



OFFICE OF THE VICE PRESIDENT OF INSTRUCTION
CURRICULUM AND GENERAL EDUCATION COMMITTEE

Minutes of the Curriculum and General Education Committee Meeting
Monday February 9, 2015, 12:10p.m., Cougar Room

Members Present: A. Anderson, D. Bogle, K. Carlson, B. Devine, S. Eveland, G. Golling, V. Jacobi, M. Williams, SLO Resource B. Young, K. Ziegler, and ASB Representative Mohammad Al-Qudsi

Members Absent: K. Bandy, S. Eastman, T. Thompson, Instructional Resource R. Ledford, and PTK Representative

Guests: Adam Hightower, Michael Jiles, and Terri Smith

I. APPROVAL OF MINUTES: from the January 15, 2015 Curriculum & General Education Committee meeting

On a motion by S. Eveland, seconded by B. Devine, and unanimously carried, the minute from the January 15, 2015 Curriculum and General Education meeting were approved.

II. SOCIAL SCIENCE DIVISION

A. CJA Course Updates

1. CJA 1001 Corrections Officer Core Course
2. CJA 1003 Chemical Agent Deployment
3. CJA 1004 Defensive Tactics and Weaponless Defense
4. CJA 1005 Unarmed Self-Defense
5. CJA 1057 Reserve Officer Training Arrest and Control Techniques PC 832
6. CJA 1058 Reserve Officer Training PC 832 Firearms Training

The above course updates were taken as a block item. On a motion by B. Devine, seconded by G. Golling, and unanimously carried, the course updates to CJA 1001, CJA 1003, CJA 1004, CJA 1005, CJA 1057, and CJA 1058 were approved to move forward to the March 11, 2015 District Board meeting.

B. CJA Program Updates

1. Associate of Science: Criminal Justice Administration
2. Associate of Science: Criminal Justice Administration- Corrections
3. Certificate of Achievement: Criminal Justice Administration- Corrections

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The above program updates were taken as a block item. On a motion by B. Devine, seconded by K. Ziegler, and unanimously carried, the program updates to the Associate of Science in Criminal Justice Administration and Criminal Justice Administration- Corrections as well as the Certificate of Achievement in Criminal Justice Administration- Corrections were approved to move forward to March 11, 2015 District Board meeting.

- C. ECEF Course Inactivations
 - 1. ECEF 1541 Movement Activities for the Developing Child
 - 2. ECEF 1551 Elementary Music
 - 3. ECEF 1631 Understanding Parenting
 - 4. ECEF 1641 Use of Puppets in the Classroom
 - 5. ECEF 1642 Indoor/Outdoor Activities Through Dramatic Play
 - 6. ECEF 1643 Mathematics for Young Children
 - 7. ECEF 1644 Science for Young Children
 - 8. ECEF 1651 Family Child Care Management
 - 9. ECEF 1652 Problem Solving and Networking in Family Child Care
 - 10. ECEF 1701 Current Topics in Child Development
 - 11. ECEF 2011 Advanced Creative Experiences for Children
 - 12. ECEF 2031 Elementary Nutrition

The above course inactivations were taken as a block item. On a motion by G. Golling, seconded by B. Devine, and unanimously carried, the above course inactivations were approved to move forward to the March 11, 2015 District Board meeting.

- D. Local ECEF Certificate Inactivations
 - 1. Family Care Provider I
 - 2. Family Care Provider II

The above local certificate inactivations were taken together as a block item. On a motion by B. Devine, seconded by D. Bogle, and unanimously carried, the inactivations of Family Care Provider I and Family Care Provider II were approved to move forward to the March 11, 2015 District Board meeting.

- E. ECEF Program Update
 - 1. Early Intervention Assistant II

On a motion by B. Devine, seconded by G. Golling, and unanimously carried, the program update to the certificate of achievement in Early Intervention Assistant II was approved to move forward to the March 11, 2015 District Board meeting.

III. LIBERAL ARTS DIVISION

- A. Course Updates
 - 1. ESL 0040 English as a Second Language: Level 4

On a motion by S. Eveland, seconded by B. Devine, and unanimously carried, the course update to ESL 0040 was approved to move forward to the March 11, 2015 District Board meeting.

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2. ESL 0050 English as a Second Language: Level 5

On a motion by S. Eveland, seconded by B. Devine, and unanimously carried, the course update to ESL 0050 was approved to move forward to the March 11, 2015 District Board meeting.

3. ENGL 0900 Intermediate Writing and Grammar

On a motion by S. Eveland, seconded by B. Devine, and unanimously carried, the course update to ENGL 0900 was approved to move forward to the March 11, 2015 District Board meeting.

IV. DISCUSSION

1. Curriculum & General Education Charter- Feedback from the Academic Senate

The Curriculum & General Education charter was tabled by the Academic Senate during their February meeting. The item will be on the March agenda. There were a few different issues with the charter including 1. The length of meeting time, 2. Wording of the SLO alignment piece, and 3. Potentially sun setting the SLO/ASC committee which has been charged with reviewing SLOs. Several committee members commented that the current 1.5 hour meeting time per month works for Curriculum, and the meeting time shouldn't be reduced back down to 1 hour.

2. Update of C-ID Verification to Associate Degrees for Transfer (ADT)

A memo from the Chancellor's office was attached to the packet, and this was reviewed. Effective July 1, 2015 all ADT proposals (new, substantial, and non-substantive changes) submitted to the CCCO for review must have a C-ID status of "Approved" for all courses entered on the TMC template where a C-ID descriptor is listed.

V. INFORMATIONAL ITEM

1. Biology and Child & Adolescent Development TMCs to be released by the Chancellor's office this month. Also the Journalism TMC is available which matches our Multimedia Journalism's TOP code
2. Program Status, please see the table below:

Program	Tech Review	C & GE	Board	State	Revisions
A.A Physical Education					Sent back requiring revisions
A. A. Liberal Arts: Health and PE					Sent back requiring revisions
A.S. & Certificate Disabilities Studies	11/19/2013	1/17/2014	2/12/2014		Sent back requiring revisions
AA-T Anthropology	4/1/2014	4/9/2014	5/14/2014		In Secondary Review
Certificates: Early Intervention	5/6/2014	5/14/2014	6/11/2014		

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Assistant I & II					
Energy Technology Field Tech	9/30/2014	10/13/2014	11/12/2014		
AA-T Kinesiology	4/29/2014	11/12/2014	12/10/2014		In Secondary Review

VI. NEXT MEETING

The next Curriculum and General Education Committee is **Monday, March 9, 2015** from **12:10-1:30pm** in the **Cougar Room**.

MW/VJ:dk