

What you need to know:

- Open Enrollment runs August 10-31, 2018. Forms are due to HR by close of business on August 31.
- Elections made during open enrollment will be effective October 1, 2018.
- Our medical plans have changed. Medical Plan 100-D is our default plan. If you do not complete and return an election form your medical plan will default to 100-D.
- This is a passive enrollment. You do not have to complete and submit an election form. If you chose to not complete and submit an election form by August 31st your medical plan will default to plan 100-D and your dental plan will remain as is.
- This is your opportunity to make changes to your current benefit elections. Once open enrollment closes you will only be able to make plan changes with a change in family status.
- Open Enrollment meetings will be held during in service and are open to all employees. Please visit the in service schedule for available dates and times.
- Flexible spending accounts run calendar year, January 1 – December 31. Open Enrollment for flexible spending accounts for 2019 will be held in October. Stay tuned for additional information.
- Plan information and election forms will be available by August 10th on the Taft College website at www.taftcollege.edu/human-resources as well as from Human Resources.

