



OFFICE OF THE VICE PRESIDENT OF INSTRUCTION
CURRICULUM AND GENERAL EDUCATION COMMITTEE

Minutes of the Curriculum and General Education Committee Meeting
Wednesday November 12, 2014 12:10p.m., Cougar Room

Members Present: K. Bandy, K. Carlson, B. Devine, S. Eveland, G. Golling, V. Jacobi, M. Williams, SLO Resource B. Young, K. Ziegler, and ASB Representative Adam Hightower

Members Absent: A. Anderson, D. Bogle, S. Eastman, Instructional Resource R. Ledford, T. Thompson, and PTK Representative

Guests Present: Fernando Lara

I. APPROVAL OF MINUTES: from the October 13, 2014 Curriculum & General Education Committee meeting

On a motion by S. Eveland, seconded by B. Devine, and unanimously carried, the minutes from the September 8, 2014 Curriculum and General Education were approved.

II. LIBERAL ARTS

A. New Course

1. JRNL 1620 Introduction to Multimedia Reporting

On a motion by S. Eveland, seconded by K. Carlson, and unanimously carried, the new course JRNL 1620 were approved to move forward to the December 10, 2014 District Board meeting.

B. Course Updates

1. COMM 1510 Mass Communication and the Individual
2. JRNL 1510 Mass Communication and the Individual

The course updates to COMM 1510 and JRNL 1510 were taken together as a group item. On a motion by S. Eveland, seconded by K. Bandy, and unanimously carried, the course updates to COMM 1510 and JRNL 1510 were approved to move forward to the December 10, 2014 District Board meeting.

3. JRNL 1605 Reporting and News Writing

On a motion by S. Eveland, seconded by K. Carlson, and unanimously carried, the course updates to JRNL 1605 were approved to move forward to the December 10, 2014 District Board meeting.

4. PHOT 1510 Basic Photography

On a motion by S. Eveland, seconded by K. Bandy, and unanimously carried, the course updates to PHOT 1510 were approved to move forward to the December 10, 2014 District Board meeting.

5. ESL 0040 English as a Second Language: Level 4

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6. ESL 0050 English as a Second Language: Level 5
7. ESL 0090 English as Second Language for Early Childhood Education

The course updates to ESL 0040, 0050, and 0090 tabled due to issues with the instructor created materials listed on the COR. It is being sent back to the division for revisions.

C. Program Updates

1. AA-T English

On a motion by K. Bandy, seconded by G. Golling, and unanimously carried, the program updates to the AA-T in English were approved to move forward to the December 10, 2014 District Board meeting.

2. AA English

On a motion by K. Bandy, seconded by G. Golling, and unanimously carried, the program updates to the AA in English were approved to move forward to the December 10, 2014 District Board meeting.

3. Area of Emphasis: Arts and Humanities

On a motion by K. Bandy, seconded by B. Devine, and unanimously carried, the program updates to the Area of Emphasis: Arts and Humanities were approved to move forward to the December 10, 2014 District Board meeting.

III. MATH SCIENCE

A. New Program

1. AA-T Kinesiology

On a motion by B. Devine, seconded by S. Eveland, and unanimously carried, the new AA-T in Kinesiology was approved to move forward to the December 10, 2014 District Board meeting.

IV. SOCIAL SCIENCE

A. New Course

1. PSYC 2080 Introduction to Lifespan Psychology

On a motion by K. Bandy, seconded by B. Devine, and unanimously carried, the new course PSYC 2080 was approved to move forward to the December 10, 2014 District Board meeting.

B. Course Updates

1. PSYC 1018 Crisis Intervention (formerly PSYC 2018)

On a motion by B. Devine, seconded by K. Carlson, and unanimously carried, the course updates to PSYC 1018 were approved to move forward to the December 10, 2014 District Board meeting.

V. DISCUSSION ITEMS

A. The role of the Curriculum and General Education Committee and SLOs

V. Jacobi clarified that SLOs are the charge of the Curriculum and General Education Committee. M. Williams pointed out that SLOs could be delegated by the Curriculum and General Education Committee such as to the SLO/ASC committee. V. Jacobi said SLO/ASC will work like the Tech Review for SLOs.

B. SLOs

1. ASTR 1511 Introduction to Astronomy with Lab

This item will not be discussed.

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C. High Unit Count Course Values

Questions were asked about whether this form should be used when creating new courses or if previously approved courses would need to be looked at and justified. Questions were also asked regarding whether courses should be discussed regardless of C-ID approval. If a course was C-ID approved over the specified unit value, do those still need to be discussed? Discussion then continued as it was pointed out that most of our courses are set at the minimum value under the Carnegie unit range. For example, a three unit lecture course can be 48-51 hours, and the majority of our courses are set at the minimum or in this example, 48 hours. So courses could include more hours while maintaining a lower unit value.

VI. INFORMATIONAL ITEM

- A. Please request CORs from Danielle when starting revisions. This ensures that the most updated COR is being reviewed.
- B. The following courses were voted and approved via email to be offered via distance learning:
 - 1. PHIL 1531 The World's Living Religions
- C. Program Status, please see the table below:

Program	Tech Review	C & GE	Board	State	Revisions
A.A Physical Education					Sent back requiring revisions
A. A. Liberal Arts: Health and PE					In Final Review
A.A. Liberal Arts: Arts and Humanities					Resubmitted to Chancellor's Office (5/16/14)
A.S. & Certificate Disabilities Studies	11/19/2013	1/17/2014	2/12/2014		Certificate sent back requiring revisions
AA-T Anthropology	4/1/2014	4/9/14	5/14/2014		In Secondary Review
Certificates: Early Intervention Assistant I & II	5/6/2014	5/14/2014	6/11/2014		

VII. NEXT MEETING

The next Curriculum and General Education Committee is Monday December 8, 2014 from 12:10-1:30pm in the Cougar Room.

MW/VJ:dk