

January 2018

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 Holiday	2	3	4 In-Service	5 In-Service	6
7	8 In-Service	9 In-Service	10 In-Service	11 In-Service	12 In-Service Fire Drill	13
14	15 Holiday	16 Spring Semester Begins	17 Equity Orientation for New Students	18	19 Social Media Meeting 11-12pm	20
21	22	23 Veteran's Center Meeting 2:30pm	24	25 Timecards DUE	26	27
28	29	30	31 1 st Performance/ Reflection Evaluation Due			

EQUITY

Equity Orientation

Bre Payne will host 1 hour sessions to cover expectations and requirements for Equity funded students and supervisors; mandatory paperwork; upcoming events/calendar.

Timecards DUE

Supervisors, please verify hours are accurately reflected and sign the bottom. Please turn in to my office, mailbox, or contact me for pickup by 1pm on January 25th.

1st Evaluation Due

Supervisors will complete and turn in Performance Evaluations. Students will complete and turn in Reflection Evaluation. Both Evaluations are due January 31st by 5pm.