Student Learning Outcomes Assessment Steering Committee

Minutes

Friday, January 23, 2015

8:10 a.m. – 9:00 a.m.

Counseling Conference Room

Present: Jill Brown, Joe'll Chaidez, Geoffrey Dyer, Vicki Jacobi, Michael Jiles, James May, Michelle Oja, Brandy Young

1. **Approval of Minutes from December 19, 2014 – Approved without changes**

2. **Continue discussion about review and approval of SLOs (Original agenda items 2 and 3 combined)**

   Points of discussion:
   - The new ACCJC Accreditation Standards state that SLOs need to be attached to CORs
   - The Tech Review committee reviews all CORs and SLO/ASC should review all SLOs attached to the CORs as they are submitted
   - SLO/ASC should look at how the SLOs fit within the program
   - Ask if the SLOs "make sense." Do they feed in to the other SLOs within the program?
   - SLO/ASC should be meeting more often if the committee is going to do the review
   - Hold a FIG or faculty training on Friday afternoons to discuss CORs and the expectations of what is on CORs/SLOs
   - Faculty can semi-review packet of complete COR with SLOs at the FIG or training session
   - Use the eLumen matrix as the tool to align SLOs to PSLOs and ISLOs
   - SLO/ASC will check the eLumen matrix to see if alignment is complete
   - If the course is a stand-alone, discipline faculty write the SLOs and should agree on the revision or new SLO
   - Eventually degrees will be awarded on outcome completion not degrees
   - Is it an objective or is it an outcome? Is it something they know or is it something they can do?
   - Authentic Assessment – still need to work on this across the campus
   - Social Science has done the authentic assessment training with adjuncts and it was a success

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- SLO/ASC should hold a monthly workshop on authentic assessment
- Example of how SLOs are reviewed at another campus: documentation of SLOs are submitted to a preliminary committee on a form, that committee would justify how or if the SLO fit within the program, a list of assessments are included on the form – that form was submitted to another committee that had the final approval
- Embedding the language "What are the authentic assessments used within the course" could tie the hands of faculty. Using the term "suggestions of authentic assessments" would not "lock in" faculty, but would ensure academic freedom. Give suggestions such as: portfolios, presentations, group finals with activities
- SLO/ASC will not review ALL current SLOs. SLO/ASC will only review when CORs are submitted to Curriculum. SLOs will need to be reviewed for alignment
- The part SLO/ASC will play in the review process is driven by the Curriculum agenda and CORs
- There will be an SLO transcript – US Department of Ed, does this need to go to the Senate? Faculty may want to re-tool their SLOs to a more manageable number. eLumen does have the ability to run SLO transcripts
- Policy piece, Curriculum going to Senate – Where is the documentation going to be presented regarding the process and procedure that is being developed?
- Recommended criteria to be used in reviewing SLOs:
  - ❖ Currency – relevancy to discipline content – Tech Review
  - ❖ Skills Content –Tech Review
  - ❖ PSLO and ISLO alignment complete in eLumen – SLO/ASC
  - ❖ Discipline content – SLO/ASC
  - ❖ Measurable – SLO/ASC
  - ❖ Outcome not an objective – SLO/ASC

Action Item: CORs from Tech Review will be distributed via email to the SLO/ASC members and members will use the recommended criteria to evaluate the SLOs – the process will be re-evaluated at the February 18th meeting.

3. **Dialogue Day – This item was not discussed**

4. **Discuss next meeting – day/time and length**
The next meeting is scheduled for Wednesday, February 18, 2015 at 8:00 a.m. to 9:00 a.m.

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5. **Other**

A recommendation was made to create a sub-committee of SLO/ASC that will include membership from Student Services and non-instructional areas. This subcommittee will focus on context outcomes based on activities conducted by non-instructional programs such as EOPS, Probation, Counseling and the Assessment Center. It was recommended that the VP of Student Services be included on the sub-committee.

Action Item: Vicki will present this recommendation to the Coordinators and Management team at their next meeting.