



**OFFICE OF THE VICE PRESIDENT OF INSTRUCTION  
CURRICULUM AND GENERAL EDUCATION COMMITTEE**

**Minutes of the Curriculum and General Education Committee Meeting  
December 7<sup>th</sup> & 9<sup>th</sup> 2017, 10:10 a.m. to 11:00 a.m., in LB-311.**

*Members Present:* S. Balason , K. Carlson, T. Furman, D. Hall, V. Jacobi, J. Martinez, M. Mayfield, K. Meyer - ASB Representative, M. Oja, J. Rangel-Escobedo, J-H. Whatley and M. Williams

*Members Absent:* S. Balason 12-5-17, K. Bandy, D. Hall 12-7-17, M. Mayfield 12-7-17, J. Rangel-Escobedo 12-7-17, J. H. Whatley 12-5-17, B. Young

*Guests:* J. La Force, D. Vohnout, P. Arvizu

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The next meeting of the Curriculum and General Education Committee will be held on Tuesday December 5 & Thursday December 7, 2017 from 10:00-11:00 am in LB - 311.

**AGENDA**

**I. APPROVAL OF MINUTES:** From the November 2017 Curriculum & General Education meeting

*On a motion by M. Oja, seconded by K. Carlson, and unanimously carried by all, the minutes from November's 2017 C & GE were approved.*

**II. CONSENT ITEMS:**

**A. Course Revisions:**

1. ART 1610 Advanced Design
2. ART 2010 Introduction to Printmaking
3. ECEF 1500 Introduction to Early Care and Education: Principles and Practices
4. ECEF 1501 Early Care, Education, and Family Studies Curriculum
5. ECEF 1590 Health, Safety, and Nutrition
6. ECEF 1601 Diversity in Early Care, Education, and Family Studies

**B. Course Inactivations:**

**Applied Technologies:**

1. IES 1051 OSHA's Ergonomics Guidelines for Nursing Homes O 7000
2. IES 1057 Fall Arrest Systems O 3110
3. IES 1060 Trainer Update Course OSHS O502
4. IES 1062 Trainer Course in OSHS O 501
5. IES 1063 Trainer Update Course OSHS O 503
6. IES 1066 Intro to Machinery O 7100
7. IES 1068 Pesticide Applic. Safety Train
8. IES 1103 Plus Safety Training

9. IES 1118 Confined Space Training for Su

**C. Courses not offered in last six semesters.**

*On a motion by M. Mayfield, seconded by J. Martinez, and unanimously carried by all, the consent items, with exception of Applied Tech - COSC courses, were approved to move forward to January 2018's District Board meeting.*

**III. ACTION ITEM:**

**A. AP – 4021 Program Discontinuation**

*No action was taken on this item as it was approved at December 4<sup>th</sup>'s Academic Senate meeting. This item has moved on to the Presidents office.*

**B. General Ed. Pattern Review**

*The group discussed an option of a 25 & 22 unit General Ed. Pattern. The group agreed on the 22-unit option with the caveat to double check for accuracy as well as labeling Ethnic Studies courses with "ES". On a motion by J. Rangel-Escobedo, seconded by K. Carlson, and unanimously carried by all, the 22-unit option was approved.*

**IV. DISCUSSION ITEMS:**

**A. Prior Learning Experience/Credit by Exam**

*The group discussed Prior Learning Experience programs accepted by Taft College. Some outside programs include AP, CLEP, Dantes, and Military credit. V. Jacobi suggested creating a Prior Learning Experience policy for the district. The group also discussed Taft College's credit by exam process. Division chairs were asked to review their degrees and certificates to ensure courses approved for credit by exam have the appropriate exam criteria. V. Jacobi, with the help of a workgroup, will draft a policy that will address Prior Learning Experience as well as Alternative Credit. The goal is to relate Alternative Credit to active Taft College courses. This item will come back to a future C & GE meeting.*

**B. Criteria for awarding second degree**

*Item B was tabled for January's Curriculum and General Education meeting.*

**V. INFORMATIONAL ITEM:**

**A. Program Status, please see the table below:**

<b>Program</b>	<b>Tech Review Approved</b>	<b>C &amp; GE Approved</b>	<b>Board Approved</b>	<b>State Approved</b>	<b>Revisions</b>
<b>AS &amp; Certificate Disabilities Studies</b>	11/19/2013	1/17/2014	2/12/2014		Returned to Division November 2017 for Revisions
<b>*AA-T Elementary Teacher Education</b>	2/24/2015	3/9/2015	4/8/2015		Returned to Division for Revisions
<b>AA-T Kinesiology</b>	3/8/2016	4/11/2016	6/28/2016	Revision Requested	

*Curriculum and General Education Committee Minutes  
December 2017*

<b>*AA-T Spanish</b>	10/18/16	11/10/16	12/14/16	Revision Requested	
<b>*AA-T Journalism</b>	4/4/17	4/17/17	5/10/17	Pending Approval	
<b>AS &amp; Certificate Court Reporting</b>	3/21/17	4/17/17	5/10/17	Pending Approval	
<b>AS &amp; Certificate Welding Technology</b>	4/25/17	5/8/17	6/14/17	Pending Approval	

**\* New Program**

**VI. NEXT MEETING: January 2018 from TBD to TBD am in TBD.**

MW/VJ:nl