

Meeting Date: Tuesday, November 18, 2014  
Meeting Time: 2:10-4:00pm  
Meeting Location: HR Conference Room

Committee Members: A. Anderson, S. Aunai, V. Jacobi, R. Ledford, T. Smith, M. Williams,  
K. Ziegler

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## AGENDA

### I. APPLIED TECHNOLOGY

#### A. Course Updates

##### 1. BUSN 1051 General Accounting

*BUSN 1051 is being sent back to the division as the hours and units do not match. The COR is also missing the lab course scope and content.*

##### 2. IES 1100 Basic Employee Safety for General Industry

*Vicki will meet with the division chair to get clarification regarding the COR, the lab scope and content, and whether or not the course has a one hour lab component.*

##### 3. IES 1125 Passport and Medic First Aid Refresher

*This course was approved to move forward to December 8, 2014 Curriculum & General Education meeting contingent on activities required outside of class listed on the COR. Also, the committee will suggest that the lab hours be looked at and suggest this become an 8 hour lecture course.*

#### B. Change of Grade Mode

##### 1. Request for all Industrial Health and Safety courses be offered with a letter grade option

*The request for all Industrial Health and Safety courses to be offered with a letter grade option was approved to move forward to the December 8, 2014 Curriculum and General Education meeting.*

### II. LIBERAL ARTS

#### A. Course Inactivation

##### 1. ART 1710 Basic Photography

*The course inactivation was approved to be voted on via email by the Curriculum and General Education members.*

### III. NEXT TECHNICAL REVIEW MEETING

The next Technical Review Committee meeting will be Tuesday, November 25, 2014 pending proposed agenda items.

### IV. NEXT CURRICULUM AND GENERAL EDUCATION COMMITTEE MEETING

The next Curriculum and General Education Committee meeting will be Monday, December 8, 2014 from 12:10-1:30pm in the Cougar Room.