



**OFFICE OF THE VICE PRESIDENT OF INSTRUCTION**  
**CURRICULUM AND GENERAL EDUCATION COMMITTEE**

**Minutes of the Curriculum and General Education Committee Meeting**  
**Monday September 14, 2015, 12:10 a.m., Cougar Room**

*Members Present:* A. Anderson, K. Bandy, D. Bogle, K. Carlson, B. Devine, S. Eastman, S. Eveland, T. Furman, G. Golling, D. Hall, V. Jacobi, M. Williams, and SLO Resource B. Young

*Members Absent:* Instructional Resource R. Ledford, and PTK and ASB representatives

*Guests:* Geoffrey Dyer and Terri Smith

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**AGENDA**

**I. APPROVAL OF MINUTES:** From the August 19, 2015 Curriculum & General Education meeting  
*On a motion by S. Eveland, seconded by G. Golling, and unanimously carried, the minutes from the August 19, 2015 Curriculum and General Education meeting were approved.*

**II. CONSENT ITEMS:**

Course Updates

1. ECEF 1561 Literature and Storytelling in the Early Childhood Environment
2. GEOL 1500 Introduction to Geology
3. SPAN 1601 Elementary Spanish

Course Inactivations

1. CJA 1501 Introduction to Administration of Justice
2. CJA 1521 Introduction to Corrections
3. CJA 2102 The Justice System
4. CJA 2112 Problems of Physical Evidence
5. CJA 2105 Community Relations
6. CJA 2111 Juvenile Procedures

Program Updates

1. Certificate of Achievement: Early Intervention Assistant II
2. Local Certificate: Microsoft Office Applications
3. Certificate of Achievement: Administrative Services II

*On a motion by G. Golling, seconded by S. Eveland, and unanimously carried, the consent items were approved to moved forward to the October 14, 2015 District Board meeting.*

**III. NEW BUSINESS**

Course Updates

1. PHYS 2223 General Physics- addition of extensive lab

*On a motion by B. Devine, seconded by S. Eveland, and unanimously carried, the course updates to PHYS 2223 were approved to move forward to the October 14, 2015 District Board meeting. On a motion by S. Eveland, seconded by G. Golling, and unanimously carried, the addition of extensive lab was approved to move forward to the October, 14, 2015 District Board meeting.*

2. BIOL 2201 Introductory Biology- Cells

*On a motion by B. Devine, seconded by K. Carlson, and unanimously carried, the course updates to BIOL 2201 was approved to move forward to the October 14, 2015 District Board meeting.*

3. BIOL 2203 General Botany

*After discussion regarding the schedule and questions regarding the distribution of grades in the past, the course updates to BIOL 2203 were tabled by the division chair.*

4. BUSN 1601 Beginning Keyboarding
5. BUSN 1602 Beginning Keyboarding
6. BUSN 1603 Beginning Keyboarding

*After discussion regarding the baccalaureate level of the courses, the course updates to BUSN 1601, 1602, and 1603 were tabled by the division chair.*

7. BUSN 2001 Intermediate Keyboarding
8. BUSN 2002 Intermediate Keyboarding
9. BUSN 2003 Intermediate Keyboarding

*On a motion by S. Eveland, seconded by K. Carlson, and unanimously accrued, the course updates to BUSN 2001, 2002, and 2003 were approved to move forward to the October 14, 2015 the District Board meeting.*

#### IV. DISCUSSION ITEM

- A. Distance Learning
- B. SLOs

*The discussion items were tabled due to time limitations.*

#### V. Status Update from Divisions

**VI. Deadline for the next Technical Review Committee is Monday, August 21<sup>st</sup> by 4:00pm.**

#### VII. INFORMATIONAL ITEM

1. Program Status, please see the table below:

Program	Tech Review Approved	C & GE Approved	Board Approved	State Approved	Revisions
AA Physical Education					Returned to Division October 2014 for Revisions

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<b>AA Liberal Arts: Health and Physical Education</b>					Returned to Division November 2014 for Revisions
<b>AS &amp; Certificate Disabilities Studies</b>	11/19/2013	1/17/2014	2/12/2014		Returned to Division October 2014 for Revisions
<b>AA-T Anthropology</b>	4/1/2014	4/9/2014	5/14/2014	Approved 5/25/2015	
<b>Certificate: Early Intervention Assistant II</b>	5/6/2014	5/14/2014	6/11/2014	Approved: 6/11/2015	
<b>AA-T Kinesiology</b>	4/29/2014	11/12/2014	12/10/2014	Approved 5/26/2015	
<b>AA-T English</b>	11/4/2014	11/12/2014	12/10/2014		
<b>AA English</b>	11/4/2014	11/12/2014	12/10/2014		Returned for Revisions
<b>Liberal Arts: Arts and Humanities</b>	11/4/2014	11/12/2014	12/10/2014	Approved 8/27/2015	
<b>AA Multimedia Journalism</b>	10/28/2014	3/9/2015	4/8/2015		
<b>AS Criminal Justice Administration</b>	1/20/2015	2/9/2015	3/11/2015		
<b>AS CJA- Corrections</b>	1/20/2015	2/9/2015	3/11/2015	Approved 8/28/2015	
<b>Certificate: CJA- Corrections</b>	1/20/2015	2/9/2015	3/11/2015	Approved: 6/10/2015	
<b>AA Art</b>	10/28/2014	3/9/2015	4/8/2015		
<b>AA-T Psychology</b>	12/16/2014	3/9/2015	4/8/2015		
<b>AA-T Elementary Teacher Education</b>	2/24/2015	3/9/2015	4/8/2015		
<b>AA History</b>	4/7/15	5/11/15	6/10/15		In drafts, waiting course approval
<b>AA-T History</b>	4/7/15	5/11/15	6/10/15		In drafts, waiting course approval
<b>Liberal Arts: Social and Behavioral Sciences</b>	4/7/15	5/11/15	6/10/15		In drafts, waiting course approval

**VIII. NEXT MEETING: Monday, October 12, 2015 12:10-1:30pm in the Cougar Room**

MW/VJ:dv