



**OFFICE OF THE VICE PRESIDENT OF INSTRUCTION  
CURRICULUM AND GENERAL EDUCATION COMMITTEE**

**Minutes of the Curriculum and General Education Committee Meeting  
February 6 & 8, 2018, 8:00 a.m. to 9:00 a.m., in the Cougar Room.**

*Members Present:* K. Bandy, K. Carlson, D. Hall, V. Jacobi, J. Martinez, M. Mayfield, K. Meyer-ASO Representative, M. Oja, J. Rangel-Escobedo, J-H. Whatley, and B. Young

*Members Absent:* S. Balason, T. Furman

*Guests:* V. Kimbrough, P. Blake, D. Vohnout, D. Daniels

---

**AGENDA**

**I. APPROVAL OF MINUTES:** From the December 2017 & January 2018 Curriculum & General Education meeting

*On a motion by M. Oja, seconded by K. Carlson, and unanimously carried by all, the minutes for December 2017 and January 2018 were approved.*

**II. CONSENT ITEMS:**

**A. Course Revisions:**

1. SOC 2038 Gender Studies
2. SOC 2120 American Social Problems
3. ECEF 1581 Introduction to Infancy Development - Infant, Family, and Society
4. ECEF 1584 Field Experience for Infant and Toddler Care and Development
5. DNTL 2244 Community Oral Health II
6. PHED 1539 Fundamentals of Baseball

**B. Course Inactivations:**

1. DNTL 1517 Critical Thinking for Health Sciences
2. DNTL 2027 Critical Thinking for Health Sciences
3. All Independent Living Skills courses

**C. Program Revisions:**

1. Engineering: Associate in Science
2. Dental Hygiene: Associate in Science
3. Sociology: Associate in Arts for Transfer

**D. Program Inactivations:**

1. Recreation: Associate in Arts
2. Dental Hygiene: Certificate of Achievement
3. Independent Living Skills: Certificate of Completion

*Consent item II. C. 3. was pulled from consent for clarification. On a motion by K. Bandy, seconded by M. Mayfield, and unanimously carried by all, the consent items were approved to move forward to March 7<sup>th</sup>'s District Board meeting.*

*A brief discussion was had regarding revisions to the Sociology TMC. The committee discussed the addition of two courses to this program. The unit count will be updated to reflect the changes. On a motion by M. Oja, seconded by J. Rangel-Escobedo, and unanimously carried by all, the program revision was approved to move forward to the District Board meeting held on March 7<sup>th</sup>.*

**III. ACTION ITEM:**

**A. New Course:**

**Science and Math:**

1. DNTL 2135 Community Oral Health I

*On a motion by M. Mayfield, seconded by M. Oja, and unanimously carried by all, the above new course was approved to move forward to the District Board meeting held on March 7<sup>th</sup>.*

**B. Credit By Exam**

1. All Applied Technologies Courses (excluding WKEX)

*On a motion by M. Oja, seconded by M. Mayfield, and unanimously carried by all, the above CBE request was approved to move forward to the District Board meeting held on March 7<sup>th</sup>.*

**IV. DISCUSSION ITEMS:**

**A. Program Development:**

1. Law, Public Policy
2. Social Justice
3. Child and Adolescent Development
4. Environmental Studies
5. Economics

*V. Jacobi shared some information regarding the above approved TMC's. Taft College has the majority of the courses necessary to create/offer the above transfer degrees. V. Jacobi explained to the committee that the Curriculum development work-group would be responsible for drafting the proposals on behalf of Division Chairs. The intent is to facilitate the process. Nothing would move forward without the division chairs approval. The group was asked to share their thoughts on the matter. M. Mayfield asked about the campus' obligation to create these programs. M. Oja followed-up by reminding the committee she has recently cleaned-up her divisions curriculum. The above programs will be reviewed for future consideration.*

**B. Prior Learning Experience/Credit by Exam**

*A discussion was had regarding TC's current CBE policy & issues associated with it. The group discussed different scenarios, the petition process, current practice, etc. The group discussed Military credit and other alternative credit examples. V. Jacobi brought up the idea of revising the current policy. M. Oja suggested a faculty member be involved in the development of CBE courses in order to ensure exams are staying true to the course content. The committee agrees on the idea of revising the policy. The revisions will be brought back to C & GE for review before formally making a recommendation to AP & P.*

**C. Criteria for awarding second degree**

*Curriculum and General Education Committee  
Minutes February 2017*

*A discussion was had regarding the committees thoughts on awarding two or more degrees. An issue we may face is our graduate numbers not aligning with our attendance numbers. It may be misleading to award certain degrees just because a student has taken courses that would qualify for a second degree. The committee is in favor of awarding multiple degrees as long as it will benefit the students. They discussed different reasons of why people return to school, as this may be an example of awarding another degree. For these examples, the C & GE committee would like to revise/create a policy in order to have more clarity. The revisions will be shared & reviewed at a future C & GE meeting.*

**V. INFORMATIONAL ITEM:**

**A.** Program Status, please see the table below:

<b>Program</b>	<b>Tech Review Approved</b>	<b>C &amp; GE Approved</b>	<b>Board Approved</b>	<b>State Approved</b>	<b>Revisions</b>
<b>AS &amp; Certificate Disabilities Studies</b>	11/19/2013	1/17/2014	2/12/2014		Returned to Division November 2017 for Revisions
<b>*AA-T Elementary Teacher Education</b>	2/24/2015	3/9/2015	4/8/2015		Returned to Division for Revisions
<b>AA-T Kinesiology</b>	3/8/2016	4/11/2016	6/28/2016	Revision Requested	
<b>*AA-T Spanish</b>	10/18/16	11/10/16	12/14/16	Revision Requested	
<b>*AA-T Journalism</b>	4/4/17	4/17/17	5/10/17	Pending Approval	
<b>AS &amp; Certificate Court Reporting</b>	3/21/17	4/17/17	5/10/17	A.S Approved/ Certificate Pending	
<b>AS &amp; Certificate Welding Technology</b>	4/25/17	5/8/17	6/14/17	A.S. Approved/ Certificate Pending	

**\* New Program**

**IV. NEXT MEETING: March 6<sup>th</sup> & 8<sup>th</sup> 2018 from 8:00 am to 9:00 am in the Cougar Room.**

VJ:nl