics	I0069929	2826634	11000	209	4311	04012	1,552.70
78061815	10/20/2022	A00200655Henry Schein, Inc.	I0069920	25853019	11000	352	4310	69619	35.51
			I0069921	26419905	11000	352	4310	69619	281.16
			I0069939	25693141	11000	205	4311	12042	54.10
78061816	10/20/2022	A00200712Kern County Supt. of Schools	I0069905	300737	11000	421	5911	67200	804.00
78061817	10/20/2022	A00200721Kiwanis Club of Taft	I0069890	19374	11000	301	5210	64500	130.50
78061818	10/20/2022	Voided Check							
78061819	10/20/2022	A00200498Office Depot	I0069884	264221031001	11000	209	4318	09011	139.52
			I0069895	269587135001	11000	224	4310	60200	338.94
			I0069897	267679433001	11000	209	4310	17012	56.95
			I0069898	268511554001	11000	210	4310	20014	58.97
			I0069899	266251527001	11000	202	4310	60100	33.34
			I0069900	269084017001	11000	209	4310	19051	72.59
			I0069901	266655052001	11000	209	4310	04014	139.76
			I0069903	267988355001	12401	353	4310	64600	85.70
			I0069904	265484230001	11000	113	4310	67801	184.12
			I0069907	267549484001	11000	401	4310	67200	58.01
					11000	421	4310	67200	51.76
78061819	10/20/2022	A00200498Office Depot	I0069927	266530083001	11000	411	4310	67300	24.59
			I0069931	269548317001	11000	209	4310	17017	62.82
			I0069932	268135621001	11000	209	4310	17016	13.81
			I0069935	268387392001	12477	203	4310	61200	70.85
			I0069936	271286320001	11000	113	6412	67801	121.23
			I0069937	267516293001	11000	401	4310	67200	16.23
			I0069938	268447336001	11000	302	4310	63100	136.08
78061820	10/20/2022	A00200508P. G. & E.	I0069871	101322	11000	431	5830	65700	29,230.21
					39000	314	5830	64991	3,692.00
					12433	314	5830	69800	410.22
					33428	310	5830	69200	1,824.52
					33528	310	5830	69200	1,824.52
					33588	310	5830	69200	1,824.53
78061821	10/20/2022	A00200508P. G. & E.	I0069879	093022	12560	223	5860	09565	582.50
78061822	10/20/2022	A00200522Pepsi-Cola Company	I0069882	02433304	32000	422	4410	69400	929.29
78061823	10/20/2022	A00330338Pope Tech, LLC	I0069888	P7057	11000	224	5642	60200	2,000.00
78061824	10/20/2022	A00018310Reynolds, David S.	I0069919	FALL2022	31000	423	4110	69100	4,320.00
78061825	10/20/2022	A00202379San Joaquin Fence & Supply	I0069916	21277	11000	431	6120	65500	2,945.00
78061826	10/20/2022	A00303291Sport & Cycle, Inc.	I0069872	224427	11000	207	4310	08352	2,650.00
78061827	10/20/2022	A00237176SSD Systems	I0069892	P-01004849	31000	423	5880	69100	29.60
78061828	10/20/2022	A00200417Sysco Food Service of Ventur	I0069883	279967725	32000	422	4410	69400	6,159.65
					32000	422	4411	69400	1,283.83
					32000	422	4411	69400	492.17
78061829	10/20/2022	A00200862Taft College Bookstore	I0069877	0108	12640	223	4310	60103	6.88
78061830	10/20/2022	A00200862Taft College Bookstore	I0069906	4602	12640	223	4310	60103	37.35
78061831	10/20/2022	A00200862Taft College Bookstore	I0069918	2397	39000	314	5940	64991	36.83
78061832	10/20/2022	A00200862Taft College Bookstore	I0069923	5122	12000	303	4323	64300	865.46
78061833	10/20/2022	A00200862Taft College Bookstore	I0069940	101122	11000	000	9161	00000	42,450.00
78061834	10/20/2022	A00256341Terminix	I0069933	425407219	33428	310	5860	69200	83.00

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					33528	310	5860	69200	83.00	
					33588	310	5860	69200	166.00	
78061835	10/20/2022	A00200282	True Value Home Center	I0069896	461288	11000	352	4310	69610	74.67
				I0069912	461155	12560	223	4311	60103	41.35
				I0069913	460929	39000	314	4310	64991	118.66
						12433	314	4310	69800	20.94
78061836	10/20/2022	A00200284	U.S. Foods	I0069874	4859542	32000	422	4410	69400	1,445.17
78061837	10/20/2022	A00202272	VWR International	I0069934	8810945949	12700	421	4310	67900	2,880.17
78061838	10/20/2022	A00232538	Ward's Natural Science	I0069915	8810858665	11000	209	4311	04011	54.84
78061839	10/20/2022	A00200355	West Kern Water District	I0069881	100622	33428	310	5810	69200	20.07
						33528	310	5810	69200	20.07
						33588	310	5810	69200	40.13
78061840	10/20/2022	A00200355	West Kern Water District	I0069909	10/06/22	11000	431	5810	65700	336.27
						39000	314	5810	64991	61.99
						12433	314	5810	69800	6.89
78061841	10/20/2022	A00200356	West Side Recreation & Park	I0069917	859475	39000	314	5970	64991	35.00
78061842	10/20/2022	A00201081	Westside Waste Management Co	I0069914	29904	39000	314	5850	64991	72.21
78061843	10/26/2022	A002000164	Imprint	I0069952	10501193	31000	423	4310	69100	1,475.10
						31000	423	5940	69100	197.57
				I0069998	10466879	31000	423	4310	69100	857.25
						31000	423	5940	69100	76.99
78061844	10/26/2022	A00243588	AARP Health Care Options	I0069979	NOV 22	11000	412	3350	59100	18,720.98
78061845	10/26/2022	A00327115	ABC Occupational Medical Cen	I0069966	EM008250	12700	421	5980	67900	720.00
				I0069978	EM008524	12700	421	5980	67900	240.00
78061846	10/26/2022	A00327542	Alvarado, Cecilia	I0069968	101122	12375	301	4310	64500	142.76
78061847	10/26/2022	A00200063	Austin's Pest Control, Inc.	I0070005	OCT 22	39000	314	5860	64991	100.00
78061848	10/26/2022	A00320892	Barnes Welding	I0069954	63063949	31000	423	4310	69100	296.53
				I0069955	63063950	31000	423	4310	69100	39.02
78061849	10/26/2022	A00306416	Belcher, William C.	I0069982	09302022-CB	11000	401	5510	67200	400.00
78061850	10/26/2022	A00015850	Berry, Wendy J.	I0069946	101722	11000	209	4311	04014	51.00
78061851	10/26/2022	A00200243	Blick Art Materials	I0069997	9297698	31000	423	4310	69100	703.24
78061852	10/26/2022	A00200109	Brown & Reich Petroleum, Inc	I0069944	32145	39000	314	4316	64991	122.21
						12433	314	4316	64991	21.57
78061853	10/26/2022	A00321795	Butler, Quentin L.	I0069988	092922	72000	354	5710	69600	412.50
78061854	10/26/2022	A00200119	C.A. Reding Company, Inc.	I0070014	648566	31000	423	5971	69100	5.29
78061855	10/26/2022	A00210927	CareerAmerica, LLC	I0069989	0031-06	12000	353	5970	64600	3,350.00
78061856	10/26/2022	A00200146	Carolina Biological Supply C	I0069972	51939282RI	11000	209	4311	04014	357.45
78061857	10/26/2022	A00294514	Championship Awards	I0069977	67836	11020	110	4310	68900	671.93
78061858	10/26/2022	A00200182	City of Taft Police Departme	I0069981	1022WKCCD	32000	422	5980	69400	29.00
						39000	314	5980	64991	29.00
78061859	10/26/2022	A00230466	Classic Charter, Inc.	I0070011	159087	11000	352	5750	69610	1,849.00
78061860	10/26/2022	A00258703	College House	I0070004	66892	31000	423	4310	69100	8,868.90
						31000	423	5940	69100	1,275.15
78061861	10/26/2022	A00200235	Cutrona, Myisha J.	I0070010	092922	72000	354	5710	69600	732.64
78061862	10/26/2022	A00325532	Executive Express Lines Inc.	I0070012	3843	11000	352	5750	69610	2,662.00
78061863	10/26/2022	A00329796	Farmer, Jonathan	I0069942	102122	11000	224	5710	60200	710.41
78061864	10/26/2022	A00200307	Farmer Bros. Company	I0070015	90192461	32000	422	4410	69400	226.67
78061865	10/26/2022	A00200308	Federal Express Corporation	I0069983	7-921-56394	11000	401	5940	67705	32.91
78061866	10/26/2022	A00202041	Fresno Oxygen	I0069943	63067385	12560	223	4311	09565	366.99
				I0070017	63067311	12640	223	4311	09565	409.27
78061867	10/26/2022	A00283264	Frontier California Inc.	I0069994	5734101022	11000	431	5840	65700	48.11

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78061868	10/26/2022	A00283264	Frontier California Inc.	I0069995	5703100722	11000	431	5840	65700	155.02
78061869	10/26/2022	A00200645	Hardy Diagnostics	I0069984	2849573	11000	209	4311	04012	165.77
78061870	10/26/2022	A00200655	Henry Schein, Inc.	I0069956	26950673	12651	205	4311	12042	217.29
				I0069957	25863603	11000	205	4311	12042	1,068.84
				I0070001	26381411	12651	205	4311	12042	218.88
				I0070002	26368615	11000	205	4311	12042	1,049.43
				I0070003	26387046	12651	205	4311	12042	210.84
78061871	10/26/2022	A00311504	Hovind, Giselle R.	I0069987	092922	72000	354	5710	69600	75.00
78061872	10/26/2022	A00108728	Issue Trak, Inc	I0070009	TAFT1022MR	11000	113	5643	67801	1,825.00
						11000	431	5641	65100	730.00
						11000	224	5642	60200	1,095.00
78061873	10/26/2022	A00331158	JM Precision Golf Carts	I0069949	1145	11000	113	6414	67801	14,996.78
78061874	10/26/2022	A00271283	Kern County School Boards As	I0069999	102422	11000	101	5710	66004	180.00
78061875	10/26/2022	A00325895	Linde Gas & Equipment Inc.	I0070013	31886202	12652	205	4311	12042	389.87
				I0070016	31517919	11000	205	5641	12042	332.61
78061876	10/26/2022	A00262851	Lytle, Steve	I0069990	101322	11000	209	5740	04011	32.50
78061877	10/26/2022	A00200498	Office Depot	I0069967	272512520001	11000	352	4310	69610	59.81
				I0069975	269511063001	11000	209	4311	04011	201.02
				I0069976	270950965001	11000	202	4310	60100	112.26
78061878	10/26/2022	A00251929	Oja, Michelle E.	I0069948	101922	11000	210	5210	49999	242.00
						11000	210	4211	49999	25.00
78061879	10/26/2022	A00201047	Oxford University Press	I0069950	195322534	31000	423	4110	69100	2,659.72
						31000	423	5940	69100	156.44
				I0069951	195357002	31000	423	4115	69100	4,559.52
						31000	423	5940	69100	270.96
78061880	10/26/2022	A00200508	P. G. & E.	I0070000	101122	35000	000	5830	69700	19.54
						35000	000	5820	69700	6.90
78061881	10/26/2022	A00200522	Pepsi-Cola Company	I0070008	02020003	32000	422	4410	69400	790.38
78061882	10/26/2022	A00317367	Quadient Leasing USA, Inc.	I0069953	P9631023	31000	423	5612	69100	174.81
78061883	10/26/2022	A00287827	Quick, Kennedy A.	I0069980	100722	32000	422	5980	69400	29.00
78061884	10/26/2022	A00307141	Ruiz, Christopher J.	I0069985	2223-7	12676	351	5510	64900	500.00
				I0069993	SEP 22	12676	351	5510	64900	500.00
78061885	10/26/2022	A00200396	Spurr	I0069965	125923	11000	431	5820	69700	1,499.58
78061885	10/26/2022	A00200396	Spurr	I0069965	125923	35827	357	5820	69700	358.69
						33428	310	5820	69200	56.29
						33528	310	5820	69200	56.29
						33588	310	5820	69200	112.58
78061886	10/26/2022	A00200400	Stinson's	I0069959	182662-0	11000	202	4318	60100	104.91
				I0069960	187007-1	11000	210	4318	13053	36.74
				I0069969	184084-0	11000	202	4318	60100	104.91
				I0069970	187007-0	11000	210	4318	13053	57.07
				I0069971	191813-0	11000	210	4318	13052	398.51
78061887	10/26/2022	A00200417	Sysco Food Service of Ventur	I0069961	279959951	33429	310	4411	69250	349.79
				I0069963	279974322	33429	310	4410	69250	2,014.16
				I0069973	279870852	32000	422	4411	69400	414.94
						32000	422	5940	69400	42.17
				I0070007	279974320	32000	422	4410	69400	6,300.04
						32000	422	4411	69400	968.50
						32000	422	4411	69400	603.11
78061888	10/26/2022	A00200862	Taft College Bookstore	I0069986	4816	12495	319	4110	61100	262.95
78061889	10/26/2022	A00200222	Taft Midway Driller	I0069945	110122	11000	110	4211	66003	67.60

**Taft College Check Register Report**

**01-October-22 through 31-October-22**

**FY 22-23**

78061890	10/26/2022	A00314759	Taylor, Christopher	I0069947	102022	11000	209	5210	19050	120.00
78061891	10/26/2022	A00312691	TC State Financial Aid Clear	I0069941	10112022-A	11999	421	7412	73900	31,724.56
78061892	10/26/2022	A00200282	True Value Home Center	I0070006	462005	12640	223	4310	60103	137.77
78061893	10/26/2022	A00255644	U.S. Bank Equipment Finance	I0070018	484654355	11000	401	5971	67200	44.28
						31000	423	5971	69100	556.58
						11000	205	5971	12042	557.75
						12477	203	5971	61200	21.77
						11000	202	5971	60100	52.56
						33428	310	5971	69200	39.28
						33528	310	5971	69200	39.28
						33588	310	5971	69200	183.31
						11000	207	5971	49999	127.77
						11000	202	5971	60100	482.10
						11000	110	5971	66003	70.57
						11000	202	5971	60100	70.57
						11000	114	5971	66005	70.57
						11000	202	5971	60100	55.34
						39000	314	5971	64991	522.68
						12551	353	5971	64600	76.95
						11000	301	5971	64500	76.95
						11000	302	5971	63100	76.95
						11000	358	5971	62100	76.95
						31000	423	5971	69100	7,912.62
				I0070019	484654355.	12560	223	5612	60103	244.41
						11000	205	5612	12042	244.41
						11000	203	5612	61200	244.41
						11000	203	5612	61200	244.41
						12000	318	5612	64800	244.41
						11000	202	5612	60100	244.41
						11000	113	5612	67801	244.41
						11000	431	5612	65100	244.41
						33428	310	5612	69200	61.10
						33528	310	5612	69200	61.10
						33588	310	5612	69200	61.10
78061893	10/26/2022	A00255644	U.S. Bank Equipment Finance	I0070019	484654355.	33591	310	5612	69200	61.10
						11000	207	5612	49999	244.41
						11000	202	5612	60100	244.41
						11000	110	5612	66003	81.47
						11000	202	5612	60100	81.47
						11000	114	5612	66005	81.47
						11000	202	5612	60100	244.41
						11000	421	5612	67200	109.96
						11000	401	5612	67200	24.44
						11000	411	5612	67300	109.98
						39000	314	5612	64991	244.41
						12551	353	5612	64600	61.10
						11000	301	5612	64500	61.10
						11000	302	5612	63100	61.10
						11000	358	5612	62100	61.10
						11000	421	5612	67200	244.41
						11000	401	5612	67200	244.41

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**01-October-22 through 31-October-22**

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				11000	401	5612	67200	244.41
				31000	423	5612	69100	244.41
				31000	423	5612	69100	154.33
				12495	319	5612	61900	56.01
78061894	10/26/2022	A00200284U.S. Foods	I0069962 5032500	33429	310	4411	69250	474.44
			I0069964 5032499	33429	310	4410	69250	1,095.14
78061895	10/26/2022	A00200355West Kern Water District	I0069958 101422	12560	223	5850	09565	86.90
78061896	10/26/2022	A00200355West Kern Water District	I0069991 101322	11000	431	5810	65700	45.01
				39000	314	5810	64991	8.30
				12433	314	5810	69800	0.92
78061897	10/26/2022	A00200355West Kern Water District	I0069992 10/13/22	35000	000	5810	69700	74.28
78061898	10/26/2022	A00200355West Kern Water District	I0069996 10-13-22	11000	431	5810	65700	6,970.85
				39000	314	5810	64991	1,284.99
				12433	314	5810	69800	142.77
78061899	10/26/2022	A00200360Westec	I0069974 28349	11450	204	5641	09543	35,857.50
78061900	10/31/2022	A00329794Alzamzami, Hanna A.	S0057058	11000		9526		300.00
78061901	10/31/2022	A00326067Barulich, Coleton R.	S0057075	11000		9526		92.00
78061902	10/31/2022	A00324076Castro Gomez, Lilia M.	S0057059	11000		9526		298.00
78061903	10/31/2022	A00254321Childers, Tenille E.	S0057060	11000		9526		298.00
78061904	10/31/2022	A00300229Christensen, Shasta M.	S0057076	11000		9526		184.00
78061905	10/31/2022	A00313205Collins, Emily E.	S0057077	11000		9526		148.00
78061906	10/31/2022	A00303768Dodson, Chloe L.	S0057072	11000		9526		1,000.00
78061907	10/31/2022	A00320157Duru, David E.	S0057078	11000		9526		16.00
78061908	10/31/2022	A00268651Fernandes, Andrew J.	S0057079	11000		9526		2.00
78061909	10/31/2022	A00328244Garcia, Alexis	S0057061	11000		9526		300.00
78061910	10/31/2022	A00327797Garcia, Arissa	S0057062	11000		9526		300.00
78061911	10/31/2022	A00326638Geauque, Nikole A.	S0057080	11000		9526		150.00
78061912	10/31/2022	A00302492Hamilton, Charlene K.	S0057081	11000		9526		138.00
78061913	10/31/2022	A00330016Johnson, Nariah E.	S0057063	11000		9526		300.00
78061914	10/31/2022	A00328438Maiden Hopkins, Haley B.	S0057064	11000		9526		300.00
78061915	10/31/2022	A00329918Manzo, Melissa	S0057065	11000		9526		300.00
78061916	10/31/2022	A00328211Martinez, Emma	S0057082	11000		9526		150.00
78061917	10/31/2022	A00327892Pablo, Araceli	S0057066	11000		9526		300.00
78061918	10/31/2022	A00320231Pablo, John	S0057073	11000		9526		598.00
78061919	10/31/2022	A00318069Perez, Yanahi S.	S0057067	11000		9526		300.00
78061920	10/31/2022	A00306337Pulido, Jasmine	S0057068	11000		9526		300.00
78061921	10/31/2022	A00272484Quinonez, Kimberly	S0057083	11000		9526		2.00
78061922	10/31/2022	A00291387Rodriguez C, Ruby	S0057084	11000		9526		138.00
78061923	10/31/2022	A00330057Solis, Sheccid Y.	S0057069	11000		9526		300.00
78061924	10/31/2022	A00319363Tavares, Dapnne	S0057070	11000		9526		300.00
78061925	10/31/2022	A00329472Velasquez, Vanessa	S0057085	11000		9526		2.00
78061926	10/31/2022	A00317508Vodka, Abigail L.	S0057086	11000		9526		2.00
78061927	10/31/2022	A00306934Zacarias, Eric	S0057071	11000		9526		300.00
78061928	10/31/2022	A00321162Zamora, Daniel	S0057074	11000		9526		83.20
78061929	10/31/2022	A00260478Zuniga, Julio	S0057087	11000		9526		138.00
								=====
BANK TOTAL								1,417,621.16



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1-October-2022 through 31-October-2022

FY 22-23

USER ID	ACTIVITY DATE	VENDOR		PURCHASE ORDER		PURCHASE ORDER	CL	C	A
		NUMBER	NAME	NUMBER	DATE				
AOMEGA	09/08/2022	A00325895	Linde Gas & Equipment Inc.	P0059771	08/31/2022	08/31/2022			\$378.68
	09/18/2022	A00200425	Taft College	P0059856	09/12/2022	09/12/2022			\$423.76
		A00200498	Office Depot	P0059880	09/14/2022	09/14/2022			\$135.68
	09/20/2022	A00202979	Health First Corporation	P0059919	09/19/2022	09/19/2022			\$467.69
	10/03/2022	A00297767	Cintas Corporation	P0059984	09/27/2022	09/27/2022			\$53.81
		A00325895	Linde Gas & Equipment Inc.	P0059979	09/27/2022	09/27/2022			\$923.01
	10/04/2022	A00330532	Acadental Inc.	P0060016	10/03/2022	10/03/2022			\$2,588.77
	10/06/2022	A00297767	Cintas Corporation	P0060037	10/04/2022	10/04/2022			\$53.81
	10/25/2022	A00200161	CDW-G	P0060138	10/24/2022	10/24/2022			\$204.76
		A00325895	Linde Gas & Equipment Inc.	P0059989	09/28/2022	09/28/2022			\$333.18
				P0060117	10/20/2022	10/20/2022			\$390.43
				P0060146	10/25/2022	10/25/2022			\$892.05
	10/27/2022	A00200498	Office Depot	P0060163	10/27/2022	10/27/2022			\$134.85
								-----	
						TOTAL USER			\$6,980.48
ASALAZAR	09/20/2022	A00200498	Office Depot	P0059928	09/20/2022	09/20/2022			\$296.95
	09/21/2022	A00200498	Office Depot	P0059943	09/21/2022	09/21/2022			\$136.07
	10/17/2022	A00200498	Office Depot	P0060082	10/11/2022	10/11/2022			\$242.37
	10/31/2022	A00200498	Office Depot	P0060174	10/31/2022	10/31/2022			\$96.76
								-----	
						TOTAL USER			\$772.15
BYOUNG	09/07/2022	A00259088	GT Software Inc.	P0059791	09/01/2022	09/01/2022			\$1,900.80
		A00260774	ITsavvy LLC	P0059790	09/01/2022	09/01/2022			\$10,992.70
	09/08/2022	A00200161	CDW-G	P0059836	09/08/2022	09/08/2022			\$58.95
	09/18/2022	A00223048	AMS.NET	P0059859	09/12/2022	09/12/2022			\$903.49
	09/21/2022	A00200139	Card Integrators	P0059852	09/12/2022	09/12/2022			\$3,180.00
		A00200200	Computerland of Silicon Vall	P0059887	09/15/2022	09/15/2022			\$34,710.50
		A00223048	AMS.NET	P0059910	09/16/2022	09/16/2022			\$13,728.00
	09/22/2022	A00278562	DAI Source	P0059893	09/15/2022	09/15/2022			\$10,856.36
	09/23/2022	A00200498	Office Depot	P0059947	09/21/2022	09/21/2022			\$200.95
	10/05/2022	A00200096	Board of Governors, CCC	P0060012	10/03/2022	10/03/2022			\$5,900.00
		A00200498	Office Depot	P0060029	10/04/2022	10/04/2022			\$121.23
	10/21/2022	A00209760	MTS IntegraTRAK, INC	P0060108	10/19/2022	10/19/2022			\$1,451.05
		A00331158	JM Precision Golf Carts	P0060095	10/17/2022	10/17/2022			\$14,996.78
	10/25/2022	A00200053	Apple Computer Inc.	P0060135	10/24/2022	10/24/2022			\$88,212.32
		A00200161	CDW-G	P0060133	10/24/2022	10/24/2022			\$72.55
	A00108728	Issue Trak, Inc	P0060094	10/17/2022	10/17/2022			\$3,650.00	
	A00255644	U.S. Bank Equipment Finance	P0060091	10/17/2022	10/17/2022			\$11,114.80	
								-----	
						TOTAL USER			\$202,050.48
DDURAN	09/06/2022	A00327810	Minuteman Press	P0059801	09/02/2022	09/02/2022			\$441.82
	09/07/2022	A00200425	Taft College	P0059819	09/07/2022	09/07/2022			\$1,292.00



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USER ID	ACTIVITY DATE	VENDOR NUMBER	VENDOR NAME	PURCHASE ORDER NUMBER	PURCHASE ORDER DATE	REQ. DATE	PURCHASE ORDER AMOUNT	CL	C	A
		A00200222	Taft Midway Driller	P0059823	09/07/2022	09/07/2022				\$470.00
	09/08/2022	A00200498	Office Depot	P0059827	09/07/2022	09/07/2022				\$106.13
				P0059752	08/30/2022	08/30/2022				\$195.05
				P0059753	08/30/2022	08/30/2022				\$2.17
		A00303183	Southern Computer Warehouse,	P0059821	09/07/2022	09/07/2022				\$5.00
		A00201119	Design Science, Inc.	P0059793	09/01/2022	09/01/2022				\$322.07
		A00251929	Oja, Michelle Elizabeth.	P0059755	08/30/2022	08/30/2022				\$43.28
		A00325603	Taintor, Amanda	P0059763	08/30/2022	08/30/2022				\$426.25
	09/13/2022	A00200656	Jacobi, Victoria J.	P0059863	09/12/2022	09/12/2022				\$385.00
		A00250001	Blake, Paul Anderson.	P0059868	09/13/2022	09/13/2022				\$19.99
		A00262851	Lytle, Steve	P0059855	09/12/2022	09/12/2022				\$26.25
		A00277752	Jarrahan, Abbas	P0059864	09/12/2022	09/12/2022				\$100.00
		A00327940	Open Education Global, Inc.	P0059869	09/13/2022	09/13/2022				\$400.00
	09/14/2022	A00200161	CDW-G	P0059829	09/07/2022	09/07/2022				\$784.44
	09/18/2022	A00295200	Guillen, Kaylee Breeann.	P0059884	09/14/2022	09/14/2022				\$30.50
		A00300282	Cisneros, Yasmin	P0059881	09/14/2022	09/14/2022				\$30.50
		A00302373	Golden, Summer	P0059883	09/14/2022	09/14/2022				\$29.00
		A00303748	Caudle, Robbi Nichole.	P0059897	09/15/2022	09/15/2022				\$62.52
		A00306956	Hartmann, Alexandria Janae.	P0059891	09/15/2022	09/15/2022				\$30.50
		A00319990	Sepulveda-Hemma, Megan Eliza	P0059888	09/15/2022	09/15/2022				\$30.50
		A00324115	Perez, Jasmine Rose.	P0059882	09/14/2022	09/14/2022				\$30.50
		A00326051	Tinoco, Emely	P0059890	09/15/2022	09/15/2022				\$29.00
		A00329900	Tejeda Rocha, Cecilia	P0059896	09/15/2022	09/15/2022				\$30.50
	09/19/2022	A00200432	Taft Union High School	P0059915	09/16/2022	09/16/2022				\$400.00
	09/20/2022	A00200222	Taft Midway Driller	P0059847	09/09/2022	09/09/2022				\$185.00
		A00200069	Bakersfield Californian	P0059854	09/12/2022	09/12/2022				\$3,000.00
		A00002482	May, James Patrick.	P0059920	09/19/2022	09/19/2022				\$50.00
				P0059921	09/19/2022	09/19/2022				\$450.00
				P0059922	09/19/2022	09/19/2022				\$249.00
		A00200498	Office Depot	P0059939	09/20/2022	09/20/2022				\$58.98
	09/21/2022	A00318642	Randy Witt Productions	P0059931	09/20/2022	09/20/2022				\$8,500.00
	09/23/2022	A00318642	Randy Witt Productions	P0059953	09/22/2022	09/22/2022				\$1,500.00
				P0059954	09/22/2022	09/22/2022				\$1,500.00
	09/26/2022	A00250001	Blake, Paul Anderson.	P0059966	09/26/2022	09/26/2022				\$50.00
		A00200498	Office Depot	P0059973	09/26/2022	09/26/2022				\$72.59
				P0059974	09/26/2022	09/26/2022				\$139.76
		A00330340	Plasterers Enterprises Inc	P0059975	09/26/2022	09/26/2022				\$31.62
	09/28/2022	A00200862	Taft College Bookstore	P0059987	09/27/2022	09/27/2022				\$746.93
	10/03/2022	A00251929	Oja, Michelle Elizabeth.	P0059992	09/28/2022	09/28/2022				\$86.56
		A00200498	Office Depot	P0060014	10/03/2022	10/03/2022				\$78.07
	10/04/2022	A00200585	NAEYC	P0060019	10/03/2022	10/03/2022				\$150.00
		A00266014	World Institute for Nurturin	P0060020	10/03/2022	10/03/2022				\$85.00

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USER ID	ACTIVITY DATE	VENDOR		PURCHASE ORDER		PURCHASE ORDER	CL	C	A
		NUMBER	NAME	NUMBER	DATE				
	10/05/2022	A00327810	Minuteman Press	P0059993	09/28/2022	09/28/2022			\$1,578.66
		A00200862	Taft College Bookstore	P0060017	10/03/2022	10/03/2022			\$37.35
				P0060028	10/04/2022	10/04/2022			\$1,311.11
	10/06/2022	A00200862	Taft College Bookstore	P0060024	10/03/2022	10/03/2022			\$399.30
		A00200862	Taft College Bookstore	P0060045	10/05/2022	10/05/2022			\$1,000.10
		A00262851	Lytle, Steve	P0060032	10/04/2022	10/04/2022			\$32.50
		A00330608	Growers Supply Co.	P0060058	10/06/2022	10/06/2022			\$31.62
		A00303291	Sport & Cycle, Inc.	P0060059	10/06/2022	10/06/2022			\$2,650.00
	10/10/2022	A00330155	Strautman, James Alexander.	P0060057	10/06/2022	10/06/2022			\$66,600.00
	10/11/2022	A00314759	Taylor, Christopher	P0060069	10/10/2022	10/10/2022			\$370.00
		A00330608	Growers Supply Co.	P0060074	10/10/2022	10/10/2022			\$32.87
	10/18/2022	A00200655	Henry Schein, Inc.	P0060092	10/17/2022	10/17/2022			\$37.08
		A00200498	Office Depot	P0060096	10/17/2022	10/17/2022			\$138.14
		A00271283	Kern County School Boards As	P0060100	10/18/2022	10/18/2022			\$180.00
	10/21/2022	A00294514	Championship Awards	P0060118	10/20/2022	10/20/2022			\$722.99
		A00327810	Minuteman Press	P0060111	10/19/2022	10/19/2022			\$2,868.97
	10/24/2022	A00294514	Championship Awards	P0060127	10/21/2022	10/21/2022			\$663.77
		A00200222	Taft Midway Driller	P0060134	10/24/2022	10/24/2022			\$67.60
		A00202272	VWR International	P0060128	10/21/2022	10/21/2022			\$700.00
		A00251929	Oja, Michelle Elizabeth.	P0060098	10/18/2022	10/18/2022			\$267.00
		A00311814	Travis, Lori L.	P0060131	10/21/2022	10/21/2022			\$1,868.75
	10/25/2022	A00331313	Willis and Williams Design S	P0060145	10/25/2022	10/25/2022			\$4,500.00
		A00200498	Office Depot	P0060154	10/25/2022	10/25/2022			\$60.16
		A00251929	Oja, Michelle Elizabeth.	P0060137	10/24/2022	10/24/2022			\$274.00
	10/27/2022	A00200862	Taft College Bookstore	P0060159	10/27/2022	10/27/2022			\$4,760.62
									-----
						TOTAL USER			\$113,809.07
DNAVARRO	09/01/2022	A00202515	ACCCA	P0059784	09/01/2022	09/01/2022			\$150.00
		A00277399	Sundgren, Lori Anne.	P0059785	09/01/2022	09/01/2022			\$451.12
		A00330194	CRLA	P0059783	09/01/2022	09/01/2022			\$590.00
	09/02/2022	A00330195	Westin San Diego Gaslamp Qua	P0059782	09/01/2022	09/01/2022			\$1,052.56
	09/08/2022	A00200498	Office Depot	P0059824	09/07/2022	09/07/2022			\$161.40
	09/13/2022	A00200862	Taft College Bookstore	P0059837	09/08/2022	09/08/2022			\$202.97
				P0059838	09/08/2022	09/08/2022			\$455.47
	09/26/2022	A00200498	Office Depot	P0059937	09/20/2022	09/20/2022			\$8.64
		A00200053	Apple Computer Inc.	P0059956	09/22/2022	09/22/2022			\$49.99
		A00200862	Taft College Bookstore	P0059952	09/22/2022	09/22/2022			\$37.35
	10/17/2022	A00200862	Taft College Bookstore	P0060055	10/06/2022	10/06/2022			\$262.95
	10/19/2022	A00200498	Office Depot	P0060089	10/14/2022	10/14/2022			\$203.60
									-----
						TOTAL USER			\$3,626.05
DRIOS	09/06/2022	A00200135	CAPED	P0059762	08/30/2022	08/30/2022			\$625.00

**Taft College Purchase Order Activity Report**

**1-October-2022 through 31-October-2022**

**FY 22-23**

USER ID	ACTIVITY DATE	VENDOR		PURCHASE ORDER		PURCHASE ORDER	CL	C	A
		NUMBER	NAME	NUMBER	DATE				
	09/07/2022	A00200354	Wells, Susan J.	P0059815	09/07/2022	09/07/2022			\$25.00
		A00300405	Markovits, Aaron	P0059816	09/07/2022	09/07/2022			\$1,358.00
	09/15/2022	A00200354	Wells, Susan J.	P0059853	09/12/2022	09/12/2022			\$25.00
		A00200508	P. G. & E.	P0059860	09/12/2022	09/12/2022			\$2,000.00
		A00300405	Markovits, Aaron	P0059839	09/08/2022	09/08/2022			\$300.00
		A00309285	The Home Depot Pro	P0059895	09/15/2022	09/15/2022			\$835.40
	09/22/2022	A00200161	CDW-G	P0059899	09/15/2022	09/15/2022			\$636.70
	09/26/2022	A00200862	Taft College Bookstore	P0059945	09/21/2022	09/21/2022			\$1,000.00
	10/10/2022	A00200356	West Side Recreation & Park	P0060033	10/04/2022	10/04/2022			\$35.00
		A00200862	Taft College Bookstore	P0060035	10/04/2022	10/04/2022			\$36.83
		A00319064	T-Mobile USA Inc.	P0060034	10/04/2022	10/04/2022			\$2,218.00
	10/21/2022	A00300405	Markovits, Aaron	P0060097	10/18/2022	10/18/2022			\$250.00
	10/25/2022	A00331328	Virtual Driver Interactive	P0060141	10/24/2022	10/24/2022			\$36,500.00
									-----
						TOTAL USER			\$45,844.93
DVOHNOUT	09/08/2022	A00200400	Stinson's	P0059825	09/07/2022	09/07/2022			\$93.81
		A00200498	Office Depot	P0059818	09/07/2022	09/07/2022			\$297.79
				P0059789	09/01/2022	09/01/2022			\$129.06
	09/12/2022	A00200200	Computerland of Silicon Vall	P0059840	09/08/2022	09/08/2022			\$3,999.00
		A00200498	Office Depot	P0059841	09/08/2022	09/08/2022			\$234.92
	09/14/2022	A00200161	CDW-G	P0059843	09/08/2022	09/08/2022			\$193.36
	09/20/2022	A00200498	Office Depot	P0059933	09/20/2022	09/20/2022			\$33.35
	09/22/2022	A00200498	Office Depot	P0059946	09/21/2022	09/21/2022			\$56.43
	09/26/2022	A00305936	Brown, Angelica	P0059969	09/26/2022	09/26/2022			\$30.50
		A00320572	Eveland, Matthew Jesse.	P0059968	09/26/2022	09/26/2022			\$30.50
		A00326051	Tinoco, Emely	P0059967	09/26/2022	09/26/2022			\$30.50
		A00319978	Morales, Alexis Marie.	P0059970	09/26/2022	09/26/2022			\$62.50
	10/03/2022	A00200302	Eveland, Sharyn L.	P0059994	09/29/2022	09/29/2022			\$1,977.22
		A00243766	Tweedy, Allisa Marie.	P0059986	09/27/2022	09/27/2022			\$79.00
		A00200498	Office Depot	P0060002	09/30/2022	09/30/2022			\$62.82
				P0060004	09/30/2022	09/30/2022			\$14.63
	10/06/2022	A00200498	Office Depot	P0060039	10/05/2022	10/05/2022			\$112.25
				P0060040	10/05/2022	10/05/2022			\$201.01
		A00200400	Stinson's	P0060056	10/06/2022	10/06/2022			\$398.51
		A00200153	CCCCIO	P0060061	10/06/2022	10/06/2022			\$675.00
		A00307058	Minor, Leslie B.	P0060060	10/06/2022	10/06/2022			\$2,945.65
	10/10/2022	A00262851	Lytle, Steve	P0060064	10/06/2022	10/06/2022			\$170.00
	10/24/2022	A00002482	May, James Patrick.	P0060103	10/18/2022	10/18/2022			\$53.63
									-----
						TOTAL USER			\$11,881.44
GDUNHAM	09/06/2022	A00200426	Taft College Cafeteria	P0059807	09/06/2022	09/06/2022			\$29.78
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USER ID	ACTIVITY DATE	VENDOR NUMBER	VENDOR NAME	PURCHASE ORDER NUMBER	PURCHASE ORDER DATE	REQ. DATE	PURCHASE ORDER AMOUNT	CL	C	A
							TOTAL USER			\$29.78
HCASH	09/08/2022	A00329796	Farmer, Jonathan	P0059805	09/02/2022	10/21/2022				\$665.00
	09/18/2022	A00200161	CDW-G	P0059917	09/16/2022	09/30/2022				\$329.33
				P0059918	09/16/2022	09/30/2022				\$489.91
		A00200498	Office Depot	P0059916	09/16/2022	09/30/2022				\$366.67
	09/26/2022	A00330338	Pope Tech, LLC	P0059977	09/26/2022	09/30/2022				\$2,000.00
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							TOTAL USER			\$3,850.91
JEDMAISTON	09/01/2022	A00200161	CDW-G	P0059600	08/09/2022	08/09/2022				\$428.87
	09/06/2022	A00200167	Central Valley Conference	P0059806	09/02/2022	09/02/2022				\$4,155.00
		A00230466	Classic Charter, Inc.	P0059788	09/01/2022	09/01/2022				\$1,698.00
	09/19/2022	A00200065	B & H Photo-Video, Inc.	P0059909	09/16/2022	09/16/2022				\$579.12
		A00200432	Taft Union High School	P0059912	09/16/2022	09/16/2022				\$975.00
		A00200862	Taft College Bookstore	P0059900	09/15/2022	09/15/2022				\$18.98
		A00281160	BSN Sports, LLC	P0059908	09/16/2022	09/16/2022				\$1,319.53
		A00283035	CCLC	P0059911	09/16/2022	09/16/2022				\$700.00
		A00328473	CCC Physical Ed., Kinesiology	P0059913	09/16/2022	09/16/2022				\$250.00
	09/21/2022	A00200282	True Value Home Center	P0059934	09/20/2022	09/20/2022				\$48.86
	09/27/2022	A00200161	CDW-G	P0059767	08/31/2022	08/31/2022				\$413.72
	10/05/2022	A00200282	True Value Home Center	P0060001	09/30/2022	09/30/2022				\$74.67
		A00200400	Stinson's	P0059995	09/29/2022	09/29/2022				\$487.13
	10/10/2022	A00200432	Taft Union High School	P0060065	10/07/2022	10/07/2022				\$1,975.00
		A00200498	Office Depot	P0060054	10/05/2022	10/05/2022				\$59.82
		A00200618	Gardener's Supply	P0060022	10/03/2022	10/03/2022				\$6,717.38
		A00293918	A&B Athletics	P0060066	10/07/2022	10/07/2022				\$302.02
		A00220442	Serban Sound & Communication	P0060007	09/30/2022	09/30/2022				\$10,185.72
	10/11/2022	A00200076	Bandy, Ingrun K.	P0060072	10/10/2022	10/10/2022				\$1,263.00
		A00200315	Ferguson, Bruce E.	P0060073	10/10/2022	10/10/2022				\$48.00
		A00200862	Taft College Bookstore	P0060070	10/10/2022	10/10/2022				\$131.52
	10/25/2022	A00326066	CleanTec	P0060112	10/19/2022	10/19/2022				\$108.85
	10/26/2022	A00244660	J & J Supply, Inc.	P0060156	10/26/2022	10/26/2022				\$155.23
	10/31/2022	A00200167	Central Valley Conference	P0060171	10/31/2022	10/31/2022				\$5,060.00
										-----
							TOTAL USER			\$37,155.42
JMADDING	09/06/2022	A00200308	Federal Express Corporation	P0059797	09/02/2022	09/02/2022				\$32.77
		A00200707	Keenan & Associates	P0059811	09/06/2022	09/06/2022				\$15,487.50
	09/07/2022	A00330180	Ives, John	P0059733	08/29/2022	08/29/2022				\$917.37
		A00270674	Public Agency Law Group	P0059813	09/06/2022	09/06/2022				\$3,738.00
	09/08/2022	A00200052	AP Architects	P0059834	09/08/2022	09/08/2022				\$1,175.00
		A00200396	Spurr	P0059749	08/30/2022	08/30/2022				\$85,429.00
	09/09/2022	A00330211	Cart Mart, Inc.	P0059814	09/07/2022	09/07/2022				\$43,509.29
	09/14/2022	A00200043	American Express	P0059879	09/14/2022	09/14/2022				\$16,704.47

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		NUMBER	NAME	NUMBER	DATE				
	09/21/2022	A00200487	Sierra School Equipment Co.	P0059892	09/15/2022	09/15/2022			\$903.78
		A00312691	TC State Financial Aid Clear	P0059894	09/15/2022	09/15/2022			\$1,656,130.00
	09/27/2022	A00270674	Public Agency Law Group	P0059980	09/27/2022	09/27/2022			\$759.00
		A00200161	CDW-G	P0059983	09/27/2022	09/27/2022			\$87.96
	10/03/2022	A00200043	American Express	P0060011	10/03/2022	10/03/2022			\$7,538.09
	10/04/2022	A00200308	Federal Express Corporation	P0060009	10/03/2022	10/03/2022			\$37.62
		A00200498	Office Depot	P0059990	09/28/2022	09/28/2022			\$125.99
	10/05/2022	A00221118	Community College Facility C	P0060041	10/05/2022	10/05/2022			\$761.00
		A00330330	Hampton, Todd	P0060030	10/04/2022	10/04/2022			\$25.00
	10/06/2022	A00200862	Taft College Bookstore	P0060026	10/04/2022	10/04/2022			\$437,783.86
				P0060062	10/06/2022	10/06/2022			\$38.96
				P0060063	10/06/2022	10/06/2022			\$45.00
	10/11/2022	A00200620	Geary Pacific Supply	P0060079	10/11/2022	10/11/2022			\$513.82
		A00264649	Convergint Technologies, LLC	P0060078	10/11/2022	10/11/2022			\$16,498.46
		A00200862	Taft College Bookstore	P0060077	10/11/2022	10/11/2022			\$42,450.00
	10/12/2022	A00330330	Hampton, Todd	P0060084	10/12/2022	10/12/2022			\$502.75
	10/17/2022	A00271281	WKCCD-Taft College Grant Cle	P0060087	10/14/2022	10/14/2022			\$24,264.00
		A00200308	Federal Express Corporation	P0060076	10/11/2022	10/11/2022			\$73.58
	10/21/2022	A00331308	Placer Title Co.	P0060109	10/19/2022	10/19/2022			\$510,895.00
		A00306416	Belcher, William Curtis.	P0060124	10/21/2022	10/21/2022			\$15,000.00
		A00200308	Federal Express Corporation	P0060125	10/21/2022	10/21/2022			\$32.91
	10/24/2022	A00321763	Signs of Success, Inc.	P0060105	10/18/2022	10/18/2022			\$1,553.39
	10/27/2022	A00200498	Office Depot	P0060155	10/25/2022	10/25/2022			\$146.98
	10/28/2022	A00200707	Keenan & Associates	P0060164	10/28/2022	10/28/2022			\$469.86
									-----
						TOTAL USER			\$2,883,630.41
JROTHGEB	09/08/2022	A00200282	True Value Home Center	P0059826	09/07/2022	09/07/2022			\$11.24
				P0059828	09/07/2022	09/07/2022			\$23.80
		A00200862	Taft College Bookstore	P0059760	08/30/2022	08/30/2022			\$2,933.20
	09/20/2022	A00200064	B & B Surplus	P0059923	09/19/2022	09/19/2022			\$841.64
		A00209980	County of Kern	P0059925	09/19/2022	09/19/2022			\$234.00
	09/22/2022	A00200498	Office Depot	P0059792	09/01/2022	09/01/2022			\$262.79
	09/26/2022	A00200181	City of Taft	P0059971	09/26/2022	09/26/2022			\$9.11
		A00200862	Taft College Bookstore	P0059972	09/26/2022	09/26/2022			\$625.31
	10/03/2022	A00200282	True Value Home Center	P0059951	09/21/2022	09/21/2022			\$45.39
				P0059991	09/28/2022	09/28/2022			\$43.29
	10/06/2022	A00256927	Richards, Kristi N.	P0060027	10/04/2022	10/04/2022			\$23.16
				P0060031	10/04/2022	10/04/2022			\$25.18
	10/12/2022	A00200862	Taft College Bookstore	P0060081	10/11/2022	10/11/2022			\$37.35
		A00243766	Tweedy, Allisa Marie.	P0060075	10/11/2022	10/11/2022			\$3,000.34
	10/13/2022	A00200862	Taft College Bookstore	P0060085	10/12/2022	10/12/2022			\$6.89
	10/18/2022	A00202041	Fresno Oxygen	P0060090	10/17/2022	10/17/2022			\$194.59

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		NUMBER	NAME	NUMBER	DATE				
	10/24/2022	A00200282	True Value Home Center	P0060107	10/19/2022	10/19/2022			\$137.78
	10/25/2022	A00202041	Fresno Oxygen	P0059889	09/15/2022	09/15/2022			\$409.27
		A00331326	Scotchman Industries, Inc.	P0060136	10/24/2022	10/24/2022			\$402.19
	10/31/2022	A00200282	True Value Home Center	P0060173	10/31/2022	10/31/2022			\$91.55
									-----
						TOTAL USER			\$9,358.07
KSTEARMAN	09/15/2022	A00253920	Mancomm, Inc.	P0059865	09/12/2022	09/12/2022			\$6,000.00
		A00275443	WestAir Gases & Equipment In	P0059861	09/12/2022	09/12/2022			\$500.00
				P0059862	09/12/2022	09/12/2022			\$1,948.50
	09/21/2022	A00200016	4Imprint	P0059930	09/20/2022	09/20/2022			\$20,000.00
	09/27/2022	A00200842	Southwest Signs & Promotiona	P0059981	09/27/2022	09/27/2022			\$20,000.00
	10/05/2022	A00304224	Itasca Books	P0059999	09/29/2022	09/29/2022			\$2,300.00
	10/25/2022	A00200842	Southwest Signs & Promotiona	P0060144	10/25/2022	10/25/2022			\$15,000.00
								-----	
						TOTAL USER			\$65,748.50
LTURNER	10/20/2022	A00200161	CDW-G	P0060099	10/18/2022	10/18/2022			\$1,475.70
								-----	
						TOTAL USER			\$1,475.70
LWHITE	09/09/2022	A00303443	Ellucian CampusLogic, Inc.	P0059835	09/08/2022	09/08/2022			\$33,686.00
	09/20/2022	A00200376	Amerio, Barbara J.	P0059878	09/14/2022	09/16/2022			\$402.63
	09/21/2022	A00200498	Office Depot	P0059927	09/20/2022	09/23/2022			\$85.70
	09/27/2022	A00200498	Office Depot	P0059732	08/26/2022	09/02/2022			\$192.00
		A00200862	Taft College Bookstore	P0059976	09/26/2022	09/30/2022			\$497.95
	10/05/2022	A00200862	Taft College Bookstore	P0060023	10/03/2022	10/07/2022			\$605.90
		A00330411	Liberty PATS	P0060036	10/04/2022	10/07/2022			\$1,300.00
	10/20/2022	A00210927	CareerAmerica, LLC	P0060080	10/11/2022	10/14/2022			\$3,350.00
	10/21/2022	A00200161	CDW-G	P0060129	10/21/2022	10/28/2022			\$737.82
	10/27/2022	A00252942	TC Federal Financial Aid Cle	P0060158	10/27/2022	10/28/2022			\$13.20
								-----	
						TOTAL USER			\$40,871.20
MBLANCO	09/01/2022	A00200235	Cutrona, Myisha J.	P0059777	08/31/2022	08/31/2022			\$9,700.00
	09/02/2022	A00200161	CDW-G	P0059770	08/31/2022	08/31/2022			\$422.32
		A00200862	Taft College Bookstore	P0059787	09/01/2022	09/01/2022			\$2,165.00
		A00271247	Mendenhall, Janis Lee.	P0059759	08/30/2022	08/30/2022			\$2,110.00
		A00328288	Cal Pro Specialties	P0059786	09/01/2022	09/01/2022			\$654.17
	09/06/2022	A00285829	Paradise Balloon Designs	P0059800	09/02/2022	09/02/2022			\$1,162.96
		A00303183	Southern Computer Warehouse,	P0059809	09/06/2022	09/06/2022			\$5.00
		A00328288	Cal Pro Specialties	P0059799	09/02/2022	09/02/2022			\$4,037.81
	09/08/2022	A00327542	Alvarado, Cecilia	P0059832	09/07/2022	09/07/2022			\$75.63
	09/13/2022	A00200161	CDW-G	P0059850	09/12/2022	09/12/2022			\$46.80
		A00200567	Mickelberry, Gracie	P0059844	09/08/2022	09/08/2022			\$45.63
	A00303183	Southern Computer Warehouse,	P0059808	09/06/2022	09/06/2022			\$5.00	

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		A00328288	Cal Pro Specialties	P0059874	09/13/2022	09/13/2022	\$5,141.42			
		A00200161	CDW-G	P0059875	09/13/2022	09/13/2022	\$2,401.34			
		A00324134	Bell, Damon	P0059831	09/07/2022	09/07/2022	\$59.50			
		A00328201	KWB Entertainment Inc.	P0059867	09/13/2022	09/13/2022	\$5,455.80			
	09/20/2022	A00327637	Kennedy & Company	P0059907	09/15/2022	09/15/2022	\$32,500.00			
		A00200235	Cutrona, Myisha J.	P0059901	09/15/2022	09/15/2022	\$702.64			
		A00200423	Taft City School District	P0059885	09/14/2022	09/14/2022	\$1,632.39			
		A00311504	Hovind, Giselle Renee.	P0059903	09/15/2022	09/15/2022	\$75.00			
		A00321795	Butler, Quentin Lawrence.	P0059902	09/15/2022	09/15/2022	\$412.50			
		A00327542	Alvarado, Cecilia	P0059886	09/15/2022	09/15/2022	\$150.00			
		A00211077	Strata Information Group	P0059906	09/15/2022	09/15/2022	\$6,800.00			
		A00328288	Cal Pro Specialties	P0059904	09/15/2022	09/15/2022	\$4,959.00			
				P0059905	09/15/2022	09/15/2022	\$3,302.89			
	09/26/2022	A00200862	Taft College Bookstore	P0059964	09/23/2022	09/23/2022	\$56.25			
		A00327542	Alvarado, Cecilia	P0059963	09/22/2022	09/22/2022	\$210.00			
	09/30/2022	A00200627	Gonzalez, Lourdes	P0059959	09/22/2022	09/22/2022	\$256.19			
		A00327542	Alvarado, Cecilia	P0059985	09/27/2022	09/27/2022	\$3,000.00			
		A00249911	Renaissance Long Beach Hotel	P0060000	09/30/2022	09/30/2022	\$784.00			
		A00327542	Alvarado, Cecilia	P0059997	09/29/2022	09/29/2022	\$352.75			
		A00328288	Cal Pro Specialties	P0060005	09/30/2022	09/30/2022	\$401.71			
		A00330381	National Community College H	P0059996	09/29/2022	09/29/2022	\$450.00			
	10/17/2022	A00328288	Cal Pro Specialties	P0060052	10/05/2022	10/05/2022	\$716.90			
		A00200862	Taft College Bookstore	P0060025	10/03/2022	10/03/2022	\$1,370.66			
				P0060050	10/05/2022	10/05/2022	\$9,997.97			
		A00307141	Ruiz, Christopher Jess.	P0060003	09/30/2022	09/30/2022	\$5,000.00			
		A00328201	KWB Entertainment Inc.	P0060051	10/05/2022	10/05/2022	\$6,448.75			
	10/18/2022	A00200862	Taft College Bookstore	P0059965	09/23/2022	09/23/2022	\$10,173.77			
	10/19/2022	A00327542	Alvarado, Cecilia	P0059960	09/22/2022	09/22/2022	\$96.25			
		A00307885	Becerra, Patricia	P0060114	10/19/2022	10/19/2022	\$85.00			
	10/20/2022	A00200161	CDW-G	P0060113	10/19/2022	10/19/2022	\$471.85			
		A00200498	Office Depot	P0060110	10/19/2022	10/19/2022	\$86.06			
	10/21/2022	A00264649	Convergint Technologies, LLC	P0060102	10/18/2022	10/18/2022	\$12,936.00			
	10/24/2022	A00200161	CDW-G	P0060006	09/30/2022	09/30/2022	\$78,440.00			
				P0059958	09/22/2022	09/22/2022	\$1,696.47			
							-----			
							TOTAL USER			\$217,053.38
MCAMPOS	09/28/2022	A00252942	TC Federal Financial Aid Cle	P0059978	09/26/2022	09/26/2022	\$30,000.00			
							-----			
							TOTAL USER			\$30,000.00
MMATTHEWS	09/08/2022	A00200498	Office Depot	P0059750	08/30/2022	08/31/2022	\$102.92			
		A00200655	Henry Schein, Inc.	P0059761	08/30/2022	09/02/2022	\$301.61			
	09/18/2022	A00200655	Henry Schein, Inc.	P0059898	09/15/2022	09/20/2022	\$1,508.89			



**Taft College Purchase Order Activity Report**

**1-October-2022 through 31-October-2022**

**FY 22-23**

USER ID	ACTIVITY DATE	VENDOR		PURCHASE ORDER		PURCHASE ORDER	CL	C	A
		NUMBER	NAME	NUMBER	DATE				
	09/22/2022	A00200655	Henry Schein, Inc.	P0059940	09/20/2022	09/23/2022			\$1,068.85
	09/23/2022	A00302543	Darby Dental Supply, LLC	P0059961	09/22/2022	09/28/2022			\$887.40
	10/06/2022	A00200655	Henry Schein, Inc.	P0060038	10/04/2022	10/07/2022			\$1,049.42
				P0060044	10/03/2022	10/03/2022			\$1,257.14
				P0060046	10/05/2022	10/10/2022			\$218.88
				P0060047	10/05/2022	10/11/2022			\$210.84
	10/18/2022	A00200498	Office Depot	P0060093	10/17/2022	10/20/2022			\$74.19
		A00200655	Henry Schein, Inc.	P0060088	10/14/2022	10/19/2022			\$217.29
	10/25/2022	A00319384	Labelcity, Inc.	P0060126	10/21/2022	11/01/2022			\$76.78
									-----
						TOTAL USER			\$6,974.21
MSANCHEZ	10/17/2022	A00200498	Office Depot	P0060083	10/12/2022	12/30/2022			\$991.44
		A00200567	Mickelberry, Gracie	P0060068	10/10/2022	10/19/2022			\$900.90
		A00200862	Taft College Bookstore	P0060071	10/10/2022	10/31/2022			\$865.46
									-----
						TOTAL USER			\$2,757.80
MSILVEIRA	09/06/2022	A00303183	Southern Computer Warehouse,	P0059810	09/06/2022	09/06/2022			\$10.00
									-----
						TOTAL USER			\$10.00
MTOFTE	09/12/2022	A00200273	Ebsco Subscription Service	P0059846	09/08/2022	09/08/2022			\$53.30
	09/22/2022	A00200161	CDW-G	P0059935	09/20/2022	09/20/2022			\$162.11
	10/03/2022	A00200498	Office Depot	P0060008	09/30/2022	09/30/2022			\$70.85
	10/10/2022	A00200213	Council of Chief Librarians	P0060067	10/10/2022	10/10/2022			\$150.00
	10/24/2022	A00200498	Office Depot	P0060104	10/18/2022	10/18/2022			\$300.23
		A00202269	Brodart Co.	P0060106	10/18/2022	10/18/2022			\$1,059.01
	10/25/2022	A00200161	CDW-G	P0060147	10/25/2022	10/25/2022			\$1,674.12
									-----
						TOTAL USER			\$3,469.62
MWHITE	09/06/2022	A00200282	True Value Home Center	P0059766	08/31/2022	08/31/2022			\$105.32
		A00202379	San Joaquin Fence & Supply	P0059757	08/30/2022	08/30/2022			\$5,549.00
		A00200282	True Value Home Center	P0059778	09/01/2022	09/01/2022			\$147.44
		A00200498	Office Depot	P0059794	09/01/2022	09/01/2022			\$57.69
		A00200715	Kern Electric Distributors	P0059781	09/01/2022	09/01/2022			\$792.34
		A00228756	Country Auto & Truck Taft	P0059780	09/01/2022	09/01/2022			\$88.74
	09/07/2022	A00200498	Office Depot	P0059795	09/02/2022	09/02/2022			\$440.79
		A00200282	True Value Home Center	P0059796	09/02/2022	09/02/2022			\$230.24
		A00200423	Taft City School District	P0059745	08/30/2022	08/30/2022			\$992.63
		A00329079	Rosedale Ceramic Tile and Ma	P0059768	08/31/2022	08/31/2022			\$34,250.00
		A00202335	Fastenal Industrial & Constr	P0059812	09/06/2022	09/06/2022			\$464.39
		A00285838	Sammy's Detail	P0059798	09/02/2022	09/02/2022			\$7,100.00
	09/08/2022	A00201081	Westside Waste Management Co	P0059683	08/22/2022	08/22/2022			\$68,500.00
	09/09/2022	A00200715	Kern Electric Distributors	P0059820	09/07/2022	09/07/2022			\$404.64



**Taft College Purchase Order Activity Report**

**1-October-2022 through 31-October-2022**

**FY 22-23**

USER ID	ACTIVITY DATE	VENDOR		PURCHASE ORDER		PURCHASE ORDER	CL	C	A
		NUMBER	NAME	NUMBER	DATE				
	09/13/2022	A00200862	Taft College Bookstore	P0059845	09/08/2022	09/08/2022			\$1,832.37
		A00201122	Home Depot Credit Services	P0059848	09/09/2022	09/09/2022			\$866.00
	09/15/2022	A00325452	Hillcrest Construction Compa	P0059756	08/30/2022	08/30/2022			\$1,506.38
		A00244581	Independent Fire and Safety,	P0059857	09/12/2022	09/12/2022			\$1,800.00
		A00200431	Taft Plumbing Co., Inc.	P0059871	09/13/2022	09/13/2022			\$5,575.00
		A00200662	Hobart Corporation	P0059872	09/13/2022	09/13/2022			\$5,495.57
	09/19/2022	A00200715	Kern Electric Distributors	P0059873	09/13/2022	09/13/2022			\$105.52
	09/20/2022	A00200017	A.P.I. Plumbing	P0059849	09/12/2022	09/12/2022			\$291.19
		A00200282	True Value Home Center	P0059870	09/13/2022	09/13/2022			\$43.97
	09/21/2022	A00200017	A.P.I. Plumbing	P0059876	09/13/2022	09/13/2022			\$14,885.00
	09/22/2022	A00200629	Grainger	P0059914	09/16/2022	09/16/2022			\$324.75
	09/23/2022	A00200423	Taft City School District	P0059938	09/20/2022	09/20/2022			\$650.00
		A00309285	The Home Depot Pro	P0059932	09/20/2022	09/20/2022			\$49.30
		A00327844	Baker Supplies and Repairs	P0059926	09/20/2022	09/20/2022			\$149.12
		A00200017	A.P.I. Plumbing	P0059942	09/21/2022	09/21/2022			\$900.00
	09/26/2022	A00200282	True Value Home Center	P0059955	09/22/2022	09/22/2022			\$52.24
		A00200311	Ferguson Enterprises, Inc.	P0059957	09/22/2022	09/22/2022			\$2,750.00
	09/29/2022	A00200423	Taft City School District	P0059924	09/19/2022	09/19/2022			\$461.32
	10/04/2022	A00200282	True Value Home Center	P0059998	09/29/2022	09/29/2022			\$110.85
		A00308756	Montgomery Hardware Co.	P0060013	10/03/2022	10/03/2022			\$65.19
	10/05/2022	A00200282	True Value Home Center	P0059988	09/27/2022	09/27/2022			\$299.03
	10/07/2022	A00200017	A.P.I. Plumbing	P0060049	10/05/2022	10/05/2022			\$164.11
		A00200715	Kern Electric Distributors	P0060042	10/05/2022	10/05/2022			\$169.31
		A00329896	Living Water Treatment, Inc.	P0060053	10/05/2022	10/05/2022			\$2,143.45
	10/24/2022	A00200620	Geary Pacific Supply	P0060139	10/24/2022	10/24/2022			\$8,026.05
		A00200629	Grainger	P0060140	10/24/2022	10/24/2022			\$22.92
	10/25/2022	A00200282	True Value Home Center	P0060152	10/25/2022	10/25/2022			\$139.60
		A00200017	A.P.I. Plumbing	P0060142	10/25/2022	10/25/2022			\$60.06
		A00200282	True Value Home Center	P0060143	10/25/2022	10/25/2022			\$321.06
		A00200715	Kern Electric Distributors	P0060151	10/25/2022	10/25/2022			\$76.90
									-----
						TOTAL USER			\$168,459.48
NFIGUEROA	09/02/2022	A00200355	West Kern Water District	P0059776	08/31/2022	08/31/2022			\$1,000.00
	09/06/2022	A00271281	WKCCD-Taft College Grant Cle	P0059802	09/02/2022	09/02/2022			\$349.30
	09/07/2022	A00271281	WKCCD-Taft College Grant Cle	P0059803	09/02/2022	09/02/2022			\$3,300.00
	09/08/2022	A00200712	Kern County Supt. of Schools	P0059833	09/07/2022	09/07/2022			\$450.00
		A00304231	Higher Education Services, I	P0059842	09/08/2022	09/08/2022			\$393.25
	09/13/2022	A00313568	Pacris, Rica Zena Tapecc.	P0059877	09/13/2022	09/13/2022			\$125.00
		A00319970	Frayre, Jasmine Ariana.	P0059858	09/12/2022	09/12/2022			\$508.71
	09/15/2022	A00200862	Taft College Bookstore	P0059804	09/02/2022	09/02/2022			\$4,912.05
	09/22/2022	A00279084	Watts, Cliff Holloway.	P0059936	09/20/2022	09/20/2022			\$400.00
	10/24/2022	A00312691	TC State Financial Aid Clear	P0060130	10/21/2022	10/21/2022			\$31,724.56

# Taft College Purchase Order Activity Report

1-October-2022 through 31-October-2022

FY 22-23

USER ID	ACTIVITY DATE	VENDOR NUMBER	VENDOR NAME	PURCHASE ORDER NUMBER	PURCHASE ORDER DATE	REQ. DATE	PURCHASE ORDER AMOUNT	CL	C	A
	10/31/2022	A00200096	Board of Governors, CCC	P0060175	10/31/2022	10/31/2022				\$5,392.00
							TOTAL USER			\$48,554.87
SCRISS	09/21/2022	A00233959	California State University	P0059929	09/20/2022	09/20/2022				\$7,325.00
							TOTAL USER			\$7,325.00
TROWDEN	09/07/2022	A00200028	ACHRO/EEO Treasurer	P0059772	08/31/2022	08/31/2022				\$320.00
		A00300396	del Rosario, Heather Renee.	P0059773	08/31/2022	08/31/2022				\$831.38
		A00306660	Advanced Data Storage, Inc.	P0059741	08/29/2022	08/29/2022				\$1,500.00
		A00312575	CUPA-HR	P0059764	08/30/2022	08/30/2022				\$1,330.00
	09/08/2022	A00202272	VWR International	P0059822	09/07/2022	09/07/2022				\$3,003.48
		A00320018	Integrated DNA Technologies,	P0059817	09/07/2022	09/07/2022				\$1,366.12
	09/13/2022	A00286529	West Side Health Care Distri	P0059866	09/12/2022	09/12/2022				\$386.40
	09/21/2022	A00200182	City of Taft Police Departme	P0059941	09/21/2022	09/21/2022				\$493.00
	09/26/2022	A00200161	CDW-G	P0059949	09/21/2022	09/21/2022				\$353.71
		A00200238	Department of Justice	P0059950	09/21/2022	09/21/2022				\$273.00
		A00200433	Vibul Tangpraphaphorn, M.D.	P0059948	09/21/2022	09/21/2022				\$315.00
		A00250381	California Chamber of Commer	P0059962	09/22/2022	09/22/2022				\$399.00
		A00326613	Institute for Campus Safety,	P0059830	09/07/2022	09/07/2022				\$90.00
	10/05/2022	A00200054	Applied Technology Group, In	P0060048	10/05/2022	10/05/2022				\$115.14
	10/14/2022	A00200238	Department of Justice	P0059944	09/21/2022	09/21/2022				\$362.00
	10/19/2022	A00324752	UKG INC	P0060115	10/19/2022	10/19/2022				\$42,000.00
				P0060116	10/19/2022	10/19/2022				\$10,000.00
	10/20/2022	A00200991	Rowden, Tiffany L.	P0060119	10/20/2022	10/20/2022				\$26.10
		A00327115	ABC Occupational Medical Cen	P0060121	10/20/2022	10/20/2022				\$45.00
	10/21/2022	A00327115	ABC Occupational Medical Cen	P0060123	10/20/2022	10/20/2022				\$240.00
		A00287827	Quick, Kennedy A.	P0060120	10/20/2022	10/20/2022				\$29.00
	10/24/2022	A00200182	City of Taft Police Departme	P0060122	10/20/2022	10/20/2022				\$58.00
	10/25/2022	A00327115	ABC Occupational Medical Cen	P0060132	10/21/2022	10/21/2022				\$720.00
							TOTAL USER			\$64,256.33

**West Kern Community College District  
Board of Trustees Meeting  
November 9, 2022**

**A. Academic Employment**

**1. Extra Duty Assignments**

<b>Item</b>	<b>Name</b>	<b>Assignment</b>	<b>Rate</b>	<b>Effective Date</b>
a.	Agundez, Adrian	Extra Duty - Adjunct Faculty Course Outline of Record	\$81.96	10/17/2022
b.	Sicari, Chad	Extra Duty - Adjunct Faculty Course Outline of Record	\$81.96	10/17/2022
c.	Encino, Rigoberto	Extra Duty - Adjunct Faculty Course Outline of Record	\$81.96	10/17/2022
d.	Ward, Kelly	Extra Duty-Dental Hygiene	\$1,348.55	10/5/2022

**West Kern Community College District  
Board of Trustees Meeting  
November 9, 2022**

**B. Non-Academic Employment**

**1. Classified**

Item	Name	Assignment	Range/ Step	FTE	Rate	Effective Date
a.	Campos, Estrella	CDC Associate Teacher	5A	47.5%	\$17.64	10/17/2022
b.	Bautista, Neil	Assistant Men's Golf Coach	-	-	\$1,132.19	01/01-05/31/2022
c.	Clark, Les	Volunteer Assistant Baseball Coach	-	-	-	10/5/2022
d.	Duran-Bravo, Vanessa	CDC Teacher	12A	100.0%	\$19.58	10/10/2022
e.	Morris, Ashley	Library Technician I	14A	100.0%	\$20.12	11/14/2022
f.	Ramirez, Martha	Student Support Center Coordinator	24A	100.0%	\$25.74	11/14/2022
g.	Tarango, Rosa	TIL Weekend Support Coordinator	13A	20.0%	\$19.88	10/28/2022
h.	Wade, Disa	Substitute Food Service Worker	7A	A/N	\$18.18	11/14/2022

**West Kern Community College District  
Board of Trustees Meeting  
November 9, 2022**

**C. Separations**

**1. Academic**

<b>Item</b>	<b>Name</b>	<b>Assignment</b>	<b>Status</b>	<b>Effective Date</b>
a.				

**2. Classified**

<b>Item</b>	<b>Name</b>	<b>Position</b>	<b>Status</b>	<b>Effective Date</b>
a.	Jewell, Sara	Distance Education Aid	Terminated	10/20/2022
b.	Gutierrez, Rosalinda	Direct Support Aid	Resigned	11/2/2022

**3. Administration**

<b>Item</b>	<b>Name</b>	<b>Position</b>	<b>Status</b>	<b>Effective Date</b>
a.				

**4. Confidential**

<b>Item</b>	<b>Name</b>	<b>Position</b>	<b>Status</b>	<b>Effective Date</b>
a.				

**WEST KERN COMMUNITY COLLEGE DISTRICT GENERAL FUND UNRESTRICTED  
 BUDGETED SOURCES OF FUNDS AT ACCOUNT LEVEL 1  
 REVENUE ACCOUNTS FISCAL YEAR 2022-2023  
 FOR THE MONTH ENDING OCTOBER 31, 2022**

Account Level	Account Level Description	Proposed Budget	Adjusted Budget	YTD Activity	Encumbrances	Balance
8600	State Revenues	\$ 27,710,082.67	\$ 27,710,082.67	\$ 11,994,914.47	\$ -	\$ 15,715,168.20
8800	Local Revenues	\$ 6,788,208.22	\$ 6,788,208.22	\$ 1,219,979.11	\$ -	\$ 5,568,229.11
<b>Summary</b>		<b>\$ 34,498,290.89</b>	<b>\$ 34,498,290.89</b>	<b>\$ 13,214,893.58</b>	<b>\$ -</b>	<b>\$ 21,283,397.31</b>

**West Kern Community College District General Fund Unrestricted  
 Budgeted Sources of Funds at Account Level 1  
 Expenditure Accounts Fiscal Year 2022-2023  
 For the Month Ending October 31, 2022**

Account Level	Account Level Description	Proposed Budget	Adjusted Budget	YTD Activity	Encumbrances	Balance
1000	Academic Salaries	\$ 11,042,646.89	\$ 11,043,109.08	\$ 2,792,402.46	\$ -	\$ 8,250,706.62
2000	Classified & Other Nonacademic Sala	\$ 6,867,640.40	\$ 6,847,388.40	\$ 1,955,076.83	\$ -	\$ 4,892,311.57
3000	Employee Benefits	\$ 9,352,582.80	\$ 9,343,061.61	\$ 2,540,227.25	\$ 339,609.02	\$ 6,463,225.34
4000	Supplies and Materials	\$ 771,679.86	\$ 771,147.15	\$ 91,577.73	\$ 82,493.19	\$ 597,076.23
5000	Other Operating Expenses & Services	\$ 5,152,088.14	\$ 5,170,156.53	\$ 1,266,293.33	\$ 1,982,321.49	\$ 1,921,541.71
6000	Capital Outlay	\$ 229,721.80	\$ 231,814.07	\$ 34,099.32	\$ 17,653.90	\$ 180,060.85
7000	Other Outgo	\$ 111,000.00	\$ 121,000.00	\$ 2,314.00	\$ 94,736.00	\$ 23,950.00
7200	Transfers	\$ 970,931.00	\$ 970,931.00	\$ 317,394.69	\$ 510,895.00	\$ 142,641.31
		<b>\$ 34,498,290.89</b>	<b>\$ 34,498,607.84</b>	<b>\$ 8,999,385.61</b>	<b>\$ 3,027,708.60</b>	<b>\$ 22,471,513.63</b>

**Disbursement Register of Expenditures Greater than \$10,000  
For the Month of October 2022**

Check Number	Check Date	Vendor Name	Description	Net Amount
78061499	Oct 3, 2022 12:00:00 AM	A.P.I. Plumbing	Replace Water Heater #16 - Cougar Dorms	14,885
78061500	Oct 3, 2022 12:00:00 AM	AARP Health Care Options	22-23 AARP Retiree Med Sup District Paid Insurance	18,920.88
78061551	Oct 3, 2022 12:00:00 AM	Westec	WESTEC - 2022-23 Contract Education Agreement	35,857.5
78061578	Oct 10, 2022 12:00:00 AM	BarkleyREI, LLC	Web Re-design	13,431.25
78061590	Oct 10, 2022 12:00:00 AM	Computerland of Silicon Valley	2022-23 Microsoft Agreement Renewal	34,710.5
78061597	Oct 10, 2022 12:00:00 AM	FFP Fund V Lessee1, LLC	ForeFront Power - 22/23 Open PO	18,194.56
78061622	Oct 10, 2022 12:00:00 AM	Taft College Bookstore	TC Bookstore - CARES Act book vouchers	437,783.86
78061636	Oct 17, 2022 12:00:00 AM	AMS.NET	Cisco Flex Plan Subscription - Year 3 of 5	13,728
78061638	Oct 17, 2022 12:00:00 AM	BarkleyREI, LLC	Web Re-design	34,802.5
78061659	Oct 17, 2022 12:00:00 AM	IBM	QUOTE - 19324840 - Stats Base Campus Edition	13,538.9
78061670	Oct 17, 2022 12:00:00 AM	Pearson Education	Textbooks	25,144.22
78061675	Oct 17, 2022 12:00:00 AM	James Alexander Strautman	1st of 3 payments for website update project	22,200
78061698	Oct 17, 2022 12:00:00 AM	West Kern Adult Education Network JPA	2022-23 AEBG Pass-through to WKAEN	110,783
78061700	Oct 17, 2022 12:00:00 AM	Westec	WESTEC - 2022-23 Contract Education Agreement	35,857.5
78061702	Oct 17, 2022 12:00:00 AM	WKCCD-Taft College Grant Clearing Acco	Grant Clearing - 905 Arroyo Purchase Deposit Reimb	24,264
78061808	Oct 20, 2022 12:00:00 AM	DAI Source	22-23 Cognos Renewal - IT (Quote #124546349-1)	10,856.36
78061820	Oct 20, 2022 12:00:00 AM	P. G. & E.	PGE - District - 22-23	38,806
78061833	Oct 20, 2022 12:00:00 AM	Taft College Bookstore	TC Bookstore - CARES Grant Book Vouchers Spring 22	42,450
78061844	Oct 26, 2022 12:00:00 AM	AARP Health Care Options	22-23 AARP Retiree Med Sup District Paid Insurance	18,720.98
78061860	Oct 26, 2022 12:00:00 AM	College House	Supplies	10,144.05
78061873	Oct 26, 2022 12:00:00 AM	JM Precision Golf Carts	JM Precision - Golf Cart	14,996.78
78061891	Oct 26, 2022 12:00:00 AM	TC State Financial Aid Clearing Account	Reissue Stale Dated Warrants	31,724.56
78061893	Oct 26, 2022 12:00:00 AM	U.S. Bank Equipment Finance	US Bank Copier BW Quarterly Usage - Mailroom	11,114.83
78061899	Oct 26, 2022 12:00:00 AM	Westec	WESTEC - 2022-23 Contract Education Agreement	35,857.5
				<b>\$ 1,068,772.73</b>



**ASO**  
**Balance Sheet**  
As of October 31, 2022

Oct 31, 22

**ASSETS**

**Current Assets**

**Checking/Savings**

**ASO Safe1** 188,724.69

**ASO Safe1 - Savings** 143.92

**Total Checking/Savings** 188,868.61

**Total Current Assets** 188,868.61

**TOTAL ASSETS** 188,868.61

**Restricted Funds**

**Anime and Above** 1,692.00

**Art Club** 834.00

**ASO Athletics** 35,619.19

**ASO General - Operating** 77,717.57

**ASSE** 385.43

**Baseball Club** 9,017.30

**Best Buddies** 4,369.57

**Cougar Echo** 773.50

**DH Class of 2023** 2,329.30

**DH Club General** 2,851.89

**ECE** 3,218.99

**Golf Club Mens** 1,365.00

**Golf Club Womens** 1,121.25

**Intersivity Club** 1,543.19

**Literary Club** 1,831.53

**NSLS Club** 3,611.72

**Performing Arts** 2,402.62

**Roleplaying Game Club** 745.42

**Soccer Club - Mens** 2,293.84

**Soccer Club - Womens** 2,266.23

**Social Science/ Research** 3,239.31

**Softball Club** 4,567.29

**Spectrum** 1,482.45

**STEM** 3,855.40

**TC Cares** 609.00

**TIL Reunion** 1,461.73

**Uniform Replacement** 8,609.98

**Veterans Club** 1,639.91

**Women's Athletic Club** 4,623.13

**Women's Basketball Club** 2,790.87

**Total Restricted Funds** 188,868.61

**COUNTY OF KERN**  
**ELECTRONIC RECORD OF DEPOSIT**  
 SEC.26900-26902 GOV.CODE

USER NAME  
 Emmanuel V Campos  
 SUBMIT DATE  
 Oct 03, 2022 05:03:55PM  
 PROCESS DATE  
 NOT PROCESSED AT  
 THIS TIME  
 EROD NO.  
 586497

DEPT NO.  
 0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE  
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL  
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$183,944.52**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
GENERAL FUND	84096	0886	5490	\$88,135.45	\$88,135.45
RESTRICTED FUND	84097	0886	5490	\$95,809.07	\$95,809.07

TOTAL DEPOSIT: **\$183,944.52**

**GENERAL DEPOSIT NOTES:**

**SITE OF DEPOSIT:** TTC **ACCOUNT DEPOSITED:** General **CASH:** \$0.00 **CHECKS:** \$0.00 **DIRECT DEPOSIT:** \$183,944.52 **CREDIT**  
**CARD:** \$0.00  
**NOTES:** DEP#230027

SECTION 26901 GOVERNMENT CODE  
 I HEREBY SWEAR THAT THIS IS A TRUE AND  
 CORRECT RECORD OF THE TOTAL AMOUNT  
 DUE THE KERN COUNTY TREASURER TO  
 AND INCLUDING:

**NOT PROCESSED**  
NOT SIGNED  
 AUDITOR'S AUTHORIZED SIGNATURE

**NOT PROCESSED**  
NOT SIGNED  
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE

DEPOSIT TRANSACTIONS

J77764 DC0100 L.00.01 10/03/22 PAGE 1

Date last used from: 00/00/0000 To 99/99/9999  
Transaction Number from: 230027 To 230027  
Date entered from: 00/00/0000 To 99/99/9999

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION		AMOUNT	A/R
LN.	DI	DETAIL	DESCR	-FUND-ORG-ACCT-PROGR-		
230027	10/03/2022	10/03/2022	WKCCD Lottery Apportionment	ENTERED BY: MXCB UNAPPROVED		
1.	78	Non-Prop	Lottery Apportionment	11477-000-8681-00000	88,135.45	N
2.	78	Prop 20	Lottery Apportionment	12477-000-8681-00000	95,809.07	N
				TOTAL AMOUNT	183,944.52	*
				DISTRICT TOTAL	183,944.52	**
				GRAND TOTAL	183,944.52	***

**COUNTY OF KERN**  
**ELECTRONIC RECORD OF DEPOSIT**  
SEC.26900-26902 GOV.CODE

USER NAME  
Emmanuel V Campos  
SUBMIT DATE  
Oct 03, 2022 02:42:19PM

PROCESS DATE  
NOT PROCESSED AT  
THIS TIME

DEPT NO.  
0886

EROD NO.  
586462

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE  
THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL  
IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF \$1,350.00

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
GENERAL FUND - STUDENT RECEIPTS	84096	0886	5490	\$1,350.00	\$1,350.00

TOTAL DEPOSIT: \$1,350.00

**GENERAL DEPOSIT NOTES:**

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$1,350.00 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT  
CARD: \$0.00  
NOTES: DEPOSIT #230024

SECTION 26901 GOVERNMENT CODE  
I HEREBY SWEAR THAT THIS IS A TRUE AND  
CORRECT RECORD OF THE TOTAL AMOUNT  
DUE THE KERN COUNTY TREASURER TO  
AND INCLUDING:

NOT PROCESSED

NOT SIGNED \_\_\_\_\_  
AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED \_\_\_\_\_  
TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE  
WKCCD Student Deposit

DEPOSIT TRANSACTIONS  
Date last used from: 00/00/0000 To 99/99/9999  
Transaction Number from: 230024 To 230024  
Date entered from: 00/00/0000 To 99/99/9999

J77539 DC0100 L.00.01 10/03/22 PAGE 1

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION		AMOUNT	A/R
LN.	DI	DETAIL	DESCR	-FUND-ORG-ACCT-PROGR-		
230024	10/03/2022	10/03/2022	WKCCD Student Receipts Deposit	ENTERED BY: MXCB UNAPPROVED	1,350.00	N
1.	78	WKCCD Student	091622-092822	11000-000-9161-00000	1,350.00 *	
				TOTAL AMOUNT	1,350.00 *	
				DISTRICT TOTAL	1,350.00 **	
				GRAND TOTAL	1,350.00 ***	

10/3/2022

09/15/2022-09/28/2022

11000 000 9161 00000 Student Receipts 1,350.00

DRP # 230024

DATE	DOLLARS	CE
10/03/22		
CURRENCY		
COINS		
TOTAL CASH		
CHECKS		
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		
21		
22		
23		
24		
25		
26		
27		
28		
TOTAL FROM OTHER SIDE OR ATTACHED LIST		
PLEASE RE-ENTER TOTAL HERE	1350	


DEPOSIT TICKET  
TOTAL ITEMS

DEPOSITS MAY NOT BE AVAILABLE FOR IMMEDIATE WITHDRAWAL.

90-4149/1211  
10

RE-ENTER GRAND TOTAL IN SCREENED BOXES

WEST KERN COMMUNITY COLLEGE DIST/TAFT COLLEGE  
29 COUGAR CT.  
TAFT, CA 93268

 **United Security Bank**  
523 Cascade Place (888) 683-6030  
Taft, CA 93268

\$

1350.00

*Student Receipt 9/10-9/25/22*

⑆121141495⑆ 010 702394⑆009

USE ROUTING NUMBER FROM YOUR CHECKS FOR AUTOMATIC PAYMENTS. || CHECKS AND OTHER ITEMS ARE RECEIVED FOR DEPOSIT SUBJECT TO THE PROVISIONS OF THE UNIFORM COMMERCIAL CODE AND ANY APPLICABLE COLLECTION AGREEMENT.

(Date, Time, Account Number, and Dollar Amount of your transaction as shown.)

  
**UNITED SECURITY BANK**

10/03/2022 3:32 PM  
Br# 10 Tr# 1 Seq# 55  
Account XXXXXX2394  
DDA Deposit 1,350.00

**TRANSACTION RECEIPT**

**COUNTY OF KERN**  
**ELECTRONIC RECORD OF DEPOSIT**  
SEC.26900-26902 GOV.CODE

USER NAME  
Emmanuel V Campos  
SUBMIT DATE  
Oct 03, 2022 02:40:42PM

PROCESS DATE  
NOT PROCESSED AT  
THIS TIME

DEPT NO.  
0886

EROD NO.  
586461

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE  
THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL  
IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$5,788.11**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
BOOKSTORE 091522-092722	84698	0886	5490	\$5,788.11	\$5,788.11

TOTAL DEPOSIT: **\$5,788.11**

**GENERAL DEPOSIT NOTES:**

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$5,788.11 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT  
CARD: \$0.00  
NOTES: DEPOSIT#230025

SECTION 26901 GOVERNMENT CODE  
I HEREBY SWEAR THAT THIS IS A TRUE AND  
CORRECT RECORD OF THE TOTAL AMOUNT  
DUE THE KERN COUNTY TREASURER TO  
AND INCLUDING:

NOT PROCESSED

NOT SIGNED  
AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED  
TTC AUTHORIZED SIGNATURE



078 WEST KERN COMM. COLLEGE  
 WKCCD Bookstore Dep

DEPOSIT TRANSACTIONS  
 Date last used from: 00/00/0000 To 99/99/9999  
 Transaction Number from: 230025 To 230025  
 Date entered from: 00/00/0000 To 99/99/9999

APPROVED AND UNAPPROVED TRANSACTIONS

-----  
 NUMBER DATE IN. DI ENTERED DESCRIPTION - FUND-ORG-ACCT-PROGR- AMOUNT A/R  
 -----

230025 10/03/2022 10/03/2022 WKCCD Books Dep 091522-092722 ENTERED BY: MKCB UNAPPROVED  
 1. 78 Bookstore Dep 091522-092722 31000-423-8841-69100

TOTAL AMOUNT 5,788.11 N  
 \* 5,788.11 \*  
 DISTRICT TOTAL 5,788.11 \*\*  
 GRAND TOTAL 5,788.11 \*\*\*

ACCOUNT NUMBER				ABATEMENTS	AMOUNT	NOTES	BY FUND	UNITED SECURITY DISTRICT	ASB CHEVRON VALLEY	RES HALL UNITED SECURITY
31000	423	8841	69100	BOOKSTORE SALES						
				Total cash	170.71					
				Total checks	5,617.40					
					5,788.11					
							FUND TOTAL	5,788.11	5,788.11	

9/29/2022

*Dep # 230025*

TRANSACTION RECEIPT



(Date, Time, Account Number, and Dollar Amount of your transaction as shown.)

10/03/2022 3:37 PM  
 Br# 10 Tr# 1 Seq# 56  
 Account XXXXXX2394  
 DDA Deposit 5,788.11

DATE	DOLLARS	CENTS
10/29/22	566	00
	166	00
TOTAL CASH	400	00
CHECKS	567	50
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		
21		
22		
23		
24		
25		
26		
27		
28		
TOTAL FROM OTHER SIDE OR ATTACHED LIST	5788	11

DEPOSIT TICKET  
 TOTAL ITEMS  
 DEPOSITS MAY NOT BE AVAILABLE FOR IMMEDIATE WITHDRAWAL.

90-4149/1211 10

RE-ENTER GRAND TOTAL IN SCREENED BOXES

WEST KERN COMMUNITY COLLEGE DIST/TAFT COLLEGE  
 29 COUGAR CT.  
 TAFT, CA 93268

United Security Bank  
 523 Cascade Place (888) 683-6030  
 Taft, CA 93268

*Budochi Silva 9/15-9/17/22*

5788.11

⑆000496307010⑈1594141211⑆

**COUNTY OF KERN**  
**ELECTRONIC RECORD OF DEPOSIT**  
 SEC.26900-26902 GOV.CODE

USER NAME  
 Emmanuel V Campos  
 SUBMIT DATE  
 Oct 03, 2022 02:37:20PM

PROCESS DATE  
 NOT PROCESSED AT  
 THIS TIME

DEPT NO.  
 0886

EROD NO.  
 586460

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE  
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL  
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$109,824.09**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
GENERAL FUND	84096	0886	5490	\$106,786.09	\$106,786.09
CAFETERIA	84699	0886	5490	\$3,038.00	\$3,038.00

TOTAL DEPOSIT: **\$109,824.09**

**GENERAL DEPOSIT NOTES:**

**SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$109,824.09 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT CARD: \$0.00 NOTES: DEPOSIT#230026**

SECTION 26901 GOVERNMENT CODE  
 I HEREBY SWEAR THAT THIS IS A TRUE AND  
 CORRECT RECORD OF THE TOTAL AMOUNT  
 DUE THE KERN COUNTY TREASURER TO  
 AND INCLUDING:

NOT PROCESSED

NOT SIGNED  
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED  
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE  
WKCCD Misc Dep

DEPOSIT TRANSACTIONS

J77580 DC0100 L.00.01 10/03/22 PAGE 1

Date last used from: 00/00/0000 To 99/99/9999  
Transaction Number from: 230026 To 230026  
Date entered from: 00/00/0000 To 99/99/9999

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION		AMOUNT	A/R
LN.	DI	DETAIL	DESCR	-FUND-ORG-ACCT-PROGR-		
230026	10/03/2022	10/03/2022	WKCCD Banner Receipts	ENTERED BY: MXCB UNAPPROVED		
1.	78	Insurance Reimbursements	11000-412-8876-67300		497.14	N
2.	78	Retained Financial Aid/Fees/In	11000-000-9526-00000		104,275.95	N
3.	78	Restroom dispensers	11000-000-8876-00000		13.00	N
4.	78	Cafeteria Sales	32000-422-8841-69400		3,038.00	N
5.	78	Creative Cloud All Apps Pro	11000-213-5642-10022		2,000.00	N
				TOTAL AMOUNT	109,824.09	*
				DISTRICT TOTAL	109,824.09	**
				GRAND TOTAL	109,824.09	***

ACCOUNT NUMBER	FUND 11 - GENERAL/UNRESTRICTED	AMOUNT	NOTES	BY FUND	UNITED SECURITY	ASB SAFE 1
11000	306	8889	49306	TESTING		
11000	213	5642	10022	CREATIVE CLOUD ALL APPS PRO		
11000	412	8876	67300	INSURANCE REIMBURSEMENTS		
11000	301	8879	64500	DEGREE VERIFY		
11000	421	8199	00000	HEERF III		
11000	352	5710	69610	REIMBURSEMENT - amex lodging		
11000	000	8892	00000	CA State Unclaimed Property		
11000	412	5990	73900	WEST KERN OPFB		
11000	000	9161	00000	R214		
11000	000	9161	00000	COTOP OFFSET ADJUSTMENT		
11000	000	9526	00000	RETAINED FINANCIAL AID / Fees/ Interest		
11000	421	8892	67200	SCANTRON SALES		
11000	000	8879	00000	TRANSCRIPT FEES		
11000	000	8876	00000	RESTROOM DISPENSERS		
11000	000	8985	00000	Court Restitution		
11000	110	4310	66003	Dist Reimb for D. Daniels		
11004	000	5425	00000	Reimbursement Tax Overpayment		
11450	204	8874	70990	WESTEC ENROLLMENT		
11450	204	8838	70990	WESTEC REIMBURSEMENT		
<b>FUND 12 RESTRICTED</b>						
12554	353	8861	64600	CAL GRANT INTEREST		
12450	204	8892	70990	Misc. - Forklift Safety		
12427	210	8699	69200	CDTC UNITS		
12602	309	8839	64992	DHS ADMIN - Calworks		
12650	205	8892	12042	DENTAL HYGIENE CLINIC REVENUE		
12652	205	8892	12042	DENTAL HYGIENE CLINIC CONTINUING ED		
12401	353	8153	64600	FEDERAL WORK STUDY (FWP)		
12401	353	8151	64600	FWS ADMIN ALLOWANCE		
12000	353	8155	64600	FSEOG		
12000	353	8156	64600	FSEOG ADMIN ALLOWANCE		
12000	353	8154	64600	PELL		
12000	353	8157	64600	PELL ADMIN ALLOWANCE		
12433	314	8199	00000	TPSID		
12201	203	8892	61200	LIBRARY PROGRAMS		
12000	114	8892	70999	FOUNDATION SALARIES		
12561	223	8647	68900	STRONG WORKFORCE		
12906	223	8647	00000	STRONG WORKFORCE		
12721	421	8199	00000	CRRSA II INST.		
12721	421	8199	00000	CARES-MSI		
12720	421	8199	00000	HEERF II		
12725	421	8199	00000	HEERF I		
12745	421	5980	67900	Misc - Clear Overpayment/Credit Bal		
12418	421	8199	00000	HEERF III		
12464	421	8199	00000	HEERF III - MSI		
12571	411	5710	67300	REIMBURSEMENT		
12375	310	8171	00000	MAA-ChildCare		
12375	314	8171	00000	MAA-TIL		
12375	301	8171	00000	MAA-StudentServices		
12375	401	8171	00000	MAA-AdminServices		
12375	110	8171	00000	MAA-PresidentOffice		
<b>FUND 31 - BOOKSTORE</b>						
31000	423	8841	69100	BOOKSTORE SALES		
31000	423	5840	69100	REIMBURSEMENT		
<b>FUND TOTAL \$ - \$ - \$</b>						

DRP # 230026



(Date, Time, Account Number,  
and Dollar Amount of your  
transaction as shown.)



10/03/2022 3:31 PM  
Br# 10 Tr# 1 Seq# 54  
Account XXXXXX2394  
DDA Deposit 109,824.09

**TRANSACTION RECEIPT**

DATE	CURRENCY	COINS	TOTAL CASH	CHECKS	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	TOTAL FROM OTHER SIDE OR ATTACHED LIST	PLEASE RE-ENTER TOTAL HERE		
092922	2470	215		10772.01																															109824.09	109824.09

**DEPOSIT TICKET**

TOTAL ITEMS

DEPOSITS MAY NOT BE AVAILABLE FOR IMMEDIATE WITHDRAWAL

90-4149/1211 10

RE-ENTER GRAND TOTAL IN SCREENED BOXES

WEST KERN COMMUNITY COLLEGE DIST/TAFT COLLEGE  
29 COUGAR CT.  
TAFT, CA 93268

**United Security Bank**  
523 Cascade Place (888) 683-6030  
Taft, CA 93268

Misc Deposit 9/15-9/26/22

\$ 109,824.09

⑆121141495⑆ 010 702394⑈009



**COUNTY OF KERN**  
**ELECTRONIC RECORD OF DEPOSIT**  
 SEC.26900-26902 GOV.CODE

USER NAME  
 Jessica White

SUBMIT DATE  
 Oct 12, 2022 04:20:35PM

PROCESS DATE  
 NOT PROCESSED AT  
 THIS TIME

DEPT NO.  
 0886

EROD NO.  
 587282

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE  
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL  
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$4,408.94**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
BOOKSTORE	84698	0886	5490	\$4,408.94	\$4,408.94

TOTAL DEPOSIT: **\$4,408.94**

**GENERAL DEPOSIT NOTES:**

**SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$4,408.94 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT CARD: \$0.00**  
 NOTES: DEPOSIT # 230031

SECTION 26901 GOVERNMENT CODE  
 I HEREBY SWEAR THAT THIS IS A TRUE AND  
 CORRECT RECORD OF THE TOTAL AMOUNT  
 DUE THE KERN COUNTY TREASURER TO  
 AND INCLUDING:

**NOT PROCESSED**

NOT SIGNED  
 AUDITOR'S AUTHORIZED SIGNATURE

**NOT PROCESSED**

NOT SIGNED  
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE  
WKCCD DEPOSIT

DEPOSIT TRANSACTIONS  
Date last used from: 00/00/0000 To 99/99/9999  
Transaction Number from: 230031 To 230031  
Date entered from: 00/00/0000 To 99/99/9999

J83132 DC0100 L.00.01 10/12/22 PAGE 1

APPROVED AND UNAPPROVED TRANSACTIONS											
NUMBER	DATE	ENTERED	DESCRIPTION							AMOUNT	A/R
LN.	DI	DETAIL	DESCR	-FUND-ORG-ACCT-PROGR-							
230031	10/12/2022	10/12/2022	WKCCD DEPOSIT-BOOKSTORE	ENTERED BY: MXCB UNAPPROVED						4,408.94	N
1.	78	BOOKSTORE-9/28-10/10/22	31000-423-8841-69100							4,408.94	*
								TOTAL AMOUNT	4,408.94	*	
								DISTRICT TOTAL	4,408.94	**	
								GRAND TOTAL	4,408.94	***	

**COUNTY OF KERN**  
**ELECTRONIC RECORD OF DEPOSIT**  
 SEC.26900-26902 GOV.CODE

USER NAME  
 Jessica White  
 SUBMIT DATE  
 Oct 12, 2022 04:14:15PM  
 PROCESS DATE  
 NOT PROCESSED AT  
 THIS TIME  
 DEPT NO.  
 0886  
 EROD NO.  
 587277

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE  
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL  
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$558,453.67**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
GENERAL FUND	84096	0886	5490	\$537,402.64	\$537,402.64
RESTRICTED FUND	84097	0886	5490	\$1,651.00	\$1,651.00
CHILD DEVELOPMENT	84496	0886	5490	\$17,612.28	\$17,612.28
CAFETERIA	84699	0886	5490	\$1,787.75	\$1,787.75

TOTAL DEPOSIT: **\$558,453.67**

**GENERAL DEPOSIT NOTES:**

**SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$558,453.67 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT CARD: \$0.00 NOTES: DEPOSIT # 230029**

SECTION 26901 GOVERNMENT CODE  
 I HEREBY SWEAR THAT THIS IS A TRUE AND  
 CORRECT RECORD OF THE TOTAL AMOUNT  
 DUE THE KERN COUNTY TREASURER TO  
 AND INCLUDING:

**NOT PROCESSED**

NOT SIGNED  
 AUDITOR'S AUTHORIZED SIGNATURE

**NOT PROCESSED**

NOT SIGNED  
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE  
 WKCCD DEPOSIT

DEPOSIT TRANSACTIONS

J83104 DC0100 L.00.01 10/12/22 PAGE 1

Date last used from: 00/00/0000 To 99/99/9999  
 Transaction Number from: 230029 To 230029  
 Date entered from: 00/00/0000 To 99/99/9999

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT	A/R
LN.	DI	DETAIL	DESCR			
230029	10/12/2022	10/12/2022	WKCCD DEPOSIT			
				ENTERED BY: MXCB		UNAPPROVED
1.	78	ACADEMIC SENATE FOR CCC		11000-202-1230-60300	7,574.70	N
2.	78	INSURANCE REIMBURSEMENTS		11000-412-8876-67300	914.38	N
3.	78	WEST KERN OPEB		11000-412-5990-73900	40,750.00	N
4.	78	RETAINED FINANCIAL AID/FEES		11000-000-9526-00000	487,002.86	N
5.	78	TRANSCRIPT FEES		11000-000-8879-00000	1,160.70	N
6.	78	CAFETERIA SALES		32000-422-8841-69400	1,787.75	N
7.	78	CC CAPK		33700-310-8892-69200	17,612.28	N
8.	78	FESOG ADMIN ALLOWANCE		12000-353-8156-64600	1,301.00	N
9.	78	ARCPOINT LABS OF BAKERSFIELD		12700-421-5980-67900	350.00	N
				TOTAL AMOUNT	558,453.67	*
				DISTRICT TOTAL	558,453.67	**
				GRAND TOTAL	558,453.67	***

**COUNTY OF KERN**  
**ELECTRONIC RECORD OF DEPOSIT**  
 SEC.26900-26902 GOV.CODE

USER NAME  
 Jessica White  
 SUBMIT DATE  
 Oct 12, 2022 04:17:01PM  
 PROCESS DATE  
 NOT PROCESSED AT  
 THIS TIME  
 DEPT NO.  
 0886  
 EROD NO.  
 587280

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE  
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL  
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$6,993.30**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
GENERAL FUND-STUDENT RECEIPTS	84096	0886	5490	\$6,993.30	\$6,993.30

TOTAL DEPOSIT: **\$6,993.30**

**GENERAL DEPOSIT NOTES:**

**SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$6,993.30 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT CARD: \$0.00**  
 NOTES: DEPOSIT # 230030

SECTION 26901 GOVERNMENT CODE  
 I HEREBY SWEAR THAT THIS IS A TRUE AND  
 CORRECT RECORD OF THE TOTAL AMOUNT  
 DUE THE KERN COUNTY TREASURER TO  
 AND INCLUDING:

**NOT PROCESSED**

NOT SIGNED  
 AUDITOR'S AUTHORIZED SIGNATURE

**NOT PROCESSED**

NOT SIGNED  
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE  
WKCCD DEPOSIT

DEPOSIT TRANSACTIONS  
Date last used from: 00/00/0000 To 99/99/9999  
Transaction Number from: 230030 To 230030  
Date entered from: 00/00/0000 To 99/99/9999

J83117 DC0100 L.00.01 10/12/22 PAGE 1

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION		AMOUNT	A/R
LN.	DI	DETAIL	DESCR	-FUND-ORG-ACCT-PROGR-		
230030	10/12/2022	10/12/2022	WKCCD DEPOSIT-STUDENT RECEIPT	ENTERED BY: MXCB UNAPPROVED	6,993.30	N
1.	78	STUDENT RECEIPTS	9/29-10/11/22	11000-000-9161-00000	6,993.30	*
				TOTAL AMOUNT	6,993.30	*
				DISTRICT TOTAL	6,993.30	**
				GRAND TOTAL	6,993.30	***

(Date, Time, Account Number,  
and Dollar Amount of your  
transaction as shown.)



10/13/2022 10:53 AM  
Br# 10 Tlr# 5 Seq# 10  
Account XXXXXX2394  
DDA Deposit 6,993.30

**TRANSACTION RECEIPT**

(Date, Time, Account Number,  
and Dollar Amount of your  
transaction as shown.)



10/13/2022 10:47 AM  
Br# 10 Tlr# 5 Seq# 8  
Account XXXXXX2394  
DDA Deposit 558,453.67

**TRANSACTION RECEIPT**

SEQUENCE: 822620

COUNTY OF KERN  
FISCAL YEAR: 22-23  
INTER-FUND

JV: 57008

TOTAL: \$6,003,550.00  
DESCRIPTION: MOVING STATE APPORTIONMENT

TRANS CODE	FUND	FUND NAME	DEPT DIV	REV/EXP PY	AMOUNT	MEMO
From:						
3602	84038	KERN JOINT COMMUNITY COLLEGE	0887	5490	\$3,001,775.00	
To:						
3601	84096	WEST KERN JOINT COMM COLLEGE	0886	5490	\$3,001,775.00	

EXPLANATION OF PURPOSE AND AUTHORITY THEREFOR:

State Apportionment received 06/24/22 for Proposition 30 for Community Colleges- 4th Quarter. Full balance of the payment of \$25,656,702.00 was sent to Kern Community College District, \$3,001,775.00 of the payment was supposed to be sent to West Kern Community College District. Moving from KCCD to WKCCD to correct.

EROD #578774  
Date: 06/24/22

REFERENCE:

PREPARED BY: RACHEL MEDRANO      DEPT: 1120      DATE: 09/12/2022      PROCESSED DATE: 09/12/2022



078 WEST KERN COMM. COLLEGE  
 WKKCD EPA Deposit

DEPOSIT TRANSACTIONS  
 Date last used from: 00/00/0000 To 99/99/9999  
 Transaction Number from: 230028 To 230028  
 Date entered from: 00/00/0000 To 99/99/9999

J79512 DC0100 L.00.01 10/06/22 PAGE 1

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT	A/R
LN.	DI	DETAIL	DESCR			
230028	09/12/2022	10/06/2022	Prop 30 4Q EPA			
1.	78	EPA Prop 30	FY21-22 4Q	11005-000-8616-00000		
				ENTERED BY: MXCB		UNAPPROVED
				TOTAL AMOUNT	3,001,775.00	N
				DISTRICT TOTAL	3,001,775.00	**
				GRAND TOTAL	3,001,775.00	***

**COUNTY OF KERN**  
**ELECTRONIC RECORD OF DEPOSIT**  
 SEC.26900-26902 GOV.CODE

USER NAME  
 Jessica White  
 SUBMIT DATE  
 Oct 20, 2022 09:51:24AM

PROCESS DATE  
 NOT PROCESSED AT  
 THIS TIME

DEPT NO.  
 0886

EROD NO.  
 587904

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF \$4,917.60

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
GENERAL FUND-STUDENT RECEIPTS	84096	0886	5490	\$4,917.60	\$4,917.60

TOTAL DEPOSIT: \$4,917.60

**GENERAL DEPOSIT NOTES:**

**SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$4,917.60 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT CARD: \$0.00 NOTES: DEPOSIT #230034**

SECTION 26901 GOVERNMENT CODE  
 I HEREBY SWEAR THAT THIS IS A TRUE AND CORRECT RECORD OF THE TOTAL AMOUNT DUE THE KERN COUNTY TREASURER TO AND INCLUDING:

**NOT PROCESSED**

**NOT PROCESSED**

NOT SIGNED  
 AUDITOR'S AUTHORIZED SIGNATURE

NOT SIGNED  
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE  
WKCCD DEPOSIT

DEPOSIT TRANSACTIONS  
Date last used from: 00/00/0000 To 99/99/9999  
Transaction Number from: 230034 To 230034  
Date entered from: 00/00/0000 To 99/99/9999

J88206 DC0100 L.00.01 10/20/22 PAGE 1

APPROVED AND UNAPPROVED TRANSACTIONS						
NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT	A/R
LN.	DI	DETAIL	DESCR			
230034	10/20/2022	10/20/2022	WKCCD DEPOSIT			
1.	78	STUDENT RECEIPT	10/12-10/18/22	11000-000-9161-00000		
				ENTERED BY: JRWB	UNAPPROVED	
				TOTAL AMOUNT	4,917.60	N
					4,917.60	*
				DISTRICT TOTAL	4,917.60	**
				GRAND TOTAL	4,917.60	***

**COUNTY OF KERN**  
**ELECTRONIC RECORD OF DEPOSIT**  
 SEC.26900-26902 GOV.CODE

USER NAME  
 Jessica White  
 SUBMIT DATE  
 Oct 20, 2022 09:45:14AM  
 PROCESS DATE  
 NOT PROCESSED AT  
 THIS TIME  
 EROD NO.  
 587902

DEPT NO.  
 0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF \$101,972.23

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
GENERAL FUND 10/12-10/18/22	84096	0886	5490	\$2,193.37	\$2,193.37
RESTRICTED FUND 10/12-10/18/22	84097	0886	5490	\$98,214.45	\$98,214.45
CAFETERIA	84699	0886	5490	\$1,564.41	\$1,564.41

TOTAL DEPOSIT: \$101,972.23

**GENERAL DEPOSIT NOTES:**

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$101,972.23 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT CARD: \$0.00  
 NOTES: DEPOSIT # 230032

SECTION 26901 GOVERNMENT CODE  
 I HEREBY SWEAR THAT THIS IS A TRUE AND CORRECT RECORD OF THE TOTAL AMOUNT DUE THE KERN COUNTY TREASURER TO AND INCLUDING:

NOT PROCESSED

NOT SIGNED  
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED  
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE  
 WKCCD DEPOSIT

DEPOSIT TRANSACTIONS  
 Date last used from: 00/00/0000 To 99/99/9999  
 Transaction Number from: 230032 To 230032  
 Date entered from: 00/00/0000 To 99/99/9999

J88192 DC0100 L.00.01 10/20/22 PAGE 1

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT	A/R
LN.	DI	DETAIL	DESCR			
230032	10/20/2022	10/20/2022	WKCCD DEPOSIT			
				ENTERED BY: JRWB		UNAPPROVED
1.	78	INSURANCE REIMBURSEMENTS		11000-412-8876-67300	82.00	N
2.	78	RETAINED FINANCIAL AID FEES		11000-000-9526-00000	1,188.00	N
3.	78	REIMBURSEMENT TAX OVERPAYMENT		11004-000-5425-00000	923.37	N
4.	78	DENTAL HYGIENE CLINIC REVENUE		12650-205-8892-12042	970.00	N
5.	78	TPSID		12433-341-8199-64991	97,244.45	N
6.	78	CAFETERIA SALES		32000-422-8841-69400	1,564.41	N
				TOTAL AMOUNT	101,972.23	*
				DISTRICT TOTAL	101,972.23	**
				GRAND TOTAL	101,972.23	***

**COUNTY OF KERN**  
**ELECTRONIC RECORD OF DEPOSIT**  
 SEC.26900-26902 GOV.CODE

USER NAME  
**Jessica White**  
 SUBMIT DATE  
**Oct 20, 2022 09:48:52AM**  
 PROCESS DATE  
**NOT PROCESSED AT THIS TIME**  
 DEPT NO. 0886  
 EROD NO. 587903

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$440,223.90**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
BOOKSTORE SALES 10/11-10/18/22	84698	0886	5490	\$440,223.90	\$440,223.90

TOTAL DEPOSIT: **\$440,223.90**

**GENERAL DEPOSIT NOTES:**

**SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$440,223.90 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT CARD: \$0.00**  
 NOTES: DEPOSIT #230033

SECTION 26901 GOVERNMENT CODE  
 I HEREBY SWEAR THAT THIS IS A TRUE AND CORRECT RECORD OF THE TOTAL AMOUNT DUE THE KERN COUNTY TREASURER TO AND INCLUDING:

**NOT PROCESSED**

**NOT PROCESSED**

NOT SIGNED  
 AUDITOR'S AUTHORIZED SIGNATURE

NOT SIGNED  
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE  
WKCCD DEPOSIT

DEPOSIT TRANSACTIONS  
Date last used from: 00/00/0000 To 99/99/9999  
Transaction Number from: 230033 To 230033  
Date entered from: 00/00/0000 To 99/99/9999

J88199 DC0100 L.00.01 10/20/22 PAGE 1

NUMBER		DATE	ENTERED	DESCRIPTION	APPROVED AND UNAPPROVED TRANSACTIONS		AMOUNT	A/R
LN.	DI	DETAIL	DESCR		-FUND-ORG-ACCT-PROGR-			
230033		10/20/2022	10/20/2022	WKCCD DEPOSIT		ENTERED BY: JRWB UNAPPROVED		
1.	78	BOOKSTORE SALES	10/11-10/18/22	31000-423-8841-69100			440,223.90	N
						TOTAL AMOUNT	440,223.90	*
						DISTRICT TOTAL	440,223.90	**
						GRAND TOTAL	440,223.90	***

**COUNTY OF KERN**  
**ELECTRONIC RECORD OF DEPOSIT**  
 SEC.26900-26902 GOV.CODE

USER NAME  
 Jessica White  
 SUBMIT DATE  
 Oct 25, 2022 09:58:52AM  
 PROCESS DATE  
 Oct 25, 2022 03:13:33PM  
 EROD NO.  
 588294

DEPT NO.  
 0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$1,934,680.00**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
RESTRICTED FUND	84097	0886	5490	\$1,934,680.00	\$1,934,680.00

TOTAL DEPOSIT: **\$1,934,680.00**

**GENERAL DEPOSIT NOTES:**

**SITE OF DEPOSIT: TTC ACCOUNT DEPOSITED: General CASH: \$0.00 CHECKS: \$0.00 DIRECT DEPOSIT: \$1,934,680.00 CREDIT CARD: \$0.00**  
 NOTES: Deposit#230035

SECTION 26901 GOVERNMENT CODE  
 I HEREBY SWEAR THAT THIS IS A TRUE AND CORRECT RECORD OF THE TOTAL AMOUNT DUE THE KERN COUNTY TREASURER TO AND INCLUDING:

Oct 25, 2022 03:31:51PM

Elizabeth Del Villar  
 AUDITOR'S AUTHORIZED SIGNATURE

Oct 25, 2022 03:22:16PM

Christina Linck  
 TTC AUTHORIZED SIGNATURE



078 WEST KERN COMM. COLLEGE  
 WKCCD Deposit

DEPOSIT TRANSACTIONS  
 Date last used from: 00/00/0000 To 99/99/9999  
 Transaction Number from: 230035 To 230035  
 Date entered from: 00/00/0000 To 99/99/9999

J90667 DC0100 L.00.01 10/25/22 PAGE 1

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT	A/R
LN.	DI	DETAIL	DESCR			
230035	10/25/2022	10/25/2022	WKCCD Deposit			
1.	78	Physical Plant-Scheduled Maint		12050-431-8654-65100		
					ENTERED BY: JRWB	UNAPPROVED
					TOTAL AMOUNT	1,934,680.00 N
					DISTRICT TOTAL	1,934,680.00 *
					GRAND TOTAL	1,934,680.00 ***

**COUNTY OF KERN**  
**ELECTRONIC RECORD OF DEPOSIT**  
 SEC.26900-26902 GOV.CODE

USER NAME  
 Jessica White  
 SUBMIT DATE  
 Oct 26, 2022 03:29:39PM  
 PROCESS DATE  
 NOT PROCESSED AT  
 THIS TIME  
 EROD NO.  
 588436

DEPT NO.  
 0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE  
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL  
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF \$35,092.46

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
GENERAL FUND	84096	0886	5490	\$9,956.49	\$9,956.49
RESTRICTED FUND	84097	0886	5490	\$20,704.66	\$20,704.66
CHILD DEVELOPMENT	84496	0886	5490	\$3,280.06	\$3,280.06
CAFETERIA	84699	0886	5490	\$1,151.25	\$1,151.25

TOTAL DEPOSIT: \$35,092.46

**GENERAL DEPOSIT NOTES:**

**SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$35,092.46 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT CARD: \$0.00**  
 NOTES: Deposit # 230036

SECTION 26901 GOVERNMENT CODE  
 I HEREBY SWEAR THAT THIS IS A TRUE AND  
 CORRECT RECORD OF THE TOTAL AMOUNT  
 DUE THE KERN COUNTY TREASURER TO  
 AND INCLUDING:

NOT PROCESSED

NOT SIGNED  
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED

NOT SIGNED  
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE  
 WKCCD Deposit

DEPOSIT TRANSACTIONS  
 Date last used from: 00/00/0000 To 99/99/9999  
 Transaction Number from: 230036 To 230036  
 Date entered from: 00/00/0000 To 99/99/9999

J91841 DC0100 L.00.01 10/26/22 PAGE 1

APPROVED AND UNAPPROVED TRANSACTIONS

NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-	AMOUNT	A/R
LN.	DI	DETAIL	DESCR			
230036	10/26/2022	10/26/2022	WKCCD Deposit	ENTERED BY: JRWB UNAPPROVED		
1.	78	INSURANCE REIMBURSEMENTS		11000-412-8876-67300	653.34	N
2.	78	RETAINED FA FEES		11000-000-9526-00000	9,303.15	N
3.	78	DHS ADMIN - CALWORKS		12602-309-8839-64992	3,685.80	N
4.	78	FOUNDATION SALARIES		12000-114-8892-70999	17,018.86	N
5.	78	CAFETERIA SALES		32000-422-8841-69400	1,151.25	N
6.	78	CC STATE PRESCHOOL		33528-310-8621-69200	10.00	N
7.	78	REIMBURSEMENT		33528-310-2180-69200	3,270.06	N
TOTAL AMOUNT					35,092.46	*
DISTRICT TOTAL					35,092.46	**
GRAND TOTAL					35,092.46	***

**COUNTY OF KERN**  
**ELECTRONIC RECORD OF DEPOSIT**  
 SEC.26900-26902 GOV.CODE

USER NAME  
 Jessica White  
 SUBMIT DATE  
 Oct 26, 2022 03:31:11PM  
 PROCESS DATE  
 NOT PROCESSED AT  
 THIS TIME  
 DEPT NO. 0886  
 EROD NO.  
 588437

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF \$8,471.43

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
BOOKSTORE	84698	0886	5490	\$8,471.43	\$8,471.43

TOTAL DEPOSIT: \$8,471.43

**GENERAL DEPOSIT NOTES:**

SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$8,471.43 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT CARD: \$0.00  
 NOTES: Deposit # 230038

SECTION 26901 GOVERNMENT CODE  
 I HEREBY SWEAR THAT THIS IS A TRUE AND CORRECT RECORD OF THE TOTAL AMOUNT DUE THE KERN COUNTY TREASURER TO AND INCLUDING:

NOT PROCESSED  
NOT SIGNED  
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED  
NOT SIGNED  
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE  
WKCCD Deposit

DEPOSIT TRANSACTIONS  
Date last used from: 00/00/0000 To 99/99/9999  
Transaction Number from: 230038 To 230038  
Date entered from: 00/00/0000 To 99/99/9999

J91847 DC0100 L.00.01 10/26/22 PAGE 1

APPROVED AND UNAPPROVED TRANSACTIONS						
NUMBER	DATE	ENTERED	DESCRIPTION			
LN.	DI	DETAIL	DESCR	-FUND-ORG-ACCT-PROGR-		AMOUNT A/R
230038	10/26/2022	10/26/2022	WKCCD Deposit		ENTERED BY: JRWB UNAPPROVED	
1.	78	Bookstore Sales		31000-423-8841-69100		8,471.43 N
					TOTAL AMOUNT	8,471.43 *
					DISTRICT TOTAL	8,471.43 **
					GRAND TOTAL	8,471.43 ***

**COUNTY OF KERN**  
**ELECTRONIC RECORD OF DEPOSIT**  
 SEC.26900-26902 GOV.CODE

USER NAME  
 Jessica White  
 SUBMIT DATE  
 Oct 26, 2022 03:34:36PM  
 PROCESS DATE  
 NOT PROCESSED AT  
 THIS TIME  
 EROD NO.  
 588438

DEPT NO.  
 0886

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE  
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL  
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF \$1,002.00

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
GENERAL FUND-STUDENT RECEIPTS	84096	0886	5490	\$1,002.00	\$1,002.00

TOTAL DEPOSIT: \$1,002.00

**GENERAL DEPOSIT NOTES:**

**SITE OF DEPOSIT: BANK ACCOUNT DEPOSITED: General CASH: \$1,002.00 CHECKS: \$0.00 DIRECT DEPOSIT: \$0.00 CREDIT  
 CARD: \$0.00  
 NOTES: Deposit # 230037**

SECTION 26901 GOVERNMENT CODE  
 I HEREBY SWEAR THAT THIS IS A TRUE AND  
 CORRECT RECORD OF THE TOTAL AMOUNT  
 DUE THE KERN COUNTY TREASURER TO  
 AND INCLUDING:

NOT PROCESSED  
NOT SIGNED  
 AUDITOR'S AUTHORIZED SIGNATURE

NOT PROCESSED  
NOT SIGNED  
 TTC AUTHORIZED SIGNATURE

078 WEST KERN COMM. COLLEGE  
WKCCD Deposit

DEPOSIT TRANSACTIONS

J91845 DC0100 I.00.01 10/26/22 PAGE 1

Date last used from: 00/00/0000 To 99/99/9999  
Transaction Number from: 230037 To 230037  
Date entered from: 00/00/0000 To 99/99/9999

APPROVED AND UNAPPROVED TRANSACTIONS  
-----  
NUMBER DATE ENTERED DESCRIPTION AMOUNT A/R  
IN. DI DETAIL DESCR -FUND-ORG-ACCT-PROGR-

230037 10/26/2022 10/26/2022 WKCCD Deposit ENTERED BY: JRWB UNAPPROVED  
1. 78 STUDENT RECEIPTS 11000-000-9161-00000

TOTAL AMOUNT 1,002.00 N  
DISTRICT TOTAL 1,002.00 \*\*  
GRAND TOTAL 1,002.00 \*\*\*

**COUNTY OF KERN**  
**ELECTRONIC RECORD OF DEPOSIT**  
 SEC.26900-26902 GOV.CODE

USER NAME  
 Jessica White  
 SUBMIT DATE  
 Oct 28, 2022 08:37:23AM

PROCESS DATE  
 NOT PROCESSED AT  
 THIS TIME

DEPT NO.  
 0886

EROD NO.  
 588558

THE AUDITOR - CONTROLLER OF KERN COUNTY, HEREBY CERTIFIES THAT THE AMOUNT DUE  
 THE TREASURER OF SAID COUNTY FOR MONEYS COLLECTED BY WEST KERN COMMUNITY COLLEGE DIST-GENERAL  
 IN SETTLEMENT OF THE FOLLOWING ACCOUNTS IS THE SUM OF **\$3,307,278.00**

DESCRIPTION OF DEPOSIT	FUND NO.	DEPT NO.	REVENUE CODE	AMOUNT	FUND TOTAL
GENERAL FUND - Apportionment	84096	0886	5490	\$2,544,661.00	\$2,544,661.00
RESTRICTED FUND - Apportionment	84097	0886	5490	\$762,617.00	\$762,617.00

TOTAL DEPOSIT: **\$3,307,278.00**

**GENERAL DEPOSIT NOTES:**

**SITE OF DEPOSIT: TTC ACCOUNT DEPOSITED: General CASH: \$0.00 CHECKS: \$0.00 DIRECT DEPOSIT: \$3,307,278.00 CREDIT CARD: \$0.00**  
 NOTES: School Apportionment *Deposit #230039*

SECTION 26901 GOVERNMENT CODE  
 I HEREBY SWEAR THAT THIS IS A TRUE AND  
 CORRECT RECORD OF THE TOTAL AMOUNT  
 DUE THE KERN COUNTY TREASURER TO  
 AND INCLUDING:

**NOT PROCESSED**

NOT SIGNED  
 AUDITOR'S AUTHORIZED SIGNATURE

**NOT PROCESSED**

NOT SIGNED  
 TTC AUTHORIZED SIGNATURE



078 WEST KERN COMM. COLLEGE  
 WKCCD Deposit

DEPOSIT TRANSACTIONS  
 Date last used from: 00/00/0000 To 99/99/9999  
 Transaction Number from: 230039 To 230039  
 Date entered from: 00/00/0000 To 99/99/9999

J92607 DC0100 L.00.01 10/28/22 PAGE 1

APPROVED AND UNAPPROVED TRANSACTIONS									
NUMBER	DATE	ENTERED	DESCRIPTION	-FUND-ORG-ACCT-PROGR-			AMOUNT	A/R	
LN.	DI	DETAIL	DESCR						
230039	10/28/2022	10/28/2022	WKCCD Deposit	ENTERED BY: JRWB UNAPPROVED					
1.	78	General Apportionment	11000-000-8612-00000				2,497,657.00	N	
2.	78	Full Time Faculty Allocation	11000-000-8618-00000				35,423.00	N	
3.	78	Part-Time Faculty Compensation	11006-201-8633-00000				11,581.00	N	
4.	78	BOG Fee Waivers Admin	12551-353-8615-64600				4,308.00	N	
5.	78	S.F.A.A	12551-353-8625-64600				18,670.00	N	
6.	78	E.O.P.S.	12000-303-8622-64300				70,151.00	N	
7.	78	C.A.R.E.	12000-305-8624-64301				11,812.00	N	
8.	78	D.S.P.S.	12000-311-8623-64200				36,595.00	N	
9.	78	DSPS-Access to Print & Electro	12000-311-8660-64200				1,018.00	N	
10.	78	CalWorks	12600-309-8627-64992				14,615.00	N	
11.	78	Student Equity & Achievement	12000-319-8644-00000				170,652.00	N	
12.	78	California College Promise	12573-353-8691-64600				17,560.00	N	
13.	78	Financial Aid Technology	12569-353-8699-64600				4,717.00	N	
14.	78	Veterans Resource Center	12000-318-8699-64800				2,803.00	N	
15.	78	Adult Education Block Grant	12603-125-8643-68900				49,237.00	N	
16.	78	Mental Health Support	12655-351-8699-64400				13,095.00	N	
17.	78	Basic Needs Center	12677-301-8699-64900				20,822.00	N	
18.	78	Retention & Outreach (SB 85)	12676-351-8699-00000				49,238.00	N	
19.	78	Student Food & Housing Support	12679-320-8699-00000				18,980.00	N	
20.	78	Undocumented Resources Liaison	12909-351-8699-00000				6,560.00	N	
21.	78	Zero Textbook Cost Program	12912-202-0000-60100				2,000.00	N	
22.	78	Guided Pathways	12653-301-8699-63900				20,433.00	N	
23.	78	COVID-19 Recovery Block Grant	12755-421-8699-00000				128,348.00	N	
24.	78	Emergency Financial Aid	12911-353-8699-64900				51,608.00	N	
25.	78	Emergency Financial Aid-Supp	12914-353-8699-64901				16,679.00	N	
26.	78	Strong Workforce Program-Local	12647-223-8647-00000				27,716.00	N	
27.	78	Systemwide Tech & Data Securit	12913-113-8699-00000				5,000.00	N	
TOTAL AMOUNT							3,307,278.00	*	
DISTRICT TOTAL							3,307,278.00	**	
GRAND TOTAL							3,307,278.00	***	

