**OFFICE OF THE VICE PRESIDENT OF INSTRUCTION**

CURRICULUM AND GENERAL EDUCATION COMMITTEE

Minutes of the Curriculum and General Education Committee Meeting

Monday, December 12, 2016, 12:10 p.m., in the Cougar Room

*Members Present: A. Anderson, P. Arvizu, K. Bandy, S. Eastman, S. Eveland, T. Furman, D. Hall, V. Jacobi, J. Martinez, G. Golling for M. Mayfield, J. Rangel-Escobedo, M. Williams, B. Young and PTK Representative Westen Blair*

*Members Absent: K. Carlson, ASB Representative*

*Guests: D. Thornsberry, S. Graham, Tony Cordova, and D. Vohnout*

**AGENDA**

1. **APPROVAL OF MINUTES:** From the November 14, 2016 Curriculum & General Education meeting

*On a motion by P. Arvizu, seconded by T. Furman, and unanimously carried by all, the Curriculum and General Education minutes for November were approved.*

1. **Tabled from the November 14 Curriculum Meeting:**
2. New Course
   * + 1. ENER 1513 Environmental Awareness & Regulatory Compliance
3. Course Revisions
4. BUSN 1560 Business Capstone
5. MGMT 1560 Management Capstone

*On a motion by S. Eveland, seconded by K. Bandy, and unanimously carried by all, the above ENER course along with the BUSN and MGMT courses were tabled. The Applied Technologies division will meet to clarify a number of issues with these courses. They will make the corrections and re-submit when ready.*

1. **NEW BUSINESS ITEMS**
2. New Courses

1. ENER 1610 Mechanical Systems

*On a motion by T. Furman, seconded by J. Rangel-Escobedo, and unanimously carried by all, the above Energy course was approved to move forward to the January 11, 2017 District Board Meeting.*

1. ENER 1620 Fundamentals of Instrumentation for Energy Industries
2. ENER 1640 Energy Analytics
3. Course Revisions

1. ENER 1025 Oil and Gas Laws and Regulations

*On a motion by S. Eveland, seconded by J. Martinez, and unanimously carried by all, the initial approval of ENER 1610 was withdrawn. On a motion by T. Furman, seconded by K. Bandy, and unanimously carried by all, the above ENER courses were tabled. The Applied Technologies division will meet to clarify issues that came up during the meeting.*

2. PSYC 2050 Introduction to Biological Psychology

*On a motion by T. Furman, seconded by G. Golling, and unanimously carried by all, the above PSYC 2050 course was approved to move forward to the January 11, 2017 District Board Meeting.*

1. Program Revision
   * + 1. Occupational Health and Safety

*On a motion by K. Bandy, seconded by S. Eveland, and unanimously carried by all, the above program revision was tabled. The Applied Technologies division is in the process of revising ENER 1513 which is part of the Occupational Health and Safety degree. This will be re-submitted by the division.*

1. New Program
2. AA-T Spanish

*On a motion by J. Rangel-Escobedo, seconded by S. Eveland, and unanimously carried by all, the new Spanish program was approved to move forward to the January 11, 2017 District Board Meeting.*

1. **CONSENT ITEMS**
2. Course Revisions
3. ENER 1510 Introduction to Energy
4. ENER 1520 Introduction to Petroleum Technology
5. PSYC 2200 Elementary Statistics for the Behavioral and Social Sciences
6. Course Inactivations
7. ENER 1005 Energy Data Management and Analysis
8. ENER 1020 Introduction to the Petroleum Industry
9. ESL 0001 English as a Second Language Pre-level 1
10. ESL 0010 English as a Second Language Level 1
11. ESL 0020 English as a Second Language Level 2
12. ESL 0030 English as a Second Language Level 3

*On a motion by S. Eveland, seconded by T. Furman, and unanimously carried by all, the above consent items were approved to move forward to the January 11, 2017 District Board Meeting.*

1. **DISCUSSION ITEMS** 
   1. **Other**

1. **INFORMATIONAL ITEM:**
2. Program Status, please see the table below:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Program | Tech Review Approved | C & GE  Approved | Board  Approved | State  Approved | Revisions |
| AA Physical Education |  |  |  | Under Review |  |
| AA Liberal Arts: Health and Physical Education |  |  |  | Under Review |  |
| AS & Certificate Disabilities Studies | 11/19/2013 | 1/17/2014 | 2/12/2014 |  | Returned to Division October 2014 for Revisions |
| \*AA-T Elementary Teacher Education | 2/24/2015 | 3/9/2015 | 4/8/2015 |  | Returned to Division for Revisions |
| AA-T English | 11/4/2014 | 11/12/2014 | 12/10/2014 | Under Review |  |
| AA Multimedia Journalism | 10/28/2014 | 3/9/2015 | 4/8/2015 | Revision Requested |  |
| AA-T Psychology | 12/16/2014 | 3/9/2015 | 4/8/2015 | Under Review |  |
| AA-T History | 4/7/15 | 5/11/15 | 6/10/15 | Under Review |  |
| Administrative Services II | 9/8/15 | 9/14/15 | 10/14/15 | Under Review |  |
| AS Physical Science | 3/8/16 | 5/9/2016 | 7/13/16 | Under Review |  |
| Liberal Arts: Math and Science | 3/8/16 | 5/9/2016 | 7/13/16 | Under Review |  |
| Liberal Arts: Natural Science-Life Science | 3/8/16 | 5/9/2016 | 7/13/16 | Under Review |  |
| Liberal Arts: Natural Science- Physical Science | 3/8/16 | 5/9/2016 | 7/13/16 | Under Review |  |
| Life Science | 3/8/16 | 5/9/2016 | 7/13/16 | Under Review |  |
| Liberal Arts: Allied Health | 3/8/16 | 5/9/2016 | 7/13/16 | Under Review |  |
| \*AS-T Biology | 3/8/16 | 10/10/16 | 11/9/16 | Preliminary Review |  |
| \*AA-T Spanish | 10/18/16 | 11/10/16 |  |  |  |

**\* New Program**

**VIII. NEXT MEETING: TBD during January inservice.**

MW/VJ:nl