

WEST KERN COMMUNITY COLLEGE DISTRICT  
AGENDA FOR REGULAR MEETING

February 8, 2023

Cougar Room  
(Access Through the Library Entrance)

5:00 p.m.

29 Cougar Court  
Taft, California 93268

**A. Accessibility.** *In compliance with the Americans with Disabilities Act, if you need special assistance to access the meeting room or to otherwise participate in this meeting, including auxiliary aids or services, please contact Sarah Criss at (661) 763-7711. Notification at least 48 hours prior to the meeting will enable the Governing Board to make reasonable arrangements to ensure accessibility to the meeting.*

**B. Obtaining Public Records.** *A copy of the Board packet, including documents relating to any open session item are available to members of the public on the District website and also at the District Office. Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 29 Cougar Ct., Taft, California, during normal business hours. These documents will be made available to the public at the same time that they are made available to a majority of the Board.*

**C. Language Assistance.** *The District welcomes Spanish and other language speakers to Board meetings. Anyone planning to attend and needing an interpreter should call Sarah Criss at (661) 763-7711 forty-eight (48) hours in advance of the meeting so that arrangements can be made for an interpreter. El Distrito da la bienvenida a las personas de habla hispana a las juntas de la Mesa Directiva. Si planea asistir y necesita interpretacion llame al (661) 763-7711 (48) horas antes de la junta, para poder hacer arreglos de interpretacion.*

**D. Addressing the District Board.** *The Board encourages public participation and involvement. Community members will therefore have several opportunities to address the Board. However, please respect the Board's time and the need for efficient board meetings. The Board also requests that comments be respectful and professional.*

- 1. Agenda Items.** *If you wish to address the Board on an agenda item, please do so when that item is called. Presentations will be limited to a maximum of five (5) minutes. Time limitations are at the discretion of the Board President.*
- 2. Non-Agenda Items.** *Individuals have an opportunity to address the Board during the period set aside for Public Comment on Items of General Interest on topics within the subject matter jurisdiction of the Board **not** listed on the agenda. Presentations will be limited to a maximum of five (5) minutes, with a total of thirty (30) minutes designated for this portion of the agenda.*

**E. Questions for the Board.** *Individuals with questions on District issues may submit them in writing. The Board will refer such requests to the Superintendent, who will endeavor to respond to your questions after the meeting.*

**F. Placing issues on the Board Agenda.** *Items from the public pertaining directly to College business may be placed on the Board agenda by submitting the request in writing to the Office of the Superintendent. The proposed agenda item will be reviewed and placed, if appropriate, on the Board's agenda within a reasonable period of time. Please contact the Office of the Superintendent at (661) 763-7711 for further information.*

1. CALL TO ORDER
2. PUBLIC COMMENT ON CLOSED SESSION ITEMS
3. ADJOURN TO CLOSED SESSION
  - A. Public Employee Appointment/Employment, Government Code Section 54957
  - B. Public Employee Performance Evaluations, Government Code Section 54957
  - C. Public Employee Discipline/Dismissal/Release/Complaint, Government Code Section 54957
  - D. Conference with Labor Negotiators (Government Code section 54957.6)  
Agency Designated Representative: Superintendent/President  
Employee Organizations: TC Faculty Association, CSEA Chapter #543 & Management/Supervisory/Classified Confidential Employees
  - E. Conference with Legal Counsel – Potential Litigation, Pursuant to Paragraph (4) of Subdivision (d) of Government Code Section 54956.9
  - F. Student Discipline and Other Confidential Student Matters, Education Code Sections 35146, 48900 et. Seq. and 48912(b)
4. RECONVENE IN OPEN SESSION; ANNOUNCE CLOSED SESSION ACTION
5. FLAG SALUTE
6. PUBLIC COMMENT ON OPEN SESSION AGENDA ITEMS
7. GENERAL COMMUNICATIONS
8. PRESENTATION – 2022-2023 COVID-19 Emergency Conditions Recovery Plan Update
9. APPROVAL OF MINUTES –Regular meeting January 11, 2023
10. NEW BUSINESS:
  - A. Request for Approval – Resolution 2022/23-04 – Professor Diane Jones, Emeritus
  - B. Request for Approval – Adjustments to the 2022-23 Adopted WKCCD Budget
  - C. First Reading – Board Policy Review
    - BP #5205 Student Accident Insurance
    - BP #5570 Student Credit Card Solicitations

BP #6200 Budget Preparation

D. First Reading – Board Policy Revision

BP #6540 Insurance

BP #6910 Housing

BP #7230 Classified Employees

BP #7250 Educational Administrators

BP #7362 Discipline and Dismissals – Classified Administrators and Confidential Employees

11. CONSENT AGENDA (Items A – K)

A. Request for Approval – 2023/2024 Nonresident Tuition Fees

B. Request for Approval – Amended Partnership Contract for Services between WKCCD and Community Action Partnership of Kern (CAPK) Early Head Start to Include a 2.28% COLA

C. Request for Approval – TimelyMD Agreement for CollegeBuys Gold Program for Student Telehealth Support – March 1, 2023 through February 28, 2025; Two Year Term for \$200,880.00

D. Request for Approval – Burt Electric and Communications, Inc. – UPS Data Center Upgrade; \$96,000.00

E. Request for Approval – Contract for Professional Services – Karla Kirk for February 9, 2023 through June 30, 2023; \$25,000.00

F. Request for Ratification – Serban Sound & Communications – Dorm WAP/Data Cabling Project; \$19,706.09

G. Request for Approval – CDW-G Faronics Deep Freeze Quote #NDSS989; 2/9/23 – 2/8/24; \$18,173.09

H. Request for Ratification – Center for Independent Living UPS Upgrade – CDW-G Quote #NDZG833; \$16,554.98

I. Request for Ratification – Watermark Insights, LLA Renewal of Subscription for Curriculum Strategy – Catalog Services; 2/1/23 – 1/31/24; \$12,678.75

J. Request for Approval – PortalGuard Invoice #012623-S1 Annual Renewal – Software License, Technical Support and Maintenance Contract; 4/27/23 – 4/26/24; \$5,500.00

K. Ratification of the December 2022 Vendor Check & Purchase Order Registers

12. PUBLIC COMMENT ON ITEMS OF GENERAL INTEREST

13. EMPLOYMENT (Action)

- A. Academic (Appendix I)
- B. Classified/Confidential/Management Employment (Appendix II)
- C. Separations (Appendix III)

14. REPORTS:

- A. Financial Reports (For Information)
  - 1. Revenue Accounts (Account Level 1) FY 2021/22
  - 2. Expenditure Accounts (Account Level 1) FY 2021/22
  - 3. Expenditure Detail of \$10,000.00 or Greater, January 2023
  - 4. Student Organization and Special Accounts, January 2023
  - 5. Funds Deposited in County Treasury, January 2023
  - 6. Employee Travel Report – January 2023
- B. Trustee Reports
- C. Academic Senate Report
- D. Reports from Staff and Student Organizations

15. REPORT OF THE SUPERINTENDENT/PRESIDENT

16. NEXT MEETING DATE

The next regular meeting is scheduled for Wednesday, March 8, 2023, at 5:00 p.m.

17. CONTINUATION OF CLOSED SESSION (If Necessary)

18. ADJOURNMENT