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Sociology (SOC) 1558 The Role of the Tutor in Society and Education (1Unit) CSU
[formerly Sociology 48]

Advisory: Successful completion of English 1500 and/or transfer level mathematics course plus recommendation of an instructor

Total Hours: 16 hours lecture

Catalog Description: This course will focus on the practical skills necessary to function effectively as a tutor in the chosen area of study. Areas of study include the history of tutoring, duties and responsibilities of tutoring and effective tutoring and communication skills. Skills developed in this course will be practiced through supervised tutoring sessions. This course is offered on a pass/no pass basis only.

Text: None

Type of Class/Course: Degree Credit

Additional Instructional Materials: None

Course Objectives:

By the end of the course, a successful student should be able to

1. identify the goals of tutoring,
2. explain the importance of the first tutorial session,
3. define the tutorial plan,
4. explain the Socratic Method,
5. identify the process of diagnosis through observation,
6. identify important learning skills,
7. explain how to manage group tutorials,
8. explain the tutor as counselor role, and
9. identify ways to bridge cultural differences.

Course Scope and Content:

- Unit I Introduction to Tutoring
- A. Tutoring and tutor responsibilities
 - B. Basic tutoring guidelines
 - C. Some basic “do’s” and “do not’s”
 - D. Ethics and philosophy of tutoring

- Unit II The Tutoring Cycle
- A. Techniques for successfully beginning and ending tutoring sessions
 - B. Creating a tutoring contract/setting a goal
 - C. See one, Do one, Teach one model

- D. Evaluation of goal achievement
- E. Evaluation of session

- Unit III Tutoring Skill Set
- A. Active listening and paraphrasing
 - B. Referral skills
 - C. Study skills
 - D. Critical thinking skills
 - E. Modeling problem solving
 - F. Communication skills
 - G. Role modeling

Learning Activities Required Outside of Class:

The students in this class will spend a minimum of 2 hours per week outside of regular class time doing the following:

1. Answering questions
2. Problem solving activity or exercise
3. Written work
4. Observation of tutoring sessions in lab setting
5. Skills practice in tutoring lab setting

Methods of Instruction:

1. Lecture
2. Handouts
3. Video presentations
4. Discussion
5. Evaluation of tutoring sessions
6. Role play
7. Guided observation of tutoring sessions

Methods of Evaluation:

1. Substantial writing assignments, including:
 - a. summary/personal response of video tape lessons
2. Demonstration of tutoring skills in observed sessions
3. Reflection paper(s) on personal learnings about tutoring
4. Tutee evaluation of tutoring skills
5. Instructor observation and evaluation