



OFFICE OF THE VICE PRESIDENT OF INSTRUCTION
CURRICULUM AND GENERAL EDUCATION COMMITTEE

Minutes of the Curriculum and General Education Committee Meeting
Thursday January 14, 2016, 11:10 a.m., Cougar Room

Members Present: A. Anderson, K. Bandy, D. Bogle, B. Devine, S. Eastman, S. Eveland, T. Furman, G. Golling, D. Hall, V. Jacobi, J. Rangel-Escobedo, M. Williams, B. Young

Members Absent: K. Carlson, ASB Representative Selene Gomez, and PTK representative

Guests: Fernando Lara and Melissa Thornsberry

AGENDA

I. APPROVAL OF MINUTES: From the December 14, 2015 Curriculum & General Education meeting

On a motion by B. Devine, seconded by G. Golling, and unanimously carried, the minutes from the December 14, 2015 Curriculum and General Education meeting were approved.

II. DISCUSSION ITEMS:

1. Recap of Fall Semester
 - Course Revisions: 14
 - Course inactivations: 8
 - Distance Learning Requests: 1
 - Program Revisions: 5
 - Program Inactivations: 5 (Automotive AS and Certificates)

Total: 33

It was noted and discussed that the Curriculum and General Education committee is not involved in the program discontinuation process. The procedure may need to be looked at and edited to add the Curriculum and General Education committee to the process.

2. Curriculum Development Activity

Members were asked to use the Student Educational Planners provided to create an educational plan for students looking to become a CPA. Members worked in groups to identify which degree would be most appropriate, and then planned out a schedule of courses for the student to take over the next 4 semesters. When asked about the intent of the activity, the group identified several intentions including looking at the catalog from a student prospective, discussing the development of programs and courses and the extended timeline it takes to do so, and also to recognize how changes to courses are not currently being reflected in the programs they affect in the catalog. Takeaways include: the recognition

of the many variables when creating student's schedule, the need for a two year schedule, and a curriculum cycle.

3. Spring Semester To-Do List

It was suggested that a schedule for fall 2016 be created to give divisions curriculum deadlines. It was also suggested that a curriculum cycle be created with courses reviewed during one semester and programs reviewed during a different semester. Discussion also included creating a two year schedule of courses. Mark said he would facilitate the collection of the two year schedules that divisions currently have and distribute those at the next meeting.

III. INFORMATIONAL ITEM

1. Program Status, please see the table below:

Program	Tech Review Approved	C & GE Approved	Board Approved	State Approved	Revisions
AA Physical Education					Returned to Division October 2014 for Revisions
AA Liberal Arts: Health and Physical Education					Returned to Division November 2014 for Revisions
AS & Certificate Disabilities Studies	11/19/2013	1/17/2014	2/12/2014		Returned to Division October 2014 for Revisions
AA English	11/4/2014	11/12/2014	12/10/2014		Returned to Division for Revisions
AA-T Elementary Teacher Education	2/24/2015	3/9/2015	4/8/2015		Returned to Division for Revisions
AA-T English	11/4/2014	11/12/2014	12/10/2014		
AA Multimedia Journalism	10/28/2014	3/9/2015	4/8/2015		
AA Art	10/28/2014	3/9/2015	4/8/2015		
AA-T Psychology	12/16/2014	3/9/2015	4/8/2015		
AA History	4/7/15	5/11/15	6/10/15		
AA-T History	4/7/15	5/11/15	6/10/15		
Liberal Arts: Social and Behavioral Sciences	4/7/15	5/11/15	6/10/15		
Administrative Services II	9/8/15	9/14/15	10/14/15		
Liberal Arts: Arts and Humanities	10/20/15	11/11/15	12/9/15		

IV. NEXT MEETING: Monday February 8, 2016 from 12:10-1:30pm in the Cougar Room

MW/VJ:dv