



West Kern Community College District
 Human Resources
 29 Cougar Court
 Taft, CA 93268
 661-763-7805

Adjunct Employment Opportunity

www.taftcollege.edu

Application Deadline: Friday, April 13, 2018 @ 4:00 p.m.

Taft College is seeking a pool of qualified candidates with demonstrated instructional skills to join an outstanding team of faculty and staff to provide high quality programs and services for our students. Teaching assignments may be temporary, part-time and/or on-call and may be immediate or as needed (as specified in Education Code 8748.25). We are seeking lecturers who have the ability to teach in the following areas for inclusion in a pool and for the 2018 fall semester. The 2018 fall semester begins on Monday, August 20, 2018 and concludes on Friday, December 14, 2018.

Adjunct Lecturer Pool for the following courses:

- **English 1000- Interactive Writing and Grammar**
- **English 1500- Composition and Reading**

GENERAL INFORMATION

Taft College is a single-campus district in Kern County. Taft is located in the foothills at the southwestern edge of the San Joaquin Valley just 35 minutes west of Bakersfield, two hours north of Los Angeles and two hours from California's central coast. The Taft area is home to 18,000 residents and numerous companies who enjoy friendly neighbors, temperate climates and bustling economy. Cultural and recreational opportunities include the West Kern Oil Museum, Carrizo Plain National Monument, Tule Elk State Reserve and the Buena Vista Aquatic area. Residents enjoy a reasonable cost of living along with affordable housing and good schools.

Taft College's Full Time Equivalent Students are 2,582 with an average class size of 20. The District has a student body that is 55.9% Hispanic, 31.6% Caucasian, 6.2% African-American, 2.2% Multi-Ethnicity, 1.7% Asian, 1.1% Filipino, 0.7% Native American, 0.4% Undeclared and 0.3% Pacific Islander.

The College has 60 full-time faculty, 90 adjunct faculty, 146 classified staff, 24 classified administrators and 7 certificated administrators.

ENGL 1000- Interactive Writing and Grammar

This course is a pre-collegiate course, one level below college composition, requires students to review grammar, punctuation, and sentence structure; use academic vocabulary; and read, analyze, and respond to texts in order to write coherent essays composed of developed paragraphs. Essays may respond primarily to academic, expository non-fiction texts. Students will practice revising their essays and edit according to standards of written English. (minimum of 5000 words of formal writing).

Equal Employment Opportunity

The West Kern Community College District is committed to the principles of equal employment opportunity and will implement a comprehensive program to put those principles into practice. It is the District's policy to ensure that all qualified applicants for employment and employees have full and equal access to employment opportunities and are not subjected to discrimination in any program or activity of the District on the basis of national origin, religion, age, gender, gender identity, gender expression, race or ethnicity, color, medical condition, genetic information, ancestry, sexual orientation, marital status, physical or mental disability, pregnancy, or because he/she is perceived to have one or more of the foregoing characteristics, or based on association with a person or group with one or more of these actual or perceived characteristics. The District will strive to achieve a workforce that is welcoming to men, women, persons with disabilities, and individuals from all ethnic and other groups to ensure the District provides an inclusive educational and employment environment. Such an environment fosters cooperation, acceptance, democracy, and free expression of ideas.

Application materials are available in the HR Department, on our website under Jobs and EdJoin.

Website:
www.taftcollege.edu
www.edjoin.org

Human Resources Department
Hours:
 Monday - Friday
 8:00 a.m. - 4:30 p.m.

ENGL 1500- Composition and Reading

This is a collegiate-level course in expository and argumentative writing, appropriate and effective use of language and vocabulary, close reading, critical thinking, research paper, information literacy, and documentation.

MINIMUM QUALIFICATIONS

Any bachelor's degree and two years of professional experience, or any associate degree and six years of professional experience. Demonstrated sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability and ethnic backgrounds of community college students.

PAY RANGE

\$58.52 - \$68.77/hr.

CONDITIONS OF EMPLOYMENT

Employment with Taft College is not complete or official until applicants meet all pre-employment requirements. Candidates with foreign degrees must provide official certification of equivalency to U.S. degrees by a recognized U.S. credential evaluation service. Offers of employment are contingent upon Board of Trustees approval. All new employees are required to submit official transcripts, proof of freedom from tuberculosis, and proof of eligibility to work in the United States. Employees must sign an Oath of Office and submit fingerprints for CA Department of Justice clearance. Taft College reserves the right to modify or rescind this job announcement at any time.

APPLICATION PROCEDURE

To be considered for review, applicants must submit the following application materials:

1. A completed West Kern Community College District academic application or online EdJOIN application.
2. A cover letter outlining your education and experience relevant to this position.
3. A current resume.
4. Transcripts (unofficial acceptable).

Application forms may be obtained from www.taftcollege.edu.

Send all application materials to: Taft College
Human Resources Department
29 Cougar Court
Taft, CA 93268
Telephone: 661-763-7805
Email: tcjobs@taftcollege.edu

Current employees must provide documentation and materials in the same manner and degree of detail as any other applicant.

APPLICATION DEADLINE

Application materials must be in the Human Resources Department no later than 4:00 p.m. on Friday, March 30, 2018. It is the applicant's responsibility to ensure that all application materials are received. Application materials must be mailed, hand delivered, or e-mailed. Emails must be followed by original documents. All application materials that are complete at that time will be forwarded to the screening committee. Incomplete application materials may not be reviewed.

INTERVIEW

A candidate selected for an interview will be required to visit Taft College at his/her own expense upon a date selected by the District. Meeting the minimum qualifications does not guarantee an interview.

MISSION STATEMENT

Taft College is committed to creating a community of learners by enriching the lives of all students we serve through career technical education, transfer programs, foundational programs, and student support services. Taft College provides an equitable environment defined by applied knowledge leading to students' achievement of their educational goals.

Applicants who are protected under the Americans with Disabilities Act and who, are due to a Disability, require accommodations for completing the application process, testing, (if required for the position), or the interview, should notify the Human Resources Department 10 working days before the accommodation is required.