



OFFICE OF THE VICE PRESIDENT OF INSTRUCTION  
CURRICULUM AND GENERAL EDUCATION COMMITTEE

Memorandum

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CURRICULUM AND GENERAL EDUCATION COMMITTEE

Minutes of the Curriculum and General Education Committee Meeting  
Monday October 10, 2016, 12:10 p.m., in T-13

*Members Present:* A. Anderson, P. Arvizu, S. Eastman, S. Eveland, D. Hall, V. Jacobi, J. Martinez, M. Mayfield, M. Williams, ASB Representative, and PTK Representative

*Members Absent:* K. Bandy, K. Carlson, J. Rangel-Escobedo, and T. Furman

*Guests:* Tony Cordova

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The next meeting of the Curriculum and General Education Committee will be held on Monday, October 10, 2016 from 12:10-1:30pm in T-13.

AGENDA

- I. **APPROVAL OF MINUTES:** From the September 12, 2016 Curriculum & General Education meeting

*On a motion by M. Mayfield, seconded by P. Arvizu, and unanimously carried, the Curriculum and General Education minutes were approved.*

II. **CONSENT ITEMS:**

A. Course Revisions

1. BIOL 1501 Fundamentals of Biology Laboratory
2. CHEM 1520 Introduction to Organic and Biochemistry
3. IES 1102 Passport Safety Training
4. IES 1116 Hazardous Waste Operations and Emergency Response
5. IES 1500 Occupational Health and Safety Compliance

B. Course Inactivations

1. BIOL 2255 Human Physiology

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- |    |      |      |                              |
|----|------|------|------------------------------|
| 2. | BIOL | 2256 | Human Physiology Laboratory  |
| 3. | CHEM | 2250 | Quantitative Analysis        |
| 4. | ILS  | 0050 | Communication Skills Level   |
| 5. | ILS  | 0075 | Pedestrian Safety            |
| 6. | ILS  | 0076 | Remedial Reading             |
| 7. | ILS  | 0031 | Personal Safety Level        |
| 8. | ILS  | 0033 | Personal Safety Level 4      |
| 9. | ILS  | 0051 | Communication Skills Level 2 |

*On a motion by S. Eveland, seconded by J. Martinez and unanimously carried, the consent items were approved to move forward to the November 9th, 2016 District Board meeting.*

C. Distance Learning Request

- |    |      |      |   |
|----|------|------|---|
| 1. | IES  | 1532 | Occupational Hygiene                      |
| 2. | IES  | 1500 | Occupational Health and Safety Compliance |
| 3. | INTC | 1100 | Industrial Technology Capstone            |

*The above Distance Learning requests was pulled from the consent agenda.*

D. Program Revision

1. Occupational Health and Safety

*The above program revision was pulled from the consent agenda for further clarification.*

**III. NEW BUSINESS ITEM**

A. New Program

1. AS-T Biology

*On a motion by S. Eveland, seconded by M. Mayfield, and unanimously carried, the above program revision was approved to move forward to the November 9, 2016 District Board meeting.*

B. New Courses

1. IES 1532 Industrial Hygiene

*On a motion by S. Eveland, seconded by M. Mayfield, and unanimously carried, the above new course was approved to move forward to the November 9, 2016 District Board meeting.*

2. IES 1565 Trainer Course in Occupational Safety and Health Standards

*On a motion by S. Eveland, seconded by A. Anderson, and unanimously carried, the above new course was returned to the division for clarification.*

3. IES 1061 Occupational Safety and Health Standards for General Industry

*On a motion by V. Jacobi, seconded by S. Eveland, and unanimously carried, the above new course was returned to the division for further clarification.*

4. IES 1058 Occupational Safety and Health Standards for the Construction Industry

*On a motion by V. Jacobi, seconded by, J. Martinez, and unanimously carried, the above new course was returned to the division for further clarification.*

5. INTC 1100 Industrial Technology Capstone
6. BUSN 1560 Business Capstone
7. ECON 2120 Principles of Economics—Micro
8. ECON 2210 Principles of Economics—Macro
9. MGMT 1560 Management Capstone

*The above five courses were pulled from The New Business section by V. Jacobi. It will be sent to the division for further clarification.*

**IV. DISCUSSION ITEMS:**

**a. Charter – Membership**

*On a motion by J. Martinez, seconded by P. Arvizu, and unanimously carried the above Charter Membership changes were approved. Membership representation has been updated. This will move forward to the Academic Senate.*

**b. AP 4021 – Program Discontinuation**

*The task force met and is still looking at the overall process. It was sent to Strategic Planning and further research is in the works.*

**c. Ethnic Study Courses**

*The task force met and a much broader conversation is needed. This item will be discussed later as the subgroup meets.*

**V. INFORMATIONAL ITEM:**

1. Program Status, please see the table below:

Program	Tech Review Approved	C & GE Approved	Board Approved	State Approved	Revisions
AA Physical Education					Requiring Approval of Golf Course
AA Liberal Arts: Health and Physical Education					Requiring Approval of Golf Course
AS & Certificate Disabilities Studies	11/19/2013	1/17/2014	2/12/2014		Returned to Division October 2014 for Revisions

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<b>AA English</b>	11/4/2014	11/12/2014	12/10/2014		Returned to Division for Revisions
<b>AA-T Elementary Teacher Education</b>	2/24/2015	3/9/2015	4/8/2015		Returned to Division for Revisions
<b>AA-T English</b>	11/4/2014	11/12/2014	12/10/2014	Under Review	
<b>AA Multimedia Journalism</b>	10/28/2014	3/9/2015	4/8/2015	Under Review	
<b>AA-T Psychology</b>	12/16/2014	3/9/2015	4/8/2015	Under Review	
<b>AA-T History</b>	4/7/15	5/11/15	6/10/15	Under Review	
<b>Administrative Services II</b>	9/8/15	9/14/15	10/14/15	Under Review	
<b>AS Physical Science</b>	3/8/16	5/9/2016	7/13/16	Under Review	
<b>Liberal Arts: Math and Science</b>	3/8/16	5/9/2016	7/13/16	Under Review	
<b>Liberal Arts: Natural Science-Life Science</b>	3/8/16	5/9/2016	7/13/16	Under Review	
<b>Liberal Arts: Natural Science- Physical Science</b>	3/8/16	5/9/2016	7/13/16	Under Review	
<b>Life Science</b>	3/8/16	5/9/2016	7/13/16	Under Review	
<b>Liberal Arts: Allied Health</b>	3/8/16	5/9/2016	7/13/16	Under Review	

\* New Program

**IV. Tabled:**

1. ART 1850 Web Site Production

**V. NEXT MEETING: November 14, 2016 from 12:10-1:30pm in the Cougar Room.**

MW/VJ:nl