



Now Accepting Applications for the Classified position of:

# Children's Center Associate Teacher



## OUR MISSION

Taft College is committed to creating a community of learners by enriching the lives of all students we serve through career technical education, transfer programs, foundational programs, and student support services. Taft College provides an equitable learning environment defined by applied knowledge leading to students' achievement of their educational goals.

## OUR VALUES

1. **Students** and their success.
2. A **learning** community with teaching excellence.
3. An environment conducive to **learning**, fairness, dialogue, and continuous improvement.
4. A communicative, collaborative, collegial, and **respectful culture**.
5. A **partnership** of students, faculty, support services, and community.
6. Innovation, **diversity**, creativity, and critical thinking.
7. Academic, financial, personal, and professional **integrity**.
8. Employees and their **professional development**.
9. A **transparent**, accessible, participative governance structure.

## ABOUT TAFT

Located in the Central Valley of California, in the heart of the Monterey Shale oil fields, 30 miles west of Bakersfield, Taft is a growing community.

**Taft** is centrally located and provides direct access to the world's fifth largest economy. With direct access to Interstate 5, Highway 99 and Highway 166, Taft is less than a two hour trip to Los Angeles and the Central Coast. Additionally, you can travel to San Diego, Sacramento and Bay Area in less than four hours.

**Taft College** offers 46 Associate Degrees, 12 that are Associate Degrees for Transfer that allow students to complete a bachelor degree in the California State University system. The College also offers 23 Certificates of Achievement and 21 locally-approved certificates. In addition, specialized education is available in career technical education programs in a variety of disciplines including Energy Technology, Early Childhood Education and Family Studies, and Dental Hygiene.



# Create Your Future With Us



## ABOUT US

Taft Junior College was established on August 30, 1922 as part of the Taft Union High School District, sharing a campus with the high school. The school title officially became Taft College on July 1, 1954, and in September of 1956 a separate campus opened in the current location at 29 Cougar Court adjacent to the high school. The West Kern Community College District was later formed, and is a single-college-district under the guidance of a five-member Board of Trustees. With strong leadership, Taft College offers a robust academic program for its students, and is one of the finest small colleges around!

## POSITION DESCRIPTION

*The following is a representation of the duties for this position, it is not meant to be an exhaustive list of all responsibilities.*

- Under classroom direction by a Teacher or Master Teacher assists in the care, development and instruction of children in a child care and development program.
- Direct supervision of children at all times
- Assist teachers and primary caregivers as directed
- Supervise play activities; enforcement safety rules; participation with children in group games
- Prepare supplies and the environment for activities
- Maintain an orderly environment for the group
- Observe, record, and report children's behavior
- Assist children with self-care activities
- Assist children who experience difficulty in the group or who temporarily lose their physical or emotional control
- Assist with meals and snack service



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# QUALIFICATIONS

## MINIMUM QUALIFICATIONS

- High School Diploma or equivalent.
- 50 days of 3 hours per day within two years of verifiable professional childcare experience.
- Must currently have and maintain a valid Child Development Associate Teacher permit, or higher, from the State of California Commission on Teacher Credentialing (CCTC). Permit must be provided within 95 days of employment per Ed Code 8360.2.
- Must be 18 years old or older
- Demonstrated sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability and ethnic backgrounds of community college students.

## DESIRED QUALIFICATIONS

- Bilingual: English/Spanish
- Experience working with young children and their families in a professional setting.

## SPECIAL REQUIREMENTS

- Possession of a current pediatric CPR and first aid certificate or ability to obtain one through an accredited or approved program within the first 6 months of employment.
- 3 semester units of Early Childhood Education (ECE) or Child Development (CD) in an “Infancy” development course

## COMPENSATION

The salary range for the position is a Grade 5 with a range of \$13.88-\$17.71 per hour. This is a part-time, 12-month position.



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# APPLICATION PROCESS

*Applications will be accepted until February 15, 2019.*

## REQUIRED MATERIALS FOR APPLICATION:

1. Completed Classified Application- Downloaded from TC website or completed online at EdJOIN.
2. Letter of Introduction describing how you match the minimum and desired qualifications
3. A current Resume
4. A copy of a Valid Permit. Will accept documentation from the State of California validating permit status

## SUBMIT APPLICATION MATERIALS TO:

- Email: [tcjobs@taftcollege.edu](mailto:tcjobs@taftcollege.edu)
- Complete online at [EdJOIN](#)
- Mail or Walk-In: Taft College Human Resources, 29 Cougar Court, Taft, CA 93268

## FOR MORE INFORMATION:

- Please visit: [http://www.taftcollege.edu/human-resources/job\\_opportunities/](http://www.taftcollege.edu/human-resources/job_opportunities/)
- Call: 661-763-7900
- Email- [tcjobs@taftcollege.edu](mailto:tcjobs@taftcollege.edu)

## EQUAL EMPLOYMENT OPPORTUNITY

The West Kern Community College District is committed to the principles of equal employment opportunity . The District is dedicated to a policy of nondiscrimination and, as such, is an equal opportunity employer. Veterans, women, minorities and people with disabilities are encouraged to apply.



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