

Reviewed By: L. Lipscomb Reviewed By: R. Mallard Reviewed By: D. Bandy

Date Reviewed: September, 2004

## <u>Criminal Justice Administration (CJA) 1100 Criminal Justice Administration Special Topics (.25-3 Units)</u>

[formerly Criminal Justice Administration 63, 64, 65 A-Z]

Prerequisite: None

Total Hours: Minimum of 4 hours lecture; 4 hours lab (8 hours total)

Catalog Description: This is a series of workshop/seminar sessions devoted to instruction in specialized topics pertinent to criminal justice administration. The course will feature speakers or panels of specialists from the law enforcement or corrections fields who have expertise in the particular subject area. These courses will be graded on a Credit/No Credit basis only.

Text: None - handouts only

Type of Class/Course: Degree Credit

Additional Instructional Materials: None

Course Objectives:

The course is designed to provide detailed instruction in specific areas of the corrections field. Emphasis will be placed upon practical as well as theoretical aspects of the particular subject. "Hands-on" training emphasized where possible, with lab and field demonstrations provided.

Course Scope and Content:

Specific course outlines will be made available at the time of the seminar offering.

Learning Activities Required Outside of Class:

The students in this class will spend a minimum of 1-6 hours per week outside of the regular class time doing the following:

- 1. Studying
- 2. Problem solving activity or exercise
- 3. Written work

## Methods of Instruction:

- 1. Instructor facilitation
- 2. Qualified speakers
- 3. Laboratory demonstration
- 4. Field demonstration
- 5. Active group participation



## Methods of Evaluation:

- 1. Substantial writing assignments, including:
  - a. essay exams
  - b. term or other papers
  - c. written homework
- 2. Computational or non-computational problem-solving demonstrations, including:
  - a. exams
  - b. homework problems
  - c. field work
  - d. quizzes
- 3. Skill demonstrations, including:
  - a. class performance
  - b. field work
- 4. Other examinations, including:
  - a. multiple choice
  - b. matching items
  - c. true/false items
  - d. completion