

WEST KERN COMMUNITY COLLEGE DISTRICT  
AGENDA FOR REGULAR MEETING

January 11, 2023

Cougar Room  
(Access Through the Library Entrance)

5:00 p.m.

29 Cougar Court  
Taft, California 93268

**A. Accessibility.** In compliance with the Americans with Disabilities Act, if you need special assistance to access the meeting room or to otherwise participate in this meeting, including auxiliary aids or services, please contact Sarah Criss at (661) 763-7711. Notification at least 48 hours prior to the meeting will enable the Governing Board to make reasonable arrangements to ensure accessibility to the meeting.

**B. Obtaining Public Records.** A copy of the Board packet, including documents relating to any open session item are available to members of the public on the District website and also at the District Office. Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 29 Cougar Ct., Taft, California, during normal business hours. These documents will be made available to the public at the same time that they are made available to a majority of the Board.

**C. Language Assistance.** The District welcomes Spanish and other language speakers to Board meetings. Anyone planning to attend and needing an interpreter should call Sarah Criss at (661) 763-7711 forty-eight (48) hours in advance of the meeting so that arrangements can be made for an interpreter. El Distrito da la bienvenida a las personas de habla hispana a las juntas de la Mesa Directiva. Si planea asistir y necesita interpretacion llame al (661) 763-7711 (48) horas antes de la junta, para poder hacer arreglos de interpretacion.

**D. Addressing the District Board.** The Board encourages public participation and involvement. Community members will therefore have several opportunities to address the Board. However, please respect the Board's time and the need for efficient board meetings. The Board also requests that comments be respectful and professional.

- 1. Agenda Items.** If you wish to address the Board on an agenda item, please do so when that item is called. Presentations will be limited to a maximum of five (5) minutes. Time limitations are at the discretion of the Board President.
- 2. Non-Agenda Items.** Individuals have an opportunity to address the Board during the period set aside for Public Comment on Items of General Interest on topics within the subject matter jurisdiction of the Board **not** listed on the agenda. Presentations will be limited to a maximum of five (5) minutes, with a total of thirty (30) minutes designated for this portion of the agenda.

**E. Questions for the Board.** Individuals with questions on District issues may submit them in writing. The Board will refer such requests to the Superintendent, who will endeavor to respond to your questions after the meeting.

**F. Placing issues on the Board Agenda.** Items from the public pertaining directly to College business may be placed on the Board agenda by submitting the request in writing to the Office of the Superintendent. The proposed agenda item will be reviewed and placed, if appropriate, on the Board's agenda within a reasonable period of time. Please contact the Office of the Superintendent at (661) 763-7711 for further information.

1. CALL TO ORDER
2. PUBLIC COMMENT ON CLOSED SESSION ITEMS
3. ADJOURN TO CLOSED SESSION
  - A. Public Employee Appointment/Employment, Government Code Section 54957
  - B. Public Employee Performance Evaluations, Government Code Section 54957
  - C. Public Employee Discipline/Dismissal/Release/Complaint, Government Code Section 54957
  - D. Conference with Labor Negotiators (Government Code section 54957.6)  
Agency Designated Representative: Superintendent/President  
Employee Organizations: TC Faculty Association, CSEA Chapter #543 & Management/Supervisory/Classified Confidential Employees
  - E. Conference with Legal Counsel – Potential Litigation, Pursuant to Paragraph (4) of Subdivision (d) of Government Code Section 54956.9
  - F. Student Discipline and Other Confidential Student Matters, Education Code Sections 35146, 48900 et. Seq. and 48912(b)
4. RECONVENE IN OPEN SESSION; ANNOUNCE CLOSED SESSION ACTION
5. FLAG SALUTE
6. PUBLIC COMMENT ON OPEN SESSION AGENDA ITEMS
7. GENERAL COMMUNICATIONS
8. PRESENTATION – Fall Athletic Update
9. APPROVAL OF MINUTES –Regular meeting December 14, 2022
10. NEW BUSINESS:
  - A. Request for Approval – West Kern Community College District Annual Financial Report, June 30, 2022
  - B. Second Reading and Request for Approval – Tentative Agreement between Taft College Faculty Association and West Kern Community College District – Dual Enrollment

- C. Second Reading and Request for Approval – Tentative Agreement between Classified School Employees Association Chapter #543 and West Kern Community College District – Juneteenth Holiday
- D. Second Reading and Request for Approval – Tentative Agreement between Classified School Employees Association Chapter #543 and West Kern Community College District – 9-80 Work Week Spring Semester 2023
- E. Second Reading and Request for Approval – Tentative Agreement between Taft College Faculty Association and West Kern Community College District – Bereavement Leave
- F. Second Reading and Request for Approval – Tentative Agreement between Classified School Employees Association Chapter #543 and West Kern Community College District – Bereavement Leave
- G. Second Reading and Request for Approval - Tentative Agreement between Classified School Employees Association Chapter #543 and West Kern Community College District – Spring Break Four-Day Workweek Policy
- H. Second Reading and Request for Approval - Tentative Agreement between Classified School Employees Association Chapter #543 and West Kern Community College District – Summer Session Four-Day Workweek Policy
- I. Request for Approval – Transfer of General Funds to Capital Outlay Projects; \$5,000,000.00

11. CONSENT AGENDA (Items A – L)

- A. Request for Approval – New Program  
Math & Science  
Computer Science – Associate in Science for Transfer Degree
- B. Request for Approval – New Courses  
Allied Health/Applied Technologies
  - OSH 1010 Westec OSHA 10 Construction Industry
  - OSH 1110 Westec OSHA 10 General Industry
  - PHED 1600 Beginning Brazilian Jiu-jitsu
  - PHED 1610 Intermediate Brazilian Jiu-jitsu
  - PHED 1605 Beginning Social Dance
  - PHED 1615 Intermediate Social Dance

Business Arts & Humanities

COMM 1550 Sports Broadcasting

- C. Request for Approval – Distance Education Course Approvals

Social Science

PSYC 2030 Human Sexuality

- D. Request for Approval – Program Revision

Math & Science

Engineering – Associate in Science

- E. Request for Approval – Course Revision

Allied Health/Applied Technologies

OSH 1532 Industrial Hygiene

Social Science

PSYC 2030 Human Sexuality

Math & Science

MATH 1500 Math for a Modern Society

English

ENGL 1501 Enhanced Composition and Reading

- F. Request for Approval – AMS.NET – Wi-Fi Access Point Upgrade; \$204,104.29
- G. Request for Approval – AMS.NET - Cisco Phone Systems Upgrade; \$32,342.21
- H. Request for Approval – JAMF Software, Quote #: Q-632402; Three Year Contract 2/1/23 – 1/31/26; \$20,120.00
- I. Request for Approval – Center for Independent Living UPS Upgrade, CDW-G Quote #1C9D3Q7; \$11,261.55
- J. Request for Approval – AMS.NET – Firewall Switch Replacement, Quote #: Q-0067027; \$2,623.43
- K. Request for Approval – Facility Use Agreement with Kern High School District – Use of CTEC Facility; 1/17/23 – 5/19/23; Fee Waived
- L. Ratification of the December 2022 Vendor Check & Purchase Order Registers

12. PUBLIC COMMENT ON ITEMS OF GENERAL INTEREST
13. EMPLOYMENT (Action)
  - A. Academic (Appendix I)
  - B. Classified/Confidential/Management Employment (Appendix II)
  - C. Separations (Appendix III)
14. REPORTS:
  - A. Financial Reports (For Information)
    1. Revenue Accounts (Account Level 1) FY 2021/22
    2. Expenditure Accounts (Account Level 1) FY 2021/22
    3. Expenditure Detail of \$10,000.00 or Greater, December 2022
    4. Student Organization and Special Accounts, December 2022
    5. Funds Deposited in County Treasury, December 2022
    6. Employee Travel Report – December 2022
  - B. Trustee Reports
  - C. Academic Senate Report
  - D. Reports from Staff and Student Organizations
15. REPORT OF THE SUPERINTENDENT/PRESIDENT
16. NEXT MEETING DATE  
The next regular meeting is scheduled for Wednesday, February 8, 2023, at 5:00 p.m.
17. CONTINUATION OF CLOSED SESSION (If Necessary)
18. ADJOURNMENT