



**OFFICE OF THE VICE PRESIDENT OF INSTRUCTION  
CURRICULUM AND GENERAL EDUCATION COMMITTEE**

**Memorandum**

**TO:** Curriculum and General Education Committee  
K. Bandy, M. Beasley, D. Bogle, K. Carlson, S. Eastman, S. Eveland, G. Golling, V. Herder, M. Hines, S. Swenson, T. Thompson, Instructional Resource R. Sigel, SLO Resource B. Cramer, ASB Representative, and PTK Representative

**FROM:** Dr. David Layne, Senate Co-Chairperson  
Mark Williams, Co-Chairperson

**DATE:** November 13, 2013

**SUBJECT:** Next Meeting's Agenda

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The next meeting of the **Curriculum and General Education Committee** will be held on **Monday, December 9, 2013 from 12:10 - 1:00 p.m.**, in the **Cougar Room**.

**AGENDA**

- I. **APPROVAL OF MINUTES:** from the October 14, 2013 Curriculum & General Education Committee meeting
  
- II. **LIBERAL ARTS DIVISION**
  - A. Distance Learning
    - 1. ART 1811 Graphic Design
  
  - B. Course Updates
    - 1. JRNL 1605 Reporting and News Writing
    - 2. SPCH 1507 Group Discussion
    - 3. SPCH 1511 Fundamentals of Speech
    - 4. PHIL 1501 Introduction to Philosophy
    - 5. SPAN 1502 Spanish for Healthcare Professionals II
  
- III. **MATH & SCIENCE DIVISION**

A. New Courses

1. ENGR 1510 Engineering Graphics and Introduction to Design with Lab
2. ENGR 1520 Statics
3. ENGR 1540 Introduction to Programming Concepts and Methodologies for Engineering with Lab
4. ENGR 2000 Circuit Analysis with Lab
5. ENGR 1530 Material Science and Engineering with Lab
6. ENGR 1550 Computer Programming and Hardware Interface Controls

B. Course Updates

1. PHED 1539 Fundamentals of Baseball
2. PHED 1643 Sports Officiating
3. PHED 1644 Introduction to Physical Education
4. PHED 1646 Techniques in Athletic Taping I
5. PHED 1649 Beginning Athletic Training
6. PHED 2146 Techniques in Athletic Taping II
7. PHED 1724 Offseason Intercollegiate Softball
8. PHED 1735 Offseason Intercollegiate Baseball and Physical Fitness

C. Course Inactivations

1. PHED 1537 Baseball/Softball Physical Fitness
2. PHYS 2201 General Physics (Non-Calculus)
3. PHYS 2202 General Physics (Non-Calculus)

D. New Courses

1. BIOL 1510 Fundamentals of Biology with Lab
2. BIOL 2257 Human Physiology with Lab

**IV. LIBERAL ARTS DIVISION**

A. Course Updates

1. ENGL 1500 Composition and Reading

**V. SOCIAL SCIENCE DIVISION**

A. Course Updates

1. ANTH 1501 Introduction to Biological Anthropology

- 1. ANTH 1512 Cultural Anthropology
- B. Addition to General Education
  - 1. RECR 1510 Introduction to Recreation and Leisure Service

**VI. APPLIED TECHNOLOGY DIVISION**

- A. Course Updates
  - 1. CTRP 1010 Beginning Machine Shorthand Theory and Lab
  - 2. CTRP 1250 Certified Shorthand Reporter Preparation

**VII. DISCUSSION ITEMS**

- A. Submission of SLOs concurrently with CORs for new courses and course updates.
- B. Update: ADMJ old and new courses- repeating and using “formerly” language. This was discussed in the Catalog Workgroup meeting that was held on September 10<sup>th</sup> where the ADMJ CORs were reviewed and agreed upon consensus that the “formerly” statement be removed from the appropriate ADMJ courses. The ADMJ CORs were resubmitted and approved by the Chancellor’s Office.
- C. General Education Matrix

**VIII. INFORMATIONAL ITEM**

- A. Current status of in progress programs and certificates

<b>Program</b>	<b>Tech Review</b>	<b>C &amp; GE</b>	<b>Board</b>	<b>State</b>	<b>Revisions Requested</b>
A.A Physical Education					Sent to Catalog Workgroup for assistance with summary table
A.A. Liberal Arts: Arts and Humanities					Preliminary Review at Chancellor’s Office as of 11/8/13
A. A. Liberal Arts: Health and Physical Education					Preliminary Review at Chancellor’s Office as of 11/8/13
A. A. -T Mathematics					Sent to Math & Science Division (9/9/13)
A. S.-T Business					Sent to Applied Technology Division (9/27/13)

*Curriculum and General Education Committee Agenda  
November 13, 2013*

Administration					
Local Certificates: Petroleum Technology Well Control & Drilling Certificate I-V			X (11/13/13)		

**IX. NEXT MEETING**

The next meeting of the Curriculum and General Education Meeting is Monday  
December 9, 2013 from 12:10-1:00pm in the Cougar Room.

MW/DL:dk