

# Student Learning Outcomes Assessment Steering Committee

## MINUTES

Friday, December 2, 2011

12:10 p.m. – 1:00 p.m.

Present: Linda West, Vicki Herder, Geoffrey Dyer, Greg Golling, Joe'll Chaidez, Brandy Cramer and David Layne

### 1. Approval of Minutes from November 4, 2011

The Minutes from November 4, 2011 were approved unanimously without changes.

### 2. Discuss SLO Workshop for Adjunct Faculty

A workshop will be held for adjunct faculty on Saturday, December 3, 2011. Two sessions, one in the morning and one in the afternoon will be offered. A PowerPoint presentation will also be offered. The committee viewed the presentations and was in agreement with the content.

### 3. Inservice

A tentative schedule for the three days of inservice was discussed.

- Day One - Student Learning Outcome Day  
The goal for day one is to complete the course improvement plans for each class taught in fall 2011 and have them ready to enter into the Program Review.
- DayTwo – Data & Dialogue Day  
The goal for day two is to integrate data from the IR office with SLO results for discussion of program review and planning improvement.
- Day Three – Annual Program Review Day  
The goal for day three is to complete the Annual Program Review Report and Program Goals and submit to IR office.

This tentative schedule will be presented to Dick Giese and then presented to the Governance Council for approval.