

WEST KERN COMMUNITY COLLEGE DISTRICT
AGENDA FOR REGULAR MEETING

December 14, 2022

Cougar Room
(Access Through the Library Entrance)

5:00 p.m.

29 Cougar Court
Taft, California 93268

A. Accessibility. In compliance with the Americans with Disabilities Act, if you need special assistance to access the meeting room or to otherwise participate in this meeting, including auxiliary aids or services, please contact Sarah Criss at (661) 763-7711. Notification at least 48 hours prior to the meeting will enable the Governing Board to make reasonable arrangements to ensure accessibility to the meeting.

B. Obtaining Public Records. A copy of the Board packet, including documents relating to any open session item are available to members of the public on the District website and also at the District Office. Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 29 Cougar Ct., Taft, California, during normal business hours. These documents will be made available to the public at the same time that they are made available to a majority of the Board.

C. Language Assistance. The District welcomes Spanish and other language speakers to Board meetings. Anyone planning to attend and needing an interpreter should call Sarah Criss at (661) 763-7711 forty-eight (48) hours in advance of the meeting so that arrangements can be made for an interpreter. El Distrito da la bienvenida a las personas de habla hispana a las juntas de la Mesa Directiva. Si planea asistir y necesita interpretacion llame al (661) 763-7711 (48) horas antes de la junta, para poder hacer arreglos de interpretacion.

D. Addressing the District Board. The Board encourages public participation and involvement. Community members will therefore have several opportunities to address the Board. However, please respect the Board's time and the need for efficient board meetings. The Board also requests that comments be respectful and professional.

- 1. Agenda Items.** If you wish to address the Board on an agenda item, please do so when that item is called. Presentations will be limited to a maximum of five (5) minutes. Time limitations are at the discretion of the Board President.
- 2. Non-Agenda Items.** Individuals have an opportunity to address the Board during the period set aside for Public Comment on Items of General Interest on topics within the subject matter jurisdiction of the Board **not** listed on the agenda. Presentations will be limited to a maximum of five (5) minutes, with a total of thirty (30) minutes designated for this portion of the agenda.

E. Questions for the Board. Individuals with questions on District issues may submit them in writing. The Board will refer such requests to the Superintendent, who will endeavor to respond to your questions after the meeting.

F. Placing issues on the Board Agenda. Items from the public pertaining directly to College business may be placed on the Board agenda by submitting the request in writing to the Office of the Superintendent. The proposed agenda item will be reviewed and placed, if appropriate, on the Board's agenda within a reasonable period of time. Please contact the Office of the Superintendent at (661) 763-7711 for further information.

1. CALL TO ORDER
2. OATH OF OFFICE - Administration of Oath of Office to Trustees Dawn Cole, Michael Eveland, and Jeremy Gregory
3. PUBLIC COMMENT ON CLOSED SESSION ITEMS
4. ADJOURN TO CLOSED SESSION
 - A. Public Employee Appointment/Employment, Government Code Section 54957
 - B. Public Employee Performance Evaluations, Government Code Section 54957
 - C. Public Employee Discipline/Dismissal/Release/Complaint, Government Code Section 54957
 - D. Conference with Labor Negotiators (Government Code section 54957.6)
Agency Designated Representative: Superintendent/President
Employee Organizations: TC Faculty Association, CSEA Chapter #543 & Management/Supervisory/Classified Confidential Employees
 - E. Conference with Labor Negotiators (Government Code Section 54957.6)
Agency Designated Representative: Board of Trustees
Unrepresented Employee: Interim Superintendent/President
 - F. Conference with Legal Counsel – Potential Litigation, Pursuant to Paragraph (4) of Subdivision (d) of Government Code Section 54956.9
 - G. Student Discipline and Other Confidential Student Matters, Education Code Sections 35146, 48900 et. Seq. and 48912(b)
5. RECONVENE IN OPEN SESSION; ANNOUNCE CLOSED SESSION ACTION
6. FLAG SALUTE
7. PUBLIC COMMENT ON OPEN SESSION AGENDA ITEMS
8. NEW BUSINESS:
 - a. Request for Approval – Resolution 2022/23-03 – Taft College Men’s Soccer
9. GENERAL COMMUNICATIONS
10. APPROVAL OF MINUTES –Regular meeting November 9, 2022
11. ANNUAL ORGANIZATION MEETING
 - A. Organization of Board of Trustees – Election of President and Secretary

B. Setting of a Regular Monthly Meeting as Required by Law

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| January 11, 2022 | July 12, 2022 |
| February 8, 2022 | August 9, 2022 |
| March 8, 2022 | September 13, 2022 |
| April 12, 2022 | October 13, 2022 |
| May 10, 2022 | November 8, 2022 |
| June 13, 2022 | December 13, 2022 |

12. NEW BUSINESS (continued):

- A. Request for Approval – Contract for Brock McMurray, Interim WKCCD Superintendent/President
- B. First Reading – Tentative Agreement between Taft College Faculty Association and West Kern Community College District – Dual Enrollment
- C. First Reading – Tentative Agreement between Classified School Employees Association Chapter #543 and West Kern Community College District – Juneteenth Holiday
- D. First Reading – Tentative Agreement between Classified School Employees Association Chapter #543 and West Kern Community College District – 9-80 Work Week Spring Semester 2023
- E. First Reading – Tentative Agreement between Taft College Faculty Association and West Kern Community College District – Bereavement Leave
- F. First Reading – Tentative Agreement between Classified School Employees Association Chapter #543 and West Kern Community College District – Bereavement Leave
- G. First Reading - Tentative Agreement between Classified School Employees Association Chapter #543 and West Kern Community College District – Spring Break Four-Day Workweek Policy
- H. First Reading - Tentative Agreement between Classified School Employees Association Chapter #543 and West Kern Community College District – Summer Session Four-Day Workweek Policy
- I. Request for Approval – TC 23-006 Access Control Upgrade Project; \$333,382.40

13. CONSENT AGENDA (Items A – O)

A. Request for Approval – New Courses

Business Arts & Humanities

- ART 1815 Brand and Identity Systems
- ART 1825 Fundamentals of Typography

B. Request for Approval – Distance Education Course Approvals

Business Arts & Humanities

- ART 1815 Brand and Identity Systems
- ART 1825 Fundamentals of Typography

C. Request for Approval – Course Revision

Allied Health/Applied Technologies Division

- OSH 1100 Basic Employee Safety for General Industry
- OSH 1104 Supervisor Safety Training
- OSH 1106 Hazardous Material (HAZMAT) First Responder Awareness
- OSH 1107 Medic First Training/CPR
- OSH 1108 Hazardous Waste Ops. Emergency Response (HAZWOPER) Annual Refresher
- OSH 1109 Emergency Response Technician Training
- OSH 1116 Hazardous Waste Operations and Emergency Response (HAZWOPER) Training
- OSH 1552 Resp. Protection for Hazardous Materials Handling and Permit Required Confined Spaces
- OSH 2058 OSH Standards for the Construction Industry/OSHA 30-Hour Construction Ind.
- OSH 2061 OSH Standards for General Industry/OSHA 30-Hour General Industry Training
- OSH 2065 Trainer Course in Occupational Safety and Health Standards

D. Request for Approval – Academic Calendar 2024-2025

E. Request for Approval – Children’s Center – Authorization to Proceed with Continued Funding Applications for FY 2023-2024

F. Request for Approval – Resolution Authorizing the Kern County Auditor-Controller to Release Excess Impounded Local Tax Revenues

G. Request for Ratification – Contract for Professional Services – Banner DBA Services – Ferrilli; Hourly Rate \$190.00 and an Estimated 150 Hours

- H. Request for Approval – TC 23-009 CDC Concreate Replace Project; \$50,875.00
- I. Request for Ratification – Child Development Center Mold Remediation Project; \$9,314.58
- J. Request for Approval – CDW-G WhatsUp Gold Premium License 1 Year Service Agreement Quote #NBRQ111; One Year Agreement; \$8,022.31
- K. Request for Ratification – Contract for Professional Services with Amanda Bauer; 11/1/22 – 6/30/23; \$100.00 per Hour Not to Exceed 100 Hours
- L. Request for Approval – Renewal of Eureka Agency/User Site License Contract for January 1, 2023 through December 31, 2022; \$1,395.00
- M. Request for Approval – Arvin Union School District Piggyback Bid. No. 2018-19-001; Expires 11/12/2023
- N. Request for Approval – Facility Use Agreement with Taft Union High School Soccer Fields for Spring 2023; 1/17/23 – 5/19/23; \$5,000.00 Not Including Possible Costs for Maintenance
- O. Ratification of the November 2022 Vendor Check & Purchase Order Registers

14. PUBLIC COMMENT ON ITEMS OF GENERAL INTEREST

15. EMPLOYMENT (Action)

- A. Academic (Appendix I)
- B. Classified/Confidential/Management Employment (Appendix II)
- C. Separations (Appendix III)

16. REPORTS:

- A. Financial Reports (For Information)
 - 1. Revenue Accounts (Account Level 1) FY 2021/22
 - 2. Expenditure Accounts (Account Level 1) FY 2021/22
 - 3. Expenditure Detail of \$10,000.00 or Greater, November 2022
 - 4. Student Organization and Special Accounts, November 2022
 - 5. Funds Deposited in County Treasury, November 2022
 - 6. Employee Travel Report – November 2022
- B. Trustee Reports
- C. Academic Senate Report
- D. Reports from Staff and Student Organizations

17. REPORT OF THE SUPERINTENDENT/PRESIDENT

18. NEXT MEETING DATE

The next regular meeting is scheduled for tentatively Wednesday, January 11, 2023, at 5:00 p.m.

19. CONTINUATION OF CLOSED SESSION (If Necessary)

20. ADJOURNMENT