



**OFFICE OF THE VICE PRESIDENT OF INSTRUCTION
CURRICULUM AND GENERAL EDUCATION COMMITTEE**

**Minutes of the Curriculum and General Education Committee Meeting
Tuesday October 3rd 2017, 10:00 a.m. to 11:00 a.m., in LB-311.**

Members Present: S. Balason, K. Bandy, K. Carlson, D. Hall, V. Jacobi, J. Martinez, M. Mayfield, K. Meyer - ASB Representative, M. Oja -J. Altenhofel, J. Rangel-Escobedo, D. Vohnout, M. Williams and B. Young

Members Absent: S. Balason 10-3-17, D. Hall 10-3-17, M. Oja 10-3-17, J. Martinez 10-5-17

Guests: S. Graham.

The next meeting of the Curriculum and General Education Committee will be held on Tuesday October 3 & Thursday October 5, 2017 from 10:00-11:00 am in LB - 311.

AGENDA

I. APPROVAL OF MINUTES: From the September 18, 2017 Curriculum & General Education meeting

On a motion by K. Carlson, seconded by J. Rangel-Escobedo, and unanimously carried by all, the Curriculum & General Education minutes were approved.

II. CONSENT ITEMS:

A. Course Revisions:

1. ECEF 1582 Infant Massage
2. ECEF 1583 Using Infant Cues

On a motion by K. Carlson, seconded by K. Bandy, and unanimously carried by all, the above course revisions were approved to move forward to the November 8th District Board Meeting.

III. NEW BUSINESS ITEM:

A. Program Discontinuation:

1. History: Associate in Arts

On a motion by J. Martinez, seconded by M. Mayfield, and unanimously carried by all, the above program discontinuation was approved to move forward to the November 8th District Board Meeting.

2. Liberal Arts Area of Emphasis: Social & Behavioral Sciences: Associate in Arts

On a motion by J. Rangel-Escobedo, seconded by K. Carlson, and unanimously carried by all, the above program discontinuation was approved to move forward to the November 8th District Board Meeting.

3. Accounting: Associate in Science & Certificate of Achievement

On a motion by T. Furman, seconded by K. Carlson, and unanimously carried by all, the above program discontinuation was approved to move forward to the November 8th District Board Meeting

IV. ACTION ITEM:

A. Local General Ed Pattern

The group discussed the possibility of offering students the option of choosing their own General Education pattern. K. Bandy shared her opinion regarding the HLED course in the local requirements. She feels every student benefits from taking this course, especially considering current events. She does not want to see this course removed from the local pattern. V. Jacobi let the group know the HLED course will not be removed from the local pattern. The group was asked to vote on approval of three Gen Ed. options for students to choose from. A motion for approval was made by J. Rangel-Escobedo, seconded by T. Furman, "NO" votes from K. Carlson, M. Mayfield, & K. Bandy, V. Jacobi abstained as she would've been the definitive vote. Motion failed. The group will discuss this proposal with their respective divisions. It will come to a vote in November's Curriculum and General Education meeting.

V. DISCUSSION ITEMS:

A. Program Discontinuation Policy Revision

V. Jacobi is currently working on revising the Districts Program Discontinuation policy. One possible revisions is replacing the "taskforce" part of the process with "Curriculum and Gen Ed." Curriculum & Gen. Ed. would then be responsible for reviewing the current discontinuation proposal. The final draft will be e-mailed to division chairs for review and input.

B. 5 year Course Review

Division chairs were presented with a list of courses up for their 5-year review. Each division was asked to look at the list & submit course revisions.

C. Class Caps on Course Outlines

A brief discussion was had regarding adding class caps to our course outlines. V. Jacobi is gathering more data to share with the group.

D. Regional Consortium Submission Website

This item was to inform the group about the new Consortium submission site. They are now using an electronic system to review submissions before the Chancellors Office.

VI. INFORMATIONAL ITEM:

A. Program Status, please see the table below:

Program	Tech Review Approved	C & GE Approved	Board Approved	State Approved	Revisions
AS & Certificate Disabilities Studies	11/19/2013	1/17/2014	2/12/2014		Returned to Division October 2014 for Revisions
*AA-T Elementary Teacher Education	2/24/2015	3/9/2015	4/8/2015		Returned to Division for Revisions

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AA-T Kinesiology	3/8/2016	4/11/2016	6/28/2016	Revision Requested	
*AA-T Spanish	10/18/16	11/10/16	12/14/16	Revision Requested	
*AA-T Journalism	4/4/17	4/17/17	5/10/17	Revision Requested	

*** New Program**

IV. NEXT MEETING: November 2 & 7, 2017 from 10:00 to 11:00 am in LB – 311.
MW/VJ:nl