



**OFFICE OF THE VICE PRESIDENT OF INSTRUCTION  
CURRICULUM AND GENERAL EDUCATION COMMITTEE**

**Minutes of the Curriculum and General Education Committee Meeting  
March 6 & 8 2018, 8:00 a.m. to 9:00 a.m., in the Cougar Room.**

*Members Present:* P. Arvizu, S. Balason, K. Carlson, V. Jacobi, J. Martinez, M. Mayfield, K. Meyer-ASO Representative, M. Oja, D. Vohnout, and B. Young.

*Members Absent:* S. Balason (3-8), K. Bandy (3-6), K. Carlson (3-8), T. Furman, D. Hall (3-8), J. Rangel-Escobedo

*Guests:* F. Lara, D. Daniels, C. Duron (3-8), K. Richards (3-8), A. Abbott (3-8), M. Jiles (3-8)

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The next meeting of the **Curriculum and General Education Committee** will be held on **Tuesday March 6 & Thursday March 8 from 8 am to 9 am in the Cougar Room.**

**AGENDA**

**I. APPROVAL OF MINUTES:** From the March 2018 Curriculum & General Education meeting *On a motion from M. Mayfield, seconded by J. Martinez, and unanimously carried by all, the March minutes were approved.*

**II. ACTION ITEMS:**

**A. New Courses:**

**Science and Math:**

1. ENER 1630 Energy Analytics

*On a motion by M. Mayfield, seconded by K. Carlson, and unanimously carried by all, the above ENER course was approved to move forward to the next Board meeting held on March 14, 2018.*

2. BIOL 2207 Human Genetics

*BIOL 2207 was tabled, additional information has been requested by the committee. The course may come back to a future C & GE meeting.*

**B. New Local Certificate:**

1. Energy Technology Instrumentation Certificate

*On a motion by T. Furman, seconded by J. Martinez, and unanimously carried by all, the Local Energy Technology Certificate was approved. It will move forward to the next Board meeting held on March 14, 2018.*

**III. CONSENT ITEMS:**

**A. Course Revision:**

**Applied Technologies:**

1. BUSN 2275 Business Law

**B. Program Revision:**

1. Energy Technology: Associate in Science

*This item was pulled from consent. The committee discussed adding GEOL 1501 to the list of restrictive electives. The division chair was in favor & on a motion by T. Furman, seconded by P. Arvizu, and unanimously carried by all, the above Energy Technology program revisions were approved. The proposal will move forward to the next Board meeting held on March 14, 2018.*

**C. Certificate Inactivations:**

1. Energy Technology Entry Level: Certificate of Achievement
2. Energy Technology Field Technician: Certificate of Achievement
3. Energy Technology Industrial Health and Safety: Certificate of Achievement
4. Energy Technology Petroleum Engineering/Geological Tech: Certificate of Achievement
5. Energy Technology Foundation Certificate (Local)
6. Energy Technology Instrumentation Certificate (Local)

*On a motion by M. Mayfield, seconded by K. Carlson, and unanimously carried by all, items A. & C. from the consent section were approved to move forward to the next Board meeting held on March 14, 2018.*

**D. Distance Learning Request:  
Learning Support:**

1. STSU 1500 Strategies for College and Life Management

*This item was pulled consent. The group discussed the current DL approval process. The DL committees plan is to review proposals after Tech Review and before Curriculum. On a motion by P. Arvizu, seconded by T. Furman, and unanimously carried by all, the above DL request was approved.*

**IV. DISCUSSION ITEMS:**

**A. Program Development:**

1. Law, Public Policy
2. Social Justice
3. Child and Adolescent Development
4. Environmental Studies
5. Economics

*Division chairs were asked to share their thoughts on the development of the above programs. The office of Instruction is willing to help in the development of these new proposals. TC currently has most of the course work necessary to develop the programs above. P. Arvizu commented on guided pathways & the importance of bundling courses together for a seamless pathway, as funding will be tied to transfer.*

**B. Criteria for awarding second degree**

*The committee acknowledged that a number of campuses do award multiple degrees. The group agrees that we should not restrict students from receiving multiple degrees. V. Jacobi will draft a revision of our local policy, it may come back as an action item.*

**C. Prior Learning Experience:**

1. Counselor Presentation

*C. Duron presented the group with information regarding Prior Learning Experience/Credit by Exam. The revised policy includes a new piece that would give credit for "Achievement of an exam" by other agencies such as the State of California. Discipline faculty would be responsible for approving or denying Prior Learning Credit. Divisions could decide on a case-by-case basis. V. Jacobi will work on drafting Prior Learning Experience courses for IES, WELD, WTER, and CJA.*

**V. INFORMATIONAL ITEM:**

**A.** Program Status, please see the table below:

<b>Program</b>	<b>Tech Review Approved</b>	<b>C &amp; GE Approved</b>	<b>Board Approved</b>	<b>State Approved</b>	<b>Revisions</b>
<b>AS &amp; Certificate Disabilities Studies</b>	11/19/2013	1/17/2014	2/12/2014	n/a	Returned to Division Fall 2017 for Revisions
<b>*AA-T Elementary Teacher Education</b>	2/24/2015	3/9/2015	4/8/2015	n/a	Returned to Division for Revisions
<b>AA-T Kinesiology</b>	3/8/2016	4/11/2016	6/28/2016		
<b>*AA-T Spanish</b>	10/18/16	11/10/16	12/14/16	Revision Requested	
<b>Welding Technology Certificate of Achievement: Pipe Code Welding Structural Code Welding</b>	4/25/17	5/8/17	6/14/17	Under Review	Certificate Pending/ Under Review

\* New Program

**IV. NEXT MEETING: April 3 & 5 2018 from 8:00 am to 9:00 am in the Cougar Room.**

VJ:nl