



**OFFICE OF THE VICE PRESIDENT OF INSTRUCTION
CURRICULUM AND GENERAL EDUCATION COMMITTEE**

**Minutes of the Curriculum and General Education Committee Meeting
April 3 & 5 2018, 8:00 a.m. to 9:00 a.m., in the Cougar Room.**

Members Present: S. Balason, K. Bandy, K. Carlson, T. Furman, D. Hall, V. Jacobi, J. Martinez, M. Mayfield, K. Meyer-ASO Representative, M. Oja, J. Rangel-Escobedo, D. Vohnout, and B. Young.

Members Absent: P. Arvizu, S. Balason (4-5), K. Bandy (4-5), K. Carlson (4-5), T. Furman (4-5)

Guests: F. Lara, D. Daniels

The next meeting of the **Curriculum and General Education Committee** will be held on **Tuesday May 1 & Thursday May 3 from 8 am to 9 am in the Cougar Room.**

AGENDA

I. APPROVAL OF MINUTES: From the March 2018 Curriculum & General Education meeting

On a motion by J. Rangel-Escobedo, seconded by K. Carlson, and unanimously carried by all, the minutes from the March 2018 C & GE meeting were approved.

II. Tabled from March's Meeting:

A. New Course:

Science and Math:

1. BIOL 2207 Human Genetics

M. Mayfield updated the committee regarding this new course proposal. The Math Science Division has pulled this item.

III. CONSENT ITEMS:

A. Course Revisions:

1. KINE 1500 Introduction to Kinesiology
2. MATH 2140 Ordinary Differential Equations
3. SPAN 1601 Elementary Spanish I

B. Program Revision:

1. Physical Science: Associate in Science

On a motion by M. Mayfield, seconded by J. Martinez, and unanimously carried by all, the consent items were approved to move forward to the May 9th District Board Meeting.

IV. DISCUSSION ITEMS:

A. Program Development:

1. Economics
2. Geology
3. Physics

A discussion was had regarding the above transfer degree development. The group reviewed the ECON draft as an example. The Applied Technologies division will discuss it and submit a proposal if they decide to move forward. M. Mayfield let the group know he is not opposed to creating new ADT's, however; there are some things he and his division will discuss before making any decision. The Social Science division is in favor of creating ADT's, as long as it does not require extensive curriculum development. C & GE will bring the proposals to a future meeting.

B. Criteria for awarding second degree

V. Jacobi shared an early draft regarding the multiple degree policy. She asked the group to provide feedback in order to cover all the important pieces. The group discussed ways to improve student skills; contacting our business partners may be one way to address specific needs. V. Jacobi talked about adding "Auto –Award" language to the revised policy. She will bring this item back to the May C & GE meeting.

C. Prior Learning Experience

Based on the discussion/presentation from last month, a "Prior Learning" COR template was presented. The group discussed parameters for hours and units values. They all agree those decisions should be made at the division level. Each division was asked to think about creating a "Prior Learning" course if this is something that can be applied to their area.

V. OTHER:

Academic Senate Faculty Excellence Awards

The C & GE committee was asked to provide feedback regarding Faculty Excellence Awards for the upcoming Academic Senate meeting. Parameters such as faculty workload, curriculum submissions/clean-up, committee attendance, were discussed. The C & GE committee agrees that these awards might be more appropriate as a whole division rather than an individual.

VI. INFORMATIONAL ITEM:

- A. Program Status, please see the table below:

Program	Tech Review Approved	C & GE Approved	Board Approved	State Approved	Revisions
*AA-T Elementary Teacher Education	2/24/2015	3/9/2015	4/8/2015	n/a	
AA-T Sociology	1/16/18	2/6/18	3/14/18	Under Review	
AS Engineering	1/16/18	2/6/18	3/14/18	Under Review	
AS Dental Hygiene	1/16/18	2/6/18	3/14/18	Under review	
AS Energy Technology	2/20/18	3/6/18	3/14/18	Under Review	

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AS Physical Science	3/13/18				
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* **New Program**

VII. NEXT MEETING: May 1 & 3 2018 from 8:00 am to 9:00 am in the Cougar Room.

VJ:nl