



**OFFICE OF THE VICE PRESIDENT OF INSTRUCTION
CURRICULUM AND GENERAL EDUCATION COMMITTEE**

**Minutes of the Curriculum and General Education Committee Meeting
January 5, 2018, 10:10 a.m. to 12:00 a.m., in the Cougar Room.**

Members Present: K. Bandy, D. Hall, V. Jacobi, M. Mayfield, M. Oja, J-H. Whatley

Members Absent: M. Williams, S. Balason, K. Carlson, T. Furman, J. Martinez, J. Rangel-Escobedo

Guests: P. Arvizu, J. Chaidez, D. Layne

AGENDA

I. APPROVAL OF MINUTES: From the December 2017 Curriculum & General Education meeting

The December minutes were tabled to February's C & GE meeting due to a lack of quorum.

II. DISCUSSION ITEMS:

A. AB – 705 Seymour-Campbell Student Success Act of 2012: Assessment.

V. Jacobi gave a brief intro regarding this new bill. The group discussed possibly forming a task-force to look at all the pieces that will go into this project. The task-force would be responsible for putting a policy in place, setting timelines, and bringing recommendations to C & GE. This task-force should be made up of representatives from institutional research, counseling, English & Math divisions, and a student. A discussion was had regarding a student's initial placement. M. Mayfield asked if the student will be responsible for placement. P. Arvizu let the committee know they are still working with the Chancellors office for additional guidance. O. Bepalov is currently working on a tracking system to help TC make decisions that are data driven. J. Chaidez says this new bill will have positive effects for both the students and our campus.

B. Program Clean-up/COR Five year review process

Division chairs were encouraged to review their respective programs & courses. Curriculum and Gen Ed will only hold three, possibly four meetings this spring semester. Divisions were asked to keep this in mind for all future submissions.

C. Prior Learning Experience/Credit by Exam

The group discussed TC's current PLE/CBE practice. Taft College accepts military credit, dantes, AP, and CLEP. K. Bandy shared her division's wishes to make all Applied Tech courses CBE. They have several students "up in the air", this option will help give them direction. The group discussed the idea of creating specific exams for courses getting the CBE option. This idea calls for several faculty members input. V. Jacobi will draft a policy to share with the C & GE committee; she has asked all divisions be involved in this process.

D. Criteria for awarding second degree

V. Jacobi gave the group a brief intro into this topic. She shared the overlap issue we face and asked the group to share their thoughts. J.H. Whatley shared TC's current policy which will only allow two degrees be awarded. This policy does not apply to the Dental Hygiene program. The committee agreed that program cleanup as well as a policy revision would help make things more clear.

E. C & GE Meeting Date and Time

Office of Instruction will send out dates and times for committee members to consider.

III. INFORMATIONAL ITEM:

A. Program Status, please see the table below:

Program	Tech Review Approved	C & GE Approved	Board Approved	State Approved	Revisions
AS & Certificate Disabilities Studies	11/19/2013	1/17/2014	2/12/2014		Returned to Division November 2017 for Revisions
*AA-T Elementary Teacher Education	2/24/2015	3/9/2015	4/8/2015		Returned to Division for Revisions
AA-T Kinesiology	3/8/2016	4/11/2016	6/28/2016	Revision Requested	
*AA-T Spanish	10/18/16	11/10/16	12/14/16	Revision Requested	
*AA-T Journalism	4/4/17	4/17/17	5/10/17	Approved	
AS & Certificate Court Reporting	3/21/17	4/17/17	5/10/17	Pending Approval	
AS & Certificate Welding Technology	4/25/17	5/8/17	6/14/17	Pending Approval	AS Approved. Certificates pending approval.

* New Program

IV. NEXT MEETING: February 2018 TBD.

MW/VJ:nl