



**West Kern Community College District**

Human Resources

29 Cougar Court

Taft, CA 93268

661-763-7805

[www.taftcollege.edu](http://www.taftcollege.edu)

## Academic Employment Opportunity

Application Deadline: Open until filled, priority consideration date of Monday, August 20, 2018

### **Women's Assistant Basketball Coach**

#### **GENERAL INFORMATION**

Taft College is a single-campus district in Kern County. Taft is located in the foothills at the southwestern edge of the San Joaquin Valley just 35 minutes west of Bakersfield, two hours north of Los Angeles and two hours from California's central coast. The Taft area is home to 18,000 residents and numerous companies who enjoy friendly neighbors, temperate climates and bustling economy. Cultural and recreational opportunities include the West Kern Oil Museum, Carrizo Plain National Monument, Tule Elk State Reserve and the Buena Vista Aquatic area. Residents enjoy a reasonable cost of living along with affordable housing and good schools.

Taft College's Full Time Equivalent Students are 2,783 with an average class size of 19. The District has a student body that is 56.6% Hispanic, 29.6% Caucasian, 6.4% African-American, 2.7% Multi-Ethnicity, 1.7% Asian, 1.0% Filipino, 1.0% Native American, 0.8% Undeclared and 0.7% Pacific Islander.

The college has 61 full-time faculty, 78 adjunct faculty, 162 classified staff, 24 classified administrators and 7 certificated administrators.

#### **DUTIES AND RESPONSIBILITIES**

Assist the Head Basketball Coach in coaching the women's basketball team. Season starts October 1, 2018 and lasts until approximately March 17, 2019

#### **MINIMUM QUALIFICATIONS**

Associate degree or equivalent required. Must have performed at a collegiate level and have coaching experience at the high school level or above. Must be dependable, able to travel, communicate effectively, exercise initiative, poise and good judgment.

#### **DESIRABLE QUALIFICATIONS**

Bachelor's degree

#### **STIPEND AMOUNT**

\$4,749.60

#### **Equal Employment Opportunity**

The West Kern Community College District is committed to the principles of equal employment opportunity and will implement a comprehensive program to put those principles into practice. It is the District's policy to ensure that all qualified applicants for employment and employees have full and equal access to employment opportunities and are not subjected to discrimination in any program or activity of the District on the basis of national origin, religion, age, gender, gender identity, gender expression, race or ethnicity, color, medical condition, genetic information, ancestry, sexual orientation, marital status, physical or mental disability, pregnancy, or because he/she is perceived to have one or more of the foregoing characteristics, or based on association with a person or group with one or more of these actual or perceived characteristics. The District will strive to achieve a workforce that is welcoming to men, women, persons with disabilities, and individuals from all ethnic and other groups to ensure the District provides an inclusive educational and employment environment. Such an environment fosters cooperation, acceptance, democracy, and free expression of ideas.

**You can pick up application materials in the HR Department or download the forms found on our website under Jobs.**

**Website:**  
[www.taftcollege.edu](http://www.taftcollege.edu)

**Human Resources Department Hours:**  
Monday-Thursday  
7:30 a.m. - 5:00 p.m.  
Friday  
7:30 a.m. - 4:30 p.m.

## CONDITIONS OF EMPLOYMENT

Employment with Taft College is not complete or official until applicants meet all pre-employment requirements. Candidates with foreign degrees must provide official certification of equivalency to U.S. degrees by a recognized U.S. credential evaluation service. Offers of employment are contingent upon Board of Trustees approval. All new employees are required to submit official transcripts, proof of freedom from tuberculosis, and proof of eligibility to work in the United States. Employees must sign an Oath of Office and submit fingerprints for CA Department of Justice clearance. Taft College reserves the right to modify or rescind this job announcement at any time.

## APPLICATION PROCEDURE

To be considered for review, applicants must submit the following application materials:

1. A completed West Kern Community College District academic application.
2. A cover letter outlining your education and experience relevant to this position.
3. A current resume.
4. Transcripts (unofficial acceptable).

Application forms may be obtained from [www.taftcollege.edu](http://www.taftcollege.edu).

Send all application materials to:

Taft College  
Human Resources Department  
29 Cougar Court  
Taft, CA 93268  
Telephone: 661-763-7805  
Email: [tcjobs@taftcollege.edu](mailto:tcjobs@taftcollege.edu)

Current employees must provide documentation and materials in the same manner and degree of detail as any other applicant.

## APPLICATION DEADLINE

**The position is open until filled, but priority date for receipt of application materials to be considered in the initial selection committee review is Monday, August 20, 2018 at 4:00 p.m.** It is the applicant's responsibility to ensure that all application materials completed and received. Application materials must be mailed, hand delivered, or e-mailed. Emails must be followed by original documents. All application materials that are complete at that time will be forwarded to the screening committee. Incomplete application materials may not be reviewed.

## INTERVIEW

A candidate selected for an interview will be required to visit Taft College at his/her own expense upon a date selected by the District. Meeting the minimum qualifications does not guarantee an interview.

## MISSION STATEMENT

Taft College is committed to creating a community of learners by enriching the lives of all students we serve through career technical education, transfer programs, foundational programs, and student support services. Taft College provides an equitable environment defined by applied knowledge leading to students' achievement of their educational goals.

*Applicants who are protected under the Americans with Disabilities Act and who, are due to a Disability, require accommodations for completing the application process, testing, (if required for the position), or the interview, should notify the Human Resources Department 10 working days before the accommodation is required.*