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English (ENGL) 0900 Intermediate Writing and Grammar (4)
[formerly English 55A,B]

Prerequisite: Qualification by assessment process or successful completion of English 0800 with a grade of “C” or better

Prerequisite knowledge/skills: Before entering the course, the student should be able to

1. apply correct grammar,
2. integrate appropriate punctuation,
3. use accurate spelling,
4. plan and organize ideas using a variety of graphic organizers,
5. compose a well-organized 250 word paragraph on a given topic that includes an introduction, body, and conclusion, and
6. examine and modify structure of a paragraph through editing and revising.

Total Hours: 60 hours lecture; 16 hours lab (76 hours total)

Catalog Description: This course reviews basic communication skills, specifically targeting academic writing through composing, revising, and editing essays. It fuses writing and reading skills through vocabulary acquisition and reading short works. Particular attention is placed on applying grammar, punctuation, and mechanics to writing.

Type of Class/Course: Non-Degree Credit

Texts:

- Calabrese, Joseph. *Legends, Lore and Lies: A Skeptics Stance*. Longman/Pearson. 2006.
Wilson, Paige and Teresa Fester Glazier. *The Least You Should Know about English: Writing Skills*. Form A. 10th ed. Boston: Wadsworth, 2009. Print.
Anderson, Debra J. *College Culture, Student Success*. New York: Longman, 2008. Print.
Cisneros, Sandra. *The House on Mango Street*. New York: Vintage, 1991. Print.
Pearson. *My Writing Lab- Access Code*. Pearson, 2016. Electronic.
Calabrese, Joseph. *Legends, Lore and Lies: A Skeptics Stance with MyWritingLab*. Pearson Education. 2007.
Lee, Brandon and Kelly Brandon. *At a Glance and Beyond*. 6th ed. Cengage, 2015.

Additional Required Materials: Grammar Cards

Course Objectives:

By the end of the course, a successful student will be able to

1. enhance ability to compose complete correct sentences using the parts of speech correctly,
2. apply punctuation and rules to writing,
3. use a computer to write coherent, unified essays containing an introduction, body, and a conclusion,
4. compose three or more essays according to MLA conventions,
5. edit and revise work,
6. read short works of literature and respond in writing,
7. integrate relevant transitions in writing, and
8. write about how to apply grammar and punctuation rules in writing

Course Scope and Content (Lecture):

Unit I Grammar Skills

- A. Use parts of speech and punctuation to classify, construct, and combine sentence types
- B. Identify subjects, verbs, independent clauses, and dependent clauses
- C. Use possessives
- D. Recognize and spell words most confused in English
- E. Apply punctuation and mechanic rules in writing
- F. Identify and correct sentence fragments and run-on sentences

Unit II Paragraph and Essay Development

- A. Identify and compose a properly structured body paragraph
- B. Write and revise the first draft
- C. Compose an expository essay
- D. Compose a persuasive essay
- E. Write summaries
- F. Write three or more essays

Unit III MLA

- A. Format a Word document following MLA guidelines
- B. Recognize properly quoted evidence
- C. Recognize the components of an in-text citation

Course Scope and Content (Laboratory):

Unit I Parts of Speech and the Basic Sentence

- A. Subjects and Verbs
- B. Nouns
- C. Pronouns
- D. Verb Tenses
- E. Verb Forms
- F. Prepositions

Unit II Composing Clear and Effective Sentences

- A. Sentence Structure
- B. Fragments
- C. Run-ons: Comma Splices and Fused Sentences (Run-ons)

- D. Subject-Verb Agreement
- E. Pronoun Case
- F. Pronoun Reference
- G. Pronoun Antecedent

Unit III Using Punctuation, Mechanics, and Spelling

- A. Commas
- B. Semicolons and Colons
- C. Final Punctuation
- D. Apostrophes
- E. Quotation Marks and Italics
- F. Capitalization
- G. Spelling

Learning Activities Required Outside of Class:

The students in this class will spend a minimum of 8 hours per week outside of the regular class time doing the following:

1. Studying
2. Answering questions
3. Skill practice
4. Written work

Methods of Instruction:

1. Assigned exercises from textbook/workbook
2. Assigned practice in writing lab
3. Writing assignments and frequent feedback from the instructor
4. Lecture
5. Completion of worksheets.

Methods of Evaluation:

1. Substantial writing assignments, including:
 - a. exams
 - b. essays
 - c. written homework
2. Skill demonstrations, including:
 - a. computer used to write
3. Other examinations, including:
 - a. multiple choice
 - b. matching items
 - c. true/false items
 - d. completion

Supplemental Data:

TOP Code:	150100 English
SAM Priority Code:	E: Non-Occupational
Funding Agency:	Y: Not Applicable
Program Status:	1: Program Applicable
Noncredit Category:	Y: Not Applicable
Special Class Status:	N: Course is not a special class
Basic Skills Status:	Basic Skills
Prior to College Level:	B: 2 levels below transfer
Cooperative Work Experience:	N: Course is not a part of a cooperative education program
Eligible for Credit by Exam:	No
Eligible for Pass/No Pass:	Yes