



**OFFICE OF THE VICE PRESIDENT OF INSTRUCTION**  
**CURRICULUM AND GENERAL EDUCATION COMMITTEE**

**Minutes of the Curriculum and General Education Committee Meeting**  
**Monday April 13, 2015, 12:10p.m., Cougar Room**

**Members Present:** A. Anderson, K. Bandy, D. Bogle, K. Carlson, B. Devine, S. Eastman, S. Eveland, G. Golling, V. Jacobi, Instructional Resource R. Ledford, Mark Williams, and K. Ziegler

**Members Absent:** T. Thompson, SLO Resource B. Young, PTK and ASB representatives

**Guests:** Dan Hall

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**AGENDA**

**I. APPROVAL OF MINUTES:** from the March 9, 2015 Curriculum & General Education Committee meeting

*On a motion by S. Eveland, seconded by D. Bogle, and unanimously carried, the minutes from the March 9, 2015 Curriculum and General Education meeting were approved.*

**II. LEARNING SUPPORT DIVISION**

A. New Course

1. LRSK 0911 Basic Academic Preparation in Spanish

*On a motion by D. Bogle, seconded by S. Eveland, and unanimously carried, the new course LRSK 0911 was approved to move forward to the May 13, 2015 District Board meeting.*

B. Course Updates

1. STSU 1001 Educational Planning

*On a motion by K. Ziegler, seconded by G. Golling, opposed by K. Bandy and S. Eveland, the course update to STSU 1001 was approved to move forward to the May 13, 2015 District Board meeting.*

2. TUTR 0260 Supervised Tutoring

*On a motion by B. Devine, seconded by S. Eveland, and unanimously carried, the course updates to TUTR 0260 was approved to move forward to the May 13, 2015 District Board meeting.*

**III. APPLIED TECHNOLOGY DIVISION**

A. Course Inactivations

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1. BUSN 1052 General Accounting

*This item was tabled in order to do some additional research regarding if the course needs to be offered again for students who have completed BUSN 1051.*

**IV. LIBERAL ARTS DIVISION**

A. Course Updates

1. ART 1620 Drawing and Composition
2. ART 1631 Figure Drawing

*These items were taken together as a block item. On a motion by S. Eveland, seconded by K. Bandy, and unanimously carried, the course updates to ART 1620 and ART 1631 were approved to move forward to the May 13, 2015 District Board meeting.*

**V. SOCIAL SCIENCE DIVISION**

A. Course Updates

1. ECEF 1511 Creative Experiences for Children
2. ECEF 2051 Adult Supervision: Mentoring in a Collaborative Learning Setting

*The above items were taken together as a block item. On a motion by K. Bandy, seconded B. Devine, and unanimously carried, the course updates to ECEF 1511 and ECEF 2051 were approved to move forward to the May 13, 2015 District Board meeting.*

3. HIST 2204 Western Civilization from 1600
4. HIST 2210 World Civilization to 1600
5. PSYC 2030 Human Sexuality
6. PSYC 2205 Introduction Research Methods in the Social Sciences

*The above course updates to HIST 2204, HIST 2210, PSYC 2030, and PSYC 2205 were tabled due to a loss of quorum.*

B. Program Updates

1. Area of Emphasis: Social and Behavioral Science
2. A.A. History
3. A.A.-T History

*The above program updates to the Area of Emphasis in Social and Behavioral Science, the AA in History and the AA-T in History were tabled due to a loss of quorum.*

**VI. DISCUSSION**

1. Advisory vs. Prerequisite for capstone courses

*This discussion item was tabled due to a loss of quorum.*

2. Regular Effective Contact for distance learning courses

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*Dan Hall led the first of many discussions to come regarding regular effective contact. He presented two different policies that Taft College may choose to adopt. As this was the first of many conversations, the conversation will continue in Academic Senate and other forums.*

**VII. INFORMATIONAL ITEM**

1. The list of degrees and certificates affected by course changes was sent out March 17, 2015.
2. Program Status, please see the table below:

| Program  | Tech Review Approved | C & GE Approved | Board Approved | State Approved | Revisions                     |
|--|----------------------|-----------------|----------------|----------------|-------------------------------|
| A.A. Physical Education                                  |                      |                 |                |                | Sent back requiring revisions |
| A. A. Liberal Arts: Health and PE and Physical Education |                      |                 |                |                | Sent back requiring revisions |
| A.S. & Certificate Disabilities Studies                  | 11/19/2013           | 1/17/2014       | 2/12/2014      |                | Sent back requiring revisions |
| AA-T Anthropology  | 4/1/2014             | 4/9/2014        | 5/14/2014      |                | In Secondary Review           |
| Certificates: Early Intervention Assistant I & II        | 5/6/2014             | 5/14/2014       | 6/11/2014      |                |                               |
| Energy Technology Field Tech                             | 9/30/2014            | 10/13/2014      | 11/12/2014     | Approved!      |                               |
| AA-T Kinesiology   | 4/29/2014            | 11/12/2014      | 12/10/2014     |                | In Secondary Review           |
| AA-T English   | 11/4/2014            | 11/12/2014      | 12/10/2014     |                |                               |
| AA English   | 11/4/2014            | 11/12/2014      | 12/10/2014     |                |                               |
| Liberal Arts: Arts and Humanities                        | 11/4/2014            | 11/12/2014      | 12/10/2014     |                |                               |
| AA Multimedia Journalism                                 | 10/28/2014           | 3/5/2014        | 4/8/2015       |                |                               |
| AS: Criminal Justice Administration                      | 1/20/2015            | 2/9/2015        | 3/11/2015      |                |                               |
| AS: CJA- Corrections                                     | 1/20/2015            | 2/9/2015        | 3/11/2015      |                |                               |
| Certificate: CJA- Corrections                            | 1/20/2015            | 2/9/2015        | 3/11/2015      |                |                               |
| AA Art   | 10/28/2014           | 3/5/2015        | 4/8/2015       |                |                               |

**VII. NEXT MEETING**

The next Curriculum and General Education Committee is **Monday, May 11, 2015** from **12:10-1:30pm** in the **Cougar Room**.

MW/VJ:dv